

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**February 25, 2003, 3:30 – 5:30 P.M.
Lincoln High School Library
790 J Street, Lincoln**

MINUTES

BOARD MEMBERS PRESENT

Karen Roberts, President
Paul Long, Vice President
Marcia Harris, Clerk
Earl Mentze Member
Nels Tahti, Member

BOARD MEMBERS ABSENT

None

OTHERS IN ATTENDANCE

Roger R. Yohe, Superintendent
Jay Stewart, Asst. Superintendent, Business Services
Scott Leaman, Assistant Superintendent, Educational Services
Bob Noyes, Director of Human Services
Trudy Wilson, Director of Business Services
John Bliss, Principal, Carlin C. Coppin Elementary School
Stacey Brown, Asst. Principal, Lincoln High and Glen Edwards Middle School
Eva McGuire, Secretary to the Superintendent

PRESS

Keith Reid, Press Tribune

STUDENT

Heather Wellendorf, LHS Student Advisory Representative - Absent

1. WELCOME/CALL TO ORDER/FLAG SALUTE
Karen Roberts, President, Board of Trustees

For the benefit of the students of the Western Placer Unified School District, President Roberts called the meeting to order at 3:30 p.m. President Roberts also led the audience in the Pledge of Allegiance. President Roberts welcomed all in attendance and thanked them for coming.

2. 2002 – 2003 REVIEW AND UPDATE
Jay Stewart, Assistant Superintendent of Business Services

Mr. Stewart noted the purpose of this workshop was three-fold: (1) Review where the district stands today financially; how we got there, and how we will get through the rest of the year. (2) Start planning process for the 2003-2004 budget; and (3) provide an opportunity for the audience and the Board of Trustees to give input.

An overhead was used to depict FY 2002-03 Budget Projections i.e. the projected budget, the projected year totals and the difference. It was noted data from the State of California is so transient at this time, budget information changes very quickly.

Mr. Stewart reviewed each line item of the 2002-2003 Budget Projections. He noted at this time there is \$17,638 in undesignated reserves, however P-2 funds are coming.

The second document reviewed was FY 2002-03 Adjustments. Mr. Stewart reported under Revenue Limit, there was a short fall of 204 projected ADA (-\$975,241). The revenue areas were reviewed, and it was noted the balance of the adjustments are related to the Consolidated Application and program generated budget transfers.

Document three was Enrollment/ADA History. Previous year's actual enrollment/ADA was depicted, however 2002-03 figures were estimates. Mr. Stewart reviewed growth in the area and his projection process. It was noted, there has developed a lag time in students enrolling in the district, families are moving into new homes, but are leaving students in their current school for the remainder of the year. Historical and Projected Enrollment Based on October CBEDS Enrollment by School was also reviewed.

3. 2003 – 2004 PLANNING PROCESS
Jay Stewart, Assistant Superintendent of Business Services
And District Office Staff

Under this item, FY 2003-2004 Budget Development, Evaluation Matrix, Existing Programs document was submitted for use in establishing the 2003-2004 district budget. It was noted, the district must now deal with “the block grant” idea as per California Governor’s budget.

This matrix will show programs, descriptions, and the list of criteria, which will help the Board of Trustees make a decision. After some discussion a new criteria will be added – “assessed by the state”. President Roberts received consensus from members of the Board that this matrix was a good document to start the process.

Mr. Stewart will be working on this matrix, adding programs and descriptions for the Board to have the first meeting in April for analyzing.

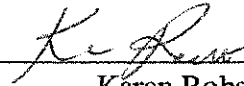
4. OPPORTUNITY FOR INPUT
◆Concerns ◆Ideas ◆Suggestions

To receive input from the Board of Trustees and the audience, a Budget Input Form was given to all in attendance. This form allows for concerns, ideas, and suggestions. It was requested these forms be filled in now, however upon request, Friday was given as the deadline.

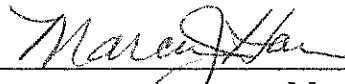
Upcoming board meeting agendas will focus on budget information.

5. ADJOURNMENT

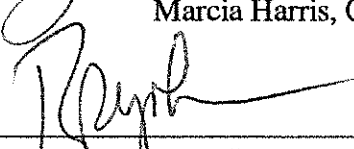
With no further business, the meeting was adjourned at 4:50 p.m.



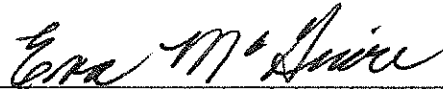
Karen Roberts, President



Marcia Harris, Clerk



Roger R. Yohe, Superintendent



Eva McGuire, Secretary to Superintendent

ADOPTED:	April 1, 2003
AYES:	Harris, Mentze, Long, Roberts
NOES:	None
ABSENT:	Tahti
ABSTAIN:	None