

WESTERN PLACER UNIFIED SCHOOL DISTRICT
810 J STREET, LINCOLN, CALIFORNIA 95648

MEMBERS OF THE GOVERNING BOARD

Paul Long, President
Dennis Sonnenburg, Vice President
Karen Roberts, Clerk
Marcia Harris, Member
Earl Mentze, Member

ADMINISTRATIVE/MANAGEMENT PERSONNEL

Roger R. Yohe, District Superintendent
Jay M. Stewart, Assistant Superintendent, Business Services
Scott Leaman, Assistant Superintendent, Educational Services
Bob Noyes, Director, Human Services,
Ken Gammelgard, Director of Site Development
Linda Pezanoski, Principal, Sheridan School
John Bliss, Principal, Carlin C. Coppin Elementary School
Judi Frost, Interim Principal, Creekside Oaks Elementary School
Jeremy Lyche, Vice Principal, Creekside Oaks Elementary School
Susan Taxara, Vice Principal, Creekside Oaks Elementary School
Ruben Ayala, Principal, First Street School/District Bilingual Coordinator
Mary Boyle, Principal, Glen Edwards Middle School
Mike Doherty, Assistant Principal, Glen Edwards Middle School
David Butler, Principal, Lincoln High School
Janice Smith, Assistant Principal, Lincoln High School
Stacy Brown, Vice Principal, Lincoln High School/Glen Edwards Middle School
John Wyatt, Principal, Phoenix High School, Adult Ed.
Tracy Murphy, Director, Special Education
Trudy Wilson, Director, Business Services
Frank Nichols, Director of Maintenance and Facilities
Bob Nelson, Transportation Coordinator
Jeff Dardis, Food Service Director
Chuck Youtsey, Technology Coordinator

STUDENT ENROLLMENT

School	01/04/04	1/30/04
Sheridan Charter School (K-8)	170	167
Sheridan School Independent Study (SSIS)	27	30
First Street School	580	582
Carlin C. Coppin Elementary (K-5)	569	570
Creekside Oaks Elementary (K-5)	695	696
Glen Edwards Middle (6-8)	910	909
Lincoln High School	998	998
Phoenix High School	64	69
PCOE Home School	8	8
TOTAL:	4021	4029

Phoenix Infant/Toddler 25
Kindergarten Readiness 32
Adult Education 152

Prechool/Head Start
First & J Streets 22
Sheridan 22
Carlin Coppin 22

GLOBAL DISTRICT GOALS

- Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.*
- Foster a safe, caring environment where individual differences are valued and respected.*
- Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.*
- Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.*
- Promote student health and nutrition in order to enhance readiness for learning.*

WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
MARCH 2, 2004, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS BUILDING
790 “J” STREET, LINCOLN, CA

2003-2004 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

7:00 P.M. REGULAR SESSION OF THE BOARD OF TRUSTEES

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. SPECIAL ORDER OF BUSINESS

3. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

3.1 Approval of Minutes

- a. Regular Meetings of February 3 and February 17, 2004**

3.2 Approval of Warrants

3.3 Ratification of Personnel Items

a. Certificated:

- a.1 Ratification of Certificated Resignation – Michelle Dworak, 3rd Grade Teacher, COES; Dan Kearney, 7/8th Grade, Sheridan**
a.2 Request for Leave of Absence – Joan Lacktis, GEMS, Tentative Dates are 2/18/04 – 3/17/04
a.3 Request for Family Medical Leave Act – Amy Aceto, 4th Grade Teacher, COES
a.4 Ratification of Certificated Retirement(s) – Barbara Stephens, 3rd Grade Teacher, CCC; Jack Gayaldo, Phoenix High School Teacher

b. Classified:

- b.1 Ratification of Classified Employment – Rosa Anderson, Short Term Grant Funded Bilingual Clerk, Lighthouse, .63 FTE**
b.2 Ratification of Classified Resignation – Shawna Minter, Instructional Aide, FSS
b.3 Ratification of Classified Retirement(s) – Rosalina Baxter, Cafeteria site Cashier & Instructional Aide, FSS; Charlotte Campbell, Food Service Assistant, GEMS

CONSENT AGENDA continued

c. Classified Confidential:

- c.1** Ratification of Appointment of Rosemary Knutson to the
Position of Secretary to the Superintendent, Beginning March
1, 2004, Step 3 on the Confidential Salary Schedule
- 3.4** Ratification of API Expenditures for Carlin C. Coppin Elementary School

4. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2.

Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

5. REPORTS & COMMUNICATION

- 5.1** Student Advisory – Karin Harrington, Lincoln High School
- 5.2** Western Placer Teacher's Association – Kris Knutson
- 5.3** Western Placer Classified Employee Association – Joe Ross
- 5.4** Superintendent –
- 5.5** Assistant Superintendent(s)
 - 5.5.1** Jay M. Stewart
 - a.** Facilities Update
 - 5.5.2** Scott Leaman
 - a.** Program Focus Area: California Assessment System & Sutter Hospital Outreach Program (SHOP)
 - 5.5.3** Bob Noyes, Personnel Director

6. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

Members of the public wishing to comment on any items should complete a yellow **REQUEST TO ADDRESS BOARD OF TRUSTEES** form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

6.1 (D/A) **APPROVAL OF THE SCHOOL SPECIALTY FURNITURE BID OF \$415,923.46 FOR THE TWELVE BRIDGES ELEMENTARY SCHOOL – Stewart** *(03-04 G & O Component V)*

- This proposal provides furniture, equipment and supplies to equip the Twelve Bridges Elementary School. This proposal includes School Specialty setting up the furniture and equipment and then removing the shipping materials from the site. The District has scheduled mid-July for the delivery period.

6.2 (I/D/A) **REVISIT OF DISTRICT LOGO – Long** *(03-04 G & O Component I- V)*

- At the request of Board President Long the Board of Trustees will revisit the decision made earlier on a new district logo.

7. **COMMENTS - BOARD OF TRUSTEES**

7.1 **FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Carlin C. Coppin Elementary School Land Plan/Gladding Parkway

7.2 **2004 CSBA DELEGATE ASSEMBLY ELECTION**

- The Board of Trustees will consider casting a vote for a Subregion 4-D CSBA Assembly Delegate.

7.3 **MEMBER REPORTS/COMMENTS**

8. ESTABLISHMENT OF NEXT MEETING (S)

- The President will establish the following meeting(s):
 - >March 16, 2004, 7:00 p.m. Creekside Oaks Elementary School

9. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing, at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 2/26/04
h:\wpfiles\board\agendas\30204

CONSENT

AGENDA

ITEMS

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

BOARD OF TRUSTEE GLOBAL DISTRICT GOALS

COMPLIANCE CHECK LIST

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
2. Fosters a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.

Complies with Board Policy ____
Complies with Site Plan (UP) ____
Complies with Governance &
Management Document ____
Complies with Mission Statement ____
Funding Sign-Off by J. Stewart ____

Personnel Sign-Off by B. Noyes ____
Program Sign Off by S. Leaman ____

SBLT Involvement ____
Initial

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET**

SUBJECT:
Approval of Minutes

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Roger R. Yohe, Superintendent

ENCLOSURES:
Minutes

MEETING DATE:
March 2, 2004

BACKGROUND:

Being submitted for approval are the minutes of February 3, 2004 and February 17, 2004.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve the minutes as submitted.

Eva\h:\wpfiles\Board\format1

3.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
FEBRUARY 3, 2004, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS BUILDING
790 “J” STREET, LINCOLN, CA**

MINUTES

2003-2004 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

**6:00 P.M. OPEN SESSION - Administrative Conference Room, 810 J Street
Lincoln**

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

6:05 P.M. CLOSED SESSION AGENDA

1. **PERSONNEL – Public Employee Discipline/Dismissal/Release**
2. **INTERDISTRICT DENIAL APPEAL**
3. **ADJOURNMENT OF CLOSED SESSION**

Members Present

Paul Long, President
Dennis Sonnenburg, Vice President
Karen Roberts, Clerk
Marcia Harris, Member
Earl Mentze, Member

Member Absent

None

Others Present

Roger R. Yohe, Superintendent
Jay M. Stewart, Assistant Superintendent, Business Services
Scott Leaman, Assistant Superintendent of Educational Services
Bob Noyes, Director of Human Services
Eva McGuire, Secretary to the Superintendent

Press – Hank Lawson, Lincoln News Messenger

Student – Karin Harrington, LHS Student Advisory Representative

31.1

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

For the benefit of the students of the Western Placer Unified School District, President Long called the meeting to order at 7:05 p.m. and led the audience in the Pledge of Allegiance.

President Long announced a change in the agenda. Following Item 7.6 the Board of Trustees will adjourn to a meeting of the Western Placer Unified School District Financing Corporation so that it may also consider the adoption of Resolution No. 03/04.26.

2. DISCLOSURE OF CLOSED SESSION ACTION, IF ANY

2.1 PERSONNEL - Public Employee Discipline/Dismissal/Release

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg, and passed by unanimous vote, the Board of Trustees took action to deny the request for an extended leave of absence.

2.2 INTERDISTRICT DENIAL APPEAL

A motion was made by Mrs. Roberts, seconded by Mr. Mentze and passed by unanimous vote, the Board of Trustees approved the appeal for an Interdistrict Attendance Application, which had been denied by the Superintendent.

3. SPECIAL ORDER OF BUSINESS

There was no special order of business.

4. CONSENT AGENDA

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg, and passed by unanimous vote, the Board of Trustees took action to approve the Consent Agenda as listed.

4.1 Approval of Minutes

a. Regular Meetings of January 6, 2004 and January 20, 2004

4.2 Approval of Warrants

4.3 Ratification of Personnel Items

a. Certificated:

3.1.2

b. Classified:

b.1 Ratification of Classified Employment – Patricia Shorkey,
Instructional Aide (.50 FTE), COES

b.2 Ratification of Classified Resignation – Elba Moreno,
Campus/Cafeteria Supervisor, FSS

- 4.4 Adoption of Bilingual District Nurse Job Description, Funded by
Community Grant Program, One Year Only

5. COMMUNICATION FROM THE PUBLIC

There was no communication from the public.

6. REPORTS & COMMUNICATION

Karin Harrington, Student Advisory Representative from Lincoln High School:

Reported on spring sports such as golf, soccer, baseball, tennis and track. She also reviewed the participants of the upcoming Academic Decathlon.

Western Placer Teacher's Association – Kris Knutson, President, took the opportunity to report the year is going well, negotiations are going on in the area of retirements. He also noted the large crowd at the basketball game this evening noting the support of the community.

Western Placer Classified Employee Association – Joe Ross, President, not in attendance.

District Superintendent – Superintendent Yohe reported on the well-attended Teachers Who Make a Difference. Our teachers honored were: Nancy Steuck, Mary Lou Edwards, Lynn Kelso, Colleen Gonzales, Gregg Law, Laurel Maynard, Sue Hoffman, Bill Trueman, Jill Miles, Kelli Willard and Dale Hannum.

Jay M. Stewart, Asst. Superintendent of Business Services: Mr. Stewart reviewed the status of new facilities:

- * Twelve Bridges Elementary: Detail work is to begin with workers wanting to work 6 10-hour days. Mr. Gammelgard, Director of Site Development is reporting to the Board of Trustees once a month with his "Blue Letter", keeping them up to date on new school site projects.
- * Foscett Ranch School: We are still trying to get access to the property by April.
- * Twelve Bridges Middle School: Getting ready to start work there. Mrs. Harris spoke of her concerns with the design of the new middle school, requesting a more welcoming environment, etc. She also spoke of ingress and egress at the new high school, to make sure there is a good flow of traffic. She noted a concern with the City of Lincoln having shut down First Street in front of Creekside Oaks. The Superintendent is working with the City Public Works Department on these kinds of situations.

3.1.3

Regular Meeting of the Board of Trustees
February 3, 2004
Minutes

4

- * Mr. Stewart also reported the county office has given the district a "qualified" standing on its First Period Interim Report, which means they think the district may not meet its obligations. The Second Interim Report will turn this around as he works on this situation. This will require a third interim report from the district. Mr. Stewart reviewed some of the ways he expects to change this standing.

Scott Leaman, Asst. Superintendent of Instructional Services: Mr. Leaman reviewed the following items:

- * Phase III Adequate Yearly Progress Report. The Glen Edwards Middle School did not meet projected scores, thereby becoming a Program Improvement school, if there is no improvement the whole district is in danger of being turned into a Program Improvement District. Mr. Leaman reviewed the AYP criteria and some of the problem areas, which he is working on with the State.
- * Mr. Leaman also reported he is working on the new library facility committee, he is meeting weekly with district architects, it is becoming very exciting.
- * He reported on a recent math articulation meeting. This is having a great impact on teachers and students.

Bob Noyes, Director of Human Services: Mr. Noyes reported an elementary principal search has begun for two new principals. Applications are coming in and committees will be selected and given specific information by mid March.

7. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

7.1 (D/A) **APPROVAL OF THE FY 2002-03 AUDIT REPORT – Stewart**
(03/04 G & O, Components V)

Tom Gilbert, from the District's independent audit firm, Gilbert Accountancy Corporation, presented the FY 2002-03 audit report to the Board of Trustees. He reviewed the Executive Summary covering such areas as Management Discussion and Analysis; Sources of Revenue; Statement of Assets, etc.

A motion was made by Mr. Sonnenburg, seconded by Mrs. Roberts and passed by unanimous vote, the Board of Trustees took action to approve the 2002-03 audit report, with commendations to all staff for "no findings" to be corrected.

3.1.4

7. ♦ACTION ♦DISCUSSION ♦INFORMATION (continued)

CODE: (A) = Action (D) = Discussion (I) = Information

7.2 (D/A) **DISCUSSION OF BOARD POLICY 7511 NAMING OF FACILITY - Sonnenburg** (03/04 G & O, Components V)

Board Member Dennis Sonnenburg led a discussion in regard to Board Policy 7511, Naming of Facility. Mr. Sonnenburg is serving on the "Twelve Bridges High School" committee. Discussion on this item revealed: as soon as acquisition of a new school site has been determined the naming process should begin to help developers, architects, community, etc. to distinguish each school. The recommendation from the Board is for elementary and middle schools to have a technical or inspirational name; high schools should be named for geographical or historical area. Avoiding names that create confusion of schools already in existence was also mentioned. This policy will be revised and brought back for adoption.

7.3 (D/A) **DISCUSSION OF BOARD POLICY 6112 SCHOOL DAY - Mentze** (03/04 G & O, Components I)

Board Member Earl Mentze led a discussion in regard to Board Policy 6112, School Day. Mr. Mentze is serving on the District Policy Committee. Two paragraphs were brought up for discussion by Mr. Mentze as hard to implement and inappropriate.

On a motion by Mr. Sonnenburg, seconded by Mrs. Harris, and passed by unanimous vote, the Board of Trustees took action to delete paragraphs 4 and 6 on page one of Board Policy 6112, School Day.

7.4 (D/A) **DISCUSSION OF BOARD POLICY 6122 DISTRICT GRADE CONFIGURATION - Roberts** (03/04 G & O, Components I)

Board Member Karen Roberts led a discussion in regard to Board Policy 6122, District Grade Configuration. Mrs. Roberts requested this policy be reviewed following a discussion at the January 20, 2004 Board meeting in regard to K-8 schools.

On a motion was made by Mr. Sonnenburg, seconded by Mr. Mentze and passed by unanimous vote action was taken to (1) change Sheridan to a K-8 school, (2) remove HIS, (3) reference the Resource Allocation Study that determined the basis for the current district grade configuration.

5.1.5

7. ♦ACTION ♦DISCUSSION ♦INFORMATION (continued)

CODE: (A) = Action (D) = Discussion (I) = Information

**7.5 (I/D/A) APPROVAL OF AGREEMENT BETWEEN WESTERN
PLACER UNIFIED SCHOOL DISTRICT AND SIERRA
COMMUNITY COLLEGE DISTRICT FOR 15 ACRES AT
THE TWELVE BRIDGES HIGH SCHOOL SITE – Yohe (03/04
G & O, Components V)**

The Superintendent has been working directly with attorneys for both Western Placer and Sierra College regarding this item. The Superintendent submitted a new page four with correct figures. The Board with the Superintendent answering questions reviewed the document.

A motion was made by Mrs. Roberts, seconded by Mrs. Harris and passed by unanimous vote, to approve the agreement between Western Placer Unified School District and Sierra Community College District for 15 acres at the Twelve Bridges High School site, with the new page four listing the correct figures.

**7.6 (D/A) APPROVAL OF RESOLUTION NO. 03/04.26 APPROVING A
SUBSTITUTION OF PROPERTY IN CONNECTION WITH
CERTAIN CERTIFICATES OF PARTICIPATION AND
OTHER MATTERS RELATED THERETO Stewart (03/04 G & O,
Components V)**

This resolution allows the District to substitute the Foskett Ranch School site for the Glen Edwards Middle School and Carlin C. Coppin Elementary School site as a collateral in the 2001 Certificates of Participation.

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg and passed by unanimous roll call vote, to approve Resolution No. 03/04 .26 Approving a Substitution of Property in Connection with Certain Certificates of Participation and Other Matters Related Thereto.

President Long adjourned the Board of Trustee meeting to a Western Placer Unified School District Financing Corporation Board Of Director's Meeting at 8:55 p.m.

3.1.6

**(D/A) APPROVAL OF RESOLUTION NO. 03/04.26 APPROVING A
SUBSTITUTION OF PROPERTY IN CONNECTION WITH
CERTAIN CERTIFICATES OF PARTICIPATION AND
OTHER MATTERS RELATED THERETO Stewart (03/04 G & O,
Components V)**

This resolution allows the District to substitute the Foskett Ranch School site for the Glen Edwards Middle School and Carlin C. Coppin Elementary School site as a collateral in the 2001 Certificates of Participation.

On a motion by Karen Roberts, seconded by Mr. Mentze and passed by unanimous roll call vote, the Board of Directors of the Western Placer Financing Corporation adopted Resolution No. 03/04 .26 Approving a Substitution of Property in Connection with Certain Certificates of Participation and Other Matters Related Thereto.

President Long adjourned the Western Placer Unified School District Financing Corporation Board Of Director's Meeting at 8:59 p.m. returning to the regular meeting of the Board of Trustees.

8. COMMENTS - BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- * Relationship with Sierra Community College: The Superintendent noted it is important the Board of Trustees and the community recognize Sierra Community College has done a very commendable thing by honoring a commitment made earlier at that current price instead of the escalating prices of today.
- * Carlin C. Coppin Elementary School Land Plan/Gladding Parkway: Mr. Mentze, Mr. Sonnenburg, Mr. Yohe, and Mr. Stewart meet regularly with City of Lincoln officials. Concerns are being discussed with the city in regard to the plans for the Carlin Coppin School area. The city is sensitive to district and community concerns.

3.1.7

8.2 MEMBER REPORTS/COMMENTS

Mr. Sonnenburg: Reported he had attended an important workshop of the Sacramento Area Council of Government where he received lots of data, interesting, and intensive information in regard to plans for this area in regard to higher education, transit systems, open space, etc. He continues to serve on the Twelve Bridges High School committee and the Multi-Use Buildings Committee with the district and city.

Mrs. Roberts: Apologized for not being able to attend Teachers Who Make a Difference, but will attend the Academic Decathlon banquet on February 9th.

Mrs. Harris: Gave an update on the status of the district logo and requested to be taken off of that assignment. The Superintendent is already working on it.

Mr. Mentze: Commended all on a good meeting tonight.

Mr. Long: Reported he and Mr. Mentze will be attending a Farm Foundation meeting, along with the District's attorney in regard to ways to raise money for a reserve for the school farm. He also congratulated Mr. Mentze on his recent retirement from the California Youth Authority.

9. ESTABLISHMENT OF NEXT MEETING (S)

- The President established the following meeting(s):
 >February 17, 2004, 7:00 p.m. Sheridan School

10. ADJOURNMENT

With no further business, the meeting was adjourned at 9:20 p.m.

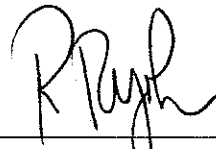
Paul Long, President

Karen Roberts, Clerk

31.8

Regular Meeting of the Board of Trustees
February 3, 2004
Minutes

9



Roger R. Yohe, Superintendent



Eva McGuire, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

Abstain:

H:Eva:Wpfiles\board\minutes\20304

3.1.9

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Regular Meeting of Board of Trustees

DATE: 8-4-04

ATTENDANCE REGISTER

1. <u>Leve McDecker</u>	24. _____
2. <u>Larry R. Hunsballe</u>	25. _____
3. <u>Kevin & Paula (Spink)</u>	26. _____
4. <u>JEN RASH</u>	27. _____
5. <u>Julie Shackelford</u>	28. _____
6. <u>M. Baunsted</u>	29. _____
7. <u>Vanessa Burke</u>	30. _____
8. <u>Thom Gilbert</u>	31. _____
9. <u>Kris Knutson (WPTH Pres)</u>	32. _____
10. _____	33. _____
11. _____	34. _____
12. _____	35. _____
13. _____	36. _____
14. _____	37. _____
15. _____	38. _____
16. _____	39. _____
17. _____	40. _____
18. _____	41. _____
19. _____	42. _____
20. _____	43. _____
21. _____	44. _____
22. _____	45. _____
23. _____	46. _____

NOTE: Completion of this document is voluntary and not a precondition of attendance (54953.3 11124.)

3.1.10

WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
FEBRUARY 17, 2004, 7:00 P.M.
SHERIDAN SCHOOL – MULTI
4730 “H” STREET, SHERIDAN, CA

MINUTES

2003-2004 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

Members Present

Paul Long, President
Dennis Sonnenburg, Vice President
Karen Roberts, Clerk
Marcia Harris, Member
Earl Mentze, Member

Member Absent

None

Others Present

Roger R. Yohe, Superintendent
Linda Pezanoski, Principal, Sheridan School
Eva McGuire, Secretary to the Superintendent

Press – Hank Lawson, Lincoln News Messenger

Student – Karin Harrington, LHS Student Advisory Representative - Absent

6:15 P.M. TOUR OF SHERIDAN SCHOOL FACILITY

7:00 P.M. OPEN SESSION - Sheridan School Multi-Purpose Room

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

For the benefit of the students of the Western Placer Unified School District, President Long called the meeting to order at 7:05 p.m. and led the audience in the Pledge of Allegiance.

3.1.11

President Long announced there would be an addition to the Consent Agenda. Item 3.2 was added – approval of three minimum days for Glen Edwards Middle School.

2. SPECIAL ORDER OF BUSINESS

2.1 SHERIDAN SCHOOL FEATURED

The Superintendent introduced Linda Pezanoski, Principal of Sheridan School. The following items were presented.

1. Special Recognition, 2004 Spelling Bee Winner, Lacy Reynolds, Sixth Grade student. Board Member Mentze was Spell Master, Teacher Dan Burbage-Macaluso was the judge and organizer.
2. Special Recognition: Custodian Terri Nann was given special recognition as a very dedicated employee.
3. Site Based Leadership Team Report: Officers were introduced, with the Vice Chairman reviewing areas they have funded and the work they do at the school.
4. Sheridan School Track: Mike Whitney, former Deputy Sheriff and friend of Sheridan School, presented a video with music depicting the installation of the school track and all the community members, which participated and donated money and time.
5. "Caring Schools Community" Grant: The school has received this grant, which builds student's sense of community in the school. All the components were reviewed.
6. "Save the Rainforest": Teacher Cathy Noyes reported the school had saved 16.1 acres of rain forest this year by selling 61 tee shirts. Over the four years this fundraiser has been done, they have saved approximately 80 acres of rain forest.

President Long thanked the Sheridan staff for a great presentation. They had also prepared refreshments. President Long announced the meeting would adjourn for 15 minutes (7:45 p.m.)

President Long called the meeting back to order at 8:00 p.m..

3.1.12

3. CONSENT AGENDA

3.1 Ratification of Personnel Items

- a. Certificated Employment: None
- b. Classified Employment: None

- 3.2** Approval of three minimum days for Glen Edwards Middle School, March 2, March 3, and March 30. These days will be used for intense training on a writing program and an accelerated reading program. Glen Edwards Middle School has been identified as a Program Improvement School and falls into the category of a Title I school. There is no negative impact to mandated instructional minutes.

On a motion by Mrs. Roberts, seconded by Mr. Sonnenburg, and passed by unanimous vote, the Board of Trustees approved the Consent agenda with the additional item.

4. COMMUNICATION FROM THE PUBLIC

There was no communication from the public.

5. REPORTS & COMMUNICATION

Karin Harrington, Student Advisory Representative from Lincoln High School:
Not in attendance.

Western Placer Teacher's Association – Kris Knutson, President, reported First Street School is taking advantage of a River Cats program for students. He congratulated the Sheridan staff for such a great presentation. He particularly centered in on the presentation by Mike Whitney on the video of the installation of the school track and all the community participation that was seen, he saw a real sense of community. He noted in regard to negotiations between WPUSD and WPTA, the area of retirement is being taken care of.

Western Placer Classified Employee Association - Joe Ross, President, not in attendance.

District Superintendent - No report.

Jay M. Stewart, Asst. Superintendent of Business Services: Not in attendance.

Scott Leaman, Asst. Superintendent of Instructional Services: Not in attendance

Bob Noyes, Director of Human Services: Not in Attendance.

3.1.13

6. ♦ **ACTION** ♦ **DISCUSSION** ♦ **INFORMATION**
CODE: (A) = Action (D) = Discussion (I) = Information

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

**6.1 (D/A) APPROVAL OF THE AGREEMENT BETWEEN THE
WESTERN PLACER UNIFIED SCHOOL DISTRICT AND
THE CITY OF LINCOLN REGARDING THE JOINT USE
OF THE TWELVE BRIDGES MIDDLE SCHOOL
GYMNASIUM - Stewart (03/04 G & O, Components V)**

•The agreement supports the terms of the May 9, 2003 Master Joint-Use Agreement between the District and City of Lincoln. This agreement qualifies the District for joint-use funding, up to \$1,000,000, from OPSC.

A motion was made by Mrs. Harris, seconded by Mrs. Roberts and passed by unanimous vote, to approve the Agreement Between the Western Placer Unified School District and the City of Lincoln Regarding the Joint Use of the Twelve Bridges Middle School Gymnasium.

**6.2 (D/A) APPROVAL OF THE AGREEMENT BETWEEN THE
WESTERN PLACER UNIFIED SCHOOL DISTRICT AND
THE CITY OF LINCOLN REGARDING THE JOINT USE
OF THE TWELVE BRIDGES ELEMENTARY SCHOOL
SITE AND CITY PARK SITE - Stewart (03/04 G & O, Components V)**

•This agreement outlines the terms and conditions regarding the District and City's joint-use of the Twelve Bridges Elementary School site and adjacent park site. The terms of this agreement extend for a 40-year period and are consistent with the Master Joint-Use Agreement, which was, approved may 9, 2003. Also included in this agreement are the terms for the City to reimburse the District for its share of the construction costs for the park site.

A motion was made by Mr. Mentze, seconded by Mrs. Roberts to approve the above agreement.

3.1.14

Following lengthy discussion of its concerns, the Board of Trustees, by consensus, tabled this item for refinement of the document in areas of use of the facilities, maintenance, do city employees go through a Life Scan clearance, restrooms open in the adjacent park can be a hazard. All of these clarifications will be made and this item will return again for consideration.

Both Mr. Mentze and Mrs. Roberts withdrew the motion and second on this item.

6.3 (D/A) APPROVAL OF THE AGREEMENT BETWEEN THE WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE CITY OF LINCOLN REGARDING THE JOINT USE OF THE TWELVE BRIDGES MIDDLE SCHOOL MULTI-PURPOSE FACILITY - Stewart *(03/04 G & O, Components V)*

- This agreement supports the terms of the May 9, 2003 Master Joint-Use Agreement between the District and City. This agreement also qualifies the District for joint-use funding, up to \$1,000,000, from OPSC.

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg and passed by unanimous vote, to approve the Agreement Between the Western Placer Unified School District and the City of Lincoln Regarding the Joint Use of the Twelve Bridges Middle School Multi-Purpose Facility.

Mrs. Roberts noted since the city is paying 50% for these two facilities, would the city be interested in paying 50% of the cost of a new gym for the Glen Edwards Middle School Campus.

Mrs. Roberts requested the new facility use fee schedule, she also noted the names used in these agreements will change using the following policy.

6.4 (D/A) ADOPTION OF BOARD POLICY 7511 NAMING OF FACILITY – Sonnenburg *(03/04 G & O, Components V)*

- This policy was reviewed on February 3, 2004; revisions were made at that time by the Board of Trustees, which fit more into the current District growth and need of new facilities. The Board will consider adoption of the revisions as presented.

3-1-15

A motion was made by Mr. Mentze, seconded by Mrs. Harris, to approve the revisions to Board Policy 7511 Naming of Facilities.

Mr. Sonnenburg began the discussion with some additions and changes to the policy. To be included to No. 1 is "*.....with strong consideration given to names that distinguish a school's location.*" The wording the last sentence was changed from "the surrounding area" to "*region.*"

Mr. Mentze and Mrs. Harris modified the motion, and second to include the above amendments.

7. COMMENTS - BOARD OF TRUSTEES

7.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
The Sierra Community College bond measure (Measure E) is on the March 2nd ballot, the Superintendent noted there has been some negative press, but polls indicate it will pass.
- Carlin C. Coppin Elementary School Land Plan/Gladding Parkway

7.2 BOARD MEMBER REPORTS

Karen Roberts: Attended the high school Academic Decathlon and commended the Lincoln High School Team for receiving a bronze medal. She also noted a senior housing project planed for Sheridan, couldn't some kind of an agreement be made to get a gym for Sheridan. She reported the current Supergram II was well done.

Dennis Sonnenburg: Mr. Sonnenburg continues to represent the District on the Joint Use Facility Committee with the City of Lincoln, along with Mr. Mentze, Mr. Stewart and Mr. Yohe. He noted these meetings are very productive. He also attends the General Plan Steering Committee, finding these meetings very informative, noting city officials have great vision for the next 60 years.

3.1.16

Regular Meeting of the Board of Trustees
February 17, 2004
Minutes

7

Marcia Harris: Congratulated Glen Edwards Middle School for its new after school tutoring program, thanking the teachers who are assisting these students to better academic performance. She also noted she is pleased with the district logo as submitted by the designer.

Paul Long: Thanked Hank Lawson, new Editor of the Lincoln News Messenger, for the great article on the Farm Foundation.

8. ESTABLISHMENT OF NEXT MEETING (S)

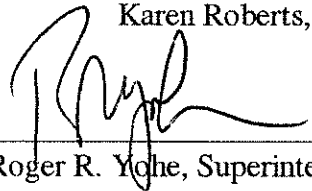
- The President established the following meeting(s):
 - >March 2, 2004, 7:00 p.m. Lincoln High School Performing Arts Building

9. ADJOURNMENT OF REGULAR SESSION

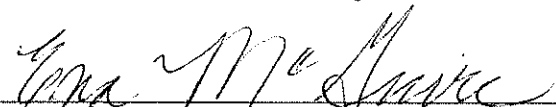
With no further business, the meeting was adjourned at 8:50 p.m.

Paul Long, President

Karen Roberts, Clerk



Roger R. Yoche, Superintendent



Eva McGuire, Secretary to the Superintendent

3.1.17

Regular Meeting of the Board of Trustees
February 17, 2004
Minutes

8

Adopted:

Ayes:

Noes:

Absent:

Abstain:

H:Eva:Wpfiles\board\minutes\21704

3.1.18

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Regular Meeting of Board of Trustees

DATE: 2-17-04

ATTENDANCE REGISTER

1. Patti Francis	24. Julie Shachelford
2. Marie Plasencia	25. Jill Miles
3. Michelle Eslinger	26. Linda Dezeroli
4. Lynn Brown	27. _____
5. Sue Mentze	28. _____
6. Rita Lynn	29. _____
7. Betty Haugf	30. _____
8. Kelle Libeau	31. _____
9. Cheryl Dyol	32. _____
10. Wendy Muehlen	33. _____
11. Cathy Noyes	34. _____
12. Heather Willoughby	35. _____
13. Beth Murphy	36. _____
14. Teri Nann	37. _____
15. Michelle	38. _____
16. Angela Button	39. _____
17. Marilyn Courage	40. _____
18. Mr Burlage-Macaluso	41. _____
19. Alanagan	42. _____
20. Karen Vang	43. _____
21. Teri Hillman	44. _____
22. Barbara Allen	45. _____
23. Laurel Ethsax	46. _____

NOTE: Completion of this document is voluntary and not a precondition of attendance (54953.3 11124.)

3.1.19

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

BOARD OF TRUSTEE GLOBAL DISTRICT GOALS

COMPLIANCE CHECK LIST

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
2. Fosters a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.

Complies with Board Policy ____
Complies with Site Plan (UP) ____
Complies with Governance &
Management Document ____
Complies with Mission Statement ____
Funding Sign-Off by J. Stewart ____

Personnel Sign-Off by B. Noyes ____
Program Sign Off by S. Leaman ____

SBLT Involvement ____
Initial

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET**

SUBJECT:
Approval of Warrants

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Trudy Wilson,
Director of Business Services

ENCLOSURES:
Board members only
www.wpusd.k12.ca.us

MEETING DATE:
March 2, 2004

BACKGROUND:

Being submitted for approval are the warrants paid since February 3, 2004.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve the warrants as submitted.

Eva\h:\wpfiles\Board\format1

32

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	COMPLIANCE CHECK LIST
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy <u>X</u> Complies with Site Plan (LIP) <u> </u> Complies with Governance & Management Document <u> </u>
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals <u>X</u> Complies with District Mission Statement <u> </u>
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart <u> </u> Personnel Sign-Off by B. Noyes <u> </u> <i>BN</i>
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Program Sign Off by S. Leaman <u> </u> SBLT Involvement <u> </u> Initial <u> </u>

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING**

FACT SHEET

SUBJECT:

Ratification of Certificated Resignations

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Bob Noyes *BN*
Director, Human Services

ENCLOSURES:

MEETING DATE:

March 2, 2004

BACKGROUND:

The Board of Trustees will take action to ratify the resignations of:

Michelle Dworak – 3rd Grade Teacher – COE

Dan Kearney – 6th, 7th, & 8th Grade Math/Social Studies Teacher – Sheridan

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees ratify the resignations as listed.

3,3



**WESTERN
PLACER
UNIFIED
SCHOOL
DISTRICT**

810 J Street
Lincoln, CA 95648

(916) 645-6350
(916) 645-6356 FAX

Superintendent
Roger R. Yohe

Board of Trustees
Marcia Harris
Paul Long
Earl Mentze
Karen Roberts
Dennis Sonnenburg

Asst. Superintendent,
Business Services
Jay M. Stewart

Asst. Superintendent,
Educational
Services
Scott Leaman

Director,
Human Services
Robert Noyes

February 25, 2004

Michelle Dworak
P.O. Box 494
Lincoln, CA 95648

Dear Michele:

As per your Statement of Intent, I have accepted your resignation from the Western Placer Unified School District. Your resignation as a Teacher in the Western Placer Unified School District will be effective June 4, 2004.

On behalf of the Board of Trustees, I want to wish you much success in the future. You have touched lives of many children during your stay in the district. Thank you for being a part of the Western Placer Unified School District.

Sincerely,

Roger R. Yohe, Superintendent
Western Placer Unified School District

RRY/em

Cc: Bob Noyes, Director of Human Services
Personnel File

Wpfiles\corres\resign

"PURSUIT OF EXCELLENCE"

3.3
a.1.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
STATEMENT OF INTENT
FOR SCHOOL YEAR 2004- 2005**

TO: ALL CERTIFICATED EMPLOYEES - PLEASE READ CAREFULLY

**SUBJECT: Your Intention for the Coming Year
(complete both sections)**

Planning for the 2004-2005 school year is in the process. In order to place you correctly on the Certificated Salary Schedule, we need the following information;

☐ I plan to return next year.

☐ I am uncertain at this time.

☒ I do not plan to return next year. (By checking this box with your signature and date below and upon receipt by the District Superintendent, this Statement of Intent form will be accepted as your formal resignation from Western Placer Unified School District. Termination of your contract will be at the end of the current school term unless otherwise negotiated.)

☐ I expect to stay in the same column.

☐ I expect to move horizontally one column, (15 units), for the 2004 - 2005 school year. (This is in accordance with the Western Placer Teachers Association Contract)

I plan to receive _____ units. This will place my salary from
Column _____, Step _____ to Column _____, Step _____.

Grade cards and/or transcripts are to be posted in the personnel office before September 1, 2004. If units required are posted before July 1, 2004, change in column and step will be made effective on the July 31st payroll. All other column changes will be made effective on the September 30th payroll with retro pay for July and August.

**ALL TEACHERS WILL RETURN THIS FORM TO THE SITE PRINCIPAL BY
FEBRUARY 13, 2004**

Michelle Dworak
Signature of Certificated Employee

2/13/04
Signature Date

Michelle Dworak
Please Print Name

INTENT

PO Box 494

*3.3
A.L.2*



**WESTERN
PLACER
UNIFIED
SCHOOL
DISTRICT**

810 J Street
Lincoln, CA 95648

(916) 645-6350
(916) 645-6356 FAX

Superintendent
Roger R. Yohe

Board of Trustees
Marcia Harris
Paul Long
Earl Mentze
Karen Roberts
Dennis Sonnenburg

*Asst. Superintendent,
Business Services*
Jay M. Stewart

*Asst. Superintendent,
Educational
Services*
Scott Leaman

*Director,
Human Services*
Robert Noyes

February 26, 2004

Dan Kearney
9536 Central Avenue
Folsom, CA 95630

Dear Dan:

I have accepted your letter of resignation from the Western Placer Unified School District. Your resignation as a 7th/8th grade teacher at Sheridan School will be effective June 4, 2004.

On behalf of the Board of Trustees, I want to wish you much success in the future.

Sincerely,

Roger R. Yohe, Superintendent
Western Placer Unified School District

RRY/rk

Cc: Bob Noyes, Director of Human Services
Personnel File

Wpfiles\corres\resign

"PURSUIT OF EXCELLENCE"

3.3
a.1.3

9536 Central Ave.
Folsom, CA 95630

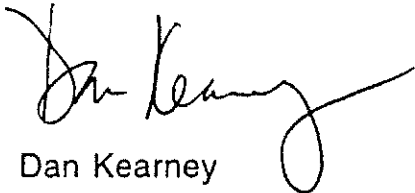
February 25, 2004


Mr. Roger R. Yohe
Superintendent
Western Placer Unified School District
810 J Street
Lincoln, CA 95648

Dear Mr. Yohe:

For personal reasons I find it necessary to resign my teaching position at Sheridan School effective June 4, 2004. As I will be seeking reemployment, I will be requesting a letter of recommendation from Linda Pezanoski.

Sincerely,


Dan Kearney



2/25/04

3.3
a.1.4

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World

BOARD OF TRUSTEE GLOBAL DISTRICT GOALS

COMPLIANCE CHECK LIST

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy _____ Complies with Site Plan (LIP) _____ Complies with Governance & Management Document _____
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals _____ Complies with District Mission Statement _____
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart _____ Personnel Sign-Off by B. Noyes 
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Program Sign Off by S. Leaman _____ SBLT Involvement _____ Initial _____

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET


SUBJECT:

Request for Leave of
Absence

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Bob Noyes 
Director, Human Services

ENCLOSURES:

MEETING DATE:

March 2, 2004

BACKGROUND:

The Board of Trustees will take action on a request for Leave of Absence from:

Joan Lacktis per WPTA Contract, Article VIII, Section B. Number 1.
Tentative Dates - 2/18/04 to 3/17/04

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees ratify the request as listed.

Boardfactsheet.doc

3.3
a.2

Joan Lacktis
5953 Allan Drive
Rocklin, CA 95677

Dr. Roger Yohe, Superintendent
Western Placer Unified School District
810 J Street
Lincoln, CA 95648

Dear Dr. Yohe:

I am writing to request an unpaid leave of absence for up to one month starting after my paid leave is exhausted. I need this leave of absence to care for my partner of 11 years who is terminally ill with cancer. I have a substitute who is willing to cover my classes for as long as is necessary and I am working with her to insure that the quality of instruction in my classes is maintained during my absence.

I appreciate the District's sensitivity and consideration.

Sincerely,



Joan Lacktis



3.3
a.2.1

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	COMPLIANCE CHECK LIST
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy _____ Complies with Site Plan (LIP) _____ Complies with Governance & Management Document _____
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals _____ Complies with District Mission Statement _____
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart _____ Personnel Sign-Off by B. Noyes <i>BN</i>
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Program Sign Off by S. Leaman _____ SBLT Involvement _____ Initial _____

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET**

SUBJECT:

Request for Family
Medical Leave Act

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Bob Noyes *BN*
Director, Human Services

ENCLOSURES:

MEETING DATE:

March 2, 2004

BACKGROUND:

The Board of Trustees will take action on a request for FMLA from:

Amy Aceto – 4th Grade Teacher - COE

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees ratify the request as listed.

Boardfactsheet.doc

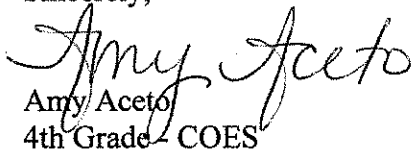
*3.3
a.3*

January 26, 2004

Dear Board of Trustees,

I am writing this letter to put in a request for the Federal Family Leave Act for the remaining twelve weeks of school, beginning on March 22, 2004. My reason for this decision comes soon after giving birth to my son and wanting to remain at home to care for him. I also am thinking of the students that I would be affecting with my return to the classroom. They have been with a wonderful long-term substitute, and I feel as though my return would turn their world upside down. I also feel as though I would not be helping their testing environment by returning a few weeks prior to its start date. Thank you for considering my request.

Sincerely,


Amy Aceto
4th Grade - COES

cc: Board of Trustees
Bob Noyes

3.3
a.3.1

February 13, 2004

**Amy Aceto
407 R Street
Lincoln, CA 95648**

Dear Amy,

Your request for Family Medical Leave Act and California Family Rights Act (FMLA/CFRA) leave has been scheduled for the Western Placer Unified School District Board of Trustees to consider, as outlined in your letter, on Tuesday, March 2, 2004. Based upon leave noticing requirements, which were not met, I will recommend to the Board that your request for those additional leaves be granted on a "one-time" only basis.

Please note, the FMLA/CFRA leave you have requested is unpaid leave for the remainder of the 2003-2004 school year. You will be responsible for paying any costs above the District paid portion to maintain your health benefits through the end of the school year.

If you have any questions, please call Peggy Stewart at (916) 645-5293.

Sincerely,



**Bob Noyes, Director of Human Services
Western Placer Unified School District**

3.3
a.3.2

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	COMPLIANCE CHECK LIST
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy <u>X</u> Complies with Site Plan (LIP) <u> </u> Complies with Governance & Management Document <u> </u>
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals <u>X</u> Complies with District Mission Statement <u> </u>
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart <u> </u> Personnel Sign-Off by B. Noyes <u>BN</u>
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Program Sign Off by S. Leaman <u> </u> SBLT Involvement <u> </u> <div style="text-align: right;">Initial</div>

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING**

FACT SHEET

SUBJECT:

Ratification of Certificated Retirement

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Bob Noyes BN
Director, Human Services

ENCLOSURES:

MEETING DATE:

March 2, 2004

BACKGROUND:

The Board of Trustees will consider ratification of retirement of:

Barbara Stephens – 3rd Grade Teacher - CCC
Jack Gayaldo – Continuation School Teacher - PHS

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends ratification of retirement of the individuals listed above.

BN
a.4



**WESTERN
PLACER
UNIFIED
SCHOOL
DISTRICT**

810 J Street
Lincoln, CA 95648

(916) 645-6350
(916) 645-6356 FAX

Superintendent

Roger R. Yohe

Board of Trustees

*Marcia Harris
Paul Long
Earl Mentze
Karen Roberts
Dennis Sonnenburg*

*Asst. Superintendent,
Business Services*

Jay M. Stewart

*Asst. Superintendent,
Educational
Services*

Scott Leaman

*Director,
Human Services*

Robert Noyes

February 18, 2004

Barbara Stephens
5100 Garden Bar Road
Lincoln, CA 95648

Dear Barb:

On behalf of the Board of Trustees I am accepting your retirement resignation, effective July 1, 2004.

It is with regret the district sees your many years of service to the students of the Western Placer Unified School District come to an end. You have worked with many students in your 28 years in the district. I'm sure many students had their lives touched and molded by you during that time.

I want to wish you the best of luck in the future and we are hoping for a wonderful retirement for you. Please work with the Personnel Department with any questions you might have.

Sincerely,

Roger R. Yohe, Superintendent
Western Placer Unified School District

RRY/em

cc: Personnel File
Bob Noyes, Director of Human Services
Board of Trustees

"PURSUIT OF EXCELLENCE"

3.3
0.4.1

5100 Garden Bar Road
Lincoln, CA 95648
February 16, 2004

Trustees
Western Placer Unified School District
810 J Street
Lincoln, CA 95648

Dear Trustees:

This letter is to notify you that I plan to retire on July 1, 2004, at the end of the 2003-04 school year. After over 30 years of teaching, 28 of which have been for WPUSD, I am ready to lead a more leisurely pace and pursue other interests. It is with mixed feelings that I will retire as I love teaching and our children in Lincoln, and have worked hard to make our district one of which we can all be proud. I have always felt that the Board of Trustees has weighed its decisions with care-in good times and in hard times. Thank you for giving me a good place to teach. I am also requesting to elect the Golden Handshake if adopted by the Board of Trustees. For me it would be of great benefit and I feel that if the District can show a savings as required by the state, it will be of financial benefit to the District. I also understand that if the Golden Handshake is not offered, I will have the option to select the retiree health benefit or rescind my retirement letter. In addition, if the Golden Handshake is implemented, I may retire within the window established by the school board resolution.

Sincerely,

Barbara Stephens
Barbara Stephens



*By 3.3
a.4.2*



**WESTERN
PLACER
UNIFIED
SCHOOL
DISTRICT**

810 J Street
Lincoln, CA 95648

(916) 645-6350
(916) 645-6356 FAX

*Superintendent
Roger R. Yohe*

*Board of Trustees
Marcia Harris
Paul Long
Earl Mentze
Karen Roberts
Dennis Sonnenburg*

*Asst. Superintendent,
Business Services
Jay M. Stewart*

*Asst. Superintendent,
Educational
Services
Scott Leaman*

*Director,
Human Services
Robert Noyes*

February 23, 2004

Jack Gayaldo
703 Hillcrest Ave
Roseville, CA 95678

Dear Jack:

On behalf of the Board of Trustees I am accepting your retirement resignation, effective June 4, 2004.

It is with regret the district sees your 34 years of service to the students of the Western Placer Unified School District come to an end. You have touched the lives of many students during your years of teaching in the district. You should be proud to see your students to go on to become productive citizens.

I want to wish you the best of luck in the future and we are hoping for a wonderful retirement for you. Please work with the Personnel Department with any questions you might have.

Sincerely,

Roger R. Yohe, Superintendent
Western Placer Unified School District

RRY/em

cc: Personnel File
Bob Noyes, Director of Human Services
Board of Trustees

"PURSUIT OF EXCELLENCE"

3.3
2.4.3

Roger Yohe

Western Placer Unified School District
810 J Street
Lincoln, Ca. 95648

Dear Roger:

I would like to inform you of my impending retirement after 34 years in the District. My last workday will be June 4, 2004.

As for my options under our contract I would like my benefits to be paid until I am 65.

Sincerely,

Jack Gayaldo

Jack Gayaldo
703 Hildreth Ave
Rock 95618

OK'd
2/20/04
2:15 PM

3.3
2.4.4

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	COMPLIANCE CHECK LIST
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy <u> x </u> Complies with Site Plan (LIP) <u> </u> Complies with Governance & Management Document <u> </u> Complies with District Goals <u> x </u> Complies with District Mission Statement <u> </u> Funding Sign-Off by J. Stewart <u> </u>
2. Foster a safe, caring environment where individual differences are valued and respected.	Personnel Sign-Off by B. Noyes <u> <i>BN</i> </u>
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Program Sign Off by S. Leaman <u> </u>
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	SBLT Involvement <u> </u> Initial <u> </u>

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:

Ratification of Classified
Employment

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Bob Noyes *BN*
Director, Human Services

ENCLOSURES:

MEETING DATE:

March 2, 2004

BACKGROUND:

The Board of Trustees will take action to ratify the employment of:

Rosa Anderson– Short Term Grant Funded Bilingual Clerk (.63 FTE)- Lighthouse
(2/2/04 to 1/31/05)

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends ratification of employment of the individual listed above.

3.3
6.1

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	COMPLIANCE CHECK LIST
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy <u> x </u> Complies with Site Plan (LIP) <u> </u> Complies with Governance & Management Document <u> </u>
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals <u> x </u> Complies with District Mission Statement <u> </u>
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart <u> </u>
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Personnel Sign-Off by B. Noyes <u> <i>BN</i> </u> Program Sign Off by S. Leaman <u> </u> SBLT Involvement <u> </u> Initial <u> </u>

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:

Ratification of Classified
Resignation

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Bob Noyes *BN*
Director, Human Services

ENCLOSURES:

MEETING DATE:

March 2, 2004

BACKGROUND:

The Board of Trustees will take action to ratify the resignation of:

Shawna Minter, Instructional Aide – FSS

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees ratify the resignation as listed.

3.3
b.2



**WESTERN
PLACER
UNIFIED
SCHOOL
DISTRICT**

810 J Street
Lincoln, CA 95648

(916) 645-6350
(916) 645-6356 FAX

Superintendent
Roger R. Yohe

Board of Trustees
Marcia Harris
Paul Long
Earl Mentze
Karen Roberts
Dennis Sonnenburg

Asst. Superintendent,
Business Services
Jay M. Stewart

Asst. Superintendent,
Educational
Services
Scott Leaman

Director,
Human Services
Robert Noyes

February 25, 2004

Shawna Minter
603 Ledgestone Ct.
Lincoln, CA 95648

Dear Shawna:

I have accepted your letter of resignation from the Western Placer Unified School District. Your resignation as an Instructional Aide in the GATE program will be effective immediately.

On behalf of the Board of Trustees, I want to wish you much success in the future. Thank you for being a part of the Western Placer Unified School District.

Sincerely,

Roger R. Yohe, Superintendent
Western Placer Unified School District

RRY/em

Cc: Bob Noyes, Director of Human Services
Personnel File

Wpfiles\corres\resign

"PURSUIT OF EXCELLENCE"

3.3
b.2.1

To: Bob Noyes
cc: Ruben Ayala
From: Shawna Minter

February 19, 2004

Dear Mr. Noyes,

Due to health problems I am experiencing I believe that it would be best if I resign from my position as an Instructional Aide in the G.A.T.E. class. I have enjoyed 4 great years working with Ms. Ueltzen and First Street School and fully intent to continue supporting this school and the G.A.T.E. program on a volunteer basis as my health improves. It has been a pleasure working for Western Placer Unified School District and I look forward to being able to be a part of this school district as an employee again in the future. Thank you for the opportunity you have given me to support the education of the children here in Lincoln.


Sincerely,

Shawna Minter

Shawna Minter

3.3

b.2.2

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	COMPLIANCE CHECK LIST
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy _____ Complies with Site Plan (LIP) _____ Complies with Governance & Management Document _____
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals _____ Complies with District Mission Statement _____
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart _____ Personnel Sign-Off by B. Noyes 
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Program Sign Off by S. Leaman _____ SBLT Involvement _____ Initial _____

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET**

SUBJECT:

Ratification of Classified Retirement

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Bob Noyes 
Director, Human Services

ENCLOSURES:

MEETING DATE:

March 2, 2004

BACKGROUND:

The Board of Trustees will consider ratification of retirement of :

Rosalina Baxter – Cafeteria Site Cashier & Instructional Aide - FSS
Charlotte Campbell – Food Service Assistant - GEMS

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends ratification of retirement of the individuals listed above.

3.3
b.3



**WESTERN
PLACER
UNIFIED
SCHOOL
DISTRICT**

810 J Street
Lincoln, CA 95648

(916) 645-6350
(916) 645-6356 FAX

Superintendent

Roger R. Yohe

Board of Trustees

*Marcia Harris
Paul Long
Earl Mentze
Karen Roberts
Dennis Sonnenburg*

*Asst. Superintendent,
Business Services*

Jay M. Stewart

*Asst. Superintendent,
Educational
Services*

Scott Leaman

*Director,
Human Services*

Robert Noyes

February 11, 2004

Rosalina Baxter
340 8th Street
Lincoln, CA 95648

Dear Rosalina:

On behalf of the Board of Trustees I am accepting your retirement resignation, effective February 10, 2004.

It is with regret the district sees your many years of service to the students of the Western Placer Unified School District come to an end. You have worked with many students in your 32 years in the district and I am sure they all remember you fondly.

I want to wish you the best of luck in the future and we are hoping for a wonderful retirement for you. Please work with the Personnel Department with any questions you might have.

Sincerely,

Roger R. Yohe, Superintendent
Western Placer Unified School District

RRY/em

cc: Personnel File
Bob Noyes, Director of Human Services
Board of Trustees

"PURSUIT OF EXCELLENCE"

3.3
b.3.1

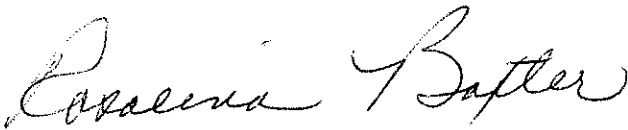
February 10, 2004

Dear Mr. Yohe and School Board Members:

This letter is to inform you of my retirement from the Western Placer Unified School District. Due to health problems, I realize it is impossible to continue to work. I worked as an aide in the Special Education program and as a cashier in the lunch program. My effective retirement date is February 10, 2004.

I have had a very positive experience with the district, and will take many wonderful memories with me.

Thank you.



Rosalina Baxter.

340 8th



3.3
b.3.2



**WESTERN
PLACER
UNIFIED
SCHOOL
DISTRICT**

810 J Street
Lincoln, CA 95648

(916) 645-6350
(916) 645-6356 FAX

Superintendent
Roger R. Yohe

Board of Trustees
Marcia Harris
Paul Long
Earl Mentze
Karen Roberts
Dennis Sonnenburg

*Asst. Superintendent,
Business Services*
Jay M. Stewart

*Asst. Superintendent,
Educational
Services*
Scott Leaman

*Director,
Human Services*
Robert Noyes

February 19, 2004

Charlotte Campbell
609 Hampton Drive
Roseville, CA 95678

Dear Charlotte:

On behalf of the Board of Trustees I am accepting your retirement resignation, effective June 4, 2004.

It is with regret the district sees your many years of service to the students of the Western Placer Unified School District come to an end. You have served many students in your years in the district. I'm sure they will miss you.

I want to wish you the best of luck in the future and we are hoping for a wonderful retirement for you. Please work with the Personnel Department with any questions you might have.

Sincerely,

Roger R. Yohe, Superintendent
Western Placer Unified School District

RRY/em

cc: Personnel File
Bob Noyes, Director of Human Services
Board of Trustees

"PURSUIT OF EXCELLENCE"

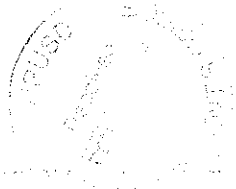
3.3
b.3.3

2-19-04

I will be retiring on
June 4, 2004.

Charlotte Campbell

109 Hampton Dr
Riverside 95678



33
b.3.4

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

BOARD OF TRUSTEE GLOBAL DISTRICT GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
2. Fosters a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.

COMPLIANCE CHECK LIST

Complies with Board Policy ____
Complies with Site Plan (UP) ____
Complies with Governance &
Management Document ____
Complies with Mission Statement ____
Funding Sign-Off by J. Stewart ____

Personnel Sign-Off by B. Noyes ____
Program Sign Off by S. Leaman ____

SBLT Involvement ____
Initial

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET**

SUBJECT:

Ratification of Appointment
Of Rosemary Knutson to the
Position of Secretary to the
Superintendent

AGENDA ITEM AREA:

CONSENT AGENDA

REQUESTED BY:

Roger R. Yohe, Superintendent

ENCLOSURES:

MEETING DATE:

March 2, 2004

BACKGROUND:

Being submitted for ratification is the appointment of Rosemary Knutson to the position of Secretary to the Superintendent. This appointment begins March 1, 2004, with placement on the third step of the Classified Confidential Salary Schedule.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees ratify the appointment as listed.

3-3
C.1

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.	
BOARD OF TRUSTEE/GLOBAL DISTRICT GOALS	COMPLIANCE CHECK LIST
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.	Complies with Board Policy Complies with Site Plan (LIP) Complies with Governance & Management Document
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals Complies with District Mission Statement
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Personnel Sign-Off by B. Noyes Program Sign Off by S. Leaman SBLT Involvement

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:

Ratification of API Expenditures

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Scott Leaman,
Assistant Superintendent

ENCLOSURES:

Yes

MEETING DATE:

March 2, 2004

BACKGROUND:

The Carlin C. Coppin School Based Leadership Team is recommending the attached expenditures for Board approval from their API funds.

ADMINISTRATION'S RECOMMENDATION:

Administration recommends approval to expend the funds.

3.4

C O P P I N

s c h o o l

C A R L I N C . C O P P I N E L E M E N T A R Y
S C H O O L

150 EAST 12TH STREET LINCOLN, CA 95648,
(916) 645-6390

DATE: February 6, 2004

TO: Scott Leaman

FROM: John M. Bliss, Principal 

RE: API Funds - Partial Expenditure

The SBLT approved an additional API expenditures as follows on February 2, 2004 and respectfully requests approval from the Board:

Replacement of Leveled Books - Rigby	\$1,500
Ribgy PM Benchmark Kit II	\$162.75
Materials and supplies	<u>\$3,625</u>
TOTAL REQUEST	\$5,287.75


Thank you for your consideration and approval of this partial expenditure of API funds for Carlin C. Coppin School.

3.4.1

REPORTS

AND

COMMUNICATION

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.		
BOARD OF TRUSTEE/DISTRICT GOALS		COMPLIANCE CHECK LIST
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.		Complies with Board Policy _____ Complies with Site Plan (LIP) _____ Complies with Governance & Management Document _____
2. Foster a safe, caring environment where individual differences are valued and respected.		Complies with District Goals _____ Complies with District Mission Statement _____
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart	_____
	Personnel Sign-Off by B. Noyes	_____
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Program Sign Off by S. Leaman	_____ 
	SBLT Involvement	_____

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET**

SUBJECT:

Program Focus Issues –
California Assessment System &
Sutter Hospital Outreach Program
(SHOP)

AGENDA ITEM AREA:

Reports

REQUESTED BY:

Scott Leaman,
Assistant Superintendent

ENCLOSURES:

Yes

MEETING DATE:

March 2, 2004

BACKGROUND:

A presentation on the California Assessment System and the SHOP program will be delivered to the Board.

School Hospital Outreach Project (SHOP)

Began in 1993, the SHOP program works in collaboration with Sutter Roseville Medical Center staff and local elementary schools to educate second-graders on general health and safety. Students receive weekly lessons on topics such as germs and hygiene, nutrition, first aid, heart health, physical fitness and safety lessons.

ADMINISTRATION'S RECOMMENDATION:

No action is required on this item.

5.5.2

CALIFORNIA ASSESSMENT SYSTEM 2003-04

STAR Program										
CSTs	CAPA	CAT/6	SABE/2	CELDT	CAHSEE	K-12/CSU Placement Assessments	Physical Fitness	CHSPE	GED	NAEP
Standards-based	Standards-based	Norm-referenced	Norm-referenced	Standards-based	Standards-based	Standards-based	Criterion-referenced	Criterion-referenced	Criterion-referenced	Criterion-referenced
Grades 2-11	Grades 2-11	Grades 2-11	Grades 2-11	Grades K-12	Grades 10-12	Grade 11*	Grades 5, 7, 9	Grades 16 and up*	Ages 18 and up*	Grades 4, 8
English-Language Arts Mathematics Grades 4, 7 Written Composition	English-Language Arts Mathematics (for students with severe cognitive disabilities)	Grades 2-8 Reading/Language Spelling Mathematics Grades 9-11 Reading/Language Mathematics Science	Reading Spelling Language Mathematics	K-1 Listening Speaking Grades 2-12 Listening Speaking Reading Writing	Language Arts Mathematics 2003-04 Grade 10 only (required)	CSTs in English-Language Arts Mathematics (augmented with additional CSU standards-based questions)	Aerobic Capacity Body Composition Abdominal Strength and Endurance Trunk Extensor Strength and Flexibility Upper Body Strength and Endurance Flexibility	Reading Writing Mathematics Science Social Science	Reading Writing Mathematics Science Social Science	2004 Reading Math Foreign Language
Grades 8, 10, 11 History-Social Science Grades 5, 9-11 Science										
Results Individual School District County State	Results Individual School District County State	Results Individual School District County State	Results Individual School District County State	Results Individual School District County State	Results Individual School District County State	Results Individual	Results Individual School District County State	Results Individual School District	Results Individual	Results National State

* Voluntary for students

Legend:

- CSTs = California Standards Tests
- CAPA = California Alternate Performance Assessment
- CAT/6 = California Achievement Tests, Sixth Edition Survey
- SABE/2 = Spanish Assessment of Basic Education, Second Edition
- CELDT = California English Language Development Test
- CAHSEE = California High School Exit Examination
- CHSPE = California High School Proficiency Exam
- GED = General Educational Development
- NAEP = National Assessment of Educational Progress

Prepared by the California Department of Education
September 2003

5.5.2.2

Sutter Roseville Medical Center School Hospital Outreach Project

Lincoln Schools
Spring 2004 Schedule

DATE	LESSON
February 3	Welcome/Introduction
10	Germs/Handwashing (teachers follow up with handwashing before lunch)
24	f/u Germs/Handwashing, Bicycle & Pedestrian Safety (helmet demonstration and orders)
March 9	Passenger Safety (weigh students/booster seat demonstration)
23	First Aid (make kits)
April 13	Heart Health/Tobacco Prevention (Discuss circulation and Heart Healthy Habits)
27	Heart Dissection/Stethoscopes/Handouts (3 "stations")
May 11	Nutrition "Find the Fat" (smear food on paper to show fat content)
25	Disabilities (activities to simulate having disabilities)
TBA	Follow-Up Meeting with Teachers
TBA	September planning meeting with teachers

5.5.2.6

INFORMATION

DISCUSSION

ACTION ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community; parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Approve the School Specialty Furniture Bid of \$415,923.46 for the Twelve Bridges Elementary School.

SUBJECT AREA:

New Business

REQUESTED BY:

Jay M. Stewart 
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

BOARD MEETING DATE:

March 02, 2004

BACKGROUND:

The attached proposal provides furniture, equipment and supplies to equip the Twelve Bridges Elementary School. This proposal includes School Specialty setting up the furniture and equipment and then removing the shipping materials from the site. The District has scheduled mid-July for the delivery period.

The District utilized and "piggy-backed" on an existing bid generated by the Dry Creek Joint Union Elementary School District.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends that the Board of Trustees approve the School Specialty furniture bid of \$415,923.46 for the Twelve Bridges Elementary School.

6.1

SCHOOL SPECIALTY

1110 PLUMTREE LANE

PENRYN, CA. 95663

PH:916-663-4520

FX:916-663-2749

Jay Stewart
Western-Placer USD
810 J St.
Lincoln, CA. 95648
916-645-6387

Feb. 20, 2004

Mr. Stewart-

Please find the attached Furniture & Equipment Proposal for Twelve Bridges Elementary School. The first three (3) pages indicate the room totals (cost per room is shown). The next fourteen (14) pages indicate all Furniture & Equipment items specified.

Specifications were decided upon after conclusion of several meetings with Western-Placer USD staff. Staff was suggested by Scott Leamen (Asst. Supt. Educ. Servs.) Meetings took place with the following staff:

Ray Gonzalez	Art	Maxine Palmer	Reading
Tom Candlish	Music	Bonnie Delner	Nurse
Frank Nicols	Maint.	Jeff Dardis	Food Servs.
Annette Darling	Special Day/RSP	Connie Trenkamp	P.E.
Pam Parker	"same"	Tom Toy	Science
Julie Shackelford	"same"	Bill Justice	Science
Wendy Meagher	Speech	Pam Soha	Admin.
Ruth Bertaccini	Kindergarten	Melissa Ortiz	Admin.
Stephanie Davis	"same"	Carol Edwards	Library
Cheryl Harrison	Library	Chuck Youtsey	Computer Lab
Peggy Turner	Library	Donna Salisbury	"same"
John Bliss	Admin.	Ken Gammelgard	Admin.

Pricing has been figured upon utilization of the: "Dry Creek Jt. Elem. Sch. Dist. FURNITURE and EQUIPMENT FOR VARIOUS SCHOOL SITE PROJECT" Bid, which opened May 7, 2002. The bid is in effect until May 7, 2005.

This is a "Piggyback" bid, "which for the term of the Contract, and any mutually agreed extensions pursuant to this request for bids, at the option of the vendor, other school districts, and community college districts within the state of California, may purchase the items called for in this request for bids, at the same price and upon the same terms and

6.6.1

conditions pursuant to Public Contract Code Section 20118 and Section 20652, as applicable.”

Their legal counsel contact is Jacqueline S. McHaney of Thurbon & McHaney, L.P. Board minutes may be obtained by contacting Garner Miata (Asst. Supt. Bus. Servs.) Ph: (916)771-0650 at Dry Creek Jt. ESD 9707 Cook Riolo Rd. Roseville, CA. 95747.

As always, if you have any questions, please call me.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim McCrory". The signature is fluid and cursive, with the first name "Tim" and last name "McCrory" clearly distinguishable.

Tim McCrory
Territory Manager

6.1.2

Project Report

ProjectName: **TWELVE BRIDGES**

<i>RoomNo</i>	<i>Room Name</i>	<i>Cost Per Room</i>
100C	CUSTODIAL	\$576.63
101	GRADE 1-F1-F105	\$5,799.48
101A	SMALL GROUP-GR.1	\$352.10
102	GRADE 1-F1-F101	\$5,799.48
102A	SMALL GROUP-GR.1	\$352.10
103	GRADE 1-E1-E110	\$5,799.48
103A	SMALL GROUP-GR.1	\$352.10
104	GRADE 1-E1-E106	\$5,799.48
104A	SMALL GROUP-GR.1	\$352.10
105	GRADE 1-E1-E105	\$5,799.48
105A	SMALL GROUP-GR.1	\$352.10
106	GRADE 2-E1-E101	\$5,889.57
106A	SMALL GROUP-GR.2	\$362.11
107	GRADE 2-D1-D105	\$5,889.57
107A	SMALL GROUP-GR.2-D1-D	\$362.11
107D	CUSTODIAL STORAGE	\$416.51
108	GRADE 2-D1-D109	\$5,889.57
108A	SMALL GROUP-GR.2-D1-D	\$362.11
201	READING ROOM-G107	\$2,066.84
202	SPEECH ROOM-G106	\$1,422.76
203	GRADE 2-E2-E110	\$5,889.57
203	RSP ROOM-G105	\$5,113.29
203A	SMALL GROUP-GR.2	\$362.11
204	GRADE 2-E2-E106	\$5,889.57
204	SPECIAL DAY ROOM-G101	\$7,448.75
204A	SMALL GROUP-GR.2	\$362.11
204A	SMALL GROUP-GR.4-5-G1	\$617.63
205	GRADE 3-E2-E105	\$5,889.57
205A	SMALL GROUP-GR.3	\$362.11
206	GRADE 3-E2-E101	\$5,889.57
206A	SMALL GROUP-GR.3	\$362.11
207	GRADE 3-D2-D105	\$5,889.57

Friday, February 20, 2004

Page 1 of 3

6.1.3

<i>RoomNo</i>	<i>Room Name</i>	<i>Cost Per Room</i>
207A	SMALL GROUP-GR.3-D2-D	\$362.11
207D	CUSTODIAL STORAGE	\$416.51
208	GRADE 3-D2-D109	\$5,889.57
208A	SMALL GROUP-GR.3-D2-D	\$362.11
300C	CUSTODIAL	\$576.63
301	GRADE 3-F2-F105	\$5,889.57
301A	SMALL GROUP-GR.3	\$362.11
302	GRADE 4-F2-F101	\$6,590.89
302A	SMALL GROUP-GR.4	\$370.06
303	GRADE 4-E3-E110	\$6,590.89
303A	SMALL GROUP-GR.4	\$370.06
304	GRADE 4-E3-E106	\$6,590.89
304A	SMALL GROUP-GR.4	\$370.06
305	GRADE 4-E3-E105	\$6,590.89
305A	SMALL GROUP-GR.4	\$370.06
306	GRADE 5-E3-E101	\$6,451.79
306A	SMALL GROUP-GR.5	\$370.06
307	GRADE 5-D3-D105	\$6,451.79
307A	SMALL GROUP-GR.5-D3-D	\$370.06
307D	CUSTODIAL STORAGE	\$416.51
308	GRADE 5-D3-D109	\$6,451.79
308A	SMALL GROUP-GR.5-D3-D	\$370.06
A1	ADMIN. FRONT OFFICE-B1	\$8,427.54
A10	RECORDS-B120	\$9,266.75
A11	MAILROOM-B129	\$106.98
A1A	PUBLIC LOBBY-B126	\$2,922.05
A1B	STUDENT LOBBY-B133	\$1,492.95
A3	HEALTH NURSE-B132	\$6,603.10
A4	PRINCIPALS OFFICE-B102	\$3,370.28
A4A	CONFERENCE ROOM-B101	\$3,447.52
A6	ADMIN. SECRETARY-B106	\$1,184.54
A7	VICE-PRINCIPAL OFFICE-	\$2,608.84
A7D	HALLWAY	\$36.42
A8	STAFF LOUNGE-B110	\$5,448.05
A8A	STAFF KITCHENETTE-B11	\$832.60

61.4

<i>RoomNo</i>	<i>Room Name</i>	<i>Cost Per Room</i>
A9	STAFF WORKROOM-B119	\$5,200.96
H101	OUTDOOR PATIOS	\$28,895.56
K1	KINDERGARTEN-B121	\$12,944.35
K1A	KINDERGARTEN STORAG	\$436.62
K1D	CUSTODIAL-B125	\$273.55
K2	KINDERGARTEN-B112	\$12,944.35
K2A	KINDERGARTEN STORAG	\$436.62
K2D	KINDER. OUTDOOR STOR	\$5,639.08
KO	STAFF OFFICE-B118	\$403.98
L1	LIBRARY/MEDIA CENTER-	\$43,969.55
L2	MULTI.MEDIA/COMP. LAB-	\$6,535.13
L2A	TECH. STORAGE-C108	\$291.08
L3	SCIENCE LAB-C104	\$10,066.92
L3A	SCIENCE PREP.-C102	\$4,148.34
L3B	OUTDOOR SCIENCE STO	\$436.62
MP1	MULTIPURPOSE ROOM-A	\$10,852.22
MP11	CUST. CENT. RECEIVING-	\$2,911.10
MP12	CUSTODIAL STORAGE-A1	\$273.55
MP14	VESTIBULE-A114	\$52.80
MP16	SERVING KITCHEN-A121	\$8,116.56
MP18	OUTDOOR STORAGE-A12	\$1,651.37
MP2	MUSIC ROOM/STAGE-A11	\$9,668.12
MP2A	M.P.ROOM/STAGE DOOR	\$486.34
MP2B	DRAMA STORAGE-A111	\$789.84
MP2C	MUSIC STORAGE-A113	\$6,855.36
MP3	ART CLASSROOM-A103	\$20,299.33
MP3A	ART PREP STORAGE-A10	\$1,851.68
MP3B	KILN ROOM-A104	\$5,498.04
MP4	GALLERIA-A101	\$2,573.40
MP5	Convenience KITCHEN-A12	\$297.73
MP6	BLEACHER STORAGE-A10	\$5,719.52
<i>Grand Total</i>		<i>\$416,923.46</i>

6.1.5

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

BOARD OF TRUSTEE GLOBAL DISTRICT GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
2. Fosters a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.

COMPLIANCE CHECK LIST

Complies with Board Policy ____
Complies with Site Plan (UP) ____
Complies with Governance & Management Document ____
Complies with Mission Statement ____
Funding Sign-Off by J. Stewart ____

Personnel Sign-Off by B. Hoyes ____
Program Sign Off by S. Leaman ____

SBLT Involvement ____
Initial

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET**

SUBJECT:
Revisit of District Logo

AGENDA ITEM AREA:
INFORMATION/DISCUSSION/ACTION

REQUESTED BY:
President Paul Long

ENCLOSURES:
Research and Samples

MEETING DATE:
March 2, 2004

BACKGROUND:

- At the request of Board President Long the Board of Trustees will revisit the decision made earlier on a new district logo.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees conduct another discussion of this important item representing the District.

Eva\h:\wpfiles\Board\format4

6,2

Logo
Research

A motion was made by Mrs. Harris, seconded by Mr. Long, and passed by unanimous roll call vote to approve the adoption of Resolution 03/04 .19 To Approve The Execution And Delivery Of Certain Agreements And Documents In Connection With The Execution And Delivery Of Certificates Of Participation On Behalf Of The District And Other Matters Related Thereto.

8.3 (D/A) APPROVAL OF REVISION TO BOARD POLICY 5142 - SAFETY – Yohe (03/04 G & O, Components III)

• Being presented for Board of Trustee action was a revision to Board Policy 5142, which includes an area on how to handle a suspicious object. This came about from a Grand Jury report noting the utmost importance of not touching suspicious objects.

On a motion by Mr. Sonnenburg, seconded by Mrs. Harris and passed by unanimous vote, the Board of Trustees approved the revision of Board Policy 5142, Safety.

9. COMMENTS - BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College

The Superintendent reported that Sierra Community College is busy preparing for their bond, no contact has been made, and the district is waiting for them. He also noted the district will move forward with the high school, independent of them if necessary, but happy to have them.

9.2 DISCUSSION OF NEW DISTRICT LOGO

• Mrs. Harris submitted the revised logo as requested. A logo featuring an oak leaf and an acorn is being considered. The Board of Trustees reviewed and samples were numbered, number three with a different font was tentatively selected. This will come back again.

6.2.1

~~December 2, 2003~~

Minutes

Developer Fees For 2002-03 Fiscal Year In The Following Funds
Or Accounts: Capital Facilities Fund And Mello-Roos Fund.

9. COMMENTS - BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College ----The Superintendent reported Sierra Community College is very consumed with passing the bond measure.
- Gladding Parkway and Carlin C. Coppin School Land Plan

The Superintendent requested the Gladding Parkway and the Carlin Coppin School Land Plan be added to this area. Following the lengthy discussion earlier in the meeting, this is an area the board will continue to monitor. The need to re-designate housing across from the school is very important.

9.2 NEW DISTRICT LOGO

- A motion was made by Mrs. Roberts, seconded by Mrs. Harris and passed by unanimous vote, the Board of Trustees approved the new district logo as decided at the last meeting. (oak leaf, acorn, large lettering, colors are green and black). This new logo will be phased in. Mrs. Harris will follow through to get the district a good copy for duplication.

9.3 ACCEPT RESIGNATION OF BOARD OF TRUSTEE MEMBER

- Board Member Earl Mentze had submitted his resignation as a Board of Trustee member, effective December 31, 2003. Mr. Mentze was given the floor to speak to this item, he noted: he greatly appreciated the opportunity to be one of the five board members. It was not an easy decision to resign, he came to that decision so consequently submitted his letter of resignation. It was primarily due to the pressure of time, he felt with the change in his career he did not want to be less of a board member. He noted being a board member requires a lot of time. Mr. Mentze said his feet were firmly set in stone and was all set to resign – BUT – he asked to withdraw his resignation! He will continue to invest the time in the education of the students of Western Placer Unified School District.

9.4 BOARD MEMBER REPORTS

62.2

~~February 3, 2004~~

Minutes

8.2 MEMBER REPORTS/COMMENTS

Mr. Sonnenburg: Reported he had attended an important workshop of the Sacramento Area Council of Government where he received lots of data, interesting, and intensive information in regard to plans for this area in regard to higher education, transit systems, open space, etc. He continues to serve on the Twelve Bridges High School committee and the Multi-Use Buildings Committee with the district and city.

Mrs. Roberts: Apologized for not being able to attend Teachers Who Make a Difference, but will attend the Academic Decathlon banquet on February 9th.

Mrs. Harris: Gave an update on the status of the district logo and requested to be taken off of that assignment. The Superintendent is already working on it.

Mr. Mentze: Commended all on a good meeting tonight.

Mr. Long: Reported he and Mr. Mentze will be attending a Farm Foundation meeting, along with the District's attorney in regard to ways to raise money for a reserve for the school farm. He also congratulated Mr. Mentze on his recent retirement from the California Youth Authority.

9. ESTABLISHMENT OF NEXT MEETING (S)

- The President established the following meeting(s):
 >February 17, 2004, 7:00 p.m. Sheridan School

10. ADJOURNMENT

With no further business, the meeting was adjourned at 9:20 p.m.

Paul Long, President

Karen Roberts, Clerk

4.2.3

~~February 17, 2004~~

Minutes

Marcia Harris: Congratulated Glen Edwards Middle School for its new after school tutoring program, thanking the teachers who are assisting these students to better academic performance. She also noted she is pleased with the district logo as submitted by the designer.

Paul Long: Thanked Hank Lawson, new Editor of the Lincoln News Messenger, for the great article on the Farm Foundation.

8. ESTABLISHMENT OF NEXT MEETING (S)

- The President established the following meeting(s):
 - >March 2, 2004, 7:00 p.m. Lincoln High School Performing Arts Building

9. ADJOURNMENT OF REGULAR SESSION

With no further business, the meeting was adjourned at 8:50 p.m.

Paul Long, President

Karen Roberts, Clerk

Roger R. Yohe, Superintendent

Eva McGuire, Secretary to the Superintendent

6.2.4



WESTERN
PLACER
UNIFIED
SCHOOL
DISTRICT

SUPERINTENDENT
Roger R. Yohe

BOARD OF TRUSTEES
Marcia Harris
Paul Long
Earl Mentze
Karen Roberts
Dennis Sonnenburg

ASSISTANT SUPERINTENDENT
BUSINESS SERVICES
Jay M. Stewart

ASSISTANT SUPERINTENDENT
EDUCATIONAL SERVICES
Scott Leaman

DIRECTOR
HUMAN SERVICES
Robert Noyes

WESTERN PLACER
UNIFIED SCHOOL
DISTRICT

810 J STREET
LINCOLN, CA 95648

P: 916.645.6350

F: 916.645.6356

6.2.5



WESTERN
PLACER
UNIFIED
SCHOOL
DISTRICT



SUPERINTENDENT
Roger R. Yohe

BOARD OF TRUSTEES
Marcia Harris
Paul Long
Earl Mentze
Karen Roberts
Nels Tahu

Dennis Sennenburg

ASSISTANT SUPERINTENDENT
BUSINESS SERVICES
Jay M. Stewart

ASSISTANT SUPERINTENDENT
EDUCATIONAL SERVICES
Scott Leaman

DIRECTOR
HUMAN SERVICES
Robert Noyes

WESTERN PLACER
UNIFIED SCHOOL
DISTRICT

810 J STREET

LINCOLN, CA 95648

P: 916.645.6350

F: 916.645.6356

6.2.6



WESTERN
PLACER
UNIFIED
SCHOOL
DISTRICT

Business Used

6.2.7



WESTERN
PLACER
UNIFIED
SCHOOL
DISTRICT

810 J STREET
LINCOLN, CA 95648

Envelopes

6.2.8

ITEMS
LISTED
UNDER
BOARD OF
TRUSTEE
COMMENTS

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	COMPLIANCE CHECK LIST
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy ____ Complies with Site Plan (LP) ____ Complies with Governance & Management Document ____ Complies with Mission Statement ____ Funding Sign-Off by J. Stewart ____
2. Fosters a safe, caring environment where individual differences are valued and respected.	
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.	Personnel Sign-Off by B. Noyes ____ Program Sign Off by S. Leaman ____ SBLT Involvement ____ Initial

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET**

SUBJECT:
2004 CSBA Delegate
Assembly Election

AGENDA ITEM AREA:
BOARD OF TRUSTEES

REQUESTED BY:
CSBA

ENCLOSURES:

MEETING DATE:
March 2, 2004

BACKGROUND:

The Board of Trustees will consider casting a vote for a Subregion 4-D CSBA Assembly Delegate.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees cast a vote for the vacancy in Subregion 4-D.

Eva\h:\wpfiles\Board\format3

7.2

TIME SENSITIVE, REQUIRES BOARD ACTION
DEADLINE Monday, March 15, 2004



January 30, 2004

TRANSMITTAL

TO: All Board Presidents and Superintendents
CSBA Member Boards of Education

FROM: Dollye Breshears, Administration and Governance

SUBJECT: 2004 CSBA Delegate Assembly Election Ballots
U.S. Postmark Deadline – Monday, March 15, 2004

Enclosed in this mailing you will find the following:

- Memo from CSBA President David Pollock
- Return envelope U.S. Postmark Deadline – Monday, March 15
- Red ballot to be signed by superintendent/clerk
- Copy on white paper of the red ballot for insertion in board packets
- Copies of each candidate's biographical sketch and optional resume if provided

The ballots will be counted approximately seven to eight business days after the deadline. Candidates and their school district/county office of education will be contacted immediately if there is a run-off. Otherwise, results of the election will be made available via U.S. Mail and CSBA's Web site (www.csba.org) no later than April 5.

Please do not hesitate to contact our office at 916.371.4691 should you have any questions.

Thank you.

Enclosure

7.2.1

**TIME SENSITIVE, REQUIRES BOARD ACTION
DEADLINE MONDAY, MARCH 15, 2004**

January 30, 2004

MEMORANDUM

TO: All Board Presidents and Superintendents
CSBA Member Boards of Education

FROM: David Pollock, President

SUBJECT: 2004 CSBA Delegate Assembly Election Ballots
U. S. Postmark Deadline - Monday, March 15, 2004



Enclosed is your region/subregion's election material for candidates running for CSBA's Delegate Assembly. You will find the official ballot on red paper, the required biographical sketch, and if submitted, a resumé for each candidate. In addition we are including a "copy" of the ballot on white paper so that it may be copied for inclusion in board agenda packets. However, **only the ballot on red paper is to be completed and returned.**

The board as a whole votes using the red ballot. The board may vote for up to the number of vacancies in the region or subregion, as indicated on the ballot. For example, if there are three vacancies in the region or subregion, the board may vote for up to three individuals. Regardless of the number of vacancies, each board may cast no more than one vote for any one candidate. The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.

The ballot must be signed by the clerk or secretary to the board and returned in the enclosed envelope. Only the members of the CSBA Elections Committee may open the envelopes, which is why it is important to use the envelope provided. If for some reason the envelope is misplaced, please write **DELEGATE ELECTION** prominently on your district envelope. **Envelopes with the ballots must be postmarked by the U.S. Post Office on or before Monday, March 15. No exceptions are allowed.**

All districts and candidates will be notified following the counting of the ballots. If there is a tie vote, a run-off election shall be held within 30 days. All re-elected and newly elected delegates are eligible to attend the Delegate Assembly on May 1-2, 2004 in Sacramento.

The names of newly elected delegates will be available on CSBA's Web site by April 5. Please do not hesitate to contact Dollye Breshears or Charlyn O'Brien in the Administration and Governance department at (800) 266-3382 should you have any questions.

7.2.2

THIS COMPLETE, **ORIGINAL** BALLOT MUST BE SIGNED BY THE SUPERINTENDENT/BOARD CLERK AND RETURNED IN THE ENCLOSED ENVELOPE POSTMARKED BY THE POST OFFICE NO LATER THAN **MONDAY, MARCH 15 2004**. ONE BALLOT PER BOARD. A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL CSBA 2004 DELEGATE ASSEMBLY BALLOT
SUBREGION 4-D
(Nevada, Placer, Sierra Counties)

Number of vacancies: 1 (Vote for no more than 1 candidate)

*denotes incumbent

____ Rene Aguilera (Roseville City SD)

____ Dorothy Goodnow (Union Hill SD)

____ Patricia Gibbons-Johnson (Tahoe Truckee USD)*

____ Lynn MacDonald (Placer Union HSD)

COPY

NAME AND DISTRICT OF WRITE-IN CANDIDATE

(MAY BE USED IF YOUR BOARD DOES NOT VOTE FOR CANDIDATE(S) LISTED OR IF THERE IS NO CANDIDATE RUNNING.)

SCHOOL DISTRICT

SIGNATURE OF SUPERINTENDENT/CLERK

TITLE

7.2.3

March 2, 2004

Western Placer Unified School District
Attn: Board of Trustees

Dear Board,

Recently it has come to my attention that the Board will be selecting a new logo for the District. I have seen the "acorn and oak leaf" logo and wanted to voice my favorable opinion. As a business owner in Lincoln involved very much in aesthetics and having an art background, I know the difference a logo can make when establishing an image in the public's view. I believe the new logo is fresh and takes into account the natural surroundings of our area.

I have heard that a few of the other options for the logo were a cow branding sign and a miner. I think this brings back Lincoln a few steps to its historic stereotype. When my family moved to Lincoln were "razzed" about moving to "stinkin' Lincoln" where all the "hicks" live. In my view a miner, and most especially a cow branding sign verifies that stereotype. While I respect our agricultural and mining roots, we are a community that is very diverse now and I feel the new acorn and oak leaf encapsulates the image we need to project.

Sincerely,



Nicole Alldredge