

Western Placer Unified School District
Annual Organizational Meeting of the Board of Trustees
December 18, 2012, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS BUILDING
790 J Street, Lincoln, CA 95648

MINUTES

2011-2012 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present

Kris Wyatt, President
Brian Haley, Vice President
Damian Armitage, Clerk
Paul Carras, Member
Paul Long, Member

Others Present

Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business and Operations
Rosemary Knutson, Secretary to the Superintendent
Ryan Davis, Director of Human Services
Heather Steer, Facilities Director
Patty McAlpin - Press

6:00 P.M. START

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

6:05 P.M.

2. **CLOSED SESSION** – Lincoln High School – Main Office

- 2.1 **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

- 1 Case

- 2.2 **PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

- CL 12/13.5

- 2.3 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services
Audrey Kilpatrick, Assistant Superintendent of Business and Operations

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE--Lincoln High School

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

- 1 Case

Mr. Haley reported by a vote of 5-0, the Governing Board has authorized its attorneys to initiate legal action against Lakeside Development-Lincoln and the City of Lincoln for failure to comply with the California Environmental Quality Act and the City of Lincoln General Plan, with respect to the approval of the Specific Plan for Village I and Phase 1 project within Village I.

The District's position has always been that smart growth is necessary to ensure a vibrant school system – and it fully supports growth within the community of Lincoln. To that end, the District has worked to engage Lakeside Development and the City regarding the need to plan for adequate schools to house students that will be generated within Village I so that its residents will have safe, nearby schools as contemplated by the City's General Plan. Despite the District's efforts, Lakeside Development moved forward with a specific plan that did not adequately provide a plan for schools within Village I and did not adequately consider the impacts of growth on the District's existing schools. The City approved this plan and Phase I of the project, in spite of the District's repeated requests that Lakeside Development and the City work with the District to formulate a community plan that aligns with the City's General Plan and makes sense for the current and future residents and student in Lincoln.

The Board's difficult decision to authorize litigation is made with an eye toward the future, with a commitment to do everything it possibly can to ensure quality schools and a quality school system for the next generation of students and resident of Lincoln.

The Board has also authorized the District's counsel to seek an agreement with the City of Lincoln to extend the statute of limitations or stay the proceedings for six months. The deadline to take legal action is January 2, 2013. It is the District's hope that during that time, Lake Development, the City and the School District an engage in thoughtful communication regarding shared interest to build Lincolns future communities. It remains the District's desire to cooperate in planning efforts with Lakeside Development and the City. Such efforts will most assuredly benefit current and future residents of Lincoln and their children.

**3.2 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

- CL 12/13.5

Mr. Haley reported "in closed session the Board approved and ratified a Settlement Agreement and General Release between employee CL 12/13.5, CSEA and the Western Placer Unified School District."

3.3 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action was taken

4. SPECIAL ORDER OF BUSINESS

Oath of Office

The Superintendent will administer the Oath of Office to Paul Long and Paul Carras, as uncontested candidates of the Board of Trustees to serve until the end of their terms.

Mr. Leaman administered the Oath of Office to Mr. Long and Mr. Carras.

5. REORGANIZATION OF THE BOARD OF TRUSTEES

As per Board Bylaw 9100 the Board shall hold an annual organization meeting within the time limits prescribed by law (Education Code 35143). At this meeting the Board shall:

5.1 Elect a President, Vice President, and Clerk from its Members

~As per Education code 35143 and Board Bylaw 9100 the Board of Trustees shall hold an annual organizational meeting to elect a President, Vice President and Clerk from its members.

Mr. Leaman presided over the board meeting to elect a President. Motion by Mr. Long, seconded by Mr. Armitage, and passed by a 5-0 vote to elect Mrs. Wyatt as President; Motion by Mr. Carras, seconded by Mr. Long, and passed by a 5-0 vote to elect Mr. Haley as Vice President. Motion by Mr. Carras, seconded by Mr. Long, and passed by a 5-0 vote to elect Mr. Armitage as Board Clerk.

5.2 Appoint a Secretary to the Board

~According to Board Bylaw 9122, the Superintendent shall act as Secretary of the Governing Board.

Motion by Mr. Long, seconded by Mr. Armitage, and passed by a 5-0 vote to appoint Scott Leaman as Secretary of the Board.

5.3 Authorization of Signatures

~As per Board Bylaw 9100, the board of Trustees will authorize district officials as those who are authorized to sign district documents.

Motion by Mr. Carras, seconded by Mr. Long, and passed by a 5-0 vote to approve authorized district signers.

5.4 Develop a Schedule of Regular Meetings for the Year

~The Board of Trustees must annually develop a schedule of regular meetings for the upcoming year.

Motion by Mr. Armitage, seconded by Mr. Haley and passed by a 5-0 vote to approve the 2013 schedule of regular board meetings.

5.5 Appoint Committee Assignments

~The Board of Trustees will discuss committee assignments.

Education Foundation – Long, Haley

Farm Foundation – Long, Armitage

Wellness Committee – Wyatt

Board Policy – Armitage

School Committee (Collaborative Planning Group) – Long, Wyatt

Motion by Mr. Armitage, seconded by Mr. Carras, and passed by a 5-0 vote to approve appointed committee assignments.

6. CONSENT AGENDA

6.1 Classified Personnel Report

6.2 Certificated Personnel Report

6.3 Approve Student Discipline/Stipulated Expulsion for Student's #12-13 M

6.4 Adoption of Resolution #12/13.14, Rescinding Employer Paid Member Contributions.

Motion by Mr. Haley, seconded Mr. Carras and passed by a 5-0 roll call vote to approve consent agenda as presented. Roll call vote: Haley, Long, Wyatt, Carras, Armitage

7. COMMUNICATION FROM THE PUBLIC

No communication from the public

8. REPORTS & COMMUNICATION

8.1 Lincoln High School, Student Advisory – Jillian Loya – not present

8.2 Western Placer Teacher's Association – Mike Agrippino – no report

8.3 Western Placer Classified Employee Association – Mike Kimbrough – no report

8.4 Superintendent - Scott Leaman reported:

- Reminded the board that the district office will be closed during the week of Christmas, and the change in office hours during winter break
- The budget reductions will be reviewed, and will be brought back.
- HIS has been in news, have been meeting with HIS administration and parents, and attending the HIS board meeting, the Media was also there. They have board members as well as a Superintendent. We are currently monitoring the situation.
- Tragedy in Newtown CT, we agree and understand, a memo was sent out to staff, and currently working with Principals. Teachers have been asked to

lock their doors. Officer Kruger and Sgt. Kennedy will be discussing safety procedures with Principals during the Administrative meeting tomorrow. Mary Boyle has been working on the safety plans and will be bringing those before the board in the near future.

9. **◆ACTION ◆DISCUSSION ◆INFORMATION**

9.1 Information/ **UPDATE ON PROJECT DEVELOPMENT WITH JOHNSON**

Discussion **CONTROLS, INC. - Steer** (12-13 G & O Component I, III, IV, V)

• Western Placer Unified School District has several sites with central plants requiring upgrades, modernization, calibration, and maintenance. A committee consisting of the Director of Maintenance, Facilities Coordinator, Assistant Superintendent, Superintendent, and a Board member interviewed several companies to identify a plan to access funding for equipment replacement and modernization while leveraging state funding programs.

Johnson Controls a presented power point to review upgrades, modernization, calibration and maintenance of the current systems at specific sites. The requested proposal outlined how to address needs of six sites, including an overview of recommendation for replacing, overhauling, improving or optimizing the equipment at each site along with a financial plan.

9.2 Action **FIRST INTERIM REPORT - Kilpatrick** (12-13 G & O Component I, II, III, IV, V)

• The district's Board of Trustees shall certify in writing whether or not the district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. The certification shall be classified as positive, qualified, or negative, pursuant to standards and criteria adopted by the State Board of Education (EC §33127).

Audrey Kilpatrick presented a brief power point on the First Interim and reviewed the follow:

- No trigger cuts to School Districts
- 2011-12 books closed – actual ending fund balance now known
- Finalized 2012-13 staffing, position control, benefits, and updates of revenues.
- Budget Assumptions – Revenue
- Budget Assumptions – Expenditures
- Major Revenue Changes to Fund Balance since Adopted Budget
- Major Expenditure Changes to Fund Balance since adopted budget
- Enrollment Trends
- State Budget vs. First Interim
- Multiple Year Projections
- Components of Fund Balance
- Next Steps:
 - Governor's 2013-14 State Budget Proposals – SSC workshop January 2013
 - Presentation of Recommendations for 2013-14 Budget Reductions – January & February 2013

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- Second Interim Report – March 2013
- District Attendance Reporting (P-2) – April 2013
- Governor's May Revision – May 2013

Motion by Mr. Haley, seconded by Mr. Armitage and passed by a 5-0 vote to approve the First Interim Report.

9.3 Information **2012-13 BUDGET COMMITTEE UPDATE – Leaman/Kilpatrick (12-13 G & O Component I, II, III, IV, V)**

• The district is currently deficit spending and faced with budget reductions. Board direction to staff over the past several years regarding the necessary budget reductions is to use a balanced approach. While it is clear that budget cuts have been and continue to be necessary in the coming years, taking a balanced approach to cuts is a strong interest of district constituents in an effort to maintain jobs and minimize program impact. Board directed staff to achieve a balanced budget by the 2013-14 budget year.

Mr. Leaman thanked the budget committee for their work, and reviewed the process of the budget committee. Mr. Leaman will review other options, and cost savings. This is information only.

9.4 Action **RESOLUTION 12/13.13 TO AMEND WPUSD'S 403(b) RETIREMENT PLAN DOCUMENT WITH OMNI - Kilpatrick (12-13 G & O Component IV, V)**

• In order to conform the Western Placer Unified School District's 403(b) Retirement Plan Document to the requirements of the Heroes Earnings Assistance and Relief Act of 2009 ("HEART") and the Worker, Retiree and Employer Recovery Act of 2008 ("WRERA"), the Document Plan must be amended.

Audrey Kilpatrick presented Resolution No. 12/13.13 to amend WPUSD 403(b) Retirement Plan, addressing requirements of Recovery Act of 2008, these are federal acts. Motion by Mr. Carras, seconded by Mr. Armitage, and passed by a 5-0 roll call vote. *Roll call: Long, Carras, Armitage Haley, Wyatt*

9.5 Discussion/ **REOPENER NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE WESTERN PLACER TEACHERS ASSOCIATION - Davis (12-13 G & O Component I, II, III, V, IV)**
Action

• The Western Placer Unified School District is proposing reopener negotiations for the currently adopted Collective Bargaining Agreement with the Western Placer Teachers Association. After the District's proposal was presented to the public at the December 4, 2012 meeting, in order to allow the members of the public to become informed and have an opportunity to express themselves regarding the proposals, the Board shall now consider adopting its initial proposal.

Ryan Davis brought back the Collective Bargaining Agreement for approval. Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 vote.

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9.6 Discussion/ Action **MEMORANDUM OF UNDERSTANDING WITH SIERRA JOINT COMMUNITY COLLEGE DISTRICT - Leaman (12-13 G & O***Component I, II, III, IV, V)*

•Sierra College and Western Placer Unified School District are partners involved in the Twelve Bridges Library and land ownership at the Twelve Bridges site. Sierra College and Western Placer each hold title to parcels of land at the Twelve Bridges site. Western Placer has an interest in acquiring the parcels owned by Sierra College. A Memorandum of Understanding has been prepared granting Western Placer "the exclusive right and option to purchase the property, subject to negotiation by the Parties of the terms of a mutually agreeable Purchase and Sale Agreement." This option shall be valid through June 1, 2013

Mr. Leaman explained the MOU with Sierra Joint Community College on the property. It's being approved to form, with the exclusive rights and option to purchase the property. Motion by Mr. Carras, seconded by Mr. Long, and passed by a 5-0 Vote.

9.7 Action **DISTRICT VOTING REPRESENTATIVE - Leaman (12-13 G & O***Component V, IV)*

•Placer County Office of Education requires a voting representative from each district to vote on the Placer County Committee. The district Board of Trustees is required to select one voting representative from the current Board of Trustees.

The Board of Trustee took action to appoint Paul Carras as the voting representative for the Placer County Committee. Motion by Mr. Long, seconded by Mr. Haley, and passed a 5-0 vote.

10. BOARD OF TRUSTEES**10.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

10.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley was glad to see some movement on Twelve Bridges site.

Mr. Long thanked Carrie for being present tonight, and for helping her new boss. He wished everyone a Merry Christmas.

Mr. Carras wished everyone a Happy Holidays

Mr. Armitage hopes that negotiations come up with something to help everyone, and thanked Kris Wyatt for taking over the gavel.

Mrs. Wyatt attended gingerbread events and shared PHS is having their art show tomorrow. Attended a wellness meeting through Kaiser on Thrive Across America. This program will get everyone moving and involved in their health.

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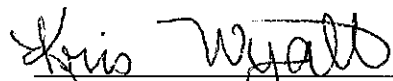
11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

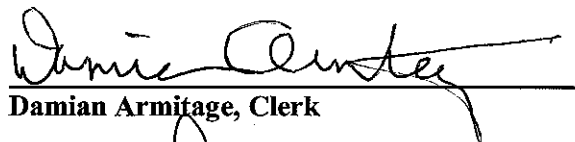
➤ January 15, 2013 7:00 P.M., Regular Meeting of the Board of Trustee, Glen Edwards Middle School – Multi-Purpose Room

12. ADJOURNMENT

There being no further business the meeting was adjourned at 8:52 p.m.



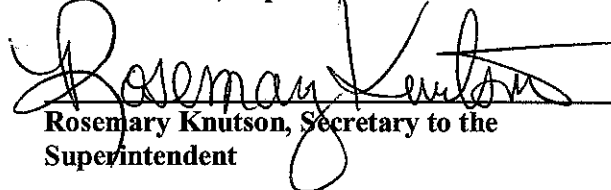
Kris Wyatt, Board President



Damian Armitage, Clerk



Scott Leaman, Superintendent



Rosemary Knutson, Secretary to the Superintendent

Adopted: January 15, 2013

Ayes: Haley, Long, Armitage, Wyatt

Noes:

Absent: Carras

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1