

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
**810 J STREET, LINCOLN, CALIFORNIA 95648**

**MEMBERS OF THE GOVERNING BOARD**

**Dennis Sonnenberg, President**

**Earl Mentze, Vice President**

**James McLeod, Clerk**

**Paul Long, Member**

**Melanie Eustice, Member**

**ADMINISTRATIVE/MANAGEMENT PERSONNEL**

Roger R. Yohe, District Superintendent

Jay M. Stewart, Assistant Superintendent, Business Services

Scott Leaman, Assistant Superintendent, Educational Services

Bob Noyes, Director, Human Services,

Ken Gammelgard, Director of Site Development

Kris Knutson, Principal, Sheridan School

John Bliss, Principal, Carlin C. Coppin Elementary School

Linda Pezanoski, Principal, Creekside Oaks Elementary School

Susan Taxara, Assistant Principal, Creekside Oaks Elementary School

Ruben Ayala, Principal, First Street School

Jeremy Lyche, Twelve Bridges Elementary School

Mary Boyle, Principal, Glen Edwards Middle School

Mike Doherty, Assistant Principal, Glen Edwards Middle School

David Butler, Principal, Lincoln High School

Janice Smith, Assistant Principal, Lincoln High School

Stacy Brown, Assistant Principal, Lincoln High School/Glen Edwards Middle School

John Wyatt, Principal, Phoenix High School, Adult Ed.

Tracy Murphy, Director, Special Education

Frank Nichols, Director of Maintenance and Operations

Bob Nelson, Transportation Coordinator

Jeff Dardis, Food Service Director

Chuck Youtsey, Technology Coordinator

<b><u>STUDENT ENROLLMENT</u></b>		
<b><u>School</u></b>	<b><u>11/05/04</u></b>	<b><u>12/04/04</u></b>
Sheridan School (K-8)	167	169
Sheridan School Independent Study (K-12)	24	24
First Street School (K-5)	602	597
Carlin C. Coppin Elementary (K-5)	467	473
Creekside Oaks Elementary (K-5)	661	663
Twelve Bridges Elementary (K-5)	329	330
Glen Edwards Middle (6-8)	955	955
Lincoln High School (9-12)	1094	1095
Phoenix High School (10-12)	73	75
PCOE Home School	8	8
<b>TOTAL:</b>	<b>4380</b>	<b>4389</b>

Phoenix Infant/Toddler    28  
SDC Preschool                8  
Adult Education            68

Prechool/Head Start  
First & J Streets    25  
Sheridan                23  
Carlin Coppin        23-AM/19-PM

**GLOBAL DISTRICT GOALS**

- Develop and continually upgrade a well articulated K -12 academic program that challenges all students to achieve their highest potential.
- Foster a safe, caring environment where individual differences are valued and respected.
- Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- Promote student health and nutrition in order to enhance readiness for learning.

WESTERN PLACER UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
January 4, 2004, 7:00 P.M.  
LINCOLN HIGH SCHOOL - PERFORMING ARTS THEATER  
790 "J" Street, LINCOLN, CA

**AGENDA**

2004-2005 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

**5:00 P.M. OPEN SESSION - Administrative Conference Room, District Office**

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

**5:05 P.M. CLOSED SESSION**

**1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**

- a. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion Re-Entry #03/04 L
- b. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion Re-Entry #03/04 T
- c. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion Re-Entry #03/04 U
- d. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion Re-Entry #03/04 V
- e. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion Re-Entry #03/04 W
- f. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion Re-Entry #03/04 Y
- g. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion Re-Entry #03/04 CC
- h. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion Re-Entry #03/04 EE
- i. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion #04/05 E

**2. CONFERENCE WITH LABOR NEGOTIATOR**

- a. Name any employee organization with whom negotiations to be discussed are being conducted. **Western Placer Teachers Association**
- b. Identify the titles of unrepresented individuals with whom negotiations are being conducted. **None**
- c. Identify by name the agency's negotiator. **Bob Noyes, Scott Leaman, Jay Stewart, Roger Yohe.**

**3. ADJOURN TO OPEN SESSION**

**7:00 P.M. OPEN SESSION – Lincoln High School Performing Arts Theater**

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

**2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**

- a. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion Re-Entry #03/04 L
- b. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion Re-Entry #03/04 T
- c. Student Discipline/Expulsion Pursuant to E.C. 48918  
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Student Expulsion Re-Entry #03/04 V
- e. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion Re-Entry #03/04 W
- f. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion Re-Entry #03/04 Y
- g. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion Re-Entry #03/04 CC
- h. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion Re-Entry #03/04 EE
- i. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion #04/05 E

**2.2 CONFERENCE WITH LABOR NEGOTIATOR**

- a. Name any employee organization with whom negotiations to be discussed are being conducted. **Western Placer Teachers Association**
- b. Identify the titles of unrepresented individuals with whom negotiations are being conducted. **None**
- c. Identify by name the agency's negotiator. **Bob Noyes, Scott Leaman, Jay Stewart, Roger Yohe.**

**3. SPECIAL ORDER OF BUSINESS**

**4. CONSENT AGENDA**

**NOTICE TO THE PUBLIC**

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent,

or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 4.1 Approval of Minutes  
Regular Meetings of December 7, 2004
- 4.2 Approval of Warrants
- 4.3 Ratification of Personnel Items
  - a. **Classified/Certificated:**
    - a.1 ***Ratification of Classified Resignation:***  
Marta Cardenas – Instructional Aide - GEMS
    - a.2 ***Request for Leave of absence:***  
Susan Taxara – ½ time 1<sup>st</sup> Grade Teacher &  
½ time Assistant Principal – COE  
Teri Nann – Custodian - Sheridan
    - a.3 ***Request for Maternity/Child Rearing Leave:***  
Barbara Matiska – Speech Pathologist - CCC
- 4.4 Donation approval.

**5. COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

**6. REPORTS & COMMUNICATION**

- 6.1 Lincoln High, Student Advisory – Andrea Ayala
- 6.2 Western Placer Teacher's Association – Mike Agrippino
- 6.3 Western Placer Classified Employee Association – Joe Ross
- 6.4 Superintendent –
- 6.5 Assistant Superintendent(s)
  - 6.5.1 Jay M. Stewart
    - a. Budget Update: FY 2004-05 Multi-Year Projection
    - b. Facilities Update:
  - 6.5.2 Scott Leaman
    - a. Program Focus Area: ⇒ State Assessment System
  - 6.5.3 Bob Noyes, Personnel Director

**7. ♦ACTION ♦DISCUSSION ♦INFORMATION**

**CODE: (A) = Action (D) = Discussion (I) = Information**

Members of the public wishing to comment on any items should complete a yellow **REQUEST TO ADDRESS BOARD OF TRUSTEES** form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

**7.1 (A) REQUEST TO MEET AND NEGOTIATE – Noyes (04/05 G & O Components IV-V)**

The Western Placer Unified School District wishes to exercise its right to meet and negotiate a new contract with the California School Employees' Association Chapter #741. It is the intent of the District to discuss and negotiate the entire current contract articles.

**7.2 (A) REQUEST TO MEET AND NEGOTIATE – Noyes (04/05 G & O Components IV-V)**

The California School Employees' Association Chapter #741 wishes to exercise its right to meet and negotiate a new contract. Specific articles for consideration are enclosed.

**7.3 (I/D) INTERDISTRICT CRITERIA OPTIONS – Leaman (04/05 G & O Components I-II)**

As described in prior meetings, the Board is being asked to evaluate current criteria used to grant interdistrict agreements. To assist with the process, the criteria included in Administrative Regulation 5117.1 have been grouped by area on the attached documents. All criteria except letter "a", which is a restatement of Education Code, are permissive. The board will be asked to discuss the criteria under each grouping. Regulation 5117.1 will be returned to the Board for approval at the second meeting in January. The other reason used for interdistrict agreements is establishing student residency through employment (AR 5111.12).

**7.4 (I/D) REVISION OF AR 5111.12 – Leaman (04/05 G & O Components I-II)**

As part of the interdistrict agreement improvement process, the Board is being asked to discuss AR 5111.12. This policy delineates the process students may use to establish residency outside of our district while residing within Western Placer Unified School District

**8. COMMENTS - BOARD OF TRUSTEES**

**8.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Carlin C. Coppin Elementary School Land Plan/Gladding Parkway
- Budget Suspensions for the 2004/05 School Year

**8.2 BOARD MEMBER REPORTS/COMMENTS**

**9. ESTABLISHMENT OF NEXT MEETING(S)**

- The President will establish the following meeting(s):  
    >January 18, 2005, 7:00 p.m., Phoenix High School

**10. ADJOURNMENT**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing, at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 12/29/04  
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# WESTERN PLACER UNIFIED SCHOOL DISTRICT

## CLOSED SESSION AGENDA

**PLACE:** Administrative Conference Room, 810 J Street  
**DATE:** January 4, 2005  
**TIME:** 5:00 p.m.

1. LICENSE/PERMIT DETERMINATION
2. SECURITY MATTERS
3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
6. LIABILITY CLAIMS
7. THREAT TO PUBLIC SERVICES OR FACILITIES
8. PERSONNEL
  - PUBLIC EMPLOYEE APPOINTMENT
  - PUBLIC EMPLOYEE EMPLOYMENT
  - PUBLIC EMPLOYEE PERFORMANCE EVALUATION
  - PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
  - COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
9. CONFERENCE WITH LABOR NEGOTIATOR
10. STUDENTS
  - STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
  - STUDENT PRIVATE PLACEMENT
  - INTERDISTRICT ATTENDANCE APPEAL
  - STUDENT ASSESSMENT INSTRUMENTS
  - STUDENT RETENTION APPEAL, Pursuant to BP 5123

1. **LICENSE/PERMIT DETERMINATION**
  - a. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
  - a. Specify law enforcement agency
  - b. Title of Officer,
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
  - a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
  - b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
  - c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
  - a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
  - b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
  - a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
  - b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
6. **LIABILITY CLAIMS**
  - a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
  - b. Agency claims against.
7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
  - a. Consultation with: specify name of law enforcement agency and title of officer.
8. **PERSONNEL:**
  - A. **PUBLIC EMPLOYEE APPOINTMENT**
    - a. Identify title or position to be filled.
  - B. **PUBLIC EMPLOYEE EMPLOYMENT**
    - a. Identify title or position to be filled.
  - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
    - a. Identify position of any employee under review.
  - D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
    - a. It is not necessary to give any additional information on the agenda.
  - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
    - a. No information needed
9. **CONFERENCE WITH LABOR NEGOTIATOR**
  - a. Name any employee organization with whom negotiations to be discussed are being conducted.
  - b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
  - c. Identify by name the agency's negotiator
10. **STUDENTS:**
  - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
  - B. **STUDENT PRIVATE PLACEMENT**
    - Pursuant to Board Policy 6159.2
  - C. **INTERDISTRICT ATTENDANCE APPEAL**
    - a. Education Code 35146 and 48918
  - D. **STUDENT ASSESSMENT INSTRUMENTS**
    - a. Reviewing instrument approved or adopted for statewide testing program.
  - E. **STUDENT RETENTION/ APPEAL**
    - a. Pursuant to Board Policy 5123



DISCLOSURE  
OF ACTION  
TAKEN IN  
CLOSED SESSION,  
IF ANY

**MISSION STATEMENT:** Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

**BOARD OF TRUSTEE GLOBAL DISTRICT GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.

**COMPLIANCE CHECK LIST**

Complies with Board Policy \_\_\_\_  
Complies with Site Plan (LIP) \_\_\_\_  
Complies with Governance & Management Document \_\_\_\_  
Complies with District Goals \_\_\_\_  
Complies with District Mission Statement \_\_\_\_  
Funding Sign-Off by J. Stewart \_\_\_\_  
Personnel Sign-Off by B. Noyes \_\_\_\_  
Program Sign Off by S. Leaman \_\_\_\_  
SBLT Involvement \_\_\_\_  
Initial

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING  
FACT SHEET**

**SUBJECT:**

Student Discipline/Expulsion  
Re-Entry  
Student 03/04 L

**AGENDA ITEM AREA:**

Disclosure of action taken in  
closed session

**REQUESTED BY:**

John Wyatt  
District Hearing Officer

**ENCLOSURES:**

**MEETING DATE:**

January 4, 2005

**BACKGROUND:**

The Board of Trustees will disclose any action taken during closed session in  
Regards to the expulsion re entry of Student #03-04 L

**SUPERINTENDENT'S RECOMMENDATION:**

The administration recommends the Board of Trustees disclose any action taken  
in regards to the above item.

1a.

**MISSION STATEMENT:** Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

**BOARD OF TRUSTEE GLOBAL DISTRICT GOALS**

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**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
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**SUBJECT:**

Student Discipline/Expulsion  
**Re-Entry**  
Student 03/04 T

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**REQUESTED BY:**

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**ENCLOSURES:**

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**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING  
FACT SHEET**

**SUBJECT:**

Student Discipline/Expulsion  
**Re-Entry**  
Student 03/04 U

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**REQUESTED BY:**

John Wyatt  
District Hearing Officer

**ENCLOSURES:**

**MEETING DATE:**

January 4, 2005

**BACKGROUND:**

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Regards to the expulsion re entry of Student #03-04 U

**SUPERINTENDENT'S RECOMMENDATION:**

The administration recommends the Board of Trustees disclose any action taken  
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lc.

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**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING  
FACT SHEET**

**SUBJECT:**

Student Discipline/Expulsion  
**Re-Entry**  
Student 03/04 v

**AGENDA ITEM AREA:**

Disclosure of action taken in  
closed session

**REQUESTED BY:**

John Wyatt  
District Hearing Officer

**ENCLOSURES:**

**MEETING DATE:**

January 4, 2005

**BACKGROUND:**

The Board of Trustees will disclose any action taken during closed session in  
Regards to the expulsion re entry of Student #03-04 V

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The administration recommends the Board of Trustees disclose any action taken  
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1d.

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**SUBJECT:**

Student Discipline/Expulsion  
**Re-Entry**  
Student 03/04 W

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**REQUESTED BY:**

John Wyatt  
District Hearing Officer

**ENCLOSURES:**

**MEETING DATE:**

January 4, 2005

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1e.

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BOARD OF TRUSTEE MEETING  
FACT SHEET**

**SUBJECT:**

Student Discipline/Expulsion  
**Re-Entry**  
Student 03/04 Y

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**REQUESTED BY:**

John Wyatt  
District Hearing Officer

**ENCLOSURES:**

**MEETING DATE:**

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Initial

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING  
FACT SHEET**

**SUBJECT:**

Student Discipline/Expulsion  
**Re-Entry**  
Student 03/04 CC

**AGENDA ITEM AREA:**

Disclosure of action taken in  
closed session

**REQUESTED BY:**

John Wyatt  
District Hearing Officer

**ENCLOSURES:**

**MEETING DATE:**

January 4, 2005

**BACKGROUND:**

The Board of Trustees will disclose any action taken during closed session in  
Regards to the expulsion re entry of Student #03-04 CC

**SUPERINTENDENT'S RECOMMENDATION:**

The administration recommends the Board of Trustees disclose any action taken  
in regards to the above item.



<b>MISSION STATEMENT:</b> Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World	
<b>BOARD OF TRUSTEE GLOBAL DISTRICT GOALS</b>	<b>COMPLIANCE CHECK LIST</b>
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy ___ Complies with Site Plan (LIP) ___ Complies with Governance & Management Document ___
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals ___ Complies with District Mission Statement ___
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart ___ Personnel Sign-Off by B. Noyes ___
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.	Program Sign Off by S. Leaman ___ SBLT Involvement ___
	Initial

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING  
FACT SHEET**

**SUBJECT:**

Student Discipline/Expulsion  
Re-Entry  
Student 03/04 EE

**AGENDA ITEM AREA:**

Disclosure of action taken in  
closed session

**REQUESTED BY:**

John Wyatt  
District Hearing Officer

**ENCLOSURES:**

**MEETING DATE:**

January 4, 2005

**BACKGROUND:**

The Board of Trustees will disclose any action taken during closed session in  
Regards to the expulsion re entry of Student #03-04 EE

**SUPERINTENDENT'S RECOMMENDATION:**

The administration recommends the Board of Trustees disclose any action taken  
in regards to the above item.

1/h.

**MISSION STATEMENT:** Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

**BOARD OF TRUSTEE GLOBAL DISTRICT GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.

**COMPLIANCE CHECK LIST**

Complies with Board Policy \_\_\_\_  
Complies with Site Plan (LIP) \_\_\_\_  
Complies with Governance & Management Document \_\_\_\_  
Complies with District Goals \_\_\_\_  
Complies with District Mission Statement \_\_\_\_  
Funding Sign-Off by J. Stewart \_\_\_\_  
Personnel Sign-Off by B. Noyes \_\_\_\_  
Program Sign Off by S. Leaman \_\_\_\_  
SBLT Involvement \_\_\_\_  
Initial

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING  
FACT SHEET**

**SUBJECT:**

Student Discipline/Expulsion  
Student 04/05 E

**AGENDA ITEM AREA:**

Disclosure of action taken in  
closed session

**REQUESTED BY:**

John Wyatt  
District Hearing Officer

**ENCLOSURES:**

**MEETING DATE:**

January 4, 2005

**BACKGROUND:**

The Board of Trustees will disclose any action taken during closed session in  
Regards to the expulsion of Student #04-05 E

**SUPERINTENDENT'S RECOMMENDATION:**

The administration recommends the Board of Trustees disclose any action taken  
in regards to the above item.

li.

<b>MISSION STATEMENT:</b> Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
<b>BOARD OF TRUSTEE GLOBAL DISTRICT GOALS</b>	<b>COMPLIANCE CHECK LIST</b>
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy _____ Complies with Site Plan (LIP) _____ Complies with Governance & Management Document _____
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals <u>  x  </u> Complies with District Mission Statement _____
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart _____  Personnel Sign-Off by B. Noyes _____
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Program Sign Off by S. Leaman _____  SBLT Involvement _____
	Initial _____

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING  
FACT SHEET**

**SUBJECT:**

WPUSD/WPTA  
Negotiations Summary

**AGENDA ITEM AREA:**

Closed Session Disclosure

**REQUESTED BY:**

Bob Noyes   
Director, Human Services

**ENCLOSURES:**

Yes

**MEETING DATE:**

January 4, 2005

---

**BACKGROUND:**

The Western Placer Unified School District and the Western Placer Teachers' Association are discussing the possible use of salary formulas in future negotiations. A brief review of discussed funding models will be summarized.

**SUPERINTENDENT'S RECOMMENDATION:**

Administration recommends that no action be taken at this time.

CONSENT

AGENDA

ITEMS

MISSION STATEMENT Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy _____ Complies with Site Plan (LIP) _____ Complies with Governance & Management Document _____
2. Fosters a safe, caring environment where individual differences are valued and respected.	Complies with Mission Statement _____ Funding Sign-Off by J. Stewart _____
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Personnel Sign-Off by B. Noyes _____ Program Sign Off by S. Leaman _____ SBLT Involvement _____
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.	
5. Promote student health and nutrition in order to enhance readiness for learning.	Complies with Board Policy _____

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING  
FACT SHEET**

**SUBJECT:**  
Approval of Minutes  
December 7, 2004

**AGENDA ITEM AREA:**  
CONSENT AGENDA

**REQUESTED BY:**  
Roger R. Yohe, Superintendent

**ENCLOSURES:**  
December 7, 2004 Minutes

**MEETING DATE:**  
January 4, 2005

---

**BACKGROUND:**

The Board of Trustees will consider adoption of the minutes of regular meeting of December 7, 2004.

**SUPERINTENDENT'S RECOMMENDATION:**

Administration recommends the Board of Trustees approve the minutes as submitted.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
December 7, 2004, 7:00 P.M.  
LINCOLN HIGH SCHOOL - PERFORMING ARTS THEATER  
790 "J" Street, LINCOLN, CA**

**MINUTES**

2004-2005 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

**6:30 P.M. OPEN SESSION - Administrative Conference Room, District Office**

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

**6:35 P.M. CLOSED SESSION**

1. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
  - a. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion Re-Entry #03/04 J
2. **INTERDISTRICT ATTENDANCE APPEAL E.C.35146 AND 48918**
3. **ADJOURN TO OPEN SESSION**

**7:00 P.M. OPEN SESSION – Lincoln High School Performing Arts Theater**

**Members Present**

Paul Long, President  
Earl Mentze, Vice President  
James McLeod, Clerk  
Melanie Eustice, Member

**Members Absent**

Dennis Sonnenburg, Member

**Others Present**

Roger R. Yohe, Superintendent  
Scott Leaman, Assistant Superintendent of Instructional Services  
Bob Noyes, Director of Human Services  
Rosemary Knutson, Secretary to the Superintendent

**Press -** Julie Foster, Lincoln News Messenger

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

4.1.1

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

**2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**

- a. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion Re-Entry #03/04 J

A motion by Mr. Mentze, seconded by Mr. McLeod, and passed by unanimous vote to approve the hearing panels recommendation for expulsion. Mrs. Eustice abstained.

**2.2 INTERDISTRICT ATTENDANCE APPEAL E.C.35146 AND 48918**

A motion by Mr. Mentze, seconded by Mr. McLeod, and passed by unanimous vote to deny the interdistrict appeal. Mrs. Eustice abstained

**3. SPECIAL ORDER OF BUSINESS**

**3.1 Recognition of 2004 Service by Paul Long as Board President**

The Western Placer Unified School District, via the Superintendent will honor Mr. Long for another year of service during the year 2004 as Board of Trustee president.

Mr. Yohe recognized Mr. Long for his service during the year 2004, as well as the past years, total 13 years as board president

**4. OATH OF OFFICE**

The Superintendent will administer the Oath of Office (Certificate of Appointment) to Melanie Eustice, elected member; and James McLeod, Paul Long, Dennis Sonnenburg, uncontested incumbents, as elected members of the Board of Trustees to serve until the end of their terms.

Superintendent, Roger Yohe administered the Oath of Office (Certificate of Appointment) to Melanie Eustice, elected member; James McLeod and Paul Long, uncontested incumbent.

**5. REORGANIZATION OF THE BOARD OF TRUSTEES**

As per Board Bylaw 9100 the Board shall hold an annual organization meeting within the time limits prescribed by law (Education Code 35143). At this meeting the Board shall: Turned it over to Mr. Yohe

**5.1 Elect a President, Vice President, and Clerk from its Members**

—As per Education code 35143 and Board Bylaw 9100 the Board of Trustees shall hold an annual organizational meeting to elect a President, Vice President and Clerk from its members.

Mr. Long handed the gavel to the Superintendent to conduct the election.

**President** ~ A motion was made by Mr. Mentze, to nominate Mr. Dennis Sonnenburg. Mr. Mentze amended his motion to nominate Mr. Sonnenburg to serve as president commencing the meeting of the 21<sup>st</sup> of December, seconded by Mr. Long, and passed by unanimous vote.

**Vice President** ~ A motion was made by Mr. Long to nominate Mr. Earl Mentze, seconded by Mr. McLeod, and passed by unanimous vote.

**Clerk** ~ Mr. Mentze, made a motion to nominated Mr. James McLeod as Clerk, seconded by Mr. Paul Long, and passed by unanimous vote.

## **5.2 Appoint A Secretary to the Board**

~According to Board Bylaw 9122, the Superintendent shall act as Secretary of the Governing Board.

Mr. Long took the gavel to conduct the rest of the business. Mr. James McLeod nominated Roger as Secretary to the Board, seconded by Mr. Earl Mentze, and passed by unanimous vote.

## **5.3 Authorization of Signatures**

~As per Board Bylaw 9100, the board of Trustees will authorize district officials as those who are authorized to sign district documents.

A motion was made by Mr. Mentze, seconded by Mr. McLeod, and passed by unanimous vote to authorize the following people to sign documents: Roger R. Yohe, Jay M. Stewart, Scott Leman, and Bob Noyes

## **5.4 Develop a Schedule of Regular Meetings for the Year**

~The Board of Trustees must annually develop a schedule of regular meetings for the upcoming year.

A motion was made by Mr. Mentze, seconded by Mrs. Eustice, and passed by unanimous vote to approve the Schedule of Regular Meeting dates for 2005, with the exception of the seconded meeting of April depending on when Spring Break is.

## **5.5 Develop a Board Calendar for the Year**

~The Board of Trustees will review its Strategic Plan and Yearly Calendar.



A motion was made by Mr. Mentze, seconded by Mr. McLeod, and passed by unanimous vote to approve the Strategic Plan and Yearly Calendar.

**6. CONSENT AGENDA**

A motion was made by Mr. Mentze, seconded by Mr. McLeod, passed by unanimous roll call vote to approve the Consent Agenda as listed.

- 6.1 Approval of Minutes  
Regular Meetings of November 2 & 16, 2004
- 6.2 Approval of Warrants
- 6.3 Ratification of Personnel Items
  - a. **Classified:**
    - a.1 ***Ratification of Classified Employments:***
      - Lisa Miller – Instructional Aide, Title 1 – GEMS
      - Karen Roberts – School Secretary 1 – Sheridan
      - Carla Thiessen – Instructional Aide, Special Ed. - GEMS
    - a.2 ***Ratification of Classified Resignations:***
      - Manuel Nevarez – Bus Driver – Transportation Dept.
  - b. **Certificated:**
    - b.1 ***Ratification of Certificated Employment:***
      - Cassandra Walker – Math/Science Teacher – LHS
- 6.4 Adoption of Revised Job Description; Bilingual Nurse.
- 6.5 Adoption of new job description; Grant Funded Bilingual Clerk.
- 6.6 Adoption of Resolution 04/05.13 Establishing a Reduction of Classified Position Hours.
- 6.7 Adoption of Resolution 04/05.15 Establishing a Reduction of Classified Position Hours.

**7. COMMUNICATION FROM THE PUBLIC**

There was no communication from the public

**8. REPORTS & COMMUNICATION**

- 8.1 Lincoln High, Student Advisory – Andrea Ayala – Not present
- 8.2 Western Placer Teacher's Association – Mike Agrippino – No report
- 8.3 Western Placer Classified Employee Association – Joe Ross – Welcomed Mrs. Eustice to her position as a new board member. Thanked Mr. Long for his service as Board President. Thanked the Christmas Party committee for their work. Preparing for classified negotiations.
- 8.4 Superintendent – Reported on the "Board Member Workshop" that Placer County Office of Education is having. Reviewed an article enclosed for the board on board culture, felt this would be good reading. Reported on the high school football season, and the 3 students that participated in the CIF Cross Country Race, Kelsey Croall, Nathan Simpson, and Kyle Knutson.
- 8.5 Assistant Superintendent(s)

- 8.5.1 Jay M. Stewart
  - a. Budget Update:
  - b. Facilities Update: ⇒ School Demographic and Student – Jay Stewart, and Ron Fiest did an overhead presentation showing School demographics, reported on student growth and reviewed all areas of growth within the City of Lincoln. They have been working closely with both the City and County planning committees on our growth.
- 8.5.2 Scott Leaman
  - a. Program Focus Area: ⇒ PE Test Results – Reviewed graph charts on physical fitness on grades 5<sup>th</sup>, 7<sup>th</sup>, and 9<sup>th</sup>. Will continue to focus on elementary students. Reported on  
⇒ CCR Areas – Reported on  
(Coordinated Compliance Review), the State identifies specific sites they will be visiting. Will be bringing back options on interdistrict agreements in January.
- 8.5.3 Bob Noyes, Personnel Director – No report

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

9.1 **APPROVE RESOLUTION 04/05.14 REGARDING ANNUAL ACCOUNTING OF DEVELOPER FEES FOR 2003-04 FISCAL YEAR IN THE FOLLOWING FUNDS OR ACCOUNTS: CAPITAL FACILITIES FUND AND MELLO-ROOS FUND BOARD – Stewart**  
*(04/05 G & O Components IV-V)*

The attached data was presented at a publicly noticed Board Meeting held on November 02, 2004. At this time, no public comment has been received regarding the presentation of the 2003-04 Annual Accounting of Developer Fees.

A motion was made by Mr. Mentze, seconded by Mr. McLeod, and passed by unanimous roll call vote to approve Resolution 04/05.14 regarding annual accounting of Developer Fees for the 2003-04 Fiscal Year.

9.2 **APPROVE THE FY 2003-04 FIRST INTERIM REPORT BOARD – Stewart**  
*(04/05 G & O Components V)*

The FY 2004-05 First Interim Report will be distributed to the Board of Trustees for discussion and review.

After some discussion a motion was made by Mr. Mentze, seconded by Mr. McLeod, and passed by unanimous vote to approve the FY 2003-04 First Interim report.

10. **COMMENTS - BOARD OF TRUSTEES**

**10.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Carlin C. Coppin Elementary School Land Plan/Gladding Parkway
- Budget Suspensions for the 2004/05 School Year

**10.2 BOARD MEMBER REPORTS/COMMENTS**

**Paul Long:** Welcomed Melanie Eustice to the Board.

**Dennis Sonnenburg:** Not in attendance

**Melanie Eustice:** Mentioned the Crab Feed fundraiser for Carlin Coppin playground equipment.

**Earl Mentze:** Questioned the meeting for December 21<sup>st</sup>.

**James McLeod:** Reported he attended the Western Placer Unified School District Annual Christmas party and had a great time, looking forward to next year. Attended the Holiday sale at Glen Edwards held by students raising funds for Washington D.C.

**11. ESTABLISHMENT OF NEXT MEETING(S)**

A motion was made by Mr. Mentze, seconded by Mr. McLeod, and passed by unanimous vote to cancel the December 21, 2004 Board of Trustees Meeting.

- The President established the following meeting(s):  
>January 4, 2005, 7:00 p.m., Lincoln High School

**12. ADJOURNMENT**

With no further business, the meeting was adjourned at 9:00 p.m.

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**Paul Long, Board President**

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**James McLeod, Clerk**

4.1.6

Regular Meeting of the Board of Trustees  
December 7, 2004  
Minutes

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7

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**Roger R. Yohe, Superintendent**

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**Rosemary Knutson, Secretary to Superintendent**

**Adopted:**

**Ayes:**

**Noes:**

**Absent:**

**Abstain:**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing, at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

h:\wpfiles\board\minutes\120704

4.1.7

MISSION STATEMENT Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World <i>BOARD OF TRUSTEE GLOBAL DISTRICT GOALS</i>		<i>COMPLIANCE CHECK LIST</i>
1.	Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy _____ Complies with Site Plan (LIP) _____ Complies with Governance & Management Document _____
2.	Fosters a safe, caring environment where individual differences are valued and respected.	Complies with Mission Statement _____ Funding Sign Off by J. Stewart _____
3.	Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	
4.	Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.	Personnel Sign Off by B. Noyes _____ Program Sign Off by S. Leaman _____ SBLT Involvement _____
5.	Promote student health and nutrition in order to enhance readiness for learning.	Complies with Board Policy _____

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING  
FACT SHEET**

**SUBJECT:**  
Approval of Warrants

**AGENDA ITEM AREA:**  
CONSENT AGENDA

**REQUESTED BY:**  
Jay Stewart, Assistant  
Supt. Of Business Services

**ENCLOSURES:**  
Warrants may be found at  
[www.wpusd.k12.ca.us](http://www.wpusd.k12.ca.us)

**MEETING DATE:**  
January 4, 2005

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**BACKGROUND:**

The Board of Trustees will consider approval of warrants paid since the December 8, 2004 board meeting.

**SUPERINTENDENT'S RECOMMENDATION:**

Administration recommends the Board of Trustees approve the warrants as submitted.

APY220 H.02.03

PLACER COUNTY OFFICE OF EDUCATION  
WARRANT REGISTER FOR WARRANTS DATED 12/16/2004  
SCHOOLS COMMERCIAL REVOLVING FUND

12/15/04

PAGE 1

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT
08771549	008143	JULIA BOLTON	22 00	186.73	08771550	010466	APPLE EDUCATION SALES SUP	22 00	159.80
08771551	004046	ATLAS PEN & PENCIL CORP.	22 00	77.26	08771552	010257	JOHN BLISS	22 00	39.02
08771553	010875	BOOKS ARE FUN	22 00	33.00	08771554	006791	BEVERLY BROCKHOFF	22 00	434.97
08771555	007930	BULB DIRECT	22 00	267.60	08771556	004220	BEULEMAN INC	22 00	43.98
08771557	010560	DICK BLICK	22 00	165.97	08771558	006989	OLEN DILLINGHAM	22 00	285.01
08771559	009141	EDUCATIONAL INNOVATIONS I	22 00	93.66	08771560	009598	PARONICS	22 00	49.80
08771561	003119	GLEN EDWARDS MIDDLE SCHOO	22 00	96.46	08771562	003420	GLOBE FEARON	22 00	105.09
08771563	005310	GREG LARSON SPORTS INC	22 00	603.80	08771564	003281	HOME DEPOT	22 00	206.62
08771565	022460	HOUGHTON MIFFLIN COMPANY	22 00	807.27	08771566	009924	INSIGHT MEDIA	22 00	427.35
08771567	000389	LAKESHORE LEARNING MATER	22 00	492.44	08771568	007350	THE MUSIC STORE	22 00	574.77
08771569	005024	MYRON MANUFACTURING CORP	22 00	185.32	08771570	024240	NASCO MODESTO	22 00	699.26
08771571	004683	OFFICE DEPOT	22 00	1,625.19	08771572	000068	ORIENTAL TRADING COMPANY	22 00	41.60
08771573	011514	PARALLAX	22 00	6,373.81	08771574	002926	PEOPLES PUBLISHING GROUP	22 00	382.83
08771575	000137	LINDA PEZANOSKI	22 00	29.29	08771576	001447	PHOENIX HIGH SCHOOL	22 00	150.00
08771577	005635	POWER COMPUTER	22 00	228.55	08771578	029400	RAINBOW MARKET	22 00	77.14
08771579	002450	READ NATURALLY	22 00	115.50	08771580	010710	RED BRICK LEARNING	22 00	4,082.34
08771581	009649	RENAISSANCE LEARNING INC	22 00	552.29	08771582	001818	THE REPORT CARD	22 00	277.48
08771583	000128	SCHOLASTIC INC	22 00	193.95	08771584	000122	SCHOOL SPECIALTY INC	22 00	50.03
08771585	006185	SIERRA HAY & FEED	22 00	36.44	08771586	002891	SIERRA OFFICE SUPPLIES &	22 00	1,863.95
08771587	008146	MONICA STOCKS	22 00	245.77	08771588	010812	TAIKO DAN	22 00	500.00
08771589	004772	TEACHER'S VIDEO COMPANY	22 00	524.57	08771590	011537	TWELVE BRIDGES ELEM. PTC	22 00	200.00
08771591	006482	WARD'S NATURAL SCIENCE	22 00	22.15	08771592	000834	TARGET STORES	22 00	700.00
08771593	010773	ABRAMS & CO PUBLISHERS IN	22 00	31.81	08771594	011207	AGENCY FOR HEARING	22 00	404.24
08771595	004071	AIRGAS	22 00	31.03	08771596	009514	ASHA AMERICAN SPEECH-HEAR	22 00	1,000.00
08771597	005845	AUBURN PLACER DISPOSAL SE	22 00	380.00	08771598	000205	CA BUS SALES	22 00	559.89
08771599	006060	CALTRONICS BUSINESS SYSTE	22 00	81.27	08771600	009440	CDW GOVERNMENT INC	22 00	407.57
08771601	006264	CREATIVE TEACHING ASSOCIA	22 00	4,074.34	08771602	005994	CSHA CALIF SPEECH AND HE	22 00	340.00
08771603	009219	DELL	22 00	143.82	08771604	004150	GILBERT ASSOCIATES INC.	22 00	11,475.00
08771605	015040	GOLD RUSH AUTO PARTS	22 00	1,191.79	08771606	005154	HUMAN RESOURCES COUNCIL	22 00	897.00
08771607	011290	INTEGRATIONS	22 00	116.58	08771608	008668	LINDA SAW & MOWER SHOP	22 00	13.41
08771611	002891	SIERRA OFFICE SUPPLIES &	22 00	614.58	08771610	028020	PLACER COUNTY OFFICE OF E	22 00	70.00
08771613	010550	SIERRA SPRING WATER CO.	22 00	10.25	08771612	010443	SIERRA PEDIATRIC THERAPY	22 00	1,500.00
08771615	010816	STARSTREAM COMMUNICATIONS	22 00	1,658.95	08771616	001151	SPURR	22 00	2,961.55
08771617	006354	UPS - UNITED PARCEL SERV.	22 00	22.48	08771618	038620	STATE OF CALIFORNIA	22 00	150.00
08771619	011536	THE BANK OF NEW YORK	22 00	1,643.00	08771620	007914	W.W. GRAINGER INC.	22 00	128.76
08771621	010652	CALIFORNIA DEPT. OF EDUCA	22 00	16,800.00	08771622	001448	BLACKBURN CONSULTING	22 00	10,968.75
08771623	016160	HARCOURT INC	22 00	63.02	08771624	000396	FEIST EDUCATION CONSULTIN	22 00	882.88
08771625	022460	HOUGHTON MIFFLIN COMPANY	22 00	493.74	08771626	000122	HOUGHTON MIFFLIN COMPANY	22 00	327.19
08771627	038620	W.W. GRAINGER INC.	22 00	142.33	08771628	011062	SCHOOL SPECIALTY INC	22 00	78.74
08771629	010712	NORTHERN CALIF. CONSTRUCT	22 00	60,500.00	08771630	007360	WALLACE-KUHL & ASSOCIATES	22 00	7,812.30
08771631	011344	BOYD COFFEE COMPANY	22 00	128.44	08771632	009360	20TH CENTURY FOOD PRODUCT	22 00	213.75
08771633	009360	CRYSTAL CREAM & BUTTER CO	22 00	4,370.63	08771634	010598	VOIDED	22 00	147.97
08771635	001778	THE DANIELSEN COMPANY	22 00	3,031.00	08771636	006214	D & P CREAMERY	22 00	894.80
08771637	000686	INTERSTATE BRANDS CORP	22 00	184.97	08771638	006580	GOODMAN FOODS	22 00	251.25
08771639	002147	NOR-CAL PRODUCE INC	22 00	437.72	08771640	011033	JERICHO INC	22 00	1,642.50
08771641	029400	RAINBOW MARKET	22 00	25.71	08771642	007758	PAPPA JOHN'S PIZZA	22 00	27.00
							SACRAMENTO RENDERING CO.	22 00	

4.2.1

APY220 H.02.03

PLACER COUNTY OFFICE OF EDUCATION  
WARRANT REGISTER FOR WARRANTS DATED 12/16/2004  
SCHOOLS COMMERCIAL REVOLVING FUND

12/15/04

PAGE 2

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT
08771643	011348	SLP FOOD DISTRIBUTION	22 00	4,237.46	08771644	010084	SYS CO SACRAMENTO	22 00	2,820.91
08771645	010601	VENDMART	22 00	373.75	08771646	009440	CDW GOVERNMENT INC	22 00	839.77
08771647	007720	CITY OF LINCOLN	22 00	6,152.64	08771648	009919	DELL	22 00	13,807.90
08771649	010529	G&S HARDWARE PURCHASING	22 00	82.10	08771650	036880	G&S HARDWARE PURCHASING	22 00	316.35
08771651	000068	ORIENTAL TRADING COMPANY	22 00	75.05	08771652	026400	SBC	22 00	2,404.37
08771653	002891	SIERRA OFFICE SUPPLIES &	22 00	42.05	08771654	007212	STAPLES CREDIT PLAN	22 00	333.31
08771655	011416	YOUTH FOR CHANGE	22 00	2,235.00	08771656	026400	SBC	22 00	29.10
08771657	036880	G&S HARDWARE PURCHASING	22 00	27.28	08771658	026400	SBC	22 00	79.53
08771659	000841	GOPHER SPORT	22 00	231.59	08771660	009649	RENAISSANCE LEARNING INC	22 00	802.77
08771661	000122	SCHOOL SPECIALTY INC	22 00	431.93	08771662	026460	PACIFIC GAS & ELECTRIC CO	22 00	32,345.61

TOTAL AMOUNT OF ALL WARRANTS \$231,590.83\*\*\*

4.2.2

PLACER COUNTY OFFICE OF EDUCATION  
WARRANT REGISTER FOR WARRANTS DATED 12/09/2004  
SCHOOLS COMMERCIAL REVOLVING FUND

12/08/04

WARRANT VENDOR		DIST		WARRANT VENDOR		DIST			
NUMBER	NUMBER	PAYEE NAME	NO DD	AMOUNT	NUMBER	PAYEE NAME	NO DD	AMOUNT	
08769678	000059	ADVANCED INTEGRATED PEST	22 00	1,055.00	08769679	011207	AGENCY FOR HEARING	22 00	977.12
08769680	005845	AUBURN PLACER DISPOSAL SE	22 00	4,497.67	08769681	003521	BOYLE FUTURE TECHNOLOGY	22 00	517.69
08769682	011228	BURTON'S SUPERIOR CARPET	22 00	420.00	08769683	006200	CAPITOL CLUTCH AND BRAKE	22 00	222.31
08769684	007984	CHEVRON	22 00	268.10	08769685	002863	DELTA WIRELESS	22 00	333.22
08769686	011465	FILTERFRESH	22 00	154.50	08769687	002027	GIRARD & VINSON	22 00	2,436.50
08769688	005600	GOLD COUNTRY KUBOTA	22 00	169.57	08769689	011454	HARBOR HILLS ACADEMY	22 00	2,474.56
08769690	011258	MARKETWARE TECHNOLOGIES	22 00	905.20	08769691	011531	BARBARA MATISKA	22 00	10.00
08769692	023380	MISSION UNIFORM SERVICE I	22 00	1,618.58	08769693	026460	PACIFIC GAS & ELECTRIC CO	22 00	20.06
08769694	006980	BONNIE PELLOW	22 00	102.76	08769695	028020	PLACER COUNTY OFFICE OF E	22 00	332,944.00
08769696	009804	RELIANCE ENVIRONMENTAL SV	22 00	750.00	08769697	010509	SACRAMENTO AUTOGLASS	22 00	296.09
08769698	002891	SIERRA OFFICE SUPPLIES &	22 00	88.34	08769699	010414	SPEECH & LANGUAGE THERAPY	22 00	540.00
08769700	010816	STARSTREAM COMMUNICATIONS	22 00	50.95	08769701	003569	VERIZON WIRELESS MESSAGIN	22 00	128.03
08769702	038620	W.M. GRAINGER INC.	22 00	420.22	08769703	002373	WILSON WAY TIRE	22 00	770.14
08769704	011416	YOUTH FOR CHANGE	22 00	3,129.00	08769705	007939	RITA ZIPP	22 00	10.00
08769706	009804	RELIANCE ENVIRONMENTAL SV	22 00	4,850.00	08769707	011129	BANC OF AMERICA SECURITIE	22 00	8,702.19
08769708	011534	DEXIA CREDIT LOCAL	22 00	22,633.12	08769709	002027	GIRARD & VINSON	22 00	195.00
08769710	005594	DENNIS MARINAC	22 00	9,945.00	08769711	011406	WALTER MAY	22 00	10,920.00
08769712	000543	SAXON PUBLISHERS INC.	22 00	1,959.56	08769713	000122	SCHOOL SPECIALTY INC	22 00	42,028.34
08769714	011447	YUBA SUTTER BUILDING	22 00	10,400.00	08769715	010712	NORTHERN CALIF. CONSTRUCT	22 00	19,077.00
08769716	008287	BOB PIERCE	22 00	55.00	08769717	019720	KRONICK MOSKOVITZ TIEDEMA	22 00	592.44
08769718	004071	AIRGAS	22 00	2,619.46	08769719	010257	JOHN BLISS	22 00	72.71
08769720	010875	BOOKS ARE FUN	22 00	60.00	08769721	005230	THE BUREAU FOR AT-RISK YO	22 00	129.09
08769722	004887	CA PRINCETON FULFILLMENT	22 00	33.41	08769723	010076	CHARACTER COUNTS	22 00	252.18
08769724	006593	CHILDRENS DISCOVERY MUSEU	22 00	50.00	08769725	010584	CHERYL DYOK	22 00	23.82
08769726	009884	FIRST STREET SCHOOL	22 00	695.00	08769727	010570	G&S HARDWARE PURCHASING	22 00	67.04
08769728	000113	GLEN EDWARDS MIDDLE SCHOO	22 00	131.70	08769729	000841	GOPHER SPORT	22 00	443.18
08769730	016300	HARRIS INDUSTRIAL GASES	22 00	197.16	08769731	000389	LAKESHORE LEARNING MATERI	22 00	122.80
08769732	003291	NCTM NATIONAL COUNCIL OF	22 00	72.00	08769733	002231	NMSA NATIONAL MIDDLE SCH	22 00	59.00
08769734	004683	OFFICE DEPOT	22 00	207.06	08769735	005685	PITNEY BOWES INC	22 00	90.41
08769736	006899	POSITIVE PROMOTIONS	22 00	120.23	08769737	029400	RAINBOW MARKET	22 00	71.38
08769738	008381	RAY MORGAN COMPANY INC	22 00	84.46	08769739	009282	RESERVE ACCOUNT	22 00	126.56
08769740	000128	SCHOLASTIC INC	22 00	340.70	08769741	000122	SCHOOL SPECIALTY INC	22 00	8.37
08769742	009221	SCHWAAB INC	22 00	38.94	08769743	006293	SCIENTIFIC INSTRUMENT REP	22 00	429.65
08769744	002891	SIERRA OFFICE SUPPLIES &	22 00	1,166.10	08769745	010775	SUPERIOR REGION CATA	22 00	104.00
08769746	006261	DAVID SWART	22 00	300.00	08769747	010819	TALK LIGHT	22 00	1,100.00
08769748	000834	TARGET STORES	22 00	92.88	08769749	005382	TIME FOR KIDS	22 00	85.40
08769750	001615	SUE UELTZEN	22 00	51.74	08769751	006482	WARD'S NATURAL SCIENCE	22 00	200.25
08769752	010727	WESTIN SANTA CLARA	22 00	119.41	08769753	039880	WISHING WELL ENTERPRISES	22 00	73.91
08769754	009389	WOODLEAF OUTDOOR CAMP	22 00	40.00	08769755	003208	XEROX CORPORATION	22 00	898.62
08769756	011344	BOYD COFFEE COMPANY	22 00	204.06	08769757	008137	CAL-NEVA SLUSH COMPANY	22 00	171.00
08769758	005598	D.J. CO-OPS	22 00	140.40	08769759	001778	THE DANIELSEN COMPANY	22 00	2,619.13
08769760	000686	INTERSTATE BRANDS CORP	22 00	379.07	08769761	006580	JERICO INC	22 00	238.16
08769762	011430	LINKS SNACKS INC.	22 00	742.50	08769763	023380	MISSION UNIFORM SERVICE I	22 00	214.77
08769764	009147	NOR-CAL PRODUCE INC	22 00	1,138.77	08769765	011033	PAPPA JOHN'S PIZZA	22 00	1,706.00
08769766	010599	PEPSI BOTTLING GROUP	22 00	379.04	08769767	029400	RAINBOW MARKET	22 00	28.45
08769768	010084	SYSCO SACRAMENTO	22 00	802.63	08769769	010601	VENDMART	22 00	505.55



APY220 H.02.03

PLACER COUNTY OFFICE OF EDUCATION  
WARRANT REGISTER FOR WARRANTS DATED 12/09/2004  
SCHOOLS COMMERCIAL REVOLVING FUND

12/08/04 PAGE 2

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	DIST NO DD	AMOUNT
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TOTAL AMOUNT OF ALL WARRANTS \$506,715.41\*\*\*

4.2.4

<i>MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World</i>	
<i>BOARD OF TRUSTEE GLOBAL DISTRICT GOALS</i>	<i>COMPLIANCE CHECK LIST</i>
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy _____ Complies with Site Plan (LIP) _____ Complies with Governance & Management Document _____
2. Fosters a safe, caring environment where individual differences are valued and respected.	Complies with Mission Statement _____ Funding Sign-Off by J. Stewart _____
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Personnel Sign-Off by B. Noyes _____
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students	Program Sign Off by S. Leaman _____ SBLT Involvement _____
5. Promote student health and nutrition in order to enhance readiness for learning.	Complies with Board Policy _____

WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING  
FACT SHEET

**SUBJECT:**

Ratification of Classified  
Resignation

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Bob Noyes  
Director, Human Services

**ENCLOSURES:**

**MEETING DATE:**

January 4, 2005

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**BACKGROUND:**

The Board of Trustees will take action to ratify the resignation of:

Marta Cardenas – Instructional Aide - GEM

**SUPERINTENDENT'S RECOMMENDATION:**

Administration recommends the Board of Trustees ratify the resignation as listed.

Dec. 17 - 04

Mrs. Boyll:

as you know my Mother passed away  
a month ago. Now I am having difficulty  
copping with my grief. and due to it,  
I have the need to resign as of January  
3<sup>th</sup> 2005.

It was a great plessure working  
with the children and thank you for  
letting me be part of your team ~~at~~

Sincerely

Marta I Cardenas

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World BOARD OF TRUSTEE GLOBAL DISTRICT GOALS		COMPLIANCE CHECK LIST
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.		Complies with Board Policy _____ Complies with Site Plan (LIP) _____ Complies with Governance & Management Document _____ Complies with Mission Statement _____ Funding Sign-Off by J. Stewart _____
2. Fosters a safe, caring environment where individual differences are valued and respected.		Personnel Sign-Off by B. Noyes _____
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.		Program Sign Off by S. Leaman _____ SBLT Involvement _____
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students		
5. Promote student health and nutrition in order to enhance readiness for learning.		Complies with Board Policy _____

WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING  
FACT SHEET

**SUBJECT:**

Request for Family  
Medical Leave Act

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Bob Noyes  
Director, Human Services

**ENCLOSURES:**

**MEETING DATE:**

January 4, 2005

---

**BACKGROUND:**

The Board of Trustees will take action on two requests for FMLA from:

Susan Taxara – ½ Time 1<sup>st</sup> Grade Teacher – COE  
½ Time Assistant Principal – COE

Teri Nann – Custodian - Sheridan

**SUPERINTENDENT'S RECOMMENDATION:**


Administration recommends the Board of Trustees ratify the requests as listed.

December 13, 2004

Western Placer Unified School District  
810 J Street  
Lincoln, CA 95648

To Whom It May Concern,

I am requesting unpaid leave under the Family Medical Leave Act. My 2-old daughter was recently diagnosed with a brain tumor and subsequently had surgery. I need time to help her recover and attend doctor appointments throughout the school year.

  
Susan Taxara  
Creekside Oaks Elementary

4.3.9.2.1

December 20, 2004

To: Mr. Bob Noyes

I am requesting leave under the FMLA. I have two sick parents at this time who will both be having surgery. I understand under this act I am entitled to about sixty-six days. At this time I am requesting sixty of those days please.

Thankyou

*Theresa D Nann*

4.3.9.2.2

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World

**BOARD OF TRUSTEE GLOBAL DISTRICT GOALS**

**COMPLIANCE CHECK LIST**

- |   |   |
|---|---|
| <p>1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.</p> <p>2. Foster a safe, caring environment where individual differences are valued and respected.</p> <p>3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.</p> <p>4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.</p> | <p>Complies with Board Policy <u>  x  </u></p> <p>Complies with Site Plan (LIP) <u>      </u></p> <p>Complies with Governance &amp; Management Document <u>      </u></p> <p>Complies with District Goals <u>  x  </u></p> <p>Complies with District Mission Statement <u>      </u></p> <p>Funding Sign-Off by J. Stewart <u>      </u></p><br><p>Personnel Sign-Off by B. Noyes <u>      </u></p> <p>Program Sign Off by S. Leaman <u>      </u></p><br><p>SBLT Involvement <u>      </u></p> |
|---|---|

Initial

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING  
FACT SHEET**

**SUBJECT:**

Request for Maternity/  
Child Rearing Leave

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Bob Noyes  
Director, Human Services

**ENCLOSURES:**

**MEETING DATE:**

January 4, 2005

**BACKGROUND:**

The Board of Trustees will take action on a request for Maternity/Child Rearing Leave as per WPTA Contract, Article VIII, Section D-1 and D-2 from:

Barbara Matiska – Speech Pathologist – CCC

**SUPERINTENDENT'S RECOMMENDATION:**

Administration recommends the Board of Trustees ratify the request as listed.

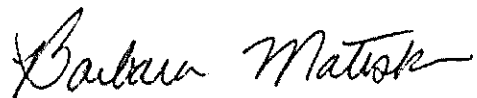
Thursday, December 9, 2004

To Whom It May Concern:

I am writing this letter to request a leave under Article VIII, Sections D-1 and D-2 of the WPUUSD and WPTA contract. This would include "maternity" and "child rearing leave" from Tuesday, March 29, 2005 through Friday, June 3, 2005.

If you have any questions, you can contact me at Carlin C. Coppin Elementary School

Sincerely,

A handwritten signature in cursive script that reads "Barbara Matiska".

Barbara Matiska  
Speech Pathologist/ PPPIP program

4.3.9.3.1



MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World <u>BOARD OF TRUSTEE GLOBAL DISTRICT GOALS</u>		<u>COMPLIANCE CHECK LIST</u>
1.	Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy _____ Complies with Site Plan (LIP) _____ Complies with Governance & Management Document _____ Complies with Mission Statement _____ Funding Sign-Off by J. Stewart _____
2.	Fosters a safe, caring environment where individual differences are valued and respected.	
3.	Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	
4.	Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.	Personnel Sign-Off by B. Noyes _____ Program Sign Off by S. Leaman _____ SBLT Involvement _____
5.	Promote student health and nutrition in order to enhance readiness for learning.	Complies with Board Policy _____

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING  
FACT SHEET**

**SUBJECT:**  
Donation Approval

**AGENDA ITEM AREA:**  
Consent

**REQUESTED BY:**  
Roger R. Yohe,  
District Superintendent

**ENCLOSURES:**  
Yes

**MEETING DATE:**  
January 4, 2005

---

**BACKGROUND:**

Mr. Patrick Jewell donated computer equipment to Lincoln High School, estimated value \$2,525.00

Laptop Computer – Sony PCG NV170  
Laptop Computer – Dell Latitude x-200  
Lithium Polymer Battery & Charger – Olympus E-10 Digital Camera

The Board is requested to approve this gift.

**SUPERINTENDENT'S RECOMMENDATION:**

Administration recommends approval of this gift.

# GIFT AND DONATION DOCUMENTATION

Western Placer Unified School District appreciates contributions to its programs. To ensure that donations or gifts are used for the intended purpose, a Gift and Donation Documentation Form (available through the District Office/Business Office/school site Principal) must be completed. The purpose of this preliminary review procedure shall be to help determine the appropriateness of the gift or donation and to document the donor's intent. A copy of this form will be submitted to the Superintendent's Office for Board of Trustee information and/or approval.

**NAME/ADDRESS/TELEPHONE NUMBER OF DONOR:**

PATRICK F. JEWELL  
1220 SECRET LAKE LOOP  
LINCOLN CA 95648 916-645-9814

**Gift or Donation:**

SONY PCG NU 170 COMPUTER  
DELL LATITUDE X 200 COMPUTER  
OLYMPUS E-10 DIGITAL CAMERA

**Donated to (School/Program):**

LINCOLN HIGH

**Intent of Gift or Donation:**

**Value of Gift or Donation (to be completed by the Donor):**

Cash or Check (circle one)

Dollar Amount \$

Donated Item:

Estimated Dollar Value \$ 2525.00

Certification of Receipt by  
Site/Program Administrator:

Chuck Youtsey  
Typed Name

Signature

**FOR BUSINESS OFFICE USE ONLY**

Assistant Superintendent of Business & Support Services:

Signature

Revenue Code:

Review Comments:

AR 3290 A

Superintendent's Signature:

Board Agenda Date:

Board of Trustee Comments/Remarks:

JAN. 4, 2005

REPORTS

AND

COMMUNICATION

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

<b>MISSION STATEMENT:</b> The Western Placer Unified School District is committed to the pursuit of excellence in all of its endeavors.
<b>BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS</b>
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

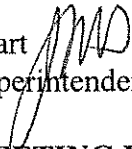
**AGENDA ITEM:**

FY 2004-05 Multi-Year Projection

**SUBJECT AREA:**

Reports

**REQUESTED BY:**

Jay M. Stewart   
Assistant Superintendent, Business Services

**ENCLOSURES:**

Yes

**BOARD MEETING DATE:**

January 4, 2005

---

**BACKGROUND:**

The District's FY 2004-05 multi-year projection will be presented to the Board of Trustees for discussion and review.

**SUPERINTENDENT'S RECOMMENDATION:**

No action required.

6.5.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**

**MULTI-YEAR BUDGET PROJECTION**

<b>OBJECT CODE</b>	<b>DESCRIPTION</b>	<b>FY 2004-05 PROJECTED BUDGET</b>	<b>FY 2005-06 PROJECTED BUDGET</b>	<b>FY 2006-07 PROJECTED BUDGET</b>
	Beginning Balance	799,933	747,514	1,105,367
	Revenues:			
8010-8099	Revenue Limit Sources	30,179,517	32,016,095	34,164,278
8100-8299	Federal Revenues	1,995,427	1,681,815	1,683,029
8300-8599	State Revenues	3,143,979	3,151,360	3,385,361
8600-8799	Local Revenues	2,241,399	1,835,718	1,872,938
	Total Revenues	37,560,322	38,684,988	41,105,606
	Total Beginning Balance & Revenues	38,360,255	39,432,502	42,210,973
	Expenditures:			
1000-1999	Certificated Salaries	13,978,935	14,863,580	16,176,851
2000-2999	Classified Salaries	3,910,851	4,164,118	4,516,139
3000-3999	Employee Benefits	5,336,550	5,929,534	6,903,536
4000-4999	Books and Supplies	2,668,481	1,642,103	1,619,365
5000-5999	Contracted Services	1,822,333	1,881,128	1,939,330
6000-6999	Capital Outlay	11,667	10,000	10,000
7000-7999	Other Outgo	9,883,924	9,836,672	9,870,105
	Total Expenditures	37,612,741	38,327,135	41,035,326
	Ending Balance	747,514	1,105,367	1,175,647
	Components of Ending Fund Balance:			
	Revolving Cash	2,000	2,000	2,000
	Prepaid Expenditures	63,000	63,000	63,000
	Legally Restricted Balances	0	0	0
	Economic Uncertainties (1.5%)	564,191	0	0
	Economic Uncertainties (3.0%)	0	862,130	943,376
	Undesignated Reserve	118,323	178,237	167,271
	Total Reserves	747,514	1,105,367	1,175,647
	Difference	0	0	0

## WESTERN PLACER UNIFIED SCHOOL DISTRICT

### FY 2004-05 MULTI-YEAR PROJECTION CRITERIA AND ASSUMPTIONS

#### Beginning Balance:

1. The total unaudited estimated beginning balance (restricted and unrestricted) is projected to be \$799,933. This balance is not expected to increase or decrease as a result of the auditor's review of the District's FY 2003-04 financial records.

#### Revenue:

1. Revenue Limit Sources are based on an estimated P-2 Average Daily Attendance (ADA) of 4,151 multiplied by a Base Revenue Limit of \$4,946.16. This reflects growth of 355 ADA over FY 2003-04. The projected ADA is calculated by multiplying the District's CBEDS' enrollment of 4,369 by 95.00%.
2. The Base Revenue Limit per ADA incorporates a 2.41% Cost-of-Living-Allowance (COLA) which equates to a \$117.00 increase over the prior year. In addition, \$15.47 was added for equalization. In accordance with the adopted State budget, the Base Revenue Limit per ADA was then deflated by 2.14%.
3. Federal Revenues are based on projected levels of program funding based on the most recent data available from Federal and State agencies, and includes prior year deferred revenue.
4. Other State Revenues are based on projected levels of program funding based on information received from various State agencies, and includes prior year deferred revenue.
  - a. K-3 Class Size Reduction (CSR) is based on the current grade configurations and projected student enrollment averages. Two kindergarten classes will not qualify for CSR funding this year since they are stand-alone classes without PM teacher support. The per pupil amount is budgeted at \$928 for the full-day (Option 1 – Grades 1-3) program, and \$464 for the half-day (Option 2 – Kindergarten) program.
  - b. Based on the School Services of California projection, Lottery revenue is based on \$110.00 per FY 2003-04 P-3 (Annual) ADA; Lottery Instructional Materials are budgeted at \$13.00 per FY 2003-04 P-3 (Annual) ADA.
  - c. \$45,000 was budgeted for Mandated Costs based on actual receipts.

5. Local Revenues reflect transfers from the Placer-Nevada Special Education Local Plan Area (SELPA) for the District's Special Education Master Plan, the one percent oversight fee for Horizon Instructional Systems, anticipated home-to-school transportation and other fees, interest, and locally managed programs such as ROP, clubs, and events.

**Expenditures:**

1. Step and column salary increases for all certificated, classified, and administrative personnel were applied. Negotiated salary improvements and reclassifications are budgeted.
2. All known staffing changes regarding resignations and retirements are incorporated. New teacher positions were converted from the budgeted E-01 placement to actual salaries.
3. The health and welfare benefit budget is based on the actual cost of benefits as designated by the employees. The benefit cap is set at Kaiser + child, vision, dental, salary protection, and life insurance.
4. Statutory payroll benefits are projected to be as follows:

State Teachers Retirement System (STRS)	8.250%
Public Employees Retirement System (PERS)	9.95%
Social Security	6.200%
Medicare	1.450%
Workers' Compensation Insurance	3.260%
State Unemployment Insurance	0.065%
PERS Reduction	3.070%

Most of the above referenced payroll rates remained essentially the same; however, Workers Compensation Insurance increased by 1.17% of the total District payroll, and State Unemployment Insurance more than doubled from a prior year rate of .030%

5. Site discretionary budgets were calculated by multiplying the site's 2003 CBEDS count by the per student allocation. Typically, the per student allocation is adjusted each year to reflect the District's COLA; however, due to budget constraints, the COLA was not applied. In addition, allocations were reduced by ten percent in accordance with Board approved budget reductions. The per student allocation by site for FY 2004-05 are as follows:

Carlin C. Coppin (K-5)	563 students x \$51.73 = \$29,124 - \$2,912 = \$26,212
Creekside Oaks (K-5)	681 students x \$51.73 = \$35,228 - \$3,523 = \$31,705
First Street (K-5)	576 students x \$51.73 = \$29,796 - \$2,980 = \$26,817

Twelve Bridges (K-5)	$313 \text{ students} \times \$51.73 = \$16,191 - \$1,619 = \$14,572$
Sheridan (K-8)	$134 \text{ students} \times \$51.73 = \$6,932 - \$693 = \$6,239$ $39 \text{ students} \times \$72.20 = \$2,816 - \$282 = \$2,534$
Total Sheridan School	\$8,773
Glen Edwards (6-8)	$299 \text{ students} \times \$51.73 = \$15,467 - \$1,547 = \$13,921$ $585 \text{ students} \times \$72.20 = \$42,237 - \$4,224 = \$38,013$
Total Glen Edwards	\$51,934
Lincoln (9-12)	$1,018 \text{ students} \times \$103.36 = \$105,220 - \$10,522 = \$94,698$
Phoenix (9-12)	$59 \text{ students} \times \$103.36 = \$6,098 - \$610 = \$5,488$

In addition to the above referenced allocations, Sheridan School receives an additional \$7,291 for its Home/Independent Study Program; Lincoln High School is allocated \$5,000 for Site Based Leadership Team expenditures; and Phoenix High School receives \$5,000 as a Necessary Continuation School supplement.

- District-wide discretionary budgets were calculated by multiplying the District's 2003 CBEDS count by the per student allocation. The same limitations were placed on the District-wide budgets as the school site budgets. Allocations for the District-wide programs are as follows:

Attendance & Welfare	$4,028 \text{ students} \times \$0.49 = \$1,974 - \$197 = \$1,776$
Health Services	$4,028 \text{ students} \times \$1.44 = \$5,800 - \$580 = \$5,220$
Psychological Services	$4,028 \text{ students} \times \$1.44 = \$5,800 - \$580 = \$5,220$

An additional \$6,000 is allocated to health services to help offset the cost of various mandated testing programs.

Special Education receives \$550.00 per teacher, which is then reduced by ten percent, for a total of \$9,800 for discretionary purposes.

- In accordance with the Western Placer Teachers Association's agreement, \$500 per full-time unit member is budgeted. This expenditure is supported through Lottery proceeds.

$219.85 \text{ FTE} \times \$500.00 \text{ per full-time unit member} = \$109,925.$

- Expenditures associated with State and Federal categorical programs do not exceed program revenues with the exception of the Special Education Master Plan, K-3 Class-Size Reduction, and Home-to-School Transportation.



9. The Special Education bill backs, which includes both program and transportation, was budgeted at \$358,177. Non-public school tuition was budgeted at \$100,000.

10. The total utilities budget is projected as follows:

Electricity	\$505,000
Gas Heating	\$ 43,500
Garbage	\$ 62,400
Sewer	\$ 70,800
Telephone	\$ 65,500
Water	\$ 38,640

Total Utilities	\$829,865
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11. Property and liability insurance expenditures are budgeted at \$293,982. This includes increases regarding the opening of the Twelve Bridges Elementary School.

12. The Placer County Home School Program is budgeted at \$35,000 based on 6.00 ADA. The District receives the revenue limit per ADA for these students along with the other associated funding, including Lottery, and then transfers to the County the revenue limit per ADA without the reform add-ons for services.

13. Debt service payments are budgeted for the following projects:

a.	New maintenance vehicles (98-99)	\$ 18,840
b.	Energy retrofit (98-99)	\$ 60,470
c.	Doc-Star System	\$ 6,875

Total Debt Service Payments	\$ 86,185
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**Ending Balance:**

The District's ending balance is projected to decrease by \$52,419 based on the projected expenditures exceeding projected revenues.

**Reserves:**

1. The Revolving Cash account of \$2,000 allows the District to address emergency and short notice expenditures.
2. Prepaid insurance expenditures of \$63,000.
3. Reserve for Economic Uncertainties is 1.5% of total expenditures which complies with the current State requirements. This reserve will need to be at 3% of total expenditures, less the HIS property tax transfer, for FY 2005-06
4. An undesignated reserve of \$118,323.

## **FY 2005-06 BUDGET DEVELOPMENT CRITERIA AND ASSUMPTIONS**

### **Beginning Balance:**

1. The total estimated beginning balance (restricted and unrestricted) is projected to be \$747,514. This amount includes \$2,000 for revolving cash, \$63,000 for prepaid expenditures, \$564,191 for Economic Uncertainties, and \$118,323 for undesignated reserves.

### **Revenue:**

1. Revenue Limit Sources are based on an estimated P-2 Average Daily Attendance (ADA) of 4,407 multiplied by a Base Revenue Limit of \$5,080.16. This reflects growth of 256 ADA over FY 2004-05. The projected ADA is calculated by multiplying the District's projected CBEDS' enrollment of 4,633 by 95.00% plus 6 PCOE home-school ADA. CBEDS growth represents a 6.03% over the previous year. The District's average CBEDS growth over the past ten years has been 5.46%, with a current growth rate of 8.66% between FY 2003-04 and FY 2004-05.
2. The Base Revenue Limit per ADA incorporates a 2.70% Cost-of-Living-Allowance (COLA) which equates to a \$134.00 increase over the prior year. No additional equalization was budgeted. In accordance with the adopted State budget, the Base Revenue Limit per ADA was then deflated by 2.14%.
3. Federal Revenues are based on projected levels of program funding based on the most recent data available from Federal and State agencies.
4. Other State Revenues are based on projected levels of program funding based on information received from various State agencies.
  - a. K-3 Class Size Reduction (CSR) is based on the current grade configurations with student numbers rolled forward one grade. Two kindergarten classes do not qualify for CSR funding this year since they are stand-alone classes without PM teacher support. A 2.70% COLA was applied to the FY 2004-05 per pupil amounts, which increased the level of funding to \$953 per pupil for the full-day (Option 1 – Grades 1-3) program, and \$477 for the half-day (Option 2 – Kindergarten) program.
  - b. Based on the School Services of California projection, Lottery revenue is based on \$109.75 per FY 2004-05 P-3 (Annual) ADA; Lottery Instructional Materials are budgeted at \$13.25 per FY 2004-05 P-3 (Annual) ADA.
  - c. \$45,000 was budgeted for Mandated Costs based on prior year receipts.

5. Local Revenues reflect transfers from the Placer-Nevada Special Education Local Plan Area (SELPA) for the District's Special Education Master Plan, the one percent oversight fee for Horizon Instructional Systems, anticipated home-to-school transportation and other fees, interest, and locally managed programs such as ROP, clubs, and events.

**Expenditures:**

1. Step and column salary increases for all certificated, classified, and administrative personnel were applied.

Salary improvements have not been negotiated, and therefore are not included in the budget.

2. New teacher positions are budgeted at the E-01 placement. Based on growth, and the opening of the Foskett Ranch Elementary School, the following certificated staffing adjustments are budgeted:

Additions:

0.50 FTE	Music Teacher
0.50 FTE	Science Teacher
6.00 FTE	K-5 Teachers (Growth)
2.00 FTE	6-8 Teachers (Growth)
4.00 FTE	9-12 Teachers (Growth)
0.75 FTE	RSP Teacher

3. The opening of the Foskett Ranch Elementary School, and student growth, necessitates increasing the classified staff as follows:

Additions:

0.50 FTE	Computer Tech
0.50 FTE	Library Aide
1.42 FTE	Library Technician
2.25 FTE	Office Clerical Staff
0.38 FTE	Health Aide
0.75 FTE	Campus Cafeteria Supervisor
0.50 FTE	Special Education Aide
2.50 FTE	Custodians
1.00 FTE	Maintenance
1.00 FTE	Transportation Mechanic

4. Administrative staff is adjusted as follows:

Additions:

1.00 FTE      Elementary Principal

5. The health and welfare benefit budget was budgeted based on the projected actual cost of benefits as designated by the employees. The benefit cap is set at Kaiser + child, vision, dental, salary protection, and life insurance. A fifteen percent increase was applied to the cap.

6. Statutory payroll benefits are budgeted at the FY 2004-05 levels:

State Teachers Retirement System (STRS)	8.250%
Public Employees Retirement System (PERS)	9.95%
Social Security	6.200%
Medicare	1.450%
Workers' Compensation Insurance	3.260%
State Unemployment Insurance	0.065%
PERS Reduction	3.070%

7. Site discretionary budgets were calculated by multiplying the site's 2004 CBEDS count by the per student allocation. Typically, the per student allocation is adjusted each year to reflect the District's COLA; however, due to budget constraints, the COLA was not applied. In addition, allocations were reduced by ten percent in accordance with Board approved budget reductions. The per student allocation by site for FY 2005-06 are as follows:

Carlin C. Coppin (K-5)	466 students x \$51.73 = \$24,106 - \$2,411 = \$21,696
Creekside Oaks (K-5)	665 students x \$51.73 = \$34,400 - \$3,440 = \$30,960
First Street (K-5)	576 students x \$51.73 = \$29,796 - \$2,980 = \$26,817
Twelve Bridges (K-5)	313 students x \$51.73 = \$16,191 - \$1,619 = \$14,572
Sheridan (K-8)	122 students x \$51.73 = \$6,311 - \$631 = \$5,680 40 students x \$72.20 = \$2,888 - \$289 = \$2,599
Total Sheridan School	\$8,279

Glen Edwards (6-8)	306 students x \$51.73 = \$15,829 - \$1,583 = \$14,246
	644 students x \$72.20 = \$46,497 - \$4,650 = \$41,847
Total Glen Edwards	\$56,094

Lincoln (9-12)	1,224 students x \$103.36 = \$114,213 - \$11,421 = \$102,792
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Phoenix (9-12)	83 students x \$103.36 = \$8,579 - \$858 = \$7,721
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In addition to the above referenced allocations, Sheridan School receives an additional \$6,733 for its Home/Independent Study Program; Lincoln High School is allocated \$5,000 for Site Based Leadership Team expenditures; and Phoenix High School receives \$5,000 as a Necessary Continuation School supplement.

- District-wide discretionary budgets were calculated by multiplying the District's 2004 CBEDS count by the per student allocation. The same limitations were placed on the District-wide budgets as the school site budgets. Allocations for the District-wide programs are as follows:

Attendance & Welfare	4,377 students x \$0.49 = \$2,145 - \$214 = \$1,930
Health Services	4,377 students x \$1.44 = \$6,303 - \$630 = \$5,673
Psychological Services	4,377 students x \$1.44 = \$6,303 - \$630 = \$5,673

An additional \$6,000 is allocated to health services to help offset the cost of various mandated testing programs.

Special Education receives \$550.00 per teacher, which is then reduced by ten percent, for a total of \$10,890 for discretionary purposes.

- In accordance with the Western Placer Teachers Association's agreement, \$500 per full-time unit member is budgeted. This expenditure is supported through Lottery proceeds.

234.10 FTE x \$500.00 per full-time unit member = \$117,050.

- Expenditures associated with State and Federal categorical programs do not exceed program revenues with the exception of the Special Education Master Plan, K-3 Class-Size Reduction, and Home-to-School Transportation.

- The Special Education bill backs, which includes both program and transportation, was budgeted at \$376,086. Non-public school tuition was budgeted at \$100,000.

12. The total utilities budget was increased by approximately 3.5%:

Electricity	\$530,250
Gas Heating	\$ 45,675
Garbage	\$ 79,200
Sewer	\$ 94,800
Telephone	\$ 68,775
Water	\$ 40,572
 Total Utilities	 \$859,272

13. Property and liability insurance expenditures are budgeted at \$316,031. This includes increases regarding the opening of the Foskett Ranch Elementary School.
14. The Placer County Home School Program is budgeted at \$35,000 based on 6.00 ADA. The District receives the revenue limit per ADA for these students along with the other associated funding, including Lottery, and then transfers to the County the revenue limit per ADA without the reform add-ons for services.
15. Debt service payments are budgeted for the following projects:

a. Energy retrofit (98-99)	\$ 60,470
b. Doc-Star System	\$ 6,875
 Total Debt Service Payments	 \$ 67,345

**Ending Balance:**

The District's ending balance is projected to increase by \$357,853 based on the projected revenues exceeding projected expenditures.

**Reserves:**

1. The Revolving Cash account of \$2,000 allows the District to address emergency and short notice expenditures.
2. Prepaid insurance expenditures of \$63,000.
3. Reserve for Economic Uncertainties is 3.0% of total expenditures, less the HIS property tax transfer.
4. An undesignated reserve of \$178,237.

## **FY 2006-07 BUDGET DEVELOPMENT CRITERIA AND ASSUMPTIONS**

### **Beginning Balance:**

1. The total estimated beginning balance (restricted and unrestricted) is projected to be \$1,105,367. This amount includes \$2,000 for revolving cash, \$63,000 for prepaid expenditures, \$862,130 for Economic Uncertainties, and \$178,237 for undesignated reserves.

### **Revenue:**

1. Revenue Limit Sources are based on an estimated P-2 Average Daily Attendance (ADA) of 4,714 multiplied by a Base Revenue Limit of \$5,212.16. This reflects growth of 307 ADA over FY 2005-06. The projected ADA is calculated by multiplying the District's projected CBEDS' enrollment of 4,964 by 95.00% plus 6 PCOE home-school ADA. CBEDS growth represents a 6.96% over the previous year. The District's average CBEDS growth between 1994-to-2004 has been 5.46%, with a current growth rate of 6.03% between FY 2004-05 and FY 2005-06.
2. The Base Revenue Limit per ADA incorporates a 2.60% Cost-of-Living-Allowance (COLA) which equates to a \$132.00 increase over the prior year. No additional equalization was budgeted. In accordance with the adopted State budget, the Base Revenue Limit per ADA was then deflated by 2.14%.
3. Federal Revenues are based on projected levels of program funding based on the most recent data available from Federal and State agencies.
4. Other State Revenues are based on projected levels of program funding based on information received from various State agencies.
  - a. K-3 Class Size Reduction (CSR) is based on the current grade configurations with student numbers rolled forward one grade. Two kindergarten classes do not qualify for CSR funding this year since they are stand-alone classes without PM teacher support. A 2.60% COLA was applied to the FY 2004-05 per pupil amounts, which increased the level of funding to \$978 per pupil for the full-day (Option 1 – Grades 1-3) program, and \$489 for the half-day (Option 2 – Kindergarten) program.
  - b. Based on the School Services of California projection, Lottery revenue is based on \$109.50 per FY 2005-06 P-3 (Annual) ADA; Lottery Instructional Materials are budgeted at \$13.50 per FY 2005-06 P-3 (Annual) ADA.
  - c. \$45,000 was budgeted for Mandated Costs based on prior year receipts.



5. Local Revenues reflect transfers from the Placer-Nevada Special Education Local Plan Area (SELPA) for the District's Special Education Master Plan, the one percent oversight fee for Horizon Instructional Systems, anticipated home-to-school transportation and other fees, interest, and locally managed programs such as ROP, clubs, and events.

**Expenditures:**

1. Step and column salary increases for all certificated, classified, and administrative personnel were applied.

Salary improvements have not been negotiated, and therefore are not included in the budget.

2. New teacher positions are budgeted at the E-01 placement. Based on growth, and the opening of the Twelve Bridges Middle School, the following certificated staffing adjustments are budgeted:

Additions:

0.50 FTE	Science Teacher
9.00 FTE	K-5 Teachers (Growth)
2.00 FTE	6-8 Teachers (Growth)
3.00 FTE	9-12 Teachers (Growth)
1.00 FTE	SDC Teacher
1.50 FTE	RSP Teachers
1.00 FTE	Speech & Language Teacher
1.00 FTE	Nurse
1.00 FTE	6-8 Counselor
1.00 FTE	9-12 Counselor

3. The opening of the Twelve Bridges Middle School, and student growth, necessitates increasing the classified staff as follows:

Additions:

0.50 FTE	Computer Tech
1.00 FTE	Library Technician
3.00 FTE	Office Clerical Staff
0.38 FTE	Health Aide
1.01 FTE	Campus Cafeteria Supervisor
1.40 FTE	Special Education Aide
0.50 FTE	CSR Aides
2.50 FTE	Custodians

4. Administrative staff is adjusted as follows:

Additions:

1.00 FTE Middle School Principal  
1.00 FTE Middle School Assistant Principal

5. The health and welfare benefit budget was budgeted based on the projected actual cost of benefits as designated by the employees. The benefit cap is set at Kaiser + child, vision, dental, salary protection, and life insurance. A fifteen percent increase was applied to the cap.
6. Statutory payroll benefits are budgeted at the FY 2004-05 levels:

State Teachers Retirement System (STRS)	8.250%
Public Employees Retirement System (PERS)	9.95%
Social Security	6.200%
Medicare	1.450%
Workers' Compensation Insurance	3.260%
State Unemployment Insurance	0.065%
PERS Reduction	3.070%

7. Site discretionary budgets were calculated by multiplying the site's 2005 CBEDS count by the per student allocation. Typically, the per student allocation is adjusted each year to reflect the District's COLA; however, due to budget constraints, the COLA was not applied. In addition, allocations were reduced by ten percent in accordance with Board approved budget reductions. The per student allocation by site for FY 2006-07 are as follows:

Carlin C. Coppin (K-5)	471 students x \$51.73 = \$24,365 - \$2,436 = \$21,928
Creekside Oaks (K-5)	664 students x \$51.73 = \$34,349 - \$3,435 = \$30,914
First Street (K-5)	631 students x \$51.73 = \$32,642 - \$3,264 = \$29,377
Twelve Bridges (K-5)	364 students x \$51.73 = \$18,830 - \$1,883 = \$16,947
Sheridan (K-8)	124 students x \$51.73 = \$6,415 - \$411 = \$5,773 33 students x \$72.20 = \$2,383 - \$238 = \$2,144
Total Sheridan School	\$7,917

Glen Edwards (6-8)	359 students x \$51.73 = \$18,571 - \$1,857 = \$16,714 653 students x \$72.20 = \$47,147 - \$4,715 = \$42,432
Total Glen Edwards	\$59,146
Lincoln (9-12)	1,105 students x \$103.36 = \$126,513 - \$12,651 = \$113,861
Phoenix (9-12)	83 students x \$103.36 = \$8,579 - \$858 = \$7,721

In addition to the above referenced allocations, Sheridan School receives an additional \$7,012 for its Home/Independent Study Program; Lincoln High School is allocated \$5,000 for Site Based Leadership Team expenditures; and Phoenix High School receives \$5,000 as a Necessary Continuation School supplement.

8. District-wide discretionary budgets were calculated by multiplying the District's 2005 CBEDS count by the per student allocation. The same limitations were placed on the District-wide budgets as the school site budgets. Allocations for the District-wide programs are as follows:

Attendance & Welfare	4,641 students x \$0.49 = \$2,274 - \$227 = \$1,930
Health Services	4,641 students x \$1.44 = \$6,683 - \$668 = \$6,015
Psychological Services	4,641 students x \$1.44 = \$6,683 - \$668 = \$6,015

An additional \$6,000 is allocated to health services to help offset the cost of various mandated testing programs.

Special Education receives \$550.00 per teacher, which is then reduced by ten percent, for a total of \$12,218 for discretionary purposes.

9. In accordance with the Western Placer Teachers Association's agreement, \$500 per full-time unit member is budgeted. This expenditure is supported through Lottery proceeds.

254.60 FTE x \$500.00 per full-time unit member = \$127,300.

10. Expenditures associated with State and Federal categorical programs do not exceed program revenues with the exception of the Special Education Master Plan, K-3 Class-Size Reduction, and Home-to-School Transportation.
11. The Special Education bill backs, which includes both program and transportation, was budgeted at \$394,890. Non-public school tuition was budgeted at \$100,000.

12. The total utilities budget was increased by approximately 4.0%:

Electricity	\$556,763
Gas Heating	\$ 49,959
Garbage	\$ 79,200
Sewer	\$ 94,800
Telephone	\$ 72,214
Water	\$ 42,601
 Total Utilities	 \$893,536

13. Property and liability insurance expenditures are budgeted at \$339,733. This includes increases regarding the opening of the Twelve Bridges Middle School.
14. The Placer County Home School Program is budgeted at \$35,000 based on 6.00 ADA. The District receives the revenue limit per ADA for these students along with the other associated funding, including Lottery, and then transfers to the County the revenue limit per ADA without the reform add-ons for services.
15. Debt service payments are budgeted for the following projects:


a. Energy retrofit (98-99)	\$ 60,470
b. Doc-Star System	\$ 6,875
 Total Debt Service Payments	 \$ 67,345

**Ending Balance:**

The District's ending balance is projected to increase by \$70,280 based on the projected revenues exceeding projected expenditures.

**Reserves:**

1. The Revolving Cash account of \$2,000 allows the District to address emergency and short notice expenditures.
2. Prepaid insurance expenditures of \$63,000.
3. Reserve for Economic Uncertainties is 3.0% of total expenditures, less the HIS property tax transfer.
4. An undesignated reserve of \$167,271.

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.	
BOARD OF TRUSTEE/DISTRICT GOALS	COMPLIANCE CHECK LIST
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.	Complies with Board Policy Complies with Site Plan (LIP) Complies with Governance & Management Document
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals Complies with District Mission Statement
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart  Personnel Sign-Off by B. Noyes
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Program Sign Off by S. Leaman 
5. Promote student health and nutrition in order to enhance readiness for learning.	SBLT Involvement

WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING  
FACT SHEET

**SUBJECT:**  
Program Focus Issue -  
State Assessment System

**AGENDA ITEM AREA:**  
Reports

**REQUESTED BY:**  
Scott Leaman,  
Assistant Superintendent

**ENCLOSURES:**  
Yes

**MEETING DATE:**  
January 4, 2004

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**BACKGROUND:**

An overview of the State assessment system will be presented to the Board.

**SUPERINTENDENT'S RECOMMENDATION:**  
No action is required on this item.

6.5.2



# **California Department of Education** **2004-05 California Core Assessment System**

	Standardized Testing and Reporting (STAR)					California High School Exit Examination (CAHSEE)
	California Standards Test (CST)	California Alternate Performance Assessment (CAPA)	California Achievement Test (CAT/6)	Spanish Assessment of Basic Education (SABE/2)	California English Development Test (CELDT)	
<b>What do the test results tell us?</b>	CST results tell us if students are meeting proficiency in statewide content standards	CAPA results tell us if the most severely disabled students are making measurable progress	CAT/6 results tell us how California students compare with their peers across the country	SABE/2 results tell us how English learners compare to a national sample of Spanish-speaking students	CELDT results tell us if English learners are making progress learning English	CAHSEE results tell us if high school students can demonstrate grade-level competency in reading, writing, and mathematics
<b>Who takes this test?</b>	Grades 2-11: All students except those who participate in CAPA	Students with severe cognitive disabilities	Grades 3 and 7: All students except those who participate in CAPA	Grades 2-11: English learner students who have been in a California public school less than 12 months	Grades K-12: Students identified as English learners	Grade 10: All students (students have multiple opportunities to retest)
<b>What subjects are tested?</b>	Grades 2-11: English-Language Arts and Mathematics Grades 4, 7: Written Composition Grades 8, 10, 11: History-Social Science Grades 5, 9-11: Science	English Language Arts and Mathematics	Reading/Language, Spelling, and Mathematics	Reading, Spelling, Language, and Mathematics	Grades K-1: Listening and Speaking Grades 2-12: Listening, Speaking, Reading, and Writing	Language Arts and Mathematics
<b>How is the assessment given?</b>	Multiple-choice and written essays	Written and spoken responses plus some performance assessments	Multiple-choice	Multiple-choice	Multiple-choice, written essay, speaking, and listening tasks	Multiple-choice and written essay
<b>To whom are the results reported?</b>	Students, parents, school and school district-level educators, state policy makers, and the public	Students, parents, school and school district-level educators, state policy makers, and the public	Students, parents, school and school district-level educators, state policy makers, and the public	Students, parents, school and school district-level educators, state policy makers, and the public	Students, parents, school and school district-level educators, state policy makers, and the public	Students, parents, school and school district-level educators, state policy makers, and the public

# CALIFORNIA ASSESSMENT SYSTEM

STAR Program										
CSTs	CAPA	CAT/6 Survey	SABE/2	CELDT	CAHSEE	EAP	PFT	CHSPE	GED	NAEP
Standards-based	Standards-based	Norm-referenced	Norm-referenced	Standards-based	Standards-based	Standards-based	Criterion-referenced	Criterion-referenced	Criterion-referenced	Criterion-referenced
Grades 2-11	Grades 2-11	Grades 2-11	Grades 2-11	Grades K-12	Grades 10-12	Grade 11*	Grades 5, 7, 9	Ages 16 and up or complete grade 10*	Ages 18 and up*	Grades 4, 8
English-Language Arts Mathematics  Grades 4, 7 Written Composition  Grades 8, 10, 11 History-Social Science  Grades 5, 9-11 Science	English-Language Arts Mathematics  (for students with severe cognitive disabilities)	Grades 2-8 Reading/Language Spelling Mathematics  Grades 9-11 Reading/Language Mathematics Science	Reading Spelling Language Mathematics	K-1 Listening Speaking  Grades 2-12 Listening Speaking Reading Writing	Language Arts Mathematics  2003-04 Grade 10 only (required)	Augmentations to CSTs in: English-Language Arts Algebra II Summative High School Mathematics	Aerobic Capacity Body Composition Abdominal Strength and Endurance Trunk Extensor Strength and Flexibility Upper Body Strength and Endurance Flexibility	Reading Writing Mathematics Science Social Science	Reading Writing Mathematics Science Social Science	2004 Reading Math Foreign Language
Results Individual School District County State	Results Individual School District County State	Results Individual School District County State	Results Individual School District County State	Results Individual School District County State	Results Individual School District County State	Results Individual	Results Individual School District County State	Results Individual School District	Results Individual	Results National State

\*Voluntary for students

## Legend:

- CSTs = California Standards Tests
- CAPA = California Alternate Performance Assessment
- CAT/6 Survey = California Achievement Tests, Sixth Edition Survey
- SABE/2 = Spanish Assessment of Basic Education, Second Edition
- CELDT = California English Language Development Test
- CAHSEE = California High School Exit Examination
- EAP = Early Assessment Program
  - Early Assessment of Readiness for College English
  - Early Assessment of Readiness for College Mathematics
- PFT = Physical Fitness Test
- CHSPE = California High School Proficiency Exam
- GED = General Educational Development
- NAEP = National Assessment of Educational Progress

Prepared by the California Department of Education  
March 2004

6.5.2.2

**INFORMATION**

**DISCUSSION**

**ACTION ITEMS**



BOARD OF TRUSTEE GLOBAL DISTRICT GOALS

COMPLIANCE CHECK LIST

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy _____ Complies with Site Plan (LIP) _____ Complies with Governance & Management Document _____
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals <u>  x  </u> Complies with District Mission Statement _____
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart _____  Personnel Sign-Off by B. Noyes _____
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Program Sign Off by S. Leaman _____  SBLT Involvement _____
	Initial _____

WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING  
FACT SHEET

**SUBJECT:**

**AGENDA ITEM AREA:**

Request to Meet and  
Negotiate

Action

**REQUESTED BY:**

Bob Noyes  
Director, Human Services

**ENCLOSURES:**

No

**MEETING DATE:**

January 4, 2005

**BACKGROUND:**

The Western Placer Unified School District wishes to exercise its right to meet and negotiate a new contract with the California School Employees' Association Chapter #741. It is the intent of the District to discuss and negotiate the entire current contract articles.

**SUPERINTENDENT'S RECOMMENDATION:**

Administration recommends the Board of Trustees officially accept the request to meet and negotiate a new contract.

**BOARD OF TRUSTEE GLOBAL DISTRICT GOALS**

**COMPLIANCE CHECK LIST**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy _____ Complies with Site Plan (LIP) _____ Complies with Governance & Management Document _____ Complies with District Goals <u>  x  </u> Complies with District Mission Statement _____ Funding Sign-Off by J. Stewart _____
2. Foster a safe, caring environment where individual differences are valued and respected.	Personnel Sign-Off by B. Noyes _____
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Program Sign Off by S. Leaman _____
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	SBLT Involvement _____ Initial _____

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING  
FACT SHEET**


**SUBJECT:**

Request to Meet and  
Negotiate

**AGENDA ITEM AREA:**

Action

**REQUESTED BY:**

Bob Noyes   
Director, Human Services

**ENCLOSURES:**

2

**MEETING DATE:**

January 4, 2005

**BACKGROUND:**

The California School Employees' Association Chapter #741 wishes to exercise its right to meet and negotiate a new contract. Specific articles for consideration are enclosed.

**SUPERINTENDENT'S RECOMMENDATION:**

Administration recommends the Board of Trustees officially accept the request to meet and negotiate a new contract.

December 13, 2004  
Mr. Roger Yohe, Superintendent  
Western Placer Unified School District  
810 J Street  
Lincoln, Ca. 95648

Superintendent Yohe,

Please accept this letter as notification and public notice by the California School Employees Association Chapter #741, as to our intent to open negotiations for a successor agreement to our current contract. We intend to discuss and negotiate the following language in the current contract, in the effort of finalizing a three-year agreement:

1. Article 2 **Organization Rights**- we intend to negotiate release time for chapter representatives so that they may conduct Association business.
2. Article 3 **Terms and Conditions of Employment** – we intend to negotiate a job sharing plan, discuss overtime, compensatory time, shift differential and work assignments. We also intend to negotiate Transportation language including but not limited to: definitions, bus routes, bumping, extra routes, special trip assignments, summer schedule, driver preparation, parent conference time and driver requirements
3. Article 4 **Employee Benefits**- we intend to negotiate a fair and equitable increase to Health, welfare and retirement benefits.
4. Article 5 **Leaves** – negotiate that two of the seven days of personal necessity leave will be “don’t ask, don’t tell” days.
5. Article 6 **Salaries**- we intend to negotiate a fair and equitable increase to the salary schedule.
6. Article 7 **Vacancies/Transfers/Promotions**- negotiate over the access and ability to transfer, compensation guidelines for transfers of step E employees, and further define the ability of bargaining unit employees to promote.
7. Article 9 **Layoff and Reemployment**- negotiate notification language in order to be compliant with Ed Code 45117.
8. Article 10 **Grievances** – we intend to negotiate over grievance procedure.

9. Article 11 **Disciplinary Action**- we intend to negotiate cause, procedure, and arbitration.
10. Article 12 **Negotiation Procedures**- negotiate the number of Association Representatives who will receive release time for negotiations.
11. **Duration** – a new successor agreement being effective July 1, 2004 through June 30, 2007

I look forward to hearing from you so that we may set some mutually agreeable dates for the commencement of negotiations.

Sincerely,

California School Employees Association




Joe Ross

President C.S.E.A. Chapter # 741

12/13/04

Cc. Dan McCormick- Labor Relations Representative C.S.E.A.

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.		
BOARD OF TRUSTEE/DISTRICT GOALS		COMPLIANCE CHECK LIST
1.	Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.	Complies with Board Policy _____ Complies with Site Plan (LIP) _____ Complies with Governance & Management Document _____
2.	Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals _____ Complies with District Mission Statement _____
3.	Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart _____ Personnel Sign-Off by B. Noyes _____
4.	Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Program Sign Off by S. Leaman  _____
5.	Promote student health and nutrition in order to enhance readiness for learning. SBLT Involvement	_____

WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING  
FACT SHEET

**SUBJECT:**  
Interdistrict Criteria Options

**AGENDA ITEM AREA:**  
Information/Discussion

**REQUESTED BY:**  
Scott Leaman

**ENCLOSURES:**  
Yes

**MEETING DATE:**  
January 4, 2005

**BACKGROUND:**

As described in prior meetings, the Board is being asked to evaluate current criteria used to grant interdistrict agreements. To assist with the process, the criteria included in Administrative Regulation 5117.1 have been grouped by area on the attached documents. All criteria except letter "a", which is a restatement of Education Code, are permissive. The Board will be asked to discuss the criteria under each grouping. Regulation 5117.1 will be returned to the Board for approval at the second meeting in January.

The other reason used for interdistrict agreements is establishing student residency through employment (AR 5111.12). This policy is included for information/discussion under another item.

After action on the Administrative Regulation, a parent guidebook will be authored and the policies will be implemented for the coming school year.

**ADMINISTRATION'S RECOMMENDATION:**


No action is required on this item.

## *Interdistrict Transfer Board Policy*

Reason	Comment
<p>The Superintendent or designee may approve interdistrict agreements based upon the following reasons:</p>	
<p><u>Child Care</u></p>	
<p>a. To meet the child care needs of the student. Once a student has been admitted to a district school on the basis of child care needs, continued attendance will be encouraged. Students in grades 1 thru 6 who have been admitted on an interdistrict transfer based upon child care needs will not have to reapply for readmission unless the student ceases to receive child care in the district. Transfers approved based upon the child care needs of students in grades 7 thru 12 shall be subject to reapproval each year. (Education Code 46601.5)</p>	<p><i>a. This is updated language stated in Education Code.</i></p>
<p><u>Family Connection</u></p>	
<p>b. When the student has brother(s) or sister(s) attending school in the school district.</p>	<p><i>b. If a family is approved using this reason, they will probably not return to the district if there are siblings.</i></p>
<p><u>Physical or Metal Health</u></p>	
<p>c. To meet a child's special mental or physical health needs, as certified by a physician, school psychologist or other appropriate school personnel.</p>	<p><i>c. Documentation required.</i></p>
<p>d. To provide a change in school environment for reasons of personal and social adjustment.</p>	<p><i>d. A wide range of situations can fit into this reason.</i></p>
<p>e. When recommended by the School Attendance Review Board or by county child welfare, probation or social service agency staff in documented cases of serious home or community problems, which make it inadvisable for the student to attend the school of residence.</p>	<p><i>e. Supports students needing support from outside agencies.</i></p>
<p><u>Maintenance of Social Group</u></p>	
<p>f. To allow students to remain with a class graduating that year from an elementary, junior or senior high school.</p>	<p><i>f. We typically describe "graduation" as completion of high school only</i></p>

## *Interdistrict Transfer Board Policy*

g. To complete a school year when parents/guardians have moved during the school year.	<i>g. Provides for temporary attendance in another district.</i>
h. To let seniors attend the same school they attended as juniors, even if their families moved during the junior year.	<i>h. Current language.</i>
<u>Transitory Situations</u>	
i. When the student will be living out of the district only for one year or less.	<i>i. Not approved without evidence. "Immediate future" can be an issue.</i>
j. When the parent/guardian provides written evidence that he family will be moving in the immediate future and would like the student to start the year in another district.	<i>j. Provides for student placement continuity.</i>
<u>Program Availability</u>	
k. When there is significant interest in a specialized educational program not offered in the district of residency.	<i>k. Used often as a basis for transfer.</i>

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.	
BOARD OF TRUSTEE/DISTRICT GOALS	COMPLIANCE CHECK LIST
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.	Complies with Board Policy Complies with Site Plan (LIP) Complies with Governance & Management Document
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals Complies with District Mission Statement
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart  Personnel Sign-Off by B. Noyes
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Program Sign Off by S. Leaman 
5. Promote student health and nutrition in order to enhance readiness for learning.	SBLT Involvement

WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING  
FACT SHEET

**SUBJECT:**  
Revision of AR 5111.12

**AGENDA ITEM AREA:**  
Information/Discussion

**REQUESTED BY:**  
Scott Leaman,  
Assistant Superintendent

**ENCLOSURES:**  
Yes

**MEETING DATE:**  
January 4, 2005

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**BACKGROUND:**

As part of the interdistrict agreement improvement process, the Board is being asked to discuss AR 5111.12. This policy delineates the process students may use to establish residency outside of our district while residing within Western Placer Unified School District.

**SUPERINTENDENT'S RECOMMENDATION:**  
The administration recommends discussion of the items.



## WESTERN PLACER UNIFIED SCHOOL DISTRICT

AR 5111.12 (a)

### STUDENTS

#### Residency Based on Parent/Guardian Employment

~~District residency status may be granted to an elementary grade student if the student's parent/guardian works within the district boundaries. Proof of the parent/guardian's employment within the district shall be required prior to initial enrollment. (Education Code 48204)~~

District residency status may be granted to a student whose parent/guardian is employed within district boundaries. (Education Code 48204)

(cf. 5111.1 - District Residency)

(cf. 5117 - Interdistrict Attendance)

#### **Applications for Admission**

When applying for his/her child's admission to a district school based on employment, the parent/guardian shall provide proof of employment within district boundaries, such as a paycheck stub or letter from his/her employer.

The Governing Board may deny enrollment based on parent/guardian employment if any of the following circumstances exists:

1. The additional cost of educating the student would exceed the amount of additional state aid received as a result of the transfer. (Education Code 48204)
2. Enrollment of the student would adversely affect the district's court-ordered or voluntary desegregation plan. (Education Code 48204)
3. The school facilities are overcrowded at the relevant grade level.
4. Other circumstances exist that are not arbitrary. (Education Code 48204)

The student's parent/guardian shall be notified in writing of the Board's decision to deny admission. ~~The notice shall include specific reasons for the denial. (Education Code 48204)~~

(cf. 5145.6 - Parental Notifications)

## STUDENTS

AR 5111.12 (b)

### Residency Based on Parent/Guardian Employment (continued)

Students enrolled in the district on the basis of parent/guardian employment shall not be ~~obliged~~ required to reapply for enrollment in subsequent ~~the next~~ school years. Such students ~~They~~ may continue to attend school in the district through the highest grade provided by the district, if the parent/guardian so chooses, and if one or both of the student's parents/guardians continue to be employed within district boundaries ~~12th grade~~, subject to restrictions specified in law related to excess costs and negative impact on desegregation plans. (Education Code 48204)

### District Students Attending Other Districts Based on Parent/Guardian Employment

- When a student's parents/guardians request a transfer to another district based on the parent/guardian's employment within that other district, the Board may deny the request if the percentage of district students admitted to other districts on the basis of parent/guardian employment exceeds the limits (1% of ADA) prescribed in Education Code 48204.

- A transfer may also be denied if the Board determines that the transfer would negatively impact a court-ordered or voluntary desegregation plan. (Education Code 48204)

- The student's parent/guardian shall be notified in writing of the Board's decision to deny the transfer to the school district in which the parent/guardian's employer is situated. The notice shall include specific reasons for the denial.

~~If more than 1% (percent) of the district's ADA or 75 students, whichever is greater, are admitted to other districts on the basis of parent/guardian place of employment, the Board may deny any further transfers out of the district on this basis. (Education Code 48204)~~

The Superintendent or designee shall notify the district of residence of all children requesting admittance into the district on the basis of parent/guardian place of employment. Unless approved by the student's current district of attendance, no student shall be admitted into the district on the basis of a parent/guardian place of employment in excess of the limits imposed by law.

- ~~The student's parent/guardian shall be notified in writing of the Board's decision to deny admission or transfer out of the district. The notice shall include specific reasons for the denial. (Education Code 48204)~~

- Notifications sent to parents/guardians at the beginning of each year shall include information about employment-based school attendance options. (Education Code 48980)

## STUDENTS

AR 5111.12 (c)

### Residency Based on Parent/Guardian Employment (continued)

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~~(cf. 5145.6 Parental Notifications)~~

#### Legal Reference:

##### EDUCATION CODE

48200-48204 Compulsory education law

##### ATTORNEY GENERAL OPINIONS

84 Ops.Cal.Atty.Gen. 198 (2001)

#### Management Resources:

##### WEB SITES

California Department of Education: <http://www.cde.ca.gov>

Adopted: 5/19/95

Revised: 11/19/02

New - 1994/1995 School Year (Total District Policy Book Review)

Q:5000\ar5111.12