

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
**810 J STREET, LINCOLN, CALIFORNIA 95648**  
**Phone: 916.645.6350 Fax: 916.645.06356**

**MEMBERS OF THE GOVERNING BOARD**

Paul Carras - President  
Brian Haley - Vice President  
Ana Stevenson - Clerk,  
James McLeod - Member  
Paul Long - Member

**DISTRICT ADMINISTRATION**

Scott Leaman, Superintendent  
Bob Noyes, Assistant Superintendent of Personnel Services  
Mary Boyle, Assistant Superintendent of Educational Services  
Terri Ryland, Interim Chief Business Official  
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services

**STUDENT ENROLLMENT**

<b><u>School</u></b>	<b><u>01/08/08</u></b>	<b><u>02/08/08</u></b>
Sheridan School (K-5)	79	79
First Street School (K-5)	435	440
Carlin C. Coppin Elementary (K-5)	404	394
Creskide Oaks Elementary (K-5)	610	610
Twelve Bridges Elementary (K-5)	662	666
Foskett Ranch Elementary (K-5)	453	456
Glen Edwards Middle (6-8)	699	694
Twelve Bridges Middle School (6-8)	727	732
Lincoln High School (9-12)	1,410	1,399
Phoenix High School (10-12)	89	81
Lincoln Crossing Elementary	554	565
PCOE Home School	0	0
<b>TOTAL:</b>	<b>6,144</b>	<b>6,116</b>

**Preschool/Head Start**

<i>First &amp; J Street</i>	24
<i>Carlin Coppin</i>	24-A.M. /20-P.M.
<i>Sheridan</i>	23

**Adult Education** 221

**First-5 Program**

<i>Sheridan</i>	23
<i>First Street</i>	30

**GLOBAL DISTRICT GOALS**

- ~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.*
- ~Foster a safe, caring environment where individual differences are valued and respected.*
- ~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.*
- ~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.*
- ~Promote student health and nutrition in order to enhance readiness for learning.*

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**March 4, 2008 7:00 P.M.**

**Lincoln High School – Performing Arts Center  
790 J Street, Lincoln, CA**

**AGENDA**

**2007-2008 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

**6:00 P.M. OPEN SESSION – District Office Conference Room**

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

**6:00 P.M. CLOSED SESSION – District Office Conference Room**

1. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**  
Student Discipline/Expulsion Pursuant To E.C. 48918  
Student Expulsion #07/08 K

2. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

3. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

4. **ADJOURN TO OPEN SESSION**

**7:00 P.M. OPEN SESSION – Lincoln High Performing Arts Center**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

2. **DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

- 2.1 **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**  
Student Discipline/Expulsion Pursuant To E.C. 48918 S  
Student Expulsion #07/08 K  
*Roll Call Vote:*

- 2.2 **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

- 2.3 **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

3. **SPECIAL ORDER OF BUSINESS**

- 3.1 **Placer County Spelling Bee Finalists**

March 4, 2008

Agenda

Recognize Tyler Kim (*fourth grade*), Becca Thich (*fifth grade*) from Lincoln Crossing Elementary School and Alexis Bagon (*seventh grade*) from Twelve Bridges Middle School. The following students will participate and Spelling Bee finalists.

**3.2 Zebra Housing**

Recognize Glen Vineyard for all his assistance on the Zebra Housing.

**4. CONSENT AGENDA****NOTICE TO THE PUBLIC**

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 4.1 Approval of Minutes  
Regular Meeting of February 5<sup>th</sup> & February 19, 2008  
Special Facility Workshop, February 19, 2008
- 4.2 Approval of Warrants
- 4.3 Approve Classified Personnel Report.
- 4.4 Approve Certificated Personnel Report.
- 4.5 Sunshine of Class Size Article

***Roll Call Vote:*****5. COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

**6. REPORTS & COMMUNICATION**

- 6.1 Lincoln High School, Student Advisory – Joanna Loya
- 6.2 Western Placer Teacher's Association – Mike Agrippino
- 6.3 Western Placer Classified Employee Association – Chris Hawley
- 6.4 Superintendent, Scott Leaman
  - 6.4.1 *Response to Public Comment if any:*
- 6.5 Assistant Superintendent(s)
  - 6.5.1 Mary Boyle – (1) *Compassionate Friends Recognition*  
(2) *Title III Accountability Report Update*  
(3) *Categorical Program Monitoring Findings*
  - 6.5.2 Terri Ryland - *Budget Update:*
  - 6.5.3 Bob Noyes – *Personnel:*
  - 6.5.4 Cathy Allen - *Facilities Update:*

**7. ♦ACTION ♦DISCUSSION ♦INFORMATION**

**CODE: (A) = Action (D) = Discussion (I) = Information**

March 4, 2008

Agenda

**Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.**

**7.1 (I) ENGLISH LANGUAGE DEVELOPMENT SUPPORT SERVICES – Kelso (07-08 G & O Component V)**

•ELD Support services have provided a lot of staff development for English language development and sheltered instruction to help teachers instruct their English language learners this year. We have also instituted a bi-weekly assessment data collection system to track the progress of English learners and also students who have been redesignated for 2 years.

**7.2 (A) COMPREHENSIVE SAFE SCHOOL PLANS – Boyle (07-08 G & O Component V)**

•California Education Code Sections 32280-32288 requires all schools to have a comprehensive Safe School Plan which is updated annually through the School Based Leadership Team (Site Council). The comprehensive Safe School Plan consists of ten sections, including a section for “A safe and orderly environment conducive to learning” which is also known as the School Safety Plan. Each of the eleven schools in Western Placer Unified School District has such a comprehensive plan which has been written, reviewed, updated and approved for the SBLT’s. The binder presented to each member of the Board of Trustees is a copy of Comprehensive Safe School Plan, with each school’s Safety Plan included under Tab 8.

**7.3 (I) BUDGET ASSUMPTIONS (DRAFT) – Ryland (07-08 G & O Component V)**

•The Business Office is beginning the process of budget development, including assessing prior budget assumptions and adjusting assumptions in light of current State budget situation. The assumptions provided are currently in draft form, waiting on final staffing and allocation decisions. A final version will be presented to the Board later this Spring.

**8 BOARD OF TRUSTEES**

**8.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight’s meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy
- Gladding Parkway Carlin C. Coppin

**8.2 BOARD MEMBER REPORTS/COMMENTS**

March 4, 2008

Agenda

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**9. ESTABLISHMENT OF NEXT MEETING(S)**

- The President will establish the following meeting(s):
  - March 18, 2008, City Hall Community Conference Room

**10. ADJOURNMENT**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

**Posted: 02/28/08**

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**DISCLOSURE  
OF ACTION  
TAKEN IN  
CLOSED SESSION,  
IF ANY**

# **WESTERN PLACER UNIFIED SCHOOL DISTRICT**

## **CLOSED SESSION AGENDA**

**PLACE:** District Office Conference Room  
**DATE:** March 4, 2008  
**TIME:** 6:00 P.M.

1. LICENSE/PERMIT DETERMINATION
  2. SECURITY MATTERS
  3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
  4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
  5. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
  6. LIABILITY CLAIMS
  7. THREAT TO PUBLIC SERVICES OR FACILITIES
  8. **PERSONNEL**
    - PUBLIC EMPLOYEE APPOINTMENT
    - PUBLIC EMPLOYEE EMPLOYMENT
    - PUBLIC EMPLOYEE PERFORMANCE EVALUATION
    - PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
    - COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
  9. CONFERENCE WITH LABOR NEGOTIATOR
  10. **STUDENTS**
    - STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
    - STUDENT PRIVATE PLACEMENT
    - INTERDISTRICT ATTENDANCE APPEAL
    - STUDENT ASSESSMENT INSTRUMENTS
    - STUDENT RETENTION APPEAL, Pursuant to BP 5123
- 
1. **LICENSE/PERMIT DETERMINATION**
    - a. Specify the number of license or permit applications.
  2. **SECURITY MATTERS**
    - a. Specify law enforcement agency
    - b. Title of Officer,
  3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
    - a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.

- b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
  - c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
- 4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
  - a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
  - b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
- 5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
  - a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
  - b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
- 6. **LIABILITY CLAIMS**
  - a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
  - b. Agency claims against.
- 7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
  - a. Consultation with: specify name of law enforcement agency and title of officer.
- 8. **PERSONNEL:**
  - A. **PUBLIC EMPLOYEE APPOINTMENT**
    - a. Identify title or position to be filled.
  - B. **PUBLIC EMPLOYEE EMPLOYMENT**
    - a. Identify title or position to be filled.
  - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
    - a. Identify position of any employee under review.
  - D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
    - a. It is not necessary to give any additional information on the agenda.
  - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
    - a. No information needed
- 9. **CONFERENCE WITH LABOR NEGOTIATOR**
  - a. Name any employee organization with whom negotiations to be discussed are being conducted.
  - b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
  - c. Identify by name the agency's negotiator
- 10. **STUDENTS:**
  - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
  - B. **STUDENT PRIVATE PLACEMENT**
    - Pursuant to Board Policy 6159.2
  - C. **INTERDISTRICT ATTENDANCE APPEAL**
    - a. Education Code 35146 and 48918
  - D. **STUDENT ASSESSMENT INSTRUMENTS**
    - a. Reviewing instrument approved or adopted for statewide testing program.
  - E. **STUDENT RETENTION/ APPEAL**
    - a. Pursuant to Board Policy 5123



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Student Discipline/  
Expulsion  
Student #07-08 k

**AGENDA ITEM AREA:**

Action

**REQUESTED BY:**

Bob Noyes  
District Hearing Officer

**ENCLOSURES:**

**MEETING DATE:**

March 4, 2008

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**BACKGROUND:**

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion of Student #07-08 K

**ADMINISTRATION RECOMMENDATION:**

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**

Non-Reelection of one (1)  
Probationary Employee

**AGENDA ITEM AREA:**

Closed Session

**REQUESTED BY:**

Bob Noyes  
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

Yes

**MEETING DATE:**

March 4, 2008

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**BACKGROUND:**

Pursuant to Education Code Section 44929.21 a decision either to reelect or not to reelect probationary certificated employees for the next succeeding school year must be made on or before March 15<sup>th</sup> of the employee's second complete consecutive school year of employment.

**SUPERINTENDENT'S RECOMMENDATION:**

Administration recommends the Board of Trustees approve this recommendation.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Conference with Legal Council  
Anticipated Litigation

**AGENDA ITEM AREA:**

Closed Session Disclosure

**REQUESTED BY:**

Scott Leaman,  
Superintendent

**ENCLOSURES:**

**MEETING DATE:**

March 4, 2008

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**BACKGROUND:**

The Board of Trustees will disclose any action taken in closed session in regard to Conference with Legal Council Anticipated Litigation.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the Board of Trustee disclose action taken in closed session in regard to Conference with Legal Council Anticipated Litigation.

**SPECIAL  
ORDER  
OF  
BUSINESS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**

Placer County Spelling Bee Finalists

**AGENDA ITEM AREA:**

**REQUESTED BY:**

Mary Boyle

**ENCLOSURES:**

None

**MEETING DATE:**

March 4, 2008

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**BACKGROUND:**

Congratulations to Tyler Kim (fourth grade) and Becca Thich (fifth grade) from Lincoln Crossing Elementary School and to Alexis Bagon (seventh grade) from Twelve Bridges Middle School. These amazing young people have advanced to the Final Level of the Placer County Spelling Bee – the Oral Competition - to be held on Wednesday, March 5. Best wishes to them in this final competition!

**ADMINISTRATION RECOMMENDATION:**

Information only.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**

Recognition to Glen Vineyard

**AGENDA ITEM AREA:**

Special Order of Business

**REQUESTED BY:**

Scott Leaman,  
Superintendent

**ENCLOSURES:**

**MEETING DATE:**

March 4, 2008

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**BACKGROUND:**

The Board of Trustees and Western Placer Unified School District would like to recognize Glen Vineyard for all his assistance and expertise with the Zebra Housing Program.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the Board of Trustee recognize Glen Vineyard

**CONSENT**

**AGENDA**

**ITEMS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Approval of Minutes:  
February 5 & 19, 2008 Regular Meeting  
February 19, 2008 Facility Workshop

**AGENDA ITEM AREA:**

CONSENT AGENDA

**REQUESTED BY:**

Scott Leaman,  
Superintendent

**ENCLOSURES:**

Yes

**MEETING DATE:**

March 4, 2008

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**BACKGROUND:**

The Board of Trustees will consider adoption of the minutes of the February 5 & 19, 2008 Regular Board Meeting and February 19, 2008 Facility Workshop

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the Board of Trustees take action to approve minutes.



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**February 5, 2008 7:00 P.M.**

**Lincoln High School – Performing Arts Center  
790 J Street, Lincoln, CA**

**MINUTES**

**2007-2008 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

**6:00 P.M. OPEN SESSION – District Office Conference Room**

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

**6:00 P.M. CLOSED SESSION – District Office Conference Room**

1. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
  - a. Student Discipline/Expulsion Pursuant To E.C. 48918  
Student Expulsion #07/08 I

2. **CONFERENCE WITH LABOR NEGOTIATOR**  
Update on classified negotiations

3. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

4. **ADJOURN TO OPEN SESSION**

**7:00 P.M. OPEN SESSION – Lincoln High Performing Arts Center**

**Members Present**

Paul Carras, President  
Brian Haley, Vice President  
Ana Stevenson, Clerk  
James McLeod, Member  
Paul Long, Member

**Others Present**

Scott Leaman, Superintendent  
Mary Boyle, Assistant Superintendent of Educational Services  
Bob Noyes, Assistant Superintendent of Personnel Services  
Terri Ryland, Interim Assistant Superintendent of Business  
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services  
Rosemary Knutson, Secretary to the Superintendent

4.1.1

February 5, 2008

Minutes

**Student** – Joanna Loya, Lincoln High Student Advisor

**Press** - Cheri March, Lincoln News Messenger

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**
  - 2.1 **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
    - a. Student Discipline/Expulsion Pursuant To E.C. 48918  
Student Expulsion #07/08 I  
  
Motion by Mrs. Stevenson, seconded by Mr. Long and passed by unanimous roll call vote to approve the panel's recommendation for expulsion.
  - 2.2 **CONFERENCE WITH LABOR NEGOTIATOR**  
Update on classified negotiations
  - 2.3 **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**  
  
No action was taken.
3. **CONSENT AGENDA**
  - 3.1 Approval of Minutes  
Regular Meeting of January 15, 2008
  - 3.2 Approval of Warrants
  - 3.3 Approve Classified Personnel Report.
  - 3.4 Approve Certificated Personnel Report.
  - 3.5 Adoption of Resolution No. 07/08.11 Establishing a reduction of Classified Position Hours.
  - 3.6 Adoption of Resolution No. 07/08.12 Establishing a reduction of Classified Position Hours.
  - 3.7 ADA Credit for Sheridan Elementary.
  - 3.8 Library Advisory Committee Appointment.
  - 3.9 Contract for Legal Services.
  - 3.10 Improvement Funds presented to Sheridan Elementary.
  - 3.11 Intent to Negotiate with the Western Placer Teachers Association.

Motion by Mr. Long, seconded by Mr. McLeod, and passed by unanimous roll call vote to approve the consent agenda as presented, with the exception of 3.5 to be pulled for discussion.

Mr. Agrippino spoke on his concerns of 3.5 to eliminate the A.L.C. Supervisor position. Motion by Mr. Long, seconded by Mr. Haley, and passed by unanimous roll call vote to approve 3.5 Resolution no.07/08.11.

4.1.2

February 5, 2008

Minutes**4. COMMUNICATION FROM THE PUBLIC**

**Andrea Stephenson** gave a library report. CTAP had a technology workshop at Granite Bay High School and she attended as well as some of our teachers. CTAP also held a vendor Showcase last weekend and she reviewed many products she will be sharing with Mary Boyle, it was very informative. The Library had as many as 30 people who attended "Bedtime Story" at the library. Christina Brenner from the City Recreation department will meet with Creekside Oaks to discuss programs for students. Students from LHS will be attending the Library to learn how to find information in line with the school curriculum. The Library received an ROP student from Woodcreek High School and she started today. When you support your public library you are supporting student academic learning.

**5. REPORTS & COMMUNICATION**

**5.1 Lincoln High School, Student Advisory** – Joanna Loya reported the student council will be meeting next Wednesday and discuss the new ROTC uniforms. The Boys Basketball team is having their last game tonight, and the Girl's Basketball teams last game will be next week. She read off Academic Decathlon winners. Students are currently taking the CASHEE. Also "Pennies for Patience" drive will start tomorrow.

**5.2 Western Placer Teacher's Association** – Mike Agrippino handed out and read aloud an information flyer that reads "The Education Coalition" which included a list of budget cuts. He also read the following: "Good Evening. Tonight we are expecting to hear more about next year's district budget and the impact the state budget crises will have. As of today, we really don't know what to expect. The information I have given you this evening was compiled by the Education Coalition. It is an organization made up of various administration, business, and teacher groups. Listen to what they say a 4.8 billion dollar cut to schools could look like. It is hard to believe that the state of California would actually allow our students to suffer in this way. The Teachers Association understands that we must begin to plan and that may mean looking at worse case scenarios, although most think it won't end up being as devastating as it looks now. In the midst of these increasing budget storm clouds, we believe there is definitely hope. We can look on the coming months not as a "death march", but as an opportunity. We believe this is an opportunity for all groups to come together; to work together. We believe that is an opportunity to move beyond the traditional ways of "cutting" or "suspending". It is an opportunity to work together, to look at creative solutions, and to continue serving our students when perhaps California will not. As we work through the coming months, we offer this suggestion to everyone: teachers, administrators, board members, and the public when you see a headline or a story that says "cuts to schools budgets" or "cuts to the education budget", take out the words schools or education and insert the word children's and hear how it sounds: "cuts to

4.1.3

February 5, 2008

Minutes

the children's budget". The students are the reason why it is so important that we work together in the coming months.

- 5.3 **Western Placer Classified Employee Association** – Chris Hawley had no report

- 5.4 **Superintendent**, Scott Leaman reported on the following:

- Attended the Academic decathlon dinner, and reported we will be recognizing our decathlon medal winners at the March 16<sup>th</sup> meeting.
- Scheduling interviews for an underwriter and have invited the county treasurer to sit in with us. This should be completed by the spring.
- Has been invited to sit in on the city manger interviews. Interviews will be conducted on the 15<sup>th</sup> and the 16<sup>th</sup>.
- The Joint Use Agreement between City Hall and School District has been completed, and still working on facilities joint use agreements, the district is looking at a global joint use agreement for facilities.
- The district office will be moving on Feb. 29<sup>th</sup> and March 3<sup>rd</sup>, and will be ready to open up on March 4<sup>th</sup>.
- Invited the public and the board for frequently asked questions via the website. Please feel free to email any questions you might have. You can drop them off with Rosemary at the district office or email them.
- Invited the Board of Trustees to tour the new district office, will looking into scheduling a date.

5.4.1 *Response to Public Comment if any:*

- 5.5 **Assistant Superintendent(s)**

5.5.1 **Mary Boyle** had no report.

5.5.2 **Terri Ryland** had no report.

5.5.3 **Bob Noyes** had no report.

5.5.4 **Cathy Allen** reported that with this week the sod should be laid for the new park at Lincoln Crossing. She also passed out CFD Sterling Fees Collected for January 2008. She discussed who would be staying at the old district office. Technology, Facilities, Afterschool Program, and Maintenance Director Frank Nichols will also be relocating there. The Payroll Tech department will stay open during the move on February 29<sup>th</sup> and March 3<sup>rd</sup> to help out with any issues to do with paychecks. She reported there would be a Collaborative meeting tomorrow with the city and school district to discuss topics for the up coming year and student enrollments. She discussed touring warehouses off of Nicolaus Road that are being considered for the departments that is looking at relocating.

6. **PUBLIC HEARING**

**Horizon Charter School Public Hearing**

The Board of Trustees of the Western Placer Unified School District will hold a public hearing to consider the renewal of the Horizon Charter School for a period of five years.

4.1.4

February 5, 2008

Minutes

The public hearing was open for discussion and questions at 7:40. There were a few questions from the Board of Trustees and questions from the public. There was a question on the use of facilities, prop 39. LuAnn Boone addressed this issue informing the Board of Trustees that HCS has plenty of space, and there will be no request for space need from Western Placer Unified School District. Mr. McLeod requested a (MOU) Memorandum of Understanding. Mr. Carras thanked LuAnn for HCS not turning students away. Mr. Haley questioned the Accreditation for six years, listed in the binder, and asked when the visitation would be. LuAnn reported they should have a visitation scheduled for the spring. There being no further questions the Public Hearing was closed at 7:50.

**7. ♦ACTION ♦DISCUSSION ♦INFORMATION****CODE: (A) = Action (D) = Discussion (I) = Information****7.1 (I/D/A) HORIZON CHARTER SCHOOL – Leaman (07-08 G & O Component V)**

- Horizon Charter School is seeking a five year renewal based on their petition. After a public hearing, the board will consider renewal of the charter petition.

Mr. Leaman discussed the relationship with Horizon Charter School and the district continues to receive 1% gross of their ADA. He reported that he and LuAnn discussed a Memorandum of Understanding. Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by unanimous vote to approve the Horizon Charter renewal with the addition of an MOU for facilities.

**7.2 (D/A) ADOPT AMENDED DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS – Noyes (07-08 G & O Component V-IV)**

- Submission of a Declaration of Need for Fully Qualified Educators by the employing agency shall be a prerequisite to the issuance of any emergency permit and/or limited assignment permit for that agency. The District continues to qualify its current certificated staff in the area of English Language Learners by supporting efforts to attain the Cross-Cultural, Language, and Academic Development (CLAD) certificate.

Bob Noyes discussed working on getting all ELD qualifiers certified. We still have 16 who are not certified. Teachers are working very hard to get certified. Motion by Mr. Haley, seconded by Mr. McLeod, and passed by unanimous vote to adopt amended declaration of need for fully qualified educators.

**7.3 (A) ECONOMIC IMPACT AID GUIDELINES – Boyle (07-08 G & O Component V)**

4.1.5

•The McAteer Act (1976) encouraged the establishment of programs directed to identifying “those students affected by economic disadvantages, language and cultural...by<providing> special services, techniques, and activities to stimulate their interests in intellectual and educational attainment”. Economic Impact Aid funding is a categorical funding source, allocated through the State of California, which is to be used to support “students in need” in California public schools, including English Learners, Economically Disadvantaged students, and Educationally Disadvantaged Youth. School districts are now required to adopt guidelines for disbursement and expenditures of these funds, following guidelines set forth by CDE.

Mary Boyle brought information on EIA, those monies are set aside by the state, and each district must adopt a policy to support students who are at risk of academic difficulty which include English Learners, (EL), Economically Disadvantaged (ED), and Educationally Disadvantaged Youth (EDY). Determination of site level funding depends on the students who are more at risk. Motion by Mrs. Stevenson, seconded by Mr. McLeod, and passed by unanimous vote to approve economic impact aide guidelines.

**7.4 (I)****ENROLLMENT PROJECTIONS – Ryland (07-08 G & O Component V-IV)**

•Ron Feist, of Feist Education Consulting Services, was contracted by the District to provide enrollment projections for budget and facilities planning purposes. While these are still preliminary, they will be used for initial budget planning purposes. The facilities and business departments will meet in the spring to reevaluate their current growth patterns in the District to more accurately fine tune the projections.

Terri Ryland talked about projected growth for next year. She handed out a summary of projections report. She reviewed what needs to be done for next year, and plan accordingly for budget cuts.

**7.5 (I)****BUDGET CALENDAR – Ryland (07-08 G & O Component V)**

•For planning purposes within the business office, and in light of the current computer system conversion of the County Office of Education level, a budget calendar has been prepared of key deadlines and processes. The Board of Trustees can look forward to reviewing and/or approving Budget Assumptions, enrollment projections (tonight), 2<sup>nd</sup> Interim, budget reduction recommendations, and likely a 3<sup>rd</sup> Interim report before approving the District's budget in June.

4.1.6

February 5, 2008

Minutes

Terri Ryland reported she is currently working on assumptions and has put together a calendar to keep up on any changes. This will be helpful to the Board of Trustees as well as the soon to be Budget committee members.

**7.6 (D)****BUDGET REDUCTIONS – Ryland** (07-08 G & O Component V)

•Based upon the Governor's current proposed budget for 2008-09, staff has prepared lists of potential revenue losses, currently contracted on-going cost increases, and the combined potential budget reductions required to balance next year's budget.

Terri Ryland put together a 2008-09 Governor's Budget Proposal power point presentation. She reviewed the following:

**State Budget process** - Governor's Budget Proposal for next year looks really bad for 2008-09. Includes 4.94% COLA, 6.00% revenue limit deficit, 10.9% categorical deficit, after COLA, Mid year cuts 2007-08 of .5%.

**Governor's Budget Proposal** – Mid-Year cuts of \$360 billion, \$28 per ADA, \$129 per ADA from Revenue Limits, \$30 per ADA from Special Education, \$146 per ADA from Categoricals.

**The Governor's Impact on Categorical** - Special Education and Transportation, we have salaries in programs such as GATE, ART/Music and Supplemental Counseling.

**Other Programs** – K-3 Class size reduction, Before and After School Programs, Child Nutrition, 2 cent reduction in State reimbursement, Federal programs expected to decrease in all but Title 1, MAA may disappear all together, Deferred Maintenance match cut 10.9%, Lottery will stay the same.

**Budget Impact** - she reviewed the revenue reductions.

Expenditure Increases and the big hit it would to our budget especially with Special Education.

**Next Steps** - (1) Convene Budget Committee, (2) Gather lists of potential reductions (3) Develop matrix for use with Budget Committee process (4) Prioritize or rank cuts (5) For example, distance from classroom, one-time in nature, people versus things. (6) Bring recommendations to Board at the March 4<sup>th</sup> meeting to meet state reduction in force requirements.

**7.7 (D/A)****APPROVAL OF CHANGE ORDER NO. 3 FOR LINCOLN CROSSING ELEMENTARY SCHOOL – Allen** (07-08 G & O Component V)

•Change Order No. 3 represents an addition of \$130,979 to the revised contract amount (including Change Order Nos. 1 and 2) of \$23,617,536.78. The new contract sum is \$23,748,515.78. The items on this Change Order were requested by the City and, therefore, will be charged to them. There will be no increase in the

4,1.7

number of days. A copy of the Change Order Request is attached for your review. Staff will be available for questions at the board meeting.

Motion by Mr. Long, seconded by Mr. McLeod, and passed by unanimous vote to approve Change Order No. 3.

- 7.8 (D) APPROVAL OF AN ARCHITECTURAL SERVICES AGREEMENT BETWEEN WPUSD AND LPA, INC. FOR MASTER PLANNING OF THE LINCOLN HIGH AND PHOENIX HIGH CAMPUSES – Allen (07-08 G & O Component V)**
- The attached contract authorizes LPA, Inc. to develop a Master Plan for the Lincoln High School Campus, including Phoenix High and the existing District Office site. The scope of work is detailed in Exhibit A. The cost of the services is proposed to be \$72,000 with roughly \$2,000 additional for reimbursable expenses. Legal counsel has reviewed the contract.

Cathy Allen requested this be presented as an action item. Motion by Mr. Haley, seconded by Mr. McLeod, and passed by unanimous vote to approve agreement. It was recommended this item be brought back for board approval due to approval process.

- 7.9 (D/A) SPORT COMPLEX FACILITY NAMING AT LINCOLN HIGH SCHOOL Allen (07-08 G & O Component V)**
- In January 2006 the Board of Trustees considered a request from several members of the community regarding the naming of various fields within the Lincoln High School Campus. The group, led by Mr. McCartney has agreed to raise the funds necessary for the remaining signs following board approval.

Cathy Allen gave a recap on the proposed naming of facilities. Motion by Mrs. Stevenson, seconded by Mr. McLeod, and passed by unanimous vote to approve with the naming of sport complex facilities at Lincoln High School with the corrections of the names.

- 7.10 (I/D) TRANSFER OF THE OUTDOOR LEARNING ENVIRONMENT (OLE) TO WPUSD Leaman (07-08 G & O Component V-IV)**
- The Western Placer Unified Educational Foundation seeks Board input on the transfer of the OLE property to the district. Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services, will discuss district implications of this action. Mr. Leaman explained the reason to bring this before the board. Cathy Allen discussed the process of transferring OLE property, and the cost of property taxes. Cathy is currently talking with

4.1.8



February 5, 2008

Minutes

CDE about how we can accept the property as an unused site and the possibility of a waiver for up to 5 years, there are building restrictions in the deed. Stacy Wursten spoke on behalf of the Education Foundation and explained the purpose of the transfer was to have the district take over ownership, as well as liability. They would still like to see it as an Outdoor Education Environment. The Education Foundation still owns 151 acres, and plans to earn money from the CD's the Foundation has to someday put in trails. It is \$1,400 per year for property taxes. OPSE would look at this as open land. Stacy says OLE would like to gift the land and still continue the process in which it was planned for. There was some discussion on sitting down with the city to look into grant monies to put in trails for the property being transferred to the district. OLE will take a tour in March for those members who would like to participate in the tour. Mr. Long and Mr. Carras will present their recommendations ideas at the next collaborative meeting.

**7.11 (I/D/A) ADOPTION OF REVISED BOARD POLICY 6161.11  
(SUPPLEMENTARY INSTRUCTIONAL MATERIALS) –  
Leaman (07-08 G & O Component II-IV)**

• After extensive input from the board, Board Policy 6161.11 is being forwarded to the Board for approval at this time. Information will be presented concerning the criteria used for revision, past policies, and reasons for changes to our current policy.

Mike Agrippino spoke on behalf of the teachers association to accept the policy as presented. Norma presented a letter to the board to read prior to their approval of the policy. The Board of Trustees recommend Scott goes back to the teachers and asked why the list of "R" movies are being shown and how they are tied to the curriculum. Bring back policy along with list of films being shown.

**8 BOARD OF TRUSTEES**

**8.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy – Remove from agenda
- Gladding Parkway Carlin C. Coppin

4.1.9

Minutes

**8.2 BOARD MEMBER REPORTS/COMMENTS**

**Mr. Haley** had no report.

**Mrs. Stevenson** commented on the donation that was given to Sheridan, She also asked if the Cafeteria was still serving hamburger meat and asked Scott to look into that. She shared information about a program that Ted Gain put together on "My Home Town" it's an Art project.

**Mr. McLeod** had no report.

**Mr. Long** shared the poster for iDesign program at Lincoln High School and talked about how the program is really trying to recruit females into the class.

**Mr. Carras** had no report.

**9. ESTABLISHMENT OF NEXT MEETING(S)**

- The President will establish the following meeting(s):
  - February 19, 2008, Lincoln High School

**10. ADJOURNMENT**

There being no further business the meeting was adjourned at 9:40 p.m.

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**Paul Carras, Board President**

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**Ana Stevenson, Clerk**

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**Scott Leaman, Superintendent**

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**Rosemary Knutson, Secretary  
Superintendent**

**Adopted:**

**Ayes:**

**Noes:**

**Absent:**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
February 19, 2008 7:00 P.M.  
Lincoln High School – Performing Arts Center  
790 J Street, Lincoln, CA**

**MINUTES**

**2007-2008 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

**5:00 P.M. Facility Workshop – (NOTE) District Office Conference Room**

1. Call to Order
2. Alternative Facility Funding
3. Adjourn to Close Session

**6:00 P.M. CLOSED SESSION – District Office Conference Room**

1. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
  - a. Student Discipline/Expulsion Pursuant To E.C. 48918  
Student Expulsion #07/08 J.
2. **CONFERENCE WITH LABOR NEGOTIATOR**  
Update on classified negotiations
3. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
4. **ADJOURN TO OPEN SESSION**

**7:00 P.M. OPEN SESSION – Lincoln High Performing Arts Center**

**Members Present**

Paul Carras, President  
Ana Stevenson, Clerk  
James McLeod, Member  
Paul Long, Member

**Members Absent**

Brian Haley, Vice President

**Others Present**

Scott Leaman, Superintendent  
Mary Boyle, Assistant Superintendent of Educational Services  
Bob Noyes, Assistant Superintendent of Personnel Services  
Terri Ryland, Interim Assistant Superintendent of Business  
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services

4.1.11

Minutes

Rosemary Knutson, Secretary to the Superintendent

**Student** – Joanna Loya, Lincoln High Student Advisor

**Press** - Cheri March, Lincoln News Messenger

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**
  - 2.1 **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
    - a. Student Discipline/Expulsion Pursuant To E.C. 48918  
Student Expulsion #07/08 J

Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by unanimous roll call vote to approve expulsion.

- 2.2 **CONFERENCE WITH LABOR NEGOTIATOR**  
Update on classified negotiations

The Board of Trustees were updated on tentative agreement, no action was taken.

- 2.3 **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

No action was taken.

3. **CONSENT AGENDA**
  - 3.1 Approve Classified Personnel Report.
  - 3.2 Approve Certificated Personnel Report.

Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by unanimous roll call vote to approve consent agenda as presented.

**Roll Call Vote:** Long, Stevenson, McLeod, Carras.

4. **COMMUNICATION FROM THE PUBLIC**  
**Jill Loya** gave a library report. Twelve Bridges is expanding their hours, and students are getting educated on how to properly use the Library. Day of the Child will be held on April 30<sup>th</sup>, and American Girl Tea will be held on May 7<sup>th</sup> in the courtyard of the Carnagy Library. The library is encouraging young girls to read "American Girl" books. The staff is currently weeding through books at the Carnagy Library downtown. Andrea is very interested in the WASC process.

5. **REPORTS & COMMUNICATION**
  - 5.1 **Lincoln High School, Student Advisory Joanna Loya** reported the high school students are currently taking the exit exam. This week is FFA. All information is now being posted on the high school website bulletin. All seniors are working on their scholarships.

4.1.12

February 19, 2008

Minutes

- 5.2 **Western Placer Teacher's Association – Mike Agrippino** read the following letter: The first budget committee meeting has taken place, and the Western Placer Teachers Association found it to be informative. We looked over the preliminary numbers and we likely will have some questions and comments at this Thursday's meeting. Of course, it's important to look at the numbers, but it's just as important, if not more, to make sure we are all looking beyond the dollars and cents. There is a lot at stake when we begin to look at decisions that affect peoples' lives. We can't count on the state of California to be very interested in the impact their actions will have on Western Placer; that's going to be our responsibility. I'm sure we all are taking it very seriously.

Our district is filled with talented teachers that are working hard at their craft. Many of them are new to the profession. Being an educator is a challenging career, and the first few years are particularly daunting. It would be a great shame to discourage them. If we are not careful, if we look just at numbers and not lives too, we risk alienating and losing some of these talented people.

Our district is filled with students who look to us all for an education, guidance, and purpose in this life. We have so many ways both in and out of the classroom that are avenues to influence our students in a positive way. We must proceed with caution if we talk of cutting or suspending programs that help our students feel connected to their education. The state of California may be willing to write off a year of a child's education and risk losing some permanently, but we must not. We can not.

At the last board meeting I mentioned that the Teacher Association believed these times that we are going through, offered us an opportunity to work together and become a stronger district. We continue to believe this is true. We remain very optimistic that our district leadership will be sensitive in its entire decision making process.

- 5.3 **Western Placer Classified Employee Association – Chris Hawley** had no report.
- 5.4 **Superintendent, Scott Leaman** reported the Audio Visual policy was not put on the agenda due to the "R" rated movies, and will be brought back once he has reviewed the movie list with teachers. The district will contact Norma Williams when the policy will be put on the board agenda for approval. Scott reviewed the information that was discussed during the first budget meeting, and that the committee is currently working on different timeline issues. He shared the new budget committee is a group of committed people.
- 5.5 **Assistant Superintendent(s)**
- 5.5.1 **Mary Boyle** reported on Kindergarten Registration packets. They will be available March 10<sup>th</sup>, and we are encouraging parents to pick up packets at neighborhood schools. All immunizations must

4.1.13

February 19, 2008

Minutes

be complete prior to handing in their packets. Packets will begin being accepted on March 18<sup>th</sup>. She also discussed the Math Curriculum Adoption Process, and has met twice at PCOE with representatives to review group interventions. Will be having staff review materials and pilot with some of the curriculum. We have great teachers on the committee. The district must have math materials in place by November 2009.

- 5.5.2 **Terri Ryland** presented the spending plan for the Governor's budget and reviewed the proposal breaks down on expenditures: She gave a budget update: (Review her handout). She discussed 2007-08 Mid Year Activity. Unused, class size reductions, Official information will be given tomorrow.
- 5.5.3 **Bob Noyes** thanked Chris Hawley and Joe Ross for working on the Negotiating agreement.
- 5.5.4 **Cathy Allen** did not report.

**6. PUBLIC HEARING****Public Hearing on Five Year Deferred Maintenance Plan**

The District's 5-year Deferred Maintenance Plan has been updated and needs Board approval. A public hearing must be held prior to Board approval.

Cathy reported on the deferred Maintenance Plan, and Frank has met with all principals to discuss what the needs are at all the sites. Mr. Carras opened the public hearing for questions. There being no further questions, the hearing was closed.

**7. ♦ACTION ♦DISCUSSION ♦INFORMATION**

**CODE: (A) = Action (D) = Discussion (I) = Information**

**7.1 (A) FIVE YEAR DEFERRED MAINTENANCE PLAN**

**ADOPTION – Allen (07-08 G & O Component IV - V)**

•District maintenance staff has met with site principals to update the District's 5-year Deferred Maintenance Plan. The plan needs Board approval and then is forwarded to the State Allocation Board.

Motion by Mrs. Stevenson, seconded by Mr. McLeod, and passed by unanimous vote to approve the Deferred Maintenance Plan.

**7.2 (A) CONSOLIDATED APPLICATION – Boyle (07-08 G & O Component II, IV - V)**

•The 2006-2008 Consolidated Application Part II reflects our continued application for Federal and State categorical funding as well as disbursements for the current year. Included in the Con App are calculations for Federal Title I, II, III, IV and V funds, as well as calculations for State TUPE (Tobacco Use Prevention Education), EIA (Economic Impact Aid, SSVP (School Safety and

4.1.14

February 19, 2008

Minutes

Violence Prevention), and CAHSEE/Supplemental Counseling (California High School Exit Exam) funding.

Mary presented part II of the consolidated application in which there are two areas we receive funding. This is the 2007-08 Consolidated Application. There was a motion by Mr. McLeod, seconded by Mr. Long, and passed by unanimous vote to approve the consolidated application as presented.

Mary also handed out packets of the Title I Annual Report. She reviewed the report and indicated we have 7 Title I schools and money is allocated to these schools depending on academic needs. Students are identified for Title I based on academic needs. She reviewed the increase in student scores.

**7.3 (A) APPROVAL OF AN ARCHITECTURAL SERVICES AGREEMENT BETWEEN WPUSD AND LPA, INC. FOR MASTER PLANNING OF THE LINCOLN HIGH AND PHOENIX HIGH CAMPUSES – Allen (07-08 G & O Component V)**

- The attached contract authorizes LPA, Inc. to develop a Master Plan for the Lincoln High School Campus, including Phoenix High and the existing District Office site. The scope of work is detailed in Exhibit A. The cost of the services is proposed to be \$72,000 with roughly \$2,000 additional for reimbursable expenses. Legal counsel has reviewed the contract.

This item was brought back before the board for approval. There was a motion by Mr. Long, seconded by Mrs. Stevenson, and passed by unanimous vote to approve the agreement with LPA, Inc. for Architectural Services.

**7.4 (A) APPROVAL OF TENTATIVE AGREEMENT WITH CSEA #741 – Leaman (07-08 G & O Component IV -V)**

- Tentative agreement has been reached with CSEA #741 as attached.

Scott discussed the tentative agreement between CSEA and WPUSD, and the second report should be coming to the next meeting. Bob Noyes also spoke regarding the three year contract. After some discussion a motion by Mr. McLeod, seconded by Mr. Long, and passed by unanimous vote.

**8. BOARD OF TRUSTEES**

**8.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are

4.1.15

February 19, 2008

Minutes

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changes or new information they will be called up as  
Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy
- Gladding Parkway Carlin C. Coppin

**8.2 BOARD MEMBER REPORTS/COMMENTS**

**Mr. McLeod** had no report.

**Mr. Long** reported he is happy classified has settled.

**Mrs. Stevenson** had no report.

**Mr. Carras** had no report.

**9. ESTABLISHMENT OF NEXT MEETING(S)**

- The President will establish the following meeting(s):
  - March 4, 2008, Lincoln High School

**10. ADJOURNMENT**

There being no further business the meeting was adjourned at 9:40 p.m.

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**Paul Carras, Board President**

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**Ana Stevenson, Clerk**

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**Scott Leaman, Superintendent**

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**Rosemary Knutson, Secretary  
Superintendent**

**Adopted:**

**Ayes:**

**Noes:**

**Absent**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

4.1.16



**Western Placer Unified School District  
Board of Trustees Workshop  
810 J Street, Lincoln, CA 95648  
District Office Conference Room  
February 19, 2008**

**Alternative Facility Funding**

**Minutes**

**Members Present**

Paul Carras, President  
Ana Stevenson, Clerk  
James McLeod, Member  
Paul Long, Member

**Members Absent**

Brian Haley, Vice President

**Others Present**

Scott Leaman, Superintendent  
Mary Boyle, Assistant Superintendent of Educational Services  
Bob Noyes, Assistant Superintendent of Personnel Services  
Terri Ryland, Interim Assistant Superintendent of Business  
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services  
Rosemary Knutson, Secretary to the Superintendent

Mr. Carras reported after a Collaborative Meeting he attended with district staff and city He felt it was important to hold a meeting to discuss hardship.

Cathy Allen presented a power point presentation on Alternative Funding Mechanisms, "Understanding Financial Hardship".

What is Financial Hardship? Assistance is available for those districts that cannot provide all or part of their share of a School Facility Project. A district is also required to have made all reasonable efforts to impose all levels of local debt capacity and development fees prior to requesting financial assistance.

There was discussion concerning the qualifications used for hardship funding.

There was some discussion regarding Joint-Use agreements on shared park facilities adjacent to school sites and the cost incurred by the school district.

4.1.17

Workshop of the Board of Trustees

February 19, 2008

Minutes

Cathy reviewed the Financial Hardship process. The district will need to still follow current code, and the campus could also have portables on campus. Campuses could consist of small group rooms, basic classroom layout, no frills furniture and equipment. Any start-up funds would come from the general fund account, and no curriculum can be purchased out of the financial hardship funds. Any revenue generated during the three years after the last financial hardship apportionment can be deemed available for the next financial hardship school.

Cathy shared pictures she took of a hardship school that was built in Lodi. She reviewed a preliminary project schedule for Lincoln Crossing South. This project could be different than Lincoln Crossing North, possibly a two-story tilt up.

Scott reported he would be meeting with Sierra College to discuss of a shared facility on Sierra College Property.

There being no further business the meeting was adjourned at 6:00 p.m.

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**Paul Carras, Board President**

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**Ana Stevenson, Clerk**

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**Scott Leaman, Superintendent**

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**Rosemary Knutson, Secretary  
Superintendent**

**Adopted:**

**Ayes:**

**Noes:**

**Absent:**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

4.1.18

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Approval of Warrants

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Terri Ryland  
Interim Director Of Business Service

**ENCLOSURES:**

Warrants may be found at  
[www.wpusd.k12.ca.us](http://www.wpusd.k12.ca.us)

**MEETING DATE:**

March 4, 2008

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**BACKGROUND:**

The Board of Trustees will consider approval of warrants paid since the February 5, 2008 board meeting.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the Board of Trustees take action to approve warrants as submitted.

APY220 H.02.03

PLACER COUNTY OFFICE OF EDUCATION  
 WARRANT REGISTER FOR WARRANTS DATED 02/26/2008  
 SCHOOLS COMMERCIAL REVOLVING FUND

02/26/08

PAGE 1

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	ID	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	ID	AMOUNT
80235151	012757	ACSA PLACER COUNTY CHARTER	22	00	400.00	80235152	012544	ANOVA ARCHITECTS INC.	22	00	2,691.76
80235153	011881	EDUCATIONAL RESOURCES	22	00	54.59	80235154	012610	FAR WEST RENTS & READY MI	22	00	53.52
80235155	000391	PEDEX	22	00	20.61	80235156	036880	GES HARDWARE PURCHASING	22	00	398.45
80235157	001689	GOSSETT ALARM INC	22	00	875.00	80235158	016160	HARCOURT INC	22	00	1,617.84
80235159	010344	JOHN'S COPIER SERVICE	22	00	481.55	80235160	012755	LAW OFFICES OF DAVID W. G	22	00	3,141.50
80235161	011928	LINDAMOOD-BELL	22	00	339.00	80235162	002981	MORRISON LANDSCAPE	22	00	5,900.00
80235163	026460	PACIFIC GAS & ELECTRIC CO	22	00	1,041.92	80235164	002891	SIERRA OFFICE SUPPLIES &	22	00	442.47
80235165	011976	SUTTER OCCUPATIONAL HEALT	22	00	105.00	80235166	039440	WESTERN PLACER U.S.D.	22	00	48,000.00
80235167	000564	ZIEGELMANN'S REFRIGERATIO	22	00	1,475.43	80235168	012544	ANOVA ARCHITECTS INC.	22	00	2,798.99
80235169	009440	CDW GOVERNMENT INC	22	00	17,052.59	80235170	001689	GOSSETT ALARM INC	22	00	784.00
80235171	012755	LAW OFFICES OF DAVID W. G	22	00	3,147.75	80235172	005792	NTD/STICHLER	22	00	797.50
80235173	012508	ROBERT HUNTER AARONSON	22	00	2,099.99	80235174	012689	V.T. ENGINEERING	22	00	1,287.00
80235175	003117	AMERICAN GUIDANCE SERVICE	22	00	354.70	80235176	009613	AMERICAN INSTITUTE OF	22	00	45.00
80235177	005142	BANK OF AMERICA	22	00	710.41	80235178	012152	CANYON CREEK SOFTWARE	22	00	383.00
80235179	009440	CDW GOVERNMENT INC	22	00	129.89	80235180	006172	CMEA CONFERENCE	22	00	271.00
80235181	012724	CORWIN PRESS	22	00	148.80	80235182	012450	CTAP REGION 3	22	00	105.00
80235183	007262	DEMCO MEDIA	22	00	115.30	80235184	012735	ELITE UNIFORMS	22	00	105.45
80235185	001146	ETA/CUISENAIRE	22	00	155.42	80235186	013040	FOLLETT LIBRARY RESOURCES	22	00	1,451.71
80235187	012758	WENDI FOOTE	22	00	44.91	80235188	000393	FREY SCIENTIFIC	22	00	78.59
80235189	000841	GOPHER SPORT	22	00	488.40	80235190	011550	HARCOURT ASSESSMENT INC.	22	00	269.15
80235191	010976	J.W. PEPPER & SON INC	22	00	1,168.91	80235192	012744	BRENDA JAMES	22	00	44.91
80235193	010071	KEYBOARD TEACHER	22	00	240.00	80235194	000389	LAKE SHORE LEARNING MATER	22	00	67.90
80235195	002294	NAPA AUTO PARTS	22	00	22.97	80235196	010325	KAREN NEWMAN	22	00	26.63
80235197	011202	NSTA	22	00	74.00	80235198	004683	OFFICE DEPOT	22	00	1,118.98
80235199	012722	PATON GROUP	22	00	4,305.00	80235200	008692	PERIPOLE - BERGERAULT INC	22	00	114.71
80235201	000137	LINDA PEZANOSKI	22	00	9.65	80235202	028020	PLACER COUNTY OFFICE OF E	22	00	654.60
80235203	028610	POSTMASTER	22	00	246.00	80235204	029400	RAINBOW MARKET	22	00	83.06
80235205	005757	REALTY GOOD STUFF	22	00	380.86	80235206	010717	SAFEMAX INC	22	00	42.71
80235207	011096	SCANTIRON	22	00	80.66	80235208	011539	SOPRIS WEST	22	00	207.50
80235209	010775	SUPERIOR REGION CATA	22	00	45.00	80235210	006602	TREND ENTERPRISES	22	00	84.24
80235211	003739	JEANINE TROXEL	22	00	9.97	80235212	001570	CHERYL WALL	22	00	44.91
80235213	004683	OFFICE DEPOT	22	00	30.80						

TOTAL AMOUNT OF ALL WARRANTS \$108,967.16\*\*\*

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PLACER COUNTY OFFICE OF EDUCATION  
WARRANT REGISTER FOR WARRANTS DATED 02/19/2008  
SCHOOLS COMMERCIAL REVOLVING FUND

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WARRANT		VENDOR		PAYEE NAME		DIST		WARRANT		VENDOR		PAYEE NAME		DIST		AMOUNT	
NUMBER	NUMBER					NO	DD	AMOUNT	NUMBER	NUMBER					NO	DD	AMOUNT
80233660	012723	BERGERAULT INC				22	00	1,169.79	80233661	006010	CLASSROOM DIRECT.COM				22	00	25.16
80233662	010944	MEGAN CURRY				22	00	75.00	80233663	009919	DELL				22	00	388.70
80233664	012616	EDUCATIONAL RESOURCE SERV				22	00	597.00	80233665	012745	JENIFER FREYMOND				22	00	60.48
80233666	000841	GOPHER SPORT				22	00	68.94	80233667	008181	HANDWRITING WITHOUT TEARS				22	00	68.03
80233668	003281	HOME DEPOT				22	00	438.60	80233669	012744	BRENDA JAMES				22	00	285.63
80233670	010454	LOWE'S				22	00	60.72	80233671	024240	NASCO MODESTO				22	00	40.89
80233672	004683	OFFICE DEPOT				22	00	2,261.67	80233673	011643	POSITIVE ACTION INC.				22	00	8,818.75
80233674	029400	RAINBOW MARKET				22	00	249.35	80233675	008381	RAY MORGAN COMPANY INC				22	00	215.18
80233676	003287	RIVERSIDE PUBLISHING COMP				22	00	34.52	80233677	010717	SAFEMAY INC				22	00	36.27
80233678	012620	SELWAY MACHINE TOOLS				22	00	23,600.04	80233679	006185	SIERRA HAY & FEED				22	00	55.85
80233680	002891	SIERRA OFFICE SUPPLIES &				22	00	208.47	80233681	000636	STUDENT SUPPLY				22	00	473.51
80233682	007212	STAPLES CREDIT PLAN				22	00	175.87	80233683	006825	NICOLE SWAGERTY				22	00	284.68
80233684	002875	SUMMIT LEARNING				22	00	265.17	80233685	012502	TEACHER DIRECT				22	00	440.36
80233686	000834	TARGET BANK				22	00	83.77									
80233688	010176	PHIL VOLMER				22	00	38.60									

TOTAL AMOUNT OF ALL WARRANTS \$40,558.70\*\*\*

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PLACER COUNTY OFFICE OF EDUCATION  
WARRANT REGISTER FOR WARRANTS DATED 02/21/2008  
SCHOOLS COMMERCIAL REVOLVING FUND

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WARRANT		VENDOR		PAYEE NAME		DIST		WARRANT		VENDOR		PAYEE NAME		DIST	
NUMBER	NUMBER	NUMBER	NUMBER	NUMBER	NUMBER	NO	DD	NUMBER	NUMBER	NUMBER	NUMBER	NUMBER	NUMBER	NO	DD
80234145	005801	APPROVED SAFE & LOCK	22	00	675.67	80234146	026400	AT&T	22	00	16.12				
80234147	002095	BANK OF AMERICA	22	00	1,983.36	80234148	012291	MIKE CARLSON	22	00	106.05				
80234149	009440	CDW GOVERNMENT INC	22	00	188.14	80234150	008524	CIT TECHNOLOGY FIN SERV.	22	00	572.66				
80234151	007720	CITY OF LINCOLN	22	00	12,038.20	80234152	009919	DELL	22	00	851.46				
80234153	011545	DEPT. OF INDUSTRIAL RELAT	22	00	105.00	80234154	003609	DISCOUNT SCHOOL SUPPLY	22	00	230.72				
80234155	012752	EXPLORATOPIDUM.EDU	22	00	168.77	80234156	012610	FAR WEST RENTS & READY MI	22	00	250.25				
80234157	038620	GRAINGER	22	00	968.22	80234158	010102	MIKE HANKINS	22	00	590.00				
80234159	016160	HARCOURT INC	22	00	539.28	80234160	008281	HILLYARD / SACRAMENTO	22	00	377.26				
80234161	000542	HOLT RINEHART & WINSTON	22	00	444.80	80234162	012746	J4 SYSTEMS	22	00	580.00				
80234163	007201	W. LYNN KELSO	22	00	40.78	80234164	012748	M. KATIE GILLILAND MA CCC	22	00	853.00				
80234165	012599	PACIFIC AUTISM LEARNING S	22	00	3,084.04	80234166	010637	PARAGON SCHOOL	22	00	2,983.32				
80234167	007787	PITNEY BOWES CREDIT CORP	22	00	731.00	80234168	028020	PLACER COUNTY OFFICE OF E	22	00	12,850.00				
80234169	009270	PLACER NEVADA SELPA	22	00	1,238.00	80234170	006887	PURCHASE POWER	22	00	2,018.99				
80234171	012577	PYRAMID EDUCATIONAL	22	00	790.00	80234172	006973	ROCKLIN HYDRALICS	22	00	149.32				
80234173	005196	THE SACRAMENTO BEE	22	00	184.60	80234174	002891	SIERRA OFFICE SUPPLIES &	22	00	349.13				
80234175	032621	SIG SCHOOLS INSURANCE GR	22	00	8,080.00	80234176	001151	STATE OF CALIFORNIA	22	00	512.00				
80234177	011624	U.S. BANK BUSINESS EQUIPM	22	00	554.34	80234178	002669	VERIZON WIRELESS	22	00	1,523.77				
80234179	002669	VERIZON WIRELESS	22	00	203.60	80234180	002669	VERIZON WIRELESS	22	00	142.09				
80234181	011183	A & E HOME VIDEO	22	00	34.71	80234182	011972	ALL OCCASION PARTY RENTA	22	00	142.50				
80234183	000185	BARNES & NOBLE BOOKSTORES	22	00	55.77	80234184	012611	CALIFORNIA ASSOCIATION	22	00	2,605.00				
80234185	000972	CALLOWAY HOUSE INC	22	00	217.90	80234186	009440	CDW GOVERNMENT INC	22	00	129.89				
80234187	012747	CLASSIC IMPRESSIONS AWARD	22	00	648.86	80234188	006010	CLASSROOM DIRECT.COM	22	00	39.11				
80234189	005443	COSTCO	22	00	198.71	80234190	005298	GRAND SIERRA RESORT	22	00	1,473.92				
80234191	006476	DAVIS PUBLICATIONS INC	22	00	106.44	80234192	009919	DELL	22	00	332.64				
80234193	007262	DEMCO MEDIA	22	00	64.76	80234194	012322	LOOKOUT BOOKS	22	00	174.33				
80234195	000389	LAKESHORE LEARNING MATERI	22	00	197.91	80234196	010920	NORTH STATE SPRING CONFER	22	00	158.21				
80234197	001762	MCGRAW-HILL	22	00	442.13	80234198	010364	OFFICE DEPOT	22	00	205.00				
80234199	003712	NOVEL UNITS INC	22	00	175.07	80234200	004683	POSTMASTER	22	00	13.98				
80234201	028020	PLACER COUNTY OFFICE OF E	22	00	2,550.00	80234202	012554	SAFEWAY INC	22	00	671.68				
80234203	012751	POSTMASTER	22	00	82.00	80234204	010717	SIERRA OFFICE SUPPLIES &	22	00	384.40				
80234205	000128	SCHOLASTIC INC	22	00	34.90	80234206	002891	THE BILLING CENTER	22	00	110.47				
80234207	012273	SIMPLERGRINNETL	22	00	104.50	80234208	007212	VISIONS TECH. IN EDUCATIO	22	00	4,428.46				
80234209	000834	TARGET BANK	22	00	173.75	80234210	012749	THE DANIELSEN COMPANY	22	00	1,282.51				
80234211	003739	JEANINE TROXEL	22	00	119.97	80234212	009235	NOR-CAL PRODUCE INC	22	00	673.86				
80234213	008137	CAL-NEVA SLUSH COMPANY	22	00	404.00	80234214	001778	SARA LEE	22	00	2,872.44				
80234215	011727	ED JONES FOOD SERVICE	22	00	5,077.96	80234216	009147	STISCO SACRAMENTO	22	00					
80234217	029400	RAINBOW MARKET	22	00	27.36	80234218	012042		22	00					
80234219	012225	SLIC CO-OP LEAD DISTRICT	22	00	50.00	80234220	010084		22	00					
80234221	011033	UNITED PIZZA INC	22	00	1,142.19										

TOTAL AMOUNT OF ALL WARRANTS \$84,849.33\*\*\*

H.2.3

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PLACER COUNTY OFFICE OF EDUCATION  
WARRANT REGISTER FOR WARRANTS DATED 02/14/2008  
SCHOOLS COMMERCIAL REVOLVING FUND

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WARRANT VENDOR		DIST		WARRANT VENDOR		DIST			
NUMBER	NUMBER	PAYEE NAME	NO DD	AMOUNT	NUMBER	NUMBER	PAYEE NAME	NO DD	AMOUNT
80232869	005865	A-Z BUS SALES INC	22 00	878.99	80232870	000059	ADVANCED INTEGRATED PEST	22 00	1,310.00
80232871	004071	AIRGAS	22 00	36.87	80232872	012736	ARTGRAFIX / STOVER GRAPHI	22 00	76.45
80232873	026400	AT&T	22 00	3,836.09	80232874	012644	BABY STEPS	22 00	3,200.00
80232875	012739	CDE - WORKABILITY	22 00	390.00	80232876	009440	CDW GOVERNMENT INC	22 00	130.00
80232877	004817	CITY OF LINCOLN	22 00	271.72	80232878	011881	EDUCATIONAL RESOURCES	22 00	272.95
80232879	008852	ELK GROVE WORKABILITY	22 00	300.00	80232880	012737	EMBASSY SUITES - NAPA	22 00	378.78
80232881	011405	FISHMAN SUPPLY COMPANY	22 00	9,420.67	80232882	036880	VOIDED	22 00	
80232883	036880	G&S HARDWARE PURCHASING	22 00	1,666.81	80232884	038620	GRAINGER	22 00	950.37
80232885	012395	KRISTI GRETLER	22 00	69.69	80232886	012658	GUIDING HANDS SCHOOL INC.	22 00	3,614.70
80232887	011550	HARCOURT ASSESSMENT INC.	22 00	485.25	80232888	012715	HORIZON	22 00	600.60
80232889	012526	INTERNET SOFTWARE SCIENCE	22 00	200.00	80232890	000175	J & J SCREEN & GLASS	22 00	151.66
80232891	012738	J.W. MARROTT - DESERT SP	22 00	698.01	80232892	009007	KIM KELLAR	22 00	150.00
80232893	012330	HEATHER MARCIONE	22 00	150.00	80232894	012128	NORCAL IMAGING SYSTEMS	22 00	1,608.00
80232895	026460	PACIFIC GAS & ELECTRIC CO	22 00	65,778.74	80232896	005441	PALOS SPORTS INC	22 00	386.45
80232897	004100	PU'S MAIL & PARCEL SERVIC	22 00	126.85	80232898	006849	POSITIVE PROMOTIONS	22 00	122.45
80232899	011517	AMY RIGA	22 00	35.13	80232900	012271	YASMIRA RODRIGUEZ	22 00	229.92
80232901	012485	TERESA R. RYLAND C.P.A.	22 00	14,190.00	80232902	011152	SACRAMENTO CO OFFICE OF E	22 00	2,500.00
80232903	010717	SAFEMAY INC	22 00	43.00	80232904	003239	SCANTRON CORPORATION	22 00	37.12
80232905	009777	LORETTA SHEA	22 00	1,190.00	80232906	002891	SIERRA OFFICE SUPPLIES &	22 00	770.70
80232907	032621	SIG SCHOOLS INSURANCE GR	22 00	5,662.00	80232908	010414	SPEECH & LANGUAGE THERAPY	22 00	200.00
80232909	001786	SPUR	22 00	6,615.25	80232910	007212	STAPLES CREDIT PLAN	22 00	544.60
80232911	012555	SHANNON STEEN	22 00	88.38	80232912	002732	PEGGY VAN LEEGEN	22 00	37.14
80232913	007196	WESTERN PLACER WASTE	22 00	7.35	80232914	002373	WILSON WAY TIRE	22 00	1,877.97
80232915	007515	DEBORAH WILSON	22 00	434.00	80232916	012733	GALE ZOLO	22 00	389.57
80232917	026400	AT&T	22 00	30.64	80232918	026400	AT&T	22 00	102.16
80232919	036880	G&S HARDWARE PURCHASING	22 00	33.17	80232920	026400	BANK OF AMERICA	22 00	57.43
80232921	011878	STANLEY TAYLOR	22 00	630.00	80232922	011561	VOIDED	22 00	385.00
80232923	010598	D & P CREAMERY	22 00	14.88	80232924	009360	VOIDED	22 00	
80232925	009360	VOIDED	22 00		80232926	009360	D&P CREAMERY	22 00	13,923.40
80232927	001778	THE DANIELSEN COMPANY	22 00	4,644.98	80232928	011727	ED JONES FOOD SERVICE	22 00	4,928.43
80232929	006580	JERICO INC	22 00	203.83	80232930	012471	JUMBO CHINESE	22 00	2,213.00
80232931	009147	NOR-CAL PRODUCE INC	22 00	475.88	80232932	029400	RAINBOW MARKET	22 00	86.18
80232933	012734	RAS ADVANCED DESIGN INC	22 00	2,341.38	80232934	012042	SARA LEE	22 00	276.61
80232935	011585	STAFFORD MEAT COMPANY	22 00	352.00	80232936	010084	SYSCO SACRAMENTO	22 00	561.36
80232937	011033	UNITED PIZZA INC	22 00	1,352.50	80232938	006226	CEEA CA ELEMENTARY EDUCA	22 00	195.00
80232939	007831	CRYSTAL SPRINGS BOOKS	22 00	111.48	80232940	005298	CYBERGUYS!	22 00	192.87
80232941	009919	DELL	22 00	504.03	80232942	007262	DEMCO MEDIA	22 00	65.30
80232943	012616	EDUCATIONAL RESOURCE SERV	22 00	398.00	80232944	011881	EDUCATIONAL RESOURCES	22 00	82.09
80232945	009598	PARONICS	22 00	38.65	80232946	006906	MARK FREESTONE	22 00	370.28
80232947	003281	HOME DEPOT	22 00	1,080.21	80232948	010467	IN FOCUS	22 00	370.02
80232949	004736	INSECT LORE	22 00	75.30	80232950	002294	NAPA AUTO PARTS	22 00	96.90
80232951	024240	NASCO MODESTO	22 00	120.48	80232952	002428	OFFICE DEPOT	22 00	7.24
80232953	004683	OFFICE DEPOT	22 00	4,270.46	80232954	000068	ORIENTAL TRADING COMPANY	22 00	49.50
80232955	012731	PC MAGAZINE	22 00	14.97	80232956	012730	PC WORLD	22 00	29.97
80232957	008692	PERIPOLE - BERGERAULT INC	22 00	1,746.07	80232958	027360	PERMA-BOUND	22 00	86.74
80232959	006682	PLANK ROAD PUBLISHING INC	22 00	44.40	80232960	005757	REALTY GOOD STUFF	22 00	56.84
80232961	005162	RESOURCES FOR EDUCATORS I	22 00	195.00	80232962	012693	INC. SAVE YOUR INK	22 00	396.49

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PLACER COUNTY OFFICE OF EDUCATION  
WARRANT REGISTER FOR WARRANTS DATED 02/14/2008

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SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT		VENDOR		PAYEE NAME		DIST		WARRANT		VENDOR		PAYEE NAME		DIST		AMOUNT	
NUMBER	NUMBER	NUMBER	NUMBER	NUMBER	NUMBER	NO	DD	NUMBER	NUMBER	NUMBER	NUMBER	NUMBER	NUMBER	NO	DD	AMOUNT	AMOUNT
80232963	011096	SCANTRON		22	00	298.71		80232964	000122	SCHOOL SPECIALTY INC		22	00			738.58	
80232965	002891	SIERRA OFFICE SUPPLIES &		22	00	62.18		80232966	007212	STAPLES CREDIT PLAN		22	00			1,930.38	
80232967	002875	SUMMIT LEARNING		22	00	60.43		80232968	012677	SUMMIT PROFESSIONAL EDUCA		22	00			169.00	
80232969	004028	TIGER DIRECT INC		22	00	183.04		80232970	002399	TROXELL COMMUNICATIONS		22	00			12,537.53	
80232971	003775	USI INC		22	00	201.17		80232972	006482	WARD'S NATURAL SCIENCE		22	00			42.39	
80232973	004683	OFFICE DEPOT		22	00	42.30											

TOTAL AMOUNT OF ALL WARRANTS \$191,284.06\*\*\*

4.2.5



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PLACER COUNTY OFFICE OF EDUCATION  
WARRANT REGISTER FOR WARRANTS DATED 02/12/2008

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SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT VENDOR		DIST		WARRANT VENDOR		DIST	
NUMBER	NUMBER	PAYEE NAME	NO DD	NUMBER	NUMBER	PAYEE NAME	NO DD
80232218	011184	ALMOST PERFECT BOOKSTORE	22 00	80232219	000050	CURRICULUM ASSOCIATES INC	22 00
80232220	009919	DELL	22 00	80232221	011186	ENTERTAINMENT PUBLICATION	22 00
80232222	007968	FORESTRY SUPPLIERS INC	22 00	80232223	010976	J.W. PEPPER & SON INC	22 00
80232224	008989	KELVIN	22 00	80232225	012702	MAKING MATH REAL	22 00
80232226	012663	MATHSLIDESHOW.COM	22 00	80232227	004977	MILAGROS MEDINA	22 00
80232228	002428	OFFICE DEPOT	22 00	80232229	004683	OFFICE DEPOT	22 00
80232230	000068	ORIENTAL TRADING COMPANY	22 00	80232231	008692	PERIPOLE - BERGERAULT INC	22 00
80232232	028100	PLACER COUNTY FARM SUPPLY	22 00	80232233	006899	POSITIVE PROMOTIONS	22 00
80232234	009967	PRESTWICK HOUSE INC	22 00	80232235	029400	RAINFLOW MARKET	22 00
80232236	008381	RAY MORGAN COMPANY INC	22 00	80232237	006029	RENAISSANCE LEARNING INC.	22 00
80232238	002891	SIERRA OFFICE SUPPLIES &	22 00	80232239	010446	WOODWIND & BRASSWIND	22 00

TOTAL AMOUNT OF ALL WARRANTS \$13,764.47\*\*\*

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PLACER COUNTY OFFICE OF EDUCATION  
 WARRANT REGISTER FOR WARRANTS DATED 02/07/2008  
 SCHOOLS COMMERCIAL REVOLVING FUND

02/07/08

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WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
80231216	003569	AMERICAN MESSAGING	22	00	111.56	80231217	006885	AMERICAN VAN EQUIPMENT	22	00	596.53
80231218	026400	ATEt	22	00	160.04	80231219	005845	AUBURN PLACER DISPOSAL SE	22	00	7,515.60
80231220	011763	AUBURN PLACER DISPOSAL SE	22	00	520.00	80231221	012644	BABY STEPS	22	00	14,900.00
80231222	012728	BRIGHT FUTURES LEARNING I	22	00	3,600.00	80231223	000205	BUS WEST - FRESNO	22	00	904.26
80231224	006200	CAPITOL CLUTCH AND BRAKE	22	00	1,345.70	80231225	012200	CARIE CARLSON	22	00	12.00
80231226	012437	CISI	22	00	100.00	80231227	012705	CLEAN SOURCE	22	00	673.61
80231228	006476	DAVIS PUBLICATIONS INC	22	00	120.84	80231229	003609	DISCOUNT SCHOOL SUPPLY	22	00	325.55
80231230	012266	ENCHANTED LEARNING LLC	22	00	20.00	80231231	011465	FILTERFRESH	22	00	184.00
80231232	015040	GOLD RUSH AUTO PARTS	22	00	1,379.37	80231233	001689	GOSSETT ALARM INC	22	00	414.00
80231234	038620	GRAINGER	22	00	1,560.39	80231235	008820	HARCOURT	22	00	325.50
80231236	008381	HILLIARD / SACRAMENTO	22	00	323.31	80231237	012715	HORIZON	22	00	2,472.20
80231238	000396	HOUGHTON MIEFLIN COMPANY	22	00	49.39	80231239	011926	JABBERGYM INC.	22	00	190.00
80231240	013572	MEDICALS OF SACRAMENTO/SIE	22	00	2,907.00	80231241	023380	VOIDED	22	00	
80231242	023380	MISSION UNIFORM SERVICE I	22	00	3,774.69	80231243	020840	MOUNTAIN CLEAR WATER COMP	22	00	169.00
80231244	004683	OFFICE DEPOT	22	00	71.07	80231245	000068	ORIENTAL TRADING COMPANY	22	00	36.70
80231246	026460	PACIFIC GAS & ELECTRIC CO	22	00	822.34	80231247	005441	PALOS SPORTS INC	22	00	279.96
80231248	012411	PEARSON SCOTT FORESMAN	22	00	569.35	80231249	012716	PLACER CO AIR POLLUTION	22	00	219.25
80231250	012717	PLACER CO AIR POLLUTION	22	00	219.25	80231251	029400	RAINBOW MARKET	22	00	81.69
80231252	020880	RIEBES AUTO PARTS	22	00	40.77	80231253	010252	JOE ROSS	22	00	58.01
80231254	010717	SAFEMAY INC	22	00	13.98	80231255	032640	SCHOOL SERVICES OF CA INC	22	00	165.00
80231256	000122	SCHOOL SPECIALTY INC	22	00	15.02	80231257	002891	SIERRA OFFICE SUPPLIES &	22	00	436.98
80231258	010414	SPEECH & LANGUAGE THERAPY	22	00	100.00	80231259	012190	SURVEILLANCE SYSTEM INT	22	00	22,271.67
80231260	010849	THOMSON WEST	22	00	54.70	80231261	011635	TOLEDO P.E. SUPPLY	22	00	40.35
80231262	012171	UHS - KEYSTONE SCHOOLS	22	00	4,390.98	80231263	008657	USA MOBILITY WIRELESS INC	22	00	48.34
80231264	002732	PEGGY VAN LINGEN	22	00	15.15	80231265	012454	WAVE BROADBAND	22	00	55.95
80231266	010816	WAVE DIVISION HOLDINGS	22	00	3,018.00	80231267	012194	WEST TEL SERVICES	22	00	49.50
80231268	040640	ZEP MANUFACTURING COMPANY	22	00	127.10	80231269	007914	BLACKBURN CONSULTING	22	00	476.80
80231270	005298	CYBERGUYS!	22	00	479.18	80231271	012683	EVANS WICKOWSKI & WARD L	22	00	2,942.50
80231272	014448	FEIST EDUCATION CONSULTIN	22	00	1,436.12	80231273	012446	MOBILE STORAGE GROUP INC.	22	00	147.34
80231274	012718	PLACER CO AIR POLLUTION	22	00	219.25	80231275	012719	PLACER CO AIR POLLUTION	22	00	219.25
80231276	012720	PLACER CO AIR POLLUTION	22	00	219.25	80231277	012721	PLACER CO AIR POLLUTION	22	00	219.25
80231278	000339	CASBO	22	00	80.00	80231279	039440	WESTERN PLACER U.S.D.	22	00	713.00
80231280	001778	THE DANIELSEN COMPANY	22	00	6,004.39	80231281	011727	ED JONES FOOD SERVICE	22	00	4,280.95
80231282	023380	MISSION UNIFORM SERVICE I	22	00	527.58	80231283	009147	NOR-CAL PRODUCE INC	22	00	531.95
80231284	023400	RAINBOW MARKET	22	00	6.04	80231285	012042	SABA LEE	22	00	392.99
80231286	010084	SYSCO SACRAMENTO	22	00	1,513.11	80231287	011033	UNITED PIZZA INC	22	00	1,142.50
80231288	039440	WESTERN PLACER U.S.D.	22	00	350.35	80231289	000564	ZIEGELMANN'S REFRIGERATIO	22	00	4,475.11
80231290	003801	APPROVED SAFE & LOCK	22	00	1,835.26	80231291	012707	CANNON COPIERS	22	00	106.47
80231292	003919	DELL	22	00	8,351.41	80231293	007262	DEMCO MEDIA	22	00	79.68
80231294	011881	EDUCATIONAL RESOURCES	22	00	163.74	80231295	011102	FIRST STREET SCHOOL, PTC	22	00	794.00
80231296	004443	FRY'S ELECTRONICS	22	00	510.48	80231297	010986	GATEWAY FUND RAISING SERV	22	00	2,800.00
80231298	005965	GLEN EDWARDS MIDDLE SCHOO	22	00	400.00	80231299	000841	GOPHER SPORT	22	00	251.85
80231300	008181	HANDWRITING WITHOUT TEARS	22	00	153.12	80231301	012612	CAYHY HUTCHINGS	22	00	544.35
80231302	006325	IT'S ELEMENTARY	22	00	467.90	80231303	007814	JOSTENS	22	00	500.00
80231304	000389	LAKESHORE LEARNING MATERI	22	00	124.11	80231305	012725	MODERN PROCESS CO.	22	00	40.50
80231306	010364	NORTH STATE SPRING CONFER	22	00	195.00	80231307	010643	OLD SIERRA HISTORICAL RAN	22	00	560.00
80231308	000068	ORIENTAL TRADING COMPANY	22	00	222.80	80231309	000137	LINDA PEZANSKI	22	00	36.92

4.2.7

APY220 H.02.03

PLACER COUNTY OFFICE OF EDUCATION  
WARRANT REGISTER FOR WARRANTS DATED 02/07/2008  
SCHOOLS COMMERCIAL REVOLVING FUND

02/07/08 PAGE 2

WARRANT		VENDOR		DIST		WARRANT		VENDOR		DIST	
NUMBER	NUMBER	PAYEE NAME	NO	DD	AMOUNT	NUMBER	NUMBER	PAYEE NAME	NO	DD	AMOUNT
80231310	012727	POSTMASTER	22	00	82.00	80231311	029400	RAINBOW MARKET	22	00	414.93
80231312	010717	SAFEMAY INC	22	00	62.97	80231313	000834	TARGET BANK	22	00	205.17
80231314	011886	THINK 4 INK	22	00	91.50	80231315	011532	TKO ELECTRONICS INC.	22	00	697.36
80231316	012682	TLC LESSONS	22	00	151.08	80231317	001061	KAREN WOLD	22	00	158.36
80231318	002891	SIERRA OFFICE SUPPLIES &	22	00	181.69						

TOTAL AMOUNT OF ALL WARRANTS \$124,419.25\*\*\*

8.2.2

APY250 H.02.08

## PLACER COUNTY OFFICE OF EDUCATION

02/05/08 PAGE

1

DISTRICT: 22 WESTERN PLACER UNIFIED DIST

COMMERCIAL WARRANT REGISTER

BATCH: 0099 B-WARRANTS 2/12/08

FOR WARRANTS DATED 02/05/2008

FUND : 01 GENERAL FUND

WARRANT VENDOR/ADDR NAME (REMIT) DEPOSIT TYPE ABA NUM ACCOUNT NUM

REC# REFERENCE IN FD, RESC, Y, OBJT, SO, GOAL, FUNC, SCH, L1, L02, L3 DESCRIPTION AMOUNT

80230597 000530/ ATHLETICS UNLIMITED

PO-081939 1. 01.0000.0.4300.00.1265.1000.301.00.000.00 000459-00

WARRANT TOTAL

337.53  
\$337.53

80230598 011736/ BEVERLY BERKLEY

PV-080953 01.1100.0.4300.00.1135.1000.151.00.000.00 EXPENSE REIMB.

WARRANT TOTAL

35.00  
\$35.00

80230599 009440/ CDM GOVERNMENT INC

PO-081774 1. 01.7398.0.4300.00.1135.1000.111.00.000.00 JCF3066

WARRANT TOTAL

599.45  
\$599.45

80230600 006010/ CLASSROOM DIRECT.COM

PO-081551 1. 01.6761.0.4300.00.1135.1000.121.00.000.00 206700047569

WARRANT TOTAL

26.71  
\$26.71

80230601 005443/ COSTCO

PO-080050 1. 01.0000.0.4300.00.1135.2700.241.00.000.00 0029 09 0167 818

WARRANT TOTAL

41.72  
\$41.72

80230602 012712/ INC. COXLURES

PO-081890 1. 01.6760.0.4300.00.1135.1000.131.00.000.00 00105984

WARRANT TOTAL

111.55  
\$111.55

80230603 011881/ EDUCATIONAL RESOURCES

PO-081685 1. 01.7396.0.4300.00.1138.1000.251.00.000.00 893692

WARRANT TOTAL

545.90  
\$545.90

80230604 006299/ ENCORE MUSIC CENTER

PO-081893 1. 01.6761.0.4300.00.1135.1000.131.00.000.00 FRE PURCHASE/PEAVY MICROPHONE

WARRANT TOTAL

521.04  
\$521.04

80230605 008144/ JENNY FLANAGAN

PV-080954 01.6760.0.4300.00.1135.1000.131.00.000.00 EXPENSE REIMB.

WARRANT TOTAL

113.19  
\$113.19

80230606 013040/ FOLLETT LIBRARY RESOURCES

PO-081317 1. 01.4110.0.4300.00.1135.1000.151.00.000.00 847637

73.18

APY250 H.02.08

## PLACER COUNTY OFFICE OF EDUCATION

## COMMERCIAL WARRANT REGISTER

2

DISTRICT: 22 WESTERN PLACER UNIFIED DIST

FOR WARRANTS DATED 02/05/2008

BATCH: 0099 B-WARRANTS 2/12/08  
FUND : 01 GENERAL FUND

02/05/08 PAGE

WARRANT VENDOR/ADDR NAME (REMIT)

REC#

REFERENCE LN PD, RESC, Y, OBJT, SO, GOAL, FUNC, SCH, L1, L02, L3

ABA NUM ACCOUNT NUM DESCRIPTION

AMOUNT

1. 01.4110.0.4300.00.1135.1000.151.00.000.00

820035

40.97-

1. 01.4110.0.4300.00.1135.1000.151.00.000.00

820035

456.57  
\$488.78

80230607 010976/ J.W. PEPPER &amp; SON INC

PO-080944 1. 01.0000.0.4300.00.1900.4100.251.42.000.00

13221722

10.67

1. 01.0000.0.4300.00.1900.4100.251.42.000.00

13221732

42.90

1. 01.0000.0.4300.00.1900.4100.251.42.000.00

13225987

139.43  
\$193.00

80230608 000389/ LAKESHORE LEARNING MATERIALS

PO-081573 1. 01.0102.0.4300.00.8100.5900.111.00.000.00

495177

147.26  
\$147.26

80230609 024240/ NASCO MODESTO

PO-081866 3. 01.0000.0.4300.00.1224.1000.301.00.000.00

992674

102.31

2. 01.0000.0.4300.00.1436.1000.301.00.000.00

992674

102.31

1. 01.1100.0.4300.00.1140.1000.301.00.000.00

992674

172.77  
\$377.39

80230610 002428/ OFFICE DEPOT

PO-080094 1. 01.0000.0.4300.00.1135.2700.121.00.000.00

416971975-001

70.87  
\$70.87

80230611 004683/ OFFICE DEPOT

PO-080057 1. 01.0000.0.4300.00.1138.1000.271.00.000.00

416094435-001

91.55

1. 01.0000.0.4300.00.1138.1000.271.00.000.00

415873236-001

29.11

1. 01.0000.0.4300.00.1138.1000.271.00.000.00

415872767-001

28.27

PO-080095 1. 01.0000.0.4300.00.1135.1000.121.00.000.00

416580533-001

23.38

PO-080267 2. 01.0000.0.4300.00.1140.1000.301.00.000.00

416290346-001

33.38

PO-080268 2. 01.0000.0.4300.00.1140.2700.301.00.000.00

417144456-001

344.59

0127

APY250 H.02.08

## PLACER COUNTY OFFICE OF EDUCATION

02/05/08 PAGE

3

DISTRICT: 22 WESTERN PLACER UNIFIED DIST

BATCH: 0099 B-WARRANTS 2/12/08

COMMERCIAL WARRANT REGISTER

FOR WARRANTS DATED 02/05/2008

FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
PO-080361	1.	01.0000.0.4300.00.1135.2700.141.73.000.00			399812108-001		616.93-
	1.	01.0000.0.4300.00.1135.2700.141.73.000.00			405792649-001		106.72
	1.	01.0000.0.4300.00.1135.2700.141.73.000.00			399644922-001		30.90
	1.	01.0000.0.4300.00.1135.2700.141.73.000.00			399641307-001		170.85
	1.	01.0000.0.4300.00.1135.2700.141.73.000.00			398900553-001		180.43
PO-081132	1.	01.1100.0.4300.00.1135.1000.141.00.000.00			416382513-001		332.80
PO-081309	1.	01.0000.0.4300.00.1138.1000.271.00.000.00			416261284-001		49.59
PO-081543	1.	01.1100.0.4300.00.1140.1000.301.00.000.00			411661152-001		155.20
PO-081687	1.	01.1100.0.4300.00.1140.1000.301.00.000.00			415887339-001		50.15-
	1.	01.1100.0.4300.00.1140.1000.301.00.000.00			413693091-001		84.34
PO-081741	1.	01.1100.0.4300.00.1135.1000.121.00.000.00			415979819-001		36.69
PO-081745	1.	01.1100.0.4300.00.1140.1000.301.00.000.00			415083105-001		242.82
PO-081775	1.	01.1100.0.4300.00.1140.1000.301.00.000.00			416500609-001		24.54
PO-081776	1.	01.1100.0.4300.00.1140.1000.301.00.000.00			416498729-001		122.08
PO-081779	1.	01.1100.0.4300.00.1140.1000.301.00.000.00			416499526-001		33.87
PO-081798	1.	01.1100.0.4300.00.1135.1000.101.00.000.00			416742682-001		92.99
PO-081831	1.	01.0000.0.4300.00.1135.1000.101.00.000.00			416708005-001		8.50
							\$1,555.52
80230612	012690/	PBS HOME VIDEO					
	PO-081787	1.	01.1100.0.4300.00.1138.1000.271.00.000.00		7130962		429.75
							\$429.75
80230613	028020/	PLACER COUNTY OFFICE OF EDUC					
	PO-081938	1.	01.0000.0.4300.00.1140.2700.301.00.000.00		080706		2,402.00
							\$2,402.00
80230614	005757/	REALLY GOOD STUFF					
	PO-081781	1.	01.1100.0.4300.00.1135.1000.151.00.000.00		2047287		149.48

11215

APY250 H.02.08

## PLACER COUNTY OFFICE OF EDUCATION

02/05/08 PAGE 4

DISTRICT: 22 WESTERN PLACER UNIFIED DIST

COMMERCIAL WARRANT REGISTER

BATCH: 0099 B-WARRANTS 2/12/08

FOR WARRANTS DATED 02/05/2008

FUND : 01 GENERAL FUND

WARRANT VENDOR/ADDR NAME (REMIT)

REQ#

REFERENCE IN PD, RESC, Y, OBJT, SO, GOAL, FUNC, SCH, LI, LO2, L3

ABA NUM ACCOUNT NUM

DESCRIPTION

AMOUNT

WARRANT TOTAL

\$149.48

80230615 005717/ THE REGENTS OF U.C.

PO-081737 1. 01.0000.0.4300.00.1135.1000.151.00.000.00

LH381716

WARRANT TOTAL

\$100.13

80230616 002618/ RISO PRODUCTS OF SAC INC

PO-081848 1. 01.7395.0.4300.00.1135.1000.131.00.000.00

11902

753.38

PO-081872 1. 01.0102.0.4300.00.8100.5900.151.00.000.00

12130

WARRANT TOTAL

\$1,180.65

80230617 010717/ SAFEMAY INC

PO-081789 1. 01.1100.0.4300.00.1138.1000.271.00.000.00

1553054

74.62

PV-080957 01.0000.0.4300.00.1135.2700.111.00.000.00

COPY OF INV./MF08553

WARRANT TOTAL

\$77.62

80230618 000122/ SCHOOL SPECIALTY INC

PV-080958 01.0000.0.4300.00.1135.1000.101.00.000.00

P.O.72197/23771990

WARRANT TOTAL

\$1.07

80230619 012688/ SHERATON GATEWAY HOTEL

PO-081768 2. 01.0102.0.4300.00.8100.5900.351.00.000.00

CONF/WOODWARD HOTEL COSTS

36.52

1. 01.1100.0.4300.00.3200.1000.351.00.000.00

CONF./WOODWARD

WARRANT TOTAL

\$225.00

80230620 011672/ DIANE SMITH

PV-080955 01.0000.0.4300.00.1900.4100.251.28.000.00

EXPENSE RETMB.

WARRANT TOTAL

\$21.22

80230621 011539/ SOPRIS WEST

PO-081784 1. 01.0102.0.4300.00.8100.5900.151.00.000.00

438508 RI

300.00

2. 01.1100.0.4300.00.1135.1000.151.00.000.00

438508 RI

WARRANT TOTAL

\$365.77

80230622 001145/ SPORTIME

PO-081651 1. 01.1100.0.4300.00.1138.1000.271.00.000.00

204900336766

77.06

H.212

APY250 H.02.08

## PLACER COUNTY OFFICE OF EDUCATION

02/05/08 PAGE

5

DISTRICT: 22 WESTERN PLACER UNIFIED DIST

## COMMERCIAL WARRANT REGISTER

BATCH: 0099 B-WARRANTS 2/12/08

FOR WARRANTS DATED 02/05/2008

FUND : 01 GENERAL FUND

WARRANT VENDOR/ADDR NAME (REMIT)

REQ#

REFERENCE LN FD.RESC.Y.OBJT.SO.GOAL.FUNC.SCH.L1.L02.L3

ABA NUM

ACCOUNT NUM

DESCRIPTION

AMOUNT

WARRANT TOTAL

\$77.06

80230623 007212/ STAPLES CREDIT PLAN

CM-080039 01.0000.0.4300.00.1135.2700.111.00.000.00

CREDIT 1000-1300-268

10.66-

PO-081807 1. 01.1100.0.4300.00.1135.1000.111.00.000.00

615504 9 001 65146

393.72

PO-081811 1. 01.1100.0.4300.00.1135.1000.111.00.000.00

WARRANT TOTAL 615504 14 002 25041

56.83  
\$439.89

80230624 002536/ TUFF SHED INC

PO-081924 1. 01.0102.0.4300.00.8100.5900.121.00.000.00

WARRANT TOTAL 345086

112.61  
\$112.61

80230625 011537/ TWELVE BRIDGES ELEM. PTC

PO-081905 1. 01.6760.0.5200.00.1135.1000.151.00.000.00

WARRANT TOTAL 597

215.11  
\$215.11

80230626 001570/ CHERYL WALL

PV-080956 01.0102.0.4300.00.8100.5900.151.00.000.00

WARRANT TOTAL EXPENSE REIMB.

138.19  
\$138.19

80230627 003208/ XEROX CORPORATION

PO-080757 1. 01.0000.0.5600.00.1903.1000.000.00.000.00

030317675

1.07

1. 01.0000.0.5600.00.1903.1000.000.00.000.00

WARRANT TOTAL 030317674

1.07  
\$2.14

\*\*\* FUND TOTALS \*\*\*

TOTAL NUMBER OF WARRANTS: 31

TOTAL AMOUNT OF WARRANTS:

\$11,892.50\*

4.2.13





APY220 H.02.03

 PLACER COUNTY OFFICE OF EDUCATION  
 WARRANT REGISTER FOR WARRANTS DATED 01/31/2008  
 SCHOOLS COMMERCIAL REVOLVING FUND

01/31/08

PAGE 1

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
80229433	004071	AIRGAS	22	00	36.87	80229434	012228	CATHY ALLEN	22	00	111.15
80229435	026400	AIRTEL	22	00	14.74	80229436	012644	BAVY STEPS	22	00	9,300.00
80229437	000185	BARNES & NOBLE BOOKSTORES	22	00	63.54	80229438	008524	CIT TECHNOLOGY FIN SERV.	22	00	713.58
80229439	011003	CITRUS HEIGHTS SAN & MOWE	22	00	3,477.64	80229440	038520	GRANGER	22	00	1,253.56
80229441	012658	GUIDING HANDS SCHOOL INC.	22	00	2,312.29	80229442	001077	DALE HANNUM	22	00	40.70
80229443	011550	HARCOURT ASSESSMENT INC.	22	00	1,115.98	80229444	000175	J & J SCREEN & GLASS	22	00	760.68
80229445	002271	LINGUI SYSTEMS INC	22	00	473.40	80229446	012572	MEDICAB OF SACRAMENTO/SIE	22	00	2,342.40
80229447	011189	COLLEEN MOSS	22	00	267.23	80229448	012679	MYTANA	22	00	730.10
80229449	000131	ROBERT NOYES	22	00	68.21	80229450	012599	PACIFIC AUTISM LEARNING S	22	00	2,005.02
80229451	026460	PACIFIC GAS & ELECTRIC CO	22	00	7,549.38	80229452	010637	PARAGON SCHOOL	22	00	2,670.91
80229453	012411	PEARSON SCOTT FORSEMAN	22	00	9,005.79	80229454	002456	PRO-ED	22	00	507.10
80229455	028840	THE PSYCHOLOGICAL CORP	22	00	448.03	80229456	008069	RAY MORGAN COMPANY INC	22	00	10,701.39
80229457	009649	RENAISSANCE LEARNING INC.	22	00	399.00	80229458	014678	THE RENEGENTS OF THE U.C.	22	00	500.00
80229459	011517	ANY RIGA	22	00	19.62	80229460	003287	RIVERSIDE PUBLISHING COMP	22	00	188.60
80229461	011152	SACRAMENTO CO OFFICE OF E	22	00	1,250.00	80229462	010717	SAFEMAY INC	22	00	39.16
80229463	032640	SCHOOL SERVICES OF CA INC	22	00	69.30	80229464	009777	LORETTA SHERA	22	00	807.50
80229465	002891	SIERRA OFFICE SUPPLIES &	22	00	957.24	80229466	012635	SOUTHPAW ENTERPRISES INC.	22	00	13,173.31
80229467	001904	SUPER DUPER SCHOOL COMPAN	22	00	711.50	80229468	003016	SWRCH/STATE WATER RESOURC	22	00	830.00
80229469	008424	TOTAL EDUCATION SOLUTIONS	22	00	1,979.25	80229470	012171	URS - KEYSTONE SCHOOLS	22	00	4,790.16
80229471	012255	BANC OF AMERICA PUBLIC &	22	00	31,466.68	80229472	011129	BANC OF AMERICA SECURITIE	22	00	18,722.70
80229473	001778	THE DANIELSEN COMPANY	22	00	4,869.68	80229474	011727	ED JONES FOOD SERVICE	22	00	3,462.90
80229475	009147	NOR-CAL PRODUCE INC	22	00	273.58	80229476	029400	RAINBOW MARKET	22	00	7.58
80229477	012042	SARA LEE	22	00	439.63	80229478	002891	SIERRA OFFICE SUPPLIES &	22	00	282.24
80229479	010084	SYSCO SACRAMENTO	22	00	1,950.68	80229480	012132	TEMS STUDENT BODY	22	00	289.47
80229481	011033	UNITED PIZZA INC	22	00	1,338.50	80229482	000936	STACEY BROWN	22	00	514.67
80229483	006860	CADA	22	00	325.00	80229484	012400	COMMON GOAL SYSTEM INC	22	00	349.75
80229485	009998	DANG ELECTRIC	22	00	4,800.00	80229486	007495	DOLPHIN SWIM SCHOOL INC	22	00	1,991.03
80229487	001146	ETA/CUISENAIRE	22	00	129.10	80229488	003281	HOME DEPOT	22	00	82.39
80229489	004534	BILL JUSTICE	22	00	56.86	80229490	012447	KEVIN KURTZ	22	00	33.77
80229491	008156	GREGG LAW	22	00	17.97	80229492	003428	OFFICE DEPOT	22	00	139.22
80229493	004683	OFFICE DEPOT	22	00	2,455.39	80229494	010717	SAFEMAY INC	22	00	83.59
80229495	011096	SCANTRON	22	00	226.31	80229496	000122	SCHOOL SPECIALTY INC	22	00	50.63
80229497	012591	SCIENCE OLYMPIAD	22	00	117.96	80229498	012318	SCREENING FOR MENTAL	22	00	70.00
80229499	007212	STAPLES CREDIT PLAN	22	00	46.33	80229500	010775	SUPERIOR REGION CATA	22	00	308.00
80229501	000834	TARGET BANK	22	00	264.63	80229502	003739	JEANINE TROXEL	22	00	11.44
80229503	004683	OFFICE DEPOT	22	00	46.30						

TOTAL AMOUNT OF ALL WARRANTS \$156,908.31\*\*\*

A.2.15

APY220 H.02.03

PLACER COUNTY OFFICE OF EDUCATION  
 WARRANT REGISTER FOR WARRANTS DATED 01/29/2008  
 SCHOOLS COMMERCIAL REVOLVING FUND

01/29/08

PAGE 1

WARRANT VENDOR		PAYEE NAME		DIST		WARRANT VENDOR		PAYEE NAME		DIST	
NUMBER	NUMBER			NO	DD	NUMBER	NUMBER			NO	DD
80228976	005142	BANK OF AMERICA		22	00	80228977	005256	BEVERLY FABRICS INC		22	00
80228978	012527	BLACK DOG GRAPHICS		22	00	80228979	005291	CALTRONICS BUSINESS SYSTE		22	00
80228980	012704	CAMP CHASE GAZETTE		22	00	80228981	012708	STEPHANIE CASSIDY		22	00
80228982	006226	CERA CA ELEMENTARY EDUCA		22	00	80228983	012212	CIVIL WAR HISTORIAN		22	00
80228984	012450	CTAP REGION 3		22	00	80228985	005298	CYBERGUYS1		22	00
80228986	009598	FARONICS		22	00	80228987	003281	HOME DEPOT		22	00
80228988	005510	TIM KERRIGAN		22	00	80228989	011012	LAKE SHORE LEARNING		22	00
80228990	002558	LINCOLN FLORIST		22	00	80228991	012703	LUANA SIMPSON		22	00
80228992	011792	CHERYL METHENY		22	00	80228993	012647	MITINET		22	00
80228994	006181	PATHWAYS PUBLISHING		22	00	80228995	028020	PLACER COUNTY OFFICE OF E		22	00
80228996	010375	PLATO INC.		22	00	80228997	008381	RAY MORGAN COMPANY INC		22	00
80228998	005757	REALTY GOOD STUFF		22	00	80228999	000122	SCHOOL SPECIALTY INC		22	00
80229000	002891	SIERRA OFFICE SUPPLIES &		22	00	80229001	007212	STAPLES CREDIT PLAN		22	00
80229002	000834	TARGET BANK		22	00	80229003	002399	TROXELL COMMUNICATIONS		22	00
80229004	005142	BANK OF AMERICA		22	00						

TOTAL AMOUNT OF ALL WARRANTS \$10,500.46\*\*\*

4.2.16

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT AREA:**

Classified Personnel Report

**AGENDA ITEM:**

Consent Agenda

**REQUESTED BY:**

Bob Noyes   
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**MEETING DATE:**

March 4, 2008

---

**BACKGROUND:**

The Board of Trustees will take action to approve the classified personnel report.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends ratification of the classified personnel report.

4.3

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**

**PERSONNEL REPORT**

**March 4, 2008**

**CLASSIFIED**

**NEW HIRES**

**RESIGNATIONS**

1. Name: Bridget Palato  
Position: Campus/Café Supervisor  
Site: Creekside Oaks Elementary  
Hours: 2 Hours/Day  
Effective: 2/12/08
2. Name: Noreen Skillman  
Position: Campus/Café Supervisor  
Site: Lincoln Crossing Elementary  
Hours: 1.5 Hours/Day  
Effective: 2/15/08

**ADDITIONAL POSITION**

3. Name: Rafaela Balderas  
Position: Campus/Café Supervisor  
Site: First Street Elementary  
Hours: 2 Hours/Day  
Effective: 2/20/08

**RETIREMENT**

4. Name: Cheryl McCartney  
Position: Bus Driver  
Site: Transportation Dept.  
Hours: 7.25 Hours/Day  
Effective: 8/16/08

4.3.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT AREA:**

Certificated Personnel Report

**AGENDA ITEM:**

Consent Agenda

**REQUESTED BY:**

Bob Noyes   
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**MEETING DATE:**

March 4, 2008

---

**BACKGROUND:**

The Board of Trustees will take action to approve the certificated personnel report.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends ratification of the certificated personnel report.

4.4

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**

**PERSONNEL REPORT**

**March 4, 2008**

**CERTIFICATED**

**RESIGNATIONS**

1. M. Kristine Sullivan, Kindergarten Teacher, Creekside Oaks Elementary, Letter is attached.

**REQUEST FOR MATERNITY/CHILD REARING LEAVE**

2. Noemi Vargas, Kindergarten Teacher, First Street Elementary. Letter is attached.

4.4.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**AGENDA ITEM:**

Sunshine of Class Size Article

**SUBJECT AREA:**

Consent

**REQUESTED BY:**

Scott Leaman, District Superintendent

**ENCLOSURES:**

No

**MEETING DATE:**

March 4, 2008

---

**BACKGROUND:**

Based on Article 1 of the agreement between Western Placer Unified School District and the Western Placer Teachers Association, the district would like to open Article IX, Class Size.

**ADMINISTRATION RECOMMENDATION:**

Approve the opening of the article.

4.5



**REPORTS**

**AND**

**COMMUNICATION**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Compassionate Friends Recognition

**AGENDA ITEM AREA:**

Report

**REQUESTED BY:**

Mary Boyle

**ENCLOSURES:**

Letter

**MEETING DATE:**

March 4, 2008

---

**BACKGROUND:**

Western Placer Unified School District is being recognized by The Compassionate Friends as a Compassionate Employer, one of 96 employers being so recognized in 2008 nationwide. We are honored and humbled as the nomination came from Linda Menge, Language Arts Teacher at Glen Edwards Middle School, as a result of the staff, faculty and administration of Western Placer Unified School District's response to her needs during the illness and loss of her daughter, Eva. The Compassionate Friends recognizes organizations that "go above and beyond customary workplace policies and practices in meeting the needs of grieving employees". The Compassionate Friends will be awarding a plaque to the district that accompanies this honor. Our thanks to Linda for the nomination and for this high honor; our recognition of all of the employees and employee groups that reached out to support a member of the WPUSD community that resulted in this recognition.

**ADMINISTRATION RECOMMENDATION:**

Information only.

6.5.1.1



# THE COMPASSIONATE FRIENDS

National Office • PO Box 3696 • Oak Brook, Illinois 60522-3696 • (630) 990-0010 • Fax (630) 990-0246  
Toll Free: (877) 969-0010 • [www.compassionatefriends.org](http://www.compassionatefriends.org)

February 15, 2008

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Birmingham, AL

Mrs. Mary Boyle, Assistant Superintendent  
Western Placer Unified School District  
204 L Street  
Lincoln CA 95648

Dear Mrs. Boyle,

It is my privilege to congratulate you on the selection of Western Placer Unified School District for recognition as a Compassionate Employer, one of 96 employers being so recognized in 2008 nationwide.

The Compassionate Friends (TCF) is a national nonprofit self-help support organization with over 600 local chapters, providing friendship, understanding, and hope to families following the death of a child of any age, from any cause. Each year, through our Compassionate Employer Recognition Program, TCF honors employers that have shown exceptional caring and compassion when an employee has experienced the death of a child, sibling, or grandchild.

Following such a tragic loss, an employee's return to work is often filled with frustration as the bereaved employee faces rigid management policies or supervisors and coworkers who have no idea how to interact with an employee who is grieving. In contrast, your organization is being recognized for going above and beyond customary workplace policies and practices in meeting the needs of grieving employees. This recognition is well deserved, according to Linda Menge, who submitted the nomination.

On March 3, 2008, TCF will distribute a national news release announcing the 2008 Compassionate Employer Recognition recipients. Please feel free to contact me directly if you have any questions that need addressing before then. A team member will call you in early March to arrange for you to receive the plaque that accompanies this honor.

The Compassionate Friends is proud to welcome you as a partner in providing support, understanding, and hope to families that have experienced the death of a child.

With warmest regards,

Karl Snepp, Leader

Compassionate Employer Recognition Team

Email: [CER@compassionatefriends.org](mailto:CER@compassionatefriends.org)  
Res. Phone: (425) 898-7252

6.5.1.1.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Title III Accountability Report Update

**AGENDA ITEM AREA:**

Report

**REQUESTED BY:**

Mary Boyle

**ENCLOSURES:**

WPUSD AYP Report/Chart  
LEA's Not Meeting AMAO's

**MEETING DATE:**

March 4, 2008

---

**BACKGROUND:**

Last fall, WPUSD was initially notified by the California Department of Education that we had met our Annual Measurable Achievement Outcomes (AMAO's) for the first time in four years for our English Learner subgroup. In November, the scores of one WPUSD student in a county program were added to the district scores, resulting in our missing the required percentage of English Learners scoring Proficient or Advanced in California Standards Tests for English/Language Arts by 1/10<sup>th</sup> of one percentage point (1/1000 point). With the submission of data corrections, we have now been notified that WPUSD has INDEED met our AMAO's – well done WPUSD!

**ADMINISTRATION RECOMMENDATION:**

Information only.

6.5.1.2

[DataQuest home](#) > [AYP home](#) > [Reports](#) > [Select District](#) > [District Reports](#) > Current Page

## 2006-07 Accountability Progress Reporting (APR)



## Local Educational Agency (LEA) Overview

### 2007 Adequate Yearly Progress (AYP) Report

California Department of Education  
Policy and Evaluation Division  
2/14/2008

LEA: Western Placer Unified

LEA Type: Unified

County: Placer

CD Code: 31-66951

## 2007 AYP and PI Links:

LEA Chart

LEA Report

LEA PI Status and Grade Spans

LEA List of Schools

County List of Schools

(An LEA is a school district or county office of education.)

2006-07 APR		2006-07 State API				2007 Federal AYP and PI		
Summary	Glossary	2006 Base	Guide	2007 Growth	Guide	AYP	PI	Guide
Federal Accountability: Adequate Yearly Progress (AYP)								

Met AYP: No

Met 29 of 30 AYP Criteria

## Met AYP Criteria:

Participation Rate

Percent Proficient

Academic Performance Index (API)

- Additional Indicator for AYP

Graduation Rate

## English-Language Arts

## Mathematics

Yes

Yes

No

Yes

Yes

Yes

## Met 2007 AYP Criteria

## GROUPS

## LEA-wide

African American or Black (not of Hispanic origin)

American Indian or Alaska Native

Asian

Filipino

Hispanic or Latino

Pacific Islander

White (not of Hispanic origin)

Socioeconomically Disadvantaged

English Learners

Students with Disabilities

## Participation Rate

## English-Language Arts

## Mathematics

## Percent Proficient

## English-Language Arts

## Mathematics

Yes

Yes

Yes

Yes

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Yes

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Yes

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Yes

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Yes

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Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

No

Yes

6.5.1.2.1

2006-07 Accountability Progress Reporting (APR)



Local Educational Agency (LEA) Chart  
2007 Adequate Yearly Progress (AYP) Report

California Department of Education  
Policy and Evaluation Division  
2/14/2008

LEA: Western Placer Unified  
LEA Type: Unified  
County: Placer  
CD Code: 31-66951

2007 AYP and PI Links:
LEA Overview
LEA Report
LEA PI Status and Grade Spans
LEA List of Schools
County List of Schools

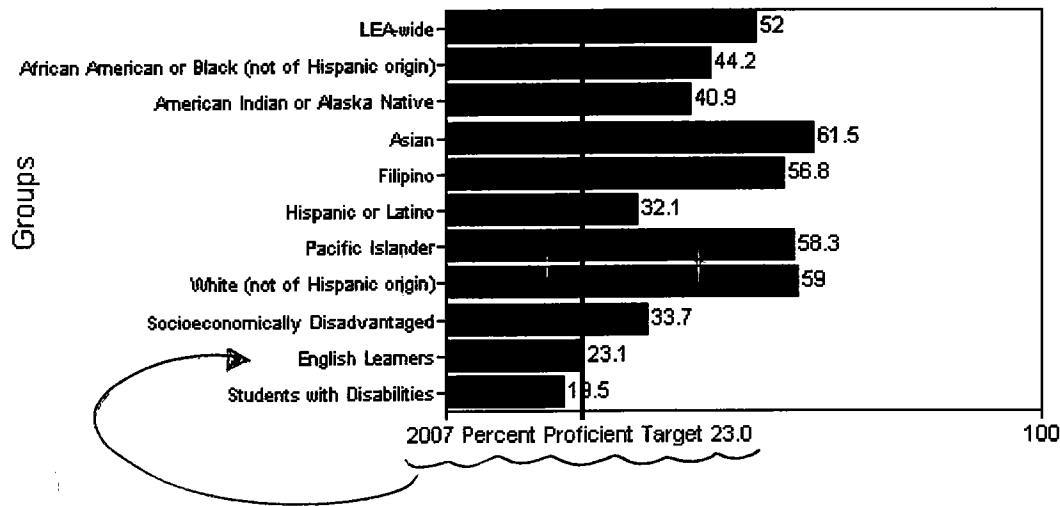
(An LEA is a school district or county office of education.)

2006-07 APR		2006-07 State API				2007 Federal AYP and PI		
Summary	Glossary	2006 Base	Guide	2007 Growth	Guide	AYP	PI	Guide

Federal Accountability: Adequate Yearly Progress (AYP)

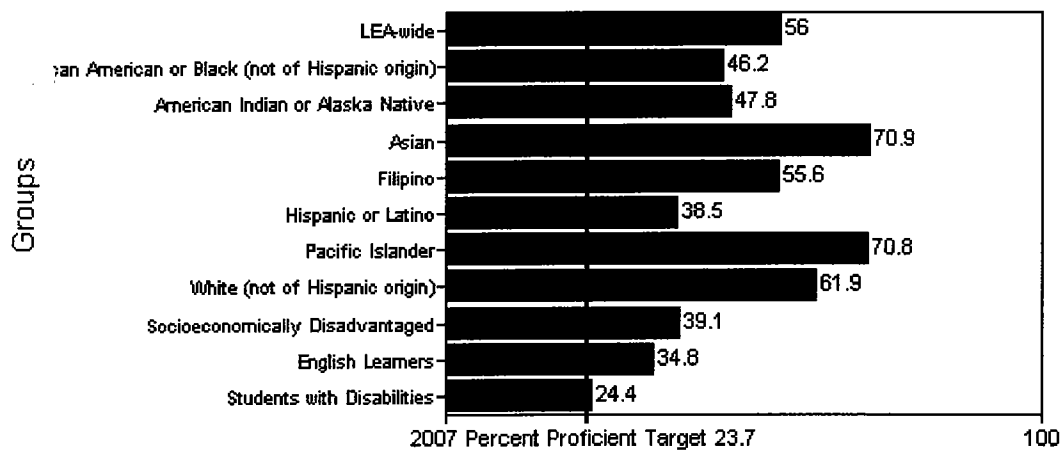
<b>Met AYP:</b>	No	
<b>Met AYP Criteria:</b>	<b>English-Language Arts</b>	<b>Mathematics</b>
Participation Rate	Yes	Yes
Percent Proficient	No	Yes
Academic Performance Index (API)		Yes
- Additional Indicator for AYP		
Graduation Rate		Yes

English-Language Arts - Percent At or Above Proficient



6.5.1.2.2

Mathematics - Percent At or Above Proficient



6.5.1.2.3

## LEAs Not Meeting AMAOs For Four Consecutive Years

California Department of Education, February 2008	
LEAs Not Meeting AMAOs for Four Consecutive Years	
CDS	LEAs
04615070000000	Oroville City Elementary
10621250000000	Coalinga-Huron Joint Unified
10621660000000	Fresno Unified
10621740000000	West Fresno Elementary
10623640000000	Parlier Unified
10751270000000	Mendota Unified
10752340000000	Golden Plains Unified
11754810000000	Orland Joint Unified
12755150000000	Eureka City Unified
13101320000000	Imperial County Office of Education
13630730000000	Brawley Elementary
13632140000000	San Pasqual Valley Unified
15633130000000	Arvin Union Elementary
15633210000000	Bakersfield City
15634610000000	Fairfax Elementary
15635290000000	Kern Union High
15635600000000	Lamont Elementary
15635780000000	Richland Union Elementary
15636770000000	Mojave Unified
15637760000000	Southern Kern Unified
15638420000000	Wasco Union Elementary
15739080000000	McFarland Unified
16639170000000	Hanford Elementary
16639660000000	Lakeside Union Elementary
16639740000000	Lemoore Union Elementary
16739320000000	Reef-Sunset Unified
19101990000000	Los Angeles County Office of Education
19642790000000	Azusa Unified
19643450000000	Castaic Union Elementary
19646420000000	Keppel Union Elementary
19646670000000	Lancaster Elementary
19647090000000	Lennox Elementary
19648570000000	Palmdale Elementary
19649070000000	Pomona Unified
23655400000000	Anderson Valley Unified
23656150000000	Ukiah Unified
24656980000000	Hilmar Unified
24657710000000	Merced City Elementary
24658210000000	Planada Elementary
24658700000000	Winton Elementary
27659610000000	Alisal Union Elementary
27660350000000	Greenfield Union Elementary
27660500000000	King City Union Elementary
27660680000000	King City Joint Union High
27660920000000	Monterey Peninsula Unified
27661420000000	Salinas City Elementary
27754400000000	Soledad Unified

6.5.1.2.4



## LEAs Not Meeting AMAOs For Four Consecutive Years

30103060000000	Orange County Department of Education
31669440000000	Tahoe-Truckee Joint Unified
33669850000000	Banning Unified
33671810000000	Palo Verde Unified
33671990000000	Perris Elementary
33672070000000	Perris Union High
33736760000000	Coachella Valley Unified
34673060000000	Del Paso Heights Elementary
35674700000000	Hollister
35752590000000	Aromas/San Juan Unified
36676860000000	Colton Joint Unified
36678190000000	Ontario-Montclair Elementary
37680980000000	Escondido Union Elementary
37681220000000	Fallbrook Union High
37681550000000	Jamul-Dulzura Union Elementary
37683950000000	South Bay Union Elementary
39685020000000	Escalon Unified
39686760000000	Stockton Unified
40754570000000	Paso Robles Joint Unified
41104130000000	San Mateo County Office of Education
41688900000000	Cabrillo Unified
41689400000000	La Honda-Pescadero Unified
41689990000000	Ravenswood City Elementary
42691200000000	Santa Maria-Bonita Elementary
42692030000000	Guadalupe Union Elementary
44697990000000	Pajaro Valley Unified
44698150000000	Santa Cruz City Elementary
49753900000000	Healdsburg Unified
50711670000000	Modesto City Elementary
52716210000000	Red Bluff Union Elementary
54718110000000	Alta Vista Elementary
54718370000000	Burton Elementary
54718600000000	Cutler-Orosi Joint Unified
54719020000000	Earlimart Elementary
54719690000000	Kings River Union Elementary
54720820000000	Richgrove Elementary
54721810000000	Sunnyside Union Elementary
54722150000000	Tipton Elementary
54722310000000	Tulare City Elementary
54722560000000	Visalia Unified
54722720000000	Woodlake Union Elementary
54755310000000	Dinuba Unified
56724620000000	Hueneme Elementary
56725380000000	Oxnard Elementary
57727020000000	Winters Joint Unified
58727360000000	Marysville Joint Unified
41690056044473	Garfield Elementary Charter
19647336119044	Multicultural Learning Center

6.5.1.2.5

## LEAs Not Meeting AMAOs For Three Consecutive Years

California Department of Education, February 2008	
AMAOs Not Meeting AMAOs for Three Consecutive Years	
CDE	LEAs
01611920000000	Hayward Unified
01612590000000	Oakland Unified
04614240000000	Chico Unified
06616140000000	Pierce Joint Unified
09619030000000	Lake Tahoe Unified
10622400000000	Kingsburg Elementary Charter
13630990000000	Calexico Unified
15634040000000	Delano Union Elementary
15634380000000	Edison Elementary
15638590000000	Wasco Union High
16638750000000	Armona Union Elementary
17640140000000	Kelseyville Unified
19647330000000	Los Angeles Unified
19647580000000	Los Nietos
19647740000000	Lynwood Unified
19648080000000	Montebello Unified
19650370000000	South Whittier Elementary
19651510000000	Wilsona Elementary
19734370000000	Compton Unified
24656310000000	Atwater Elementary
24657300000000	Le Grand Union High
27659950000000	Chualar Union Elementary
27661590000000	Salinas Union High
27661910000000	Santa Rita Union Elementary
27738250000000	North Monterey County Unified
28662660000000	Napa Valley Unified
33671570000000	Nuview Union Elementary
33671730000000	Palm Springs Unified
33672150000000	Riverside Unified
36676110000000	Barstow Unified
36678500000000	Rialto Unified
36678760000000	San Bernardino City Unified
37683790000000	San Ysidro Elementary
40688090000000	San Luis Coastal Unified
42692290000000	Lompoc Unified
42692780000000	Santa Barbara Elementary
42750100000000	Cuyama Joint Unified
48705400000000	Fairfield-Suisun Unified
48705730000000	Vacaville Unified
49706150000000	Bellevue Union Elementary
49706560000000	Cloverdale Unified
49708050000000	Mark West Union Elementary
49709530000000	Sonoma Valley Unified
50711750000000	Modesto City High
50712170000000	Patterson Joint Unified
50736010000000	Newman-Crows Landing Unified
50755560000000	Riverbank Unified

6.S.1.2.6

## LEAs Not Meeting AMAOs For Three Consecutive Years

50757390000000	Turlock Unified
51713990000000	Live Oak Unified
54719930000000	Lindsay Unified
54720090000000	Monson-Sultana Joint Union Elementa
54720410000000	Pixley Union Elementary
54721570000000	Strathmore Union Elementary
54722800000000	Woodlake Union High
54753250000000	Farmersville Unified
54755230000000	Porterville Unified
56725120000000	Ocean View Elementary
56725610000000	Rio Elementary
56725950000000	Santa Paula Union High
19647336018642	Pacoima Charter Elementary
19647336019715	Vaughn Next Century Learning Center
37681713731254	Eagles Peak Charter
01612596117568	Monarch Academy
19647336117667	Camino Nuevo Charter Academy

6.S.1.2.7

## LEAs Not Meeting AMAOs For Two Consecutive Years

California Department of Education November 2007	
LEAs Not Meeting AMAOs for Two Consecutive Years	
CDS	LEAs
04615230000000	Palermo Union Elementary
04615490000000	Thermalito Union Elementary
10622810000000	Laton Joint Unified
17640300000000	Lakeport Unified
19642950000000	Bassett Unified
36678680000000	Rim of the World Unified
42693100000000	Santa Maria Joint Union High
01612590130633	Lighthouse Community Charter
43694274330726	Escuela Popular Accelerated Family
01612596001788	Education for Change at Cox Element
37683386061964	O'Farrell Community Center for Adva
10101086085112	Edison-Bethune Charter Academy

6.5.1.2.8

## LEAs Not Meeting AMAOs For One Year

California Department of Education		January 2008
LEAs Not Meeting AMAOs for One Year		
CDS	LEAs	
19642460000000	Antelope Valley Union High	
19642870000000	Baldwin Park Unified	
36676370000000	Bear Valley Unified	
04614080000000	Biggs Unified	
13630810000000	Brawley Union High	
15633700000000	Buttonwillow Union Elementary	
43694010000000	Campbell Union High	
19643520000000	Centinela Valley Union High	
50710430000000	Ceres Unified	
36676520000000	Chaffey Joint Union High	
20651930000000	Chowchilla Elementary	
36676940000000	Cucamonga Elementary	
15634120000000	Delano Joint Union High	
24753660000000	Delhi Unified	
24753170000000	Dos Palos Oro Loma Joint Unified	
19644510000000	Downey Unified	
43694270000000	East Side Union High	
13631230000000	El Centro Elementary	
19645010000000	El Monte City Elementary	
19645190000000	El Monte Union High	
45699710000000	Enterprise Elementary	
37681060000000	Escondido Union High	
57726860000000	Esparto Unified	
10738090000000	Firebaugh-Las Deltas Joint Unified	
34673300000000	Folsom-Cordova Unified	
10101080000000	Fresno County Office of Education	
52715480000000	Gerber Union Elementary	
43694840000000	Gilroy Unified	
27754730000000	Gonzales Unified	
24736190000000	Gustine Unified	
16639250000000	Hanford Joint Union High	
42692110000000	Hope Elementary	
30665480000000	Huntington Beach Union High	
07616970000000	John Swett Unified	
10739990000000	Kerman Unified	
50711340000000	Keyes Union	
44697650000000	Live Oak Elementary	
19647250000000	Long Beach Unified	
15635940000000	Lost Hills Union Elementary	
24657890000000	Merced Union High	
37682130000000	Mountain Empire Unified	
07617540000000	Mt. Diablo Unified	
34752830000000	Natomas Unified	
54720170000000	Oak Valley Union Elementary	
07617620000000	Oakley Union Elementary	
10623310000000	Orange Center	
04615150000000	Oroville Union High	

6.5.1.2.9

## LEAs Not Meeting AMAOs For One Year

56725460000000	Oxnard Union High
07617880000000	Pittsburg Unified
37683040000000	Ramona City Unified
34674050000000	Rio Linda Union Elementary
33103300000000	Riverside County Office of Education
35675380000000	San Benito High
37103710000000	San Diego County Office of Education
37683380000000	San Diego Unified
34674470000000	San Juan Unified
21654660000000	San Rafael City High
42104210000000	Santa Barbara County Office of Education
44698490000000	Soquel Union Elementary
54721730000000	Sundale Union Elementary
54721990000000	Terra Bella Union Elementary
54722490000000	Tulare Joint Union High
19650780000000	Valle Lindo Elementary
15638340000000	Vineland Elementary
07617960000000	West Contra Costa Unified
19651100000000	Whittier City Elementary
23656230000000	Willits Unified
49753580000000	Windsor Unified
36679590000000	Yucaipa-Calimesa Joint Unified
19647330100800	Central City Value
19647330101675	Oscar De La Hoya Animo Charter High
43694270107151	Escuela Popular/Center for Training and Careers, Family Learning
19647091996313	Animo Leadership High
43694274330601	MACSA Academia Calmecac
37680236037956	Feaster-Edison Charter
37683386040190	King/Chavez Primary Academy
37683386061956	Memorial Academy of Learning & Tech Center
30666216085328	Santiago Middle
19647336112536	Accelerated
19647336119903	Downtown Value
19647336120489	Para Los Ninos Charter
<b>CDS</b>	<b>Consortium Lead</b>
07617960101477	Leadership Public Schools: Richmond
04100410000000	Butte County Office Of Education
08618200000000	Del Norte County Unified School Distri
10625130000000	Washington Colony Elementary
10625390000000	West Park Elementary
12629270000000	Loleta Union Elementary
13632220000000	Seeley Union School District
14632890000000	Lone Pine Unified School District
15638000000000	Taft City Elementary School District
16101650000000	Kings County Office Of Education
20102070000000	Madera County Office of Education
23655990000000	Point Arena Joint Union High
28662410000000	Calistoga Joint Unified School Distric
30666700000000	Santa Ana Unified School District
35103550000000	San Benito County Office Of Education
36103630000000	San Bernardino County Office of Educat
37679830000000	Borrego Springs Unified School Distric

### LEAs Not Meeting AMAOs For One Year

37681300000000	Grossmont Union High School District
37684520000000	Vista Unified School District
40104050000000	San Luis Obispo County Office Of Educa
45701100000000	Redding School District
47104700000000	Siskiyou County Office Of Education
54105460000000	Tulare County Office Of Education
54719100000000	Exeter Union Elementary School Distric
58105870000000	Yuba County Office Of Education

6.5.1.2.11

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Categorical Program Monitoring Findings

**AGENDA ITEM AREA:**

Report

**REQUESTED BY:**

Mary Boyle

**ENCLOSURES:**

CPM Notification of Findings

**MEETING DATE:**

March 4, 2008

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**BACKGROUND:**

WPUSD participated in a Categorical Program Monitoring (CPM) audit February 19 – 22, 2008. Members of California Department of Education's Divisions of English Learners, Educational Equity, Title I, Program Improvement, Child Development, Adult Education, Universal Complaint Procedures, Before/After School Programs, and Safety, Drug, Alcohol and Tobacco Education units reviewed our district programs at a district level, and specifically at First Street School, Phoenix High School, and at WPUSD Adult Education. In most areas we were found to be compliant, particularly with regard to the areas of fiscal responsibility and program implementation. Most findings were in the area of program implementation compliance for English Learners and Safe/Drug Free curriculum.

**ADMINISTRATION RECOMMENDATION:**

Information only.

6.5.1.3



### Categorical Program Monitoring Notification of Findings

County/District Code: <b>3166951</b>		LEA Name: <b>WESTERN PLACER UNIFIED</b>	
County: <b>Placer</b>		Review Dates: <b>02/19/2008 to 02/22/2008</b>	
Migrant Education Region:		Cooperative:	
CPM Coordinator: <b>Mary Boyle</b>		Telephone:	E-mail: <b>boylemar@wpusd.k12.ca.us</b>

**Assurance:** I certify that a complete Categorical Program Monitoring (CPM) has been conducted, and that this report identifies all items found to not meet legal requirements by the CDE monitoring team using the official categorical program monitoring instruments. Because the methodology of the CPM involves sampling, it is not an assessment of all legal requirements. Nevertheless, the LEA is responsible for operating its categorical programs to meet with all applicable laws and regulations.

Program Instruments	Name	Signature	Date Signed	Date Instrument Submitted to CPM Unit
CP-UCP	Geeta Rezvani	<i>Geeta Rezvani</i>	2/22/08	
CD	Alice Trathen	<i>Alice Trathen</i>	2/22/08	
BASP	Corlene Goi	<i>Corlene Goi</i>	2/23/08	
BASP (shadow)	Barbara Metzok	<i>Rezvani for Metzok</i>	2/20/08	
SDATE	Greg Wolfe	<i>Greg Wolfe</i>	2-22-08	
SDATE (shadow)	Heidi Brahms	<i>Heidi Brahms</i>	2.22.08	
SDATE (shadow)	Hilva Chan	<i>Hilva Chan</i>	2/22/08	
CE-PI	Jerry Cummings	<i>Jerry Cummings</i>	2/22/08	
EE	Lin Van	<i>Lin Van</i>	2/22/08	
EL	Lorena Carrillo	<i>Lorena Carrillo</i>	2/22/08	
EL	Mark Klinesteker	<i>Rezvani for Klinesteker</i>	2/20/08	
AE	Mary Lindgren	<i>Mary Lindgren</i>	2/22/08	

Signature of LEA Coordinator/Agency Administrator

Mary Boyle

Typed Name

2/22/08

Date

Signature of CDE Team Leader

Geeta Rezvani

Typed Name

Phone: (916)319-0957 email: grezvani@cde.ca.gov Date

This is the official report of findings of the monitoring visit conducted by the California Department of Education (CDE). The LEA is required to resolve each finding within 45 calendar days from the date when the CDE Team Leader signed this document. When issues cannot be resolved within the 45-day period, the LEA must submit a proposed agreement using the "Proposed Resolution of Findings" (<http://www.cde.ca.gov/ta/cr/cc/documents/resolutionofnon.doc>).

The "Proposed Resolution of Findings" is due by: **April 7, 2008**

**NOTE:** Copies of this report were distributed to the Local Educational Agency. This is a public report and must be made available upon request. (California Public Records Act, Government Code section 6250)

FOR OFFICIAL CDE USE ONLY:

6-5-1-3.1

**Categorical Program Monitoring  
Notification of Findings**County/District Code: **3166951**LEA Name: **WESTERN PLACER UNIFIED****Sites and Programs Monitored**

The sites listed below were monitored for the program(s) indicated	Cross-Program	Before and After School Prog	Adult Education	Cal-SAFE	Cal-Serve	Career Technical Ed	Child Development	Educational Equity	English Learners	GATE	HIV/AIDS	Homeless Ed	Improve Teacher Quality	Migrant Ed	Physical Education	S&DATE	Title I, Part A and SCE	Title I, Part A: Prog Imp	Title I, Part D: N or D	UCP
District Office	X	X	X				X	X	X							X	X	X		X
First Street	X	X						X	X							X	X	X		X
Phoenix High (Continuation)	X							X									X			X
Lincoln Adult	X		X																	X
CD SteA Carlin C. Coppin School	X																			X
CD SteB Old Lincoln School House	X						X													X
CD SteC Sheridan State Preschool	X						X													X

6.5.1.3.2

Categorical Program Monitoring  
Notification of FindingsCounty/District Code: **3166951**LEA Name: **WESTERN PLACER UNIFIED**

## Findings by Instrument

Instrument: **Cross-Program**☐ No Findings Identified*Specify the item(s) and findings including the source and location of evidence.*

**II-CP 5. For all programs funded through the Consolidated Application and operated at the school, the school site council (SSC) annually develops, reviews, and updates the Single Plan for Student Achievement (SPSA), including proposed expenditures.**

A review of the SPSA at both First Street School and Phoenix High indicated an allocation of Title I, Part A and Economic Impact Aid funds via the Consolidated Application, but the SPSA did not include a list of proposed expenditures.

To resolve this issue both First Street School and Phoenix High are required to submit documentation that shows the 2008-09 SPSA includes a list of proposed expenditures for each program funded through the Consolidated Application. **(Applies to CE, EL)**

**II CP 6. The school site council (SSC) is composed of the following members selected by peers. In elementary schools, half the members are the principal, classroom teachers, and other school personnel. Classroom teachers make up a majority of this group. Half the members are parents or other community members. In secondary schools, half the members are the principal, classroom teachers, and other school personnel. Classroom teachers make up a majority of this group. Half the members are equal numbers of students and parents.**

A review of the 2007-08 SPSA at Phoenix High School did not show the required membership composition for a secondary school. The SPSA identified eleven members of one half (teachers, principal classified) and the other half included only one member (parents and/or community members and students).

At First Street School, a parent member of the SSC is also an employee of the school, yet is identified on the SSC as a parent member. A parent employed at a school cannot serve as a parent member of that SSC per Education Code Section 52852

To resolve this issue: Phoenix High School is required to revise the SPSA to balance the membership of teachers, principal and classified with parents, students and community members. First Street School is required to provide documentation that the parent employed at the school has been replaced by another parent (selected by parents) on the SSC to maintain the required balance membership. **(Applies to CE, EL)**

6.5.1.3.3

### Categorical Program Monitoring Notification of Findings

County/District Code: <b>3166951</b>	LEA Name: <b>WESTERN PLACER UNIFIED</b>
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Instrument: **Before and After School Program**

☐ No Findings Identified

*Specify the item(s) and findings including the source and location of evidence.*

**II-BASP 3. (ASES) The LEA/grantee agency operates its program the required number of hours per day and days per week on every regular school day. (EC 8483, 8483.1[a][1], 8483.2, 8421[c]).**

Western Placer Unified School District must commence its program immediately upon the conclusion of the regular school day and operate a minimum of 15 hours per week and at least to 6 p.m. every regular school day.

Through review of schedules, interviewing staff, and observation, it was determined that the program at First Street Elementary School is not operating at the commencement of the regular school day for the two morning kindergarten students enrolled in the ASP.

Western Placer Unified School District must submit documentation that First Street Elementary School's ASP commences immediately upon the conclusion of the regular school day and at least to 6 p.m. every regular school day.

**III-BASP 9. (ASES) The LEA/grantee agency allocates no less than 85 percent of total grant amount to school sites for direct services to pupils. (EC 8483.9 [c]).**

Western Placer Unified School District must spend no more than 15 percent of the amount of the grant for administrative costs, including any indirect costs.

Through interviews with the District's After School Lead Program Facilitator, as well as review of documentation, it was determined that the district does not have internal controls in place to monitor that no less than 85 percent of the total grant amount is for direct services to pupils.

Western Placer Unified School District must submit line item budgets and supporting documentation to show that administrative costs of the ASP total no more than 15 percent of the grant, including indirect costs.

Instrument: **Adult Education**

☒ No Findings Identified

Instrument: **Child Development**

☐ No Findings Identified

*Specify the item(s) and findings including the source and location of evidence.*

**II-CD 4. Attendance - The Western Placer Unified School District is required to adopt policies and procedures for appropriately recording and reporting attendance which are**

*6.5.1.3.4*

### Categorical Program Monitoring Notification of Findings

County/District Code: <b>3166951</b>	LEA Name: <b>WESTERN PLACER UNIFIED</b>
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**consistent with statutes and regulations on excused and unexcused absences. However, per California Code of Regulations, Title 5, section 18066 (f), absences of children due to the Best Interest of the Child (BIOC) are not being tracked accurately.**

A review of attendance records for the months of November through December 2007 revealed that absences claimed as BIOC were not being recorded accurately on the district's established BIOC tracking system.

To resolve this finding, Western Placer Unified School District needs to develop and implement a quality control system that ensures absences due to BIOC are recorded accurately and appropriately.

**VI-CD 14 Notice of Action - The Western Placer Unified School District is required to inform all applicants and recipients of service of the right to appeal any agency decision contained in the Notice of Action (NOA) after review of all enrollment documentation and approving the Certification of Application. However, per California Code of Regulations, Title 5, sections 18094 and 18095, the NOA is not always complete, does not include the appropriate contact name of the person if a parent wishes to appeal an action, or is issued to the parent after the application for services has been approved by the authorized agency representative.**

In ten (10) of ten (10) CPRE files reviewed, the Notice of Action was either incomplete, did not include the appropriate contact name of the person if a parent wishes to appeal an action, or is issued prior to the authorized agency representative approving the services,

To resolve this finding, Western Placer Unified School District needs to ensure that the NOA is complete, includes the appropriate contact if a parent wishes to appeal an action, and issues the NOA after the application for services has been approved by the authorized agency representative.

Instrument: **Educational Equity**

☒ No Findings Identified

Instrument: **English Learners**

☐ No Findings Identified

*Specify the item(s) and findings including the source and location of evidence.*

**I-EL 2: A school site with 21 or more English learners has a functioning English Learner Advisory Committee (ELAC) that meets the following requirements (a-g).**

Interviews with staff, parents and ELAC minutes indicate that First Street Elementary ELAC committee has not provided advice to the SSC on the development of the Single School Plan for Student Achievement (SPSA). The ELAC needs to assist in the development of the school's needs assessment and Language Census.

6.5.1.3.5

**Categorical Program Monitoring  
Notification of Findings**County/District Code: **3166951**LEA Name: **WESTERN PLACER UNIFIED**

The district must submit evidence to CDE, such as sign-in's, agenda's and minutes that they have provided advice to the SSC on the SPSA and assisted in the development of the school's needs assessment and language census.

**I-EL 3: An LEA with 51 or more English learners has a functioning DELAC or a subcommittee of an existing district committee in which at least 51 percent of the members are parents (not employed by the district) of English learners. The DELAC has advised the school district governing board on all the required tasks.**

Interviews with staff and documentation indicate that Western Placer Unified School District English Learner Committee (DELAC) has not addressed all the legal tasks. The DELAC committee needs to provide advice to the governing board on the development of the district master plan for English learners; conduct a district wide needs assessment on a school by school basis; establishment of the district program goals, and objectives for programs and services for English learners; development of a plan to ensure compliance with any teacher and instructional aide requirements; administration of annual language census; review and comment on the school district's reclassification procedures; and review and comment on the written notifications required to be sent to parents and guardians.

The district must submit evidence to CDE, such as sign-in's, agenda's and minutes that all legal tasks have been met.

**II-EL 4: The district has properly identified, assessed, and reported all students who have a primary language other than English.**

Interviews with school staff and a review of student records indicate that parents/guardians of English learners and fluent English-proficient students have not been notified, initially or annually within 30 days of the beginning of the school year, the primary language assessment results, their child's language designation, English proficiency level, program placement, program options, exit criteria from the English learner program and for English learners on IEP, how the current program will meet objectives of the IEP.

The district needs to submit evidence to CDE that parents/guardians have been notified of the above required components within 30 days of the beginning of the school year.

**VI-EL 9. All pupils are placed in English-language classrooms unless a parental exception waiver has been granted for an alternative program.**

A review of board policy determined that the district has not defined less than reasonably fluency.

The district must submit to CDE evidence that indicate the board policy and parent notification letters have the same definition of less than reasonable fluency.

**VII-EL 11. Each English learner receives a program of instruction in English-language development in order to develop proficiency in English as rapidly and effectively as possible.**

Although the district has a defined ELD program, interviews with staff and classroom observations at First Street Elementary indicate that there is inconsistent implementation of the district's ELD adopted program.

6.5.1.3.6

**Categorical Program Monitoring  
Notification of Findings**County/District Code: **3166951**LEA Name: **WESTERN PLACER UNIFIED**

The district needs to submit evidence to CDE on how each English learner at First Street Elementary is receiving ELD in order to develop English as rapidly and effectively as possible.

Instrument: **S&DATE**
☐ No Findings Identified

*Specify the item(s) and findings including the source and location of evidence.*

**II-S&DATE 3 – The Western Placer Unified School district is required by United States Code Title 20, Section 7714 to implement drug and violence prevention activities or programs that are consistent with those mentioned in the approved LEA Plan.**

Based on classroom observation, interviews, and review of documentation, it was determined that the district has not implemented a science-based program with the fidelity needed to prevent drug, alcohol and tobacco use. School staff has not provided sufficient Positive Action lessons to reach a "bronze" level of implementation.

The district may resolve this finding by providing teachers with additional training on how to effectively deliver the Positive Action program. The district may also delegate one or more staff at the school site to encourage and track lesson delivery sufficient to reach a level of program implementation that published research has shown to produce positive outcomes.

**II-S&DATE 8 - United States Code Title 20, Section 7912 requires the Western Placer Unified School district to adopt an "Unsafe School Choice Option" policy allowing a student attending a persistently dangerous school, or a student who becomes a victim of a violent criminal offense while in or on the grounds of a school that the student attends, to attend a safe public elementary or secondary school within the district. The same code section requires the district to notify all parents and students of these rights and maintain a record of notification and transfer requests.**

A review of the district's policy manual, Web site, parent handbooks, and the notification packet sent to parents determined that the district has not provided any information to parents about a student's right to transfer to a safe school within the district whenever the student is attending a persistently dangerous school or becomes a victim of a violent criminal offense while in or on the grounds of a school that the student attends.

The district may edit and revise its standard parent notification document to include the unsafe school choice option notification and provide a copy of the revised draft with a statement indicating when the corrected notification packet will be sent to parents. The district may also post the same notification language on its Web site in advance of the annual parent notification packet mailing.

**IV-S&DATE 13 - The Western Placer Unified School District must make tobacco**

**Categorical Program Monitoring  
Notification of Findings**County/District Code: **3166951**LEA Name: **WESTERN PLACER UNIFIED**

**prevention and cessation services available to every pregnant minor and minor parent enrolled in the school district as required by Health and Safety Code Section 104460.**

Interviews with district and site staff and a review of district provided documentation did not indicate that tobacco cessation services were made available to pregnant minors and minor parents.

The district may submit documentation such as notifications, letters, or other communication that describes the availability of the required services and describes the steps taken to ensure the information has been provided to every pregnant minor and minor parent.

**VII-S&DATE 16 - The Western Placer Unified School District is required by Health and Safety Code Section 104420 to select and implement one or more science-based or innovative prevention programs in grades 4-8.**

Based on classroom observation, staff interviews, and review of documentation, it was determined that the district has not implemented a science-based program with the fidelity needed to prevent drug, alcohol and tobacco use. School staff has not provided sufficient Positive Action lessons to reach a "bronze" level of implementation.

The district may resolve this finding by providing teachers with additional training on how to effectively deliver the Positive Action program. The district may also delegate one or more staff at the school site to encourage and track lesson delivery sufficient to reach a level of program implementation that published research has shown to produce positive outcomes.

Instrument: **Title I, Part A and SCE**
☐ No Findings Identified

*Specify the item(s) and findings including the source and location of evidence.*

**I-CE 2. The local governing board has adopted a school parental involvement policy, jointly developed with and distributed to parents of participating students, that describes:**

- a. **Convene an annual meeting to inform parents of participating students of the requirements of Title I and their rights to be involved (20 USC 6318[c][1])**
- b. **Offer a flexible number of meetings (20 USC 6318[c][2])**
- c. **Involve parents of participating students in the planning, review, and improvement of its Title I programs and parental involvement policy (20 USC 63**
- d. **Provide parents of participating students with timely information about Title I**
- e. **Provide parents of participating students with an explanation of the curriculum, academic assessment, and proficiency levels students are expected to meet**
- f. **Provide parents of participating students, if requested, with opportunities for regular**

6.5.1.38



**Categorical Program Monitoring  
Notification of Findings**County/District Code: **3166951**LEA Name: **WESTERN PLACER UNIFIED****meetings to participate in decisions relating to the education of their children**

A review of documentation at First Street School including the student handbook, school site council minutes, as well as interviews with school site council members indicated that the school has not developed a school parental involvement statement for adoption by the local governing board. At Phoenix High the existing school policy has not been distributed to parents.

To resolve this issue, First Street School is required to develop the parent involvement document with the involvement of parents that includes the required elements. Furthermore, it shall be submitted for approval to the local governing board. Additionally, Phoenix High must submit documentation to show that the existing school level policy has been distributed to parents.

Instrument: **Title I, Part A: Prog Imp**☐ No Findings Identified*Specify the item(s) and findings including the source and location of evidence.*

Type Item identifier and findings here.

**II. PI 3. For schools in Program Improvement (PI), the LEA annually provides a written notification to parents of the parents' option to transfer their child to non-PI schools and includes an academic profile of the transfer schools.**

A review of the parent notification letter for First Street School describing the option to transfer their child to a non-PI school indicated that Western Placer Unified did not provide parents notice of 1) the non-PI transfer schools or 2) the academic profiles of the transfer schools.

To resolve this issue, Western Placer Unified must submit parent notification documentation that includes the required components for schools in PI year one.

**II.PI 6. No later than the first day of school, the LEA provided students in PI schools with the option to transfer to a school that is non-PI.**

A review of the parent notification letter for First Street School (dated September 21, 2007) describing the option to transfer their child to a non-PI school indicated that Western Placer Unified did not provide parents notice prior to the first day of school.

To resolve this issue, Western Placer Unified must submit parent notification documentation that the notice of the option to transfer will be made available to parents before the first day of school.

6.5.1.3.9

**Categorical Program Monitoring  
Notification of Findings**County/District Code: **3166951**LEA Name: **WESTERN PLACER UNIFIED**Instrument: **Uniform Complaint Procedures**☐ No Findings Identified*Specify the item(s) and findings including the source and location of evidence.*

**II-UCP 2.** UCP Annual notice does not contain all language and components of required elements. Western Placer Unified School District shall revise its UCP Annual notice based on the attached check list and submit it to CDE.

**II-UCP 4.** Williams policy and administrative regulations do not contain all language and components of required elements. Western Placer Unified School District shall revise its policy and administrative regulation based on the attached check list and submit the revised Board approved Williams policy and administrative regulations to CDE for review.

**II-UCP 5.** Williams classroom notice (WCN) does not contain all language and components of required elements. Note: WCN must include new language of AB 347 (California High School Exit Exam assistance) signed by governor on October 12, 2007. Western Placer Unified School District shall revise the WCN based on the attached check list and submit a revised copy to CDE.

**II-UCP 6.** Williams Settlement Complaint form (WCN) does not contain all language and components of required elements. WCN must include new language of AB 347 (California High School Exit Exam assistance) signed by governor on October 12, 2007. Western Placer Unified School District shall revise its Complaint form based on the attached check list and submit it to CDE.

6.5.1.3.10

# UCP 2 - Annual Notice

Local Educational Agency

Western Plains USD

Reviewer

Linus

Date

1/11/11

Employees	Students	Parents and/or Guardians	Advisory Committees	Private School Officials	Other Interested Parties (Adult Ed.)	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Annual written notice of the complaint procedure provided to all six groups listed to the left. This notice shall be in English, and when necessary, in the primary language, pursuant to section 48985 of the Education Code. The annual notice includes the following: [EC 231.5, T5CCCR 4621 - 4631]
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	a. A statement that the local agency is primarily responsible for compliance with federal and state laws and regulations. [T5CCCR 4620]
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	b. A statement identifying the responsible staff member, position, or unit designated to receive complaints. [T5CCCR 4621] <u>Bob Noyes</u>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	c. A statement that the complainant has a right to appeal the local agency decision to the Department by filing a written appeal within 15 days of receiving the LEA Decision. [T5CCCR 4632]
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	d. A statement advising the complainant of any civil law remedies that may be available under state or federal discrimination laws, if applicable, and of the appeal pursuant to Education Code Section 262.3 [EC 262.3, T5CCCR 4622]
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	e. A statement that copies of the local educational agency complaint procedures shall be available free of charge. [T5CCCR 4622]

Please note: To only say in the district's annual notice "Uniform Complaint Procedures are available upon request" is not acceptable.

11.3.1.9

# Uniform Complaint Procedures 2007-08

## UCP 4 – Williams Policy and Administrative Regulations

Local Educational Agency

Western Plains USD

Reviewer

CEWJ

Date

1/17/08

Williams legislation requires a school district to use its uniform complaint process to help identify and resolve any deficiencies related to instructional materials, teacher vacancy or misassignment, and the condition of a facility that is not maintained in a clean or safe manner or in good repair, or emergency or urgent facilities conditions that pose a threat to the health and safety of the pupils or staff as defined in paragraph (1) of subsection (c) of Section 17592.72 and any other emergency conditions the school district determines appropriate and the requirements established pursuant to subdivision (a) of Section 35292.5. The UCP will apply to all schools in all districts. The Williams legislation require local educational agencies to establish local policies and procedures, post notices, and implement this legislation on or before January 1, 2005 that include the following: [EC 35186, T5CCCR 4684]

### LEA policies and procedures include the following:

Yes	No	LEA policies and procedures include the following:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	a. A statement that Williams identified complaints shall be filed with the principal of the school or his or her designee in which the complaint arises. [T5CCCR 4680]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	b. A statement that a complaint about problems beyond the authority of the school principal shall be forwarded in a timely manner, but not to exceed 10 working days, to the appropriate school district official for resolution. [T5CCCR 4680]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	c. A statement that the Williams identified complaints may be filed anonymously. [T5CCCR 4680]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	d. A statement that a complainant who identifies himself or herself is entitled to a response if he or she indicates that a response is requested. [T5CCCR 4680]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	e. A statement that if a response is requested, the response shall be made to the mailing address of the complainant indicated on the complaint. [T5CCCR 4680]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	f. A statement that the principal or the designee of the district superintendent, as applicable, shall make all reasonable efforts to investigate any problem within his or her authority. [T5CCCR 4685]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	g. A statement that the principal, or, where applicable, district superintendent or his or her designee shall remedy a valid complaint within a reasonable time period but not to exceed 30 working days from the date the complaint was received. [T5CCCR 4685]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	h. A statement that the Williams complaint form shall identify the place for filing the complaint. [T5CCCR 4680]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	i. A statement that the form will include a space to indicate whether a response is requested. [T5CCCR 4680]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	j. A statement that the principal or the designee of the district superintendent, as applicable, shall make all reasonable efforts to investigate any problem within his or her authority. [T5CCCR 4685]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	k. A statement that the principal, or, where applicable, district superintendent or his or her designee shall remedy a valid complaint within a reasonable time period but not to exceed 30 working days from the date the complaint was received. [T5CCCR 4685]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	l. A statement that the principal, or where applicable, district superintendent or his or her designee, shall report to the complainant the resolution of the complaint within 45 working days of the initial filing, if complainant identifies himself or herself and requested a response. [T5CCCR 4685]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	m. A statement that if the principal makes this report, the principal shall also report the same information in the same timeframe to the district superintendent or his or her designee. [T5CCCR 4685]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	n. A statement that a complainant who is not satisfied with the resolution of the principal or the district superintendent or his or her designee, has the right to describe the complaint to the governing board of the school district at a regularly scheduled meeting of the governing board. [T5CCCR 4686]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	o. A statement that the school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. [T5CCCR 4686]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	p. A statement that the summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. [T5CCCR 4686]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	q. A statement that the report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. [T5CCCR 4686]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	r. A statement that the complaints and responses shall be available as public records. [T5CCCR 4686]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	s. A statement that the complaints and responses shall be available as public records. [T5CCCR 4686]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	t. A statement that a complainant who is not satisfied with the resolution proffered by the principal, or the district superintendent or his or her designee, involving a condition of a facility that poses an emergency or urgent threat, as defined in paragraph (1) of subsection (c) of Section 17592.72, has the right to file an appeal to the State Superintendent. [T5CCCR 4687]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	u. A statement that the complainant shall comply with the appeal resolution process of Section 17592.72, as defined in paragraph (1) of subsection (c) of Section 17592.72, has the right to file an appeal to the State Superintendent. [T5CCCR 4687]

### LEA policies and procedures include the following statements on how to file an appeal regarding facilities complaints to the State Superintendent: [T5CCCR 4687]

t. A statement that a complainant who is not satisfied with the resolution proffered by the principal, or the district superintendent or his or her designee, involving a condition of a facility that poses an emergency or urgent threat, as defined in paragraph (1) of subsection (c) of Section 17592.72, has the right to file an appeal to the State Superintendent. [T5CCCR 4687]

u. A statement that the complainant shall comply with the appeal resolution process of Section 17592.72, as defined in paragraph (1) of subsection (c) of Section 17592.72, has the right to file an appeal to the State Superintendent. [T5CCCR 4687]

# Uniform Complaint Procedures 2007-08

UCP 5 - Williams Classroom Notice

Local Educational Agency

Watan Pucen USD

Reviewer

Chris

Date

1/12/08

6.1.3.13

Yes	No	A notice shall be posted in each classroom in each school in the school district, and include the following statements: [EC 35186(f), T5CCR 4684]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	a. The notice shall address Parents, Guardians, Pupils, and Teachers. [Ed Code 35186]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	b. There should be sufficient textbooks and instructional materials. For there to be sufficient textbooks and instructional materials each pupil, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home. [T5CCR 4684]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	c. School facilities must be clean, safe, and maintained in good repair. [T5CCR 4684]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	d. There should be no teacher vacancies or misassignments. [T5CCR 4684]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	e. Intensive instruction and services are provided to pupils who have not passed one or both parts of the high school exit examination after the completion of grade 12. [EC 35186 (f)(4)] (Note: This requirement shall only be included in notices posted in classrooms in schools with grades 10 to 12 for school districts who receive intensive instruction funds.)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	f. The location at which to obtain a form to file a complaint in case of a shortage. Posting a notice downloadable from the Web site of the Department shall satisfy this requirement. [T5CCR 4684]

# Uniform Complaint Procedures 2007-08

Local Educational Agency

Ustaan Area

UCP 6- Williams Complaint Form

Reviewer

[Signature]

Date

1/17/08

Yes	No	The LEA UCP form for complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignments include the following sections:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	a. A section to indicate if a response is requested. [T5CCCR 4680]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	b. A section for contact information including mailing address should a response be requested. [T5CCCR 4680]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	c. A section to identify the location of the problem including school name, school address and room number or location. [T5CCCR 4681; T5CCCR 4683]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	d. A section to identify the course or grade level and teacher's name. [T5CCCR 4681; T5CCCR 4682]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	e. A section where the complainant describes the specific nature of the complaint. [T5CCCR 4681; T5CCCR 4682; T5CCCR 4683]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	f. A statement that the complainant may attach additional pages if necessary to fully describe the situation. [T5CCCR 4682; T5CCCR 4683]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	g. A statement identifying where to file the complaint. [T5CCCR 4680]
Yes	No	The LEA UCP form for complaints concerning deficiencies related to instructional materials include sections identifying the following allegations:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	h. A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state adopted or district adopted textbooks or other required instructional materials to use in class. [T5CCCR 4681]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	i. A pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil. [T5CCCR 4681]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	j. Textbooks or instructional materials are in poor or unusable condition, having missing pages, or are unreadable due to damage. [T5CCCR 4681]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	k. A pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials. [T5CCCR 4681]
Yes	No	The LEA UCP form for complaints concerning deficiencies related to conditions of facilities that are not maintained in a clean or safe manner or in good repair include the following sections to identify the following allegations:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	l. A condition poses an urgent or emergency threat to the health or safety of students or staff including: gas leaks, nonfunctioning heating, ventilation fire sprinklers or air-conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, <del>and</del> other emergency conditions that pose an immediate threat to pupils or staff. [T5CCCR 4680]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	m. A school restroom has not been maintained or cleaned regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers. [Ed. Code 35292.5]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	n. The school has not kept all restrooms open during school hours when pupils are not in classes, and has not kept a sufficient number of restrooms open during school hours when pupils are in classes. [Ed. Code 35292.5]
Yes	No	The LEA UCP form for complaints concerning deficiencies related teacher vacancy or misassignments include the following sections to identify the following allegations:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	o. A semester begins and a teacher vacancy exists. (A position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position of which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester). [T5CCCR 4682]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	p. A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class. [T5CCCR 4682]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	q. A teacher is assigned to teach a class for which the teacher lacks subject matter competency. [T5CCCR 4682]
Yes	No	At schools with grades 10 to 12, at districts who receive intensive instruction funds, the LEA UCP form for complaints concerning deficiencies related to intensive instruction and services provided to pupils who have not passed one or both parts o. concerning exit examination after the completion of grade 12 include the following sections to identify the following allegations:

**Categorical Program Monitoring  
Notification of Findings**

County/District Code: <b>3166951</b>	LEA Name: <b>WESTERN PLACER UNIFIED</b>
--------------------------------------	---

**Findings by Dimension**

Program	I. Involvement	II. Governance and Administration	III. Funding	IV. Standards Assessment	V. Staffing and Prof Development	VI. Opportunity and Equal Access	VII. Teaching and Learning
Cross-Program		X					
Adult Education							
Cal-SAFE							
CalServe							
Career Technical Education							
Educational Equity							
English Learners	X	X				X	X
Gifted and Talented Education							
HIV/AIDS Education							
Physical Education							
Title I, Part A and SCE	X						
Title I, Part A: Program Improvement		X					
Title I, Part C: Migrant Education							
Title I, Part D: Neglected or Delinquent							
Title II: Improving Teacher Quality							
Title IV, Part A: Safe Schools and Drug, Alcohol, and Tobacco Education		X		X			X
Title IV, Part B: Before and After School Programs		X	X				
Title X, Part C: Homeless Education							
Uniform Complaint Procedures		X					

6.5.1.3.15

The means by which a finding is resolved is the responsibility of the LEA unless specified in law.  
Authorized LEA staff may request suggestions from CDE staff on the resolution of findings.

### Categorical Program Monitoring Notification of Findings

County/District Code: <b>3166951</b>	LEA Name: <b>WESTERN PLACER UNIFIED</b>
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#### Child Development Program Findings by Dimension

Program	Involvement	Governance and Administration	Funding	Standards Assessment	Staffing and Prof Development	Opportunity and Equal Access	Teaching and Learning
Alternative Payment (CAPP)							
CalWORKs Stage 2 (C2AP)							
CalWORKs Stage 3 (C3AP)							
Campus w/match (CCAM)							
Center-based (CCTR)							
Extended Day Care - Latchkey (CLTK)							
Family Child Care Homes (CFCC)							
Full Day State Preschool (CFDP)							
Migrant Alternative Payment (CMAP)							
Migrant Child Care (CMIG)							
Programs for Special Needs Children (CHAN)							
Resource and Referral (CRRA)							
State Preschool (CPRE)		X				X	

6.5.1.3.16

The means by which a finding is resolved is the responsibility of the LEA unless specified in law. Authorized LEA staff may request suggestions from CDE staff on the resolution of findings.



**INFORMATION**

**DISCUSSION**

**ACTION**

**ITEMS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

English Language Development  
Support Services

**AGENDA ITEM AREA:**

Information

**REQUESTED BY:**

Lynn Kelso  
Support Program Specialist - ELD

**ENCLOSURES:**

Staff development for  
ELD and School Visits  
Bi weekly assessment  
Data on English  
Learner progress

**MEETING DATE:**

March 4, 2008

---

**BACKGROUND:**

ELD Support services have provided a lot of staff development for English language development and sheltered instruction to help teachers instruct their English language learners this year.

We have also instituted a bi-weekly assessment data collection system to track the progress of English learners and also students who have been redesignated for 2 years.

**ADMINISTRATION RECOMMENDATION:**

Information only.

## WPUSD Board Meeting - March 4<sup>th</sup>, 2008

As Support Program Specialist, I would like to take this opportunity to inform you on what has been happening this year as far as staff development for our teachers of English learners, and also what plans we currently have for next year.

### *Beginning in September:*

- Two classes were presented on how to assess students with the California English Development Test with more than 40 teachers attending.
- Also in September the first workshop on utilizing the Moving into English curriculum was presented by a specialist from Harcourt Publishing.
- The first Guided Language Acquisition Design (GLAD) classroom demonstration was held for four days at First Street School presented by GLAD specialists.
- A Teachers of English Learners (T.E.L.L.) meeting was held for middle school teachers.

### *October, 2007*

- A second Moving into English workshop was presented by a Harcourt specialist for experienced EL teachers.
- A T.E.L.L. meeting was held for elementary teachers.

### *November, 2007*

- A two day initial GLAD workshop was presented at First Street by GLAD specialists.
- A middle school Holt specialist presented a workshop on utilizing the universal access piece of their curriculum for Language Arts and Social Science.
- A second T.E.L.L. meeting was held for elementary teachers.

### *December, 2007*

- A Glencoe specialist came to present universal access material for high school teachers for math and social science.

7.1.1

### *January, 2008*

- Middle school English language arts intervention teachers and I met in an all day session to review research, ELD strategies, and choose some ELD best practices to focus on for district wide staff development.
- CCC two half day workshops on utilizing English Language Development standards with the Houghton Mifflin curriculum for sheltered instruction and ELD lessons. There were from 8 to 10 teachers attending each session. Also covered was developing academic language with English learners and English only students.
- COES presented the same two half day workshops

### *February, 2008*

- TBE presented the same two half day workshops
- FRE & Sheridan presented the same two half day workshops
- LCE presented the same two half day workshops
- Early release day meeting with Science teachers on how to develop academic language with English learners and English only students and how to help English learners with science content.
- GLAD four day classroom demonstration with GLAD specialists presenting.

### *March, 2008*

- An afternoon workshop will be held on how to give the ADEPT assessment which is A Developmental English Proficiency Test.
- FSS same two half day workshops given at other elementary schools.

### *April, 2008*

- Early release day meeting with middle school teachers with Debi Pitta presenting comprehension strategies and vocabulary development to use with English learners. (Proposed not finalized)

### *May, 2008*

- GLAD four day classroom demonstration with GLAD specialists.

### *August, 2008*

- Two day Focused Approach workshop for elementary teachers with California Reading and Literature Project

7.1.2

[illegible]

7.1.3

School: First St School	Dates	18-Jan	1-Feb	15-Feb	Feb-29	14-Mar	11-Apr	25-Apr	9-May	23-May
Teacher: _____	Assessment Number									
Children names: _____	1, 3 Feb 29 on...	50%	63%	60%	70%	77%				
Sample: Jaime Esperanza	HM Selection Test	60	65	50						
Al	HM Selection Test	65	80	85						
Br	HM Selection Test	95	70	60						
Ci	HM Selection Test	40	85	80						
Cj	HM Selection Test	75	70	85						
Go	HM Selection Test	70	75	60						
Gu	HM Selection Test	100	80	90						
Mr	HM Selection Test	20	40	70						
Nr	HM Selection Test	90	ab	95						
Pl	HM Selection Test	85	75	80						
Rc	HM Selection Test	80	80	95						
Sa	HM Selection Test	95	70	85						
Su	HM Selection Test	85	50	60						
Vi	HM Selection Test	65	85	85						
<b>**Redesignated Students Since 2006**</b>										
Oc		90	ab	80						
Ra		95	80	90						
Write the number of the assessment type used and describe (chapter or lesson).										
If a student is struggling and a different assessment is chosen, list the subsequent assessment type next to the one initially chosen to show a modification was made.										
Enter percentages correct for each assessment.										
Assessment #1 - Houghton Mifflin or Holt Language Arts										
Describe: (Sample - Selection tests)										
Assessment #2 - Moving into English or High Point										
Describe:										
Assessment #3 - Teacher Designed Tests										
Describe: (Sample - Observational checklists on oral language structures and writing samples)										

7.1.4

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Comprehensive Safe School Plans

**AGENDA ITEM AREA:**

Action

**REQUESTED BY:**

Mary Boyle

**ENCLOSURES:**

**MEETING DATE:**

March 4, 2008

---

**BACKGROUND:**

California Education Code Sections 32280 – 32288 requires all schools to have a comprehensive Safe School Plan which is updated annually through the School Based Leadership Team (Site Council). The Comprehensive Safe School Plan consists of ten sections, including a section for “A safe and orderly environment conducive to learning” which is also known as the School Safety Plan. Each of the eleven schools in Western Placer Unified School District has such a comprehensive plan which has been written, reviewed, updated and approved for the SBLT’s. The binder presented to each member of the Board of Trustees is a copy of the Comprehensive Safe School Plan, with each school’s School Safety Plan included under Tab 8.

**ADMINISTRATION RECOMMENDATION:**

Approval of Comprehensive Safe School Plans for each of the eleven schools in WPUSD.

7.2

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Budget Assumptions (Draft)

**AGENDA ITEM AREA:**

Information

**REQUESTED BY:**

Terri Ryland  
Interim Assistant Superintendent, Business

**ENCLOSURES:**

Budget Assumptions (Draft)

**MEETING DATE:**

March 4, 2008

---

**BACKGROUND:**

The Business Office is beginning the process of budget development, including assessing prior budget assumptions and adjusting assumptions in light of current State budget situation. The assumptions provided are currently in draft form, waiting on final staffing and allocation decisions. A final version will be presented to the Board later this spring.

**ADMINISTRATION RECOMMENDATION:**

No action recommended.

7.3



**Multi-Year Projection  
Assumptions at Budget Development  
2008/09**

**REVENUES**

	2007/2008	2008/09	2009/10	2010-11
<b>Revenue Limit Sources:</b>				
Projected Increase in Enrollment - cohort method	602	258	215	235
Projected Enrollment (est. CBEDS)	6,133	6,391	6,606	6,841
Projected ADA Funded	5,888	6,135	6,342	6,567
Enrollment vs ADA Factor	96%	96%	96%	96%
Percent Increase in Students	10.9%	4.2%	3.4%	3.6%
State COLA	4.53%	4.94%	3.00%	2.60%
State Deficit	0.000%	-6.990%	-6.990%	-6.990%
Deficit Factor	1.00000	0.93010	0.93010	0.93010
Prior Year Revenue Limit (before deficit)	\$5,525.19	\$5,777.19	\$6,065.19	\$6,235.19
COLA Applied	\$252.00	\$288.00	\$170.00	\$150.00
Deficit Applied	0.00	(423.96)	(435.84)	(446.32)
Equalization	\$0.00	\$0.00	\$0.00	\$1.00
Funded Revenue Limit per ADA	\$5,777.19	\$5,641.23	\$5,799.35	\$5,939.87
<b>Federal Revenue</b>				
Average funding increased by Statutory COLA	0.000%	0.000%	0.000%	0.000%
<b>State Revenue</b>				
Average funding increased by State Categorical COLA	4.53%	-6.50%	3.00%	2.60%
Lottery-Unrestricted (RS 1100)	\$121.00	\$121.00	\$121.00	\$121.00
Lottery-Restricted (RS 6300)	\$22.00	\$22.50	\$22.50	\$22.50

7.3.1

## EXPENDITURES

2007/2008      2008/09      2009/10      2010-11

**Certificated Salaries**

New Hires FTE - growth, replacement	43.0 FTE	5.50 FTE	4.0 FTE	5.0 FTE
New Hires - program (music, PE, Special Ed)	4.0 FTE	0 FTE	0 FTE	0 FTE
New Hires Admin FTE	1.0 FTE	0 FTE	0 FTE	0 FTE
Estimated Retirements/resignations	(3.0) FTE	(5.0) FTE	(3.0) FTE	(3.0) FTE
Staffing Ratio K	25:1	25:1	25:1	25:1
Staffing Ratio 1-3	20:1	20:1	20:1	20:1
Staffing Ratio 4-5	31:1	31:1	31:1	31:1
Staffing Ratio 6-8	25:1	25:1	25:1	25:1
Staffing Ratio 9-12	28:1	28:1	28:1	28:1
Step/Column	1.50%	1.50%	1.50%	1.50%
Expenditures for Extra Duty	\$541,000	\$563,759	\$582,724	\$603,454
Substitutes	\$480,000	\$500,192	\$517,019	\$535,412

**Classified Salaries**

Additional Classified Staff - DO	1.5 FTE	0.0 FTE	0.0 FTE	0.0 FTE
Additional Classified Staff - new school site	10.0 FTE	0.0 FTE	0.0 FTE	0.0 FTE
Step/Column	1.7%	1.7%	1.7%	1.7%
Expenditures for OT/Subs	\$396,000	\$412,659	\$426,541	\$441,715

**Benefits**

Health & welfare benefits remain the same. Statutory benefits are projected to remain relatively stable at: STRS (8.25%), PERS (9.306%), OASDI (6.2%), Medicare (1.45%), Unemployment (0.05%), and PERS Reduction (3.120%). Workers' Comp (1.91%)

**Site Allocations -**

Per Elementary Student				
Per Middle School Student				
Districtwide per Student				
Lottery per Teacher, with carryover	\$500.00	\$500.00	\$500.00	\$500.00

**Services & Operating Expenses**

Estimate/California CPI	3.2%	2.7%	2.5%	2.7%
Twelve Bridges Library Contribution	\$175,000	\$182,362	\$188,497	\$195,202

**Indirect Cost Rate**

3.11%	n/a	n/a	n/a
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**TRANSFERS IN (891x)**

FD 14 Deferred Maintenance	\$191,675	\$199,738	\$206,458	\$213,802
FD 13 Cafeteria Deficit	\$148,192	\$0	\$0	\$0
FD 01 General Fund	\$24,000	\$25,010	\$25,851	\$26,771

**TRANSFERS OUT (761x)**

FD 13 Cafeteria Deficit	\$148,192	\$0	\$0	\$0
FD 01 Deferred Maintenance	\$191,675	\$199,738	\$206,458	\$213,802
FD 25 Developer Fees	\$24,000	\$25,010	\$25,851	\$26,771

**Designated for Economic Uncertainty**

4%	3%	3%	3%
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7.3.2