

Western Placer Unified School District  
**Regular Meeting of the Board of Trustees**  
January 21, 2013, 7:00 P.M.  
Lincoln High School – Performing Arts Theater  
790 J Street, Lincoln, CA 95648

## MINUTES

**2013-2014 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

**All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.**

**Board Members Present:**

Kris Wyatt, President  
Brian Haley, Vice President  
Damian Armitage, Clerk  
Paul Carras, Member  
Paul Long, Member

**Others Present:**

Scott Leaman, Superintendent  
Audrey Kilpatrick, Assistant Superintendent of Business & Facilities  
Ryan Davis, Assistant Superintendent of Personnel Services  
Rosemary Knutson, Secretary to the Superintendent  
Heather Steer, Facilities Coordinator  
Carol Percy, Lincoln News Messenger

**6:00 P.M. START**

1. **CALL TO ORDER** – Lincoln High School – Performing Arts Theater

**6:05 P.M.**

2. **CLOSED SESSION** – Lincoln High School – Library
  - 2.1 **CONFERENCE WITH LABOR NEGOTIATOR**  
Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations
  - 2.2 **PERSONNEL**
    - a. Public Employee Employment/Discipline/Dismissal/Release – CE 13/14.1
    - b. Public Employee Performance Evaluation – Superintendent
  - 2.3 **CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION**
    - 1 Potential Case

January 21, 2014

Minutes

---

**7:00 P.M.**

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**— Lincoln High School  
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

**3.1 CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action taken

**3.2 PERSONNEL**

- a. Public Employee Employment/Discipline/Dismissal/Release – CE 13/14.1

Mr. Armitage reported the Board of Trustees took action to approve the leave of absence of employee CE 13/14.1.

- b. Public Employee Performance Evaluation – Superintendent

No action taken

**3.3 CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

- 1 Potential Case

No action taken

**4. SPECIAL ORDER OF BUSINESS**

School Being Featured: Lincoln High School –

Mr. Berns, Principal spoke about all the programs LHS is currently offering students. He introduced Mr. Hess, with the Ag department. Mr. Hess introduced the 2013-14 FFA officers and had them present a mock meeting. The officers included:

- Todd Scott, **President**
- Jocelyn McCoy, **Vice President**
- Abbie Williams, **Secretary**
- Kelsy Prentice, **Treasurer**
- Sonia Del Toro, **Reporter**
- Kayla Krapf, **Historian**
- Kaytlyn Shawnee, **Student Advisor**
- Stefani Del Toro, **Student Advisor**
- Ms. Walker, Mr. Trueblood, Mr. Hess, Mrs. Armistead, **Advisors**

Each student shared their job duties as officers of the LHS FFA. FFA will have their annual Open House on April 23<sup>rd</sup> at the Farm.

Mr. Hess spoke about what a great program FFA is, as well as many other programs at Lincoln High.

January 21, 2014

Minutes

---

Mr. Berns, LHS Principal spoke about all the wonderful things that are happening on campus, along with the growth on campus. He also shared about the WASC, and introduced the coordinators Mr. David Hill, and Mr. Mark Freestone. Mr. Hill gave a brief update on WASC. They are in the planning process, and hope to have a page on the school website soon to keep the public updated. Thursday, January 30<sup>th</sup> is the Freshman Orientation /Zebra Showcase” 6:30 to 8:00 p.m. at Lincoln High School, check the website for more details [lhs.wpusd.k12.ca.us](http://lhs.wpusd.k12.ca.us)

**5. CONSENT AGENDA**

- 5.1 Approval of Meeting Minutes for:
  - December 3, & 17<sup>th</sup>, 2013 Board of Trustee Meetings
- 5.2 Approval of Warrants
- 5.3 Classified Personnel Report
- 5.4 Certificated Personnel Report
- 5.5 Report of Disclosure Requirements for Quarterly Reports of Investments.
- 5.6 Williams Uniform Quarterly complaint Report.
- 5.7 Agreement for Lincoln High School and Eastbay Team Services for Purchasing of all athletic apparel and footwear July 1, 2014 - June 30, 2015.
- 5.8 Student Discipline Stipulated Expulsion Students # 13/14 – G, H, I & J.
- 5.9 Western Placer Schools Conservation Bank
- 5.10 Approve Comprehensive Safe School Plans.

Motion by Mr. Carras, seconded by Mr. Long, and passed by a 5-0 roll call vote, to approve consent agenda as presented. Roll call vote: Haley, Long, Armitage, Carras, Wyatt

**6. COMMUNICATION FROM THE PUBLIC**

No communication from the public.

**7. REPORTS & COMMUNICATION**

- 7.1 Lincoln High School, Student Advisory – Jillian Loya was not present
- 7.2 Western Placer Teacher’s Association – Tara McCroskey had no report
- 7.3 Western Placer Classified Employee Association, Mike Kimbrough had no report
- 7.4 Superintendent – Scott Leaman reported the following:
  - There will be a Special Meeting with the WPUSD Board of Trustees and the Lincoln City Council, Wednesday, January 22, 2014
  - The next few months will be very busy with LCFF

**8. ♦ACTION ♦DISCUSSION ♦INFORMATION****8.1 Information GOVERNOR’S STATE BUDGET PROPOSALS 2014-15 –**

**Kilpatrick** (13-14 G & O Component I, II, III, IV, V)

•The Governor’s January Budget was released early on January 9, 2014. Staff attended the School Services of California Governor’s Budget Workshop on January 17, 2014. For K-12 schools, the Governor is proposing:

- Fund \$2.2 billion to eliminate all cash deferrals to K-12 schools
- Fund \$4.5 billion of additional funding allocated through the LCFF, an average increase of 10.9% or \$755 per pupil with an average base grant equivalent to \$7,829 per ADA, including class size reduction and career technical education adjustments.

January 21, 2014

Minutes

---

- Fund \$33.3 million to support a 0.86% cost-of-living adjustment for the remaining categorical programs outside of the LCFF formula
- Proposals to increase instructional flexibility in the use of non-classroom based independent study
- \$46.5 million in Prop. 98 funds to implement a revised student assessment system aligned to the new state standards

An update will be provided to the Board at the meeting.

Audrey Kilpatrick reported after attending the California Governor's Budget Workshop on Friday, January 17<sup>th</sup>. She gave a power point presentation on the Governor's Proposals for the 2014-15 State Budget and K-12 Education, and will keep the board updated throughout the year.

**8.2 Information**     **HORIZON CHARTER SCHOOL'S 2012-13 ANNUAL FINANCIAL STATEMENTS AND AUDIT REPORT** – Kilpatrick (13-14 G & O Component I, II, III, IV, V)

• Western Placer Unified School District, as the sponsoring authority for Horizon Charter School, is responsible for fiscal oversight. Accordingly, their annual financial statements and audit report are provided for your review. Crowe Horwath LLP., prepared the annual audit report of Horizon Charter School for the fiscal year ended June 30, 2013.

Audrey Kilpatrick reported on a meeting she attended in reference to the Horizon Charter audit report. There were no audit adjustments, but there were findings and recommendations that need to be made. Audrey is currently in the process of meeting with Horizon and making sure the recommended changes are made.

**8.3 Discussion/**     **SUNSHINE PROPOSALS FOR NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE WESTERN PLACER TEACHERS ASSOCIATION** – Davis (13-14 G & O Component I, II, III, IV, V)

**Action**

• Pursuant to Government Code section 3547, all contract proposals of the recognized employee groups and of the District must be presented at a public meeting of the District. This is commonly referred to as "Sunshining" the proposals. The Western Placer Unified School District and the Western Placer Teachers Association are both proposing opening Articles for negotiations for successor Collective Bargaining Agreement as the current Agreements ends on June 30, 2014.

Ryan Davis presented the Sunshine Proposal for approval. Motion by Mr. Carras, seconded by Mr. Haley and passed by a 5-0 vote to approve the Sunshine Proposal for Negotiations regarding the collective Bargaining Agreement between WPUSD and the Western Placer Teachers Association.

**8.4 Discussion/**     **ADOPT REVISED DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS** – Davis (13-14 G & O Component I, II, III, IV, V)

**Action**

January 21, 2014

Minutes

---

- Each year the District must declare if there are an insufficient number of certificated persons who meet the District's employment criteria for the positions listed on the attached form. Said Declaration was adopted by the Board on August 6, 2013 and must now be revised. The declaration shall remain in force until June 30, 2014 and shall be revised if the need changes during the school year.

Ryan Davis presented the declaration of need for fully qualified educators. Placer County will be conducting a credential audit on Western Placer this year. We have seven teachers who are currently working towards an Autism Certificate. Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 5-0 vote to approve as amended.

**8.5 Information**     **CONTRACTOR PRE-QUALIFICATION REQUIREMENT – Steer**  
*(13-14 G & O Component I, II, III, IV, V)*

- Beginning January 1, 2014, there is a new amendment to the public contracting code. The Governor signed Assembly Bill (AB) 1565, adding Section 20111.6 to the Public Contract Code which requires some school districts to prequalify contractors prior to bidding public contracts.

Heather Steer presented the update on Assembly Bill 1565, on the 2014 Pre-Qualification for School Construction Contracts Flow Chart. She reviewed the process which includes:

- Review and bring to Board of Trustees
  - Pre Qualification Questionnaire and requirements
  - Standardized Proposal form for bidding
- Determine feasibility of Annual vs. Per project qualification process:

The purpose is to increase the number of contractors.

**8.6 Information**     **FACILITIES DEPARTMENTAL UPDATE WINTER BREAK**  
**PROJECTS 2013/2014 – Steer** *(13-14 G & O Component I, II, III, IV, V)*

- This item is a Board of Trustees informational update on current Facilities projects and work that has taken place during the Winter Break, as well as upcoming projects and pending legislation that will affect our District.

Heather Steer gave an update on projects that were done during the winter, which included the following:

- Flooring in the Girls restroom at Sheridan
- Sidewalk at the entrance of Carlin C. Coppin
- Remodeling of the GEMS office, and the Principals office.

Past Projects:

- Repairs of the Twelve Bridges Middle school water damage
- Lincoln High School roofing on the Kitchen
- On the Horizon
  - 4th floor server room
  - Summer Projects – Roofing
  - Closeouts
  - Master Planning
  - Educational Specification Planning

- Proposition 39 Information
- Looking to a 2014 Statewide Bond

This was information only, no action was taken.

**8.7 Action**

**APPROVAL OF REVISED FUTURE SCHOOL CAPACITIES –**

**Steer** (13-14 G & O Component I, II, III, IV, V)

● In previous projects and master planning activities in Western Placer, the average capacities for schools were low for all grade levels. In 2008 with an interim master plan prepared by Ron Feist, it was suggested that we would need to increase the size of future schools in order to run effective programs and build responsibly. The interim plan and Dr. Feist's suggestions were Board approved that same year. In making this move, the District was able to reduce the size of the future building plan in almost half; both in number of schools and cost for the program.

Heather Steer presented the revised future school capacities, which are as follows:

- K-5: 650 students average, 800 maximum capacity
- 6-8: 1200 student average, 1400 maximum capacity
- 9-12: 2000 student average, 2500 maximum capacity

After some discussion it was the consensus of the board to re-look at capacity numbers. This item will be brought back for more discussion at the February Board Meeting.

**8.8 Action**

**APPROVAL OF DEVELOPER FEE REPORT FOR THE 2012-2013**

**FISCAL YEAR – Steer** (13-14 G & O Component I, II, III, IV, V)

● Government Code Section 66006 requires any District collecting developer fees (Sterling Fees) to annually report the activity in the Capital Facilities Fund, which is commonly referred to as the Developer Fee Report.

Heather Steer presented the developer fees report. Motion by Mr. Armitage, seconded by Mr. Long, and passed by a 5-0 vote to approve the Developer Fee Report.

**8.9 Action**

**ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS**

**AND EXHIBITS – Leaman** (13-14 G & O Component I, II, III, IV, V)

● The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 3350 Travel Expenses

Motion by Mr. Carras, seconded by Mr. Haley and passed by a 5-0 vote to approve the revised policies as presented.

**9. BOARD OF TRUSTEES**

**9.1 FUTURE AGENDA ITEMS**

January 21, 2014

Minutes

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

**9.2 BOARD MEMBER REPORTS/COMMENTS**

**Mr. Haley** had no report

**Mr. Long** hope everyone had a wonderful Christmas, congrats to Kris Wyatt for her award, Grandson did a wonderful job at the game

**Mr. Armitage** attending the first education foundation meeting

**Mr. Carras** congratulated Mrs. Wyatt for receiving Best Community Service Award from the Chamber of Commerce., thanked the board for placing him on the policy committee.

**Mrs. Wyatt** is looking forward to tomorrow night's meeting with the City Council.

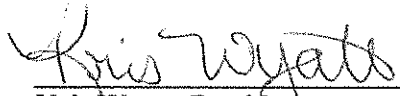
**10. ESTABLISHMENT OF NEXT MEETING(S)**


The President will establish the following meeting(s):


- **January 22, 2014 6:00 P.M.**, Business Dinner/Special Meeting - Buonarroti's
- **February 4, 2014 7:00 P.M.**, Regular Meeting of the Board of Trustee – Lincoln High School Theater
- **February 18, 2014 7:00 P.M.**, Regular Meeting of the Board of Trustee –Phoenix High

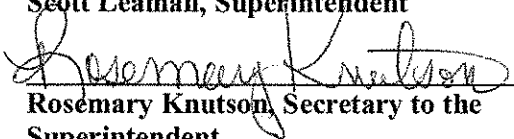
**11. ADJOURNMENT**

There being no further business the meeting was adjourned at 9:00 p.m.

  
Kris Wyatt, President

  
Damian Armitage, Clerk

  
Scott Leaman, Superintendent

  
Rosemary Knutson, Secretary to the Superintendent

**Adopted:** 2/4/14

**Ayes:** Haley, Long, Armitage, Carras, Wyatt

**Noes:**

**Absent:**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

**Posted:** 011714

h:\wpfiles\board\agendas\012114