

Western Placer Unified School District
Regular Meeting of the Board of Trustees
June 22, 2010, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA

MINUTES

2009-2010 Goals & Objectives (G & O) for the Management Team: **Component I:** Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

5:30 P.M. START

- 1. CALL TO ORDER** – Lincoln High School Performing Arts Theater

Members Present

Paul Carras, President
Brian Haley, Vice President
Ana Stevenson, Clerk
Paul Long, Member

Members Absent

Terry Gage, Member

Others Present

Mary Boyle, Assistant Superintendent of Educational Services
Bob Noyes, Assistant Superintendent of Personnel Services
Joyce Lopes, Assistant Superintendent of Business Services
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Rosemary Knutson, Secretary to the Superintendent
Jerusha Loya, Student Body Representative

5:35 P.M.

- 2. CLOSED SESSION** – Lincoln High School - Office Conference Room
 - 2.1 CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
WPUSD, as intervener, v. Edge Development; NTD/Stichler; NTD
Edge Design Builders; Mountain States Steel, Inc.; and DOES 1-100
 - 2.2 INTERDISTRICT ATTENDANCE APPEAL**
 - a. Interdistrict Request Appeal 10/11-31
 - b. Interdistrict Request Appeal 10/11-32
 - c. Interdistrict Request Appeal 10/11-33
 - d. Interdistrict Request Appeal 10/11-34
 - e. Interdistrict Request Appeal 10/11-35

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – Lincoln High School Performing Arts Theater

3.1 CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

WPUSD, as intervener, v. Edge Development; NTD/Stichler; NTD Edge Design Builders; Mountain States Steel, Inc.; and DOES 1-100

No reportable action.

3.2 INTERDISTRICT ATTENDANCE APPEAL

a. Interdistrict Request Appeal 10/11-31

Motion by Mrs. Stevenson, seconded by Mr. Haley to grant appeal, the motion died with 2-2 vote. The appeal was denied

b. Interdistrict Request Appeal 10/11-32

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 3-1 vote to deny the appeal. No vote by Mrs. Stevenson.

c. Interdistrict Request Appeal 10/11-33

Motion by Mr. Long, seconded by Mr. Haley, and passed by a 2-1 vote to deny appeal. Mr. Carras abstain, and no vote by Mrs. Stevenson.

d. Interdistrict Request Appeal 10/11-34

Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by a 3-1 vote to grant the appeal. No vote by Mr. Long

e. Interdistrict Request Appeal 10/11-35

Motion by Mrs. Stevenson, seconded by Mr. Carras, to grant appeal, the appeal died on 3-1. Yes vote by Mrs. Stevenson

4. SPECIAL ORDER OF BUSINESS

4.1 Recognition of WPUSD Student.

Mr. Leaman and Board President Paul Carras recognized Jerusha Loya for serving as Lincoln High Schools student advisory for the past two years, and presented her with a plaque.

4.2 Recognition of WPUSD Staff.

Mr. Leman and Board President, Paul Carras presented plaques to the following staff for Employee of the Year in their department. As well as Vickie Vineyard also being recognized for overall Employee of the Year, along with Gregg Law receiving recognition for Teacher of the Year. The following staff members were awarded plaques:

- Carol Cummings in Child Nutrition
- Peggy Turner in Para-Educator & Instructions Assistance
- Karla Harder in Maintenance & Operations
- Gome Del Villar in Transportation
- Valerie Smith in Support Services & Security
- Vickie Vineyard in Office & Technical, and district overall
- Gregg Law was recognized for being Teacher of the Year

5. CONSENT AGENDA

- 5.1 Approve Classified Personnel Report.
- 5.2 Approve Certificated Personnel Report
- 5.3 Approve Ratification of revised job description of School Secretary I.
- 5.4 Approve Student Discipline/Expulsion Re-Entry of Students #08-09 PP, SS, & TT.
- 5.5 Approve 2010-11 Agricultural Career Technical Education Incentive Grant.
- 5.6 Approve contract with Economic Planning Systems, Inc. (ESP) to create Mitigation Fee Nexus Study.
- 5.7 Approve Consolidated Application Part I.

Mr. Carras requested a roll call vote to approve consent agenda. There was 4-0 roll call vote to approve consent agenda as presented. Roll call vote: Haley, Long, Stevenson, Carras

6. COMMUNICATION FROM THE PUBLIC

There was no communication from the public.

7. REPORTS & COMMUNICATION

- 7.1 Lincoln High School, Student Advisory – Jerusha Loya reported the following:
 - LHS had play day in May
 - Yearbooks were handed out during play day.
 - Senior trip was to Disneyland
 - Sober Grad Night was really cool, the theme was “Alice in Wonderland”
 - Summer School going on right now.
- 7.2 Western Placer Teacher’s Association, Mike Agrippino had no report.
- 7.3 Western Placer Classified Employee Association, Mike Kimbrough had no report.
- 7.4 Superintendent - Scott Leaman reported the following:
 - Attended the Distinguished School Award Ceremony in Anaheim for Foscett Ranch on June 4th
 - Recognized Bob Noyes for his many years in Western Placer.

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8. PUBLIC HEARING**8.1 Establish School Fees in Accordance with the Provision of Senate Bill 50**

Based on meeting certain criteria set forth in Senate Bill 50, the District is authorized to collect residential developer fees over-and-above the Level I rate established by the State Allocation Board. The fee, based upon the criteria outlined in the School Facilities Needs Analysis and Justification Study, known as Level II fees, is proposed to be \$4.21 per square foot of residential development. This is a decrease from the \$4.74 the Board adopted in February 2009 due to a lower site development and acquisition costs.

Mr. Carras opened the public hearing for Establishing School Fees in Accordance with the Provision of Senate Bill 50.

Keith Schmidt spoke on increasing fees, and asked for an explanation on item 9.1 Increasing school facility fees, and item 9.7 District's community facility districts CFD No. 1 and No. 2 special tax rate.

After an explanation was given to Mr. Schmidt the public hearing was closed.

8.2 Tier III Funding

The Budget trailer bill (SBX 3 4) gives local school agencies the authority to use the funds received from the state for "any educational purpose, to the extent permitted by federal law." The flexibility provisions of these funds are authorized through 2012/13. As a condition of receiving Tier III funds a public hearing must be held each fiscal year.

Mr. Carras opened the public hearing for Tier III funding. There were no questions from the public, the hearing was closed.

8.3 2010-11 Western Placer Unified School District Budget

Per California Education Code 42127, on or before July 1 of each year, the governing Board of each school district shall hold a public hearing on the budget to be adopted for the subsequent fiscal year. At this hearing, the Board will take testimony from the public.

Mr. Carras opened the public hearing for the 2010-11 Western Placer Unified School District budget. There were no questions from the public, the hearing was closed.

9. ♦ACTION ♦DISCUSSION ♦INFORMATION**9.1 Discussion/ ADOPT RESOLUTION NO. 09/10.21 TO INCREASE SCHOOL**

Action **FACILITY FEES** – **Allen** (09-10 G & O Component IV, V)

- The Following the Public Hearing the Board may take action to adopt a new Level II Fee as proposed in the study.

There was a unanimous 4-0 roll call vote to approve resolution 09/10.21 adopting school facility fees increase. Roll call vote: Long, Stevenson, Haley, Carras.

9.2 Action **ADOPTION OF TIER III FUNDING EXPENDITURES - Lopes**
(09-10 G & O Component I, II, III, IV, V)

- Per California Education Code 42605, the governing Board of each school district, after holding a public hearing regarding Tier III categorical proposed expenditures for the subsequent fiscal year, shall adopt the use of Tier III categorical funding.

Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by a 4-0 vote to adopt Tier III Funding Expenditures.

9.3 Action **2010-11 WESTERN PLACER UNIFIED SCHOOL DISTRICT**
BUDGET ADOPTION – Lopes *(09-10 G & O Component I, II, III, IV, V)*

- Per California Education Code 42127, on or before July 1 of each year, the governing Board of each school district shall, following a public hearing, adopt the budget for the subsequent fiscal year.

The Board has received budget assumptions, enrollment projections, has taken action on budget reductions and held a public hearing. The Board will now consider the proposed 2010-11 Annual Budget for adoption.

Joyce Lopes handed out replacement pages 9.3.4 and 9.3.8 of the budget adoption. She also gave handouts to the Board of Trustees on the district budget. The following topics were reviewed:

- **State Budget**
 - Economy is improving slowly
 - Job growth remains slow
 - Property taxes continue to decline
 - State budget has a 19.1 billion gap
- **K-12 Budget**
 - CA per-student spending is in the bottom 45 of 50 states
 - Qualified/negative certifications continue to grow
 - Over 125 districts in 09-10 vs. 22 in 06-07
 - Even though the average unrestricted fund balance in 08-09 was 11.2% for unified districts.
- **WPUSD BUDGET**
 - Use a balanced approach to budget cuts
 - Spend Fund Balance
 - Utilize other funds reserves for facility and equipment upkeep
 - Reduce expenses over time
 - 1.7m in cuts for 10-11
 - Anticipate the need for additional \$4m in cuts for 11-12; \$1.7m in cuts for 12-13

Major Changes to Unrestricted Fund Balance 2009-10 to 2010-11 adopted budget. Budgeted deficit spending 2009-10 estimated actuals \$2,616,165.

Joyce Lopes reviewed fiscal years budget cuts for 2009-10 & 2010-11 implementations with a pie chart showing the following:

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- Site/District Other \$564,700 – 29%
- Transportation Costs \$380,500 – 20%
- Other Staffing \$75,000 – 4%
- Management Staffing \$35,000 – 2%
- Certificated Staffing \$214,000 – 11%
- Classified Staffing \$22,000 – 1%
- Reserves/Transfers \$650,000 – 30%
- **Supplemental Basic Aid/Charter School Funding**
 - Provided the bulk of our reserves for the past two years.
 - Additional \$3 to \$4 million revenue a year
 - Lost \$1 million this past year due to CDE interpretation of calculation
 - Revenue is declining each year due to:
 - Charter School enrollment decline
 - WPUSD enrollment growth
 - Property taxes declining
- **Multiyear Projections**
 - **Revenues:**
 - ADA growth projections from schoolwork's
 - No COLA; no property tax growth
 - **Expenses:**
 - Salaries based on step and projected column increases for staff
 - Benefits based on 4% per year increase
 - One-time ARRA expenses are transferred to unrestricted source
 - Projected budget reductions of \$4.m 10-11 and \$1.7m 11-12
- **Unrestricted Reserves**
 - Good reserves delayed cuts other districts are facing
 - Important to make budget cuts in 11-12 and 12-13 to maintain positive certification
 - Continue to spend down restricted reserves.
 -

Joyce reviewed Fund Balance Detail on other Funds as follows:

- Adult Education Fund
- Child Development Fund
- Cafeteria Fund
- Deferred Maintenance Fund
- Special Reserve for Other Than Capital Outlay Projects
- Building Fund
- Capital Facilities Fund
- Special Reserve for Capital Outlay Projects Fund
- Debt Service Fund for Blended Component Units Fund
- Debt Interest and Redemption Fund
- Retiree Benefit Fund
- Foundation Private – Purpose Trust Fund
- Retiree Benefit Fund
- Foundation Private – Purpose Trust Fund

The Future:

- Fortunate to have good reserves
- Cash is king
 - Staff has obtained dry period financing approval from County Treasurer for 10-11
 - District will negotiate a TRANS for 11-12
- Keep a close eye on ADA and housing developments
- Plan for 11-12 budget cuts in 10-11

After reviewing the budget, there was a Motion by Mrs. Stevenson, seconded by Mr. Haley and passed by a 4-0 vote to adopt the 2010-2011 budget.

9.4 Action

BEHAVIOR ANALYST JOB DESCRIPTION AND SALARY

STRUCTURE – Boyle/Noyes (09-10 G & O Component I, II, III, IV, V)

• Over the past two years, the District has brought back several intensive Special Education programs from Placer County Office of Education, thereby providing our students with services within our local schools at a more affordable cost to our district. Those programs have included preschool and elementary programs for both Autism Spectrum Disorder (ASD) and Language Intensive (LI) students, and a secondary program for Emotionally Disturbed (ED) students.

Mr. Haley, Vice President took over the board meeting, while Board President Paul Carras excused himself for a brief moment.

Mary Boyle reported the reason for the change of the behavior analyst job description and salary structure. After some research, feels the need to replace the Behaviorist certification for the counseling credential. The change in job description will remove the position from Certificated Salary schedule to Classified Management position. Motion by Mr. Carras, seconded by Mr. Long, and passed by a 4-0 vote to change the job description and salary structure of the Behavior Analyst position.

9.5 Action

SUBJECT MATTER VERIFICATION ED. CODE 44258.3 -

Noyes (09-10 G & O Component I, III, IV, V)

• With the involvement of appropriate subject matter specialist, the Superintendent or designee shall develop and employ procedures for verifying the subject matter knowledge of teachers assigned to teach in departmentalized classes outside their credential authorization pursuant to mentor teachers, curriculum specialists, resource teachers, classroom teachers certified to teach a subject, staff to regional subject matter projects or curriculum institutes, or college faculty. (Education Code 44258.3)

Mr. Carras resumed his status as Board President.

Bob Noyes reported the reason approval of subject matter verification is needed on the list of certificated teachers. Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by a 4-0 vote to approve the subject matter verification education code 44258.3.

9.6 Action

COMMITTEE ON ASSIGNMENTS RECOMMENDATION –

Noyes (09-10 G & O Component I, II, III, IV, V)

- The superintendent or designee shall establish a committee on assignments, which may grant approval for the voluntary assignment of full-time teachers to teach an elective course outside their credential authorization in an area for which they have special skills or preparation (Education Code 44258.7(c) & (d)).

Bob Noyes reported the need of waiver approval. The State is requiring board approval for voluntary assignments to teach an elective course which is not listed on current credential designation. Motion by Mr. Haley, seconded by Mrs. Stevenson, and passed by a 4-0 vote to approve a committee on assignments.

9.7 Action

APPROVE RESOLUTION 09/10.22 AUTHORIZING THE FY 2010-11 WESTERN PLACER UNIFIED SCHOOL DISTRICT'S COMMUNITY FACILITY DISTRICTS (CFD) NO. 1 AND NO. 2

SPECIAL TAX RATE – **Allen** (09-10 G & O Component I, II, III, IV, V)

- The CFD's special tax rate shall be adjusted at the beginning of each fiscal year by an escalation factor not to exceed 7% in any one year. The determination shall be made based upon the Engineering News Record's Construction Cost Index as of December 1 prior to the classification date. The escalation factor for FY 2010-11 is calculated at 0.73%. The escalation factor increases the CFD's amount for new residential development from \$5.90 per square foot of living space to \$5.95 in CFD No. 1 and from 0.3896 to 0.3924 in CFD No. 2 respectively. Because this falls under the 4% increase threshold, no approval by City of Lincoln's City Council will be required.

Cathy Allen explained the reason for the special tax increase for new construction and of new homes that have not yet been sold. Motion by Mr. Long, seconded by Mrs. Stevenson and passed by a 4-0 roll call vote to approve Resolution 09/10.22 authorizing the Community Facility Districts (CFD) No. 1 and No.2 special tax rate. Roll call vote: Stevenson, Haley, Long, Carras

9.8 Action

ADOPT SCHOOL FACILITIES MASTER PLAN DATED JUNE

2010 – **Allen** (09-10 G & O Component I, III, IV, V)

- The School Facilities Master Plan for the Western Placer Unified School District, dated June 2010, has been being formulated for the past two years in order to have a solid foundation in which we can plan for current facilities, future facilities and ultimately build out of the District. The School Facilities Master Plan also includes addendums that are reports from the Facilities Needs Committee, Lincoln High School site master plan and Glen Edwards Middle School site master plan.

Cathy Allen handed out pages 53, 54, 55 and 56 which had corrections in the Facilities Master Plan. Motion by Mrs. Stevenson, seconded by Mr. Haley

and passed by a 4-0 vote to approve the adoption the School Facilities Master Plan.

9.9 Action

APPROVE RESOLUTION 09/10.23 TO CALL FOR GENERAL OBLIGATION BOND FOR NOVEMBER 2, 2010 ELECTION –

Allen (09-10 G & O Component I, II, III, IV, V)

- Staff has presented the Board with School Site Master Plans for Glen Edwards Middle School, Lincoln High School and Phoenix High School describing improvements needed at each of these school sites to bring the schools up to adequate standards and expand them, as needed, to serve the students expected to come to the District over the next 10 years or so.

Cathy Allen introduced Cathy Daminco of Capital Finance. She explained the purpose of the resolution needed for the obligation bond, changes in bond amount of \$163 million, and the wording of the resolution to be submitted to the County Elections Department. This is a 10 year plan along with the existing facilities. Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by a 4-0 roll call vote to approve Resolution No. 09/10.23 for General Obligation Bond on November 2, 2010 election. Roll call vote: Long, Stevenson, Haley, Carras

Brian handed out a list of Do's and don't of an obligation bond. Public monies can not be spent on the bond. District funds can only be used to educate the public. No district resources can be used to support the bond. The district can inform but cannot advocate.

9.10 Action

ADOPT RESOLUTION NO. 09/10.24 TO APPROVE CHANGE OF THE FARM PROPERTY DEED TO MAINTAIN THE FARM FOR EDUCATIONAL PURPOSES – Leaman (09-10 G & O Component I, II, III, IV, V)

- Working with the Farm Foundation and, based on past presentations to the board, the attached will be used to modify the Lincoln High School Farm and set it aside for educational purpose services for at least the next 30 years.

Mr. Leaman reviewed the reason for changing the wording of the farm deed. The main interest of the Farm committee is that the property be used for educational purposes only. Motion by Mr. Long, seconded by Mr. Haley, and passed by a 4-0 roll call vote to approve Resolution 09/10.24 approving change to the deed of the farm property. Roll call vote: Stevenson, Haley, Long, Carras

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are

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noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Stevenson shared she's sorry the City Council meetings conflict with the WPUSD meeting, and thanked Bob Noyes for his service to Western Placer.

Mr. Long also thanked Bob Noyes for years of service, and all the employees that were recognized tonight.

Mr. Haley seconded everything from the previous board members, and thanked Bob for his services to the district.

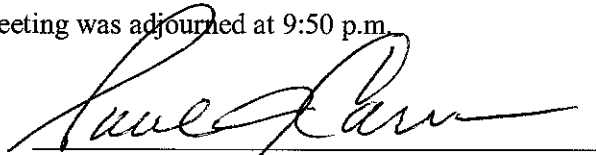
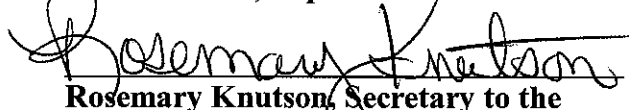
Mr. Carras wished Bob good luck

10. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
 - August 3, 2010 7:00 P.M., Regular Board Meeting, Lincoln High School
 - August 17, 2010 7:00 P.M., Regular Board Meeting, Lincoln High School

11. ADJOURNMENT

There being no further business the meeting was adjourned at 9:50 p.m.


Paul Carras, Board President
Ana Stevenson, Clerk
Scott Leaman, Superintendent
Rosemary Knutson, Secretary to the Superintendent

Adopted: August 3, 2010

Ayes: Haley, Gage, Long, Stevenson, Carras

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1