

Western Placer Unified School District
Regular Meeting of the Board of Trustees

February 18, 2014, 7:00 P.M.
Phoenix High School – Room 23
870 J Street, Lincoln, CA 95648

MINUTES

2013-2014 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:

Kris Wyatt, President
Brian Haley, Vice President
Damian Armitage, Clerk
Paul Carras, Member
Paul Long, Member

Others Present:

Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Facilities
Ryan Davis, Assistant Superintendent of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Heather Steer, Facilities Coordinator
Michael Doherty, Phoenix High Principal
Carol Percy, Lincoln News Messenger

6:00 P.M. START

1. **CALL TO ORDER** – Phoenix High School – Room 23

6:05 P.M.

2. **CLOSED SESSION** – Phoenix High School - Room 7

- 2.1 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

- 2.2 **PERSONNEL**

- a. Public Employee Employment/Discipline/Dismissal/Release
 - b. Public Employee Performance Evaluation – Superintendent

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7:00 P.M.

- 3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**– Lincoln High School
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action taken

3.2 PERSONNEL

- a.** Public Employee Employment/Discipline/Dismissal/Release

No action taken

- b.** Public Employee Performance Evaluation – Superintendent

No action taken

4. SPECIAL ORDER OF BUSINESS

School Being Featured: Phoenix High School

Mr. Doherty welcomed the Board of Trustees, staff, parents and guest. He talked about Phoenix High School, enrollment, Phoenix being a Title I school. Mr. Leman presented Academic Achievement Awards to the following students

- *Anthony Jones*
- *Joey Ross*
- *Jacob Davis*

Mr. Doherty shared something on each student for their achievements. Mr. Doherty asked S.C.H.O.O.L.S volunteer Ms. Mendez and Ms. Berry to speak about their experience in working with the students. He also introduced Ms. Sara Filing, a parent on the site council to speak. She shared her gratitude and how grateful she is having her son attend Phoenix.

5. CONSENT AGENDA

- 5.1 Classified Personnel Report
- 5.2 Certificated Personnel Report
- 5.3 Student Discipline Stipulated Expulsion Students # 13/14 – L.
- 5.4 Appointment of Library Advisory Committee Representative.
- 5.5 Ratification of Professional Services Authorization with LPA, Inc. for review of Room 4 portable at Sheridan Elementary School
- 5.6 Ratification of Agreement for Services with School Facility Consultants for Preparation of Annual School Facility Needs Analysis and School Facility Fee Justification Study

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Motion by Mr. Armitage, seconded by Mr. Haley, and passed by a 5-0 roll call vote to approve the consent agenda as presented. Roll call vote: Aye: Haley, Long, Armitage, Carras, Wyatt

6. COMMUNICATION FROM THE PUBLIC

No communication from the public

7. REPORTS & COMMUNICATION

- 7.1 Lincoln High School, Student Advisory – Jillian Loya, not present
- 7.2 Western Placer Teacher's Association – Tara McCroskey, had no report
- 7.3 Western Placer Classified Employee Association – Mike Kimbrough, shared the following:

As you all know, in the last few years, we have been faced with numerous reductions of one kind or another. We are now in hopefully a new era where education in our state will be funded at a level in the future where it should be and at least equal to what other states fund education.

California currently ranks 49th for funding per ADA nationwide. The new funding formula for schools in California will hopefully start funding our California schools at a level that will allow us to provide for our students so they may succeed and we can once again be the great state that we are and allow our students to excel.

Going forward, We look forward to working with WPTA , Administration, The School Board and all involved parties to do what is necessary to ensure that we are providing for our students at the level that we all want to provide.

To accomplish this, we must ensure that both Classified and Certificated are staffed at the levels that they should be to provide an enhanced learning environment. We currently have staff that is working under extreme pressures to get done what must be done. We have classified staff working extra hours for free, which is against the California Ed code, to get done what must be accomplished due to staffing reductions and being understaffed. We have eliminated the Health Clerks in our District, which has placed an extreme burden on our already understaffed offices as they now have to take care of what used to be the Health Clerk duties. We have reduced hours for our elementary school library technicians, while still asking them to see every student for the teacher prep time at their sites, making their own lesson plans, etc. for the students and still maintain the libraries, doing their librarian duties. We have reduced custodial staffing so that a lot of our areas at sites are only cleaned every other day. We have reduced bussing for our students. The list goes on.

For our teachers, California has more students per teacher than any other state. Statewide for K-12 it sits at about 25.6 student's average per teacher. Our District is higher than that. At our High School, most classes have at least 40 students. Compare this to the US average which is 16 students per teacher.

We need to take care of these problems and also maintain and enhance the programs that are offered to our students and meet the common core state standards.

As you can see, we have a lot of work ahead of us.

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7.4 Superintendent – Scott Leaman had no report

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Discussion/
Information **REOPENER NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER #741 – Davis (13-14 G & O Component I, II, III, IV, V)**

•Pursuant to Government Code section 3547, all proposals of the recognized employee groups and of the District must be presented at a public meeting of the District. This is commonly referred to as “Sunshining” the proposals. The California School Employees Association Chapter #741 and the Western Placer Unified School District are both proposed reopener negotiations under the current Collective Bargaining Agreement. Both Parties proposals are presented in this agenda item (see attached), in order to allow the members of the public to become informed and have an opportunity to express themselves regarding the proposals.

Ryan presented the Reopener of Negotiations regarding the Collective Bargaining Agreement between WPUSD and CSEA. This information will allow the public to be informed and the opportunity to express themselves regarding the proposals. This will come back for approval.

8.2 Action **APPROVE RESOLUTION #13/14.15 INCREASE DISTRICT REVOLVING CASH ACCOUNT – Kilpatrick (13-14 G & O Component I, II, III, IV, V)**

•The District has found a need to increase the Revolving Cash account from \$2,000 to \$5,000 to accommodate payments needed for payroll adjustments, emergency funds and other school district business. Many times throughout the month, manual checks may need to be written within a day.

Audrey Kilpatrick presented Resolution No. 13/14.15 requesting to increase the revolving cash account. Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 roll call vote approving Resolution No. 13/14.15 increasing the revolving cash account from \$2,000 to \$5,000. *Roll call vote: Long, Armitage, Carras, Haley, Wyatt*

8.3 Information **DISTRICT OVERVIEW OF CERTIFICATES OF PARTICIPATION – DEBT FINANCING AND PAYMENT STRUCTURE – Kilpatrick (13-14 G & O Component I, II, III, IV, V)**

•In 2008 and 2009, the district embarked on a COPs restructuring plan to create a debt repayment schedule that reflects the timing of the receipt of known revenue sources and secure fixed interest rates for budgeting purposes. In 2011, the district restructured the remaining Certificate of Participation debt. The restructuring accomplished two primary objectives. First, the interest rates were converted from variable rate to fixed rate in order to give the district certainty and stability over the amount of the annual payment. Second, the terms of the principal repayment of the loan were extended to make the debt payment affordable given the district’s available repayment sources.

Cathy Damico, of Capital Financing reviewed the following on COP repayment plan:

- **Outstanding Certificates of Participation**
 - In 2008 the District embarked on a COP restructuring plan
 - ~Restructured 5 outstanding variable rate COPs into 4 fixed rate COPs
 - With repayment structured based on available revenues
- **Certificates of Participation**
 - Long-term loan structured like a lease
 - Can be repaid from any legally available revenue source
 - ~Ultimately an obligation of the General Fund
 - Used to fund capital
- **The District's Restructuring Parameters**
 - Reduce annual payments to a "manageable"
 - Match payments to available revenue sources
 - Lock in fixed interest rates (*so that the District can budget into the future*)
 - Minimize the impact on the General Fund
- **COP Payment Plan**
- **Revenue Sources Available for Debt Repayment**
 - Facilities Fund Balance
 - Mello-Roos (CFD) Special Taxes
 - Developer Fees
- **Status of Revenue Sources**
 - Small increases in the California Construction Cost Index have lowered the CFD Special Tax revenues projections
 - ~Original projections estimated a 2% increase
 - With the economic downturn, developer fees were not coming in as expected until 2012-13
 - ~Developer fee collections increased by 110% last year, with collections of \$735,000 in 2012-13 and collections of \$1,544,000 in 2013-14
- **Thoughts on CFD Tax Collections**
 - CFD tax collections are a relatively secure repayment source
 - A portion of the CFD #1 collections are already pledged toward repayment of the District's outstanding CFD bonds
 - ~Remaining CFD #1 and all CFD #2 collections are applied toward COP repayment
- **Additional Thoughts on CFD Tax Collections**
 - The COP repayment plan only accounts for currently taxable units
 - As new units are constructed within CFD #1 and CFD #2, additional tax collections will be applied toward COP repayment
- **Thoughts on Developer Fees**
 - Developer fees are a VERY unreliable revenue source
 - ~But are essential in the District's COP repayment plan
 - Projects of this revenue source provide an idea of the District's ability to repay the COPs

- ~And estimate shortfall
- Actual developer fee collections will vary from projections
- The District will need to annually evaluate whether all developer fee collections can be applied to COP repayment.
- **Differences from the Original Plan**
 - In 2008, the General Fund liability wasn't expected to occur until 2018
 - ~In 2010, after some of the restructuring were completed, this was estimated to be 2022
 - ~Now, with revisions to several revenue assumptions, this is estimated to be 2021
- **Ongoing Debt Maintenance**
 - Restrict Facilities Fund Balance for Debt Repayment
 - ~*Use of Facilities Fund Balance for projects other than debt repayment will increase the General Fund liability*
 - Consider Applying Additional Developer Fee Revenue Towards Repayment
 - ~*Try to minimize future impact on the General Fund*
 - Identify Alternative Revenue Sources
 - ~*Monitor refinance opportunities of \$15 million on CFD #1 bonds*

- 8.4 Information** **PROPOSITION 39 UPDATE – Steer** *(13-14 G & O Component I, II, III, IV, V)*
- Proposition 39 and Senate Bill 73 were signed into law on June 27, 2013, called the California Clean Energy Jobs Act of 2013. The purpose of this bill was to give funding to various entities to promote the improvement of energy efficiency and the creation of jobs. This program will be run by the California Energy Commission, and funds apportioned by the California Department of Education.

Heather Steer gave an update on the California Clean Energy Jobs Act. This can be rolled into a project. The District must conform to the regulations, there will need some sort of competitive selection.

- 8.5 Action** **APPROVAL OF REVISED FUTURE SCHOOL CAPACITIES – Steer** *(13-14 G & O Component I, II, III, IV, V)*

- In previous projects and master planning activities in Western Placer, the average capacities for schools were low for all grade levels. In 2008 with an interim master plan prepared by Ron Fiest, it was suggested that we would need to increase the size of future schools in order to run effective programs and build responsibly. The interim plan and Dr. Fiest's suggestions were Board approved that same year. In making this move, the District was able to reduce the size of the future building plan in almost half; both in number of schools and cost for the program.

Heather Steer presented a revised capacity size for future school sites, as well as schools being designed to hold more portables. Motion by Mr. Carras, seconded by Mr. Long, and passed by a 5-0 vote (**Ayes:** *Armitage, Carras, Haley, Long, Wyatt*, **No:** *None*) to approve the revised school capacities.

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8.6 Action **CSBA DELEGATE ASSEMBLY ELECTION– Leaman (13-14 G & O**

Component I, II, III, IV, V)

•CSBA request the Board of Trustees take action to elect a representative to CSBA Delegate Assembly from our region or subregion. The board as a whole may vote for one candidate for the vacancy of the Subregion 4-D, which covers (Nevada, Placer, Sierra Counties). The ballot must be submitted by March 15, 2014.

Motion by Mr. Carras, seconded by Mr. Haley, and passed by a 5-0 (Ayes: *Armitage, Carras, Haley, Long, Wyatt*, No: *None*) to submit the ballot to CSBA for Delegate Assembly.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley appreciated the district COP report

Mr. Long shared, it was a wonderful board meeting, and enjoyed visiting Phoenix High School, and LHS has a new Football Coach

Mr. Armitage no report

Mr. Carras no report

Mrs. Wyatt reported Shirley Russell was honored by Rotary, for her years of Service.

10. ESTABLISHMENT OF NEXT MEETING(S)

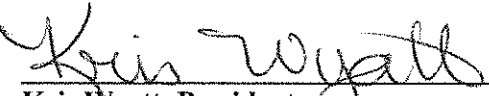
The President will establish the following meeting(s):

➤**March 4, 2014** 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School Theater

➤**March 18, 2014** 7:00 P.M., Regular Meeting of the Board of Trustee – Creekside Oaks School

11. ADJOURNMENT

There being no further business the meeting was adjourned at 8:17 p.m.


Kris Wyatt, President

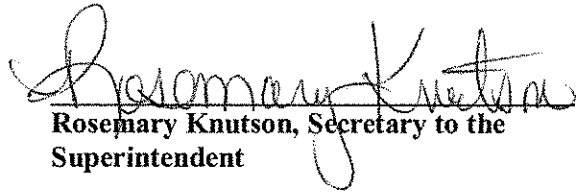

Damian Armitage, Clerk

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Scott Leaman, Superintendent



Rosemary Knutson, Secretary to the
Superintendent

Adopted: March 4, 2014

Ayes: Haley, Long, Armitage, Carras, Wyatt

Noes:

Absent:

<p>BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1</p>
