

Western Placer Unified School District
Regular Meeting of the Board of Trustees
September 18, 2012, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA 95648

MINUTES

2012-2013 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Present

Damian Armitage, President
Kris Wyatt, Vice President
Brian Haley, Clerk
Paul Long, Member
Paul Carras, Member

Others Present

Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Joyce Lopes, Assistant Superintendent of Business & Facilities
Michael Dodge, Interim Assistant Superintendent of Business & Facilities
Ryan Davis, Director of Human Services
Rosemary Knutson, Secretary to the Superintendent
Heather Steer, Facilities Planner
Patty McAlpin, Lincoln News Messenger
Jillian Loya, LHS Student Representative

6:30 P.M. START

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

6:35 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

- 2.1 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services
Joyce Lopes, Assistant Superintendent of Business Services

- 2.2 **PERSONNEL**

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

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7:00 P.M.

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln High Theater
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services
Joyce Lopes, Assistant Superintendent of Business Services

No action was taken

3.2 **PERSONNEL**

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

No action was taken

4. **CONSENT AGENDA**

- 4.1 Classified Personnel Report
- 4.2 Grand Jury Report Draft Response
- 4.3 Agreement for Business Services between California Financial Services and WPUSD.
- 4.4 Agreement for Internal Revenue Code Section 125 Services between Flex-Plan, Inc. and WPUSD.
- 4.5 Agreement for Daily Programs at Sheridan Elementary School and First Street Elementary School between First 5 Placer and WPUSD.

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 roll call vote to approve consent agenda as presented. Roll call vote: Haley, Long, Wyatt, Carras, Armitage

5. **COMMUNICATION FROM THE PUBLIC**

6. **REPORTS & COMMUNICATION**

- 6.1 Lincoln High School, Student Advisory – Jillian Loya
 - Home coming next week, against Oakmont
 - Powder Puff game
 - Sept. 26th night rally
 - Sept 28 morning rally, change 31
 - First blood drive
 - LHS is doing very well and welcoming
 - Hope to raise the bar
 - Shared concerns about Homecoming Parade, and past traditions with LHS being a family. She question being allowed only four floats for the homecoming parade. It was recommended that Jillian bring this up with the site Principal, since it was a site decision.

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- 6.2 Western Placer Teacher's Association – Mike Agrippino shared over the years the WPTA has worked well with the Administration we have work together during tough times. Proposition 30 will raise critical issues if it does not pass in the November election. The State will continue to make cuts to Education. He requested the school board to adopt a Resolution in favor of Proposition 30 at the next board meeting.
- 6.3 Western Placer Classified Employee Association – Mike Kimbrough on vacation
- 6.4 Superintendent - Scott Leaman reported:
- Enrollment is holding steady
 - Enjoyed attending the football games in Lincoln
 - Looking into Charter around virtual learning, and is working with Mary on looking at the possibility of a Hub. Will be working with a Committee, and looking at a Aventa Learning
 - Joyce's last board meeting is today
 - Posting for Assistant Superintendent, and the posting closed yesterday.

7. ♦ACTION ♦DISCUSSION ♦INFORMATION

7.1 Information/ IMPENDING HOUSING DEVELOPMENT WITHIN WPUSDDiscussion BOUNDARIES – Leaman (12-13 G & O Component I, II, III, IV, V)

•At the September 4, 2012 Board of Trustees meeting, staff shared more information on a possible action items for options in funding future school construction. Staff will now report out on actions taken to date and any future actions that will be brought to the Board in the future. These items include:

- Progress on collaborative workings with local jurisdictions to ensure complete communities
- Resolution or Board Policy(ies) for school facility financing
- School Facility Improvement District(s) within the District's boundaries
- Master planning process for sites that have acreage available for expansion with portables

Heather presented a power point presentation to review the following:

- School Facility Shortfall
- WPUSD Philosophies
- Plans for working Collaboratively with Local Jurisdictions
- Board Policy Amendment
- School Facility Improvement District
- School Facility Improvement District Continued Research
- Master Planning Sites for Portables

Heather reported drafts for the planned sited portables will be brought before the board in December.

7.2 Information/ REVISED BOARD POLICY 7210 (FACILITY FUNDING) –Discussion Leaman, Lopes, Steer (12-13 G & O Component I, III, IV, V)

•Over several meetings, the Board have discussed the funding of future school sites to be located in the Village area of the City of Lincoln General Plan. One of

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the items requested by the Board during these discussions is the establishment of a policy concerning facility financing. WPUSD Board Policy 7210 will be amended to include the philosophy and funding options for development. A draft for Board discussion is attached.

Mr. Leaman reported on revision to Board Policy 7210, and will look at adopting this policy at the next meeting. This was information only and will be brought back for board approval.

7.3 Information **PRELIMINARY LOOK AT STAR TEST SCORES 2012 – Boyle (12-13 G & O Component I, II, III, IV, V)**

•STAR Test score results from April 2012 testing have been received from the California Department of Education (CDE). Individual student results have been mailed home and school and grade-level/course results have been distributed to school sites. CDE has not yet released the Academic Performance Index (API) or the Annual Yearly Progress (AYP) results for schools or for school districts. Those results should be released in mid-October, a one-month delay caused by students around the state (NOT WPUSD) taking photos of STAR test questions and posting them on the internet, resulting in recalculations of testing items and results.

Mary Boyle reviewed the 2012 Star Testing Scores.

7.4 Action **AVENTA K/12 LEARNING CONTRACT – Boyle (12-13 G & O Component I, II, III, IV, V)**

•Western Placer Unified School District is committed to providing appropriate and innovative instructional programs to its students. Two years ago, Lincoln High School and Phoenix High School experimented with limited online courses for the purposes of credit recovery for high school students who were behind on credits toward graduation. Last summer, online learning was added as a summer school option for high school juniors and seniors who were credit-deficient toward graduation. Online learning is not intended to replace existing classes, but to offer extensions to what is currently available through our more traditional “seat-time” programs.

Mary Boyle reported on the Aventa Learning Program and how it has worked for the district. Motion by Mrs. Wyatt, seconded by Mr. Carras and passed by a 5-0 vote to approve the Aventa K/12 Learning Contract.

7.5 Discussion/ **APPROVE RESOLUTION NO. 12/13.8 TO ADOPT THE 2012-13**
Action **WESTERN PLACER UNIFIED SCHOOL DISTRICT GANN LIMIT**
- Lopes (12-13 G & O Component I, II, III, IV, V)

•Shortly after Proposition 13, the 1978 Jarvis-Gann amendment was enacted. Proposition 4, adopted in November 1979, and established a constitutional limit on the allowable growth in state and local government spending. These appropriation limits, commonly called Gann Limits, allow government spending to grow at a rate no faster than inflation and change in population.

Joyce Lopes reported on the purpose to approve Resolution No. 12/13.8. Motion by Mr. Long, seconded by Mr. Haley, and passed by 5-0 roll call vote. Roll call vote: Long, Wyatt, Carras, Haley, Armitage

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Minutes**7.6 Action****APPROVE RESOLUTION NO. 12/13.9 IN ORDER TO APPOINT A REPRESENTATIVE AND AN ALTERNATE TO THE SCHOOLS INSURANCE GROUP JOINT POWERS BOARD - Lopes** (12-13 G & O Component IV, V)

- As a participating agency in Schools Insurance Group, WPUSD must delegate a representative as a member of the Joint Powers Board and an alternate to serve in the absence of the representative.

Joyce Lopes reported on appointing a representative to the SIG Board. Motion by Mr. Carras, seconded by Mrs. Wyatt, and passed by a 5-0 roll call vote to approve Resolution No. 12/13.9, Appointing a SIG Representative and an alternate. Roll call vote: Wyatt, Carras, Haley, Long, Armitage

**7.7 Discussion/
Action****ZEBRA EXPRESS BUS – Leaman, Lopes** (12-13 G & O Component I, III, IV, V)

- The district began an express bus route this year that serves the south portion of the district and the high school. The route begins at Catta Vadera and ends at the Lincoln High School with stops at the Lincoln Library and Lincoln Crossing Marketplace. The route currently costs the district approximately \$50,000.00 a year to operate.

Mr. Leaman reported on the express bus route that was put in place this year, and what it is currently costing the district to continue the route. After some discussion on how many riders, versus the cost of the route. It was the consensus of the board was to keep the bus route in place, and revisit the situation in January to see if there is an increase in ridership. They also recommended different options of how to notify parents of the route. Motion by Mr. Carras, seconded by Mr. Haley, and passed by a 5-0 vote to continue the current route and revisit the ridership in January.

**7.8 Discussion/
Action****GUEST BUS RIDERS – Leaman, Lopes** (12-13 G & O Component I, III, IV, V)

- To reduce transportation costs, the district has enacted a policy to transport regular bus riders that live outside city limits only. The only current exceptions are the bus that serves the Carlin C. Coppin area, transporting students to Twelve Bridges Middle School, and the Express Bus. District administration is requesting expansion of this policy in limited circumstances with defined parameters.

Mr. Leaman presented requesting expansion to our policy limited circumstances with the following defined parameters:

- The student must pay to ride the bus through purchase of a bus pass or tickets
- No routes will be added to accommodate guest riders
- Transportation is only to be used for home to school and back
- The student will lose their Guest Rider privileges upon the first discipline issue
- Space must be available based on the roster of riders for the route
- The student may be "bumped off" the bus if there is not room
- The Guest Rider program can be stopped at district direction
- Guest Riders have a lower priority than other riders

- A parent must accept these parameters through a signed letter

The Board of Trustees reviewed the list of parameters to enacting a policy, and felt it was important to add another parameter indicating no refunds. Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 4-0 vote to approve to enact a policy with limited circumstances.

7.9 Information/ Discussion **INTERDISTRICT PROCESS UPDATE – Leaman (12-13 G & O Component I, II, III, IV, V)**

●As an update to the interdistrict process and past discussions with the Board concerning the Lincoln High School Tour, I have met with Mr. Berns. He is recommending the following:

- ~Changing the title of the tour to “Introduction to Lincoln High School”
- ~Hold the introduction in the school theater
- ~Highlight programs, classes, clubs, interventions, AP classes, etc.
- ~Admin/Counselors, students, teacher to be present for the presentation
- ~Hold a question and answer session
- ~Show the attendees that not only is Lincoln High School academically rigorous, but we are a family.
- ~Administrators and counselors will meet with parents and students in the Performing Arts building at 3:15 on Jan. 22, Feb. 18, Mar. 19, Apr. 16, May 21, and Jun 11.

Mr. Leaman reported meeting with Mr. Berns to discuss his idea of changing the school tour into an “Introduction to Lincoln High School” presentation for parents and students. The Board of Trustees welcomed the idea of a presentation, but recommends changing the time of day due to parents work schedules.

7.10 Information/ Discussion **2012-13 DISTRICT GOALS AND OBJECTIVES - Leaman (12-13 G & O Component I, II, III, IV, V)**

- Draft objectives based on district goals will be discussed with the board.

Mr. Leaman reviewed 2012-13 goals and objectives. Mr. Carras commented he felt there are too many objectives, and Mr. Leaman should consolidate them.

Virginia Cosh made the following recommendations to the Goals and Objectives.

- ~Would like 1b bench mark put back in.
- ~Why do we need more AP courses
- ~Why aren't we changing our actions?
- ~How do you get input from the parents?
- ~How do you communicate this with the city?
- ~Add GATE to your mission statement

Mr. Leaman will review the recommendations, and bring back for Board of Trustee approval after changes.

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•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- AR 5141.21 Administering Medication and Monitoring Health Conditions
- BP/AR/E 6161.1 Selection and Evaluation of Instructional Materials

Motion by Mr. Long, seconded by Mrs. Wyatt, and passed by a 4-0 vote to approve new and revised policies, regulations and exhibits. Mr. Carras left the meeting for a quick break, and returned shortly after, but was not present or included in the vote.

7.12 Discussion/ Action **APPROVAL OF THE 2011-12 UNAUDITED ACTUALS - Lopes (12-13 G & O Component I, II, III, IV, V)**

•The 2011-12 Unaudited Actuals are included for the Board of Trustees, and an executive summary of significant items is included below.

General Fund expenditures exceeded revenues by \$2,373,263, leaving an ending fund balance of \$6,576,692. Unrestricted fund balance increased by \$483,272 and restricted fund balance increased by \$271,660. While the ending fund balance is \$870,000 higher than the estimated actuals presented in June 2012 with the adopted budget agenda, it is important to review the line item changes. Revenues are greater than estimated by \$489k due primarily to increased lottery revenues (\$183k), bus sales (\$90k), School Insurance Group credits (\$76k), increased AB 100 Mental Health funding (\$50k), and increased MAA revenues (\$20k). Expenditures and other outgo are \$470k less than estimated due to savings in supplies and other operating expenses for the year some of which was categorical and will be rolled over to the next fiscal year. \$2.75 million was transferred into Fund 01 from other funds as a result of GASB 54 requirements. This represents \$2.0 million in deferred maintenance funds from Fund 14 and \$750k in Wetland Reserves from Fund 17. Without these transfers, Fund 01 would have had a \$1.9 million deficit.

Joyce Lopes reported on the 2011-12 unaudited actuals. Motion by Mr. Carras, seconded by Mrs. Wyatt, and passed by a 5-0 vote to approve the 2011-12 unaudited actuals.

8. BOARD OF TRUSTEES

Mr. Carras - he hates to see Joyce leave, and will miss her.

Mrs. Wyatt - dittoed Mr. Carras comments on Joyce leaving. Also attended back to school night at GEMS, classes were full, and students were busy selling items.

Mr. Long - it's been a blessing having Joyce, and agrees with Mike's Agrippino's comments on Prop 30. He thanked Virginia Cosh for her comments, and shared the New Engineering Lab Building is up and running with Project Lead the Way. He shared information on attending the Education Foundation meeting.

Mr. Haley - good job to Joyce, she will do a great job, and we wish you the best.

Mr. Armitage – thanked Joyce for making his first couple of years here easier, looking forward to Lincoln showcase.

Jillian Loya - gave a short Library update

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8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

8.2 BOARD MEMBER REPORTS/COMMENTS**9. ESTABLISHMENT OF NEXT MEETING(S)**

The President will establish the following meeting(s):

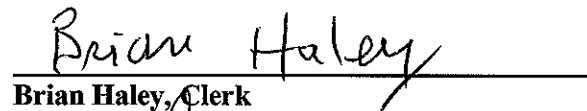
➤ **October 2, 2012 7:00 P.M.**, Regular Meeting of the Board of Trustee – Lincoln High School

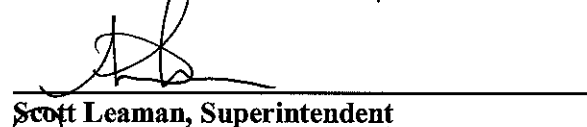
➤ **October 16, 2012 7:00 P.M.**, Regular Meeting of the Board of Trustee – Foskett Ranch Elementary School

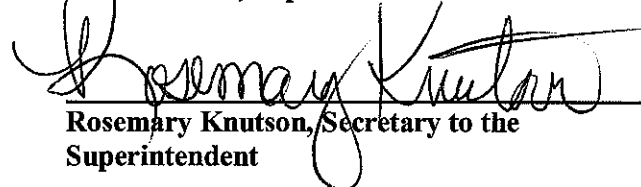
10. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:10 p.m.


Damian Armitage, Board President


Brian Haley, Clerk


Scott Leaman, Superintendent


Rosemary Knutson, Secretary to the Superintendent

Adopted: October 2, 2012

Ayes: Haley, Long, Wyatt, Carras, Armitage

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1