WESTERN PLACER UNIFIED SCHOOL DISTRICT REGULAR MEETING OF THE BOARD OF TRUSTEES APRIL 20, 2004, 7:00 P.M.

CARLIN C. COPPIN ELEMENTARY SCHOOL-LIBRARY 150 EAST 12TH STREET, LINCOLN CA 95648

MINUTES

2003-2004 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

- 5:30 P.M. OPEN SESSION Carlin C. Elementary School-Unit 2, Room 7
 - 1. Call to Order
 - 2. Announce Closed Session Items
 - 3. Adjourned to Closed Session

5:35 P.M. CLOSED SESSION

- 1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
 - a. Student Discipline/Expulsion Pursuant To E.C. 48918 Student #03/04.0
 - b. Student Discipline/Expulsion Pursuant To E.C. 48918 Student # 03/04.P
 - c. Student Discipline/Expulsion Pursuant To E.C. 48918 Student # 03/04.Q
- 2. ADJOURNMENT OF CLOSED SESSION
- 6:15 P.M. CARLIN C. COPPIN ELEMENTARY SCHOOL COMMUNITY
 B-B-Q AND ART SHOW
- 7:00 P.M. OPEN SESSION Carlin C. Coppin Elementary School, Unit 2, Room 7

Members Present

Paul Long, President Dennis Sonnenburg, Vice President Karen Roberts, Clerk James McLeod, Member Earl Mentze, Member

Member Absent

None

Regular Meeting of the Board of Trustees April 20, 2004 Minutes

Others Present

Roger R. Yohe, Superintendent
Scott Leaman, Assistant Superintendent of Instructional Services
Jay Stewart, Assistant Superintendent of Business Services
Bob Noyes, Director of Human of Services
John Bliss, Carlin C. Coppin Principal
Rosemary Knutson, Secretary to the Superintendent

Press - Hank Lawson, Lincoln News Messenger

Student- Karin Harrington, LHS Student Advisory Representative - Absent

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:03 p.m.

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

• The Board of Trustees disclosed action taken in Closed Session regarding the following items:

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

- a. Student Discipline/Expulsion Pursuant To E.C. 48918 Student #03/04.O
- b. Student Discipline/Expulsion Pursuant To E.C. 48918 Student # 03/04.P
- c. Student Discipline/Expulsion Pursuant To E.C. 48918 Student # 03/04.Q

A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote, to approve the panel's recommendation for expulsion as amended on Student #03/04.O.

A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote, to approve the panel's recommendation for expulsion on Student #03/04.P; and Student #03/04.Q.

3. SPECIAL ORDER OF BUSINESS

CARLIN C. COPPIN ELEMENTARY SCHOOL FEATURED

Carlin C. Coppin Elementary School featured outstanding presentations. The following items were presented.

- 1. The Board of Trustee's, along with the District Office Administrative staff, were treated to a delicious Tri-Tip dinner.
- 2. Mrs. Azar and the 5th grade students played music with hand made ocarinas (clay flutes) and performed a dance.

- 3. The students also gave a presentation that represented standards from all four of the art disciplines as well as giving students enduring understanding of other cultures.
- 4. The Board of Trustee's were given an opportunity to participate in Carlin C. Coppin Community Art Night. They toured the special artwork displayed in the multi-purpose room from each class.
- 5. Later in the evening Carlin C. Coppin conducted a silent action for some choice art projects as a class fundraiser.

4.0 AGENDA ITEM ADDED - Roger Yohe, Superintendent

Mr. Yohe requested approval to add an agenda item to the consent agenda. Resolution 03/04.33. A motion by Mr. Mentze to add Resolution #03/04.33 Notice of vacancy on School District Governing Board and Provisional Appointment of James McLeod to Serve until November 2004 item to the consent agenda. The motion was seconded by Mr. Sonnenburg and passed by unanimous vote.

4. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

4.0 ADOPTION OF RESOLUTION #03/04.33 NOTICE OF VACANCY ON SCHOOL DISTRICT GOVERNING BOARD AND PROVISIONAL APPOINTMENT OF JAMES MCLEOD TO SERVE UNTIL

NOVEMBER 2004 - Yohe (03/04 G & O Component IV)

A motion was made by Mrs. Roberts to approve Resolution 03/04.33, Resolution Notice of Vacancy on the School District Governing Board and appointing James McLeod until November 2004. The motion was seconded by Mr. Sonnenburg and passed by unanimous roll call vote. Mr. McLeod received the Oath of Office on April 13, 2004.

4.1 Ratification of Personnel Items

- a. Certificated Personnel:
 - a.1 Ratification of Certificated Resignations including the Golden Handshake.

Ann Cunningham – 2nd Grade Teacher – CCC Cynthia Jeffries – 3rd Grade Teacher – CCC Barbara Stephens – 2nd Grade Teacher - CCC

- b. Classified Personnel:
 - b.1 Ratification of Classified Resignations Rebecca Carbajal – Instructional Aide – FSS

Carla Thiessen – Short Term Instructional Aide - Kndg. Readiness Center

Micki Marino - Short Term Instructional Aide - COE

- b.2 Ratification of Classified Employment
 Holly Shima Special Education Instructional Aide FSS
- 4.2 Adoption of Resolution 2003/04.30 to Establishing a Reduction of Classified Employee Hours.
- 4.3 Adoption of Resolution 2003/04.31 to Establishing a Reduction of Classified Employee Hours.
- 4.3 Approve the Audit Agreement Between the Western Placer Unified School District and Gilbert Associates, Inc. for the Not-to-Exceed Amount of \$32,000.
- 4.4 Approve the FY 2004-05 Western Placer Unified School District's Community Facility District (CFD) No. 1 Special Tax Rate.
- 4.5 Approve the FY 2004-05 Western Placer Unified School District's Community Facility District (CFD) No. 2 Special Tax Rate.
- 4.6 Approve the Community-Based English Tutoring (CBET) Program Application for FY 2004/05.
- 4.7 Report of Disclosure Requirements for Quarterly Report of Investments.
- 4.8 Lincoln High School Boys Basketball Team 2004 Hawaii Tournament.

After some discussion, a motion was made by Mrs. Roberts seconded by Mr. Mentze, and passed by unanimous vote, the Board of Trustee's took action to approve the Consent Agenda as presented.

5. COMMUNICATION FROM THE PUBLIC

future? He then asked for answers to his questions.

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6. REPORTS & COMMUNICATION

Student Advisory – Karin Harrington – Not in attendance

Western Placer Teacher's Association – Kris Knutson, President commended

Carlin C. Coppin for the presentation. He reported that each site is ready for

STAR testing. He commented on the spring sports at L.H.S. He also spoke of the
great stories regarding students in our schools in the Lincoln Messenger. He
reflected on the relationship between WPTA and WPUSD. He stated that WPTA
has been greatly involved in the decision making process this year. He then
discussed the suspensions and reductions, and asked two questions of Mr. Yohe.
First, Was there a reason that WPTA was not included in the reduction/
suspension discussions? Second, Is this type of exclusion to be expected in the

Mr. Yohe stated that this budget process is not the wave of the future. He explained the district is in financial difficulty, and took emergency actions. There were cuts throughout the district. Weekly meetings were held with Placer County. Placer County Office of Education recommended that the District would have to give pink slips to balance the budget. They felt we did not want to take this course of action. The management team looked at what it would take to balance the budget without certificated layoff notices. They had 14 days to make adjustments to our budget in order to remove us from the Qualified Budget status. The district has tightened up spending in many areas throughout the District, which include the temporary suspension of a number of programs.

Mr. Long voiced his concerns about the suspension of Woodleaf, asking if it could still happen for next year. Mr. Yohe explained that teachers could possibly use their lottery monies to go towards Woodleaf, along with any fund raising. Mr. Long asked if we could look into other was to help fund the Woodleaf Program.

Mr. Knutson thanked the press for putting information regarding Interdistrict Agreement Transfers in the Lincoln News Messenger.

Western Placer Classified Employee Association – Joe Ross, President welcomed Mr. McLeod to the Board of Trustees. He commended Carlin C. Coppin for their presentation. He also thanked the district administration for keeping him informed on all that is going on with classified, so he felt there was not a need to bring up the cuts with classified. He reported that he, Bob Noyes, and Kris Knutson met regarding the retirement party. Plans are being made for May 27th, at McBean Park.

Roger R. Yohe, District Superintendent - No Report Assistant Superintendent of Business, Jay M. Stewart -

Facilities Focus: Jay explained the Twelve Bridges Elementary. School is going as scheduled, things are ready to go with Foskett Ranch and the High School Stadium. The Twelve Bridges Middle School and Foskett Ranch will start construction in 2 weeks. May 17th is the scheduled date for the contractor to start the Stadium. Once the new schools are built the current schools will feel relief from reduced enrollment.

Assistant Superintendent of Educational Services, Scott Leaman - Program Focus Area: Adequate Yearly Progress Changes: Mr. Leaman updated the Board of Trustee's on adequate yearly progress. Sheridan will make their AYP. The state will extract HIS from our district. STAR testing will start next week. We will start SABE testing in May. We just finished GATE testing. We will be presenting a math adoption. Mr. Long had questions regarding co-mingling with HIS and Lincoln High School. Mr. Leaman explained the State is working on cleaning up our reports. The HIS scores do not effect Glen Edwards Middle School on 2nd year program improvements. Mr. Leaman also said the State will take HIS out for last year.

<u>Personnel Director, Bob Noves</u> - Mr. Noves reported on the new bill for Charter Schools. He also reviewed vacancies at each site. Monday, April 19th was the 2nd round of principal interviews; we're still looking for 2 principals. He also reported that arrangements are being made for the retirement party.

7. PUBLIC HEARING

Barbara Muskat, Glen Edwards Middle School Teacher - Spoke on behalf of the Arts Core program, she has taught this program for the past 5 years, this was mandated about 5 years ago. She indicated how proud she is of this program. After being informed about the suspension she felt she needed to speak. She review the curriculum for the Arts Core program, and explain what our students will not get due to our budget cuts, and how hard she worked on showing integrations to the teachers in our art program. The students get pulled out about every two weeks, this includes dance and drama. She has seen a wonderful improvement in our program and the students, the program has helped students get caught up in art. She is an art advocate for all students, she would like to keep the arts as a core subject, and she hopes to see arts core brought back to our district. She expressed her understanding of our suspension, but ask to please bring the program back.

Ginny Henderson, Carlin Coppin Teacher -expanded on the program and how it effects GATE program.

Mr. Sonnenburg - Explained it's a great program, but the board must support the administrator's recommendation in order to balance the budget.

Mrs. Davis, Glen Edwards Parent - Spoke about how the program has affected her student and says how much her son enjoys the art program, also explained she works for the Sacramento Ballet, and is willing to work with the schools. We should look into programs to come into our schools.

Mrs. Roberts questioned Mr. Stewart regarding stipends, and how are we going to oversee some of our programs without activities director. He responded by saying some of the responsibility will be transferred to administration.

Mr. Stewart also explained, it's not the Woodleaf Program that's being cut, it's the stipends for the teachers.

Mike Agrippino - Spoke on behalf of the Arts Core Program, and how important the program is to the students. He also said, he was glad to hear that teachers could work on help raising funds to keep the Woodleaf Program in place. After some discussion, a motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote to see the suspended programs prioritized and put as a future item on the agenda for a status update.

Mr. Noyes asked to keep in mind the classified positions that will also be cut, we need to keep them in consideration.

7.1 ALGEBRA 1 WAIVER

•The submission of a waiver to the California Department of Education seeking the exclusion of the Algebra 1 requirement for selected graduating seniors was submitted for public comment. No comment was made by the public.

7.2 PUBLIC NOTICE REGARDING "GOLDEN HANDSHAKE"

• In compliance with the provisions of Government Code Section 7507, the Western Placer Unified School District Board of Trustees is to be notified of the potential costs to the district, when providing additional service credit to eligible classified employees. A public notice declaring the above information will be posted at all school sites within the district on April 21, 2004 for a time period of 10 days. No comment was made by the public.

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

8.1 (D/A) ALGEBRA 1 WAIVER - Leaman (03/04 G & O Component 1)

•As the deadline to submit a waiver for selected seniors of the Algebra 1 requirement draws near, it seems prudent to submit an application to the California Department of Education. This application is only a precaution, as it is expected all seniors will meet this requirement by June 2004. Mr. Leaman felt after talking with the principal's it would be best to submit the waiver.

After some discussion a motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg and passed by unanimous vote to submit the application for the Algebra 1 waiver.

8.2 (D/A) FOSKETT RANCH ELEMENTARY SCHOOL-Stewart (03/04 G & O Component V)

•Approve the Facility Sublease Agreement, Site Lease, and Services Agreement Between the Western Placer Unified School District and NTD-EDGE Design Builders for the Construction of the New Elementary School Located in the Foskett Ranch Subdivision.

Jordan Knighton with NTD-EDGE, gave an overview on each of the projects, and handed out a Facility Development Program Status Report booklet to each Board Member. He reviewed each project description and budget. These are projected dates for completion of the following projects.

Twelve Bridges Elementary School - August 2004

Foskett Ranch Elementary School - August 2005

Lincoln High School Stadium - November 2004.

Twelve Bridges Middle School – August 2005

The Board of Trustee's thanked Mr. Knighton for his review and his trust in working with the District.

A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote, to approve the Foskett Ranch Elementary School project.

8.3 (D/A) ATHLETIC COMPLEX-LINCOLN HIGH SCHOOL-Stewart (03/04 G & O Component V)

•Approve the Facility Sublease Agreement, Site Lease, and Services Agreement Between the Western Placer Unified School District and NTD-EDGE Design Builders for the Construction of the Lincoln High School Stadium and Athletics Field.

On a motion by Mr. Sonnenburg, seconded by Mrs. Roberts and passed by unanimous vote, The Board of Trustees took action to approve the Facility Sublease Agreement, Site lease, and Services Agreement Between the Western Placer Unified School District for the construction of the Athletic Complex-Lincoln High School Stadium and Athletics Field.

8.4 (D/A) APPROVE THE FACILITY SUBLEASE AGREEMENT, SITE LEASE, AND SERVICES AGREEMENT BETWEEN THE WESTERN PLACER UNIFIED SCHOOL DISTRICT

AND NTD-EDGE DESIGN BUILDERS FOR THE CONSTRUCTION OF THE NEW MIDDLE SCHOOL LOCATED IN THE TWELVE BRIDGES SUBDIVISION.-

Stewart (03/04 G & O Component V)

•The agreements encompass both increments regarding the construction of the new middle school located in the Twelve Bridges subdivision. The Board of Trustees previously approved the GMP for the first increment, which addresses the site work for the new school. The PGMP for second increment of the project, which includes the remainder of the project, was also approved by the Board of Trustees for a total estimated cost of \$32,000,000. Once the GMP for the second increment is finalized, an amendment to the agreements will be brought before the Board of Trustees for consideration. The District's legal counsel reviewed and approved the agreements.

On a motion by Mrs. Roberts, seconded by Mr. McLeod and passed by unanimous vote, The Board of Trustees took action to approve the Facility Sublease Agreement, Site Lease, and Services Agreements between Western Placer Unified School District and NTD-Edge Design Builders for the construction of Twelve Bridges Middle School.

Mr. Knutson asked with the approval of all the new construction during the same time as our financial cut back, could the Board please explain to the audience where the constructions funds come from? Mr. Long explained, construction funds come from Mello-Roos Developer fees and the State's Construction bond. Building monies do not come from the general fund account.

8.5 (D/A) APPROVE THE FY 2004-05 TRANSPORTATION FEES - Stewart (03/04 G & O Component V)

•Presented for the Board of Trustees' review and action are the proposed transportation fees for 2004-05 school year.

On a motion by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote, the Board of Trustees took action to approve the 2004/05 Transportation fee increase.

8.6 (D/A) APPROVE THE FY 2004-05 LUNCH PRICES-Stewart (03/04 G & O Component V)

•Presented for the Board of Trustees' review and action are the proposed lunch prices for 2004-05 school year.

A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote, the Board of Trustees took action to approve the 2004/05 Lunch price increase.

8.7 (D/A) APPROVAL OF RESOLUTION 03/04.29 AUTHORIZING THE COUNTY SUPERINTENDENT OF SCHOOLS TO ESTABLISH AND MAINTAIN A COUNTYWIDE CONTRACTORS' REGISTER — Stewart (03/04 G & O Component V)

•This resolution authorizes the Placer County Office of Education to establish and maintain a countywide contractor register for all of the school districts. This relieves the District from having to advertise and maintain its own contractor register.

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg, and passed by unanimous roll call vote to approve Resolutions 03/04.29 authorizing the County Superintendent of Schools to establish and maintain a countywide contractors' register.

8.8 (D/A) APPROVAL OF THE PROPOSED FY 2004-05 BUDGET REDUCTIONS – Stewart (03/04 G & O, Component V)

• In order for the District to meet its planned and unplanned financial obligations under a multi-year setting, a list of proposed budget suspensions and reductions are being presented to the Board of Trustees for their consideration. When approved, the adjustments will take effect in FY 2004-05.

A motion was made by Mrs. Robert, seconded by Mr. Mentze, and passed by unanimous vote to approve the proposed FY 2004-05 budget reductions.

8.9 (D/I) FIRST READING OF NEW POLICIES AS SEEN BY THE DISTRICT POLICY COMMITTEE - Yohe (03/04 G &O.

Components 1-V)

- •The District Policy Committee and the Management Team have reviewed the following new policies/regulations/exhibits as per CSBA. This group of new policies is being reviewed on a first reading basis.
 - AR0430 Comprehensive Local Plan for Special Education (Special Designed Instruction)
 - * AR1321 Soliciting Funds From and by Students
 - * BP4135 Soliciting and Selling

The Board of Trustees reviewed the policies, but no changes were made.

8.10 (D/A) APPROVAL OF POLICY REVISIONS - Yohe (03/04 G &O, Components 1-V)

- •The District Policy Committee and the Management Team have reviewed the following policies/regulations/exhibits as per CSBA. This group of policy revisions may be approved following board discussion.
 - * BP0410 Nondiscrimination In District Program and Activities
 - * BP0430 Comprehensive Local Plan for Special Education
 - * BP1321 Soliciting Funds from and by Students
 - * BP/AR3400 Management of District Assets/Accounts
 - * BP/AR3460 Financial Accountability and Reports
 - * BP3513.3 Tobacco-Free Schools
 - * AR3541.1 Transportation For School-Related Trips
 - BP4111 Recruitment and Selection
 - * AR/E4112.3 Oath of Affirmation
 - * BP4119.1 Civil and Legal Rights
 - BP4119.23 Unauthorized Release of Confidential/Privileged Information
 - * AR4121 Temporary/Substitute Personnel
 - * BP6161 Equipment, Books and Materials
 - * BP/AR6161.1 Selection and Evaluation of Instructional Materials
 - * BP6163.1 Libraries/Media Centers
 - AR7211 Developer Fees
 - * BB9121 Bylaws of the Board-President
 - * BB9122 Bylaws of the Board-Secretary
 - * BB9123 Bylaws of the Board-Clerk
 - BB9224 Bylaws of the Board-Oath or Affirmation
 - BB9260 Legal Protection

A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote to approve policies as submitted with the exception of policy AR4121

8.11 (D/A) APPROVAL OF LEAF POLICIES -- Yohe

(03/04 G &O, Components 1-V)

- •A Child Nutrition & Physical Activity Advisory Committee (CNPAAC) began reviewing policy last year pertaining to Health, Nutrition and Physical Activity. A LEAF grant (Linking Education Activity & Food) provided the funding to conduct this study.
 - * BP/AR 3550 Food Service/Child Nutrition Program-LEAF
 - * BP/AR 3554 Other Food Sales-LEAF
 - BP/AR 6142.7 Physical Education-LEAF

After some discussion, a motion was approved by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote to approve policies as submitted.

Mrs. Roberts expressed the need of a board member to be on the policy committee. Will bring this back to the board

9. COMMENTS - BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

- •The following are a number of agenda items that the Board of Trustees has been monitoring. They are <u>NOT</u> action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.
- Relationship with Sierra Community College
- Carlin C. Coppin Elementary School Land Plan/Gladding Parkway

9.2 BOARD MEMBER REPORTS

Earl Mentze: Expressed it's been a good evening.

Karen Roberts: Expressed her interest in handing out diplomas for Lincoln High School graduation, since they only need one board member. **Dennis Sonnenburg:** Will miss the next two board meetings, will be going to India to visit family. Gone during the whole month of May, will be back in June. He expressed his excitement to see Twelve Bridges Elementary School. He will attend Glen Edwards Middle School Open House.

James McLeod: Enjoyed becoming a new member on the board. Enjoyed tonight's presentation.

Paul Long: Thanked Mr. Bliss for dinner and the presentation. He asked Mr. Bliss to thank his staff. He reported on the Lincoln High School House Construction Project.

10. ESTABLISHMENT OF NEXT MEETING (S)

- The President established the following meeting(s):
 - >April 27, 2004, 5:00 p.m. Closed Session, District Office-Administrative Conference Room
 - >May 4, 2004, 7:00 p.m. Lincoln High School Performing Arts Building

11. ADJOURNMENT OF REGULAR SESSION

With no further business, the meeting was adjourned at 9:40 p.m.

Paul Long President

Regular Meeting of the Board of Trustees April 20, 2004 Minutes

Karen Roberts, Clerk

Roger R. Yohe, Superintendent

Rosemary Knutson, Secretary to Superintendent

Adopted:

May 4, 2004

Ayes:

Roberts, Mentze, McLeod, Long

Noes:

Absent:

Sonnenburg

Abstain:

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