

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES**

May 6, 2008 7:00 P.M.

**Lincoln High School – Performing Arts Theater
790 J Street, Lincoln, CA**

MINUTES

2007-2008 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

5:30 P.M. CLOSED SESSION – High School Office Conference Room

- 1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 Q
- 2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
- 3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
- 4. PUBLIC EMPLOYEE EMPLOYMENT**
Assistant Superintendent of Business
- 5. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
- 6. ADJOURN TO OPEN SESSION**

7:00 P.M. OPEN SESSION – Lincoln High Performing Arts Theater

Members Present

Paul Carras, President
Brian Haley, Vice President
Ana Stevenson, Clerk
Paul Long, Member
James McLeod, Member

Others Present

Scott Leaman, Superintendent
Mary Boyle, Assistant Superintendent of Educational Services
Bob Noyes, Assistant Superintendent of Personnel
Terri Ryland, Interim Assistant Superintendent of Business
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Rosemary Knutson, Secretary to the Superintendent

May 6, 2008

Minutes

Student – Joanna Loya, Lincoln High Student Advisor

Press - Cheri March, Lincoln News Messenger

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

Student Discipline/Expulsion Pursuant To E.C. 48918 S

Student Expulsion #07/08 Q

Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by unanimous roll call vote to approve the panels recommendation of the to expel student for the remainder of 2007-08, and the first semester of 2008-09 school year.

2.2 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Motion by Mrs. Stevenson, seconded by Mr. McLeod, and passed by unanimous roll call vote to approve the release one school physiologist.

2.3 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

No action was taken.

2.4 PUBLIC EMPLOYEE EMPLOYMENT

Assistant Superintendent of Business

No action was taken.

2.5 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

No action was taken.

3. CONSENT AGENDA

3.1 Approval of Minutes

Regular Meeting of April 1st, and April 15, 2008

3.2 Approval of Warrants.

3.3 Approve Classified Personnel Report.

3.4 Approve Certificated Personnel Report.

3.5 Certificated Staff Reduction in Force Decision: OAH No. 2008030489.

3.6 Final Notice of Completion for Lincoln Crossing Elementary School.

3.7 Approval of the 2008-09 California Interscholastic Federation Application for Lincoln High School.

3.8 Approval to enter into a contract for Telecommunications Data Service Relocation with WAVE Broadband.

3.9 Approval of the Carl D. Perkins Career & Technical Education Application.

Motion by Mr. Haley, seconded by Mrs. Stevenson, and passed by unanimous roll call vote to approve consent agenda with the exceptions of items 3.1, 3.5, and 3.9, which were requested to be pulled.

Item 3.1: Modifications were made by Terri Ryland to the minutes of April 1, 2008 on item 7.8 regarding the COP's.

Item 3.5: Mr. Leaman explained there was a disagreement in paragraph 7 on page 10, and as a result of changing the sonority date and adopting the decision with the following understanding, there are new hire dates for teachers. The district is currently working with the law judge.

Recommending to adopt the decision with the following understand: that the decisions is based on the proposition that the first date of paid service for teachers that are new to the district in 2008 was August 17th and in accordance with our current collective bargaining agreement in at such teachers were required to attend that day. There were approximately 40 teachers required to be in attendance that day. It was further recommended that he was directed to send out final termination notices for the teachers prior to May 15th as required by law once this decision has been made. The district is working together with the Teachers Association to extend the timeline on this particular item so it could further then May 15th by mutual agreement with the representatives from Western Placer Teachers Association. Just wanted to update the board, the district is still in discussion on how to implementation the paragraph, however we would like to adopt the recommendations by the administrative law judge based on the preposition what was described without the implementations from a districts point of view. The will continue working with the judge to reach a decision on the start date of these teachers.

Item 3.9: Paul Long commented on the Perkins application, it's a complicated process, and concerned that we may be out of compliance due to layoffs.

After reviewing the following items there was a motion by Mr. McLeod, seconded by Mr. Long, and passed by a unanimous roll call vote to approve items 3.1, 3.5, and 3.9 with the modifications and considerations as listed.

4. COMMUNICATION FROM THE PUBLIC

Andrea Stevenson reported on the following: There will be a summer reading program "Catch the Reading Bug"; The American Girl Tea being held on May 7th. in the court yard; All library programs are listed in the Park and Recreation Guide; The Library had 1,000 participates in the children's programs during the month of April; There were over 35 students who attended Cyber Safety, the last Cyber Safety meeting well be held on May 31st. There have been 14 school visits,

with over 500 students to the library as of the end of April. Over 19,000 book checkouts in circulation during the month of April.

5. REPORTS & COMMUNICATION

5.1 Lincoln High School, Student Advisory – Joanna Loya reported students are currently taking the AP test, the administration is working on a new tardy policy to help crack down on tardiest. May 13th is senior awards night, May 30th is play day after STAR testing, and June 6th is graduation.

5.2 Western Placer Teacher's Association – Mike Agrippino had no report.

5.3 Western Placer Classified Employee Association – Chris Hawley had no report.

5.4 Superintendent, Scott Leaman

6.4.1 *Response to Public Comment if any:*

Scott responded on the request for a crosswalk by Creekside Oaks, there was also another request for one in front of Lincoln Crossing. The City is doing studies on crosswalks, and there is a process the district will need to following. The city is the one to contact about crosswalks. Discussion around the budget meeting, there were questions regarding demographics at First Street and those will be changing next year, based on boundary changes.

Scott reported on the following:

- He reported on an overview meeting the district held with Sierra College regarding academic needs and how we can work together to offer programs.
- The Joint board meeting with the City was very productive, and they discussed looking into new pyridines of things that could happen on the campus. Jerry Johnson was present along with our new city Manger Jim Estep who was also present.
- Meet with the Chief of Police, talked about working on pyridines the district needs to work on, and will be working with site administrators on safety plans and training for campus emergencies.

5.5 Assistant Superintendent(s)

5.5.1 Mary Boyle had no report.

5.5.2 Terri Ryland reviewed and explained the process of the Actuarial Study of the District's Retiree Health Liabilities. In order to comply with Governmental Accounting Standards Board (GASB) Statement 45, beginning with its 2008-09 year-end financial statements, the district must recognize its liability for the projected cost of future retiree health benefits. She explained the post employment benefits, they are part of compensation to employees that they earn it while there employed, but we pay after they retiree, we're in phase II. This will take place next year, so we need to set money aside, and show the net obligation. Current unused liability is 2.4 million that we have not set aside yet, this is funding the unfunded liability. Our goal is to make sure we were

on track to address the unfunded liability. The district is currently paying retiree benefits of over 65, there are a few that are life benefits. Next year we need to look into this issue.

- 5.5.3 Bob Noyes reported the district will be honoring nine retirees to date at McBean Park on May 29th at 4:00 p.m. Invitations will be going out this week.

- 5.5.4 Cathy Allen – Heather on behalf of Cathy. She reported on the update of level one and level 2 justification studies. She explained the 30 day public comment will begin on May 15th. There will be an increase in commercial fees of .47 cents per square foot. August 18th will be the start date to collect on the new increase. There will be a \$4.56 cents per square foot on residential, and the district can start collecting the next day. This will be justified again next year. She reported fees collected for the month of April 2008 residential \$7,995.00, commercial \$2,711.10.

6. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

**6.1 (I/D) 2008-09 BUDGET REDUCTIONS - Ryland (07-08 G & O
Component IV-V)**

•The attached letter was sent to all staff when the district became aware of the current state budget situation and its effect on our district. As described in the letter, a budget reduction committee was formed using the attached guidelines. The committee started their process on February 14, 2008 and ended with a final input session on April 14, 2008.

Items on the attached sheets include their rubric score (the higher the number, the more negative impact on the district), the number of “votes” by the committee for the item to remain on the list, the recommended action, and comments. All items on these sheets received at least five “votes” out of fifteen from the committee.

Scott reviewed budget reductions, As of January this year the governor’s budget showing the district would have a short fall of 2.4 million dollars. A budget committee was put together to gather information and review ideas that could be used in putting together a budget for next year. Meanwhile layoff notices to employees. The district currently has a qualified budget at this time. During this process we have come to a 2.6 million dollar deficit. At this time the district won’t have actual figures on the budget cuts until August. He reviewed each reduction item by item on the budget reduction recommendations list:

Certificated Staffing: Looking at cutting staff from Lincoln High, along with transfers, the school farm, and cutting programs.

Administration: Cutting the current principal from Sheridan, looking at a shared position with Phoenix High School.

Classified Staffing: Looking at reducing office staffing in elementary only; custodial services; maybe clean classrooms every other day; and no overtime policy; reduce technology services; limit night time custodial substitutes.

Food Services: Reduce labor hours; increase breakfast prices; raise lunch fees; Reduce overtime in cafeterias.

Transportation: Increase high school sports fees; Eliminate middle school athletic transportation; Increase home to school transportation fees; Increase fees for elective transportation; Limit field trips to three per class; Eliminate outside agencies using our buses.

Other: Capture unspent MAA money; Raise facility use fees; Ban electric heaters and refrigerators in classrooms; eliminate woodleaf trip; reduce district office discretionary budgets; Decrease site discretionary funds by 10%.

Managerial: Reduce Worker's comp rate reduction; Eliminate classified substitutes; Eliminate district's contribution to the city's watering of parks.

Public Comments:

Tim Unruh addressed the board as a parent of Sheridan. He thanked the Board for taking Sheridan off the list of cuts, but asked to address another concern he had in losing the school principal, he said that is as hard as losing the school. He shared that the school and community is very important part of the community and the loss of the principal would have a negative impact on the loss to the school and the community. The school and the community are very bound together, it's a small community but very vibrant. Mr. Knutson has done a great deal to improve the school, and the school is known for excellence. He feels losing Mr. Knutson would have very negative impact on the school and the community, he urged the board to reconsider and change in the discussion to remove the principal.

Patty Francis thanked the Board of Trustees for taking Sheridan off the list of cuts, she shared the school is saddened for the loss of the principal and all he has done for the school and students. She invited the board out to Sheridan for the "Cultural Event" on Friday, May 9th, to show the board how much the school means to the community.

Kris Knutson thanked the board for removing Sheridan School from the list of cuts. He shared that the community of Sheridan deserves what they have, and has enjoyed his four years at Sheridan School and hopes he has shortened the distance between

Lincoln and Sheridan. It's important that school stays, I thank you and the community thanks you.

Barbara Muskat a Kindergarten teacher at Twelve Bridges Elementary spoke on behalf of the Twelve Bridges Kindergarten teachers. She shared her concern with the possible cuts of instructional aides in our district. She has 25 wonderful kindergarten students, and shared her experience of what it was like to be without an aide. Feels 5 and 6 year olds can not always work independently, aides are important to the balance of the classroom, if they are cut during the budget crisis the quality of care in the class will be jeopardized. Fought two years ago to not have more than 25 in the classroom without an aide. Hope you keep the classes at 25 which are only manageable with an aide. Please do not cut the aides from our classes, if you doubt the concern please visit a classroom.

Jeff Duer – I would like the board to please consider the Lincoln High School, feel the high school has been gutted. Feels the programs have been severely impacted by the reduction of teachers and programs. Asked the board to please come out and look at the programs that are going to be impacted added. Feels we will find the high school will not be able to function properly without those programs. Come summer these teachers being released will move on and will not come back that are quality teachers, and feels we need to retain those teachers. Please don't gut Lincoln high school or the identity of Lincoln high the teachers bring to the high school.

BOARD COMMENTS:

Paul Long feels we really need to understand, concerned the cuts that will affect the Perkins Grant, due to layoff. He reviewed his concern on the programs at Lincoln High offered and students will be limited due to cuts, there are so many wonderful programs, the school farm and the loss of the one teacher. Feels we need to take a close look at these cuts, and possibly find another way to do this so we're not hurting our students. He identified the idesign program, and feels we need to recognize these students.

Mr. McLeod – Talked about 5 years ago making it possible to keep a principal out at Sheridan, we made it happen, and wish we could make it happen. He would like to see that position be put back on the table as soon as we can.

Mrs. Stevenson – felt Mr. Unruh said it quite well saying Sheridan Elementary is an intrical part of that community, and feels it has a lot to do with what Mr. Knutson has done and has given his heart and soul to that school, and put in a lot of work and helped the community. Feels the principal position is one of the first things to consider adding back in. She shared her attendance of the open house at the Farm. She was able to see what is going on at the high

school through the Farm, and being an advisor at US Davis, seeing all the programs it has to offer translating into college degrees, she has a concern about cutting programs to the farm since it is what makes Lincoln so unique. She would rather see possible cuts to transportation and classroom aids. She discussed having parents participate in the Kindergarten classes to help out as aides, this could be an option.

Mr. Haley was glad Sheridan is off the cut list, has two granddaughters attending Sheridan School, sorry for the loss of the principal, but feels the reason Sheridan has made such strides is because of leadership and that will be hard for a part-time principal, and would like to see this as just a suspension and would like to see this position reinstated as soon as possible. He shared on his visit to the farm and was very impressed what was out there, and feels this is Lincoln's heritage.

Mr. McLeod feels elimination of overtime should be put on the table right away.

TRANSPORTATION:

Mr. Long talked about the cost of transportation and what it's costing the district with a minimal amount of money being taken in.

Mrs. Stevenson asked how many busses we have. The district has 25 buses. She feels we need to utilize the busses better.

OTHER:

Mr. McLeod thinks taking funds MAA from is a good position to take, and also feels the Woodleaf program is so important to keep and feels something can be worked out to put back in place.

Mrs. Stevenson discussed the item on the list about increasing the co payment on the Kaiser plan, feels this needs to be presented to the unions for consideration.

Mr. Carras feels implement a hiring freezing, except in the health and safety areas.

Scott discussed the timeline, we're looking at these items to come before the board at the next board meeting, and working on a final recommendation for the board, these are huge cuts and we hope to go into next year having a positive budget. The actual cuts will be adopted on May 20th. During the summer things may change.

Mrs. Stevenson asked how the cuts will be done. Paul Carras explained there is a certain level to get to. There is a list that will go to the board and it will be approved or not.

Mr. Carras called a short recess at 8:55, and asked to reconvene at 9:00 p.m.

6.2 (A)

SINGLE PLAN FOR STUDENT ACHIEVEMENT – Boyle
(07-08 G & O Component V)

- Each school site annually updates its Single Plan for Student Achievement (SPSA). We presented the SPSA's for First Street School and Phoenix High School a bit early in April because of our CPM audit. The SPSA's for our remaining nine schools are now complete. The administration, teachers and School Based Leadership Teams (site councils) on each site have carefully studied their students' achievement data, have discussed and set goals for student achievement improvement, and have aligned categorical funding to support the goals. Single Plans for Student Achievement are available for review at each school site.

There was a motion by Mr. Long, seconded by Mr. Haley, and passed by unanimous vote to approve the remaining site plans for student achievement.

6.3 (I)

STAR TESTING AND AYP/API – Boyle *(07-08 G & O Component I, IV-V)*

- WPUSD schools are currently completing STAR testing for the 2007 – 2008 school year. The STAR (Standardized Testing and Reporting) program includes the California Standards Tests (CST's), the California Achievement Test 6 (CAT/6), the California Modified Assessment (CMA), the CAPA, Standards Tests in Spanish (STS), the Aprenda 3, and the Early Advanced Placement (EAP). STAR testing results are used to determine whether schools and districts meet their API (Academic Performance Index – state requirement) and their AYP (Annual Yearly Progress – federal requirement). Three schools and the district are watching their data closely this year: First Street School is hoping to exit Program Improvement status, based on Hispanic, Socio-Economically Disadvantaged and English Learner subgroups; Carlin C. Coppin, and Creekside Oaks Elementary Schools and the district as a whole are hoping to avoid Program Improvement status, based on their Students with Disabilities subgroups.

Mary reported on the completion of STAR testing this week, and explained the process of meeting AYP criteria. There are four requirements that needed by the high school, and three by the elementary level. It is important to make our API. She explained students with disabilities can not make a district go into program improvement, but that is the only group, all other groups can. The district can make the criteria, and can use the district as a whole to place for students with disabilities. There was some discussion regarding program improvement and notify parents prior to the school year, which makes it difficult since the district doesn't find out until July or August.

6.4 (D/A) APPROVAL OF THE PUBLIC DISCLOSURE OF THE WESTERN PLACER CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION COLLECTIVE BARGAINING AGREEMENT IN ACCORDANCE WITH AB 1200 – Ryland
(07-08 G & O Component IV-V)

- The public disclosure regarding the financial implications of the Western Placer Classified School Employees Association will be presented to the Board of Trustees for their consideration.

Terri spoke on AB 1200, after some discussion there was a motion by Mr. Haley, seconded by Mr. McLeod, and passed by unanimous vote to approve the public disclosure of the Western Placer Classified School Employees Association Collective Bargaining Agreement

6.5 (D/A) APPROVE RESOLUTION 07/08.17 OF THE BOARD OF THE WESTERN PLACER UNIFIED SCHOOL DISTRICT ON GOVERNOR'S PROPOSED 2008-09 BUDGET – Leaman
(07-08 G & O Component IV-V)

- The Western Placer Unified School District Governing Board of Trustees to approve Resolution 07/08.17 on the Governor's Proposed 2008-09 Budget.

Allow the district staff to amend the budget.

Motion by Mr. McLeod, seconded by Mrs. Stevenson, and passed by unanimous roll call vote to approve Resolution 07/08.17 on the Governor's proposed 2008-09 budget.

6.6 (D/A) APPROVE RESOLUTION 07/08.18 BEFORE THE GOVERNING BOARD OF THE WESTERN PLACER UNIFIED SCHOOL DISTRICT DECLARING THE WEEK OF MAY 18-24, 2008 AS CLASSIFIED SCHOOL EMPLOYEE WEEK IN CALIFORNIA BY THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND THE CALIFORNIA STATE LEGISLATURE – Leaman
(07-08 G & O Component IV)

- The California School Employees Association respectfully requests the Western Placer Unified School District to adopt a resolution declaring the week of May 18-24, 2008 as Classified School Employee Week.

May 14th is day of the teacher.

Motion by Mr. Haley, seconded by Mr. Long, and passed by unanimous roll call vote to approve Resolution 07/08.18 declaring the week of May 18-24, 2008 as Classified School Employee week in California.

6.7 (D/A) APPROVE RESOLUTION 07/08.19 OF THE BOARD OF TRUSTEES OF WESTERN PLACER UNIFIED SCHOOL DISTRICT AUTHORIZING THE ISSUANCE OF 2008 TAX AND REVENUE ANTICIPATION NOTES FOR SAID DISTRICT AND REQUESTING THE BOARD OF SUPERVISORS OF PLACER COUNTY TO ISSUE SAID NOTES, AND APPROVE THE FORM OF THE CONTRACT OF PURCHASE AND THE FORM OF CONTINUING DISCLOSURE CERTIFICATE RELATED THERETO –

Ryland (07-08 G & O Component IV-V)

•Tax and Revenue Notes (TRANS) are a short-term borrowing strategy used to finance and eliminate cash flow deficits or potential deficits in the General Fund. It is not unusual for school districts to experience cash flow deficits in the months just prior to the receipt of property tax revenues.

Since 1990, the District has borrowed between \$1.2 and \$7.0 million a year to cover its operating costs.

Terri discussed the process of authorizing the issuance of 2008 tax and revenue anticipation notes. After further discussion there was a motion by Mrs. Stevenson, seconded by Mr. McLeod, and passed by a unanimous roll call vote to approve Resolution 07/08.19. This process is also being done with other districts in Placer County.

7. BOARD OF TRUSTEES

7.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy
- Gladding Parkway Carlin C. Coppin
- High School Farm/Ag Conservatory

7.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley would like to keep schools the way they are, hope things are doing well. Programs like the farm that's just a great program, and many others, hope the money comes in.

May 6, 2008

Minutes

Mr. Long attended a retirement dinner for Jerry Johnson with great food a lot of fun. He also attended the Idesign dinner meeting, there were testimonials from twelve young men and women, and it was wonderful.

Mrs. Stevenson – The visit to the farm was a very eye opening experience. Enjoyed tonight's comments from the community,

Mr. McLeod – Wants to see all the programs from the high school put back.

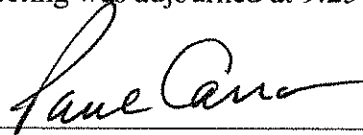
Mr. Carras the board will look to administration for cuts.

8. ESTABLISHMENT OF NEXT MEETING(S)

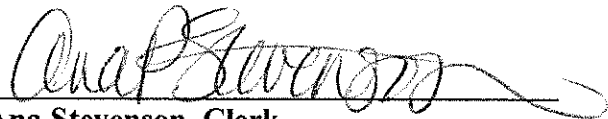
- The President will establish the following meeting(s):
 - May 20, 2008, Carlin Coppin Elementary School

9. ADJOURNMENT

There being no further business the meeting was adjourned at 9:25 p.m.



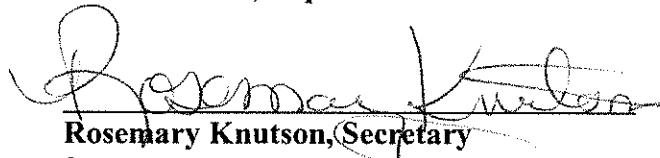
Paul Carras, Board President



Ana Stevenson, Clerk



Scott Leaman, Superintendent



Rosemary Knutson, Secretary
Superintendent

Adopted: June 3, 2008

Ayes: Haley, Long, Stevenson, McLeod, Carras

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1