

Western Placer Unified School District  
**INDEPENDENT STUDY SCHOLAR ACADEMY  
PROCESS**  
Board Policy 6158

The Independent Study Scholar Academy is a specialized program within the Independent Study Option governed by Board Policy 6158. This is an optional educational alternative in which no student may be required to participate. The period of the Independent Study Scholar Academy Contract is one trimester, renewable one trimester at a time based upon successful completion of attendance, assignments, and credits.

**Process** for Independent Study Scholar Academy Enrollment & Attendance:

1. **Application** ~ Complete the Independent Study Scholar Academy Application for your student.
2. **Enrollment Appointment** ~ Make an Enrollment Appointment with the Independent Study Scholar Academy Administrator to review application and to be considered for Enrollment ~ BOTH student AND parent/guardian MUST attend the Enrollment Appointment.
  - Independent Study Scholar Academy Administrator: Michael Doherty
  - Phone Number: 916-645-6395
  - Email: mdoherty@wpusd.k12.ca.us
3. **Contract Appointment** ~ After a successful Enrollment Appointment, an Independent Study Teacher will contact the parent/guardian to make an individual Contract Appointment to review the IS Contract, set goals and calendar appointments for the trimester ~ BOTH student AND parent/guardian MUST attend the Contract Appointment.
4. **Weekly Appointments/Work Completion** ~ Ensure that your student attends his/her Weekly Appointments with his/her IS teacher and completes the work for the trimester as assigned.
5. **Help Sessions** ~ If your student has trouble with the assignment(s) during the week, make sure that s/he attends a Help Session BEFORE his/her next Weekly Appointment.
6. **End-of-Trimester Conference** ~ BOTH student and parent/guardian MUST attend an individual End-of-Trimester Conference with the Independent Study Teacher to review goal completion and grades and to engage in a new IS Contract for the ensuing trimester, or to make other arrangements, as appropriate.