

WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, SUITE 400,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.6356

MEMBERS OF THE GOVERNING BOARD

Damian Armitage - President

Kris Wyatt - Vice President

Brian Haley - Clerk

Paul Long - Member

Paul Carras - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent

Mary Boyle, Deputy Superintendent of Educational Services

Michael Dodge, Interim Assistant Superintendent of Business & Facilities Service

STUDENT ENROLLMENT

<u>School</u>	<u>2011 CBEDS</u>	<u>06/01/12</u>	<u>08/29/12</u>
Sheridan School (K-5)	78	83	86
First Street School (K-5)	462	450	464
Carlin C. Coppin Elementary (K-5)	424	425	413
Creekside Oaks Elementary (K-5)	629	617	565
Twelve Bridges Elementary (K-5)	687	674	701
Foskett Ranch Elementary (K-5)	556	571	548
Lincoln Crossing Elementary (K-5)	631	634	686
Glen Edwards Middle (6-8)	721	688	684
Twelve Bridges Middle School (6-8)	823	825	855
Lincoln High School (9-12)	1,507	1,416	1,526
Phoenix High School (10-12)	70	62	58
PCOE Home School	0	0	0
TOTAL:	6,588	6,445	6,586

State Preschool

First & L Street 24 A.M. /24 P.M.
 Carlin Coppin 24 A.M.

Pre-K/Special Ed

Foskett 6
 FSS PPPIP 52
 CCC 1

Adult Education

First-5 Program

First Street 20 A.M. /19 P.M.
 Sheridan 15 A.M. /15 P.M.

GLOBAL DISTRICT GOALS

- Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- Foster a safe, caring environment where individual differences are valued and respected.
- Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District
Regular Meeting of the Board of Trustees
October 2, 2012, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA 95648

AGENDA

2012-2013 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:25 P.M. START

- 1. CALL TO ORDER – Lincoln High School Performing Arts Theater**

6:30 P.M.

- 2. CLOSED SESSION – Lincoln High School - Office Conference Room**

2.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services
Joyce Lopes, Assistant Superintendent of Business Services

2.2 PERSONNEL

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
CE 12/13.1

2.3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Superintendent

7:00 P.M.

- 3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE–Lincoln High Theater**
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services
Joyce Lopes, Assistant Superintendent of Business Services

3.2 PERSONNEL

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
CE 12/13.1

3.3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Superintendent

Agenda

4. **CONSENT AGENDA**

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 4.1 Approval of Meeting Minutes for:
 - September 4, & 18, 2012 Regular Board of Trustee Meeting
- 4.2 Approval of Warrants
- 4.3 Classified Personnel Report
- 4.4 Certificated Personnel Report

Roll call vote:

5. **COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6. **REPORTS & COMMUNICATION**

- 6.1 Lincoln High School, Student Advisory – Jillian Loya
- 6.2 Western Placer Teacher's Association – Mike Agrippino
- 6.3 Western Placer Classified Employee Association – Mike Kimbrough
- 6.4 Superintendent - Scott Leaman

7. **PUBLIC HEARING**

Education Code 60119 requires that the governing board of a school district hold an annual instructional materials public hearing to determine whether the district has sufficient standards-aligned textbooks or instructional materials for students in each of its schools. A ten-day notice of the public hearing is required. Notices of Public hearing were sent to news media and to our local schools on August 30, 2012.

8. **◆ACTION ◆DISCUSSION ◆INFORMATION**

Members of the public wishing to comment on any items should complete a yellow **REQUEST TO ADDRESS BOARD OF TRUSTEES** form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

8.1 Action

APPROVE RESOLUTION NO. 12/13.7 RE INSTRUCTIONAL MATERIALS - Boyle (12-13 G & O Component I, II, III, V, IV)

- Education Code 60119 requires that the governing board of a school district hold an annual instructional materials public hearing to determine whether the district has sufficient standards-aligned textbooks and instructional materials for students in each of its schools.

Roll call vote:

8.2 Discussion/
Action

REVISED BOARD POLICY 7210 (FACILITIES FUNDING) –

Leaman (12-13 G & O Component I, III, IV, V)

October 2, 2012

Agenda

• Over several meetings, the Board have discussed the funding of future school sites to be located in the Village area of the City of Lincoln General Plan. One of the items requested by the Board during these discussions is the establishment of a policy concerning facility financing. WPUSD Board Policy 7210 has been amended to include the philosophy and funding options for development. A draft for Board discussion is attached.

8.3 Action

APPROVE RESOLUTION NO. 12/13.10 SUPPORTING THE SCHOOLS AND LOCAL PUBLIC SAFETY PROTECTION ACT - Leaman (12-13 G & O Component I, II, III, V, IV)

• The Board of Trustees has requested to approve a Resolution in support of the Schools and Local Public Safety Protection Act, which is also Proposition 30.

Roll call vote:

8.4 Action

ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS - Leaman (12-13 G & O Component I, II, III, IV, V)

• The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 4020 Drug and Alcohol Free Workplace
- BP 4030 Nondiscrimination in Employment
- AR 4031 Complaints Concerning Discrimination in Employment

**8.5 Discussion/
Action**

2012-13 DISTRICT GOALS AND OBJECTIVES - Leaman (12-13 G & O Component I, II, III, IV, V)

• Draft objectives based on district goals are being forwarded to the Board at this time for approval.

The following was changed since the last draft:

- Support the increase enrollment in AP courses
- Support district GATE and High Achiever programs
- Changed the word education to educate in goal 3c
- Expanded the term FIT to Facility Inspection Tool

9. BOARD OF TRUSTEES**9.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

9.2 BOARD MEMBER REPORTS/COMMENTS

October 2, 2012

Agenda

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- October 16, 2012 7:00 P.M., Regular Meeting of the Board of Trustee – Foskett Ranch Elementary School
- November 6, 2012 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School
- November 20, 2012 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School

11. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 092812

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**DISCLOSURE
OF ACTION
TAKEN IN
CLOSED SESSION,
IF ANY**

Western Placer Unified School District

CLOSED SESSION AGENDA

Place: Lincoln High School – Office Conference Room

Date: Tuesday, October 2, 2012

Time: 6:30 P.M.

1. LICENSE/PERMIT DETERMINATION
2. SECURITY MATTERS
3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
6. LIABILITY CLAIMS
7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. PERSONNEL

- * PUBLIC EMPLOYEE APPOINTMENT
- * PUBLIC EMPLOYEE EMPLOYMENT
- * PUBLIC EMPLOYEE PERFORMANCE EVALUATION
- * PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- * COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. CONFERENCE WITH LABOR NEGOTIATOR

10. STUDENTS
 - * STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
 - * STUDENT PRIVATE PLACEMENT
 - * INTERDISTRICT ATTENDANCE APPEAL
 - * STUDENT ASSESSMENT INSTRUMENTS
 - * STUDENT RETENTION APPEAL, Pursuant to BP 5123
 - * DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION

1. LICENSE/PERMIT DETERMINATION

- a. Specify the number of license or permit applications.

2. SECURITY MATTERS

- a. Specify law enforcement agency
- b. Title of Officer,

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

- a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.

- b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
 - c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
- 4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
 - a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
 - b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
- 5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
 - a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
 - b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
- 6. **LIABILITY CLAIMS**
 - a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
 - b. Agency claims against.
- 7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
 - a. Consultation with: specify name of law enforcement agency and title of officer.
- 8. **PERSONNEL:**
 - A. **PUBLIC EMPLOYEE APPOINTMENT**
 - a. Identify title or position to be filled.
 - B. **PUBLIC EMPLOYEE EMPLOYMENT**
 - a. Identify title or position to be filled.
 - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
 - a. Identify position of any employee under review.
 - D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
 - a. It is not necessary to give any additional information on the agenda.
 - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
 - a. No information needed
- 9. **CONFERENCE WITH LABOR NEGOTIATOR**
 - a. Name any employee organization with whom negotiations to be discussed are being conducted.
 - b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
 - c. Identify by name the agency's negotiator
- 10. **STUDENTS:**
 - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - B. **STUDENT PRIVATE PLACEMENT**
 - a. Pursuant to Board Policy 6159.2
 - C. **INTERDISTRICT ATTENDANCE APPEAL**
 - a. Education Code 35146 and 48918
 - D. **STUDENT ASSESSMENT INSTRUMENTS**
 - a. Reviewing instrument approved or adopted for statewide testing program.
 - E. **STUDENT RETENTION/ APPEAL**
 - a. Pursuant to Board Policy 5123
 - F. **DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION**
 - a. Prevent the disclosure of confidential student information.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well-articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness, and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the student.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Bargaining Groups:

WPTA & CSEA Negotiations

Agency Negotiators:

Scott Leaman, Superintendent

Mary Boyle, Deputy Superintendent

Ryan Davis, Director of Human Services

Joyce Lopes, Assistant Superintendent
of Business Services

AGENDA ITEM AREA:

Disclosure of action taken in
closed session

REQUESTED BY:

Ryan Davis

Director of Human Services

ENCLOSURES:

No

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

October 2, 2012

ROLL CALL REQUIRED:

No

BACKGROUND:

Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

ADMINISTRATION RECOMMENDATION:

Administration recommends the board of trustees be updated on negotiations.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower students with the skills, knowledge, and attitudes for success in a rapidly changing world.	
DISTRICT GLOBAL GOALS	
1. Develop and continually upgrade a well-rounded K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students	
2. Foster a safe, caring environment where individual differences are valued and respected.	
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness, and attractiveness.	
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	
5. Promote student health and nutrition in order to enhance readiness for learning.	

SUBJECT:

Public Employee Discipline/
Dismissal/Release

- CE 12/13.1

AGENDA ITEM AREA:

Closed Session

REQUESTED BY:

Ryan Davis
Director, Human Services

RD

ENCLOSURES:

Yes

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

October 2, 2012

ROLL CALL REQUIRED:

Yes

BACKGROUND:

Board of Trustees will disclose any action taken in closed session in regard to Employee # CE 12/13.1 Discipline/Dismissal/Release.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Employee # CE 12/13.1 Discipline/Dismissal/Release.

3.2

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever-Changing World.

DISTRICT GLOBAL GOALS:

1. Develop and continually upgrade a well-articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Public Employee Performance Evaluation -
Superintendent

AGENDA ITEM AREA:

Closed Session

REQUESTED BY:

Board of Trustees

ENCLOSURES:

No

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

General Fund

MEETING DATE:

October 2, 2012

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regards to the Performance Evaluation of the Superintendent.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose any action taken in closed session in regards to the Public Employee Performance Evaluation.

CONSENT

AGENDA

ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS:

1. Develop and continually upgrade a well-articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Approval of Minutes:

- September 4, & 18, 2012
Regular Board Mtgs.

AGENDA ITEM AREA:

CONSENT AGENDA

REQUESTED BY:

Scott Leaman,
Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

October 2, 2012

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will consider adoption of the following minutes:

- September 4, & 18, 2012 Regular Board of Trustee Meetings

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

Western Placer Unified School District
Regular Meeting of the Board of Trustees
September 4, 2012, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA 95648

MINUTES

2012-2013 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Present

Damian Armitage, President
Kris Wyatt, Vice President
Brian Haley, Clerk
Paul Long, Member
Paul Carras, Member

Others Present

Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Joyce Lopes, Assistant Superintendent of Business & Facilities
Ryan Davis, Director of Human Services
Rosemary Knutson, Secretary to the Superintendent
Heather Steer, Facilities Planner
Patty McAlpin, Lincoln News Messenger
Jillian Loya, LHS Student Representative

6:30 P.M. START

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

6:35 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

- 2.1 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services
Joyce Lopes, Assistant Superintendent of Business Services

- 2.2 **PERSONNEL**

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

7:00 P.M.

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln High Theater
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1.2

Minutes

3.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services
Joyce Lopes, Assistant Superintendent of Business Services

No action was taken

3.2 PERSONNEL

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASES

No action was taken

4. CONSENT AGENDA

4.1 Approval of Meeting Minutes for:

- August 7, & 21, 2012 Regular Board of Trustee Meeting

4.2 Approval of Warrants

4.3 Classified Personnel Report

4.4 Certificated Personnel Report

4.5 Approve Re-Entry of Students # 11-12-J, 11-12-X, and 11-12-Y.

4.6 Approve Student Discipline Stipulated Expulsion for Student #12-13-C.

4.7 Approve Agreement to Furnish Food Service between KidZKount: Placer Community Action Council, Inc. and WPUSD

Motion by Mrs. Wyatt, seconded by Mr. Carras, and passed by a 5-0 roll call vote to approve consent agenda as presented. Roll call vote: Haley, Long, Wyatt, Carras, Armitage

5. COMMUNICATION FROM THE PUBLIC

Dyann Branch, President of the Lincoln Kiwanis presented Mr. Leaman with \$1,500.00 checks for each elementary school to be used for literacy.

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory – Jillian Loya – two older sisters

- Aug 22nd school started
- Both football teams won their games on Friday
- Held a new student Rally 31st, exchange student from Germany.
- Had a volleyball and golf game today
- LHS will start having tardy sweeps. This means doors will be locked as soon as the bell rings, Administration is cracking down on tardies.
- Also cracking down on dress code, LHS will also have dress code sweeps
- First day of school, teachers went over all agenda and rules with the students.

6.2 Western Placer Teacher's Association – Mike Agrippino, Tara McClousky, Spoke about Interdistrict transfers, and how it's a negative experience with 170 students transferring out, we need to showcase a positive. Mr. Berns will now be leading transfer tours. We are putting a positive out there, and showing what is being

4.1.3

September 4, 2012

Minutes

being offered as far as AP. We need to think this through before we tell parents they do not have to take the tour.

6.3 Western Placer Classified Employee Association – Mike Kimbrough is absent

6.4 Superintendent - Scott Leaman reported:

- School is now open
- We had a calm opening, which is very positive
- Enrollment is holding steady
- Attended back to school night, and LHS was very well attended
- Middle School Back to School is Thursday
- Appreciate Tara's comment about the tours, will be meeting with Jay Berns about LHS tours.

7. ♦ACTION ♦DISCUSSION ♦INFORMATION

7.1 Information/ IMPENDING HOUSING DEVELOPMENT WITHIN WPUSD

Discussion BOUNDARIES – Scott (12-13 G & O Component I, II, III, IV, V)

• At the August 21, 2012 Board of Trustees meeting, staff shared information regarding options to plan for the housing of additional students that will be generated by development surrounding City of Lincoln. The options discussed were:

- Continue to request that all Environmental Impact Reports reflect the full requirements of mitigations to school and temporary housing
- Continue to work collaboratively with local jurisdictions to ensure complete communities
- Consider similar resolution to the one adopted by Golden Valley Unified School District
- Investigate feasibility of School Facility Improvement District in future development areas
- Begin master planning process for sites that have acreage available for expansion with portables

Heather Steer reviewed a power point on Future development

Cathy Dominico explained the SFIDS process:

- *A mechanism for the issuance of General Obligation Bonds (GO Bonds)*
- *Customized boundaries of property subject to taxation*
- *E.g., can submit a GO Bond measure only in developing areas of the District*
- *Formed by a school district or college district*
- *Subject to authorization by qualified voters*

SFIDS Requirements:

- *May not include property already included in one of the District's Community Facilities Districts (CFDs)*
- *Can be authorized under either 2/3 or 55% GO Bond voter approval methods*
- *Of the qualified electors within the CFD*
- *Formation proceedings similar to that of CFDs*
- *Including boundary map*
- *May require specific findings from the Board*
- *Related to necessity and cost*

SFIDS Boundaries:

- *SFID could encompass all undeveloped areas within the District's boundaries*
- *Including all 7 villages, any property within the City of Lincoln's sphere of influence, and unincorporated areas*

4.1.4

September 4, 2012

Minutes

- As long as they are not already part of CFD 1 or 2

SFID Bond Authorization

- No limit to the authorization requested
- Can only issue bonds as assessed value allows
- Will depend on the voter approval method selected
- 2/3 voter approval method – Bond issuance amount limited to legal bonding capacity (2.5% of assessed value)
- 55% Voter Approval Method – Bond issuance amount limited based on tax rate cap of \$60/\$100,000 of assessed value.

Other Considerations

- Preserves the ability to collect developer fees
- Future State funding is uncertain
- Voter approval method selected will determines
 - Available election days
 - How proceeds can be used
 - Facilities and Equipment only authorized under 55% method
- Bond authorization should cover all facilities needs in inflation adjusted dollars
 - May never issue entire authorization
- Taxes will only be imposed as bonds are issued

Master Planning Sites for Portables

- Past costs for master planning complete sites:
 - Lincoln High School Master Plan = \$72,000.00
 - Glen Edwards Master Plan = \$34,000.00
- Estimate approximately \$25,000.00 per site to master plan for portables
 - ADA upgrades
 - DSA Required Alterations
 - Utility Mapping

Sites to Master Plan for Portables

- Carlin C. Coppin
- Creekside Oaks Elementary
- Sheridan Elementary School
- Other sites as need becomes available (use of black top or field space)

Next Steps**Discussions of options:**

~Continue to work collaboratively with local jurisdictions to ensure complete communities

~Draft a policy for review at next board of Trustee meeting

~SFID

~Begin Master Plan process for sites anticipating the majority of portable additions

After much discussion it was the consensus of the Board of Trustees to consider the options that were discussed and bring them back for review.

7.2 Action**LIGHTHOUSE COUNSELING AND FAMILY RESOURCE****CENTER CONTRACT – Boyle (12-13 G & O Component I, II, III, IV, V)**

• The requirements and funding for providing educationally related mental health (ERMH) services for students with special needs has shifted to school districts with the 2012-2013 school year. During 2011-2012, WPUSD Special Education Department engaged in an extensive planning process to prepare for the shift. Categorical funds that were allocated to this end included one-time SB 70 and AB100 funds for capacity building as well as ongoing funding through Prop 98 and IDEA.

4,1,5

September 4, 2012

Minutes

Mary Boyle presented the Lighthouse Counseling Contract, and reported on the services they will be provided to our students. Motion by Mr. Carras, seconded by Mr. Haley, and passed by a 5-0 vote to approve Lighthouse contract.

7.3 Discussion/ APPROVE RESOLUTION NO 12/13.6 REGARDING

Action AUTHORIZATION TO TEACH ASSIGNED SUBJECTS – Davis (12-13 G & O Component I, II, III, IV, V)

•Pursuant to Education Code 44256(b), and in order to ensure proper credentialing and teacher consistency for one of our assignments the District administration is making a recommendation that the Board approve Resolution No 12/13.6 which will allow one certificated long term substitute teacher (also currently Laid off teacher on reemployment list) to teach as a long term substitute potentially for the entire 2012-2013 school year in an Elementary Science departmentalized setting at grades 1-5 at Foskett Ranch Elementary. The long term substitute teacher has consented to this assignment.

Ryan Davis presented the purpose for the Resolution. Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 5-0 roll call vote to approve Resolution No. 12/13.6 regarding Authorization to Teach Assigned Subjects. Roll call vote: Long, Wyatt, Carras, Haley, Armitage

7.4 Action**ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman (12-13 G & O Component I, II, III, IV, V)**

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- AR 3516.2 Bomb Threats
- BP 3516.5 Emergency Schedules
- BP 5141.21 Administering Medication and Monitoring Health Conditions
- AR 5145.8 Refusal to Harm or Destroy Animals
- BP/AR 6158 Independent Study
- E 5145.6 Parental Notifications
- BP/AR 6142.7 Physical Education and Activity

Motion by Mr. Carras, seconded by Mr. Long and passed by a 5-0 vote to approve new and revised policies, regulations and exhibits as presented.

7.5 Information PRESENTATION OF THE ACTUARIAL STUDY OF THE DISTRICT'S RETIREE HEALTH BENEFITS – Lopes (12-13 G & O Component I, II, III, IV, V)

• In order to comply with Governmental Accounting Standards Board (GASB) Statement 45 the district must recognize its liability for the projected cost of future retiree health benefits. GASB 45 is the implementation of financial rule to account for the current and future costs of retiree health benefit obligations. The Governmental Accounting Standards Board (GASB) issued its new accounting standards for U.S. local public agencies in 2004, as a result of a growing concern that public agencies, like corporate entities in the 1990s, were not recognizing in their annual financial statements the total cost of promised post-employment health benefits for retired employees and thus not assessing the potential impact of these growing liabilities on future cash flow. GASB 45 requires public

4.1.6

Minutes

agencies to conduct regular actuarial studies to determine the actuarial accrued liability for retiree health benefits, to determine the annual cost to the district to fund this liability and to report the progress made in funding the liability.

Joyce Lopes reported on the GAB 45, and how it's reduced our annual since the last actuarial study. This was information only.

8. BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

8.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley shared we defend our school, and would like to turn the tide for transfers. Mr. Long welcomed Jillian, and informed her she is welcomed to engage in any discussion. Fun to be back, had a fantastic time on his cruise. The football team did a great job.

Mrs. Wyatt thanked Tara for the report on the tours. Proud for the "Mud Run", they donated \$500.00 to LHS programs

Mr. Carras thanked Heather for the presentation, and Tara for her comments on Interdistricts.

Mr. Armitage thanked everyone for their presentations.

9. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- September 18, 2012 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School
- October 2, 2012 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School
- October 16, 2012 7:00 P.M., Regular Meeting of the Board of Trustee – Foskett Ranch Elementary School

10. ADJOURNMENT

There being no further business the meeting was adjourned at 8:40 p.m.

Damian Armitage, Board President

4.1.7

Regular Meeting of the Board of Trustees
September 4, 2012
Minutes

7

Brian Haley, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Western Placer Unified School District
Regular Meeting of the Board of Trustees
September 18, 2012, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA 95648

MINUTES

2012-2013 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Present

Damian Armitage, President
Kris Wyatt, Vice President
Brian Haley, Clerk
Paul Long, Member
Paul Carras, Member

Others Present

Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Joyce Lopes, Assistant Superintendent of Business & Facilities
Michael Dodge, Interim Assistant Superintendent of Business & Facilities
Ryan Davis, Director of Human Services
Rosemary Knutson, Secretary to the Superintendent
Heather Steer, Facilities Planner
Patty McAlpin, Lincoln News Messenger
Jillian Loya, LHS Student Representative

6:30 P.M. START

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

6:35 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

2.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services
Joyce Lopes, Assistant Superintendent of Business Services

2.2 PERSONNEL

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

4.19

September 18, 2012

Minutes

7:00 P.M.

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln High Theater
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy
Superintendent of Educational Services, Ryan Davis, Director of Human Services
Joyce Lopes, Assistant Superintendent of Business Services

No action was taken

3.2 **PERSONNEL**

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

No action was taken

4. **CONSENT AGENDA**

4.1 Classified Personnel Report

4.2 Grand Jury Report Draft Response

4.3 Agreement for Business Services between California Financial Services and
WPUSD.

4.4 Agreement for Internal Revenue Code Section 125 Services between Flex-Plan,
Inc. and WPUSD.

4.5 Agreement for Daily Programs at Sheridan Elementary School and First Street
Elementary School between First 5 Placer and WPUSD.

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 roll call vote to
approve consent agenda as presented. Roll call vote: Haley, Long, Wyatt, Carras, Armitage

5. **COMMUNICATION FROM THE PUBLIC**

6. **REPORTS & COMMUNICATION**

6.1 Lincoln High School, Student Advisory – Jillian Loya

- Home coming next week, against Oakmont
- Powder Puff game
- Sept. 26th night rally
- Sept 28 morning rally, change 31
- First blood drive
- LHS is doing very well and welcoming
- Hope to raise the bar
- Shared concerns about Homecoming Parade, and past traditions with LHS
being a family. She question being allowed only four floats for the
homecoming parade. It was recommended that Jillian bring this up with
the site Principal, since it was a site decision.

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September 18, 2012

Minutes

- 6.2 Western Placer Teacher's Association – Mike Agrippino shared over the years the WPTA has worked well with the Administration we have work together during tough times. Proposition 30 will raise critical issues if it does not pass in the November election. The State will continue to make cuts to Education. He requested the school board to adopt a Resolution in favor of Proposition 30 at the next board meeting.
- 6.3 Western Placer Classified Employee Association – Mike Kimbrough on vacation
- 6.4 Superintendent - Scott Leaman reported:
- Enrollment is holding steady
 - Enjoyed attending the football games in Lincoln
 - Looking into Charter around virtual learning, and is working with Mary on looking at the possibility of a Hub. Will be working with a Committee, and looking at a Aventa Learning
 - Joyce's last board meeting is today
 - Posting for Assistant Superintendent, and the posting closed yesterday.

7. ♦ACTION ♦DISCUSSION ♦INFORMATION**7.1 Information/ IMPENDING HOUSING DEVELOPMENT WITHIN WPUSD**

Discussion **BOUNDARIES** – Leaman (12-13 G & O Component I, II, III, IV, V)

•At the September 4, 2012 Board of Trustees meeting, staff shared more information on a possible action items for options in funding future school construction. Staff will now report out on actions taken to date and any future actions that will be brought to the Board in the future. These items include:

- Progress on collaborative workings with local jurisdictions to ensure complete communities
- Resolution or Board Policy(ies) for school facility financing
- School Facility Improvement District(s) within the District's boundaries
- Master planning process for sites that have acreage available for expansion with portables

Heather presented a power point presentation to review the following:

- School Facility Shortfall
- WPUSD Philosophies
- Plans for working Collaboratively with Local Jurisdictions
- Board Policy Amendment
- School Facility Improvement District
- School Facility Improvement District Continued Research
- Master Planning Sites for Portables

Heather reported drafts for the planned sited portables will be brought before the board in December.

7.2 Information/ REVISED BOARD POLICY 7210 (FACILITY FUNDING) –

Discussion **Leaman, Lopes, Steer** (12-13 G & O Component I, III, IV, V)

•Over several meetings, the Board have discussed the funding of future school sites to be located in the Village area of the City of Lincoln General Plan. One of

4.1.11

the items requested by the Board during these discussions is the establishment of a policy concerning facility financing. WPUSD Board Policy 7210 will be amended to include the philosophy and funding options for development. A draft for Board discussion is attached.

Mr. Leaman reported on revision to Board Policy 7210, and will look at adopting this policy at the next meeting. This was information only and will be brought back for board approval.

7.3 Information **PRELIMINARY LOOK AT STAR TEST SCORES 2012 – Boyle (12-13 G & O Component I, II, III, IV, V)**

- STAR Test score results from April 2012 testing have been received from the California Department of Education (CDE). Individual student results have been mailed home and school and grade-level/course results have been distributed to school sites. CDE has not yet released the Academic Performance Index (API) or the Annual Yearly Progress (AYP) results for schools or for school districts. Those results should be released in mid-October, a one-month delay caused by students around the state (NOT WPUSD) taking photos of STAR test questions and posting them on the internet, resulting in recalculations of testing items and results.

Mary Boyle reviewed the 2012 Star Testing Scores.

7.4 Action **AVENTA K/12 LEARNING CONTRACT – Boyle (12-13 G & O Component I, II, III, IV, V)**

- Western Placer Unified School District is committed to providing appropriate and innovative instructional programs to its students. Two years ago, Lincoln High School and Phoenix High School experimented with limited online courses for the purposes of credit recovery for high school students who were behind on credits toward graduation. Last summer, online learning was added as a summer school option for high school juniors and seniors who were credit-deficient toward graduation. Online learning is not intended to replace existing classes, but to offer extensions to what is currently available through our more traditional "seat-time" programs.

Mary Boyle reported on the Aventa Learning Program and how it has worked for the district. Motion by Mrs. Wyatt, seconded by Mr. Carras and passed by a 5-0 vote to approve the Aventa K/12 Learning Contract.

7.5 Discussion/ **APPROVE RESOLUTION NO. 12/13.8 TO ADOPT THE 2012-13**
Action **WESTERN PLACER UNIFIED SCHOOL DISTRICT GANN LIMIT**

- Lopes (12-13 G & O Component I, II, III, IV, V)

- Shortly after Proposition 13, the 1978 Jarvis-Gann amendment was enacted. Proposition 4, adopted in November 1979, and established a constitutional limit on the allowable growth in state and local government spending. These appropriation limits, commonly called Gann Limits, allow government spending to grow at a rate no faster than inflation and change in population.

Joyce Lopes reported on the purpose to approve Resolution No. 12/13.8. Motion by Mr. Long, seconded by Mr. Haley, and passed by 5-0 roll call vote. Roll call vote: Long, Wyatt, Carras, Haley, Armitage

4.1.12

September 18, 2012

Minutes**7.6 Action****APPROVE RESOLUTION NO. 12/13.9 IN ORDER TO APPOINT A REPRESENTATIVE AND AN ALTERNATE TO THE SCHOOLS INSURANCE GROUP JOINT POWERS BOARD - Lopes (12-13 G & O Component IV, V)**

•As a participating agency in Schools Insurance Group, WPUSD must delegate a representative as a member of the Joint Powers Board and an alternate to serve in the absence of the representative.

Joyce Lopes reported on appointing a representative to the SIG Board. Motion by Mr. Carras, seconded by Mrs. Wyatt, and passed by a 5-0 roll call vote to approve Resolution No. 12/13.9, Appointing a SIG Representative and an alternate. Roll call vote: Wyatt, Carras, Haley, Long, Armitage

**7.7 Discussion/
Action****ZEBRA EXPRESS BUS – Leaman, Lopes (12-13 G & O Component I, III, IV, V)**

•The district began an express bus route this year that serves the south portion of the district and the high school. The route begins at Catta Vadera and ends at the Lincoln High School with stops at the Lincoln Library and Lincoln Crossing Marketplace. The route currently costs the district approximately \$50,000.00 a year to operate.

Mr. Leaman reported on the express bus route that was put in place this year, and what it is currently costing the district to continue the route. After some discussion on how many riders, versus the cost of the route. It was the consensus of the board was to keep the bus route in place, and revisit the situation in January to see if there is an increase in ridership. They also recommended different options of how to notify parents of the route. Motion by Mr. Carras, seconded by Mr. Haley, and passed by a 5-0 vote to continue the current route and revisit the ridership in January.

**7.8 Discussion/
Action****GUEST BUS RIDERS – Leaman, Lopes (12-13 G & O Component I, III, IV, V)**

•To reduce transportation costs, the district has enacted a policy to transport regular bus riders that live outside city limits only. The only current exceptions are the bus that serves the Carlin C. Coppin area, transporting students to Twelve Bridges Middle School, and the Express Bus. District administration is requesting expansion of this policy in limited circumstances with defined parameters.

Mr. Leaman presented requesting expansion to our policy limited circumstances with the following defined parameters:

- The student must pay to ride the bus through purchase of a bus pass or tickets
- No routes will be added to accommodate guest riders
- Transportation is only to be used for home to school and back
- The student will lose their Guest Rider privileges upon the first discipline issue
- Space must be available based on the roster of riders for the route
- The student may be "bumped off" the bus if there is not room
- The Guest Rider program can be stopped at district direction
- Guest Riders have a lower priority than other riders

4.1.13

- A parent must accept these parameters through a signed letter

The Board of Trustees reviewed the list of parameters to enacting a policy, and felt it was important to add another parameter indicating no refunds. Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 4-0 vote to approve to enact a policy with limited circumstances.

7.9 Information/ Discussion **INTERDISTRICT PROCESS UPDATE – Leaman (12-13 G & O Component I, II, III, IV, V)**

- As an update to the interdistrict process and past discussions with the Board concerning the Lincoln High School Tour, I have met with Mr. Berns. He is recommending the following:

- ~Changing the title of the tour to "Introduction to Lincoln High School"
- ~Hold the introduction in the school theater
- ~Highlight programs, classes, clubs, interventions, AP classes, etc.
- ~Admin/Counselors, students, teacher to be present for the presentation
- ~Hold a question and answer session
- ~Show the attendees that not only is Lincoln High School academically rigorous, but we are a family.

- ~Administrators and counselors will meet with parents and students in the Performing Arts building at 3:15 on Jan. 22, Feb. 18, Mar. 19, Apr. 16, May 21, and Jun 11.

Mr. Leaman reported meeting with Mr. Berns to discuss his idea of changing the school tour into an "Introduction to Lincoln High School" presentation for parents and students. The Board of Trustees welcomed the idea of a presentation, but recommends changing the time of day due to parents work schedules.

7.10 Information/ Discussion **2012-13 DISTRICT GOALS AND OBJECTIVES - Leaman (12-13 G & O Component I, II, III, IV, V)**

- Draft objectives based on district goals will be discussed with the board.

Mr. Leaman reviewed 2012-13 goals and objectives. Mr. Carras commented he felt there are too many objectives, and Mr. Leaman should consolidate them.

Virgina Cosh made the following recommendations to the Goals and Objectives.

- ~Would like 1b bench mark put back in.
- ~Why do we need more AP courses
- ~Why aren't we changing our actions?
- ~How do you get input from the parents?
- ~How do you communicate this with the city?
- ~Add GATE to your mission statement

Mr. Leaman will review the recommendations, and bring back for Board of Trustee approval after changes.

4.1.14

Minutes**7.11 Action ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman (12-13 G & O Component I, II, III, IV, V)**

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- AR 5141.21 Administering Medication and Monitoring Health Conditions
- BP/AR/E 6161.1 Selection and Evaluation of Instructional Materials

Motion by Mr. Long, seconded by Mrs. Wyatt, and passed by a 4-0 vote to approve new and revised policies, regulations and exhibits. Mr. Carras left the meeting for a quick break, and returned shortly after, but was not present or included in the vote.

7.12 Discussion/ Action APPROVAL OF THE 2011-12 UNAUDITED ACTUALS - Lopes (12-13 G & O Component I, II, III, IV, V)

•The 2011-12 Unaudited Actuals are included for the Board of Trustees, and an executive summary of significant items is included below.

General Fund expenditures exceeded revenues by \$2,373,263, leaving an ending fund balance of \$6,576,692. Unrestricted fund balance increased by \$483,272 and restricted fund balance increased by \$271,660. While the ending fund balance is \$870,000 higher than the estimated actuals presented in June 2012 with the adopted budget agenda, it is important to review the line item changes. Revenues are greater than estimated by \$489k due primarily to increased lottery revenues (\$183k), bus sales (\$90k), School Insurance Group credits (\$76k), increased AB 100 Mental Health funding (\$50k), and increased MAA revenues (\$20k). Expenditures and other outgo are \$470k less than estimated due to savings in supplies and other operating expenses for the year some of which was categorical and will be rolled over to the next fiscal year. \$2.75 million was transferred into Fund 01 from other funds as a result of GASB 54 requirements. This represents \$2.0 million in deferred maintenance funds from Fund 14 and \$750k in Wetland Reserves from Fund 17. Without these transfers, Fund 01 would have had a \$1.9 million deficit.

Joyce Lopes reported on the 2011-12 unaudited actuals. Motion by Mr. Carras, seconded by Mrs. Wyatt, and passed by a 5-0 vote to approve the 2011-12 unaudited actuals.

8. BOARD OF TRUSTEES

Mr. Carras - he hates to see Joyce leave, and will miss her.

Mrs. Wyatt - dittoed Mr. Carras comments on Joyce leaving. Also attended back to school night at GEMS, classes were full, and students were busy selling items.

Mr. Long - it's been a blessing having Joyce, and agrees with Mike's Agrippino's comments on Prop 30. He thanked Virginia Cosh for her comments, and shared the New Engineering Lab Building is up and running with Project Lead the Way. He shared information on attending the Education Foundation meeting.

Mr. Haley - good job to Joyce, she will do a great job, and we wish you the best.

Mr. Armitage - thanked Joyce for making his first couple of years here easier, looking forward to Lincoln showcase.

Jillian Loya - gave a short Library update

41.15

September 18, 2012

Minutes

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

8.2 BOARD MEMBER REPORTS/COMMENTS

9. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➤ **October 2, 2012 7:00 P.M.**, Regular Meeting of the Board of Trustee – Lincoln High School

➤ **October 16, 2012 7:00 P.M.**, Regular Meeting of the Board of Trustee – Foskett Ranch Elementary School

10. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:10 p.m.

Damian Armitage, Board President

Brian Haley, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Approval of Warrants

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Joyce Lopes
Assistant Superintendent of Business Services

ENCLOSURES:

Warrants may be found at
www.wpusd.k12.ca.us

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

October 2, 2012

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the September 4, 2012 board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve warrants as submitted.

Checks Dated 09/21/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85269996	09/21/2012	CITY OF LINCOLN / PG&E REIMB	01-5510		2,748.25
85269997	09/21/2012	PACIFIC GAS & ELECTRIC CO	01-5510		79,990.13
85269998	09/21/2012	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-5540		380.00
85269999	09/21/2012	SPURR	01-5530		1,674.90
85270000	09/21/2012	Kevin D. Kurtz	01-4300		295.33
85270001	09/21/2012	Brandon D. Lopez	01-4300		270.99
85270002	09/21/2012	Karen A. Roberts	01-4300		13.01
85270003	09/21/2012	AIRGAS	01-4300		476.09
85270004	09/21/2012	BSN SPORTS SPORTS SUPPLY GROUP	01-4300		731.10
85270005	09/21/2012	CALLOWAY HOUSE INC	01-4300	257.85	
			Unpaid Sales Tax	15.94-	241.91
85270006	09/21/2012	CALTRONICS BUSINESS SYSTEMS	01-4300		255.85
85270007	09/21/2012	CREATIVE SOULS	11-5800		75.00
85270008	09/21/2012	D3 SPORTS	01-4300		1,104.84
85270009	09/21/2012	DE LAGE LANDEN	01-5600		319.61
85270010	09/21/2012	DEMCO MEDIA	01-4300		370.83
85270011	09/21/2012	DIRECT PRESS 2	01-4300		95.53
85270012	09/21/2012	ENCORE MUSIC CENTER	01-4400		831.19
85270013	09/21/2012	FOLLETT EDUCATIONAL SERVICES	01-4300		27.51
85270014	09/21/2012	FOXBRIGHT	01-4300		1,300.00
85270015	09/21/2012	GEMS HEARTS & FLOWERS	01-4300		190.68
85270016	09/21/2012	GOPHER SPORT	01-4300	255.58	
			01-4400	2,681.31	
			Unpaid Sales Tax	171.36-	2,765.53
85270017	09/21/2012	KOEFRAN INDUSTRIES	01-5800		183.75
85270018	09/21/2012	LINDA NICHOLS-PLOWMAN - DBA INTERACTIVE MEDIA PUBLISHING	01-4300	396.37	
			01-4400	716.77	
			Unpaid Sales Tax	72.49-	1,040.65
85270019	09/21/2012	NASCO MODESTO	01-4300		972.32
85270020	09/21/2012	OFFICE DEPOT	01-4300		519.27
85270021	09/21/2012	PACIFIC ENVIRONMENTAL	01-5800		4,680.00
85270022	09/21/2012	PITNEY BOWES CREDIT CORP	01-5600		118.56
85270023	09/21/2012	PLACER COUNTY WATER AGENCY	01-4300		103.43
85270024	09/21/2012	POSITIVE PROMOTIONS	01-4300	243.13	
			Unpaid Sales Tax	14.68-	228.45
85270025	09/21/2012	PRO-TUFF DECALS	01-4300		226.00
85270026	09/21/2012	PURCHASE POWER	01-4300		386.88
85270027	09/21/2012	RAY MORGAN CO. / CHICO	01-4300		6,925.03
85270028	09/21/2012	REALLY GOOD STUFF	01-4300	56.37	
			Unpaid Sales Tax	3.20-	53.17
85270029	09/21/2012	RECREATIONAL EQUIPMENT INC	01-4300		1,033.91
85270030	09/21/2012	RENAISSANCE LEARNING INC.	01-4300		161.75
85270031	09/21/2012	SACRAMENTO CO OFFICE OF ED.	01-5200		275.00
85270032	09/21/2012	SCHOOL MATE	01-4300	119.89	
			Unpaid Sales Tax	7.39-	112.50

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 1 of 3

Checks Dated 09/21/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85270033	09/21/2012	SPORTIME FITNESS & SPORT	01-4300		162.07
85270034	09/21/2012	STAPLES ADVANTAGE	01-4300		1,252.33
85270035	09/21/2012	SURVEILLANCE SYSTEM INT	01-4400		14,836.55
85270036	09/21/2012	TEACHER DIRECT	01-4300	31.46	
			Unpaid Sales Tax	1.58-	29.88
85270037	09/21/2012	UNIVERSITY OF OREGON	01-4300		550.00
85270038	09/21/2012	WILLIAM A. SIDNEY DBA - SAC TOWN BEBOPS	01-5600		459.00
85270039	09/21/2012	WILLIAM JESSUP UNIVERSITY	01-5200		37.74
85270040	09/21/2012	University of California Davis	01-5200		300.00
85270041	09/21/2012	"DANIELSEN COMPANY, THE"	13-4380	181.18	
			13-4710	3,362.95	
			Unpaid Sales Tax	1.89-	3,542.24
85270042	09/21/2012	CROWN DISTRIBUTING INC.	13-4380		888.67
85270043	09/21/2012	ED JONES FOOD SERVICE	13-4710		6,021.54
85270044	09/21/2012	HOME DEPOT	01-4300		42.52
85270045	09/21/2012	OLD TOWN PIZZA	13-4710		767.25
85270046	09/21/2012	ORIENTAL TRADING COMPANY INC	01-4300		69.74
85270047	09/21/2012	PROPACIFIC FRESH	13-4710		401.45
85270048	09/21/2012	SAFEWAY INC	01-4300		204.36
85270049	09/21/2012	SARA LEE	13-4710		812.84
85270050	09/21/2012	SEVEN UP BOTTLING CO OF SF	13-4710		268.11
85270051	09/21/2012	SYSCO SACRAMENTO	13-4380	527.38	
			13-4710	1,100.15	1,627.53
85270052	09/21/2012	TARGET BANK	01-4300		195.43
85270053	09/21/2012	GUADALUPE RAMIREZ	13-4710		31.00
85270054	09/21/2012	TUNISA BURNS	13-4710		90.05
85270055	09/21/2012	Mary V. Boyle	01-4300		172.71
85270056	09/21/2012	Nancy L. Currey	01-4300		39.66
85270057	09/21/2012	Vincent R. Hurtado	01-4300		14.52
85270058	09/21/2012	Michael J. Kimbrough	01-5200		54.66
85270059	09/21/2012	Darlene R. Wenger	01-5200		22.47
85270060	09/21/2012	ADVANCED MULTIMEDIA DEVICES DBA AMDI	01-4300	588.42	
			Unpaid Sales Tax	38.42-	550.00
85270061	09/21/2012	AIRGAS	01-4300		15.81
85270062	09/21/2012	B.Z. SERVICE STATION	01-4365		1,376.56
85270063	09/21/2012	BARNES & NOBLE BOOKSTORES	01-4100		467.61
85270064	09/21/2012	CITRUS HEIGHTS SAW & MOWER	01-4365		296.24
85270065	09/21/2012	DAWSON OIL COMPANY	01-4345		7,545.48
85270066	09/21/2012	EMPLOYMENT DEVELOPMENT DEPT.	01-3501		1,067.66
85270067	09/21/2012	ESS ENVIRONMENTAL	01-5800		459.00
85270068	09/21/2012	INTEGRATED FIRE SYSTEMS INC	01-5800		1,227.50
85270069	09/21/2012	J & J SCREEN & GLASS	01-5600		224.05
85270070	09/21/2012	JOCELYN MITCHELMORE	01-5200		625.00
85270071	09/21/2012	LAGUNA PHYSICAL THERAPY & HAND REHABILITATION	01-5800		313.50
85270072	09/21/2012	LIGHTHOUSE COUNSELING & FAMILYRESOURCE CENTER	01-5800		8,000.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 09/21/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85270073	09/21/2012	LINCOLN ACE HARDWARE/MAINT	01-4300		97.66
85270074	09/21/2012	PAUL H BROOKS PUBLISHING CO	01-4300	700.14	
			Unpaid Sales Tax	40.54-	659.60
85270075	09/21/2012	PCOE	01-5200		200.00
85270076	09/21/2012	PRO-ED	01-4300	621.42	
			Unpaid Sales Tax	38.42-	583.00
85270077	09/21/2012	RIEBES AUTO PARTS	01-4365		3,700.94
85270078	09/21/2012	SCHOOL SPECIALTY INC	01-4300		80.30
85270079	09/21/2012	TAG / AMS INC	01-5800		125.00
85270080	09/21/2012	TOTAL COMPENSATION SYS INC	01-5800		6,000.00
85270081	09/21/2012	WESTERN PSYCHOLOGICAL SERVICES	01-4300		1,167.96
85270082	09/21/2012	WILLIAM V MACGILL & CO	01-4300		1,868.42
			Total Number of Checks	87	180,724.56

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	76	166,602.90
11	Adult Education Fund	1	75.00
13	Cafeteria Fund	10	14,452.57
Total Number of Checks		87	181,130.47
Less Unpaid Sales Tax Liability			405.91-
Net (Check Amount)			180,724.56

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 09/14/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85268502	09/14/2012	Susan M. Borkowski	01-4300		96.41
85268503	09/14/2012	Annie Z. Brothers	01-4300		95.06
85268504	09/14/2012	Jennifer A. Clark	01-4300		40.93
85268505	09/14/2012	Mary A. Hernandez	01-4300		87.37
85268506	09/14/2012	William H. Justice	01-4300		6.41
85268507	09/14/2012	Michelle C. Kamilos	01-4300		44.74
85268508	09/14/2012	Kevin D. Kurtz	01-4300		99.07
85268509	09/14/2012	Jennifer D. Nelson	01-4300		26.96
85268510	09/14/2012	Natasha D. Riedel	01-4300		98.50
85268511	09/14/2012	Karen A. Roberts	01-4300		375.06
85268512	09/14/2012	Angelica M. Selter	01-4300		82.49
85268513	09/14/2012	BURKETT'S OFFICE	01-4300		518.77
85268514	09/14/2012	CALIFORNIA WEEKLY EXPLORER INC	01-4300		1,054.50
85268515	09/14/2012	ESGI - EDUCATIONAL SOFTWARE FOR GUIDING INSTRUCTION	01-4300	700.00	
			01-5800	1,192.00	1,892.00
85268516	09/14/2012	JAGUAR POSTERS	01-4300	348.69	
			Unpaid Sales Tax	21.74	326.95
85268517	09/14/2012	LAKESHORE LEARNING MATERIALS	01-4300		86.05
85268518	09/14/2012	MOUNTAIN MATH/LANGUAGE LLC	01-4300		49.95
85268519	09/14/2012	OFFICE DEPOT	01-4300	1,538.40	
			11-4300	281.17	1,819.57
85268520	09/14/2012	PEARSON EDUCATION	01-4300		3,245.00
85268521	09/14/2012	RAY MORGAN CO. / CHICO	01-4300	474.64	
			01-5600	127.58	
			01-5800	741.07	1,343.29
85268522	09/14/2012	SACRAMENTO CO OFFICE OF ED.	01-5200		75.00
85268523	09/14/2012	STAPLES ADVANTAGE	01-4300	1,755.10	
			01-9500	235.94	1,991.04
85268524	09/14/2012	TEACHER CREATED RESOURCES	01-4300		4.30
85268525	09/14/2012	WEST MUSIC	01-4300	361.96	
			Unpaid Sales Tax	24.46	337.50
85268526	09/14/2012	WESTERN BLUE AN NWN COMPANY	01-4300		622.05
85268527	09/14/2012	WILLIAM JESSUP UNIVERSITY	01-5200		150.96
85268528	09/14/2012	CITY OF LINCOLN / PG&E REIMB	01-5510		3,289.97
85268529	09/14/2012	MISSION UNIFORM SERVICE INC	01-4300	33.18	
			01-5800	837.92	871.10
85268530	09/14/2012	PACIFIC GAS & ELECTRIC CO	01-5510		10,007.42
85268531	09/14/2012	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-5540		5.01
85268532	09/14/2012	Christine D. Sanguinetti	01-4300		17.66
85268533	09/14/2012	Heather D. Steer	01-5200		27.98
85268534	09/14/2012	A-Z BUS SALES INC	01-4365		492.26
85268535	09/14/2012	ADI HONEYWELL INTERNATIONAL	01-4300		752.07
85268536	09/14/2012	CASAS COMPREHENSIVE ADULT	01-4100		123.88
85268537	09/14/2012	CHEVRON	01-4345		17.53
85268538	09/14/2012	DATAWORKS EDUCATIONAL RESEARCH	01-4300		245.95

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Checks Dated 09/14/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85268539	09/14/2012	DELTA EDUCATION INC	01-4100		3,770.17
85268540	09/14/2012	GRAINGER .	01-4300		141.37
85268541	09/14/2012	GRAYBAR ELECTRIC COMPANY INC	01-4300		509.98
85268542	09/14/2012	GUTIERREZ LAW GROUP	01-5810		8,055.50
85268543	09/14/2012	HANDWRITING WITHOUT TEARS	01-4100		2,674.91
85268544	09/14/2012	HOUGHTON MIFFLIN COMPANY	01-4100		4,590.93
85268545	09/14/2012	INTERNET SOFTWARE SCIENCES	01-4300		360.00
85268546	09/14/2012	J & J SCREEN & GLASS	01-5600		350.17
85268547	09/14/2012	JANE JOHNSON	01-5800		427.50
85268548	09/14/2012	LAW OFFICE OF ELLIS COLEMAN	01-5810		7,030.00
85268549	09/14/2012	LOY MATTISON DBA LOY MATTISON ENTERPRISES	01-5800		1,275.00
85268550	09/14/2012	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		232.00
85268551	09/14/2012	MCGRAW-HILL	01-4100		1,393.06
85268552	09/14/2012	MEDICAB OF SACRAMENTO/SIERRA	01-5800		1,664.00
85268553	09/14/2012	PLACER COUNTY AIR POLLUTION	01-5800		2,952.00
85268554	09/14/2012	PLACER LEARNING CENTER	01-5800		21,703.57
85268555	09/14/2012	PLATT ELECTRIC SUPPLY, INC.	01-4300		151.66
85268556	09/14/2012	POSTMASTER / SPECIAL ED.	01-4300		132.00
85268557	09/14/2012	PYRAMID EDUCATIONAL	01-5200		395.00
85268558	09/14/2012	SAC VAL JANITORIAL SALES	01-4300		1,543.58
85268559	09/14/2012	SCHOOL STEPS, INC.	01-5800		800.00
85268560	09/14/2012	SIG SCHOOLS INSURANCE GROUP	01-3701		1,070.14
85268561	09/14/2012	STATE OF CALIF DEPT OF REHAB	11-8290		23,360.00
85268562	09/14/2012	STATE OF CALIFORNIA	01-5821		320.00
85268563	09/14/2012	SUTTER MEDICAL FOUNDATION	01-5800		165.00
85268564	09/14/2012	UNITED STATES TREASURY REVENUE SERVICE	01-3302	2,943.29	
			01-3311	308.85	
			01-3312	689.40	
			01-5800	6,595.09	10,536.63
85268565	09/14/2012	UNIVERSAL SPECIALTIES, INC.	01-4300		233.29
85268566	09/14/2012	WAVE DIVISION HOLDINGS	01-5560		6,850.00
85268567	09/14/2012	WESTERN BLUE AN NWN COMPANY	01-4300	625.61	
			01-4400	13,808.49	14,434.10
85268568	09/14/2012	WILCO SUPPLY	01-4300		212.59
85268569	09/14/2012	WILSON WAY TIRE CO. INC.	01-4360		1,307.82
85268570	09/14/2012	WORKABILITY REGION 4, INC. CENTER HIGH SCHOOL - S.PACHECO	01-5200		450.00
85268571	09/14/2012	ZEP SALES & SERVICE	01-4300		1,052.78
85268572	09/14/2012	"DANIELSEN COMPANY, THE"	13-4380	409.49	
			13-4710	4,918.97	
			Unpaid Sales Tax	4.65-	5,323.81
85268573	09/14/2012	CROWN DISTRIBUTING INC.	13-4380		657.90
85268574	09/14/2012	D & P CREAMERY	13-4710		4,356.90
85268575	09/14/2012	DISCOUNT SCHOOL SUPPLY	01-4300		194.04

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Checks Dated 09/14/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85268576	09/14/2012	ED JONES FOOD SERVICE	13-4710		5,520.39
85268577	09/14/2012	MISSION UNIFORM SERVICE INC	13-4300		311.51
85268578	09/14/2012	NUTRIKIDS HEARTLAND PAYMENT SYSTEMS INC	13-5800		4,548.60
85268579	09/14/2012	OLD TOWN PIZZA	13-4710		1,240.00
85268580	09/14/2012	ORIENTAL TRADING COMPANY INC	01-4300		135.86
85268581	09/14/2012	PROPACIFIC FRESH	13-4710		502.55
85268582	09/14/2012	SCHOOL SPECIALTY INC	01-4300		429.67
85268583	09/14/2012	STAFFORD MEAT COMPANY	13-4710		96.00
85268584	09/14/2012	SYSCO SACRAMENTO	13-4380	562.78	
			13-4710	985.77	1,548.55
85268585	09/14/2012	TREND ENTERPRISES	01-4300		15.52
85268586	09/14/2012	VENDMART OF SACRAMENTO	13-4710		1,148.76
85268587	09/14/2012	JESSICA FLACKS	13-4710		50.40
85268588	09/14/2012	JOSEPH LITTLE	73-5850		250.00
85268589	09/14/2012	RINA LOPEZ ROJAS	13-4710		18.35
Total Number of Checks			88		<u>176,914.32</u>

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	73	127,745.63
11	Adult Education Fund	2	23,641.17
13	Cafeteria Fund	13	25,328.37
73	Foundation Trust	1	250.00
Total Number of Checks		88	176,965.17
Less Unpaid Sales Tax Liability			50.85
Net (Check Amount)			<u>176,914.32</u>

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Checks Dated 09/07/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85267448	09/07/2012	Ersula M. Bombard	01-5200		124.32
85267449	09/07/2012	Stacey Brown	01-4300		84.03
85267450	09/07/2012	Kevin D. Kurtz	01-4300		139.34
85267451	09/07/2012	Lisa C. Olmo	01-4300		149.74
85267452	09/07/2012	Scott L. Seacrist	01-4300		282.20
85267453	09/07/2012	Laura C. Shye	01-4300		60.54
85267454	09/07/2012	ACCREDITING COMMISSION	01-4300		756.00
85267455	09/07/2012	CA STATE UNIVERSITY SACRAMENTO	01-5200		130.00
85267456	09/07/2012	CALIF CHILD DEVELOPMENT ADMINISTRATORS ASSOCIATION	11-5200		330.00
85267457	09/07/2012	CALTRONICS BUSINESS SYSTEMS	01-5600		273.24
85267458	09/07/2012	COOKS PORTABLE TOILETS	01-5600		107.49
85267459	09/07/2012	COSTCO	01-4300		43.29
85267460	09/07/2012	CURRICULUM ASSOCIATES INC.	01-4300		170.92
85267461	09/07/2012	DE LAGE LANDEN	01-5600		382.36
85267462	09/07/2012	DISCOUNT MAGAZINE SUB SERVICE	01-4100	226.79	
			01-4300	101.80	328.59
85267463	09/07/2012	ENRICHMENT RESOURCES	01-4300		71.30
85267464	09/07/2012	ESGI - EDUCATIONAL SOFTWARE FOR GUIDING INSTRUCTION	01-4300		525.00
85267465	09/07/2012	OFFICE DEPOT	01-4300		262.39
85267466	09/07/2012	PACIFIC ENVIRONMENTAL	01-5800		500.00
85267467	09/07/2012	PLACER COUNTY WATER AGENCY	01-4300		89.16
85267468	09/07/2012	RAY MORGAN CO. / CHICO	01-5600		54.03
85267469	09/07/2012	REALLY GOOD STUFF	01-4300	695.03	
			Unpaid Sales Tax	41.46-	653.57
85267470	09/07/2012	RENAISSANCE LEARNING INC.	01-4300		2,158.00
85267471	09/07/2012	RISO PRODUCTS OF SAC INC	01-5600	1,172.00	
			01-5800	1,346.00	2,518.00
85267472	09/07/2012	SCHOOL MASTERS	01-4300		670.48
85267473	09/07/2012	SCHOOL SPECIALTY INC	01-4300		244.37
85267474	09/07/2012	TEACHER CREATED RESOURCES	01-4300		67.18
85267475	09/07/2012	TEACHER DIRECT	01-4300	117.07	
			Unpaid Sales Tax	7.91-	109.16
85267476	09/07/2012	US BANK BUSINESS EQUIPMENT	01-5600		984.00
85267477	09/07/2012	"DANIELSEN COMPANY, THE"	13-4380	368.54	
			13-4710	1,670.89	
			Unpaid Sales Tax	6.71-	2,032.72
85267478	09/07/2012	CROWN DISTRIBUTING INC.	13-4380		483.76
85267479	09/07/2012	ED JONES FOOD SERVICE	13-4710		7,694.60
85267480	09/07/2012	OLD TOWN PIZZA	13-4710		1,565.50
85267481	09/07/2012	PROPACIFIC FRESH	13-4710		791.75
85267482	09/07/2012	RAY MORGAN CO. / CHICO	01-4300		638.77
85267483	09/07/2012	SARA LEE	13-4710		4,950.67
85267484	09/07/2012	SEVEN UP BOTTLING CO OF SF	13-4710		122.40
85267485	09/07/2012	SYSCO SACRAMENTO	13-4380	390.87	
			13-4710	1,183.38	1,574.25

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Checks Dated 09/07/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85267486	09/07/2012	VENDMART OF SACRAMENTO	13-4710		2,053.28
85267487	09/07/2012	JUAN P. GONZALEZ	73-5850		250.00
85267488	09/07/2012	MITZI WATSON	13-4710		46.22
85267489	09/07/2012	Evelyn J. Anderson	01-4300		43.58
85267490	09/07/2012	Heather D. Steer	01-5200		135.18
85267491	09/07/2012	Curtis D. Stizzo	01-5200		140.80
85267492	09/07/2012	ADD SOME CLASS	21-4400		4,780.07
85267493	09/07/2012	APPROVED SAFE & LOCK	01-4300	261.80	
			01-5600	104.72	366.52
85267494	09/07/2012	AVANTI EDUCATION PROGRAMS INC	01-9500		395.00
85267495	09/07/2012	C & S TELECOMMUNICATIONS INC	01-5600		310.00
85267496	09/07/2012	CA DEPARTMENT OF EDUCATION	01-9500		29.46
85267497	09/07/2012	CALIFORNIA SHEDS	21-5800		750.00
85267498	09/07/2012	CITY OF LINCOLN/NON UTILITY	01-5800		60,132.00
85267499	09/07/2012	DAVID HALL	01-5800		727.27
85267500	09/07/2012	DECISIONINSITE LLC	25-5800		5,330.96
85267501	09/07/2012	ECONOMIC & PLANNING SYS. INC.	49-5800		8,800.00
85267502	09/07/2012	ESS ENVIRONMENTAL	21-5800		680.00
85267503	09/07/2012	GRAINGER	01-4300		280.35
85267504	09/07/2012	HARBOR FREIGHT TOOLS USA, INC	01-4300		441.05
85267505	09/07/2012	JAMES BRIAN CLOUTIER DBA CLOUTIER ELECTRIC	21-5800		363.06
85267506	09/07/2012	K S TELECOM INC	01-5800		976.50
85267507	09/07/2012	KRONICK MOSKOVITZ TIEDEMANN	21-5810		490.00
85267508	09/07/2012	LEARNING SOLUTIONS INC	01-5800		180.50
85267509	09/07/2012	LOVE AND LOGIC INSTITUTE, INC	01-4300	28.54	
			Unpaid Sales Tax	1.59-	26.95
85267510	09/07/2012	MICHAEL SPITERI - DBA SPITERI BROS HARDWOOD FLOORING	01-5800		2,000.00
85267511	09/07/2012	MULCH MADNESS INC.	01-4300		1,492.20
85267512	09/07/2012	PCOE	01-5800		2,000.00
85267513	09/07/2012	RAINFORTH GRAU ARCHITECTS	21-5800		1,488.75
85267514	09/07/2012	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		2,422.04
85267515	09/07/2012	SAC VAL JANITORIAL SALES	01-4300		74.59
85267516	09/07/2012	SIERRA OFFICE SUPPLIES &	01-4300		702.80
85267517	09/07/2012	SIG EMPLOYEE BENEFITS TRUST	76-9554		585,020.70
85267518	09/07/2012	OLON FIRE CONTROL	01-5800		6,003.35
85267519	09/07/2012	TRANE	01-5600		1,937.00
85267520	09/07/2012	TROXELL COMMUNICATIONS	01-5800		750.00
85267521	09/07/2012	UNIVERSAL SPECIALTIES, INC.	01-4300		152.58
85267522	09/07/2012	WAVE BROADBAND	01-4300		55.95
85267523	09/07/2012	WESTERN BLUE AN NWN COMPANY	01-4300		794.14
85267524	09/07/2012	LAURA SLIEPEN	01-4300		189.99
Total Number of Checks			77		724,935.96

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 09/07/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
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Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	56	95,388.23
11	Adult Education Fund	1	330.00
13	Cafeteria Fund	10	21,321.86
21	Building Fund #1	6	8,551.88
25	Capital Facilities Fund	1	5,330.96
49	Mello Roos Capital Projects	1	8,800.00
73	Foundation Trust	1	250.00
76	Payroll Fund	1	585,020.70
Total Number of Checks		77	724,993.63
Less Unpaid Sales Tax Liability			57.67-
Net (Check Amount)			<u>724,935.96</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 08/31/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85266350	08/31/2012	Mary V. Boyle	01-4300	243.60	
			01-5200	20.00	263.60
85266351	08/31/2012	Maria A. Gonzalez	01-4300		13.92
85266352	08/31/2012	Robert T. Lyons	01-4300		24.37
85266353	08/31/2012	ALPHA CARD	01-4300		60.68
85266354	08/31/2012	BALLARD & TIGHE PUBLISHERS	01-4100		13,302.75
85266355	08/31/2012	C & S TELECOMMUNICATIONS INC	01-5600		110.00
85266356	08/31/2012	CORWIN PRESS	01-4300		126.84
85266357	08/31/2012	DAVID W. GIRARD DBA GIRARD EDWARDS & HANCE	01-5810		3,258.50
85266358	08/31/2012	DELTA EDUCATION INC	01-4100		1,295.45
85266359	08/31/2012	FOLLETT EDUCATIONAL SERVICES	01-4100		10,059.87
85266360	08/31/2012	GRAINGER .	01-4300		6.69
85266361	08/31/2012	HARCOURT INC HOUGHTON MIFFLIN COMPANIES LLC	01-4100		2,680.59
85266362	08/31/2012	HOME DEPOT	01-4300		3,015.14
85266363	08/31/2012	HOUGHTON MIFFLIN COMPANY	01-4100		3,442.04
85266364	08/31/2012	HUMBOLDT CO. OFFICE OF ED.	01-4300		250.00
85266365	08/31/2012	MEDICAL BILLING TECHNOLOGIES	01-5800		607.76
85266366	08/31/2012	MISSION UNIFORM SERVICE INC	01-5800		554.87
85266367	08/31/2012	MULCH MADNESS INC.	01-4300		5,968.80
85266368	08/31/2012	MULTI HEALTH SYSTEMS INC	01-4300		4,635.47
85266369	08/31/2012	PEARSON - LONGMAN	01-4100		599.30
85266370	08/31/2012	PEARSON - PSYCHOLOGICAL CORP.	01-4300		10,495.33
85266371	08/31/2012	PJ'S MAIL & PARCEL SERVICE	40-5800		10.00
85266372	08/31/2012	PLACER COUNTY SELPA	01-5200		1,800.00
85266373	08/31/2012	RAY MORGAN CO. / CHICO	01-5600		106.09
85266374	08/31/2012	RIVERSIDE PUBLISHING COMPANY HOUGHTON MIFFLIN HARCOURT	01-4300		389.32
85266375	08/31/2012	SAC VAL JANITORIAL SALES	01-4300		1,769.03
85266376	08/31/2012	SACRAMENTO STATE COLLEGE	01-9500		1,460.00
85266377	08/31/2012	SCHOOL SERVICES OF CA INC	01-5200	780.00	
			01-5300	2,220.00	3,000.00
85266378	08/31/2012	SCHOOL SPECIALTY INC	01-4300		222.20
85266379	08/31/2012	STECK VAUGHN CO.	01-4100		1,234.56
85266380	08/31/2012	SUMMIT PROFESSIONAL EDUCATION	01-5200		179.00
85266381	08/31/2012	TRANE	01-5600		300.00
85266382	08/31/2012	ZEP SALES & SERVICE	01-4300		87.37
85266383	08/31/2012	ADVANCED INTEGRATED PEST	01-5800		1,288.00
85266384	08/31/2012	CITY OF LINCOLN	01-5540	1,995.77	
			01-5550	12,928.54	
			01-5570	37,282.85	52,207.16
85266385	08/31/2012	PACIFIC GAS & ELECTRIC CO	01-5510		46,315.31
85266386	08/31/2012	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-5540		339.14
85266387	08/31/2012	SPURR	01-5530		1,798.33
85266388	08/31/2012	"DANIELSEN COMPANY, THE"	13-4380	378.04	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 3

Checks Dated 08/31/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85266388	08/31/2012	"DANIELSEN COMPANY, THE"	13-4710	6,805.29	
			Unpaid Sales Tax	11.46-	7,171.87
85266389	08/31/2012	CROWN DISTRIBUTING INC.	13-4380		558.75
85266390	08/31/2012	ED JONES FOOD SERVICE	13-4710		8,660.46
85266391	08/31/2012	ISITE SOFTWARE	01-4300	267.92	
			13-4300	785.39	1,053.31
85266392	08/31/2012	OLD TOWN PIZZA	13-4710		643.26
85266393	08/31/2012	ORIENTAL TRADING COMPANY INC	01-4300	124.82	
			Unpaid Sales Tax	8.44-	116.38
85266394	08/31/2012	PIZZA GUYS	13-4710		64.88
85266395	08/31/2012	PROPACIFIC FRESH	13-4710		273.65
85266396	08/31/2012	R & M REFRIGERATION	13-5600		341.80
85266397	08/31/2012	S & S WORLDWIDE	01-4300		110.14
85266398	08/31/2012	SAFEWAY INC	01-4300		114.22
85266399	08/31/2012	SARA LEE	13-4710		498.76
85266400	08/31/2012	SYSCO SACRAMENTO	13-4380	879.93	
			13-4710	2,099.89	2,979.82
85266401	08/31/2012	VENDMART OF SACRAMENTO	13-4710		623.98
85266402	08/31/2012	Jamie-Marie F. Cruice	01-4300		288.26
85266403	08/31/2012	Shannon M. De Arkland	01-4300		39.99
85266404	08/31/2012	Lori J. Fury	01-4300		81.59
85266405	08/31/2012	James M. Houck	01-5200		50.73
85266406	08/31/2012	Milagros Medina	01-4300		93.17
85266407	08/31/2012	Allyson M. Popp	01-4300		21.43
85266408	08/31/2012	Kassi Bess	01-5800		500.00
85266409	08/31/2012	Lynn D. Brown	01-4300		56.03
85266410	08/31/2012	Shannon M. De Arkland	01-4300		79.35
85266411	08/31/2012	Kevin D. Kurtz	01-4300		164.24
85266412	08/31/2012	Karen A. Roberts	01-4300		26.67
85266413	08/31/2012	Laura C. Shye	01-4300		124.07
85266414	08/31/2012	Pamela S. Soha	01-4300		45.03
85266415	08/31/2012	AIRGAS	01-9500		5,717.07
85266416	08/31/2012	CHEYENNE EZELL	01-4300		300.00
85266417	08/31/2012	CORE EDUCATION TECHNOLOGIES	01-4300		21.40
85266418	08/31/2012	JAGUAR POSTERS	01-4300	227.85	
			Unpaid Sales Tax	14.21-	213.64
85266419	08/31/2012	JONES SCHOOL SUPPLY CO INC	01-4300	156.02	
			Unpaid Sales Tax	10.07-	145.95
85266420	08/31/2012	LAKESHORE LEARNING MATERIALS	01-4300		390.68
85266421	08/31/2012	Loomis Union School Dist	01-4300		3,312.00
85266422	08/31/2012	NAESP	01-5300		235.00
85266423	08/31/2012	OFFICE DEPOT	01-4300		1,138.38
85266424	08/31/2012	RAY MORGAN CO. / CHICO	01-4300	14.82	
			01-5800	2,223.21	2,238.03
85266425	08/31/2012	REALLY GOOD STUFF	01-4300	161.97	
			Unpaid Sales Tax	9.60-	152.37
85266426	08/31/2012	RENAISSANCE LEARNING INC.	01-4300		3,224.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 2 of 3

Checks Dated 08/31/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85266427	08/31/2012	SCHOLASTIC MAGAZINE	01-4300		143.55
85266428	08/31/2012	SHERIDAN SCHOOL	01-4300		5.15
Total Number of Checks				79	<u>215,296.54</u>

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	68	192,726.24
13	Cafeteria Fund	11	22,614.08
40	Spec Res For Capital Outlay	1	10.00
Total Number of Checks		79	215,350.32
Less Unpaid Sales Tax Liability			53.78-
Net (Check Amount)			<u>215,296.54</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 3 of 3

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS:

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Classified Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Ryan Davis
Director, Human Services

ENCLOSURES:

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund/Categorical

MEETING DATE:
October 2, 2012

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT**

October 2, 2012

CLASSIFIED/MANAGEMENT

NEW HIRES

- | | | |
|----|---|--|
| 1. | Name: Tamara Allen | Effective: 9/24/12 |
| | Position: Campus/Café Supervisor | Site: Foskett Ranch Elementary |
| | Salary: CSEA, Range 13, Step E | Funding: General |
| | Hours: 1.75 Hours/5 days a week | Replacement Position |
| | Days: 10 Months/Year | |
| 2. | Name: Carrie Gulliford | Effective: 9/25/12 |
| | Position: Campus/Café Supervisor | Site: Foskett Ranch Elementary |
| | Salary: CSEA, Range 13, Step A | Funding: General |
| | Hours: 1.5 Hours/5 days a week | |
| | Days: 10 Months/Year | |
| 3. | Name: Jessica Hanna | Effective: 10/1/12 |
| | Position: Campus/Café Supervisor | Site: Foskett Ranch Elementary |
| | Salary: CSEA, Range 13, Step A | Funding: General |
| | Hours: 1.5 Hours/5 days a week | Replacement Position |
| | Days: 10 Months/Year | |
| 4. | Name: Rebecca Hickey | Effective: 9/25/12 |
| | Position: Inst. Aide, Grant Funded | Site: Creekside Oaks Elementary |
| | Salary: Range 1, Step A | Funding: Categorical |
| | Hours: 3.5 Hours/5 days a week | Replacement Position |
| | Days: 10 Months/Year | |

ADDITIONAL ASSIGNMENT

- | | | |
|----|-------------------------------------|---------------------------------------|
| 1. | Name: Donna Goertz | Effective: 9/20/12 |
| | Position: Instructional Aide | Site: Foskett Ranch Elementary |
| | Hours: 1 Hours/5 days a week | Replacement Position |
| | Days: 10 Months/Year | |

ASSIGNMENT CHANGE

- | | | |
|----|---------------------------------------|-------------------------------|
| 1. | Name: Melissa Waggoner | Effective: 9/24/12 |
| | Position: Preschool Instructor | Site: Carlin C. Coppin |
| | Hours: 3 Hours/5 days a week | |
| | Days: 10 Months/Year | |

RESIGNATIONS

- | | |
|----|---|
| 1. | Name: Steffiny Murray |
| | Position: Campus/Café Supervisor |
| | Site: Foskett Ranch Elementary |
| | Hours: 1.75 Hours/Day |
| | Effective: 9/30/12 |

43.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever-Changing World

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well-articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Certificated Personnel Report

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Ryan Davis
Director of Human Services

ENCLOSURES:

Yes

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

Categorical/General

MEETING DATE:

October 2, 2012

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

4,4

PERSONNEL REPORT

October 2, 2012

CERTIFICATED/MANAGEMENT

NEW HIRES

1. **Name:** Michael Jensen
 Position: Adapted Physical Education Teacher
 FTE: .5
 Effective Date: 9/17/2012
 Site: Twelve Bridges Middle School

REQUEST FOR MATERNITY/CHILD REARING LEAVE

1. **Name:** Shannon Dumler
 Position: 3rd Grade Teacher
 FTE: 1.0
 Effective Date: February 6, 2013
 Site: Creekside Oaks Elementary School
2. **Name:** Jenna Nohel
 Position: 5th Grade Teacher
 FTE: 1.0
 Effective Date: February 19, 2013
 Site: Creekside Oaks Elementary School

Public Hearing

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Public Hearing re Sufficient
Instructional Materials

AGENDA ITEM AREA:

Public Hearing

REQUESTED BY:

Mary Boyle
Deputy Superintendent Educational Services

ENCLOSURES:

WPUSD Curriculum Adoptions

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

Categorical Funds

MEETING DATE:

October 2, 2012

ROLL CALL REQUIRED:

No

BACKGROUND:

Education Code 60119 requires that the governing board of a school district hold an annual instructional materials public hearing to determine whether the district has sufficient standards-aligned textbooks or instructional materials for students in each of its schools. A ten-day notice of the public hearing is required. Notices of Public Hearing were sent to news media and to our local schools on August 30, 2012. Our Public Hearing will be held on October 2, 2012.

This notice has been sent to our local major print media and is posted as required.

RECOMMENDATION:

Hold Public Hearing re Sufficient Instructional Materials.

PLEASE POST

August 30, 2012

WESTERN PLACER UNIFIED SCHOOL DISTRICT

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Western Placer Unified School District will hold a public hearing at which the governing board shall encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders. This hearing shall make a determination, through a resolution, as to whether each pupil in each school in programs operated by Western Placer Unified School District will have sufficient textbooks or instructional materials, or both, in each of the following subjects, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education (SBE):

1. Mathematics
2. Science
3. History-Social Science
4. Reading/Language Arts, including the English language development component of the adopted program.

A public hearing will be held October 2, 2012 at 7:00 p.m. in the Lincoln High School Theater. The Lincoln High School address is 790 J Street, Lincoln, CA.

The public hearing is a requirement for the district to qualify for Instructional Materials Funds for the 2012 - 2013 school year.

Posted at Western Placer Unified School District Office: August 30, 2012
Posted at all District School Sites: August 30, 2012
Published In Lincoln News Messenger: September 6 and September 13, 2012

7.1

WPUSD Curriculum Adoptions K/12

- Mathematics – (Adoption Cycle 2007 – 2009)
 - K – 5 HSP California Mathematics (Adopted 2009)
 - 6 – 7 Holt CA Math PreAlgebra Courses 1 & 2 (Adopted 2009)
 - 7 - 8 McDougal Littell Algebra I (Adopted 2009)
 - 9 – 12 McDougal Littell Algebra; Glencoe/McGraw Hill PreCalculus (Adopted 2008); McDougal Littell (Geometry (Adopted 2008)
- Science – (Adoption Cycle 2006 – 2008)
 - K – 5 Delta Science/FOSS (Adopted 2007)
 - 6 – 8 Pearson Prentice Hall – Focus on Science for California (Adopted 2007)
 - 9 – 12 Pearson Prentice Hall Biology (Adopted 2007); Kendall Hunt Biology – An Ecological Approach; Addison Wesley Chemistry (Adopted 2007); Kendall Hunt Forensic Science (Adopted 2007)
- History-Social Science – (Adoption Cycle 2005 – 2007)
 - K – 5 Pearson Scott Foresman History/Social Science for California (Adopted 2007)
 - 6 – 8 Holt Rinehart & Winston History Social Studies (Adopted 2006)
 - 9 – 12 McDougal Little World History (Adopted 2005); Glencoe McGraw Hill Economics; McDougal Little US History (Adopted 2006); Prentice Hall Comparative Politics (Adopted 2006)
- English/Language Arts, including the English language development component of an adopted program – (Adoption Cycle 2008 – 2010)
 - K – 5 Houghton Mifflin Reading Language Arts (Adopted 2002); K-5 Medallions (Adopted 2010); (State Waiver 2010)
 - 6 – 8 Holt Rinehart & Winston Literature and Language Arts (Adopted 2002) (State Waiver 2010)
 - 9 – 12 McDougall Little The Language of Literature (Adopted 2002) (State Waiver 2010)

NOTE: No new adoptions will occur until the State of California lifts its moratorium on statewide textbook adoptions which was enacted due to the current budget situation.

INFORMATION

DISCUSSION

ACTION

ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Resolution No. 12/13.7 re Instructional Materials

AGENDA ITEM AREA:

Action

REQUESTED BY:

Mary Boyle 

ENCLOSURES:

Resolution

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

Categorical Funding Requirement

MEETING DATE:

October 2, 2012

ROLL CALL:

Yes

BACKGROUND:

Education Code 60119 requires that the governing board of a school district hold an annual instructional materials public hearing to determine whether the district has sufficient standards-aligned textbooks or instructional materials for students in each of its schools.

Western Placer Unified School District has followed state requirements regarding the adoption of appropriate standards-aligned textbooks for grades K – 12 and provides sufficient textbooks and instructional materials in all core academic areas.

A Public Hearing was held on October 2, 2012 re this requirement.

ADMINISTRATION RECOMMENDATION:

Approve Resolution re Sufficient Textbooks and Instructional Materials for the 2012 – 2013 school year.

Resolution # 12/13.7
Education Code Section 60119
Resolution on Sufficiency of Instructional Materials

RESOLUTION REGARDING SUFFICIENCY OR INSUFFICIENCY OF INSTRUCTIONAL MATERIALS:

Whereas, the governing board of Western Placer Unified School District, in order to comply with the requirements of *Education Code* Section 60119 held a public hearing on October 2, 2012, at seven o'clock, which is on or before the eighth week of school (between the first day that students attend school and the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

Whereas, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

Whereas, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- Mathematics – (Adoption Cycle 2007 – 2009)
 - K – 5 HSP California Mathematics (Adopted 2009)
 - 6 – 7 Holt CA Math Pre-Algebra Courses 1 – 2 (Adopted 2009)
 - 7 – 8 McDougal Littell Algebra I (Adopted 2009)
 - 9 – 12 McDougal Littell Algebra; Glencoe/McGraw Hill PreCalculus (Adopted 2008); McDougal Littell (Geometry (Adopted 2008)
- Science – (Adoption Cycle 2006 – 2008)
 - K – 5 Delta Science/FOSS (Adopted 2007)
 - 6 – 8 Pearson Prentice Hall – Focus on Science for California (Adopted 2007)

- 9 – 12 Pearson Prentice Hall Biology (Adopted 2007); Kendall Hunt Biology – An Ecological Approach; Addison Wesley Chemistry (Adopted 2007); Kendall Hunt Forensic Science (Adopted 2007)
- History-Social Science – (Adoption Cycle 2005 – 2007)
 - K – 5 Pearson Scott Foresman History/Social Science for California (Adopted 2007)
 - 6 – 8 Holt Rinehart & Winston History Social Studies (Adopted 2006)
 - 9 – 12 McDougal Little World History (Adopted 2005); Glencoe McGraw Hill Economics; McDougal Little US History (Adopted 2006); Prentice Hall Comparative Politics (Adopted 2006)
- English/Language Arts, including the English language development component of an adopted program – (Adoption Cycle 2008 – 2010)
 - K – 5 Houghton Mifflin Reading Language Arts (Adopted 2002); K-5 Medallions (Adopted 2010); (State Waiver 2010)
 - 6 – 8 Holt Rinehart & Winston Literature and Language Arts (Adopted 2002) (State Waiver 2010)
 - 9 – 12 McDougall Little The Language of Literature (Adopted 2002) (State Waiver 2010)

Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

Therefore, it is resolved that for the 2012 – 2013 school year, the Western Placer Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED THIS October 2, 2012, By the Governing Board of Western Placer Unified School of Placer County, California

I, _____, Clerk of the Governing Board of Western Placer Unified School District of Placer county, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a public School Board Meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk)

(Date)

8.1.2

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well-articulated K-12 academic program that challenges all students to achieve their highest potential with a special emphasis on students.
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3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness, and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Revised Board Policy 7210 (Facility Funding)

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Scott Leaman, Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

District office

FINANCIAL INPUT/SOURCE:

Various Sources

MEETING DATE:

October 2, 2012

ROLL CALL REQUIRED:

No

BACKGROUND:

Over several meetings, the Board has discussed the funding of future school sites to be located in the Village area of the City of Lincoln General Plan. One of the items requested by the Board during these discussions is the establishment of a policy concerning facility financing. WPUSD Board Policy 7210 has been amended to include the philosophy and funding options for development. A draft for Board approval is attached.

RECOMMENDATION:

Approve amended draft Board Policy 7210.

FACILITIES FINANCING

When it is determined that school facilities must be built or expanded to accommodate a increased or projected increased enrollment, the Board of Trustees shall consider appropriate methods of financing for the purchase of school sites and the construction of buildings. In addition, financing may be needed when safety considerations and educational program improvements require the replacement, reconstruction or modernization of existing facilities.

The Board of Trustees operates with a set of philosophies regarding the financing the future facility construction and housing students within the District. These are outlined as follows:

- 1. Staff will engage in an intentional process to plan for future growth.**
- 2. Students generated from new development should not negatively impact the learning environment of current students.**
- 3. New development should be expected to pay its own way, with the exception of school operation costs, in order to provide adequate student housing.**
- 4. General Fund monies shall not be expended to construct facilities.**
- 5. Staff will work with the City of Lincoln to co-locate park and school sites as often as possible, with the understanding that each entity is responsible for constructing their own facilities.**

The Superintendent or designee shall research funding alternatives options and recommend to the Board the method that would best serve district needs as identified in the district's master plan for school facilities.

(cf. 7110 - Facilities Master Plan)

These funding alternatives options may include, but not be limited to:

- 1. Levying developer fees pursuant to Education Code 17620 and Government Code 65995-65998**
 - a. For any developer that chooses to pay the amount of the justified maximum school fee permitted under State law for its development, the district agrees to provide mandated school services as required under State law, located at any current school site that has space available. At this level of funding, the District shall be under no obligation to provide a neighborhood school for said development.**
- 2. Levying developer fees pursuant to Education Code 17620 and Government Code**

FACILITIES FINANCING

- a. A developer may choose to provide additional voluntary funding as a method of financing a portion of the cost of the school facility impacts caused by its development pursuant to a school facility impact facilities agreement ("Agreement") by and between the District and said developer. This Agreement may contain provision which govern the dedication/acquisition of school sites, funding for the construction of school facilities within or in reasonable proximity to the proposed development, and the terms of a financing plan.

(cf. 7211- Developer Fees)

- 32. Forming a community facilities district pursuant to Government Code 53311-53368.3, the Mello-Roos Community Facilities Act

- a. Formation of Mello-Roos Community Facilities District pursuant to Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), Chapter 2.5, Part 1, Division 2, Title 5 of the government Code of the State of California.
- b. The district, with the cooperation of a developer, may also commence the process of forming a community facilities district(s) ("CFD") under the provision of the Mello-Roos Community Facilities Act of 1982 as amended (Government Code section 53111 et seq.). Such a CFD shall be organized and empowered to levy an annual special tax upon certain properties within the developer's project area.
- c. Pursuant to the requirements of California Government Code Section 53312.7, the District shall give priority attendance access to students residing in a CFD whose residents have paid special taxes that have, in whole or in part, financed the construction of school district facilities. The degree of priority shall reflect the proportion of each school's financing provided through the CFD. The attendance priority described above is subject to the District's other attendance policies.

(cf. 7212 - Mello-Roos Districts)

- 43. Forming a school facilities improvement district pursuant to Education Code 15300-15425

(cf. 7213 - School Facilities Improvement Districts)

- 54. Issuing voter-approved general obligation bonds
- 65. Imposing a qualified parcel tax pursuant to Government Code 50079
- 76. Using lease revenues for capital outlay purposes from surplus school property

FACILITIES FINANCING (continued)*Legal Reference:*EDUCATION CODE

15100-17059.2 School bonds, especially:

15122.5 Ballot statement

15300-15425 School facilities improvement districts

17000-17059.2 State School Building Lease-Purchase Law of 1976

17060-17066 Joint venture school facilities construction projects

17070.10-17076.10 Leroy F. Greene School Facilities Act of 1998

17085-17095 State Relocatable Classroom Law of 1979

17582 District deferred maintenance fund

17620-17626 Levies against development projects by school districts especially:

17621 Procedures for levying fees

GOVERNMENT CODE

6061 One time notice

6066 Two weeks' notice

50075-50077 Voter-approved special taxes

50079 School districts; qualified special taxes

53175-53187 Integrated Financing District Act

53311-53368.3 Mello-Roos Community Facilities Act of 1982

53753 Assessment notice and hearing requirements

53753.5 Exemptions

54954.1 Mailed notice to property owners

54954.6 New or increased tax or assessment; public meetings and hearings; notice

65864-65867 Development agreements

65970-65980.1 School facilities development project

65995-65998 Payment of fees against a development project

66000-66008 Fees for development projects

66016-66018.5 Development project fees

66020-66025 Protests and audits

HEALTH AND SAFETY CODE

33445.5 Overcrowding of schools resulting from redevelopment

33446 School construction by redevelopment agency

CALIFORNIA CONSTITUTION

Article 13D, Sections 1-6 Assessment and property related fee reform

UNCODIFIED STATUTES

17696-17696.98 Greene-Hughes School Building Lease-Purchase Bond Law of 1986

CODE OF REGULATIONS, TITLE 2

1859-1859.106 School facility program

COURT DECISIONSLoyola Marymount University v. Los Angeles Unified School District (1996) 45 Cal.App.4th 1256Ehrlich v. City of Culver City (1996) 12 Cal.4th 854Dolan v. City of Tigard (1994) 114 S.Ct. 2309Canyon North Co. v. Conejo Valley Unified School Dist. (1993) 19 Cal.App.4th 243, 23 Cal.Rptr.2d 495Garlic Development Co. v. Hayward Unified School Dist. (1992) 3 Cal.App.4th 320, 4 Cal.Rptr.2d 897Nollan v. California Coastal Commission (1987) 107 S.Ct. 3141ATTORNEY GENERAL OPINIONS

79 Ops.Cal.Atty.Gen. 149 (1996)

*Management Resources:*WEB SITESDepartment of General Services, Office of Public School Construction: <http://www.dgs.ca.gov>

Policy

adopted: September 4, 2007

revised:

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Lincoln, California

8.2.3

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: The Western Placer Unified School District is committed to the pursuit of excellence in all of its endeavors.	
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS	
1. Develop and continually upgrade a well-articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.	
2. Foster a safe, caring environment where individual differences are valued and respected.	
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	
4. Promote the involvement of the community, parents, local government, business/service organizations, etc., as partners in the education of the students.	
5. Promote student health and nutrition in order to enhance readiness for learning.	

SUBJECT:

Approve Resolution No. 12/13.10 Supporting the Schools and Local Public Safety Protection Act (Proposition 30)

AGENDA ITEM AREA:

Action

REQUESTED BY:

Scott Leaman,
Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

October 2, 2012

ROLL CALL REQUIRED:

Yes

BACKGROUND:

The Board of Trustees has requested to approve a Resolution in support of the Schools and Local Public Safety Protection Act, which is Proposition 30.

RECOMMENDATION:

Approve Resolution No. 12/13.10, supporting the Schools and Local Public Safety Protection Act, Proposition 30.

rk/wpfiles/factform/Resolution

WESTERN PLACER UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 12/13.10

A RESOLUTION TO SUPPORT THE SCHOOLS AND LOCAL PUBLIC SAFETY PROTECTION ACT

The following **RESOLUTION** was duly passed and adopted by the Board of Trustees of the above entitled district at a regular meeting held on the 2nd day of October 2012, by roll call vote.

WHEREAS, the Western Placer Unified Board of Trustees is committed to making policy and financial decisions that enable the school district to provide quality educational programs and services to the school-age children of our community; and

WHEREAS, California public schools now rank 47th out of the 50 states in per-pupil spending. Moreover, more than 40,000 educators have been laid off from California public schools since 2008, impacting the quality of the educational programs delivered to students; and

WHEREAS, since the onset of the state's fiscal crisis in 2008, public schools statewide have experienced unprecedented funding reductions and apportionment deferrals totaling more than \$20 billion; and

WHEREAS, if Californians fail to pass a tax initiative in November, the state faces a \$9 billion deficit with our k-12 schools facing about \$5 billion in midyear cuts; and

WHEREAS, Prop. 30 is the only initiative that will prevent \$6 billion in trigger cuts and increase school funding by billions of dollars starting this year; and

WHEREAS, Prop. 30 is the only funding initiative that takes care of the whole state by closing the budget deficit and paying down the state's wall of debt; and

WHEREAS, Prop. 30 protects schools and taxpayers by directing money into a special account for public schools that the legislature can't touch and prevents any money from being used for state bureaucracy; and

WHEREAS, mandatory, independent annual audits will insure Prop. 30 funds are spent **ONLY** for schools and public safety; and

WHEREAS, Prop. 30 is supported by Governor Jerry Brown, the Association of California School Administrators, California Teachers Association, the California Federation of Teachers, the California School Boards Association, California County Superintendents Educational Services Association, California School Employees Association, University of California Board of Regents, California State University Board of Trustees; therefore

BE IT RESOLVED that the Western Placer Unified School District Board of Trustees; strongly supports Prop. 30 because it provides badly needed revenue to our public schools.

THE FOREGOING RESOLUTION WAS DULY PASSED BY THE Governing Board of the Western Placer Unified School District on the 2nd of October 2012.

AYES:

NOES:

ABSENT:

**Damian Armitage,
Board of Trustees, President
Western Placer Unified School District**

ATTEST:

**Brian Haley,
Board of Trustees, Clerk
Western Placer Unified School District**

8.3.2

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever-Changing World

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Adoption of Revised/New
Policies/Regulations/Exhibits

AGENDA ITEM AREA:

Action

REQUESTED BY:

Scott Leaman
Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

October 2, 2012

ROLL CALL REQUIRED:

No

BACKGROUND:

These new and revised policies/regulations/exhibits are now being presented for approval by the Board of Trustees.

- BP 4020 Drug and Alcohol Free Workplace
- BP 4030 Nondiscrimination in Employment
- AR 4031 Complaints Concerning Discrimination in Employment

RECOMMENDATION:

Administration recommends the Board of Trustees approve the new and revised Policies, Regulations and Exhibits as submitted.

MANUAL MAINTENANCE GUIDESHEET

October 2, 2012

Page 1 of 1

Note: Descriptions below identify major changes in revised materials. Editorial changes have also been made.

BP 4020 - Drug and Alcohol Free Workplace (BP revised)

MANDATED policy revised to more accurately reflect the assurances that districts must make to the CDE, including the provision of a drug-free workplace, notifications to employees about the district's policy, action that will be taken in the event an employee has violated the prohibition, and the requirement that employees abide by the policy and notify the district if convicted. Language formerly in policy re: specific discipline that will be taken against an employee deleted as this material is covered in other policies.

BP 4030 - Nondiscrimination in Employment (BP revised; AR deleted)

Policy updated to reflect **NEW FEDERAL LAW** (P.L. 110-233) which prohibits employers from discriminating against employees and job applicants on the basis of "genetic information," as defined. Policy also contains new note reflecting new **EEOC GUIDANCE** re: religious discrimination in the workplace. Unnecessary regulation deleted. Material formerly in AR re: filing of complaints, trainings, and notification moved into BP. Material re: other remedies moved to AR 4031 - Complaints Concerning Discrimination in Employment.

AR 4031 - Complaints Concerning Discrimination in Employment (AR revised)

Regulation substantially updated and reorganized to reflect the elements of the complaint process recommended by **EEOC GUIDANCE**, including providing a clear explanation of the process, protecting against retaliation, designating multiple individuals authorized to receive complaints, providing a mechanism for a prompt and impartial investigation, and providing information about timelines for filing federal or state charges.

8.4.1

DRUG AND ALCOHOL-FREE WORKPLACE

The Board of Trustees believes that the maintenance of drug- and alcohol-free workplaces is essential to ~~school and district operations~~, staff and student safety and to help ensure a productive and safe work and learning environment.

(cf. 4112.41/4212.41/4312.41 - Employee Drug Testing)

(cf. 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers)

~~No~~ An employee shall not unlawfully manufacture, distribute, dispense, possess, or use any or be under the influence of any alcoholic beverage, drug or controlled substance while on duty, on district property, or at a school-related activity or event. (Government Code 8355; 41 USC 701)

In addition, an employee shall not use or be under the influence of any alcoholic beverage or controlled substance as defined in 21 USC 812, while on duty, on district property, or at any a school district-related activity or event. ~~workplace. These prohibitions apply before, during and after school hours. A school district workplace is any place where school district work is performed, any school-owned or school-approved vehicle used to transport students to and from school or school activities; any off-school sites when accommodating a school-sponsored or school-approved activity or function where students are under district jurisdiction; or during any period of time when an employee is supervising students on behalf of the district or otherwise engaged in district business.~~

The Superintendent or designee shall notify employees of these district's prohibitions against drug use and the actions that will be taken for violation of such prohibition. (Government Code 8355; 41 USC 7012)

An employee shall abide by the terms of this policy and shall notify the district, within five days, of his/her any criminal drug or alcohol statute conviction which he/she receives for a violation occurring in the workplace of any criminal drug statute. (Government Code 8355; 41 USC 7012)

The Superintendent or designee shall notify the appropriate federal granting or contracting agencies within 10 days after receiving notification, from an employee or otherwise, of any conviction for a violation occurring in the workplace. (41 USC 701)

~~The Board may not employ or retain in employment persons convicted of a controlled substance offense as defined in Education Code 44011. If any such conviction is reversed and the person acquitted in a new trial or the charges dismissed, his/her employment is no longer prohibited. A plea or verdict of guilty, a finding of guilt by a court in a trial without a jury, or a conviction following a plea of nolo contendere shall be deemed to be a conviction. (Education Code 44836, 45123)~~

In accordance with law and the district's collective bargaining agreements, the Superintendent or designee shall take appropriate disciplinary action, up to and including termination, against an employee for violating the terms of this policy and/or

8.4.2

DRUG AND ALCOHOL-FREE WORKPLACE (continued)

shall require the employee to satisfactorily participate in and complete a drug assistance or rehabilitation program approved by a federal, state, or local health or law enforcement agency or other appropriate agency.

(cf. 4112 - Appointment and Conditions of Employment)

(cf. 4117.4 - Dismissal)

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4212 - Appointment and Conditions of Employment)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

~~A classified employee may be reemployed after conviction of such an offense if the Board determines, from the evidence presented, that the person has been rehabilitated for at least five years. (Education Code 45123)~~

~~The Board may take appropriate disciplinary action, up to and including termination, or require the employee to satisfactorily participate in and complete a drug assistance or rehabilitation program approved by a federal, state or local health, law enforcement or other appropriate agency.~~

The Superintendent or designee shall establish a drug- and alcohol-free awareness program to inform employees about: (Government Code 8355; 41 USC 701)

1. The dangers of drug and alcohol abuse in the workplace
2. The district's policy of maintaining drug- and alcohol-free workplaces
3. Any Available drug and alcohol counseling, rehabilitation, and employee assistance programs

(cf. 4159/4259/4359 - Employee Assistance Programs)

4. The penalties that may be imposed on employees for drug and alcohol abuse violations occurring in the workplace.

Legal Reference: (See next page)

DRUG AND ALCOHOL-FREE WORKPLACE (continued)

Legal Reference:

EDUCATION CODE

44011 Controlled substance offense

44425 Conviction of controlled substance offenses as grounds for revocation of credential

44836 Employment of certificated persons convicted of controlled substance offenses

44940 Compulsory leave of absence for certificated persons

44940.5 Procedures when employees are placed on compulsory leave of absence

45123 Employment after conviction of controlled substance offense

45304 Compulsory leave of absence for classified persons

GOVERNMENT CODE

8350-8357 Drug-free workplace

UNITED STATES CODE, TITLE 20

7111-7117 Safe and Drug Free Schools and Communities Act

UNITED STATES CODE, TITLE 21

812 Schedule of controlled substances

UNITED STATES CODE, TITLE 41

701-707 Drug-Free Workplace Act

CODE OF FEDERAL REGULATIONS, TITLE 21

1308.01-1308.49 Schedule of controlled substances

COURT DECISIONS

Cahoon v. Governing Board of Ventura USD, (2009) 171 Cal.App.4th 381

Ross v. RagingWire Telecommunications, Inc., (2008) 42 Cal.4th 920

Management Resources:

WEB SITES

California Department of Alcohol and Drug Programs: <http://www.adp.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Labor: <http://www.dol.gov>

Policy

adopted: September 4, 2007

revised:

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Lincoln, California

8.4.4

NONDISCRIMINATION IN EMPLOYMENT

The Board of Trustees prohibits unlawful discrimination against and/or harassment of district employees and job applicants **at any district site or activity** on the basis of actual or perceived race, religion, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, **genetic information**, veteran status, gender, sex or sexual orientation. ~~at any district site and/or activity. The Board also prohibits retaliation against any district employee or job applicant who complains, testifies or in any way participates in the district's complaint procedures instituted pursuant to this policy.~~

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 4031 - Complaints Concerning Discrimination in Employment)
(cf. 4032 - Reasonable Accommodation)
(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
(cf. 4119.41/4219.41/4319.41 - Employees with Infectious Disease)
(cf. 4154/4254/4354 - Health and Welfare Benefits)
(cf. 5145.7 - Sexual Harassment)

Prohibited discrimination or harassment consists of unwelcome conduct, whether verbal, physical, or visual, based on any of the prohibited categories of discrimination listed above that it is so severe and pervasive that it adversely affects an individual's employment opportunities or has the purpose or effect of unreasonably interfering with his/her work performance or creating an intimidating, hostile, or offensive work environment.

The Board also prohibits retaliation against any district employee or job applicant who complains, testifies, assists, or in any way participates in the district's complaint procedures instituted pursuant to this policy.

Any district employee who engages or participates in unlawful prohibited discrimination, or harassment, or who aids, abets, incites, compels or coerces another to engage or attempt to engage in such behavior, shall be discriminate, is in violation of this policy and is shall be subject to disciplinary action, up to and including dismissal.

(cf. 4117.4 - Dismissal)
(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

~~Any district employee who observes or has knowledge of an incident of unlawful discrimination or harassment shall report the incident to the principal, district administrator or Superintendent as soon as practical after the incident. Failure of a district employee to report discrimination or harassment may result in disciplinary action.~~

~~The Superintendent or designee shall regularly publicize, within the district and in the community, the district's nondiscrimination policy and the availability of complaint procedures. Such publication shall be included in each announcement, bulletin or application form that is used in employee recruitment. (34 CFR 100.6, 106.9)~~

8.4.5

NONDISCRIMINATION IN EMPLOYMENT (continued)

~~The district's policy and administrative regulation shall be posted in all schools and offices including staff lounges and student government meeting rooms. (5 CCR 4960)~~

The Board designates the following position as Coordinator for Nondiscrimination in Employment:

Superintendent or designee
Director of Humans Services
600 6th Street, Suite 400
Lincoln, CA 95648
(916) 645-6350

Other Remedies

~~An employee may, in addition to filing a discrimination complaint with the district, file a complaint with either the California Department of Fair Employment and Housing (DFEH) or the Equal Employment Opportunity Commission (EEOC). The time limits for filing such complaints are as follows:~~

- ~~1. To file a valid complaint with DFEH, the employee must file his/her complaint within one year of the alleged discriminatory act(s), unless an exception exists pursuant to Government Code 12960. (Government Code 12960)~~
- ~~2. To file a valid complaint directly with EEOC, the employee must file his/her complaint within 180 days of the alleged discriminatory act(s). To file a valid complaint with EEOC after filing a complaint with DFEH, the employee must file the complaint within 300 days of the alleged discriminatory act(s) or within 30 days after the termination of proceedings by DFEH, whichever is earlier. (42 USC 2000e-5)~~

~~Employees wishing to file complaints with the DFEH and EEOC should contact the nondiscrimination coordinator for more information.~~

Any employee or job applicant who believes that he/she has been or is being discriminated against or harassed in violation of district policy or regulation should immediately contact his/her supervisor, the Coordinator, or the Superintendent who shall advise the employee or applicant about the district's procedures for filing, investigating, and resolving any such complaints.

Complaints regarding employment discrimination or harassment shall immediately be investigated in accordance with AR 4031 - Complaints Concerning Discrimination in Employment.

(cf. 4031 - Complaints Concerning Discrimination in Employment)

8.4.6

NONDISCRIMINATION IN EMPLOYMENT (continued)

Any supervisory or management employee who observes or has knowledge of an incident of prohibited discrimination or harassment shall report the incident to his/her supervisor, the Coordinator, or Superintendent as soon as practical after the incident. All other employees are encouraged to report such incidents to their supervisor immediately.

Training and Notifications

The Superintendent or designee shall provide training to employees about how to recognize harassment and discrimination, how to respond appropriately, and components of the district's policies and regulations regarding discrimination.

(cf. 4131- Staff Development)

(cf. 4231- Staff Development)

(cf. 4331- Staff Development)

The Superintendent or designee shall regularly publicize, within the district and in the community, the district's nondiscrimination policy and the availability of complaint procedures. Such publication shall be included in each announcement, bulletin, or application form that is used in employee recruitment. (34 CFR 100.6, 106.9)

The district's policy shall be posted in all schools and offices including staff lounges and student government meeting rooms. (5 CCR 4960)

Legal Reference:**EDUCATION CODE**

200-262.4 Prohibition of discrimination

CIVIL CODE

51.7 Freedom from violence or intimidation

GOVERNMENT CODE

11135 Unlawful discrimination

12900-12996 Fair Employment and Housing Act

PENAL CODE

422.56 Definitions, hate crimes

CODE OF REGULATIONS, TITLE 2

7287.6 Terms, conditions and privileges of employment

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

NONDISCRIMINATION IN EMPLOYMENT (continued)

Legal Reference: (continued)

UNITED STATES CODE, TITLE 20

1681-1688 Title IX of the Education Amendments 1972 Discrimination based on sex or blindness, Title IX

UNITED STATES CODE, TITLE 29

621-634 Age Discrimination in Employment Act

794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

2000ff-2000ff-11 Genetic Information Nondiscrimination Act of 2008

2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964 1972 Education Act Amendments

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 34

100.6 Compliance information

104.7 Designation of responsible employee for Section 504

104.8 Notice

106.8 Designation of responsible employee and adoption of grievance procedures

106.9 Dissemination of policy

COURT DECISIONS

Carter v. California Department of Veterans Affairs (2003) 2003 Cal.LEXIS 5694

Shepard v. Loyola Marymount (2002) 102 CalApp.4th 837

Management Resources:

EQUAL EMPLOYMENT OPPORTUNITY COMMISSION PUBLICATIONS

Questions and Answers: Religious Discrimination in the Workplace, 2008

Enforcement Guidance: Reasonable Accommodation and Undue Hardship under the Americans with Disabilities Act, October 2002

Enforcement Guidance: Vicarious Employer Liability for Unlawful Harassment by Supervisors, June 1999

Enforcement Guidance: Reasonable Accommodation and Undue Hardship under the Americans with Disabilities Act, March, 1999

U.S. DEPARTMENT OF EDUCATION, OFFICE OF CIVIL RIGHTS

Notice of Non-Discrimination, January, 1999

WEB SITES

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

U.S. Equal Employment Opportunity Commission: <http://www.eeoc.gov>

EEOC: <http://www.eeoc.gov>

OCR: <http://www.ed.gov/offices/OCR>

DFEH: <http://www.dfeh.ca.gov>

Policy
adopted: September 4, 2007
revised:

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Lincoln, California

8.4.8

COMPLAINTS CONCERNING DISCRIMINATION IN EMPLOYMENT

~~The following procedures shall be used when a district~~ Any complaint by an employee or job applicant has a complaint alleging that a specific action, policy, procedure or practice discrimination or harassment shall be addressed in accordance with the following procedures: against him/her on any basis specified in the district's nondiscrimination policies.

1. ~~The complaint should be initiated promptly after a complainant knew, or should have known, of the alleged discrimination.~~ **Notice and Receipt of Complaint:** Any employee or job applicant (the "complainant") who believes he/she has been subjected to prohibited discrimination or harassment shall promptly inform his/her supervisor, the district's Coordinator for Nondiscrimination in Employment, or the Superintendent.

The complainant may file a written complaint in accordance with this procedure, or if he/she is an employee, may first attempt to resolve the situation informally with his/her supervisor.

A supervisor or manager who has received information about an incident of discrimination or harassment, or has observed such an incident, shall report it to the Coordinator, whether or not the complainant files a written complaint.

The written complaint should contain the complainant's name, the name of the individual who allegedly committed the act, a description of the incident, the date and location where the incident occurred, any witnesses who may have relevant information, other evidence of the discrimination or harassment, and any other pertinent information which may assist in investigating and resolving the complaint.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4032 - Reasonable Accommodation)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

2. ~~All parties involved in allegations of discrimination shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled, and when a decision or ruling is made. The parties also shall be notified of their right to appeal the decision to the next level.~~ **Investigation Process:** The Coordinator shall initiate an impartial investigation of an allegation of discrimination or harassment within five school days of receiving notice of the behavior, regardless of whether a written complaint has been filed or whether the written complaint is complete.

The Coordinator shall meet with the complainant to describe the district's complaint procedure and discuss the actions being sought by the complainant in response to the allegation. The Coordinator shall inform the complainant that

COMPLAINTS CONCERNING DISCRIMINATION IN EMPLOYMENT

the allegations will be kept confidential to the extent possible, but that some information may be revealed as necessary to conduct an effective investigation.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

If the Coordinator determines that a detailed fact-finding investigation is necessary, he/she shall begin the investigation immediately. As part of this investigation, the Coordinator should interview the complainant, the person accused, and other persons who could be expected to have relevant information.

When necessary to carry out his/her investigation or to protect employee or student safety, the Coordinator may discuss the complaint with the Superintendent or designee, district legal counsel, or the district's risk manager.

The Coordinator also shall determine whether interim measures, such as scheduling changes, transfers, or leaves, need to be taken before the investigation is completed to ensure that further incidents do not occur. The Coordinator shall ensure that such interim measures do not constitute retaliation.

3. ~~When a complaint is brought against the individual responsible for the complaint process at any level, the complainant may address the complaint directly to the next appropriate level.~~ ***Written Report on Findings and Corrective Action:*** No more than 30 days after receiving the complaint, the Coordinator shall conclude the investigation and prepare a written report of his/her findings. This timeline may be extended for good cause. If an extension is needed, the Coordinator shall notify the complainant and explain the reasons for the extension.

The report shall include the decision and the reasons for the decision and shall summarize the steps taken during the investigation. If a determination has been made that discrimination or harassment occurred, the report also shall include any corrective action(s) that have been or will be taken to address the behavior, correct the effect on the complainant, and ensure that retaliation or further discrimination or harassment does not occur.

The report shall be presented to the complainant, the person accused, and the Superintendent or designee.

4. ~~Meetings related to a complaint shall be held at times the district determines appropriate to the circumstances.~~ ***Appeal to the Governing Board:*** The complainant or the person accused may appeal any findings to the Board within 10 working days of receiving the written report of the Coordinator's findings. The Superintendent or designee shall provide the Board with all information

8.4.10

COMPLAINTS CONCERNING DISCRIMINATION IN EMPLOYMENT

presented during the investigation. Upon receiving an appeal, the Board shall schedule a hearing as soon as practicable. Any complaint against a district employee shall be addressed in closed session in accordance with law. The Board shall render its decision within 10 working days.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 9321 - Closed Session Purposes and Agendas)

5. ~~For the protection of all the parties involved, complaint proceedings shall be kept confidential insofar as appropriate.~~
6. ~~All documents, communications and records dealing with the investigation of the complaint shall be placed in a confidential district personnel complaint file and not in the employee's individual personnel file.~~
7. ~~Time limits specified in these procedures may be revised only by written agreement of all parties involved. If the district fails to respond within a specified or adjusted time limit, a complainant may proceed to the next level. If a complainant fails to take the complaint to the next step within the prescribed time, the complaint shall be considered settled at the preceding step.~~

Other Remedies

~~Complainants may appeal the Board's action to the California Department of Education. The Superintendent or designee shall ensure that complainants are informed that injunctions, restraining orders and other civil law remedies may also be available to them. This information shall be published with the district's nondiscrimination complaint procedures and included in any related notices. (Education Code 262.3)~~

In addition to filing a discrimination or harassment complaint with the district, a person may also file a complaint with either the California Department of Fair Employment and Housing (DFEH) or the Equal Employment Opportunity Commission (EEOC). The time limits for filing such complaints are as follows:

1. To file a valid complaint with DFEH, within one year of the alleged discriminatory act(s), unless an exception exists pursuant to Government Code 12960 (Government Code 12960)
2. To file a valid complaint directly with EEOC, within 180 days of the alleged discriminatory act(s) (42 USC 2000e-5)
3. To file a valid complaint with EEOC after first filing a complaint with DFEH, within 300 days of the alleged discriminatory act(s) or within 30 days after the termination of proceedings by DFEH, whichever is earlier (42 USC 2000e-5)

COMPLAINTS CONCERNING DISCRIMINATION IN EMPLOYMENT (continued)**Level I**

~~The complainant shall first meet informally with his/her supervisor or the administrator of the school where the alleged discriminatory act occurred. A complaint regarding discrimination away from the school site should be discussed informally with the complainant's supervisor. If the complainant's concerns are not clear or cannot be resolved through informal discussion, the supervisor or other administrator shall prepare, within 10 working days, a written summary of his/her meeting(s) with the complainant. This report shall be made available to the nondiscrimination coordinator (coordinator) designated by the Board of Trustees in BP 4030 Nondiscrimination in Employment.~~

Level II

~~If a complaint cannot be resolved to the satisfaction of the complainant at Level I, he/she may submit a formal written complaint to the coordinator within 10 working days of his/her attempt to resolve the complaint informally. The written complaint shall include the following:~~

- ~~1. The complainant's name, address and telephone number~~
- ~~2. The name and work location of the district staff member who committed the alleged violation~~
- ~~3. A description of the alleged discriminatory act(s) or omission(s)~~
- ~~4. The discriminatory basis alleged~~
- ~~5. A specific description of the time, place, nature, participants in and witnesses to the alleged violation~~
- ~~6. Other pertinent information which may assist in investigating and resolving the complaint~~
- ~~7. The complainant's signature or that of his/her representative~~

~~The coordinator shall assign a staff member to assist the complainant with this writing if such help is needed. The coordinator shall respond to the complaint in writing within 10 working days.~~

COMPLAINTS CONCERNING DISCRIMINATION IN EMPLOYMENT (continued)

~~The coordinator shall conduct any investigation necessary to respond to the complaint, including discussion with the complainant, person(s) involved, appropriate staff members and students, and review of the Level I report and all other relevant documents. If a response from third parties is necessary, the coordinator may designate up to 10 additional working days for investigation of the complaint.~~

Level III

~~If the complaint cannot be resolved at Level II, either party may present the complaint to the Superintendent or designee within 10 working days. The Superintendent or designee shall review the Level II investigation file, including the written complaint and all responses from district staff. The Superintendent or designee shall respond to the complaint in writing within 10 working days.~~

~~If the Superintendent or designee finds it necessary to conduct further investigation, he/she may designate up to 10 additional working days for such investigation and shall respond to the complaint in writing within 10 working days of completing the investigation.~~

Level IV

~~If the matter is not resolved at Level III, either party may file a written appeal to the Board within 10 working days after receiving the Level III response. The Superintendent or designee shall provide the Board with all information presented at previous levels.~~

~~The Board shall grant the hearing request for the next regular Board meeting for which the matter can be placed on the agenda. Any complaint against a district employee shall be addressed in closed session in accordance with law. The Board shall render its decision within 10 working days.~~

~~(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 9321 - Closed Session Purposes and Agendas)~~

~~The Board may appoint a hearing panel to review the complaint and previous decisions and make recommendations to the Board. The panel shall hear the appeal and render its decision within 10 working days.~~

Legal Reference: (see next page)

8.4.13

Legal Reference:

EDUCATION CODE

200-262.4 *Prohibition of discrimination*

GOVERNMENT CODE

12920-12921 *Nondiscrimination*

12940-12948 *Discrimination prohibited; unlawful practices, generally*

UNITED STATES CODE, TITLE 20

1681-1688 *Title IX of the Education Amendments of 1972*

UNITED STATES CODE, TITLE 29

621-634 *Age Discrimination in Employment Act*

794 *Section 504 of the Rehabilitation Act of 1973*

UNITED STATES CODE, TITLE 42

2001d-2001d-7 *Title VI, Civil Rights Act of 1964*

2001e-2001e-17 *Title VII, Civil Rights Act of 1964 as amended*

2000ff-2000ff-11 *Genetic Information Nondiscrimination Act of 2008*

2001h-2-2001h-6 *Title IX, 1972 Education Act Amendments of the Civil Rights Act of 1964*

12101-12213 *Americans with Disabilities Act*

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 *Americans with Disabilities Act*

CODE OF FEDERAL REGULATIONS, TITLE 34

106.8 *Designation of responsible employee for Title IX*

Management Resources:

EQUAL EMPLOYMENT OPPORTUNITY COMMISSION PUBLICATIONS

Enforcement Guidance: Reasonable Accommodation and Undue Hardship under the Americans with Disabilities Act, March, 1999-October 2002

OFFICE OF CIVIL RIGHTS AND NATIONAL ASSOCIATION OF ATTORNEYS GENERAL

Protecting Students from Harassment and Hate Crime, January, 1999

Enforcement Guidance: Vicarious Employer Liability for Unlawful Harassment by Supervisors, June 1999

WEB SITES

EEOC: <http://www.eeoc.gov>

OCR: <http://www.ed.gov/offices/OCR>

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

U.S. Equal Employment Opportunity Commission: <http://www.eeoc.gov>

Regulation
approved: September 4, 2007
revised:

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Lincoln, California

8.4.14

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World	
DISTRICT GLOBAL GOALS:	
1.	Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential with a special emphasis on students
2.	Foster a safe, caring environment where individual differences are valued and respected.
3.	Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4.	Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5.	Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

2012-13 District Goals and Objectives

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Scott Leaman, Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

District office

FINANCIAL INPUT/SOURCE:

All sources

MEETING DATE:

October 2, 2012

ROLL CALL REQUIRED:

No

BACKGROUND:

Draft district objectives based on district goals are being forwarded to the Board at this time for approval.

The following was changed since the last draft:

- Support and increase enrollment in AP courses
- Support district GATE and High Achiever programs
- Changed the word education to educate in goal 3c
- Expanded the term FIT to Facility Inspection Tool

RECOMMENDATION:

Approve 2012-13 management team goals.

Goals and Objectives for the Management Team

2012-13

Initial Draft: September 5, 2012
Board Review and Input: September 18, 2012
Board Approval: October 2, 2012
Final Presentation:

MISSION STATEMENT

Empower Students with the skills, knowledge,
and attitudes for Success in an Ever Changing World.

ADOPTED DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

1c -- Support/monitor local special education offerings.	1c -- In recent years, the district has brought many special education programs back to the district; percentage of special needs students has increased.	1c- By June 2013, complete special education manual, continue PLC's for secondary special education staff, explore possibilities for SDC-type program at LCES, provide Autism Certification training for RSP teachers, study feasibility of middle school ED program. Continue to implement recommendations of General Education/Special Education Work Group.	<ul style="list-style-type: none"> Complete Benchmarks 	
1d -- Support/monitor alternative education programs.	1d- Not all students respond to traditional K-12 programs. For some students an alternative program is most helpful and appropriate.	1d-By June 2013, increase alternative education offerings in the district and evaluate future options to assist students.	<ul style="list-style-type: none"> Implement CARE program at LHS and consider CARE at GEMS. Pilot a District Independent Study Program 	
1e-Implement Transition Kindergarten (TK).	1e-Students turning five between October 1, 2013 and December 2, 2013 will be eligible for TK.	1e-By June 2013, Staff will expand the TK program to include at least one additional class to include students with October AND November birthdays who are eligible for the TK program.	<ul style="list-style-type: none"> Establish additional TK classes at WPUSD elementary sites Communicate with families Register eligible children for TK 	

8.5.3

1f - Begin implementation of Common Core State Standards.	1f - Common Core State Standards (CCSS) were adopted by the State of California in 2010 and replace the 1997 California State Standards. Districts and County offices have begun the implementation process.	1f - By June, 2013, 80% or more of core academic teachers and special education teachers will have attended professional development in the Common Core State Standards. Peer Coaches will provide additional support for implementation at Title I eligible sites.	<ul style="list-style-type: none"> Develop WPUSD Common Core State Standards Implementation Plan for 2012 - 2015. Develop Professional Development (PD) Plan for 2012 - 2013 and Provide PD for teaching staff Develop Peer Coach Program Review infrastructure and hardware requirements to prepare for SmartEd Balanced Assessment Consortium (SBAC) testing 	
1g - Achieve a balanced budget by 2013-14 per Board direction.	1g - The Budget Committee, convened by the Superintendent in 2011-12, identified and recommended nearly \$5.75 million in budget reductions for 2012-13. The Board of Trustees directed staff to work with the Budget Committee to identify the additional cuts necessary to balance the budget by 2013-14. Reserves are being used to cushion budget reductions	1g - By June 2013, adopt a plan to achieve a balanced budget by 2013-14.	<ul style="list-style-type: none"> Identify budget reductions with input from the Budget Committee Update the Board on budget issues 	<p><i>Deputy Superintendent, Principals, Peer Coaches, Director of Technology</i></p> <p><i>Assistant Superintendent/ Superintendent/ District Office Administration/ All Staff</i></p>

8.5.4

Goal #2 Foster a safe, caring environment where individual differences are valued and respected

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>	<i>Actions/ Responsibility</i>	<i>Final</i>
2a – Continue to create consistent and caring environments for students.	2a – Positive student attendance and behavior are an integral part of a successful education.	2a – By June 2013, additional supports will be in place to reinforce positive student behavior and attendance.	<ul style="list-style-type: none"> • Establish district and site attendance goals and incentives • Continue to implement new SARB and SARB processes • Continue to implement CARE program at LHS; consider CARE program at GEMS for 2013-14. • Continue to implement Building Effective Schools Together (BEST) and Positive Behavioral Interventions and Supports (PBIS) programs at selected sites 	
			<i>Deputy Superintendent/ Selected Principals/ Selected Staffs</i>	

8.5.5

Goal #3 Provide facilities for all district programs and functions that are suitable.

Objective	Background	Benchmark	Actions/ Responsibility	Final
3a - Begin process of Division of State Architect (DSA) Close-Outs on all District sites.	3a - As the State of California via DSA have made Close Out of all school construction projects mandatory, and often a condition of approval for future projects, all California school districts have the need to close out any and all outstanding past projects in compliance with DSA's standards.	3a - Half of all open projects will be closed out by June 30, 2013.	<ul style="list-style-type: none"> By July 2012 have a listing of non-closed out projects by site, with details as available on items required. By August 2012 to have begun the process of working on closing out sites and projects. <i>Assistant Superintendent/ Facilities Planner</i>	
3b - Create and maintain a safe, clean, healthy learning environment consistently and equitably at all school sites.	3b - WPUSD has 11 unique school sites each with unique maintenance and custodial needs.	3b - By October 2012, custodial staff will update the CASH Facility Inspection Tool for each site with focus on improvement on areas of concern from 2011 Facility Inspection Tool (FIT) analysis.	<ul style="list-style-type: none"> Review the FIT form with the staff and work with them to complete the form for 2012-13 and implement necessary maintenance and improvements by June 2013. Provide staff with training opportunities as necessary to complete the improvements identified in the FIT forms. <i>Assistant Superintendent/ Director of Maintenance</i>	

8.5.6

<p>3c - Explore options for funding school modernization and construction from the state level to private grants.</p>	<p>3c - With the failure of the November 2010 bond measure, WPUSD has been put back into the position of not only having an absence of funding, but also no possible matching funds if State of California monies could be accessed. With new development starting again in Lincoln, it is important the district continue to educate city and county officials as well as developers regarding the funding shortfall that exists for new school facilities.</p>	<p>3c - Host a series of public meetings reviewing the history of school facility financing, the current funding concerns, the funding shortfall WPUSD is facing, and the student housing alternatives in the absence of any additional funding from developers or the state.</p>	<ul style="list-style-type: none"> • Advocate for adequate student housing funding with city and county officials, developers, and community. • Keep abreast of the changing regulations on the Financial Hardship Program and take steps to ensure that WPUSD is in line with those requirements • Continue working in good faith with future villages within the City of Lincoln sphere of influence to negotiate funding for future schools • Research grants and funding sources as they become available 	<p><i>Assistant Superintendent/Facilities Department</i></p>
<p>3d - Explore agricultural conservancy at the current Lincoln High School Farm in agricultural conservancy. The district also was selected to acquire an additional 500 acres from Mariner (Rockwell) Ranch.</p>	<p>3d - The school board approved a resolution in the past to place the Lincoln High School Farm in an agricultural conservancy. The district also was selected to acquire an additional 500 acres from CalTrans.</p>	<p>3d - By June 2013, working with the Farm Foundation, conservancy options will be implemented by the district and the agreement with CalTrans will be finalized.</p>	<ul style="list-style-type: none"> • Work with the Farm Foundation on implementing conservancy options • Finalize purchase of Mariner Ranch <p><i>Superintendent/LHS Principal/Farm Foundation</i></p>	

8.5.7

Goal #4 Promote the involvement of the community, parents, local government, business, and service organizations as partners in the education of students.

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>	<i>Actions/ Responsibility</i>	<i>Final</i>
4a - Increase communication, both proactive and reactive, is important for parents and the greater community to partner with schools.	4a - Timely communication, both proactive and reactive, is important for parents and the greater community to partner with schools.	4a - By June 2013, school and district websites will be consistently updated in a timely manner. The school district will have a presence at City Council meetings. Service organizations will be visited. Community resources such as the Latino Leadership Council, Highhouse FRC, SCHOOLS program, PUE parent education programs will be utilized as general supports, but specifically in School Attendance Review Boards, School Attendance Mediations, and Student Study Teams.	<ul style="list-style-type: none"> District and Sites update websites District Office staff will attend City Council meetings Services Organizations visited Community resources utilized <i>All Administrative Staff/ Other Selected Staff</i>	

8.5.8

<p>4b – Communication and collaboration with the city will be increased.</p>	<p>4b – Joint partnerships and support including joint use facility agreements, joint future school facility planning, and the library assist district families and community members. Ongoing joint collaborative meetings take place throughout the year. City support for adequate school facilities in the Villages and infill will be sought.</p>	<p>4b – By June 2013, collaboration meetings with the city will continue and other avenues of partnership will be evaluated. City support for appropriate educational facilities will be garnered.</p>	<ul style="list-style-type: none"> • Hold meetings with city manager • Update joint use agreements, as needed • Meet with the City concerning Village educational facilities including small group and workshop settings <p><i>Superintendent / District Office Staff</i></p>	
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8.5.9

Goal #5 Promote student health and nutrition in order to enhance readiness for learning.

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>	<i>Actions/ Responsibility</i>	<i>Final</i>
5a – Establish the Student Wellness Committee chaired by the Food Service Director to comply with the Reauthorization Act of 2004.	5a – WPUSD has a wellness policy in place as required. However, we have not implemented the goals within the policy including forming the Wellness Committee.	5a -By June 2013, The committee will consist of members from food services, physical education, Board of trustees, teachers, nurses, principals, administration, students and parents. After a brief orientation, the committee will assess gaps between current policy and implementation at the school sites. They will promote nutrition and physical activity at school sites while soliciting student involvement in planning menus and food selection.	<ul style="list-style-type: none"> Review and revise the wellness policy as necessary. Develop and document measurable goals for nutrition education and physical activity. Publish nutrition guidelines for all foods sold on campus. Measure the effectiveness of the committee by evaluating the participation of parents and students. 	
			Assistant Superintendent/ Technology/ Director of Food Services and Food Services Department	

8.S.10









