

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
**600 SIXTH STREET, SUITE 400,**  
**LINCOLN, CALIFORNIA 95648**  
**Phone: 916.645.6350 Fax: 916.645.6356**

**MEMBERS OF THE GOVERNING BOARD**

Kris Wyatt - President  
 Brian Haley - Vice President  
 Damian Armitage - Clerk  
 Paul Long - Member  
 Paul Carras - Member

**DISTRICT ADMINISTRATION**

Scott Leaman, Superintendent  
 Mary Boyle, Deputy Superintendent of Educational Services  
 Audrey Kilpatrick, Assistant Superintendent of Business & Operation

<b><u>STUDENT ENROLLMENT</u></b>			
<b>School</b>	<b>2012/13 CEBEDS</b>	<b>1/11/2013</b>	<b>2/1/2013</b>
Sheridan Elementary (K-5)	84	84	82
First Street Elementary (K-5)	465	464	460
Carlin C. Coppin Elementary (K-5)	412	412	408
Creskide Oaks Elementary (K-5)	559	577	586
Twelve Bridges Elementary (K-5)	717	723	724
Foskett Ranch Elementary (K-5)	552	545	548
Lincoln Crossing Elementary (K-5)	684	679	675
Glen Edwards Middle School (6-8)	686	677	677
Twelve Bridges Middle School (6-8)	853	869	868
Lincoln High School (9-12)	1,516	1,476	1,465
Phoenix High School (10-12)	65	76	76
<b>TOTAL</b>	<b>6593</b>	<b>6582</b>	<b>6569</b>

**State Preschool**

First & L Street 23 A.M. /24 P.M.  
 Carlin Coppin 23 A.M.

**Pre-K/Special Ed**

Foskett 13  
 FSS PPPIP 48  
 CCC 1

**Adult Education** 96

**First-5 Program**

First Street 22 A.M. /22 P.M.  
 Sheridan 22 A.M. /22 P.M.

**GLOBAL DISTRICT GOALS**

- ~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- ~Foster a safe, caring environment where individual differences are valued and respected.
- ~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- ~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- ~Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District  
**Regular Meeting of the Board of Trustees**  
February 19, 2013, 7:00 P.M.  
**LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER**  
790 J Street, Lincoln, CA 95648

## **AGENDA**

**2012-2013 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

### **6:00 P.M. START**

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

### **6:05 P.M.**

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room
  - 2.1 **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**  
Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.
  - 2.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln
  - 2.3 **CONFERENCE WITH LABOR NEGOTIATOR**  
Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services  
Audrey Kilpatrick, Assistant Superintendent of Business and Operations
  - 2.4 **PERSONNEL**  
**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

### **7:00 P.M.**

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln High Theater  
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:
  - 3.1 **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**  
Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.
  - 3.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln

February 19, 2013

**Agenda****3.3 CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA &amp; CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services  
Audrey Kilpatrick, Assistant Superintendent of Business and Operations**3.4 PERSONNEL****PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE****4. CONSENT AGENDA****NOTICE TO THE PUBLIC**

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 4.1 Classified Personnel Report
  - 4.2 Certificated Personnel Report
  - 4.3 Approval of Low Bidder for District Ethernet Service.
  - 4.4 Approval of Low Bidder for District Voice Over Internet Protocol (VoIP) Service.
  - 4.5 Approval of Low Bidder for District Cellular Services
  - 4.6 Approval of Low Bidder for a District Learning management System (LMS)
  - 4.7 Approval of Low Bidder for District Long Distance Service.
  - 4.8 Approval of Low Bidder for District Local Voice Service
  - 4.9 Ratification of Professional Services Authorization with LPA, Inc. for Architectural Work on Conceptual Site Layout for Twelve Bridges High School
- Roll call vote:*

**5. COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

**6. REPORTS & COMMUNICATION**

- 6.1 Lincoln High School, Student Advisory – Jillian Loya
- 6.2 Western Placer Teacher's Association – Mike Agrippino
- 6.3 Western Placer Classified Employee Association – Mike Kimbrough
- 6.4 Superintendent - Scott Leaman

**7. ♦ACTION ♦DISCUSSION ♦INFORMATION**

Members of the public wishing to comment on any items should complete a yellow **REQUEST TO ADDRESS BOARD OF TRUSTEES** form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

- 7.1 Action **APPROVE SITE MASTER PLANS FOR CREEKSIDE OAKS ELEMENTARY AND CARLIN C. COPPIN ELEMENTARY**

February 19, 2013

**Agenda****SCHOOLS AND ADDENDUM TO FACILITIES MASTER PLAN –****Steer** (12-13 G & O Component I, II, III, IV, V)

Through August and September of 2012, staff presented to the Board of Trustees a series of discussions surrounding Development Funding and future growth within Western Placer Unified. One of the Board directions to staff at that time was to begin the process of master planning sites that had room for growth to be able to accommodate a significant amount of future portables. Of the three sites identified that had room for growth, two were selected by the Board to be the first to have general site master plans created. These were Creekside Oaks Elementary School and Carlin C Coppin Elementary School. After working with one of our District architects, Rainforth Grau, and meeting with site principals; staff would like to present for your consideration two site master plans that can be followed in the future as we begin to expand these two sites. Should the Board agree with the concepts included in these plans, staff will also request that the action include a motion to add these site plans to our current adopted District Facilities Master Plan as well.

**7.2 Information** **SELECTION OF LEASE-LEASE BACK CONTRACTOR FOR WATER DAMAGE REPAIR AT TWELVE BRIDGES MIDDLE SCHOOL** – **Steer** (12-13 G & O Component I, II, III, IV, V)

In November 2012 there was vandalism at Twelve Bridges Middle School which caused significant water damage to the multi-purpose room. In light of the significant repairs, and the cost of the reconstruction, this precludes itself from being just a general repair and will require full reconstruction as well as Division of State Architect approvals and upgrades. As such, staff obtained approval from our insurance representatives to process this as a Lease –Lease Back construction project in which the contract is selected from a pool of qualified applicants via submittals of company histories and experiences. This will then allow the District and the insurance company (currently York, but will transfer to Traveler's shortly), to work with the insurance company and the contractor to formulate a Guaranteed Maximum Price for the work that will be preapproved by our claims representatives.

**7.3 Action** **2013-14 BUDGET REDUCTIONS** – **Leaman/Kilpatrick** (12-13 G & O Component I, II, III, IV, V)

•The district is currently deficit spending and faced with budget reductions. The Board has directed staff to achieve a balanced budget by the 2013-14 budget year. Budget reductions have been implemented for the past two fiscal years totaling nearly \$10.75 million. Some of the reductions have been one-year reductions and others have been ongoing. We have implemented furlough days, benefit reductions, an early retirement incentive and various operating reductions. These reductions have been felt throughout the district. However, we find ourselves faced with another \$2.6 to 3 million in reductions for the upcoming year. While a balanced budget is a laudable goal, the Superintendent will recommend a budget with adequate minimal reserves for a positive certification. We have targeted approximately \$2.6 million in necessary budget reductions for 2013-14.

**7.4 Action** **REOPENER NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE CALIFORNIA SCHOOL**

February 19, 2013

**Agenda****EMPLOYEES ASSOCIATION CHAPTER #741 – Davis (12-13 G & O Component I, II, III, IV, V)**

●Pursuant to Government Code section 3547, all proposals of the recognized employee groups and of the District must be presented at a public meeting of the District. This is commonly referred to as “Sunshining” the proposals. The California School Employees Association Chapter #741 and the Western Placer Unified School District are both proposing negotiations since the current Collective Bargaining Agreement ends on June 30, 2013. Both Parties proposals are presented in this agenda item, (see attached) in order to allow the members of the public to become informed and have an opportunity to express themselves regarding the proposals.

**7.5 Action      ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman (12-13 G & O Component I, II, III, IV, V)**

●The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 5111 Admission

**7.6 Action      CSBA DELEGATE ASSEMBLY ELECTION– Leaman (12-13 G & O Component I, II, III, IV, V)**

●CSBA request the Board of Trustees take action to elect a representative to CSBA Delegate Assembly from our region or subregion. The board as a whole may vote for one candidate for the vacancy of the Subregion 4-D, which covers (Nevada, Placer, Sierra Counties). The ballot must be submitted by March 15, 2013.

**8.      BOARD OF TRUSTEES****8.1      FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight’s meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

**8.2      BOARD MEMBER REPORTS/COMMENTS****9.      ESTABLISHMENT OF NEXT MEETING(S)**

The President will establish the following meeting(s):

- March 5, 2013 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School
- March 19, 2013 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School

**10.      ADJOURNMENT**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 021413

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**DISCLOSURE  
OF ACTION  
TAKEN IN  
CLOSED SESSION,  
IF ANY**

# Western Placer Unified School District

## CLOSED SESSION AGENDA

Place: Lincoln High School – Office Conference Room

Date: Tuesday, February 19, 2013

Time: 6:05 P.M.

1. LICENSE/PERMIT DETERMINATION
  2. SECURITY MATTERS
  3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
  4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
  5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
  6. LIABILITY CLAIMS
  7. THREAT TO PUBLIC SERVICES OR FACILITIES
  8. PERSONNEL
    - \* PUBLIC EMPLOYEE APPOINTMENT
    - \* PUBLIC EMPLOYEE EMPLOYMENT
    - \* PUBLIC EMPLOYEE PERFORMANCE EVALUATION
    - \* PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
    - \* COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
  9. CONFERENCE WITH LABOR NEGOTIATOR
  10. STUDENTS
    - \* STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
    - \* STUDENT PRIVATE PLACEMENT
    - \* INTERDISTRICT ATTENDANCE APPEAL
    - \* STUDENT ASSESSMENT INSTRUMENTS
    - \* STUDENT RETENTION APPEAL, Pursuant to BP 5123
    - \* DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION
1. LICENSE/PERMIT DETERMINATION
    - a. Specify the number of license or permit applications.
  2. SECURITY MATTERS
    - a. Specify law enforcement agency
    - b. Title of Officer,
  3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
    - a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.

- b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
  - c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
- 4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
  - a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
  - b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
- 5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
  - a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
  - b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
- 6. **LIABILITY CLAIMS**
  - a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
  - b. Agency claims against.
- 7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
  - a. Consultation with: specify name of law enforcement agency and title of officer.
- 8. **PERSONNEL:**
  - A. **PUBLIC EMPLOYEE APPOINTMENT**
    - a. Identify title or position to be filled.
  - B. **PUBLIC EMPLOYEE EMPLOYMENT**
    - a. Identify title or position to be filled.
  - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
    - a. Identify position of any employee under review.
  - D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
    - a. It is not necessary to give any additional information on the agenda.
  - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
    - a. No information needed
- 9. **CONFERENCE WITH LABOR NEGOTIATOR**
  - a. Name any employee organization with whom negotiations to be discussed are being conducted.
  - b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
  - c. Identify by name the agency's negotiator
- 10. **STUDENTS:**
  - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
  - B. **STUDENT PRIVATE PLACEMENT**
    - a. Pursuant to Board Policy 6159.2
  - C. **INTERDISTRICT ATTENDANCE APPEAL**
    - a. Education Code 35146 and 48918
  - D. **STUDENT ASSESSMENT INSTRUMENTS**
    - a. Reviewing instrument approved or adopted for statewide testing program.
  - E. **STUDENT RETENTION/ APPEAL**
    - a. Pursuant to Board Policy 5123
  - F. **DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION**
    - a. Prevent the disclosure of confidential student information.



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**  
CONFERENCE WITH REAL PROPERTY  
NEGOTIATOR

**AGENDA ITEM AREA:**  
Closed Session

**REQUESTED BY:**  
Scott Leaman  
Superintendent

**ENCLOSURES:**  
No

**DEPARTMENT:**  
Administration

**FINANCIAL INPUT/SOURCE:**  
N/A

**MEETING DATE:**  
February 19, 2013

**ROLL CALL REQUIRED:**  
No

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**BACKGROUND:**

The Board of Trustee will disclose any action taken in closed session in regard to Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.

**RECOMMENDATION:**

Administration recommends the Board of Trustee disclose action taken in closed session in regard to Real Property.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**

CONFERENCE WITH LEGAL COUNSEL –  
EXISTING LITIGATION

**AGENDA ITEM AREA:**

Disclosure of Action Taken in  
Closed Session

**REQUESTED BY:**

Scott Leaman,  
Superintendent

**ENCLOSURES:**

No

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

February 19, 2013

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will disclose any action taken in closed session in regard to the Existing Litigation of Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln.

**RECOMMENDATION:**

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Existing Litigation.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**

Bargaining Groups:

WPTA & CSEA Negotiations

Agency Negotiators:

Scott Leaman, Superintendent

Mary Boyle, Deputy Superintendent

Ryan Davis, Director of Human Services

Audrey Kilpatrick, Assistant Superintendent

Business and Operations

**AGENDA ITEM AREA:**

Disclosure of action taken in  
closed session

**REQUESTED BY:**

Ryan Davis

Director of Human Services

**ENCLOSURES:**

No

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

February 19, 2013

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the board of trustees be updated on negotiations.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/  
RELEASE

**AGENDA ITEM AREA:**

Closed Session

**REQUESTED BY:**

Ryan Davis  
Director, Human Services

**ENCLOSURES:**

No

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

February 19, 2013

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will disclose any action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

**RECOMMENDATION:**

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

**CONSENT**

**AGENDA**

**ITEMS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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**SUBJECT:**

Classified Personnel Report

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Ryan Davis  
Director, Human Services



**ENCLOSURES:**

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

General Fund/Categorical

**MEETING DATE:**

February 19, 2013

**ROLL CALL REQUIRED:**

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**BACKGROUND:**

The Board of Trustees will take action to approve the classified personnel report.

**RECOMMENDATION:**

Administration recommends ratification of the classified personnel report.

4.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
PERSONNEL REPORT**

**February 19, 2013**

**CLASSIFIED/MANAGEMENT**

**NEW HIRES**

- |                  |  |                             |                        |
|------------------|--|-----------------------------|------------------------|
| <b>1. Name:</b>  | <b>Cecilia Sanchez</b>                                   | <b>Effective:</b>           | <b>1/24/13</b>         |
| <b>Position:</b> | <b>District ELD &amp; Intervention Program Secretary</b> | <b>Site:</b>                | <b>District Office</b> |
| <b>Salary:</b>   | <b>CSEA, Range 22, Step A</b>                            | <b>Funding:</b>             | <b>Categorical</b>     |
| <b>Hours:</b>    | <b>2.5 Hours/5 days a week</b>                           | <b>Replacement Position</b> |                        |
| <b>Days:</b>     | <b>11 Months/Year</b>                                    |                             |                        |

**RESIGNATIONS**

- |                   |                                |
|-------------------|--------------------------------|
| <b>1. Name:</b>   | <b>Kristin Krisinger</b>       |
| <b>Position:</b>  | <b>Bus Driver</b>              |
| <b>Site:</b>      | <b>Transportation</b>          |
| <b>Hours:</b>     | <b>5.5 Hours/5 days a week</b> |
| <b>Effective:</b> | <b>1/19/13</b>                 |

4.1.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**

Certificated Personnel Report

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Ryan Davis  
Director of Human Services



**ENCLOSURES:**

Yes

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

Categorical/General

**MEETING DATE:**

February 19, 2013

**ROLL CALL REQUIRED:**

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**BACKGROUND:**

The Board of Trustees will take action to approve the certificated personnel report.

**RECOMMENDATION:**

Administration recommends ratification of the certificated personnel report.



**WESTERN PLACER UNIFIED SCHOOL DISTRICT**

**PERSONNEL REPORT**

**February 19, 2013**

**CERTIFICATED/MANAGEMENT**

**REQUEST FOR MATERNITY/CHILD REARING LEAVE:**

1.     **Name:**                   Vanessa Cern  
       **Position:**           Kindergarten Teacher  
       **FTE:**                 1.0  
       **Effective Date:**     April 1, 2013  
       **Site:**                Foskett Ranch Elementary

4.2.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**

Approval of Low Bidder for District Ethernet Service

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Bob Lyons,  
Director of Technology

**ENCLOSURES:**

No

**DEPARTMENT:**

Technology

**FINANCIAL INPUT/SOURCE:**

\$71,208/General Funds  
(before CTF 50% discount)

**MEETING DATE:**

February 19, 2013

**ROLL CALL REQUIRED:**

No

**BACKGROUND:**

The District is required to advertise for telecommunication-related services on the District website on an annual basis if e-Rate discounts are sought. The District has advertised our Ethernet service as part of this telecommunication package for the 2013-2014 fiscal year. An RFP covering Ethernet service was posted to the District website and advertised in the local newspaper as required under e-Rate requirements. The five-year contract with WAVE Broadband, our current vendor, expires during the next fiscal year and must be renewed to receive e-Rate discounts.

The Ethernet service contract provides fiber based network connections to all of our school sites, the district office, and the Placer County Office of Education. With the upcoming SBAC test and increased dependency on Internet cloud services, staff is proposing an alternate 10Mb wireless link to the Internet as part of this contract.

This year our e-Rate discount is 57% on all eligible services, providing the district substantial savings. The Ethernet service portion of this e-Rate funding commitment is \$165,600 with a district portion of \$71,208. The district portion does not include the additional 50% discount provided by the California Teleconnect Fund.

WAVE Communication was the only vendor submitting a proposal for Ethernet services. This is a five-year agreement.

**RECOMMENDATION:**

Staff recommends the Board of Trustees approve WAVE Broadband for district Ethernet service for 2013-2018.

wp/rk/factform

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Approval of Low Bidder for District Voice  
Over Internet Protocol (VoIP) Service

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Bob Lyons,  
Director of Technology

**ENCLOSURES:**

No

**DEPARTMENT:**

Technology

**FINANCIAL INPUT/SOURCE:**

\$17,499/General Funds  
(if project goes forward)

**MEETING DATE:**

February 19, 2013

**ROLL CALL REQUIRED:**

No

**BACKGROUND:**

The District is required to advertise for telecommunication-related services on the District website on an annual basis if e-Rate discounts are sought. The District advertised for VoIP service as part of this telecommunication package for the 2013-2014 fiscal year. An RFP covering VoIP service was posted to the District website and advertised in the local newspaper as required under e-Rate requirements.

The district does not currently use VoIP for voice service but could implement such on short notice in the event of an existing phone system failure. Staff recommends a phased rollout with high discount (80%) schools (38% of district phones) phased in first. This cloud-based VoIP service provides all local and long distance calling, unlimited voice mail boxes, E-fax service, maintenance support and upgrades, and point-to-point video service along with numerous other features associated with VoIP.

Using our e-Rate discount of 80% on eligible VoIP services provides the district substantial savings. The \$2,500 install charge is reduced to \$500, with the monthly recurring reduced from \$6,063/month to \$1,213/month. The initial annual VoIP portion (including install) of this e-Rate funding commitment with the six high discount schools is \$87,492 with a district portion of \$17,499. The district portion does not include the additional 50% discount provided by the California Teleconnect Fund.

Staff received VoIP proposals from Jive Communication, Mitel, and Windstream. After staff evaluation of these proposals, staff recommends Jive Communication as our VoIP services provider for 2013-2016.

**RECOMMENDATION:**

Recommend approval of Jive Communication as vendor for possible district VoIP services for 2013-2016. To go forward with a project, a contract would be brought to the Board for approval.

wp/rk/factform

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Approval of Low Bidder for District Cellular Services

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Bob Lyons,  
Director of Technology

**ENCLOSURES:**

No

**DEPARTMENT:**

Technology

**FINANCIAL INPUT/SOURCE:**

\$7,069/General Funds

**MEETING DATE:**

February 19, 2013

**ROLL CALL REQUIRED:**

No

**BACKGROUND:**

The District is required to advertise for telecommunication-related services on the District website on an annual basis if e-Rate discounts are sought. The District has advertised our cellular service as part of this telecommunication package for the 2013-2014 fiscal year. An RFP covering wireless services was posted to the District website and advertised in the local newspaper as required under e-Rate requirements

This year our e-Rate discount is 57% on all eligible services, providing the district substantial savings. The wireless portion of this e-Rate funding commitment is \$16,440 with a district portion of \$7,069. The District is currently paying month-to-month but staff requested a one year contract with an option to extend up to five years.

Staff received a wireless proposal from AT&T. Staff has evaluated this proposal against our current vendor Verizon Wireless. After comparing rate plans staff recommends Verizon for the 2013-2014 school year.

**RECOMMENDATION:**

Staff recommends the Board of Trustees approve Verizon Wireless for district cellular service for 2013-2014.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

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3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Approval of Low Bidder for a District Learning Management System (LMS)

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Bob Lyons,  
Director of Technology

**ENCLOSURES:**

No

**DEPARTMENT:**

Technology

**FINANCIAL INPUT/SOURCE:**

\$14,700/Technology and Site Funds

**MEETING DATE:**

February 19, 2013

**ROLL CALL REQUIRED:**

No

**BACKGROUND:**

The District is required to advertise for telecommunication-related services on the District website on an annual basis if e-Rate discounts are sought. The District advertised for an LMS as part of this telecommunication package for the 2013-2014 fiscal year. An RFP covering an LMS was posted to the District website and advertised in the local newspaper as required under e-Rate requirements.

The district teachers currently use a website to post content rather than an LMS. An LMS is a virtual learning environment for K-12 school and higher education institutions that allows users to create, manage, and share academic content. This service provides numerous other features including Google document integration, a shared resources library, and a question importer for tests and quizzes. An LMS with its electronic repository can reduce printing costs significantly.

Staff received LMS proposals for Schoology and Canvas. After staff evaluation of these proposals, Schoology was selected as the winning bidder. Using our district e-Rate discount of 57% on eligible webhosting services, the \$8/student cost was reduced to \$3.44/student. For 3,000 secondary students, initial setup, and training, the initial annual cost would be \$14,700 with an ongoing \$10,320 annual charge. A minimal 10% reduction in site printing costs would cover the cost of this service. This LMS service is not eligible for the 50% discount provided by the California Teleconnect Fund.

4.6

**RECOMMENDATION:**

Staff recommends the Board of Trustees approve Schoology as a district LMS for 2013-2014.

wp/rk/factform

4.6.1



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Approval of Low Bidder for District Long  
Distance Service

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Bob Lyons,  
Director of Technology

**ENCLOSURES:**

No

**DEPARTMENT:**

Technology

**FINANCIAL INPUT/SOURCE:**

\$1,762/General Funds

**MEETING DATE:**

February 19, 2013

**ROLL CALL REQUIRED:**

No

**BACKGROUND:**

The District is required to advertise for telecommunication-related services on the District website on an annual basis if e-Rate discounts are sought. The District has advertised our long distance service as part of this telecommunication package for the 2013-2014 fiscal year. An RFP covering long distance services was posted to the District website and advertised in the local newspaper as required under e-Rate requirements

This year our e-Rate discount is 57% on all eligible services, providing the district substantial savings. The long distance portion of this e-Rate funding commitment is \$4,099 with a district portion of \$1,762. Our current vendor is AT&T. The State of California Department of Technology Services has contracted with AT&T for a comprehensive collection of integrated enterprise network services. AT&T was awarded two Master Service Agreements (MSAs): MSA 1 - Voice, Data and Video Services and MSA 2 - Long Distance and Network Based Services. The CALNET II MSAs were designed to completely meet our existing telecommunication requirements as well as to support the infrastructure needed for our current and future business applications.

Staff also received a long distance proposal from WAVE Communication. Staff has evaluated this proposal against our current vendor AT&T. After comparing rate plans staff recommends AT&T for long distance service for the 2013-2014 school year.

4.7

**RECOMMENDATION:**

Staff recommends the Board of Trustees approve AT&T for district long distance service for 2013-2014.

wp/rk/factform

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Approval of Low Bidder for District Local  
Voice Service

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Bob Lyons,  
Director of Technology

**ENCLOSURES:**

No

**DEPARTMENT:**

Technology

**FINANCIAL INPUT/SOURCE:**

\$26,255/General Funds

**MEETING DATE:**

February 19, 2013

**ROLL CALL REQUIRED:**

No

**BACKGROUND:**

The District is required to advertise for telecommunication-related services on the District website on an annual basis if e-Rate discounts are sought. The District has advertised our local voice service as part of this telecommunication package for the 2013-2014 fiscal year. An RFP covering local voice service was posted to the District website and advertised in the local newspaper as required under e-Rate requirements

This year our e-Rate discount is 57% on all eligible services, providing the district substantial savings. The local voice portion of this e-Rate funding commitment is \$61,059 with a district portion of \$26,255. Our current vendor is AT&T. The State of California Department of Technology Services has contracted with AT&T for a comprehensive collection of integrated enterprise network services. AT&T was awarded two Master Service Agreements (MSAs): MSA 1 - Voice, Data and Video Services and MSA 2 - Long Distance and Network Based Services. The CALNET II MSAs were designed to completely meet our existing telecommunication requirements as well as to support the infrastructure needed for our current and future business applications.

Staff also received a local voice proposal from WAVE Communication. Staff has evaluated this proposal against our current vendor AT&T. After comparing rate plans staff recommends AT&T for local voice service for the 2013-2014 school year.

**RECOMMENDATION:**

4.8

Staff recommends the Board of Trustees approve AT&T for district local voice service for 2013-2014.

wp/rk/factform

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Ratification of Professional Services Authorization  
with LPA, Inc. for Architectural Work on Conceptual  
Site Layout for Twelve Bridges High School

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Heather Steer, Facilities Coordinator

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Facilities

**FINANCIAL INPUT/SOURCE:**

Facilities Funds 21,25,35,49

**MEETING DATE:**

February 19, 2013

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The attached Professional Services Authorization is with LPA, Inc. for Architectural and Engineering services on a conceptual site layout as required for the preliminary site approval application to be submitted to California Department of Education. This is part of our 'due diligence' in investigating the possibility of extension of school property at the Twelve Bridges High School location. This site layout is considered very general, however, when we proceed with actual construction drawings details for specific areas and any changes in layout would follow a more extensive planning process.

The Board approved a Master Agreement of Services with LPA in May of 2009, and approves specific Project Agreements utilizing those original conditions.

**RECOMMENDATION:**

Staff recommends Board of Trustees ratify agreement with LPA, Inc. for Conceptual Site Layout for Twelve Bridges High School.

p. 916.772.4300 f. 916.772.4330  
w. lpainc.com e. lpa@lpainc.com

January 30, 2013

Mrs. Heather Steer  
Western Placer Unified School District  
600 Sixth Street, Suite 400  
Lincoln, CA 95648

Re: Twelve Bridges High School Site Acquisition

Dear Heather,

LPA is pleased to submit our fee proposal for professional services for preparing necessary documents to obtain site approval from the California Department of Education (CDE) for property acquisition related to the Twelve Bridges High School property. Scope is noted below.

The Scope of Work includes the following:

1. Consultation with District Staff and Michael O'Neill of CDE
2. Review of Title 5 and CDE's School Site Selection & Approval Guide
3. Preparation of documents required for review by CDE
  - a. Legal Description and Site Map with required data
  - b. Site Utilization Diagram
  - c. SFPD Forms 4.01 – 4.03
4. Additional meetings, consultation or modifications to documents required for CDE approval

Please see Exhibit A for fees.

Specifically excluded from scope are any site surveys, Geo-tech/Geo-hazards reports as well as any CEQA, environmental site assessment and DTSC scope.

Thank you for the opportunity to propose on this project. Please call me if you have any questions. Otherwise, if you find this Exhibit agreeable, please let me know so that I may submit a PSA for signature and processing.

Sincerely,

LPA, Inc.

Stephen Newsom, AIA, LEED BD+C  
Associate

creating sustainable places and spaces that enrich the lives of those who use them

49.1

## **Exhibit A**

### **Twelve Bridges High School Site Acquisition**

#### **PROPOSED FEE**

LPA proposes to complete the work described above on an hourly basis, with an estimated maximum cost of **\$4,750**. The following hourly rates will be applied:

#### **Basic Hourly Rate Schedule - Consulting Architect**

Principal	\$215.00
Senior Project Director	\$180.00
Project Director	\$165.00
Senior Project Manager	\$150.00
Managing Professional	\$140.00
Senior Professional	\$125.00
Professional	\$115.00
Professional Staff	\$105.00
Intermediate Staff	\$ 95.00

Note: No DSA, CDE, or IOR permitting or approval fees are included.



ACCEPTED

Western Placer Unified School District

1-30-13  
DATE

49.2

**INFORMATION**

**DISCUSSION**

**ACTION**

**ITEMS**



# WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

## DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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5. Promote student health and nutrition in order to enhance readiness for learning.

### SUBJECT:

Approve Site Master Plans for Creekside Oaks  
Elementary and Carlin C. Coppin Elementary Schools  
And Addendum to Facilities Master Plan.

### AGENDA ITEM AREA:

Action

### REQUESTED BY:

Heather Steer, Facilities Coordinator

### ENCLOSURES:

No

### DEPARTMENT:

Facilities

### FINANCIAL INPUT/SOURCE:

Facilities Funds 21,25,35

### MEETING DATE:

February 19, 2013

### ROLL CALL REQUIRED:

No

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### BACKGROUND:

Through August and September of 2012, staff presented to the Board of Trustees a series of discussions surrounding Development Funding and future growth within Western Placer Unified. One of the Board directions to staff at that time was to begin the process of master planning sites that had room for growth to be able to accommodate a significant amount of future portables. Of the three sites identified that had room for growth, two were selected by the Board to be the first to have general site master plans created. These were Creekside Oaks Elementary School and Carlin C Coppin Elementary School. After working with one of our District architects, Rainforth Grau, and meeting with site principals; staff would like to present for your consideration two site master plans that can be followed in the future as we begin to expand these two sites. Should the Board agree with the concepts included in these plans, staff will also request that the action include a motion to add these site plans to our current adopted District Facilities Master Plan as well.

### RECOMMENDATION:

Staff requests the Board of Trustees review and approve the proposed site master plans for Creekside Oaks Elementary School and Carlin C Coppin Elementary School, and have the plans added to our District Facilities Master Plan.

7.1

# WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

## DISTRICT GLOBAL GOALS

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### SUBJECT:

Selection of Lease-Lease Back Contractor  
For Water Damage Repair at Twelve Bridges  
Middle School

### AGENDA ITEM AREA:

Information

### REQUESTED BY:

Heather Steer, Facilities Coordinator

### ENCLOSURES:

No

### DEPARTMENT:

Facilities

### FINANCIAL INPUT/SOURCE:

Fund 40, Insurance Reimbursements

### MEETING DATE:

February 19, 2013

### ROLL CALL REQUIRED:

No

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### BACKGROUND:

In November 2012 there was vandalism at Twelve Bridges Middle School which caused significant water damage to the multi-purpose room. In light of the significant repairs, and the cost of the reconstruction, this precludes itself from being just a general repair and will require full reconstruction as well as Division of State Architect approvals and upgrades. As such, staff obtained approval from our insurance representatives to process this as a Lease -Lease Back construction project in which the contract is selected from a pool of qualified applicants via submittals of company histories and experiences. This will then allow the District and the insurance company (currently York, but will transfer to Traveler's shortly), to work with the insurance company and the contractor to formulate a Guaranteed Maximum Price for the work that will be preapproved by our claims representatives.

Advertisements calling for statements of qualifications from contractors were printed on January 10<sup>th</sup> and 17<sup>th</sup> of 2013. A review of all submittals was held by a panel of participants on January 31, 2013. Utilizing a scoring matrix, Clark and Sullivan Construction was selected as our contract to move forward with Lease-Lease Back negotiations.

Once pricing has been determined, staff will bring a complete Lease-Lease Back Construction agreement to the Board of Trustees for approval.

### RECOMMENDATION:

Board of Trustees review information.

7.2

# WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

## DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

2013-14 Budget Reductions

**AGENDA ITEM AREA:**

Action

**REQUESTED BY:**

Scott Leaman  
Superintendent

**ENCLOSURES:**

Yes

Audrey Kilpatrick

Assistant Superintendent of Business & Operations

**DEPARTMENT:**

Business Services

**FINANCIAL INPUT/SOURCE:**

General Fund

**MEETING DATE:**

February 19, 2013

**ROLL CALL REQUIRED:**

Yes

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**BACKGROUND:**

The district is currently deficit spending and faced with budget reductions. The Board has directed staff to achieve a balanced budget by the 2013-14 budget year. Budget reductions have been implemented for the past two fiscal years totaling nearly \$10.75 million. Some of the reductions have been one-year reductions and others have been ongoing. We have implemented furlough days, benefit reductions, an early retirement incentive and various operating reductions. These reductions have been felt throughout the district. However, we find ourselves faced with another \$2.6 to 3 million in reductions for the upcoming year. While a balanced budget is a laudable goal, the Superintendent will recommend a budget with adequate minimal reserves for a positive certification. We have targeted approximately \$2.6 million in necessary budget reductions for 2013-14.

The Budget Committee began meeting in September 2012 to identify reduction recommendations for the Board of Trustees. The Committee met throughout October, November, and December and collected and evaluated 200 budget reduction suggestions. Their work and dedication is appreciated and invaluable to our budget process. Based on the Budget Committee votes, input and other information, Superintendent Leaman compiled preliminary budget reduction recommendations and they were presented to the board on January 15, 2013. At the time, the Superintendent's specific budget reduction recommendations totaled approximately \$3.2 million. Those reductions have decreased to \$2.6 million with the additional funding proposed from the Governor's 2013-14 State Budget Proposals.

Superintendent Leaman has compiled an updated budget reduction recommendations totaling \$1,322,800 of items that do not require negotiations. The District will continue to work towards identifying the remaining \$1,277,200 in budget reductions needed to maintain the District's positive certification and the required 3% Fund Balance Reserve for Economic Uncertainties.

**RECOMMENDATION:**

Administration recommends the Board of Trustees review, approve and implement the Budget Reduction Recommendations totaling \$1,322,800.

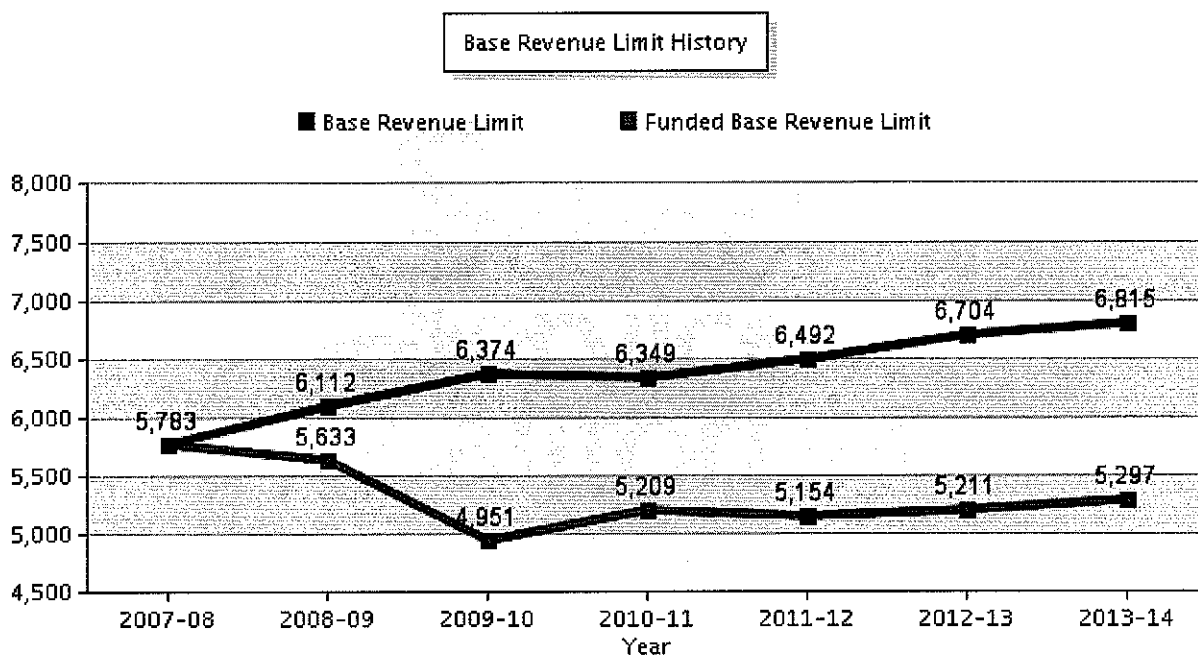
## 2013-14 Budget Reduction Recommendations Background Materials

### History of Education Funding in California

Education funding in California has continued to see significant reductions in the past six years. Funding is still about 10% less than the amount received in 2007-08. The deficit factor is still more than 20% because of past cuts and unpaid cost-of-living adjustments (COLAs). These have been real, on-going reductions to our budgets that have not been restored. In addition, the state continues to defer more than 36 percent of our annual revenue, creating cash flow dilemmas for school districts. Districts across the state have been faced with difficult choices as they try to balance budgets and meet financial obligations.

The revenue limit is the funding formula by which K-12 school districts receive their funding. A review of the revenue limit since 2007-08 paints a very telling picture. While the statutory revenue limit has continued to climb, districts have been funded well below the requirements as is outlined in the graph below:

### Western Placer Unified School District



We are currently being funded \$921 per student less than we received in 2007-08 and \$1,493 below the statutory funding requirement. This translates into a loss for our district of \$9.4 million in 2012-13. These losses in funding have a very real impact on school district priorities and policies.

### Western Placer USD Budget History

Western Placer Unified School District has also struggled with these reductions. Over the past five fiscal years we have implemented several million dollars in reductions. Some of these reductions have been on-going and some have been one-time. We have also been able to utilize several million dollars in general fund reserves to minimize the impact to educational programs and staffing. We have implemented furlough days, benefit reductions, an early retirement incentive and various operating reductions. These reductions have been felt throughout the district.

## 2013-14 Budget Reduction Recommendations Background Materials

### Fiscal Year 2008-09

During the 2007-08 fiscal year, the board targeted \$2.8 million in reductions for the 2008-09 fiscal year. We achieved \$2.1 million in reductions in 2008-09; \$1.05 million of which was on-going. Those reductions are summarized in the chart below:

General Fund - Budget Reductions Snapshot					
2008-09 Board Approved Budget Reductions Implemented		Target	Actual	Yearly Ongoing	Notes
Certificated Staffing	Increase staffing ratios to 25:1 for middle school, 28:1 at high school and suspend ratios at elementary (net of overage stipend)	\$592,000	\$422,500	\$240,000	4.0 HS, 1.0 MS, 3.0 K-5. Achieved no reduction at middle school level. Middle school enrollment required hiring additional FTEs, and high school enrollment should have resulted in larger reduction. Net overstaffing of 1.5FTE
Certificated Staffing	Realign delivery of prep using the 40 class cap in PE for science prep in primary grades; maximize staffing in music	134,300	0	0	1.0 of 1.7 science/music teachers
Certificated Staffing	Eliminate independent study program at LHS	79,000	79,000	79,000	Removed from budget
Certificated Staffing	Shift a teacher from LHS to PHS when enrollment drops due to transfers	79,000	26,000	0	Only shifted for one trimester
Certificated Staffing	Additional high school reductions - 1.0 counselor	79,000	92,000	0	Counselor laid off for 2008-09 school year and returned in 2009-10 school year
Certificated Staffing	Account for elimination of ROTC program	70,000	70,000	70,000	Eliminated
Certificated Staffing	Eliminate all non-teacher certificated overtime - extra assignment, psychs, OTs, Admin	31,000	31,000	23,000	
Admin	Reduce admin at Sheridan	115,000	85,000	85,000	Reinstated .35 FTE Principal
Classified Staffing	Align staffing at sites to current ratios: aides, campus supervision, custodial, library	124,000	74,000	0	Added back crossing guards and campus supv at many sites
Classified Staffing	Reduce custodial services 10% overall in district	144,000	0	0	Not implemented
Classified Staffing	Eliminate kindergarten aides in classes that have two teachers, leaving 2-hour aides in odd classrooms with no am/pm partner	129,000	129,000	64,000	Implemented
Classified Staffing	Eliminate overtime unrestricted general fund, except for emergencies	100,000	100,000	0	
Classified Staffing	Reduce clerical at each site including secretarial, office clerks, attendance clerks, health clerks - elementary only	94,000	41,000	41,000	Reduction of 4.0 hours per site. Substitute usage up to compensate
Classified Staffing	Reduce clerical/classified and custodial staffing at Sheridan	82,000	82,000	0	8 hours clerical/classified support, 0.5 custodial; share with Phoenix HS
Classified Staffing	Reduce library clerk and aide staffing until 6.5 hours per day is reached at elementary	53,000	29,200	9,000	Did not reduce 1.5 hours per day of library tech; reduced 2.0 hours of library aide only due to CSEA bargaining issues
Classified Staffing	Limit night time custodial subs to a 4-hour shift	25,000	25,000	0	Within budgets
Food Services	Two year plan to eliminate Food Services encroachment on the General Fund. Reduce hours, reduce food costs, increase revenue, increase points of sale, use more commodity foods	65,000	65,000	65,000	Reduce labor hours (\$44,000), eliminate second hot entrée at elementary. Use more commodity fruits, increase breakfast prices (other reductions listed elsewhere)
Transportation	Cost neutral sport transportation - the market will not allow full break even. Assumed doubling of high school sport fees to \$120 per sport, two sport maximum, and elimination of middle school athletic transportation.	67,000	67,000	30,000	
Transportation	Attempt to increase home-to-school transportation in order to make it cost neutral. This would require bus fees of \$500 per student. Instead, increase bus passes to \$225 per year, charged Reduced Rate to those who are eligible (\$112.50), and increase daily tickets by \$0.50 each way. For 2008-09, continuing studying ways to fund transportation or effects of not continuing	24,000	24,000	9,000	
Transportation	Increase fees for elective transportation (field trips) until cost neutral. Requires increase in hourly rate, plus slight increase in mileage charge, limit field trips to three per class per school, and encourage parent drivers	23,510	23,510	23,510	
Transportation	Eliminate outside agency use of buses (STAR, City of Lincoln) or charge revised fees to cover operating costs	5,590	5,590	5,590	
Other	Do not carryover unspent unrestricted funds into next fiscal year (MAA and Fam). Estimate only	108,000	108,000	0	No carryover posted
Other	Raise Facilities Use fees	36,000	36,000	36,000	STAR daily use
Other	Ban electric heaters and refrigerators in classrooms, ensure District temperature settings, take advantage of PGE recommendations on usage	30,000	30,000	Unknown	
Other	Eliminate Woodleaf trip subsidy, other than stipends	7,800	7,800	7,800	
Other	Reduce district office discretionary budgets	21,000	21,000	21,000	Budgets reduced accordingly
Other	Decrease site discretionary funds 7-12 by 10%	20,000	20,000	21,000	Budgets reduced accordingly
Managerial	Worker's comp rate reduction	175,000	175,000	175,000	Adjusted budget accordingly
Managerial	One-time expenditures for 2007-08	122,000	122,000	0	Removed from budget
Managerial	Eliminate classified subs, except day custodians and special ed	112,000	80,000	10,000	
Managerial	Lighthouse services	30,000	30,000	5,000	
Managerial	Eliminate District's contribution to the City's watering of parks	35,000	0	35,000	
		<b>\$2,812,200</b>	<b>\$2,100,600</b>	<b>\$1,054,900</b>	
2008-09 Other Budget Reductions		Target	Actual	Yearly Ongoing	Notes
Site/District/Other	Did not backfill Asst Director of M&O	\$0	\$97,000	\$97,000	
		<b>\$0</b>	<b>\$97,000</b>	<b>\$97,000</b>	

7.3.2

## 2013-14 Budget Reduction Recommendations

### Background Materials

During the 2008-09 fiscal year, Western Placer was the recipient of basic aid supplemental funding. These revenues were due to the district as a result of application of education code 47663 which states, "A district that loses basic aid status as a result of transferring property taxes to a charter school or schools pursuant to Section 47635 shall be eligible to receive a pro rata share of funding lost." Because we sponsor Horizon Charter School and because they primarily serve students outside of our district boundaries and because we would be basic aid if we didn't sponsor Horizon Charter School, we received 70% of the basic aid dollars we lost. This resulted in a payment for revenues from 2003-04 to 2007-08 of \$17.7 million to Western Placer in 2008-09. The fund balance increased \$15.4 million at the end of 2008-09 and the reserves gave the district the opportunity to reconsider the budget reductions implemented that year.

### Fiscal Year 2009-10

Because of the significant reserves, the Board directed administration to take a balanced approach to future year cuts and use the reserves to help offset the budget reductions being passed down to us from the state.

In 2009-10, the state reduced education funding by over 12 percent. In the same year, property tax funding which impacts Western Placers supplemental basic aid funding dropped by 10 percent. However, the district implemented only one budget reduction and utilized \$4.1 million in reserves to meet the budget requirements.

2009-10 Board Approved Budget Reductions Implemented		Target	Actual	Yearly Ongoing	Notes
Reserves	Categorical flexibility - sweep balances.	\$100,000	\$100,000	\$0	
Reserves	Unrestricted fund balance		4,100,000	0	
		\$100,000	\$4,200,000	\$0	

### Fiscal Year 2010-11

In 2010-11, education funding remained flat while property taxes continued to decline by 9 percent. The district targeted \$1.9 million in budget reductions and attained \$2.0 million of reductions; with \$1.4 million in reductions on-going. We also utilized \$6 million of reserves to meet the budget requirements. The details are outlined in the graph below:

2010-11 Board Approved Budget Reductions Implemented		Target	Actual	Yearly Ongoing	Notes
Management Staffing	Replace Asst Superintendent with Director	\$35,000	\$27,700	\$25,000	
Certificated Staffing	Float class sizes; cut two teacher growth positions	160,000	160,000	160,000	
Certificated Staffing	Reduce teacher stipends by 20%	54,000	0	0	
Classified Staffing	Eliminate banked hours	22,000	22,000	22,000	
Other Staffing	Reduce substitute teacher pay	70,000	70,000	70,000	
Other Staffing	Substitute classified personnel cover cost of fingerprinting	5,000	5,000	5,000	
Transportation	Combine K-12 students & Only bus students outside city limits	320,500	442,000	442,000	
Transportation	Provide Special Education transportation in-house	60,000	114,000	114,000	
Reserves/Transfers	Use Technology Reserves	300,000	300,000	0	
Reserves/Transfers	Use Restricted Fund Reserves	100,000	100,000	0	
Reserves/Transfers	Eliminate New School Reserve transfer	250,000	250,000	0	
Site/District/Other	Exercise state authorized flexibility with restricted funds	132,000	132,000	132,000	
Site/District/Other	Provide Summer School only to credit deficient Juniors & Seniors	60,000	78,000	78,000	
Site/District/Other	Implement custodial team cleaning during the summer	50,000	50,000	50,000	
Site/District/Other	Eliminate the contract for landscaping and provide the service with existing staff	38,000	38,000	38,000	
Site/District/Other	Limit the use of lights at the stadium	7,500	20,000	20,000	Total electricity costs decreased by \$20,000 over 2009-10 to 2010-11. This reduction is based on a variety of factors.
Site/District/Other	Set HVAC to run only during instructional hours	15,000			
Site/District/Other	Eliminate funding for food and drinks at trainings or meetings	9,000	9,000	9,000	
Site/District/Other	No cosmetic painting or repairs	2,500	2,500	2,500	
Site/District/Other	Eliminate funding for the annual management meeting	700	700	700	
Site/District/Other	Eliminate transfer for deferred maintenance	250,000	250,000	250,000	
		<b>\$1,941,200</b>	<b>\$2,070,900</b>	<b>\$1,418,200</b>	
Reserves	Unrestricted Fund Balance	\$7,000,000	\$6,000,000		

## 2013-14 Budget Reduction Recommendations Background Materials

### Fiscal Year 2011-12

The district started the 2011-12 fiscal year with \$8.6 million in general fund reserves. Education funding remained relatively flat and property taxes continued to decline by 3 percent. The district targeted \$3 million in budget reductions and attained \$4.7 million in reductions of which \$2.05 million is on-going. We also budgeted to utilize \$4.7 million in general fund reserves. We are on track to meet our reduction targets listed below:

2011-12 Board Approved Budget Reductions Implemented		Target	Actual	Yearly Ongoing	Notes
Site/District/Other	Federal Jobs Fund	\$1,187,363	\$1,187,363	\$0	
Staffing/Compensation	4 Furlough days for 2011-12	736,000	736,000	0	
Staffing/Compensation	Move to \$10/\$10/\$25 Kaiser Plan for benefits cap (from \$5/\$5 plan)	350,000	350,000	350,000	Estimated yearly ongoing savings
Reserves/Transfers	Use New School Reserve	500,000	500,000	0	
Other Staffing	Follow ratios for Vice Principals	30,000	37,000	37,000	
Other Staffing	Eliminate OT except for emergencies	20,000	10,000	10,000	
Other Staffing	Reduce office staff substitute costs	5,000	8,000	8,000	
Site/District/Other	Reduce staff development costs	10,000	0	0	
Site/District/Other	Reduce Lighthouse contract	5,000	5,000	5,000	
Site/District/Other	Reduce trash pickups	15,000	12,000	12,000	
Site/District/Other	Move email system to Google Mail	400	400	400	
Site/District/Other	Aggressively enforce utility usage	10,000	Unknown	Unknown	Savings will not be known until the end of 2011-12
Site/District/Other	Additional Categorical sweep of funds	152,626	152,626	0	
Site/District/Other	No district provided coffee or bottled water in offices	3,500	3,500	3,500	
Site/District/Other	Reduce copies made by 10%	13,000	11,000	11,000	
		<b>\$3,037,889</b>	<b>\$3,012,889</b>	<b>\$436,900</b>	
Reserves	Unrestricted Fund Balance	\$4,700,000	\$4,700,000		

2011-12 Other Budget Reductions		Target	Actual	Yearly Ongoing	Notes
Staffing/Compensation	Early Retirement Incentive	\$0	\$1,365,000	\$1,310,000	
Site/District/Other	SARB/DAWG - Enrollment to ADA yield	0	Unknown	Unknown	All sites are currently meeting attendance goals. Will have savings amount at the end of 2011-12
Site/District/Other	Twelve Bridges Library Contract	0	46,000	46,000	
Management Staffing	Did not backfill Asst Super of Facilities	0	52,000	52,000	
Site/District/Other	Fund % of Asst Super of Business to Facilities	0	38,000	38,000	
Classified Staffing	Reduce reception position by 0.5 FTE	0	30,000	30,000	
Certificated Staffing	Reduce 1.0 FTE teacher at LCE	0	79,000	79,000	
Site/District/Other	Reduce custodial by 1.0 FTE at LHS	0	60,000	60,000	
		<b>\$0</b>	<b>\$1,670,000</b>	<b>\$1,615,000</b>	

### Fiscal Year 2012-13

At Budget Adoption, revenue assumptions included mid-year trigger cut of approximately \$2.8 million based on the assumption the November 2012 tax initiative does not pass. Basic aid supplemental funding helped to offset the cut by \$1 million per year. In November 2012, Proposition 30 passed and the General Fund revenue limit funds were adjusted for a net increase in funding of \$1.2 million. Education funding continues to remain relatively flat. The \$5.67 million in 2012-13 budget reductions incorporated into the 2012-13 budget are a combination of one-time and on-going savings. Savings of \$2.9 million are ongoing; the remaining \$2.7 million of the 2012-13 savings are one-time in nature and do not carry forward into the 2013-14 or 2014-15 fiscal years. Those reductions are summarized in the chart below:

2012-13 Board Approved Budget Reductions Implemented		Target	Actual	Yearly Ongoing	Notes
Staffing/Compensation	Furlough Days (6 or 8 depending upon bargaining group)	1,208,456	1,208,456	-	
Staffing/Compensation	Class size increase - reduce 19 FTE	961,875	961,875	961,875	
Staffing/Compensation	Reduce 1 FTE Counselor	93,500	93,500	93,500	
Staffing/Compensation	Reduce 0.5 FTE Business position	30,000	30,000	30,000	
Staffing/Compensation	Eliminate Adult Education	89,865	89,865	89,865	
Staffing/Compensation	Reduce classified positions	210,975	210,975	210,975	
Staffing/Compensation	Reduce Psychologist by 1 FTE	54,000	54,000	54,000	
Staffing/Compensation	Reduce 0.5 FTE Elementary Vice Principal	25,400	25,400	25,400	
Staffing/Compensation	Reduce 1 FTE Managerial and 1 FTE Classified Tech position	41,000	41,000	41,000	
Staffing/Compensation	Negotiated concessions	560,849	560,849	-	
Site/District/Other	Categorical sweep of Tier III funds	796,714	796,714	796,714	
Staffing/Compensation	Associate dues and memberships	26,848	26,848	26,848	
Staffing/Compensation	Reduce Board stipends	660	660	660	
Site/District/Other	Reduce district and site operating budgets	384,680	384,680	384,680	
Fees	Increase transportation fees 10%	12,400	12,400	12,400	
Site/District/Other	Charge Food Service for utilities	17,400	17,400	17,400	
Other	Charge for personal appliances	1,000	1,000	1,000	
Site/District/Other	Eliminate SRO position	140,000	140,000	140,000	
Site/District/Other	Suspend computer replacements	150,000	150,000		
Site/District/Other	Reduce Lighthouse funding	25,000	25,000	25,000	
Site/District/Other	No freshman athletic budget	15,000	15,000	15,000	
Reserves	Utilize reserves (Wetland & Deferred Maintenance)	800,000	800,000		
		<b>\$5,645,622</b>	<b>\$5,645,622</b>	<b>\$ 2,926,317</b>	
Reserves	Unrestricted Fund Balance	\$5,000,000	\$5,000,000		

7.3.4

## 2013-14 Budget Reduction Recommendations Background Materials

### 2013-14 Budget Year

Deficit spending is budgeted for the current and subsequent years. While projections show that the district will be able to meet its financial obligations for the current and subsequent two years, the projections also show budget reductions that must be made in 2013-14 and 2014-15 to achieve a positive certification. The district must align spending with revenue to maintain a healthy financial status.

The Governor's 2013-14 Budget Proposal proposed a slight increase in the revenue limit funded by at 1.65% COLA. The Governor also proposed a new funding model that would eliminate the Revenue Limit funding and most restricted State programs and roll all of those areas of funding into a Local Control Funding Formula (LCFF). This is predicated on passage in at the Legislature level and there are many unknowns at this time as to the exact funding or the programs that would be included in the LCFF. Therefore we have been advised to only assume a COLA of 1.65% of the current Revenue Limit Funding and State Special Education Funding. The exact outcome of this new funding model may not be known until this summer. With those proposed increases the District projected budget reductions has been reduced.

Proposed 2013-14 Budget Reductions (January 2013)	\$3,200,000
Less: Increases in 2013-14 Funding – Governors Proposals	(709,000)
Adjustment – Use of Unrestricted Fund Balance Reserves	<u>100,000</u>
Adjusted Proposed 2013-14 Budget Reductions	<u>\$2,591,000</u>

The Budget Committee began meeting in September 2012 to identify reduction recommendations for the Board of Trustees. The Committee met throughout October, November, and December. They collected and evaluated over 200 budget reduction suggestions. Their work and dedication is appreciated and invaluable to our budget process.

All the budget reduction suggestions were priced when possible and assigned points based on the Budget Committee Rubric and Criteria. The higher the point value, the higher the negative impact to district students, parents and staff. The Budget Committee solicited feedback from their constituency groups on the suggestions and voted accordingly. All the budget reduction suggestions were included in the December 18, 2012, Board Meeting Agenda.

Based on the Budget Committee votes, input and other information, Superintendent Leaman compiled preliminary budget reduction recommendations and they were presented to the board on January 15, 2013. At the time, the Superintendent's specific budget reduction recommendations totaled approximately \$3.2 million. Those budget reductions have been reduced to \$2.6 million with the additional funding proposed from the Governor's 2013-14 State Budget Proposals.

Updated budget reduction recommendations totaling \$1,322,800 of items that do not require negotiations has been presented to the board for review and approval. The District will continue to work towards identifying the remaining \$1,277,200 in budget reductions needed to maintain the District's positive certification and the required 3% Fund Balance reserve for Economic Uncertainties.

Over the next months we will monitor budget assumption changes that may come from the Governor's May Revise, work with our County Office of Education staff, and provide you with updates as we develop the budget for 2013-14 and prepare multi-year projections for Board adoption by June 30, 2013.



**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
**2013-14**  
**BUDGET REDUCTION RECOMMENDATIONS - FEBRUARY 19, 2013**

<u>Budget Committee / Management Information</u>				<u>District Recommendation</u>			
Budget Committee Recommendation		Dollar Amount Saved	Notes from Budget Committee	Proposed Amount	Proposed Action	Comments	One-Time
MGMT	Programs & Services	NA		\$30,000	Fund 10% of Special Education secretary, program specialist, and director compensation		
MGMT	Programs & Services	NA		\$130,000	Sweep additional Tier III funds including \$50,000 in School Improvement funds, leaving GATE and adequate funds for high school math textbook support	Will impact site activities where site funding allocated	
MGMT	Staffing - Employment	NA		\$50,000	Management Team is tasked with identifying savings through attrition or other personnel areas without engaging in general funded position layoffs	All vacant positions will remain open for remainder of 2012-13 FY unless absolutely necessary	X
36,82,106, 113,132	Programs & Services	\$50,000 - \$76,250	Reduce all discretionary budgets 15%	\$120,000	Reduce all discretionary budgets 15%	Will impact site activities.	
33, 140	Programs & Services	\$9,900 - \$66,500		\$10,000	Sweep \$10,000 of MAA carryover		X
150	Miscellaneous	\$7,800	Avg. Community Center \$650/month PG&E.	\$7,800	Stop reimbursing the City of Lincoln for 22% of the Community Center PG&E costs.		
49	Technology	\$300,000		\$225,000	Suspend the computer replacement fund for one year.	\$75,000 left only to be spent on SBAC preparation	X
28	Reserves	\$750,000	-	\$750,000	Count the \$750,000 wetland reserve as part of the reserve for economic uncertainty.	Transfer back for 2014-15 school year.	X

**Total Proposed Budget Reductions**      1,322,800

7.3.6

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the Skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Reopener Negotiations Regarding the Collective  
Bargaining Agreement Between Western Placer Unified  
School District and the California School Employees  
Association Chapter # 741

**AGENDA ITEM AREA:**

Discussion/Information

**REQUESTED BY:**

Ryan Davis  
Director of Human Services



**ENCLOSURES:**

Collective Bargaining Sunshine Proposals  
for WPUSD and CSEA.

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

February 19, 2013

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

Pursuant to Government Code section 3547, all proposals of the recognized employee groups and of the District must be presented at a public meeting of the District. This is commonly referred to as "Sunshining" the proposals. The California School Employees Association Chapter # 741 and the Western Placer Unified School District are both proposing negotiations since the current Collective Bargaining Agreement ends on June 30, 2013. Both Parties proposals are presented in this agenda item (see attached) in order to allow the members of the public to become informed and have an opportunity to express themselves regarding the proposals.

**RECOMMENDATION:**

Administration recommends the Board of Trustees hear comments from the public regarding the proposal.

7.4

**CONTRACT NEGOTIATIONS PROPOSAL FOR 2012-2013  
BETWEEN  
WESTERN PLACER UNIFIED SCHOOL DISTRICT  
AND  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION  
CHAPTER 741**

**SALARY**

Propose that all classified employees receive a fair and equitable increase to their Salary Schedule.

Propose that who interpret during IEPs be compensated at the wage of an interpreter.

**HEALTH BENEFITS**

Propose that the District increase the current cap on classified employees' family health and welfare benefits.

**ARTICLE IV EMPLOYEE BENEFITS**

Propose to change language in K3 from five (5) consecutive years to ten consecutive years.

Propose to change language in K4 to read: "Benefit (K.3.) is ~~only~~ available to ~~the first~~ five (5) employees who:"

**ARTICLE VII: VACANCIES/TRANSFERS/PROMOTIONS**

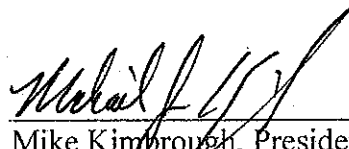
Propose to change language in F to award position to employee with most seniority within classification

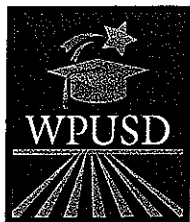
Propose to change "may to "shall" in G.1

**ARTICLE IX LAYOFF AND REEMPLOYMENT**

Propose to change forty-five (45) to sixty (60) in E.

Date: 13 FEB, 2013

  
\_\_\_\_\_  
Mike Kimbrough, President  
CSEA Chapter 741



# WESTERN PLACER UNIFIED SCHOOL DISTRICT

600 Sixth St., Suite 400, Lincoln, CA 95648  
Ph: (916) 645-6350 • Fax: (916) 645-6356

**Board of Trustees:** Paul Long  
Brian Haley  
Paul Carras  
Kris Wyatt  
Damian Armitage

**Superintendent:** Scott Leaman

## VIA Electronic Mail & District Mail

February 14, 2013

Michael Kimbrough, CSEA Chapter President  
Lincoln High School  
790 J Street  
Lincoln, CA 95648

### Re: WPUSD Sunshine Proposal for Collective Bargaining Negotiations


Dear Mike,

This letter serves as notice that the District desires to negotiate contract provisions that are fiscally responsible in order to provide students with instructional programs based on a sound, realistic budget. The District is especially interested in negotiating concepts that reduce employer costs and/or achieve a fiscal savings for the District as we continue to move toward a balanced District budget. The District is opening the following articles:

- *Article IV, Employee Benefits*
- *Article V, Leaves*
- *Article VI, Salaries (for the 2013-2014 School Year)*
- *Article VII, Vacancies/Transfers/Promotions*
- *Article IX, Layoff and Reemployment*

We look forward to working together with the CSEA Bargaining Team throughout the negotiations process.

Sincerely,

  
Ryan Davis  
Director of Human Services

CC: Scott Leaman, Superintendent (Via Email PDF)  
Audrey Kilpatrick, Assistant Superintendent (Via Email PDF)  
Tom Page, CSEA Labor Relations Representative (Via Email PDF)

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

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3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Adoption of Revised/New  
Policies/Regulations/Exhibits

**AGENDA ITEM AREA:**

Action

**REQUESTED BY:**

Scott Leaman  
Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

February 19, 2013

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

These new and/or revised policies/regulations/exhibits are now being presented for approval by the Board of Trustees.

- AR 5111 Admission

**RECOMMENDATION:**

Administration recommends the Board of Trustees approve the new and revised Policies, Regulations and Exhibits as submitted.

# MANUAL MAINTENANCE GUIDESHEET

February 19 2013

Page 1 of 1

Note: Descriptions below identify major changes in revised materials. Editorial changes have also been made.

## AR 5111 - Admission

(AR revised)

Updated regulation reflects **NEW LAW (SB 1381, 2010)** which revises the age criterion for admission into kindergarten or first grade, moving up the birthdate that triggers enrollment eligibility one month each year between 2012-13 and 2014-15. Material re: prekindergarten summer program deleted since the program was eliminated pursuant to SB 1381.

7.5.1

**ADMISSION****Age of Admission**

Proof of age shall be required of all enrolling students. The legal evidences of age, in order of desirability, are a birth certificate, baptismal certificate, passport, immigration certificate, Bible record, or affidavit from the parent/guardian.

A child who will reach the age of five on or before the following dates ~~December 2~~ of the school year shall be eligible for enrollment in kindergarten at the beginning of that school year or at any later time in the same year: (Education Code 48000)

- ~ 2013 – 2014 School Year: October 1st
- ~ 2014 – 2015 School Year: September 1st
- ~ After 2014 – 2015 School Year: September 1st

***Transitional Kindergarten***

A child who will reach the age of five on or between the following dates shall be eligible for enrollment in Transitional Kindergarten (the first year of a two-year kindergarten program) at the beginning of that school year or at any later time in the same year: (Education Code 4800)

- ~ 2013 – 2014 School Year: October 2 – December 2nd
- ~ 2014 2015 School Year: September 2 – December 2nd
- ~ After 2014 – 2015 School Year: September 2 – December 2nd

A child who will have reached the age of six years on or before the following dates ~~December 2~~ of the current school year shall be eligible for enrollment in the first grade. (Education Code 48010)

- ~ 2013 – 2014 School Year: October 1st
- ~ 2014 – 2015 School Year: September 1st
- ~ After 2014 – 2015 School Year: September 1st

**Early Entry to Kindergarten**

A child who becomes five years old after the above dates for each year ~~December 2~~ may be admitted into kindergarten, with parental approval, at any time after his/her fifth birthday during the school year when the Superintendent or designee determines on a case-by-case basis that such admittance is in the child's best interests.

The Superintendent or designee shall provide parents/guardians with information as to the effects, advantages and disadvantages of early entry into kindergarten. (Education Code 48000)

**ADMISSION**

Classroom space must be available, and the class size cap specified in certificated negotiated agreements may not be exceeded.

*(cf. 5123 - Promotion/Acceleration/Retention)*

Regulation  
approved: September 4, 2007  
revised:

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
Lincoln, California

7.5.3



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

2013 CSBA Delegate Assembly Election

**AGENDA ITEM AREA:**

Action

**REQUESTED BY:**

Scott Leaman  
Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

February 19, 2013

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will take action to submit a candidate for the vacancy of the Subregion 4-D, which covers (Nevada, Placer, Sierra Counties). The ballot must be submitted by March 15, 2013.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the Board of Trustees submit a ballot.



California School Boards Association

**TIME SENSITIVE, REQUIRES BOARD ACTION  
DEADLINE FRIDAY, MARCH 15, 2013**

January 31, 2013

**MEMORANDUM**

To: All Board Presidents and Superintendents  
CSBA Member Boards of Education

From: Cindy Marks, President

Re: 2013 CSBA Delegate Assembly Election  
U.S. Postmark Deadline – Friday, March 15, 2013

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Enclosed is the ballot material for election of a representative to the CSBA Delegate Assembly from your region or subregion. The material consists of the ballot (on red paper), required candidate biographical sketch form, and if submitted, résumé for each candidate. In addition, we are including a “copy” of the ballot on white paper so that it may be included in board agenda packets, if you choose to do so. **Only the ballot on red paper is to be completed and returned.**

The board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies in the region or subregion, the board may vote for up to three individuals. Regardless of the number of vacancies, each board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district’s stationery; please write **DELEGATE ELECTION** prominently on the envelope with the region or subregion number on the bottom left corner. **Ballots must be postmarked by the U.S. Post Office on or before Friday, March 15. No exceptions are allowed.**

Election results will be available no later than Monday, April 1. If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2013 – March 31, 2015. The next meeting of the Delegate Assembly is on Saturday, May 18 – Sunday, May 19 at the Hyatt Regency in Sacramento.

The names of all Delegates will be available on CSBA’s website no later than Monday, April 1. Please do not hesitate to contact Charlyn Tuter in the Leadership Services Department at (800) 266-3382 ext. 3281 should you have any questions. Thank you.

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No later than **FRIDAY, MARCH 15, 2013**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2013 DELEGATE ASSEMBLY BALLOT  
SUBREGION 4-D  
(Nevada, Placer, Sierra Counties)

Number of vacancies: 2 (Vote for no more than 2 candidates)

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*Delegates will serve two-year terms beginning April 1, 2013 – March 31, 2015*

*\*denotes incumbent*

☐

Trish Gerving (Nevada City SD)\*

☐

Paige K. Stauss (Roseville Joint Union HSD)\*

☐

James Brian Vlahos (Roseville City SD)

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*Provision for Write-in Candidate Name*

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*School District*

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*Signature of Superintendent or Board Clerk*

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*Title*

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*School District/COE Name*

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*Date of Board Action*

*See reverse side for a current list of all Delegates in your Region.*

7.6.2



CSBA

# 2013 Delegate Assembly Candidate Biographical Sketch Form

**Due: Monday, January 7, 2013** (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>Trish Gerving</u>	CSBA Region/Subregion: <u>4 / 10</u>
District or COE: <u>Nevada City School District</u>	Years on board: <u>12</u> ADA: <u>900</u>
Contact Number: <u>530/913-8006</u>	E-mail: <u>tgerving@pacbell.net</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>4 years</u>

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.** First would be funding. School districts are required to do more with less. A fair and reasonable funding system is needed for all districts. Second would be support with regards to common core. This change is going to be costly. Education will be needed as well as technology upgrades. Districts will have challenging times meeting these new requirements. Third would be continuing education for board members. With education changing as quickly as it is and the needs of students every increasing, boards need to understand options and ways to find solutions to meet the challenging goal of providing a strong education to all students.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.**

I have served on the NCSD board for 12 years. Part of my duties as a board member include serving on our Nevada County School Boards Association. This has provided a wonderful opportunity to share informatoin as well as listen to the needs of other districts in our area. I serve as repreentative for our district on the Joint Powers Asocation for busing. I have also served on the Board of our Nevada City Schools Foundatoin for 10 years. Our high school passed a bond and I serve on the oversight committee for the bond.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

As a delegate, I will contribute my prior experience as a long time board member for a small rural district as well as my understanding of CSBA which I have gained through my previous 4 years as a delegate. I enjoy serving the counties I represent and look forward to continue serving as a delgate for region 4D.

**Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.**

Signature: Trish Gerving

Date: 12/27/12

7.6.3

**CSBA**

# 2013 Delegate Assembly Candidate Biographical Sketch Form

**Due: Monday, January 7, 2013** (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>Paige K. Stauss</u>	CSBA Region/Subregion: <u>4D</u> / <u>      </u>
District or COE: <u>Roseville Joint Union High School District</u>	Years on board: <u>8</u> ADA: <u>10000</u>
Contact Number: <u>916-791-0368</u>	E-mail: <u>paige@stauss.com</u>
Are you a continuing Delegate? <input checked="" type="radio"/> Yes <input type="radio"/> No	
If yes, how long have you served as a Delegate? <u>2</u>	

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

- 1) Increase the number of students prepared for post secondary options; we have the obligation to make sure our students are prepared to function in our complex global world. We need our high school curriculum to be rigorous and our graduates to be competent in reading, writing, communicating, math and information collection and analysis. Implementation of the Common Core Curriculum will be instrumental in accomplishing this goal.
- 2) In our district, we are working hard to increase the number of students who successfully complete math and science courses and decrease the number of remedial classes that our graduates need to take at the college level. The Association should encourage collaboration with higher education.
- 3) The Association's job is to be the advocate for California's students. We should be on the forefront of technology use in the classroom, to encourage teachers to deliver instruction the way that 21st century students learn, including increasing our online curriculum capabilities.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.**

I serve on a high school district board overseeing five comprehensive high schools. Over the years, I have developed relationships in each of our feeder districts, the county Office of Education, and our local elected officials. I work hard to develop relationships at each of our sites with both teachers and administrators. I was even fortunate to meet with former Superintendent Jack O'Connell to discuss district needs regarding testing, special education, and flexibility in categorical spending. By creating relationships, I believe I have an understanding of what their needs and interests are in order to communicate those needs to CSBA.

I have served on our Continuous Improvement Learning Team, Facilities Committee (contributed to building 2 high schools), Communications Committee and the Vision committee. I completed the Masters in Governance program, and served as Board President. Prior to my election to the board, I served on a high school WASC team, an elementary Site Council for 4 years, served as parent Club President for 2 years in elementary and one year in junior high. I have chaired Sober Grad Night and been active in the founding of our education foundation.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

I have experience on the local level to understand education policy. I have been dedicated to improving education for 23 years, having studied education issues now longer than my business career. I'd like to have the opportunity to look at the issues in education on the state level, and make a contribution in solving some of those problems. Our students in California deserve the best education this nation can offer. I believe that public education is one of the most important factors contributing to the strength of our country. We need to focus on increasing achievement for every student.

**Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

11/26/12

7.6.4

**CSBA**

# 2013 Delegate Assembly Candidate Biographical Sketch Form

**Due: Monday, January 7, 2013** (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>James Brian Vlahos</u>	CSBA Region/Subregion: <u>4</u> / <u>D</u>
District or COE: <u>Roseville City School District</u>	Years on board: <u>2</u> ADA: <u>9,632</u>
Contact Number: <u>(916) 771-1600</u>	E-mail: <u>jblahos @surewest.net</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>N/A</u>

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

- 1) Implement the "New Common Core Standards". Teaching to the "test" has been proven to stifle critical thinking.
- 2) Increase parent involvement in the child's education. By helping parents understand, that together, educators and parents are providing the necessary skills to the student so that they may develop into future responsible adults.
- 3) Help insure "Prop 30 Funds" make it to the school districts as intended. These voter approved funds are essential to any learning environment, child development, and existing facilities management.

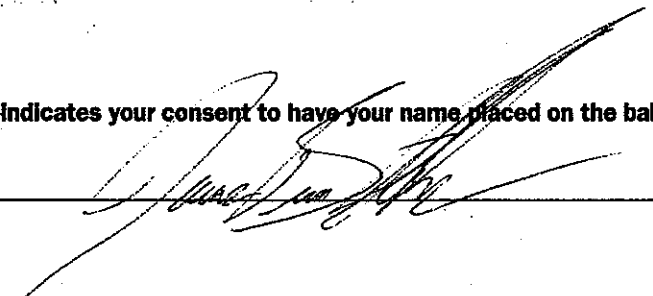
**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/Involvement or interests in your local district or county office.**

- 1) Tommy Apostolos Shopping Spree
- 2) Giving Tree at Woodbridge
- 3) ACE Program
- 4) Design Build Competition
- 5) High School Sports
- 6) Advocate for Apprenticeships as an alternative to college
- 7) I work with other school board members in the adjoining areas
- 8) Research Green Energy and make known the potential cost savings to the district

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

I would like to become a delegate to the CSBA so that I may improve the quality of education and service to our students and their families. As a Board Member and Delegate to CSBA, I am confident I will acquire an understanding and functionality of the system as a whole to the benefit to all parties involved. I am enrolling in the 2013 CSBA Masters in Governance Program.

**Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.**

Signature:  Date: 12-19-12

7.6.5