

Western Placer Unified School District

Regular Meeting of the Board of Trustees

January 16, 2018

Lincoln High School – Performing Arts Theater

790 J Street, Lincoln, CA 95648

MINUTES

2017-2018 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:

Paul Carras, President
Paul Long, Vice President
Damian Armitage, Member
Kris Wyatt, Member
Brian Haley, Clerk

Others Present:

Scott Leaman, Superintendent
Kerry Callahan, Assistant Superintendent of Educational Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Rosemary Knutson, Secretary to the Superintendent
Mike Adell, Director of Facilities
Chuck Whitecotton, PHS Principal
Jay Berns, LHS Principal
Vikki Eutsey, Assistant Principal
Mike Maul, Assistant Principal
Stephanie Brown, Assistant Principal
Rebecca Luy, Student Advisory
Mackenzie Myers, Lincoln News Messenger

6:00 P.M. START

- 1. CALL TO ORDER** – Lincoln High School – Performing Arts Theater
- 2. COMMUNICATION FROM THE PUBLIC**
No communication from the public

6:05 P.M.

- 3. CLOSED SESSION** – Lincoln High School – Office Staff Lounge
 - 3.1 CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:

January 16, 2018

Minutes

~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

3.2 CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)

3.3 CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
3 Potential Cases

3.4 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

3.5 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release

3.6 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
Student Stipulated Expulsion – Student #17-18-B
Roll call vote:

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – Lincoln High School, Performing Arts Theater
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 Page 10 - CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:

~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action taken

4.2 Page 11 - CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)

No action taken

4.3 Page 12 - CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
3 Potential Cases

No action taken

- 4.4 **Page 13 - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action taken

- 4.5 **Page 14 - PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release

No action taken

- 4.6 **Page 15 - STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
Student Stipulated Expulsion – Student #17-18-B

Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by a 5-0 (*Ayes: Haley, Long, Wyatt, Armitage, Carras No: None*) roll call vote to approve stipulated expulsion for student #17-18-B.

5. SPECIAL ORDER OF BUSINESS

- 5.1 **Page 17** – Lincoln High School will be featured

LHS teacher, Mr. Freestone reported on the full WASC report, he reviewed the midterm report 2018, and how LHS has moved in amazing ways, enrollment is up, and graduation rates are steady. Redesignated FEP, and percentage is up at 20% in EL. A-G requirements overall there has been a slight decline, however AP data showing student taking AP classes has increased, looking at having 300 students taking AP classes. Suspension rate has declined over the past three years. He touched on pathways, credit recovery, Avid classes, Band, Choir, and theater. Overall is was a fair accurate report

6. Page 20-73 - CONSENT AGENDA

- 6.1 Certificated Personnel Report
- 6.2 Classified Personnel Report
- 6.3 Approval of Minutes for: December 5th & 19, 2017
- 6.4 Approval of Warrants
- 6.5 Ratification of Contract with SWIS Suite and WPUSD – Lincoln Crossing Elementary School
- 6.6 Ratification of Contract with Propel Fundraising and WPUSD – Glen Edwards Middle School Band
- 6.7 Ratification of Contract with Best Western Plus Irvine Spectrum Hotel and Lincoln High School.
- 6.8 Ratification of Contract with Holiday Inn Express & Suites and Lincoln High School.
- 6.9 Student Discipline Re-Entry of Student # 16-17-P
- 6.10 Comprehensive Safe School Plans – Located on www.wpusd.k12.ca.us Elementary and Secondary

January 16, 2018

Minutes

Motion by Mr. Armitage, seconded by Mr. Long, and passed by a 5-0 (*Ayes: Haley, Long, Wyatt, Armitage, Carras No: None*) roll call vote to approve consent agenda as presented.

7. COMMUNICATION FROM THE PUBLIC

No communication from the public

8. REPORTS & COMMUNICATION

➤ Lincoln High School Student Advisory, Rebecca Luy reported on the following:

- Students taking a trip to visit colleges
- Seniors can order their senior shirts
- Arts League is hosting an art show for students
- Wellness club had a speaker on crises services
- Girls' Junior Varsity Basketball Update
- Boys Basketball Update
- Golf preparing for their season

➤ Western Placer Teacher's Association, Tara Jeane had no report

➤ Western Placer Classified Employee Association, Gus Nevarez was ill, and Jim Houck was present for CSEA but had no report

➤ Superintendent - Scott Leaman reported on the following:

- Back from vacation
- New exciting things happening
- LHS is like a new place with all of the new improvements, it's much better campus for students
- School site visitation schedule is working well
- PR campaign has begun
- There will be ads in Lincoln News Messenger

9. Page 67 - PUBLIC HEARING

Resolution #17/18.11 determining Public Interest and Necessity Require Acquisition of Real Property for Public Purpose and Authorizing Proceedings in Eminent Domain

Mr. Carras opened the Public Hearing at 7:19, no one spoke on the matter. The public hearing was closed.

10. ♦ACTION ♦DISCUSSION ♦INFORMATION**10.1 Action**

Page 75 – APPROVE RESOLUTION #17/18.11 – DETERMINING THAT PUBLIC INTEREST AND NECESSITY REQUIRE ACQUISITION OF REAL PROPERTY FOR PUBLIC PURPOSE AND AUTHORIZING PROCEEDINGS IN EMINENT DOMAIN – Kilpatrick (17-18 G & O Component I, II, III, IV, V)

• The Resolution 17/18, with board approval, determines that it is necessary to acquire real property located at the southeast corner of Brentford Circle and Caledon Circle in Lincoln CA. This area has been designated as the location for the new elementary school in the Lincoln Crossing area.

Audrey presented the Resolution for approval. Motion by Mr. Long, seconded by Mrs. Wyatt and passed by a 5-0 (*Ayes: Long, Wyatt, Armitage, Haley, Carras* *No: None*) roll call vote to approve Resolution #17/18.11 determining that the public interest and necessity require acquisition of real property for public purpose and authorizing proceedings in eminent domain.

10.2 Discussion *Page 81 – RECEIPT OF THE 2016-17 AUDITED FINANCIAL STATEMENTS – Kilpatrick (17-18 G & O Component I, II, III, IV, V)*

•The 2016-17 Unaudited Actuals were presented to the Board of Trustees in September. The firm of Crowe Horwath, LLP, has performed the required independent annual audit and submitted our audit report to the State Controller's Office by December 15th as required by law.

Audrey Kilpatrick presented the 2016-17 audited financial statements. She introduced Matt Hathaway with Crowe Horwath, LLP to present and review the audit. He reviewed areas of interest and felt the board should review page 168 showing there were no audit adjustments, and only one process was recommended

10.3 Information *Page 173 – WPUSD'S 2016-2017 CALIFORNIA SCHOOL DASHBOARD RESULTS – Leehane (17-18 G & O Component I, II, III, IV, V)*

•California recently released 2016-2017 district/school accountability data through the new California School Dashboard. A presentation explaining Western Placer's accountability data will be shared during the board meeting.

Kathleen Leehane reviewed the Year to Year change, and status of the new California School Dashboard. She presented the results of the year to year change on the following:

- *Suspension Rate*
- *English Learner Progress*
- *English Language Arts*
- *Mathematics*
- *Graduation Rate*
- *College & Career Prepared for LHS*

This was an information only item.

10.4 Discussion *Page 174 – RECEIPT OF THE 2016-17 MEASURE A AND MEASURE N GENERAL OBLIGATION BONDS AUDITED FINANCIAL STATEMENTS AND PERFORMANCE AUDITS – Kilpatrick (17-18 G & O Component I, II, III, IV, V)*

•On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act.

Audrey Kilpatrick presented the audit on the Measure A and Measure N General Obligation Bond. Matt Hathaway with Crowe Horwath, LLP shared no finding in the Bonds audited Financial Statements and Performance Audits.

- 10.5 Action **Page 214 – APPROVE THE SELECTION OF FLINT BUILDERS, INC. FOR LEASE-LEASEBACK SERVICES AND AWARD OF LEASE-LEASEBACK AGREEMENT FOR THE NEW HIGH SCHOOL PROJECT – Adell (17-18 G & O Component I, II, III, IV, V)**
●On August 15, 2017, the Board approved Resolution 17/18.2, adopting procedures and guidelines for selection of the lease-leaseback contractor for projects including the prequalification of contractors.

Mike Adell presented Lease-Leaseback Contractor Agreement for approval. Motion by Mr. Armitage, seconded by Mr. Long, and passed by a 5-0 (*Ayes: Armitage, Carras, Haley, Long, Wyatt No: None*) vote to approve the selection of Flint Builders Inc. for Lease-Leaseback Services and award of Lease-Leaseback Agreement for the New High School Project.

- 10.6 Information **Page 231 – JOHN ADAMS ACADEMIES, INC. – JOHN ADAMS ACADEMY – LINCOLN CHARTER SCHOOL 2016-17 ANNUAL FINANCIAL STATEMENTS AND AUDIT REPORT – Kilpatrick (17-18 G & O Component I, II, III, IV, V)**
●Western Placer Unified School District, as the sponsoring authority for John Adams Academy – Lincoln Charter, is responsible for fiscal oversight. Accordingly, their annual financial statements and audit report are provided for your review.

Audrey Kilpatrick presented the John Adams annual financial statements and audit report. This was information update only, no action was taken.

- 10.7 Discussion/ Action **Page 264 – APPROVE RESOLUTION 17/18.12 REGARDING AUTHORIZATION TO TEACH ASSIGNED SUBJECTS CALIFORNIA EDUCATION CODE 44258.3 – Simon (17-18 G & O Component I, II, III, IV, V)**
●Pursuant to Education Code 44258.3 and in order to ensure proper credentialing and teacher consistency for one of our assignments. The District administration is making a recommendation that the Board approve Resolution No. 17/18.12 which will allow one certificated teacher to teach Technology Essentials in a high school departmentalized setting at grades 9-12 at Lincoln High School.

Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by 1 5-0 (*Ayes: Wyatt, Armitage, Haley, Long, Carras No: None*) roll call vote to approve Resolution 17/18.12 authorization to teach assigned subjects California Education Code 44258.3 and approved by roll call vote.

- 10.8 Discussion/ Action **Page 266 – CONSIDER APPROVING REVISED CLASSIFIED JOB DESCRIPTIONS – Simon (17-18 G & O Component I, II, III, IV, V)**
●As a part of the ongoing review of District needs and job descriptions by the District there exists a need to approve revised job descriptions for the following classified positions:

*Alternative Education Secretary	*Assistant Principal Secretary
*Cafeteria Site Cashier	*Counselor Secretary
*Dept. Secretary (Maintenance)	*Dist. ELD & Intervention Prog. Secretary
*Food Service Assistant	*Food Service Lead
*Grant Funded Transition Sup. Provider	*School Clerk II

*School Clerk III	*School Secretary I
*Special Education Secretary	*Secretary/Supplemental Prog. & Accountability
*School Secretary II (High School)	*School Secretary II (Middle School)

Motion by Mr. Wyatt, seconded by Mr. Long, and passed by a 5-0 (*Ayes: Armitage, Carras, Haley, Long, Wyatt No: None*) roll call vote to approve revised Classified Job Descriptions as presented.

- 10.9 Action **Page 307 - ADOPTION OF REVISED/NEW POLICIES/EXHIBITS/REGULATIONS – Leaman (17-18 G & O Component I, II, III, IV, V)**
•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 6141.4 International Baccalaureate Program
- AR 6164.41 Children with Disabilities Enrolled by Their Parents in Private School
- BP 6179 Supplemental Instruction
- AR 5148 Child Care and Development
- AR 5148.3 Preschool/Early Childhood Education
- AR 6143 Courses of Study
- BP/AR 6185 Community Day School
- BP/AR 6142.2 World/Foreign Language Instruction
- BP/AR/E 6174 Education for English Learners
- BP 6176 Weekend/Saturday Classes

Motion by Mr. Armitage, seconded by Mrs. Wyatt and passed by a 5-0 (*Ayes: Armitage, Carras, Haley, Long, Wyatt No: None*) vote to approve Revised and New Policies, Exhibits and Regulations as presented.

11. BOARD OF TRUSTEES

11.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

11.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley no report

Mr. Long had a question about the land across from CCC, which is a subdivision, Meadowlands Division

Mrs. Wyatt suggested using the "Lincoln View" magazine to advertise. She shared the Interact Key Club did over 400 letters to Santa in December. Mrs. Wyatt shared there will be a Parent Resource Night on January 31 at Lincoln Crossing Elementary.

Mr. Armitage had no report

Mr. Carras meeting at Kilaga Springs regarding the change over from PG&E

12. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➤ **February 6, 2018 7:00 P.M.**, Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

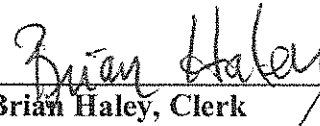
➤ February 20, 2018 7:00 P.M., Regular Meeting of the Board of Trustees –
Phoenix High School, 870 J Street, Lincoln

13. ADJOURNMENT

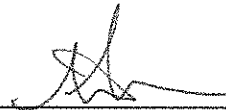
There being no further business the meeting was adjourned at 8:10 p.m.



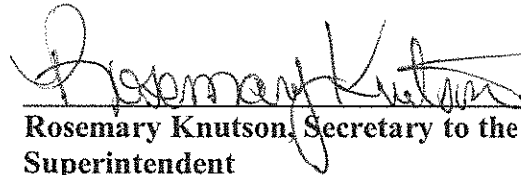
Paul Carras, President



Brian Haley, Clerk



Scott Leaman, Superintendent



Rosemary Knutson, Secretary to the
Superintendent

Adopted: February 6, 2018

Ayes: Long, Haley, Wyatt, Armitage, Carras

Noes:

Absent:

Accommodating Those Individuals with Special Needs:

In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.