

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
December 2, 2003, 7:00 P.M.  
LINCOLN HIGH SCHOOL – Performing Arts Building  
790 “J” STREET, LINCOLN, CA**

2003-2004 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

## **AGENDA**

**6:30 P.M.      OPEN SESSION -    Administrative Conference Room – D.O.**

1.      Call to Order
2.      Announce Closed Session Items
3.      Adjourn to Closed Session

**6:35 P.M.      CLOSED SESSION - Administrative Conference Room – D.O.**

**1.      CONFERENCE WITH LABOR NEGOTIATOR**

- a.      Name any employee organization with whom negotiations to be discussed are being conducted.    **CSEA Classified Association**
- b.      Identify the titles of unrepresented individuals with whom negotiations are being conducted.    **None**
- c.      Identify by name the agency’s negotiator.    **Jay Stewart, Classified Negotiator**

**2.      ADJOURN TO OPEN SESSION**

**7:00 P.M.      OPEN SESSION -    Performing Arts Building - LHS**

**1.      CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**2.      DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

- The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

**2.1      CONFERENCE WITH LABOR NEGOTIATOR**

- a.      Name any employee organization with whom negotiations to be discussed are being conducted.    **CSEA Classified Association**
- b.      Identify the titles of unrepresented individuals with whom negotiations are being conducted.    **None**
- c.      Identify by name the agency’s negotiator.    **Jay Stewart, Classified Negotiator**

**3. SPECIAL ORDER OF BUSINESS**

**3.1 Recognition of 2003 Service by Karen Roberts as Board President**

The Western Placer Unified School District will honor Mrs. Karen Roberts for her service during the year 2003 as Board of Trustee President.

**4. REORGANIZATION OF THE BOARD OF TRUSTEES**

As per Board Bylaw 9100 – the Board shall hold an annual organization meeting within the time limits prescribed by law (Education Code 35143). At this meeting the Board shall:

**4.1 Elect a President, Vice President, and Clerk from its Members**

~As per Education code 35143 and Board Bylaw 9100 the Board of Trustees shall hold an annual organizational meeting to elect a President, Vice President and Clerk from its members.

**4.2 Appoint A Secretary to the Board.**

~According to Board Bylaw 9122, the Superintendent shall act as Secretary of the Governing Board.

**4.3 Authorization of Signatures**

~As per Board Bylaw 9100, the board of Trustees will authorize district officials as those who are authorized to sign district documents.

**4.4 Develop a Schedule of Regular Meetings for the Year**

~The Board of Trustees must annually develop a schedule of regular meetings for the upcoming year.

**4.5 Develop a Board Calendar for the Year**

~The Board of Trustees will review its Strategic Plan and Yearly Calendar.

**5. COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2.

Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

**5. CONSENT AGENDA**

**NOTICE TO THE PUBLIC**

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 5.1 Approval of Minutes: November 4, 2003, November 18, 2003
- 5.2 Approval of Warrants
- 5.3 Ratification of Personnel Items
  - a. Certificated Employment: None
  - b. Classified Employment: Melissa Mikel, Campus/Cafeteria Supervisor (1 hr./day) - FSS
  - c. Classified Confidential Retirement Resignation: Eva McGuire, Secretary to the Superintendent

**6. COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

**7. REPORTS & COMMUNICATION**

- 7.1 Student Advisory – Karin Harrington
- 7.2 Western Placer Teacher's Association – Kris Knutson
- 7.3 Western Placer Classified Employee Association – Nancy Griffin
- 7.4 Superintendent –
- 7.5 Assistant Superintendent(s)
  - 7.5.1 Jay M. Stewart
    - a. Facilities Focus: Presentation of the Proposed Carlin C. Coppin Elementary School Land Plan
  - 7.5.2 Scott Leaman
    - a. Program Focus Area: Physical Education
  - 7.5.3 Bob Noyes, Personnel Director
    - a.

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**8. ♦ACTION ♦DISCUSSION ♦INFORMATION**

**CODE: (A) = Action (D) = Discussion (I) = Information**

**Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.**

**8.1 (D/A) APPROVAL OF PHASE I OF TWELVE BRIDGES MIDDLE SCHOOL CONTRACT - Stewart (03-04 G & O Component V)**

•In order to meet the August 2005 timeline for the completion of the Twelve Bridges Middle School, the District is separating the contract into two phases. The first phase will focus on the site improvement aspect of the project.

**8.2 (D/A) APPROVE RESOLUTION 03/04.21 REGARDING ANNUAL ACCOUNTING OF DEVELOPER FEES FOR 2002-03 FISCAL YEAR IN THE FOLLOWING FUNDS OR ACCOUNTS: CAPITAL FACILITIES FUND AND MELLO-ROOS FUND - Stewart (03-04 G & O Component V)**

•The material pertaining to this item was presented at a publicly noticed Board Meeting held on November 04, 2003. At this time, no public comment has been received regarding the presentation of the 2002-03 Annual Accounting of Developer Fees. The Board of Trustees will consider approval of Resolution 3/4.21 Regarding Annual Accounting Of Developer Fees For 2002-03 Fiscal Year In The Following Funds Or Accounts: Capital Facilities Fund And Mello-Roos Fund.

**9. COMMENTS - BOARD OF TRUSTEES**

**9.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College

**9.2 NEW DISTRICT LOGO**

- Mrs. Harris will submit the revised logo as requested. The Board of Trustees will discuss and possibly vote.

**9.3 ACCEPT RESIGNATION OF BOARD OF TRUSTEE MEMBER**

- Board Member Earl Mentze is submitting his resignation as a Board of Trustee member, effective December 31, 2003.

The Board will need to take official action to accept this resignation.

**9.4 BOARD MEMBER REPORTS**

**10. ESTABLISHMENT OF NEXT MEETING (S)**

- The President will establish the following meeting(s):
  - >December 16, 2003, 7:00 p.m. Glen Edwards Middle School, 204 L Street, Lincoln

**11. ADJOURNMENT OF REGULAR SESSION**

BOARD BYLAW 9320: Individuals needing special accommodations i.e. sign language; accessible seating, etc. should contact the Superintendent or designee at least two days prior to meeting date. (American Disabilities Act)

Posted: 11/25/03  
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