

WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, SUITE 400,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.6356

MEMBERS OF THE GOVERNING BOARD

Damian Armitage – President
 Paul Long – Vice President
 Kris Wyatt – Clerk
 Brian Haley – Member
 Paul Carras – Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
 Kerry Callahan, Deputy Superintendent of Educational Services
 Gabe Simon, Assistant Superintendent of Personnel Services
 Audrey Kilpatrick, Assistant Superintendent of Business & Operations

School	<u>STUDENT ENROLLMENT</u>		
	2018-2019 CALPADS	6/7/2019	8/28/2019
Sheridan Elementary (K-5)	56	57	65
First Street Elementary (K-5)	439	441	447
Carlin C. Coppin Elementary (K-5)	444	446	444
Creekside Oaks Elementary (K-5)	589	618	610
Twelve Bridges Elementary (K-5)	644	642	652
Foskett Ranch Elementary (K-5)	412	420	422
Lincoln Crossing Elementary (K-5)	666	669	699
Glen Edwards Middle School (6-8)	869	866	871
Twelve Bridges Middle School (6-8)	796	806	832
Lincoln High School (9-12)	2,004	1,959	2,081
Phoenix High School (10-12)	100	67	88
Atlas (K-12) (new 2019-2020)			40
SDC Program (18-22)	14	9	11
TOTAL	7033	7,000	7,262

SDC Pre-School

Carlin C. Coppin	0
Foskett Ranch	5
First Street/LIP	46

GLOBAL DISTRICT GOALS

- Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- Foster a safe, caring environment where individual differences are valued and respected.
- Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District

Regular Meeting of the Board of Trustees

September 3, 2019

WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

AGENDA

2019-2020 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:15 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose are located at the entrance to the Meeting Room. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6:20 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room

- 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:

~Scott Leaman, Superintendent

~Kerry Callahan, Deputy Superintendent of Educational Services

~Gabe Simon, Assistant Superintendent of Personnel Services

~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

- 3.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No.
CPF15-514477

- 3.3 **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**

- a. Student Discipline – Violation of Suspended Stipulated Expulsion Student #18-19-N

- b. Student Discipline – Stipulated Expulsion Student #19-20-A

- 3.4 **PERSONNEL**

Public Employee Employment/Discipline/Dismissal/Release

Roll call vote:

Regular Meeting of the Board of Trustees

September 3, 2019

Agenda

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – District Office/City Hall Blvd., - 3rd Floor Conference Room

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 Page 9 - CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:

~Scott Leaman, Superintendent

~Kerry Callahan, Deputy Superintendent of Educational Services

~Gabe Simon, Assistant Superintendent of Personnel Services

~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

4.2 Page 10 - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No.

CPF15-514477

4.3 Page 11-12-STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline – Violation of Suspended Stipulated Expulsion Student #18-19-N

b. Student Discipline – Stipulated Expulsion Student #19-20-A

4.4 Page 13 - PERSONNEL

Public Employee Employment/Discipline/Dismissal/Release

Roll call vote:

5. Page 15-79 - CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

5.1 Certificated Personnel Report

5.2 Classified Personnel Report

5.3 Ratification of Letter of Agreement between Western Placer Teachers Association and the Western Placer Unified School District

5.4 Approval Minutes for August 6 & 20, 2019

5.5 Approval of Warrants

5.6 Ratification of Contract with B Street Theatre and Twelve Bridges Elementary

5.7 Ratification of Agreement with Nutrition Ink Dietetic Internship Program and Western Placer Unified School District

5.8 Ratification of Contract with Placer County Office of Education and WPUSD

5.9 Ratification of Agreement with Scholastic Book Fairs and Western Placer Unified School District – Creekside Oaks Elementary School

5.10 Ratification of Contract with Real Inspiration Inc. and Glen Edwards Middle School

Regular Meeting of the Board of Trustees

September 3, 2019

Agenda

- 5.11 Ratification of Contract with Center for Hearing Health
- 5.12 Approval of Out of State Travel
- 5.13 Ratification of Contract EQ Schools
- 5.14 Student Discipline – Violation of Suspended Stipulated Expulsion Student #18-19-N
- 5.15 Student Discipline – Stipulated Expulsion Student #19–20-A

Roll call vote:

6. **COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose are located at the entrance to the Meeting Room. Request forms are to be Submitted to the Board Clerk prior to the start of the meeting.

7. **REPORTS & COMMUNICATION**

- Lincoln High School Student Advisory – Mattie Ridgway
- Western Placer Teacher's Association – Tim Allen
- Western Placer Classified Employee Association – Gus Nevarez
- Superintendent – Scott Leaman

8. **◆ACTION ◆DISCUSSION ◆INFORMATION**

Members of the public wishing to comment on any items should complete a yellow **REQUEST TO ADDRESS BOARD OF TRUSTEES** form located on the table at the entrance to the Board Room. Request forms are to be submitted to the Board Clerk before each item is discussed.

- 8.1 Action **Page 81 – APPROVE RESOLUTION #19/20.06 AUTHORIZED SIGNATORIES FOR WPUSD – Kilpatrick (19-20 G & O Component I, II, III, IV, V)**
- 8.2 Discussion/
Action **Page 83 – APPROVE RESOLUTION CE #19/20.7 REGARDING AUTHORIZATION TO TEACH ASSIGNED SUBJECTS – Simon (19-20 G & O Component I, II, III, IV, V)**
- 8.3 Discussion/
Action **Page 85 – APPROVE RESOLUTION CE #19/20.8 REGARDING AUTHORIZATION TO TEACH ASSIGNED SUBJECTS – Simon (19-20 G & O Component I, II, III, IV, V)**
- 8.4 Action **Page 87 – SUBJECT MATTER VERIFICATION: CALIFORNIA ED. CODE 44258.7 – Simon (19-20 G & O Component I, II, III, IV, V)**
- 8.5 Information/
Discussion **Page 90 – TWELVE BRIDGES HIGH SCHOOL MASCOT – Leaman, Kilpatrick (19-20 G & O Component I, II, III, IV, V)**
- 8.6 Discussion/
Action **Page 92 – SCHOOL RESOURCE OFFICER – Leaman (19-20 G & O Component I, II, III, IV, V)**

Regular Meeting of the Board of Trustees

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8.7 Action **Page 98 – ADOPTION OF REVISED/NEW EXHIBITS/ POLICIES/ REGULATIONS – Leaman** (19-20 G & O Component I, II, III, IV, V)

• The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 6146.1 – High School Graduation Requirements
- BP/AR 3515.4 Recovery for Property Loss or Damage

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety

9.2 BOARD MEMBER REPORTS/COMMENTS

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➤ **September 17, 2019 7:00 P.M.**, Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

11. ADJOURNMENT

Accommodating Those Individuals with Special Needs:

In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.

**DISCLOSURE
OF ACTION
TAKEN IN
CLOSED
SESSION,
IF ANY**

Western Placer Unified School District

CLOSED SESSION AGENDA

Place: District Office/City Hall Bldg. – Overlook Room (Fourth Floor)

Date: Tuesday, September 3, 2019

Time: 6:20 P.M.

1. LICENSE/PERMIT DETERMINATION
2. SECURITY MATTERS
3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
6. LIABILITY CLAIMS
7. THREAT TO PUBLIC SERVICES OR FACILITIES
8. **PERSONNEL**
 - * PUBLIC EMPLOYEE APPOINTMENT
 - * PUBLIC EMPLOYEE EMPLOYMENT
 - * PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 - * **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE**
 - * COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
9. CONFERENCE WITH LABOR NEGOTIATOR
10. **STUDENTS**
 - * **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - * STUDENT PRIVATE PLACEMENT
 - * INTERDISTRICT ATTENDANCE APPEAL
 - * STUDENT ASSESSMENT INSTRUMENTS
 - * STUDENT RETENTION APPEAL, Pursuant to BP 5123
 - * DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION

1. **LICENSE/PERMIT DETERMINATION**
 - A. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
 - A. Specify law enforcement agency
 - B. Title of Officer
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
 - A. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
 - B. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
 - C. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
 - A. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
 - B. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
 - A. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
 - B. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
6. **LIABILITY CLAIMS**
 - A. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
 - B. Agency claims against.
7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
 - A. Consultation with: specify name of law enforcement agency and title of officer.
8. **PERSONNEL:**
 - A. **PUBLIC EMPLOYEE APPOINTMENT**
 - a. Identify title or position to be filled.
 - B. **PUBLIC EMPLOYEE EMPLOYMENT**
 - a. Identify title or position to be filled.
 - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
 - a. Identify position of any employee under review.
 - D. **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE**
 - a. It is not necessary to give any additional information on the agenda.
 - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
 - a. No information needed
9. **CONFERENCE WITH LABOR NEGOTIATOR**
 - A. Name any employee organization with whom negotiations to be discussed are being conducted.
 - B. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
 - C. Identify by name the agency's negotiator
10. **STUDENTS:**
 - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - B. **STUDENT PRIVATE PLACEMENT**
 - a. Pursuant to Board Policy 6159.2
 - C. **INTERDISTRICT ATTENDANCE APPEAL**
 - a. Education Code 35146 and 48918
 - D. **STUDENT ASSESSMENT INSTRUMENTS**
 - a. Reviewing instrument approved or adopted for statewide testing program.
 - E. **STUDENT RETENTION/ APPEAL**
 - a. Pursuant to Board Policy 5123
 - F. **DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION**
 - a. Prevent the disclosure of confidential student information.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Bargaining Groups:

WPTA & CSEA Negotiations

Agency Negotiators:

Scott Leaman, Superintendent

Kerry Callahan, Deputy Superintendent of
Educational Services

Gabe Simon, Assistant Superintendent
of Personnel Services

Audrey Kilpatrick, Assistant Superintendent
Business and Operations

AGENDA ITEM AREA:

Disclosure of action taken in
closed session

REQUESTED BY:

Scott Leaman

Superintendent

ENCLOSURES:

No

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

ADMINISTRATION RECOMMENDATION:

Administration recommends the board of trustees be updated on negotiations.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

CONFERENCE WITH LEGAL COUNSEL –
EXISTING LITIGATION

AGENDA ITEM AREA:

Disclosure of Action Taken in
Closed Session

REQUESTED BY:

Scott Leaman, Superintendent
Kerry Callahan, Deputy Superintendent of
Educational Services

ENCLOSURES:

No

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Case: Mark Babbin and CAL200, S.F. County Superior Court (Case No. CPF-15-514477).

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Existing Litigation.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.	
DISTRICT GLOBAL GOALS	
1.	Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2.	Foster a safe, caring environment where individual differences are valued and respected.
3.	Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4.	Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5.	Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Student Discipline
Violation of Suspended Stipulated Expulsion
Student #18-19-N

AGENDA ITEM AREA:

Closed Session

REQUESTED BY:

Chuck Whitecotton
District Hearing Officer

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will take action under consent to approve the Violation of Suspended Stipulated Expulsion of Student #18-19-N.

RECOMMENDATION:

The Administration recommends the Board of Trustees take action on the Violation of Suspended Stipulated Expulsion of Student #18-19-N.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.	
DISTRICT GLOBAL GOALS	
<ol style="list-style-type: none">1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students2. Foster a safe, caring environment where individual differences are valued and respected.3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.5. Promote student health and nutrition in order to enhance readiness for learning.	

SUBJECT:

Student Discipline
Stipulated Expulsion Student:
Student #19-20-A

AGENDA ITEM AREA:

Closed Session

REQUESTED BY:

Chuck Whitecotton
District Hearing Officer

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will discuss, and disclose any action under consent regarding the Stipulated Expulsion of Student #19-20-A.

RECOMMENDATION:

The Administration recommends the Board of Trustees disclose any action taken on the Stipulated Expulsion of Student #19-20-A.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/
DISMISSAL/RELEASE

AGENDA ITEM AREA:

Closed Session

REQUESTED BY:

Gabe Simon
Assistant Superintendent of Personnel Services

ENCLOSURES:

No

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

Yes

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regards to Public Employee Employment/Discipline/Dismissal/Release.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regards to Public Employee Employment/Discipline/Dismissal/Release.

CONSENT

AGENDA

ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Certificated Personnel Report

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Gabriel Simon 
Assistant Superintendent of Personnel Services

ENCLOSURES:

Yes

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

General Fund/Categorical

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

Yes

BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT**

September 3, 2019

CERTIFICATED/MANAGEMENT

NEW HIRES:

1. Name: Cynthia Culp
Position: Music (Prob 1)
FTE: 0.5
Effective: August 9, 2019
Site: Twelve Bridges Elementary School

2. Name: Christy Fox
Position: RSP (Prob 1)
FTE: 1.0
Effective: August 9, 2019
Site: Creekside Oaks Elementary School

3. Name: Gregory Goldner
Position: Math (Temp)
FTE: 1.0
Effective: August 9, 2019
Site: Lincoln High School

CHANGE:

1. Name: Marc Hopkinson
Position: Math (Temp to Prob 1)
FTE: 1.0
Effective: August 9, 2019
Site: Lincoln High School

2. Name: Kelly Ward
Position: English (Temp to Prob 1)
FTE: 1.0
Effective: August 9, 2019
Site: Lincoln High School

TRANSFER:

1. Name: Lindsay Storment
Position: 2nd Grade
FTE: 1.0
Effective: August 12, 2019
Site: From Foscett Ranch Elementary to Twelve Bridges Elementary School

ADDITIONAL ASSIGNMENT:

1. Name: Kenneth Higginson
Position: STEAM Art/elective
FTE: 0.2
Effective: August 12, 2019
Site: Twelve Bridges Middle School

REQUEST FOR LEAVE OF ABSENCE/TEACHER ON SPECIAL ASSIGNMENT:

1. Name: Jennifer Clementson
Position: From: Elementary Teacher To: TOSA – English/Language Arts
FTE: 1.0
Effective: 2019-2020
Site: Foscett Ranch Elementary School
2. Name: Lori Fury
Position: From: Math Teacher To: TOSA-Math
FTE: 1.0
Effective: 2019-2020
Site: Foscett Ranch Elementary School
3. Name: Carrie Garbett
Position: From: Elementary Teacher To: TOSA – ELD Services
FTE: 1.0
Effective: 2019-2020
Site: Foscett Ranch Elementary School
4. Name: Jennifer Horton
Position: From: Biology Teacher To: TOSA – STEM/CTE
FTE: 1.0
Effective: 2019-2020
Site: Foscett Ranch Elementary School

RESIGNATIONS:

1. Name: David Hicks
Position: Math Teacher
FTE: 1.0
Effective: July 30, 2019
Site: Lincoln High School

RETIREMENTS: None

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Classified Personnel Report

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Gabriel Simon *GS*
Assistant Superintendent of Personnel Services

ENCLOSURES:

Yes

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

General Fund/Categorical

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT**

September 3, 2019

CLASSIFIED/MANAGEMENT

NEW HIRES:

- | | | |
|-----------|----------------------------------|--|
| 1. Name: | Andrew Orona | Effective: 8/19/19 |
| Position: | Campus/Cafeteria Supervisor | Site: Lincoln Crossing Elementary School |
| Salary: | CSEA, Range 13, Step B | Replacement |
| FTE: | .5 hours/5 days a week | |
| Days: | 10 months/Year | |
| 2. Name: | Pamela Miguel | Effective: 8/15/19 |
| Position: | Campus/Cafeteria Supervisor | Site: Lincoln Crossing Elementary School |
| Salary: | CSEA, Range 13, Step A | Replacement |
| FTE: | 20 minutes/5 days a week | |
| Days: | 10 months/Year | |
| 3. Name: | Jennifer Bliss | Effective: 8/27/19 |
| Position: | Campus/Cafeteria Supervisor | Site: Carlin C Coppin Elementary School |
| Salary: | CSEA, Range 13, Step B | Replacement |
| FTE: | 20 minutes/5 days a week | |
| Days: | 10 months/Year | |
| 4. Name: | Sara Modellmog | Effective: 9/3/19 |
| Position: | Paraprofessional Phys. Hlth Care | Site: Foskett Ranch Elementary School |
| Salary: | CSEA, Range 17, Step A | Replacement |
| FTE: | 5.66 hours/5 days a week | |
| Days: | 10 months/Year | |
| 5. Name: | Michelle Marino | Effective: 9/9/19 |
| Position: | Intervention Services Provider | Site: Carlin C Coppin Elementary School |
| Salary: | CSEA, Range 20, Step D | Replacement |
| FTE: | 4 hours/4 days a week | |
| Days: | 10 months/Year | |

REHIRE: None

TRANSFER/PROMOTION:

- | | | |
|-----------|-----------------------------|--|
| 1. Name: | Maria Dirmeyer | Effective: 8/16/19 |
| Position: | Campus/Cafeteria Supervisor | Site: Twelve Bridges Elementary School |
| FTE: | 2 hours/5 days a week | Replacement |
| Days: | 10 months/Year | |
| 2. Name: | Tina Biles | Effective: 8/15/19 |
| Position: | Campus/Cafeteria Supervisor | Site: Lincoln Crossing Elementary School |
| FTE: | 2.5 hours/5 days a week | Replacement |
| Days: | 10 months/Year | |

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT**

September 3, 2019

CLASSIFIED/MANAGEMENT CONT:

ADDITIONAL POSITION:

1. Name:	Colleen Hill	Effective: 8/26/19
Position:	Campus/Cafeteria Supervisor	Site: Twelve Bridges Elementary School
FTE:	40 minutes (2;20 min pos)/5 days a week	Replacement
Days:	10 months/Year	

2. Name:	Carol Lopez	Effective: 8/15/19
Position:	Campus/Cafeteria Supervisor	Site: Twelve Bridges Elementary School
FTE:	.5 hour/5 days a week	Replacement
Days:	10 months/Year	

ADDITIONAL HOURS:

1. Name:	Kimberly Saunders	Effective: 8/15/19
Position:	Paraprofessional Phys. Hlth Care	Site: Twelve Bridges Elementary School
Change:	From 6 hours to 6.5 hours/5 days week	

2. Name:	Carol Lopez	Effective: 8/15/19
Position:	Instructional Aide	Site: First Street Elementary School
Change:	From 2.75 hours to 3 hours/5 days a week	

RESIGNATION/RETIREMENT:

1. Name:	Craig Terrell	Effective: 8/11/19
Position:	Bus Driver	Site: Transportation
2. Name:	Herculano Sousa	Effective: 9/30/19
Position:	Custodian/Groundsman	Site: Creekside Oaks Elementary School

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Ratification of Letter of Agreement
between the Western Placer Teachers Association
and the Western Placer Unified School District

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Gabe Simon, Ed.D. *GS*
Assistant Superintendent of Personnel Services

ENCLOSURES:

Agreement

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The Western Placer Unified School District and the Western Placer Teachers Association approve of this letter of agreement related to class size at the elementary level.

RECOMMENDATION:

Administration recommends the Board of Trustees ratify the Agreement between Western Placer Unified and the Western Placer Teachers Association.

**LETTER OF AGREEMENT
REGARDING ELEMENTARY CLASS SIZE FOR
THE 2019-2020 SCHOOL YEAR**

**BETWEEN
WESTERN PLACER UNIFIED SCHOOL DISTRICT
AND
WESTERN PLACER TEACHERS ASSOCIATION**

The Western Placer Unified School District ("District") and the Western Placer Teachers Association ("WPTA"), collectively referred to as the "Parties," enter into this agreement and agree as follows:

AGREEMENT

1. The class size language (Article IX) based on the current collective bargaining agreement between WPTA and WPUSD is as follows:

(.....)


ELEMENTARY

Grade Level (s)	Class Size Maximum	Class Size Cap with Overage
Fourth and Fifth	31	34

(.....)

2. Both parties agree that for the 2019-2020 school year only, the 4th Grade class size cap with overage at Foscett Ranch Elementary School will be 35 students for trimesters one, two, and three.
3. Both parties agree that for the first and second trimesters of the 2019-2020 school year, 4th grade teachers at Foscett Ranch Elementary will receive overage payment for 35 students in their classes even if their class sizes do not reach 35 during those trimesters. For the third trimester, the actual student count will determine overage payment up to 35 students.

Except as otherwise provided in this MOU, all other terms and conditions of the parties' collective bargaining agreement regarding elementary class sizes shall remain in full force and effect.


Western Placer Teachers Association

Tim Allen, WPTA President

8/12/19
Date


Western Placer Unified School District

8/12/19
Date

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Approval of Minutes:

- August 6 & 20, 2019 Regular Board of Trustee Meeting

AGENDA ITEM AREA:

CONSENT AGENDA

REQUESTED BY:

Scott Leaman,
Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will consider adoption of the following minutes:

- August 6 & 20, 2019 Regular Board of Trustee Meeting

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

Western Placer Unified School District

Regular Meeting of the Board of Trustees

August 6, 2019

WPUSD District Office/City Hall Building--3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2018-2019 Goals & Objectives (G & O) for the Management Team: **Component I:** Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:

Damian Armitage, President
Paul Long, Vice President
Kris Wyatt, Clerk
Brian Haley, Member
Paul Carras, Member

Others Present:

Scott Leaman, Superintendent
Kerry Callahan, Deputy Superintendent of Educational Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Gabe Simon, Assistant Superintendent of Personnel Services
Mike Adell, Director of Facilities
Maria Gonzalez, Administrative Assistant to the Superintendent
Matthew Nobert, Lincoln News Messenger

6:30 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room
2. **COMMUNICATION FROM THE PUBLIC**
No communication from the Public

6:35 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room
 - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Kerry Callahan, Deputy Superintendent of Educational Services
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
 - 3.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION -**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

3.3 PERSONNEL

Public Employee Employment/Discipline/Dismissal/Release

- a. Employee Employment/Discipline/Dismissal/Release Employee #CE19/20.1

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – District Office/City Hall Blvd., - 3rd Floor Conference Room

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 Page 10 - CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:

~Scott Leaman, Superintendent

~Kerry Callahan, Deputy Superintendent of Educational Services

~Gabe Simon, Assistant Superintendent of Personnel Services

~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action taken

4.2 Page 11 - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action taken

4.3 Page 12 - PERSONNEL

Public Employee Employment/Discipline/Dismissal/Release

- a. Employee Employment/Discipline/Dismissal/Release Employee #CE19/20.1

Mrs. Wyatt reported the Board voted unanimously to approve and ratify the settlement agreement between Employee #CE19/20.1 and Western Placer Unified School District.

5. Page 14 - SPECIAL ORDER OF BUSINESS

- a. WPUSD Summer Series

Kerry Callahan explained that as part of the LCAP, funds are provided for the Summer Series and Summer Transition Program to provide students with opportunities to participate in programs that they may not otherwise have had an opportunity to participate in due to financial reasons. Kerry also stated that WPUSD partnered with Lincoln Parks and Recreation and offered scholarships to students who would not have been able to participate in summer programs with the City of Lincoln Parks and Rec Department. Kerry introduced Dan Alcorn who is one of WPUSD's trained Youth Development Network Trainers who took on the

August 6, 2019

Minutes

role of coordinating the Summer Series Program. Dan presented a power point presentation with highlights and pictures of some of the classes offered. Dan stated that several teachers and staff from WPUSD participated in the program as instructors for the classes which ranged from Cooking Classes, Animation Station, STEAM, Cake Decorating, 3D Printing, Mixed Media Art, Farm to Fork, I-Ready and a Team Robotics classes. Dan stated that the program had over 755 students sign up for the 16 Summer Series Sessions. He further stated that some of the classes lead to new clubs being discussed at WPUSD such as a Bike Riding Club and a Robotics Club. The feedback received has been very positive. Dan also presented information on the Summer Internship Program coordinated with Placer County Office of Education. This program provides students Internship opportunities where they earn 1 credit towards their High School credits and is available to Lincoln High School Students. Five Lincoln High Students gave presentations on their internship. Students who presented were Kaitlyn Yates LHS Engineering Student/Internship at AB Tools, Kevin Torres LHS Engineering Student/ Internship at AB Tools, Melody Wilcox LHS Student/Internship Lincoln News Messenger, Jessica Mananquil LHS Student/Internship Lincoln News Messenger, and Zoe Ogans LHS Student/Internship City of Lincoln Human Resources Department.

Mrs. Wyatt invited Dan Alcorn and the students to attend a Lincoln Rotary and Lincoln Kiwanis to be quest speakers and present their information. She would like other groups to know that we have quality student at Lincoln High School who give up their summers to better themselves.

Mr. Carras complimented the students on their presentations and getting up in front of people, handling themselves very professionally, had great eye contact, very informative and her learned a lot from them. He told the students that they are going to go far in life.

Mr. Haley stated that he agreed with the comments made and that this is a wonderful example of our students interacting with the community to the benefit of both groups.

Mr. Long shared a story of a former student who worked as a reporter for the Lincoln News Messenger while in High School and he is now Head Senior Editor for the Fresno Bee and started out just like the students who presented today. Mr. Long congratulated the students on great job.

Mr. Armitage advised that his son participated in the Engineering program while a student at Lincoln High School and that he is looking forward to having him participating as a Student Assistant when he returns home from college next summer.

Kerry Callahan stated that Dan Alcorn who is part of the YDI leadership team took off with the idea for this program and got teachers involved. He was able to get both certificated and classified staff involved to teach the sessions. Classified employees taught the cooking programs and were able to be involved in the program. The program is awesome and she couldn't say enough about the staff that has put this program on because the program would not happen without them.

Minutes

6. **Page 16-228 - CONSENT AGENDA**

- 6.1 Certificated Personnel Report
- 6.2 Classified Personnel Report
- 6.3 Approval of Request Unpaid Leave of Absence
- 6.4 Approval of Minutes for: June 4 & 18, 2019
- 6.5 Approval of Minutes for: July 2 & 23, 2019
- 6.6 Approval of Warrants
- 6.7 Approval of Donation to Special Education Department
- 6.8 Ratification of Contract with Sierra College
- 6.9 Ratification of Contract with Cyber High
- 6.10 Ratification of Contract with I-Lead
- 6.11 Ratification of Agreement with Western Governors University and Western Placer Unified School District
- 6.12 Ratification of MOU between Placer County Office of Education and Western Placer Unified School District
- 6.13 Ratification of MOU between Western Placer Teacher's Association and Western Placer Unified School District
- 6.14 Ratification of Agreement between Lozano Smith and Western Placer Unified School District
- 6.15 Approval of Agreement with Total Compensation System, Inc. and WPUSD
- 6.16 Approval of Proposal #3174803 for Advantage Services with Siemens Industry and WPUSD
- 6.17 Approval of Proposal #3891979 for Advantage Services with Siemens Industry and WPUSD
- 6.18 Ratification of Contract with Explorit Science Center and WPUSD/Glen Edwards Middle School
- 6.19 Ratification of Agreement with PCOE and Western Placer Unified School District Child and Adult Care Food Program
- 6.20 Ratification of Contract with STOPit Solutions and WPUSD
- 6.21 Disposal of Surplus Items – Carlin C Coppin
- 6.22 Disposal of Surplus Items – Lincoln High School
- 6.23 Ratification of Agreement with Scholastic Book Fairs and WPUSD/Creekside Oaks Elementary School
- 6.24 Ratification of Contract with Balfour and Foskett Ranch Elementary School
- 6.25 Ratification of Contract with Carin Contreras and Western Placer Unified School District/First Street School
- 6.26 Ratification of Contract with Horizon Charter Schools and Western Placer Unified School District
- 6.27 Ratification of Contract with World's Finest Chocolate and Western Placer Unified School District-Glen Edwards Middle School

Mr. Simon presented an amendment to item 6.1: change in grade from 3 / 4 combo Teacher to 3rd grade Teacher for Savannah Buchman, temporary position

Motion by Mr. Carras seconded by Mrs. Wyatt and passed by a 4-0 (**Ayes:** *Haley, Wyatt, Carras, Armitage* **No:** *None* **Abstain:** *Paul Long*) roll call vote to approve consent agenda with amendment to item 6.1

Comments from the Board:

Mr. Long stated that although he had no financial holdings on the vote, he does have a relative that the Board is voting on for employment with WPUSD therefore he abstained from voting.

Mr. Armitage wanted to acknowledge the donation of a Van to the Special Education Department. Mr. Leaman advised that we would work on having the donating group attend a meeting in the future.

7. **COMMUNICATION FROM THE PUBLIC**

No communication from the public

8. **REPORTS & COMMUNICATION**

➤ Lincoln High School Student Advisory – Mattie Ridgway

- No report/Absent

➤ Western Placer Teacher's Association – Tim Allen

Tim Allen reported he is looking forward to a great year. Tim stated that he is working with Gabe Simon on new teacher orientation coming up this Friday with about 38 new teachers and he is looking forward to working with the School Board again this year.

➤ Western Placer Classified Employee Association – Gus Nevarez

Gus Nevarez recommended the Board and Staff to take a tour of the new building at GEMS and stated that Mike and Hannah have done a great job working on all the updates for GEMS.

➤ Superintendent - Scott Leaman

- Steel is going up at the new High School and new pads are being poured at the new Elementary School. Mike and his staff are doing a great job
- District Day will be on October 14th this year
- New Teacher meeting is this Friday, August 9 at 8:00 am.
- We received a request to keep up a FAQ for new high school. Mr. Leaman is working with Emma on the FAQ's for the new High School
- Office staff changes this summer include Maria Gonzalez is Administrative Assistant to the Superintendent, Christiane Gillespie is working for Kerry Callahan, and Sylvia Corona is new to the front desk reception area
- Soft opening for GEMS will be on the August 12th and will be a small event (due to safety reasons) for staff to see some of the changes done in Phase 1.
- There will be a Grand Opening and Re-Dedication at GEMS next year after the end of Phase 2.
- School sites opened their offices on August 5, 2019.

9. **◆ ACTION ◆ DISCUSSION ◆ INFORMATION**

9.1 Action Page 230 – APPROVE RESOLUTION NO. 19/20.2 ANNUAL ADJUSTMENT OF COMMUNITY FACILITIES DISTRICT MELLO-ROOS RATES CFD #1 AND CFD #2 – Adell (19-20 G & O Component I, II, III, IV, V)

Mike Adell presented resolution no 19/20.2 for approval. Mike stated that annually we adjust the fee rate calculations for CFD #1 and CFD #2 based on the California Construction Cost Index from December 2017-December 2018. Motion by Mr. Carras seconded by Mr. Long and passed by a 5-0 vote (*Ayes: Long, Wyatt, Carras, Armitage, Haley No: None*) roll call vote to approve resolution no 19/20.2 to approve the annual adjustment of community facilities district mello-roos rates CFD #1 and CFD #2.

9.2 Discussion/ **Page 233 – ADOPT DECLARATION OF NEED FOR FULLY**
Action **QUALIFIED EDUCATORS – Simon** (*19-20 G & O Component I, II, III, IV, V*)

Gabe Simon presented the declaration of need for fully qualified educators for adoption. Motion by Mr. Carras seconded by Mrs. Wyatt and passed by a 5-0 vote (*Ayes: Armitage, Carras, Haley, Long, Wyatt No: None*) roll call vote to adopt the declaration of need for fully qualified educators.

9.3 Discussion/ **Page 237 – APPROVE RESOLUTION NO. 19/20.3 REGARDING**
Action **ENGLISH LEARNER AUTHORIZATION – Simon** (*19-20 G & O Component I, II, III, IV, V*)

- Grades 9-12 Lincoln High School

Gabe Simon presented Resolution no 19/20.3 regarding English Learner authorization for approval. Motion by Mrs. Wyatt seconded by Mr. Long and passed by a 5-0 vote (*Ayes: Wyatt, Carras, Armitage, Haley, Long, No: None*) roll call vote to approve resolution 19/20.3 regarding English Learner authorization at Lincoln High School.

9.4 Discussion/ **Page 239 – APPROVE RESOLUTION NO. 19/20.4, REGARDING**
Action **ENGLISH LEARNER AUTHORIZATION – Simon** (*19-20 G & O Component I, II, III, IV, V*)

- Grades K-5 Carlin C Coppin

Gabe Simon presented Resolution no 19/20.4 regarding English Learner Authorization for approval. Motion by Mr. Long seconded by Mr. Haley and passed by a 5-0 vote (*Ayes: Carras, Armitage, Haley, Long, Wyatt No: None*) roll call vote to approve resolution 19/20.4 regarding English Learner authorization at Carlin C Coppin.

9.5 Discussion/ **Page 241 – APPROVE RESOLUTION NO. 19/20.5, AUTHORIZING**
Action **THE ELIMINATION AND/OR REDUCTION OF CERTAIN**
CLASSIFIED EMPLOYEE POSITIONS DUE TO LACK OF
WORK/LACK OF FUNDS – Simon (*19-20 G & O Component I, II, III, IV, V*)

Gabe Simon presented Resolution no 19/20.5 authorizing the elimination and/or reduction of certain classified employee positions due to lack of work/lack of funds. Motion by Mr. Carras seconded by Mrs. Wyatt and passed by a 5-0 vote (*Ayes: Armitage, Haley, Long, Wyatt, Carras No: None*) roll call vote to approve resolution no 19/20.5 authorizing the

elimination and/or reduction of certain classified positions due to lack of work/lack of funds.

9.6 Information/ Page 244 – 2018-2019 ADMINISTRATIVE TASK FINAL REPORT

Discussion – Leaman (19-20 G & O Component I, II, III, IV, V)

Mr. Leaman presented the Administrative task final report. He highlighted four administrative goals for the 2018-2019 school year. The first goal was increasing program offerings. Mr. Leaman stated that Atlas became its own school this year. The second goal discussed was planning for future needs, which includes budgeting for the opening of the new schools. The third goal discussed was to continue planning and construction of facilities. Mr. Leaman stated that we have completed GEMS Phase I and the ground breaking for GEMS Phase II. The fourth goal discussed was employee compensation and contracts. Mr. Leaman stated that we continue to have a positive relationship with the associations in meeting this goal.

9.7 Action Page 246 – ADOPTION OF REVISED/NEW/EXHIBITS/POLICIES/REGULATIONS – Leaman (19-20 G & O Component I, II, III, IV, V)

- The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction

Scott Leaman presented the revised/new/exhibit/policies regulations for adoption. Motion by Mrs. Wyatt seconded by Mr. Haley and passed by a 5-0 vote (*Ayes: Armitage, Carras, Haley, Long, Wyatt No: None*) vote to approve new, revised, policies, exhibits, and regulations as presented.

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety

BOARD MEMBER REPORTS/COMMENTS

Mrs. Wyatt stated that Mike Maul was selected "Best of the Best Principal" and Mrs. McQueen was selected "Best Teacher". The Potters are done. Season is over and they did very well. The team is in the positive this year, which is great news.

Mr. Haley is glad the school year is starting again. It is great to have new beginnings, new start and try new things, bright new faces. Mr. Haley stated it is nice to be here.

August 6, 2019

Minutes

Mr. Long shared he had a hardhat tour of the high school. He is going to Idaho to visit family next week but will be back by the next Board meeting.

Mr. Carras touched on what happened recently in Dayton Ohio and El Paso Texas and stated that hopefully things will get better soon.

Mr. Armitage thanked the Board for being at the new teacher meeting on Friday.

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➤ **August 20, 2019 7:00 P.M.**, Regular Meeting of the Board of Trustees –
District Office/City Hall Bldg., 3rd Floor Conference Room

12. ADJOURNMENT

No further business. The meeting was adjourned at 8:05 p.m.

Damian Armitage, President

Kris Wyatt, Clerk

Scott Leaman, Superintendent

Maria Gonzalez, Administrative Assistant to
the Superintendent

Adopted:

Ayes:

Noes:

Absent:

Accommodating Those Individuals with Special Needs:

In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.

Western Placer Unified School District

Regular Meeting of the Board of Trustees

August 20, 2019

WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2018-2019 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:

Damian Armitage, President
Paul Long, Vice President
Kris Wyatt, Clerk
Brian Haley, Member
Paul Carras, Member

Others Present:

Scott Leaman, Superintendent
Kerry Callahan, Deputy Superintendent of Educational Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Gabe Simon, Assistant Superintendent of Personnel Services
Mike Adell, Director of Facilities
Chuck Whitecotton, PHS Principal
Maria Gonzalez, Administrative Assistant to the Superintendent
Matthew Nobert, Lincoln News Messenger

6:30 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room
2. **COMMUNICATION FROM THE PUBLIC**
No communication from the public

6:35 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room
 - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Kerry Callahan, Deputy Superintendent of Educational Services
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

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- 3.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No.
CPF15-514477

- 3.3 PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release

7:00 P.M.

- 4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – District Office/City
Hall Blvd., - 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

- 4.1 Page 8 - CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Kerry Callahan, Deputy Superintendent of Educational Services
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action taken

- 4.2 Page 9 - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No.
CPF15-514477

No action taken

- 4.3 Page 10 - PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release

No action taken

- 5. Page 12-27 - CONSENT AGENDA**

- 5.1 Certificated Personnel Report
5.2 Classified Personnel Report
5.3 Approve Williams Uniform Quarterly Report
5.4 Ratification of WAVE Broadband for Telecommunications Services
5.5 Ratification of Contract with Life Touch School Photography Services and
Creekside Oaks Elementary School
5.6 Ratifications of Contract between Shady Creek Outdoor School Fieldtrip and
Carlin C. Coppin Elementary

Motion by Mr. Haley seconded by Mr. Long and passed by a 5-0 (**Ayes:**
Haley, Long, Wyatt, Carras, Armitage **No: None**) roll call vote to approve
consent agenda as presented.

August 20, 2019

Minutes**6. COMMUNICATION FROM THE PUBLIC**

Kenberlynn Jenkins and William Jenkins stated they had concerns regarding the Varsity Basketball coach at Lincoln High School. Their concerns are regarding safety and how it was handled last year and how it will be handled this year. Members of the board and Mr. Leaman advised both parents that there is a parent meeting regarding girls basketball being held at Lincoln High School this week.

7. REPORTS & COMMUNICATION

➤ Lincoln High School Student Advisory – Mattie Ridgway

➤ Western Placer Teacher's Association – Tim Allen

Tim wanted to say they had a good new teacher meeting. Tim thanked Gabe Simon for all his work in setting up the meeting and he is looking forward to a great year.

➤ Western Placer Classified Employee Association – Jim Houck
Absent

➤ Superintendent – Scott Leaman

- Discussed the Welcome Back video the Administration staff made. News Station CW 31 Good Day Sacramento came to LHS to discuss the video and interviewed Matt Toft about his program at LHS
- LHS's first two days of school had team bonding activities and promoting a community of learners. The students had a great positive couple of days of school.
- Scott spoke at the Kiwanis meeting last week. This is a great group that is very involved with our elementary schools. They are doing a Safety Event at Lincoln Crossing Elementary this year.
- Scott will begin visiting the newly hired teachers. We have 37 new teachers.
- Scott will bring the Admin Tasks back to a future board meeting.
- We signed an agreement with Village 1 which is on 193. We will be using an alternate site off Oak Tree Lane, Village 1 is a retirement community, however a portion of the community off Oak Tree Lane will be single family homes.
- The School Resource Officer contract has been completed and updated and will be presented at a future meeting.
- We are working with the city on a small area near the bus barn.
- Scott will attend planning commission meeting on Wednesday night
- We are coming up with a process/plan that is used by other districts for coming up with a Mascot for the new high school.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Information Page 29 – 2018-2019 WASC REPORT FOR PHOENIX HIGH SCHOOL - Callahan (19-20 G & O Component I, II, III, IV, V)

Kerry Callahan introduced Chuck Whitecotton. Phoenix High School had their WASC review this past year. Phoenix High School was awarded the highest accreditation which is a six clear and means they just have to submit a written report during the third year and no visit. Mr. Whitecotton thanked the Governing Board and Mr. Leaman, for their support for Phoenix High School. Mr. Whitecotton summarized the process for the WASC at PHS which was a two year process. He stated that it was a combination of teacher Tracey Gruber and a group of students she put together who really took a look at PHS from a marketing stand point. Mrs. Gruber created a class which met on a regular basis. They brought in a presenter who helped the students come up with ideas of how they wanted to promote and present PHS. Students came up with ideas, a mission and action plans. After several meetings they came up with the idea of empowerment which created the WASC process. The three elements used were: giving voice, finding the appropriate level of difficulty, connections and relationships. These three elements were brought out in the WASC report.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley enjoyed the new teacher presentation. Gabe did a nice job with the program.

Mr. Long shared he was given a tour of Atlas by Chuck Whitecotton and was given a lot of insight about the program and it is fantastic.

Mrs. Wyatt heard great things about the first two days at Lincoln High. Thinks the competition they had between the classes was a really good mix. Met with Mike Maul and is going to have a meeting with the LHS staff that is student oriented called "What I Wish My Parents Knew". It will be sometime in October and there will be lots of resources there.

Mr. Carras stated that Scott is speaking on the 28th at the Lincoln Chamber of Commerce breakfast. Mr. Carras stated that Scott provides a positive message and encouraged the entire board to attend.

Mr. Armitage apologized for missing the GEMS soft grand opening and stated it looks great.

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➤ **September 3, 2019 7:00 P.M.**, Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

August 20, 2019

Minutes

➤September 17, 2019 7:00 P.M., Regular Meeting of the Board of Trustees –
District Office/City Hall Bldg., 3rd Floor Conference Room

11. ADJOURNMENT

No further business. The meeting was adjourned at 7:45 p.m.

Damian Armitage, President

Kris Wyatt, Clerk

Scott Leaman, Superintendent

Maria Gonzalez, Administrative Assistant to
the Superintendent

Adopted:

Ayes:

Noes:

Absent:

Accommodating Those Individuals with Special Needs:

In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Approval of Warrants

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Warrants may be found at
www.wpusd.org

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

N/A

BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the July 31, 2019 board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve warrants as submitted.

Checks Dated 08/23/2019

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85700685	08/23/2019	Coats, Aaron W	01-5820		102.50
85700686	08/23/2019	49ER WATER SERVICES	01-5800		790.00
85700687	08/23/2019	A-Z BUS SALES INC	01-4365		48.70
85700688	08/23/2019	ADD SOME CLASS	01-4300		555.10
85700689	08/23/2019	BENCHMARK EDUCATION COMPANY	01-4100		14,776.90
85700690	08/23/2019	C & S TELECOMMUNICATIONS INC	01-4300	43.13	
			01-5600	71.87	115.00
85700691	08/23/2019	CAPITOL CLUTCH AND BRAKE INC	01-4365		386.16
85700692	08/23/2019	CITY OF LINCOLN	01-5540	5,611.58	
			01-5550	14,068.85	
			01-5570	27,213.63	46,894.06
85700693	08/23/2019	CURRICULUM ASSOCIATES INC.	01-4100	15,278.76	
			01-5800	10,611.24	25,890.00
85700694	08/23/2019	DEPT. OF INDUSTRIAL RELATIONS	01-5800		675.00
85700695	08/23/2019	ESGI - EDUCATIONAL SOFTWARE FOR GUIDING INSTRUCTION	01-5800		745.00
85700696	08/23/2019	FEDEX / ACCT 1266-6713-2	01-4100		3,628.48
85700697	08/23/2019	FOLLETT SCHOOL SOLUTIONS, INC.	01-4100		2,607.70
85700698	08/23/2019	GCR TIRES & SERVICE	01-4360		1,748.80
85700699	08/23/2019	GigaKOM	01-4400		22,096.70
85700700	08/23/2019	GRAINGER	01-4300		1,038.50
85700701	08/23/2019	HANDWRITING WITHOUT TEARS	01-4100		9,048.69
85700702	08/23/2019	HD SUPPLY FACILITIES MAINTENANCE, LTD.	01-4300		215.74
85700703	08/23/2019	HILLYARD / SACRAMENTO	01-4300		1,681.20
85700704	08/23/2019	KYOCERA.	01-5600		307.74
85700705	08/23/2019	L & H AIRCO	01-5600		243.60
85700706	08/23/2019	LOWE'S	01-4300		1,952.35
85700707	08/23/2019	LOZANO SMITH LLP	01-5810	1,390.88	
			25-5810	5,961.29	7,352.17
85700708	08/23/2019	MWG MESTMAKER & ASSOCIATES	01-3901		136.60
85700709	08/23/2019	OMG DIVERSIFIED DOOR & LOCK	01-4300	1,284.46	
			01-5800	1,400.00	2,684.46
85700710	08/23/2019	POWER PROTECTION PLUS	01-5600	1,240.00	
			21-5800	240.00	1,480.00
85700711	08/23/2019	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-5540		350.84
85700712	08/23/2019	SIERRA OFFICE SUPPLIES &	01-4300		757.95
85700713	08/23/2019	STATE OF CALIFORNIA - DOJ	01-5821		424.00
85700714	08/23/2019	TAG / AMS INC	01-5800		125.00
85700715	08/23/2019	TEACHER'S DISCOVERY	01-4100	27.28	
			Unpaid Tax	1.38-	25.90
85700716	08/23/2019	TESTOUT CORPORATION	01-5800		2,650.00
85700717	08/23/2019	WAXIE'S SANITARY SUPPLY	01-4300		2,249.43
85700718	08/23/2019	WHEST KOAST PLUMBING	01-4400	5,877.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 08/23/2019

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85700718	08/23/2019	WHEST KOAST PLUMBING	01-6200	5,877.00	11,754.00
85700719	08/23/2019	Lucas, Dena	01-5200		93.99
85700720	08/23/2019	Pettersen, Amy L	01-4300		190.34
85700721	08/23/2019	DISCOVERY OFFICE SYS/US BANK EQUIPMENT FINANCE	01-5600		260.45
85700722	08/23/2019	HMC GROUP	21-6210		72,753.40
85700723	08/23/2019	U.S. BANK NATIONAL ASSOCIATION U.S. BANCORP PURCHASING CARD	01-4300	2,806.81	
			01-4400	2,196.66	
			01-5200	453.40	
			01-5800	16.78	
			13-5200	1,494.67	6,968.32
85700724	08/23/2019	WPUSD PETTY CASH FUND	01-8660	6.47	
			01-8699	187.00	
			13-4300	408.00	
			13-9340	1,367.00	1,968.47
85700725	08/23/2019	BEVERLY PINKNEY	13-8634		55.80
85700726	08/23/2019	Brothers, Annie Z	01-4300		145.16
85700727	08/23/2019	Keaton, Evelyn G	01-5200		17.40
85700728	08/23/2019	Penders, Reno P	01-4300		40.50
85700729	08/23/2019	Ricci, Krystal R	01-4300		335.51
85700730	08/23/2019	Storment, Lindsay J	01-4300		135.13
85700731	08/23/2019	4PROMOS LLC	01-4300		110.00
85700732	08/23/2019	ACCREDITING COMMISSION	01-5800		2,140.00
85700733	08/23/2019	ALL METALS SUPPLY INC	01-4300		321.57
85700734	08/23/2019	ASCD ASSOC FOR SUPERVISION	01-5300		49.00
85700735	08/23/2019	AVALON PRINTING & GRAPHICS	01-4300		68.09
85700736	08/23/2019	B STREET THEATRE	01-5800		250.00
85700737	08/23/2019	CADA	01-5800		5,000.00
85700738	08/23/2019	CARROT-TOP INDUSTRIES	01-4300	126.47	
			Unpaid Tax	7.61-	118.86
85700739	08/23/2019	COAST TO COAST COMPUTER PRODUCTS	01-4300		327.04
85700740	08/23/2019	DECKER EQUIPMENT	01-4300		587.93
85700741	08/23/2019	DTSC DEPARTMENT OF TOXIC	01-5800		250.00
85700742	08/23/2019	EASTBAY INC.	01-4300		2,138.18
85700743	08/23/2019	EFFIE YEAH NATURE CENTER	01-5800		575.00
85700744	08/23/2019	EFFIE YEAH NATURE CENTER	01-5800		575.00
85700745	08/23/2019	EXCEL PHOTOGRAPHERS	01-4300		324.33
85700746	08/23/2019	GOPHER SPORT	01-4300		111.24
85700747	08/23/2019	JOURNALISM EDUCATION ASSOC	01-5800		65.00
85700748	08/23/2019	JUNIOR LIBRARY GUILD	01-5800		196.53
85700749	08/23/2019	KYOCERA.	01-5600		67.59
85700750	08/23/2019	LAKESHORE LEARNING MATERIALS	01-4300		1,806.09
85700751	08/23/2019	LAMINATION DEPOT	01-4300		307.66
85700752	08/23/2019	LOOMIS UNION SCHOOL DISTRICT	01-4300		204.50
85700753	08/23/2019	LOWE'S	01-4300		236.93

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Checks Dated 08/23/2019

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85700754	08/23/2019	OFFICE DEPOT	01-4300		1,086.32
85700755	08/23/2019	PIZZA GUYS	01-4300		107.25
85700756	08/23/2019	POSTMASTER / SHERIDAN	01-4300		149.97
85700757	08/23/2019	REAL OT SOLUTIONS, INC.	01-4300		2,198.68
85700758	08/23/2019	REALLY GOOD STUFF	01-4300	265.92	
			Unpaid Tax	9.09-	256.83
85700759	08/23/2019	RICHARD MCATEE TURNING A NEW PAGE EDUCATION	01-4300		445.55
85700760	08/23/2019	RICHARDS INSTITUTE OF EDUCATION & RESEARCH	01-5200		340.00
85700761	08/23/2019	S & S WORLDWIDE	01-4300		32.31
85700762	08/23/2019	SAFEWAY INC	01-4300		49.75
85700763	08/23/2019	SCHOLASTIC MAGAZINE	01-4300		702.08
85700764	08/23/2019	SCHOOL SPECIALTY INC	01-4300		818.99
85700765	08/23/2019	SNO SITES	01-5800		400.00
85700766	08/23/2019	TOTALLY TROPHIES	01-4300		1,615.95
85700767	08/23/2019	U.S. GAMES	01-4300		234.80
85700768	08/23/2019	WALKER'S OFFICE SUPPLIES	01-4300		291.37
85700769	08/23/2019	WILLIAM CONRADI	01-4300		6,904.75
85700770	08/23/2019	Kyla Bechler	01-5800		500.00
Total Number of Checks			86		<u>280,467.88</u>

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	84	198,205.80
13	Cafeteria Fund	3	3,325.47
21	Building Fund #1	2	72,993.40
25	Capital Facilities Fund	1	5,961.29
Total Number of Checks		86	280,485.96
Less Unpaid Tax Liability			18.08-
Net (Check Amount)			<u>280,467.88</u>

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Checks Dated 08/21/2019

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85700067	08/21/2019	STAPLES BUSINESS ADVANTAGE	01-4300	7,908.01	
			25-4300	133.94-	7,774.07
85700068	08/21/2019	BANK OF AMERICA #4333	01-5200		3,546.36
Total Number of Checks			2		<u>11,320.43</u>

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	2	11,454.37
25	Capital Facilities Fund	1	133.94-
Total Number of Checks		2	11,320.43
Less Unpaid Tax Liability			.00
Net (Check Amount)			<u>11,320.43</u>

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Checks Dated 08/16/2019

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85699658	08/16/2019	CROWN DISTRIBUTING INC.	13-4380		1,256.60
85699659	08/16/2019	DANIELSEN COMPANY	13-4380	110.13	
			13-4710	3,793.43	3,903.56
85699660	08/16/2019	GOLD STAR FOODS, INC	13-4710		6,080.07
85699661	08/16/2019	SIERRA OFFICE SUPPLIES &	13-4300		179.27
85699662	08/16/2019	IZACK LICATA	73-5850		600.00
85699663	08/16/2019	Atkinson, Geni A	01-5200		131.74
85699664	08/16/2019	Cubias, Reynaldo A	01-5200		82.75
85699665	08/16/2019	Patterson, Justin L	01-5200		356.49
85699666	08/16/2019	Zinzun, Rhianon R	01-5200		17.40
85699667	08/16/2019	2ND GEAR LLC	01-4400		7,185.77
85699668	08/16/2019	ADD SOME CLASS	21-5800		5,310.00
85699669	08/16/2019	ASCD	01-5300		89.00
85699670	08/16/2019	AUBURN TROPHIES	01-4300		117.48
85699671	08/16/2019	BEAR RIVER SUPPLY INC	01-4300		643.50
85699672	08/16/2019	BEARCOM	01-4300		1,046.53
85699673	08/16/2019	BUS WEST - DIVISION OF VELOCITY VEHICLE GROUP	01-4365		277.46
85699674	08/16/2019	CALIFORNIA LEAGUE OF SCHOOLS	01-5200		998.00
85699675	08/16/2019	CAPITOL CLUTCH AND BRAKE INC	01-4365		331.63
85699676	08/16/2019	CAPITOL PUBLIC FINANCE GROUP	25-5800		5,947.50
85699677	08/16/2019	CDW GOVERNMENT INC	01-4300	9,599.91	
			01-4400	3,744.77	
			01-5800	4,966.00	
			21-4300	185.97	18,496.65
85699678	08/16/2019	CPI - CRISIS PREVENTION INSTITUTE	01-5200		989.00
85699679	08/16/2019	CURRICULUM ASSOCIATES INC.	01-4100	4,527.28	
			01-5800	1,829.84	6,357.12
85699680	08/16/2019	E-FILLIATE INC	01-4300		161.58
85699681	08/16/2019	ECONOMIC & PLANNING SYS. INC.	49-5800		6,800.00
85699682	08/16/2019	ECORP CONSULTING INC	21-6140		208.75
85699683	08/16/2019	ESGI - EDUCATIONAL SOFTWARE FOR GUIDING INSTRUCTION	01-5800		175.00
85699684	08/16/2019	FOLLETT SCHOOL SOLUTIONS, INC.	01-4100		19,780.65
85699685	08/16/2019	GEARY PACIFIC SUPPLY	01-4400		8,525.79
85699686	08/16/2019	HANDWRITING WITHOUT TEARS	01-4100		1,862.70
85699687	08/16/2019	HASTIE'S CAPITOL SAND & GRAVEL	01-4300		2,970.23
85699688	08/16/2019	HILLYARD / SACRAMENTO	01-4300		1,055.79
85699689	08/16/2019	MCGRAW-HILL	01-4100		719.50
85699690	08/16/2019	NCM - NATIONAL CINEMEDIA LLC	01-5801		884.00
85699691	08/16/2019	OMG DIVERSIFIED DOOR & LOCK	01-4300		1,583.53
85699692	08/16/2019	PACIFIC GAS & ELECTRIC CO	01-5510		1,858.76
85699693	08/16/2019	PCOE - PLACER CO OFFICE OF ED	01-5800		14,160.00
85699694	08/16/2019	PITNEY BOWES INC	01-5600		738.37

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Checks Dated 08/16/2019

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85699695	08/16/2019	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		262.82
85699696	08/16/2019	RIEBES AUTO PARTS	01-4365		2,262.45
85699697	08/16/2019	SAFETY-KLEEN SYSTEMS INC	01-5800		3,063.00
85699698	08/16/2019	SIERRA OFFICE SUPPLIES &	01-4300		47.19
85699699	08/16/2019	SITEONE LANDSCAPE SUPPLY	01-4300		15.03
85699700	08/16/2019	VAN DERMYDEN MADDUX LAW CORP	01-5800		17,523.48
85699701	08/16/2019	VISTA HIGHER LEARNING	01-4100	642.67	
			01-5800	17,718.18	18,360.85
85699702	08/16/2019	W.W. NORTON & COMPANY INC.	01-4100		5,123.43
85699703	08/16/2019	WAXIE'S SANITARY SUPPLY	01-4300		3,398.35
85699704	08/16/2019	WESTERN PLACER WASTE MGT AUTH ACCOUNTING DIVISION WPWMA	01-5540		82.82
85699705	08/16/2019	K Hovnanian Homes	49-8699		120.19
85699706	08/16/2019	ZOHO CORPORATION	01-5800		6,703.20
85699707	08/16/2019	Botonis, Lauren N	01-4300		58.31
85699708	08/16/2019	Ford, Melanee	01-4300		70.48
85699709	08/16/2019	Hladun, Jennifer C	01-4300		69.85
85699710	08/16/2019	Hochstatter, Krista M	01-4300		36.06
85699711	08/16/2019	Larsen, Maria W	01-4300		381.24
85699712	08/16/2019	Mandel, Jamie	01-4300		23.12
85699713	08/16/2019	Reynolds, Lyndsay E	01-4300		159.59
85699714	08/16/2019	Scarbrough, Angela C	01-4300		440.07
85699715	08/16/2019	BEST BUY FOR BUSINESS	01-4300	544.41	
			01-4400	650.48	1,194.89
85699716	08/16/2019	CDW GOVERNMENT INC	01-4300		1,121.29
85699717	08/16/2019	COAST TO COAST COMPUTER PRODUCTS	01-4300		256.26
85699718	08/16/2019	CURRICULUM ASSOCIATES INC.	01-4300		54.86
85699719	08/16/2019	GOPHER SPORT	01-4100		641.36
85699720	08/16/2019	LAKESHORE LEARNING MATERIALS	01-4300		301.44
85699721	08/16/2019	OFFICE DEPOT	01-4300		967.60
85699722	08/16/2019	RENAISSANCE LEARNING INC.	01-5800		2,430.00
85699723	08/16/2019	SCHOOL SPECIALTY INC	01-4200		804.38
85699724	08/16/2019	SIERRA HAY & FEED	01-4300		145.05
85699725	08/16/2019	SOTER TECHNOLOGIES	01-4400		9,495.00
85699726	08/16/2019	TEACHER CREATED RESOURCES	01-4300		25.21
85699727	08/16/2019	TEACHERS PAY TEACHERS DEPT. 6759	01-4300		7.56
85699728	08/16/2019	Jazmen M Velazquez	01-5800		500.00
85699729	08/16/2019	Lexus Ledezma	01-5800		400.00
85699730	08/16/2019	Nick Burns	01-5800		500.00
85699731	08/16/2019	Rebekah Wickham	01-5800		500.00
Total Number of Checks			74		199,428.60

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 08/16/2019

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
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Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	64	168,836.69
13	Cafeteria Fund	4	11,419.50
21	Building Fund #1	3	5,704.72
25	Capital Facilities Fund	1	5,947.50
49	Mello Roos Capital Projects	2	6,920.19
73	Foundation Trust	1	600.00
Total Number of Checks		74	199,428.60
Less Unpaid Tax Liability			.00
Net (Check Amount)			199,428.60

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Checks Dated 08/14/2019

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85698959	08/14/2019	Krugle, Janae M	01-5200		148.11
85698960	08/14/2019	APPROVED SAFE & LOCK	01-4300	19.42	
			01-5600	38.83	58.25
85698961	08/14/2019	DAWSON OIL COMPANY	01-4345	6,725.08	
			01-4350	11,828.56	18,553.64
85698962	08/14/2019	GOLD RIVER FLOORING AMERICA	01-5800		8,248.47
85698963	08/14/2019	GRAINGER	01-4300		154.68
85698964	08/14/2019	HD SUPPLY FACILITIES MAINTENANCE, LTD.	01-4300		21.43
85698965	08/14/2019	HILLYARD / SACRAMENTO	01-4300		933.55
85698966	08/14/2019	HUNT & SONS INC	01-4365		236.25
85698967	08/14/2019	LANDMARK CONSTRUCTION	21-6200		1,046,447.41
85698968	08/14/2019	LOZANO SMITH LLP	01-5810		1,905.00
85698969	08/14/2019	MOODY'S INVESTORS SERVICE INC	01-5800		11,500.00
85698970	08/14/2019	NANCY ALEXANDER-STORM	01-5800		1,700.00
85698971	08/14/2019	SCHOOL STEPS, INC.	01-5800		2,143.75
85698972	08/14/2019	SIERRA BUILDING SYSTEMS INC	01-4300	1,101.85	
			01-5600	600.00	1,701.85
85698973	08/14/2019	SIG SCHOOLS INSURANCE GROUP	01-5460		3,009.00
85698974	08/14/2019	SUTTER MEDICAL FOUNDATION	01-5800		284.00
85698975	08/14/2019	WAXIE'S SANITARY SUPPLY	01-4300		2,319.25
85698976	08/14/2019	ZEP SALES & SERVICE	01-4300		264.24
Total Number of Checks			18		<u><u>1,099,628.88</u></u>

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	17	53,181.47
21	Building Fund #1	1	1,046,447.41
Total Number of Checks		18	1,099,628.88
Less Unpaid Tax Liability			.00
Net (Check Amount)			<u><u>1,099,628.88</u></u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 08/09/2019

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85698447	08/09/2019	Chapman, Vivian G	01-5200		72.50
85698448	08/09/2019	Leehane, Kathleen M	01-5200		381.88
85698449	08/09/2019	A-Z BUS SALES INC	01-4365		222.25
85698450	08/09/2019	ADD SOME CLASS	01-4300		3,936.61
85698451	08/09/2019	ADVANCED INTEGRATED PEST	01-5800		1,296.00
85698452	08/09/2019	AMERICAN SHEET PARTITION COMPANY, INC.	01-4400		4,899.00
85698453	08/09/2019	APPLE INC.	01-4300		411.48
85698454	08/09/2019	BANK OF AMERICA	01-5200		3,546.36
85698455	08/09/2019	BOYLE FUTURE TECHNOLOGY	01-4345	60.02	
			01-5600	65.00	125.02
85698456	08/09/2019	BURKE, WILLIAMS & SORENSEN LLP	01-5810		1,296.00
85698457	08/09/2019	C & S TELECOMMUNICATIONS INC	01-4300	129.93	
			01-5600	216.56	346.49
85698458	08/09/2019	CAPITOL CLUTCH AND BRAKE INC	01-4365		134.36
85698459	08/09/2019	CDW GOVERNMENT INC	01-4300	7,159.31	
			01-4400	1,390.30	
			01-5800	3,043.10	
			21-4300	103.75	
			21-4400	2,939.36	14,635.82
85698460	08/09/2019	CITRUS HEIGHTS SAW & MOWER	01-4365	774.90	
			01-5600	402.80	1,177.70
85698461	08/09/2019	DEPARTMENT OF GENERAL SERVICES	01-5800		1,110.00
85698462	08/09/2019	DISCOVERY OFFICE SYS/US BANK EQUIPMENT FINANCE	01-5600		323.38
85698463	08/09/2019	ESGI - EDUCATIONAL SOFTWARE FOR GUIDING INSTRUCTION	01-5800		875.00
85698464	08/09/2019	FAR WEST RENTS & READY MIX	01-5600		235.93
85698465	08/09/2019	FASTENAL COMPANY	01-4300		91.22
85698466	08/09/2019	FOLLETT SCHOOL SOLUTIONS, INC.	01-4100		1,550.38
85698467	08/09/2019	GCR TIRES & SERVICE	01-4360		3,029.17
85698468	08/09/2019	GRAINGER	01-4300		1,631.53
85698469	08/09/2019	HD SUPPLY FACILITIES MAINTENANCE, LTD.	01-4300		647.16
85698470	08/09/2019	HOME DEPOT CREDIT SERVICES	01-4300		3,945.77
85698471	08/09/2019	HORIZON	01-4300		280.02
85698472	08/09/2019	INDUSTRIAL PLUMBING SUPPLY	01-4300		478.64
85698473	08/09/2019	J & J SCREEN & GLASS	01-5600		395.00
85698474	08/09/2019	JOHN A. MILLEN	21-6290		12,880.00
85698475	08/09/2019	KINGSLEY BOGARD THOMPSON LLP	01-5810		2,950.17
85698476	08/09/2019	KYOCERA.	01-4300	6.82	
			01-5600	64.66	71.48
85698477	08/09/2019	LAKE SHORE LEARNING MATERIALS	01-4300		322.42
85698478	08/09/2019	LANDMARK CONSTRUCTION	21-6270		8,565.20

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Checks Dated 08/09/2019

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85698479	08/09/2019	NAVIA BENEFIT SOLUTIONS	01-5800		143.00
85698480	08/09/2019	NORMAC	01-4300		492.42
85698481	08/09/2019	PACIFIC GAS & ELECTRIC CO	01-5510	114,816.71	
			01-5530	1,366.03	116,182.74
85698482	08/09/2019	PLACER COUNTY SELPA	01-5200		1,400.00
85698483	08/09/2019	PLACER COUNTY AIR POLLUTION	01-5800		5,184.72
85698484	08/09/2019	PLACER LEARNING CENTER	01-5800		11,845.00
85698485	08/09/2019	POWER PROTECTION PLUS	01-5600		480.00
85698486	08/09/2019	READ IT ONCE AGAIN	01-4100	1,973.32	
			Unpaid Tax	122.02-	1,851.30
85698487	08/09/2019	REGENTS OF UC DAVIS	01-5200		350.00
85698488	08/09/2019	ROEBBELEN CONTRACTING INC	21-6270		1,403,532.20
85698489	08/09/2019	SCHOOL SERVICES OF CA INC	01-5800		2,880.00
85698490	08/09/2019	SCHOOL TECH SUPPLY	01-4300		7,686.05
85698491	08/09/2019	SHARP ARCHITECTURE, INC.	21-5800		5,680.00
85698492	08/09/2019	SIEMENS INDUSTRY INC	01-5800		64,480.00
85698493	08/09/2019	SIERRA BUILDING SYSTEMS INC	01-4300	15.52	
			01-5600	310.46	
			01-5800	139.71	465.69
85698494	08/09/2019	SITEONE LANDSCAPE SUPPLY	01-4300		964.01
85698495	08/09/2019	OLON FIRE CONTROL	01-5800		91.75
85698496	08/09/2019	SUPPLYWORKS	01-4300		1,906.35
85698497	08/09/2019	UNIFIRST CORPORATION	01-5800		252.80
85698498	08/09/2019	WAVE BUSINESS WAVE BROADBAND-ROCKLIN	01-5560		5,603.26
85698499	08/09/2019	WAXIE'S SANITARY SUPPLY	01-4300		5,623.05
85698500	08/09/2019	WINSOR LEARNING, INC.	01-4100		3,055.55
85698501	08/09/2019	Edwards, Marilou B	01-4300		602.17
85698502	08/09/2019	McGuire, Tiffany L	01-5200		207.88
85698503	08/09/2019	Vadgama, Sruti V	01-4300		728.56
85698504	08/09/2019	American Technologies, Inc.	01-5460		527.56
85698505	08/09/2019	AT&T	01-5560		2,511.61
85698506	08/09/2019	CITY OF LINCOLN/NON UTILITY	21-6170		1,289.58
85698507	08/09/2019	CLEAN WATER STRATEGIES, INC	01-5800		720.35
85698508	08/09/2019	ESGI - EDUCATIONAL SOFTWARE FOR GUIDING INSTRUCTION	01-5800		1,192.00
85698509	08/09/2019	FAGEN FRIEDMAN & FULFROST LLP	01-5200		1,440.00
85698510	08/09/2019	JONES-CAMPBELL CO INC	21-4300	166,542.81	
			21-4400	108,063.70	274,606.51
85698511	08/09/2019	MEDICAB	01-5800		1,012.50
85698512	08/09/2019	NCM - NATIONAL CINEMEDIA LLC	01-5801		884.00
85698513	08/09/2019	PRECISION WEST TECHNOLOGIES	21-6200		8,432.48
85698514	08/09/2019	PSYCHOLOGICAL ASSESS RESOURCES	01-4300		1,256.04
85698515	08/09/2019	SIERRA FOOTHILLS ACADEMY	01-5800		42,199.58
85698516	08/09/2019	STUDIES WEEKLY INC.	01-4100		2,625.47
85698517	08/09/2019	US BANK BUSINESS EQUIPMENT	01-4300	2,556.35	

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Checks Dated 08/09/2019

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85698517	08/09/2019	US BANK BUSINESS EQUIPMENT	01-5600	1,222.60	3,778.95
85698518	08/09/2019	Castillo, Abigail C	01-5200		358.44
85698519	08/09/2019	SCHOOL SPECIALTY INC	01-4300		1,263.09
85698520	08/09/2019	AMY CRESS	13-8634		65.25
85698521	08/09/2019	Thackeray, Moneen R	01-5800		3,000.00
85698522	08/09/2019	EDUCATIONAL TESTING SERVICE	01-4300		220.40
85698523	08/09/2019	FLINT BUILDERS, INC.	21-6200		3,185,185.00
85698524	08/09/2019	LANDMARK CONSTRUCTION	21-6270		688,556.05
85698525	08/09/2019	WALTER MAY	21-6290		11,520.00
85698526	08/09/2019	Buchman, Savannah R	01-4300		61.33
85698527	08/09/2019	BURKETT'S OFFICE	01-4300		4,383.72
85698528	08/09/2019	CANYON CREEK SOFTWARE	01-5800		542.00
85698529	08/09/2019	CDW GOVERNMENT INC	01-4300		29.76
85698530	08/09/2019	CHEVRON WEX BANK	01-4300		462.14
85698531	08/09/2019	COAST TO COAST COMPUTER PRODUCTS	01-4300		235.93
85698532	08/09/2019	CORDES KEYNOTES & SEMINARS	01-5800		4,000.00
85698533	08/09/2019	DANG ELECTRIC	01-4400		5,332.54
85698534	08/09/2019	DISCOUNT MAGAZINE SUB SERVICE	01-4300		87.99
85698535	08/09/2019	E-CONOLIGHT LLC	01-4300		643.46
85698536	08/09/2019	FULL COMPASS SYSTEMS	01-4300		10,827.26
85698537	08/09/2019	KYOCERA.	01-5600	10.70	
			01-5800	25.63	36.33
85698538	08/09/2019	MJB WELDING SUPPLY, INC.	01-4300		38.00
85698539	08/09/2019	OFFICE DEPOT	01-4300		5.87
85698540	08/09/2019	PACIFIC ENVIRONMENTAL	01-5800		4,500.00
85698541	08/09/2019	PAUL H BROOKS PUBLISHING CO	01-4200	104.11	
			Unpaid Tax	7.04-	97.07
85698542	08/09/2019	PLACER COUNTY WATER AGENCY	01-4300		79.87
85698543	08/09/2019	PROJECT LEAD THE WAY INC	01-4300		8,690.74
85698544	08/09/2019	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-4300		135.00
85698545	08/09/2019	RIEBES AUTO PARTS	01-4300		125.80
85698546	08/09/2019	RISO PRODUCTS OF SAC INC	01-5600	818.00	
			01-5800	450.00	1,268.00
85698547	08/09/2019	S & S WORLDWIDE	01-4300		70.17
85698548	08/09/2019	SCHOOL SPECIALTY - PRMR AGNDA	01-4300		1,175.46
85698549	08/09/2019	STAPLES BUSINESS ADVANTAGE	01-4300	1,612.29	
			25-4300	270.01	1,882.30
85698550	08/09/2019	Carrington Power	01-5800		500.00
85698551	08/09/2019	Juliana Lopez	01-5800		500.00
Total Number of Checks			105		<u>5,991,908.04</u>

Fund Recap

Fund	Description	Check Count	Expensed Amount
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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 08/09/2019

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
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Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	94	388,411.71
13	Cafeteria Fund	1	65.25
21	Building Fund #1	11	5,603,290.13
25	Capital Facilities Fund	1	270.01
Total Number of Checks		105	5,992,037.10
Less Unpaid Tax Liability			129.06-
Net (Check Amount)			<u>5,991,908.04</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 08/02/2019

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85697629	08/02/2019	Arbaugh, Michael C	01-4300		82.53
85697630	08/02/2019	ACADEMIC PLANNERS PLUS	01-4300		645.02
85697631	08/02/2019	CANYON CREEK SOFTWARE	01-4300		254.00
85697632	08/02/2019	CDW GOVERNMENT INC	01-4300	20,287.43	
			01-4400	3,803.22	33,090.65
85697633	08/02/2019	CENTER FOR EDUCATION & EMP.	01-4300		159.00
85697634	08/02/2019	CODE HS	01-5800		2,500.00
85697635	08/02/2019	KYOCERA.	01-5800		25.63
85697636	08/02/2019	PITNEY BOWES INC	01-5600		144.48
85697637	08/02/2019	PRECISION WEST TECHNOLOGIES	01-5800		934.06
85697638	08/02/2019	RENAISSANCE LEARNING INC.	01-5800		3,242.00
85697639	08/02/2019	RISO PRODUCTS OF SAC INC	01-4300	1,013.00	
			01-5600	425.00	1,438.00
85697640	08/02/2019	SCHOOL APPTITUDE	01-5800		996.00
85697641	08/02/2019	STUDIES WEEKLY INC.	01-4100	2,158.17	
			01-4300	1,148.29	3,306.46
85697642	08/02/2019	CALIF DEPT OF TAX & FEE ADMIN	01-9511	18,889.00	
			13-8634	450.00	
			13-9511	178.00	19,517.00
85697643	08/02/2019	GOLD STAR FOODS, INC	13-4710		197.70
85697644	08/02/2019	PRODUCERS DAIRY FOODS, INC.	13-4710		194.97
85697645	08/02/2019	Law, Gregg	01-5200		186.60
85697646	08/02/2019	Leehane, Kathleen M	01-5200		40.00
85697647	08/02/2019	Maul, Michael G	01-5200		80.91
85697648	08/02/2019	Wagner, Susan G	01-5200		203.77
85697649	08/02/2019	AMANDA GANT	01-5800		704.81
85697650	08/02/2019	BLACKBURN CONSULTING	21-6140		39,137.65
85697651	08/02/2019	CPI - CRISIS PREVENTION INSTITUTE	01-5300		150.00
85697652	08/02/2019	ECONOMIC & PLANNING SYS. INC.	49-5800		3,600.00
85697653	08/02/2019	ESS ENVIRONMENTAL	21-6140		1,705.00
85697654	08/02/2019	MEDICAL BILLING TECHNOLOGIES	01-5800		233.90
85697655	08/02/2019	N2Y	01-4100		1,648.06
85697656	08/02/2019	NAVIANCE INC	01-5800		26,981.11
85697657	08/02/2019	RAINFORTH GRAU ARCHITECTS	21-6210		30,034.20
85697658	08/02/2019	SCHOOL FACILITY CONSULTANTS	25-5800		753.75
85697659	08/02/2019	SIG EMPLOYEE BENEFITS TRUST	76-9558		691,800.00
85697660	08/02/2019	U.S. BANK NATIONAL ASSOCIATION	01-4300	2,413.42	
		U.S. BANCORP PURCHASING CARD			
			01-4390	63.72	
			01-5200	1,384.16	
			01-5800	320.00	4,181.30
85697661	08/02/2019	U.S. BANK NATIONAL ASSOCIATION	01-5800	12.74	
		U.S. BANCORP PURCHASING CARD			
			21-4300	209.02	221.76
Total Number of Checks			33		871,486.84

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 08/02/2019

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
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Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	25	103,130.95
13	Cafeteria Fund	3	1,020.67
21	Building Fund #1	4	71,085.87
25	Capital Facilities Fund	1	753.75
49	Mello Roos Capital Projects	1	3,600.00
76	Payroll Fund	1	691,895.60
Total Number of Checks		33	871,486.84
Less Unpaid Tax Liability			.00
Net (Check Amount)			871,486.84

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 07/31/2019

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85697201	07/31/2019	PILLARS FOOD SAFETY	01-5200		3,990.00
Total Number of Checks			1		3,990.00

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	1	3,990.00
	Total Number of Checks	1	3,990.00
	Less Unpaid Tax Liability		.00
	Net (Check Amount)		3,990.00

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WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

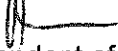
SUBJECT:

Ratification of Contract with B Street
Theatre and Twelve Bridges Elementary

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick 
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Co-Curricular Site Funds

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for services with B Street Theatre and Twelve Bridges Elementary School. The services are for a student field trip to the B Street Theatre on October 24, 2019 at 9:30am. The production will be *Sword in the Stone* and the cost of tickets will be \$11 per person with a \$250 deposit due by September 13, 2019. The price of the field trip will be paid with site co-curricular funds.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between B Street Theatre and Twelve Bridges Elementary.

INVOICE

**PLEASE SIGN AND RETURN A COPY OF
THIS CONTRACT WITH YOUR DEPOSIT.**

B Street Theatre 2700 Capitol Avenue Sacramento, CA 95816 (916) 442-5635

Show Title: **Sword in the Stone** Show Date: **10/24/2019** Show Time: **9:30**

Number of Students Total Amount

\$250.00

Deposit

\$2,313.00

Amount Due

B Street Theatre Family Series Student Matinees

A deposit of **\$250** is required with the return of this contract. The deposit is nonrefundable after 9/26/2019. The amount due is for the number of tickets contracted. **ANY CHANGES MUST BE MADE AT LEAST 4 WEEKS BEFORE SHOW DATE. Deposit due by 9/13/2019.**

PLEASE SEND PAYMENTS TO B STREET THEATRE 2700 Capitol Avenue, Sacramento, CA 95816 along with a copy of the invoice.

The cost is **\$11** per person. The teacher will be in charge of collecting all payments. The balance is due on or before the day of the show in the form of a check made out to The B Street Theatre. .

The teachers and parents will be responsible for the transportation of the students. Arrival time is 15 minutes prior to the performance time. There is no late seating.

The play lasts approximately 1 1/2 hours including a 15 minute intermission, parents and staff are responsible for returning the children to their seats after intermission

*No food or drink to be allowed in the theatre - there are NO exceptions to this rule. *Any special arrangements that are needed, wheelchair, etc. must be made known at the time of this contract. *Cell phones, tablets or cameras may not be used in the theatre. *No backpacks allowed in the theatre. They can be stored outside in the lobby. *Children under the age of 4 years old are not allowed to attend with classes unless there is special permission in advance.

Windows User

B Street Representative Date School/Sponsor Representative Date

One copy for your records Please return a signed copy with deposit to B Street Theatre Student Matinee

Twelve Bridges Elementary 2450 Eastridge Dr. Lincoln, CA 95648 Attention: Angie Conway

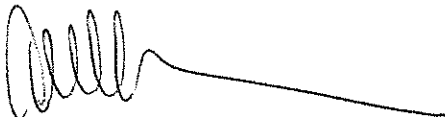
Invoice Date 8/14/2019 Customer # 1887

Price per Seat 233 X \$11.00 =

\$2,563.00 -

Number of Other Attendees: 7

Sponsored by:



Asst Supt of Business Svs and Operations

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.


SUBJECT:

Ratification of Agreement with
Nutrition Ink Dietetic Internship Program
and Western Placer Unified School District

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick 
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

No cost

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached agreement is for services with Nutrition Ink Dietetic Internship Program (NIDIP) and Western Placer Unified School District for an educational dietetic program. The services include educating students to meet the qualification for practice in the profession of Dietetics for the 2019-20 school year. There will be no cost for this program.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between Nutrition Ink Dietetic Internship Program and Western Placer Unified School District.

AFFILIATION AGREEMENT
BETWEEN
Nutrition Ink
and
Western Placer Unified School District

This Affiliation Agreement is entered into between the Nutrition Ink Dietetic Internship Program (NIDIP) located in Banning, California and Western Placer Unified School District (The Affiliated Facility) located in Lincoln, CA.

PURPOSE

Nutrition Ink has a program for educating students to meet the qualifications for practice in the profession of Dietetics, and desires the assistance of the Affiliated Facility in providing a supervised experience to the students; and the Affiliated Facility recognizes the need for providing the community which it serves the personnel qualified as Dietitians; and is willing to assist by providing a supervised experience to the students enrolled in the program; and the contracting parties are desirous of cooperating to furnish Dietetics education;

THEREFORE, it is mutually agreed by and between such parties that

RIGHTS AND OBLIGATIONS

1. Nutrition Ink and the Affiliated Facility shall cooperate to provide supervised experience to students of the Nutrition Ink enrolled in the Dietetic Studentship.
2. Both parties agree that there shall be no discrimination on the basis of marital status, race, color, sex, age, religion, sexual orientation, gender identity, disability, national origin or status as a US Veteran pertaining to any experiences during the Dietetic Studentship.
3. Students are not employees of Nutrition Ink or the Affiliated Facility and are not entitled to any employee benefits or compensation of either party.
4. Both parties will instruct their respective faculty, staff and participating student(s) to maintain confidentiality of student and patient information as required by law, including the Family Education Rights and Privacy Act (FERPA) and the Health Insurance Portability Accountability ACT (HIPAA) and by policies and procedures of Nutrition Ink and the Affiliated Facility.
5. The objective of the Affiliated-Facility training shall be to create awareness in the students of the activities within the Affiliated Facility and to have the students gain experience in such activities.
6. The experience for students majoring in Dietetics shall occur at any time during year as follows:
 - a. Maximum of 1 student(s) shall be assigned to the Affiliated Facility at any one time for experience.
 - b. The length of the time the student(s) will be assigned to the Affiliated Facility shall be mutually agreed to by Nutrition Ink and the Affiliated Facility prior to the student's arrival at the Affiliated Facility.
7. During the supervised experience, the student shall be under the Direction of a Nutrition Ink staff member/s. Nutrition Ink staff member/s shall:
 - a. Coordinate the program with the Affiliated Facility
 - b. Complete program planning one (1) month prior to beginning of rotation, including schedule and name(s) of participating student(s).
 - c. Visit the Affiliated Facility as needed to observe students and discuss students' performance with staff members.
 - d. Evaluation of student progress:
1. Determine grades reflecting the student's level of performance based upon:
 - i. Evaluations and input from the Affiliated-Facility staff.
 - ii. Nutrition Ink methods of evaluation/observation.
8. The students shall undergo a health examination, drug testing, background checks and/or supply any health documents which the Affiliated Facility may require. Any costs will be covered by the student.
9. Any materials loaned to the student by the Affiliated Facility must be returned in satisfactory condition to the Affiliated Facility or replacement costs will be charged to the student.
10. Responsibilities of students in the program are to:
 - a. Recognize the uniqueness of the Affiliated-Facility experience and be prepared to meet time demands of the experience, exclusive of special projects and planning sessions.
 - b. Observe and adhere to policies and procedures of the Affiliated Facility as though employed there.
 - c. Assume responsibility for one's own progress, i.e., extra study time or time spent if lacking skills or knowledge in certain areas. The Didactic component is the instructional time; whereas, the time in Affiliated Facility is for practicing a composite set of skills.
 - d. Use mistakes and constructive criticism to learn.
 - e. Arrange consultations and/or evaluations with Affiliated Facility and/or Nutrition Ink staff at mutually agreed upon times.
 - f. Realize and accept that each student has divergent capabilities in combining the related skills and knowledge that are being acquired; therefore, each student shall progress at his/her own rate.
 - g. Do not remove any materials from the Affiliated Facility without prior approval of staff.
 - h. Report any absenteeism to the Affiliated Facility and Nutrition Ink staff prior to scheduled time for arrival.

- i. Maintain the confidentiality of all Affiliated-Facility clients.
11. Responsibilities of Affiliated-Facility staff members in the program are to:
 - a. Be a role model for students. While working with the staff member, the student
 1. Receives orientation to that staff member's particular area of responsibility.
 2. Observes staff member in performance of his/her duties.
 3. Has supervised experiences in areas as defined by the rotation objectives.
 4. Performs selected duties with minimum levels of supervision after achieving specified level(s) of knowledge, skill, and judgment, as agreed upon by Affiliated-Facility & Nutrition Ink staff.
 5. Does not replace staff to fulfill any staff work responsibilities, unless related to activities to meet Dietetic Studentship responsibilities
 - b. Assist in the evaluation process of the student. Appropriate evaluation tools may be but are not limited to:
 1. evaluation forms.
 2. documentation of effective improvable incidents.
 3. weekly or biweekly formal consultations.
 - c. Assist the Nutrition Ink staff members in presenting formal evaluations made by the Affiliated Facility, to the student.

EFFECTIVE DATE

1. This Agreement shall become effective on October 1, 2019 and will be automatically renewed annually unless otherwise terminated by one of the parties.

2. This Affiliation Agreement may be revised or modified by mutual consent of the contracting parties.

3. This Affiliation Agreement will be terminated 90 days after a written notice to the individual, as identified below, by registered mail from either party. Any student currently placed with an affiliated facility shall be permitted to complete the placement unless the student is personally responsible for the reason termination is requested.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective authorized officers as of the day, month, and year first above.

Please provide the following information: Number of interns you are able to train per year: 2

Please check all rotations that apply to your facility:



Community Nutrition




Foodservice Management



Clinical Nutrition

Western Placer Unified School District

Nutrition Ink Dietetic Internship Program (NIDIP)

Business Name
By: 
Signature

By: _____
Signature

Print Name: Audrey Kilpatrick

Name: Elissa Lerma

Title: Asst. Supt. Business & Operations

Title: Human Resources Director and Finance Manager

Date: 8/26/19

Date: _____

Mailing address:

600 Sixth Street, Suite 400
Lincoln CA 95648

Mailing address:

3164 W Ramsey Street
Banning, CA 92220



WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

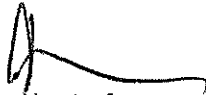
Ratification of Contract with Placer County
Office of Education and Western Placer
Unified School District

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of
Business and Operations



ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Administration General Fund

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for services with PCOE and Western Placer Unified School District for the PCOE Technology and Information Services for the 2019-20 fiscal year. The services include specialized technology and information services. The cost of these services is \$8,850.00 and will be paid with the Administration General Fund.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between PCOE and Western Placer Unified School District.

Date: July 1, 2019

AGREEMENT FOR PCOE TECHNOLOGY AND/OR INFORMATION SERVICES

This agreement ("Agreement") for consulting services offered by the Placer County Office of Education (PCOE) is entered into between Gayle Garbolino-Mojica, Placer County Superintendent of Schools, in her capacity as the Chief Executive Officer of PCOE and (School District) ("Agency"). This Agreement is effective when signed by PCOE and Agency and for reference only is dated July 1, 2019.

1.0 SCOPE OF SERVICES

PCOE shall provide specialized technology and/or information services to Agency as described in Attachment A.

2.0 FEES

Agency shall pay costs as outlined on Attachment A to PCOE for all services set forth herein. Any additional services requested shall be paid as described in Attachment A.

3.0 RECORDS

Any records shall be maintained and stored by the Agency as may be required by the Education Code or other legal mandate. Copies of records may also be maintained and stored by PCOE.

4.0 WORK PRODUCT

All work product including intellectual property, such as trade secrets and copyrights, documents, records, files and supporting data accumulated, prepared and/or distributed by PCOE within the course and scope of this Agreement shall be specified below the property of:

- a. ☐ PCOE _____
- b. ☐ Agency _____
- c. X Not Applicable _____

5.0 TERM

The term of this Agreement shall be from 7/1/2019, through 6/30/2020.

6.0 PAYMENT

PCOE will invoice upon execution based estimates shown in Attachment A. A Supplemental invoice will be issued if needed to adjust to actual cost if necessary. PCOE will invoice Agency within thirty (30) calendar should any additional requested services be provided. Agency shall pay fees within thirty (30) after receiving an invoice from PCOE.

7.0 AMENDMENTS

Any amendments to this Agreement shall be in writing and signed by both parties.

8.0 STATUS OF CONSULTANT

The technology and information services are being provided by PCOE salaried employee(s) and not of the Agency. Any and all employer payroll tax and retirement related payments on behalf of individual are to be made by PCOE.

9.0 CERTIFICATION

The Agency shall be responsible for reviewing and verifying all data included in documents, forms, and reports prepared by PCOE on behalf of Agency. The Agency shall be responsible for meeting any certification requirements and if necessary, for consulting legal counsel as related to the preparation and submittal of documents, forms, and reports that PCOE prepares on behalf of Agency.

10.0 HOLD HARMLESS AND IDEMNIFICATION

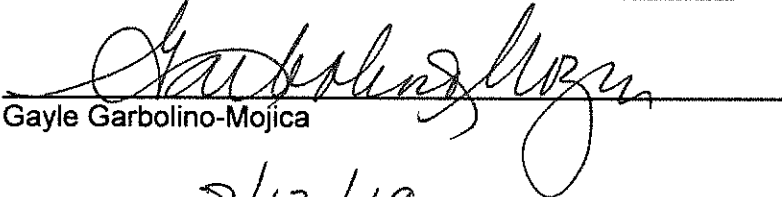
Each party agrees to indemnify, defend and hold harmless the other party and its employees, officers, and agents from and against all liability or claims for injury or damage to persons or property arising out of or from the breach of this Agreement, or from any negligent or intentional acts or omissions of either party, its employees, officers, and agents, in connection with the performance of this Agreement.

11.0 ENTIRE AGREEMENT

This Agreement constitutes the entire agreement and understanding of the parties. There are no oral understandings, terms or conditions, and no party has relied upon any representation, express or implied, that are not otherwise contained in this Agreement. All prior understandings, terms or conditions are deemed merged into this Agreement.

IN WITNESS WHEREOF, the parties do hereby certify that they are duly authorized to execute this Agreement.

PLACER COUNTY SUPERINTENDENT OF SCHOOLS



Gayle Garbolino-Mojica

Date

2/13/19

AGENCY

Name of Agency



(Signature of Agency Representative)

Date

8/23/18

Asst Supt of Business Svs and Operations

Title

Revised:07-01-19

WESTERN PLACER UNIFIED SCHOOL DISTRICT			
PCOE Technology Services			
	Client	Cost Per	Estimated
	Machines	Client	Annual Cost
Internet Content Filtering			
Client License	5000	\$1.77	\$ 8,850.00
Appliance License Fee	0	\$300.00	\$ -
Antivirus Software (renewal)			
	0	\$ 4.30	\$ -
New E-Mail Accounts Set Up			
	0	\$ 20.00	\$ -
Total E-Mail Accounts	0	\$ 25.00	\$ -
SUB-TOTAL			
			\$ 8,850.00

Income Account 01.0000.0.8699.051.8630.0000.000.45

WESTERN PLACER UNIFIED SCHOOL DISTRICT			
Aeries, CALPADS, CSIS - Student Information Services			
	ADA	Cost	Estimated
Services provided:			Annual Cost
Basic student services		\$ 7.20	0.00
Report cards, Progress Reports (Non-Stock)		\$ 0.04	\$ -
SUB-TOTAL			
			\$ -

Income Account 01.0000.0.8699.051.8629.0000.000.45

Total Estimated Contract:	\$ 8,850.00
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Additional services available upon request:

Web Developer	\$ 97.00
Network Specialist	\$ 95.00
PC Technician	\$ 65.00

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.	
DISTRICT GLOBAL GOALS	
1.	Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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4.	Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5.	Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

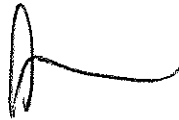
Ratification of Agreement with
Scholastic Book Fairs and Western Placer
Unified School District – Creekside Oaks
Elementary School

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of
Business and Operations



ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Site Co-Curricular

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached agreement is for services with Scholastic Book Fairs and Creekside Oaks Elementary School for the 2019-20 school year. The services include delivery of materials and books to display for sale at the book fair. The book fair will be held at Creekside Oaks Elementary School from March 27, 2020 to April 3, 2020. The cost of these services will be paid with Site Co-Curricular.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between Scholastic Book Fairs and Western Placer Unified School District.

Spring Certificate of Agreement

We're in this together! From fair planning to delivery, a team of consultants will assist you every step of the way to make sure you have the best book fair ever.

Here are some of the helpful products and services we promise to provide you:

- Books and educational products
- A dedicated support and service team
- An online Toolkit full of planning resources & tools
- Quick and easy product restock
- Planning Kit & Setup Kit with how-to guides and promo materials
- Access to online shopping through The Scholastic Store
- The Book Fairs app for leveling, videos, and more
- Convenient point-of-sale system that allows you to accept all major credit cards

As a Scholastic Book Fairs (SBF) customer, the school or organization listed agrees to:

- Use SBF as the exclusive provider of all books, merchandise, and promotional materials during the book fair event.
- Store and display all merchandise, cash, checks, credit card machines and sale slips in a locked and secure location when not in use at your book fair.
- Make products for sale by you available to all qualified event attendees at the listed price designated by Scholastic.
- Collect sales tax as required by your state law, as purchases of books and educational materials from SBF are for resale.
- Repack all unsold products, supplies, and displays for pickup and/or return.
- Return all credit card machines, sale slips, point-of-sale machines, unsold products, and merchandising materials/displays to Scholastic Book Fairs promptly at the conclusion of the book fair.
- Process the book fair financial forms and payment within two (2) working days after the fair has ended.
- Review the following credit card security instructional information and comply with the following security procedures:
 - Do not share or distribute the credit card device or data taken on behalf of Scholastic Book Fairs (card numbers, card readers, etc.).
 - Do not write down or copy any data from a customer's credit card (i.e. card numbers, expiration date, or security codes.)
 - Credit Card terminals are not to be used for personal use/gain; devices are only to be used for transactions at Scholastic Book Fairs events.
 - If a credit card is found, please call the toll-free number on the back of the credit card, report the card lost, and request further directions from the credit card company.
 - All unattended devices or credit card receipts must be in a locked or secure location.
 - Do not connect the credit card device to any unauthorized networks.
 - Volunteers should use good and reasonable judgment in the event of any issues, or contact the chairperson or the EasyScan Hotline for guidance.
 - The book fair chairperson is responsible for informing all book fairs volunteers of this credit card security instructional awareness information provided by Scholastic. Acceptance of the Services Agreement acknowledges notice of and agreement to this credit card security instructional awareness information.

Note: Changes to this Services Agreement may be made at the discretion of Scholastic Book Fairs as permissible by law and/or as business conditions deem appropriate. We will notify you of any such changes by posting the revised Services Agreement in the Chairperson's Toolkit. Under certain circumstances, we may also notify you of changes to this Services Agreement by additional means, including, but not limited to, posting a notice on the Scholastic Book Fairs homepage, sending you an email if we have your email address, or by contacting you through your book fair consultant. At that time, you will have the opportunity to review and accept a new Services Agreement.

Effective for fairs beginning August 1, 2019

Profit

If your book fair sales are \$2,500 and above, you may opt to take profit in all Scholastic Dollars, all cash, or you may take a combination of Scholastic Dollars and cash.

- When you elect to take a combination, Scholastic Dollars is worth double the value in cash.
- The total profit amount cannot exceed 25% of sales at cash value.
- Use the Profit Split page in the Financial Form to automatically calculate and optimize your profit and reward elections.

Scholastic Dollars Rewards

For sales \$2,500 and above you, will earn a 5% reward in Scholastic Dollars if you select all profit in Scholastic Dollars. You will not earn this reward if you elect to take all cash profit or a combination of profit.

Book Fair Sales	Scholastic Dollars Value		Cash Value
\$0 - \$1,499.99	30% of Sales		\$0
\$1,500 - \$2,499.99	40% of Sales		\$0
\$2,500 and up	50% of Sales	and/or	25% of Sales

SCHOOL INFORMATION ON FILE:

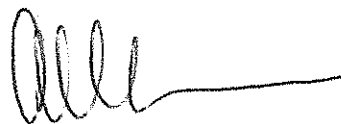
CREEKSIDE OAKS ELEM SCHOOL
2030 1ST ST
LINCOLN, CA 95648
Account: 280335

FAIR INFORMATION ON FILE:

Dates: 03/27/20 - 04/03/20
Fair ID: 4368237

CHAIRPERSON INFORMATION ON FILE:

Elena Bessette
ebessette@wpusd.org
9162953404



Asst Supt of Business Svs and Operations

BOOK FAIR CONSULTANT:

VALERIE BURTON
vburton@scholasticbookfairs.com 8007922002

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Ratification of Contract with Real Inspiration Inc.
and Glen Edwards Middle School

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Site Title I Funds

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for services with Real Inspiration Inc. and Glen Edwards Middle Schools School. The services are for an Eighth Grade Retreat presentation at a school assembly on Wednesday, October 23, 2019. The cost of services is \$2,000 and will be paid with Site Title I Funds.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between Real Inspirations Inc. and Glen Edwards Middle Schools School.

Sponsor School: Glen Edwards Middle School
Contact Name: Jessica Fernandez
Telephone: 916-645-6370
Cell Number: 916-208-4643
Email Address: jfernandez@wpusd.org
Event Address: 204 L Street Lincoln, CA 94648
Day & Date: **Wednesday, October 23, 2019**
Keith's Arrival Time: TBA
Completion Time: TBA
Title: Eighth Grade Retreat
Assignment Details: Team Building & Keynote Message (Two Hours)
Size & Description: 300 8th Graders

Terms of Agreement

Speaker's fee is \$2000.00. A deposit of **\$500.00** is requested to secure the date. The remaining balance is due on the day of the event. **If payment cannot be made on the day of the presentation the speaker's fee will be \$2400.00.** This reflects a 20% penalty for a late payment. Checks are to be made payable to "Real Inspiration, Inc." An invoice is also included for billing. Please note: If you cannot have payment ready on the day of the event please be prepared to pay the late fee. This is non-negotiable.

Real Inspiration, Inc. Federal ID #: 20-0457023

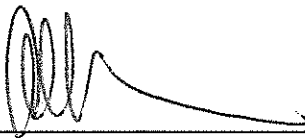
In the event of a cancellation, a 30 days notice will be needed to notify the office. If this is not possible, there will be a 50% cancellation fee of the speaker's honorarium. If a cancellation occurs due to the weather the deposit will not be refunded and the day will be rescheduled at a later date. Additional travel costs may be paid due to flight changes.

Agreed and Accepted By:

Lori Hawkins 7-1-19

Lori Hawkins

Date



Audrey Kilpatrick

Date

Real Inspiration, Inc. 811 Tyler Drive; Auburn, CA 95603
888-604-4295 keith@keithhawkins.com* www.keithhawkins.com

Keith Hawkins

Bio/Introduction

Keith Hawkins is a national youth speaker that addresses over 400,000 students, educators, business owners, and parents each year. Keith has addressed the United Nations Global Summit, he has been interviewed by Time Magazine, is featured in a national communication book called *Between One and Many*, and co-authored the books entitled, *Teen Power and Beyond* and *Go M.A.D.*

Keith has dedicated his life and work to help improve the human race by helping them strive for personal change in their lives. Today Keith is speaking about

Please welcome one of our country's top youth speakers, Keith Hawkins.

(In the space provided please put in your theme or the title provided on the contract. For example: Stepping up to the challenge, Going Human, Standing for Something, etc.)

(Please keep this for the day of the event. This is an important piece for the assembly.)

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Ratification of Contract
Center for Hearing Health

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Kerry Callahan *KCC*
Deputy Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

Gen Fund – Nursing Budget

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for renewal of our annual contract with the Center for Hearing Health for 2019-2020 hearing screenings of children enrolled in Western Placer Unified School District.

RECOMMENDATION:

Administration recommends that the Board ratify the contract proposal agreement between Center for Hearing Health and Western Placer Unified School District.

Center for Hearing Health, Inc., hereinafter known as "CHH" agrees to provide California Education Code hearing screening tests on mutually agreeable date(s), time(s), and site(s) for the students of hereinafter known as "School, The School, or Schools."

Western Placer Unified School District

School District or School Name

- 1) CHH simultaneously administers individual hearing screening tests for groups of eight students utilizing specially designed vehicles.
- 2) Screenings are administered for students in grades K or 1, 2, 5, 8, 10, preschool and Special Education. Pre-school and Special Education students, unable to respond in group screening, are individually tested at a separate fee as noted in the Contract Rate.
- 3) Fully compliant tests are administered by a Certified School Audiometrist or Licensed Audiologist in accordance with SECTION 2951 of the CALIFORNIA ADMINISTRATIVE CODE, TITLE 17.
- 4) The initial screening test is a pass/fail in response to a 25 decibel pure tone at 1000Hz, 2000Hz and 4000Hz. Students who fail the initial screening are further tested to record individual thresholds at 500Hz, 1000Hz, 2000Hz, and 4000Hz. Post follow-up (2-6 weeks) audiograms and parental notification will be the responsibility of The School.
- 5) A summary report totaling each category of screening and an audiometric record for each student who Failed or Could Not Condition (CNC) will be presented to each School upon completion of the schedule at each site.
- 6) It is the responsibility of The School to exclude participation of students who have corrective devices (e.g. hearing aids, cochlear implants) and students whose parents or guardians have filed a written statement with regard to Education Code, section 49451.
- 7) Employees of CHH are duly licensed by all applicable Local, State and Federal agencies to provide the services referred to herein and have complied with all laws and regulations to which employees of CHH are required to comply.
- 8) Employees of CHH who are in contact with students while providing the services referred to herein are subject to a criminal background check through the State of California Justice Department fingerprint program (CA Ed Code Section 45125.1) and it has been verified that these employees have not been convicted of a violent or serious felony as specified in Penal Code sections 667.5(c) and/or 1192.7(c).
- 9) The School and CHH shall maintain confidentiality of student records and information, in accordance with federal and state law, to include the Family Educational Rights and Privacy Act (FERPA), the California Education Code HIPAA and the Welfare and Institutions Code governing confidentiality. The discussion, transmission, or narration (in any form) of student information is forbidden except as permitted by law. This includes candid discussion between CHH employees and school personnel, including parent volunteers and teachers.

Contract rate per site (whichever is greater): \$525.00 up to 120 tests; \$2.90 each over 120 tests
or \$85.00 per hour from time of arrival until time of departure.

Individual tests: \$7.50 each, i.e., Pre-school; Special Ed

Terms: Net 10 Days - Tax ID: 942722490 - School Dist. PO # _____

(If applicable; not required)


School Superintendent/Designee

8/20/19
Date

Norma G. Ramirez
Center for Hearing Health

5/01/2019
Date

- Return signed Service Agreement to CHH (mail, fax, or email); Retain copy
- Invoice presented upon completion or weekly for services extending beyond five days

2945 Bell Rd. #122 - Auburn CA 95603 / Ph: 530-888-9977 Fax: 530-888-1177
chh@HearToLearn.com / www.HearToLearn.com

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

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5. Promote student health and nutrition in order to enhance readiness for learning.


SUBJECT:

Approval of Out of State Travel

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Kerry Callahan 
Deputy Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

Supplemental

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

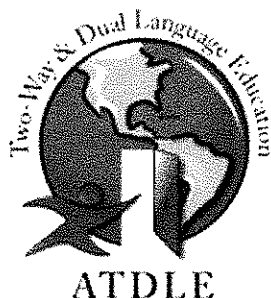
Per District Administrative Regulation 3350 – Travel Expenses, all out-of-state travel shall be presented to the Board for approval with a complete explanation of the school business purpose to be served.

Staff including Scott Pickett, Cristen Beckham, and Jennifer Villanueva will attend the annual Two-Way Bilingual Immersion Conference in Reno, NV, October 3rd-5th, 2019. The conference will support our work in developing WPUSD's two way-bilingual immersion/dual language program.

The registration for the conference and travel expenses will be funded through LCFF supplemental.

RECOMMENDATION:

Administration recommends Board approval for this out of state travel request for staff to attend the conference.



About The Conference

The 27th Annual Two-Way Bilingual Immersion Conference will be held from Thursday, October 3rd through Saturday, October 5th, 2019 at the Grand Sierra Resort in Reno Nevada. We are excited to begin our preparations for this wonderful gathering of TWBI/DL educators. This conference will offer powerful keynote speakers and innovative breakout sessions led by leaders in the Two-Way & Dual Language Education. Dozens of exhibitors and vendors throughout the conference space will showcase the latest instructional materials and programs for you to review.

Pre-Conference Institutes

I. NEW PROGRAM INSTITUTE

NOTE: A special ticket is required for participation in this session (\$175.00)

This institute provides a foundation in the elements of Two-Way Bilingual Immersion education. It is designed for all administrators, teachers, lead/resource teachers, and school board members who are planning for or who are in the early stages of implementing a new TWBI/DL program. The institute will include program definitions, design, critical features, rationale, and basic components for implementation. After this overview, participants will move on to meet and interact with experienced Two-Way Bilingual Immersion colleagues in role-specific grade-level breakout sessions.

This session will address the research base, purpose, philosophy, goals and key features of Two-Way Bilingual Immersion programs. The overview is intended for all new program administrators, teachers, research personnel, school board members, and parents. This information will serve as a foundation for TWBI educational discussions throughout the course of this year's conference.

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Ratification of Contract
EQ Schools

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Kerry Callahan 
Deputy Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

Supplemental Fund

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached 2019/2020 contract is with EQ Schools for professional development and program services for all staff during District Day.

RECOMMENDATION:

Administration recommends that the Board ratify the contract proposal agreement between EQ Schools and Western Placer Unified School District.



Date:
8/20/2019

Letter of Agreement

Service and Programs provided to:
Western Placer Unified School District from EQ Schools

Prepared For:

Kerry Callahan
Deputy Superintendent
of Educational Services
Western Placer Unified School District
600 6th Street, Suite 400
Lincoln, CA 95648
Phone: (916) 645-6350

Prepared By:

Roni Habib
Founder and CEO
EQ Schools
3141 Stevens Creek Blvd #40098
San Jose, CA 95117
Roni@eqschools.com
Phone: (650) 722-7018

****THIS LETTER OF AGREEMENT MUST BE SIGNED PRIOR TO THE COMMENCEMENT OF SERVICES****

Scope of Work:

EQ Schools will provide Western Placer Unified School District with the following high quality professional development and program services:

Offering Dates and Times:

❖ Professional Development:

- Date: October 14th 2019
- Time: TBA
- Location: Western Placer Unified School District
 - 600 6th Street, Suite 400
 - Lincoln, CA 95648



Total Compensation: \$12,000

→ Invoice sent once LOA is signed

Travel Reimbursement/Compensation Details:

- **Travel/Flight (if applicable):**
 - included into compensation price
- **Hotel (if applicable):**
 - N/A
- **Local transportation/meals/other related travel expenses (if applicable):**
 - included into compensation price

Description of Content:

The provided services will be focused on the importance of creating a cohesive, supportive, and collaborative culture in the school through the use of Mindfulness, Emotional Intelligence, Positive Psychology, and Creative Confidence and on the integration of these into classrooms.

Conditions:

Western Placer Unified School District will provide one large room that holds at least 140 people for the provided services, equipped with an LCD projector, a sound system, a hands free microphone and the space should have flexible furniture so there is ample room to move accordingly.

Western Placer Unified School District will also provide onsite technical support and logistical support for the sessions if needed.

Copyright:

EQ Schools services will be licensed under the Creative Commons Attribution Share Alike 3.0 license.

Attribution — You must give appropriate credit, provide a link to the license, and indicate if changes were made. You may do so in any reasonable manner, but not in any way that suggests the licensor endorses you or your use.

Participant Information:

In the course of running the above mentioned services, the facilitator may ask attendees for their contact information that may also be used by EQ Schools for promotion of future events. EQ Schools will never distribute or sell this information. Participants can opt out of receiving emails from EQ Schools at any time using the "unsubscribe" feature in each EQ Schools email or by replying to EQ Schools at info@eqschools.com to remove their name from the mailing list of EQ Schools.

Compensation and Letter of Agreement Signing:

****THIS LETTER OF AGREEMENT MUST BE SIGNED PRIOR TO THE COMMENCEMENT OF SERVICES****

Western Placer Unified School District agrees to compensate EQ Schools the amount listed above for the previously mentioned services. To secure the requested dates and service, Western Placer Unified School District must agree to the following terms:

- Sign and send this Letter of Agreement within 5 days of receipt and pay the balance in full 15 days after service rendered.

Signed letters of agreement and purchase orders can be emailed to: info@eqschools.com.

Checks should be written to EQ Schools and sent to the following address:

3141 Stevens Creek Blvd #40098
San Jose, CA 95117

Cancellation:

Services may be cancelled by EQ Schools or Western Placer Unified School District with or without cause upon the giving of sixty days written notice to the other party. If services are cancelled by Western Placer Unified School District less than sixty days prior to the first start day of provided service(s), unless for a natural or other emergency situation as per EQ Schools policy, Western Placer Unified School District will be invoiced and agrees to pay for 50% of the fee (\$6,000 in this case).

Changes:

Changes to this proposal may be arranged by mutual agreement in writing between Roni Habib at EQ Schools and Western Placer Unified School District.

Agreement:

This letter of agreement may serve as a contract between EQ Schools and Western Placer Unified School District. If this letter meets the needs of both parties, authorized representatives may sign below to signify agreement to the terms above.

EQ SchoolsName: Roni HabibTitle: Founder and CEO

Sign: _____

Date: _____

Western Placer Unified School DistrictName: Kerry CallahanTitle: Deputy Supt.Sign: [Signature]Date: 8/21/19

Information Profile - Roni Habib:

Roni Habib, is an expert in helping educators and parents become more mindful and connected to the children in their care. He leads workshops and speaks in schools nationally and abroad and is the founder of EQ Schools. At the beginning of his career, Roni struggled with the high stresses and demands of teaching and began to lose touch with why he wanted to be a teacher in the first place. It was so painful that he finally discovered the power of integrating Mindfulness, Emotional Intelligence, and Positive Psychology in his classroom, in parenting his children, and in his own life. He felt called to share this new approach with the world. Roni has since inspired hundreds of educators and parents through his workshops and conferences. Most importantly, he has a huge heart and loves helping people.

EQ Schools

3141 Stevens Creek Blvd #40098
San Jose, CA 95117 US
info@eqschools.com
eqschools.com

**Estimate****ADDRESS**

Kerry Callahan
Western Placer Unified School
District
600 6th Street, Suite 400
Lincoln, CA 95648

ESTIMATE # 1006**DATE 08/20/2019**

ACTIVITY	QTY	RATE	AMOUNT
Professional Development 10/14/2019: Professional Development for Western Placer Unified School District Morning Keynote 45-1 hour Afternoon Follow up Presentation 2 1/2 - 3 hours	1	12,000.00	12,000.00

TOTAL	\$12,000.00
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Accepted By

Accepted Date

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Student Discipline
Violation of Suspended Stipulated Expulsion
Student #18-19-N

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Chuck Whitecotton
District Hearing Officer

ENCLOSURES:

No

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will take action concerning the Violation of the Suspended Stipulated Expulsion of Student #18-19-N.

RECOMMENDATION:

The Administration recommends the Board of Trustees take action to approve the recommendations of administration.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.	
DISTRICT GLOBAL GOALS	
1.	Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2.	Foster a safe, caring environment where individual differences are valued and respected.
3.	Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4.	Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5.	Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Student Discipline
Stipulated Expulsion
Student #19-20-A

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Chuck Whitecotton
District Hearing Officer

ENCLOSURES:

No

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will take action under consent to approve Stipulated Expulsion of Student #19-20-A.

RECOMMENDATION:

The Administration recommends the Board of Trustees take action to approve the Stipulated Expulsion of Student #19-20-A.

wp/rk/factform

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Approve Resolution #19/20.06
Authorized Signatories for WPUSD

AGENDA ITEM AREA:

Action

REQUESTED BY:

Audrey Kilpatrick 
Assistant Superintendent - Business & Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

General Fund

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

Yes

BACKGROUND:

The Resolution 19/20.06, with board approval, authorizes the listed employees to act as agents for the District in matters relating to the conduct of business. Their signatures will be required on various documents, contracts, purchase orders, Federal and State Grants, accounts payable, payroll, and revolving fund warrants only those named in this resolution will be authorized signatories for the Western Placer Unified School District and that listed employees are approved as authorized signatories for the Western Placer Unified School District.

RECOMMENDATION:





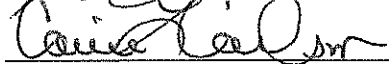
Staff recommends the Board of Trustees adopted Resolution 19/20.06 to approve listed employees as authorized agents of the district and authorized signatories for the Western Placer Unified School District.

WESTERN PLACER UNIFIED WESTERN PLACER UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 19/20.06

Resolution Authorizing Signatories

Whereas, the persons who are listed below are employed by Western Placer Unified School District, and

NAME	TITLE	SIGNATURE
Scott Leaman	Superintendent	
Kerry Callahan	Deputy Superintendent, Educational Services	
Audrey Kilpatrick	Assistant Superintendent, Business Services	
Gabriel Simon	Assistant Superintendent, Personnel	
Carrie Carlson	Director - Business	

Whereas, the above listed employees will be acting as agents for the District in matters relating to the conduct of business, and

Whereas, signatures will be required on various documents, contracts, purchase orders, Federal and State Grants, accounts payable, payroll, and revolving fund warrants,

Whereas, from this date forward, only those named in this resolution will be authorized signatories for the Western Placer Unified School District,

Be it therefore resolved that above listed employees are approved as authorized signatories for the Western Placer Unified School District,

PASSED AND ADOPTED by the Board of Trustees of the Western Placer Unified School District this 3rd day of September, 2019, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

WESTERN PLACER UNIFIED SCHOOL DISTRICT

By _____

Damian Armitage, President, Board of Trustees

ATTEST:

Scott Leaman, Board of Trustees Secretary

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Approve Resolution CE 19/20.7 Regarding
Authorization to Teach Assigned Subjects

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Gabe Simon, Ed.D. *GS*
Assistant Superintendent of Personnel

ENCLOSURES:

Yes
Resolution No. CE 19/20.7

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

General Fund

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

Yes

BACKGROUND:

Pursuant to Education Code 44258.3 and in order to ensure proper credentialing and teacher consistency for one of our assignments, the District administration is recommending that the Board approve Resolution No CE 19/20.7 which will allow one certificated teacher to teach Health in a high school departmentalized setting for grades 9-12 at Lincoln High School. The teacher has consented to this assignment.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Resolution CE 19.20.7.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
RESOLUTION NO. CE 19/20.7**

**AUTHORIZATION TO TEACH ASSIGNED SUBJECTS
AT LINCOLN HIGH SCHOOL**

WHEREAS, the Western Placer Unified School District always seeks to hire fully credentialed teachers to teach all subjects. However, when credentialed teachers are not available, some teachers may be assigned to classes that are outside their credential authorizations but still in compliance with the law;

WHEREAS, Education Code section 44258.3 authorizes the teaching of departmentalized classes with a teacher's consent in grades K-12 if the teacher has completed the required units of course work in the subject to be taught

WHEREAS, the District finds that Mary MacQueen has satisfied the criteria stated in Education Code section 44258.3 in order to teach Health at Lincoln High School; and

WHEREAS, Mary MacQueen has consented to teaching Health at Lincoln High School effective August 12, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Western Placer Unified School District authorizes Mary MacQueen to teach Health at Lincoln High School effective August 12, 2019.

PASSED AND ADOPTED this 3rd day of September 2019 by the Board of Trustees of the Western Placer Unified School District by the following vote:

AYES: NOES: ABSENT: ABSTAIN:

President
Board of Trustees
Western Placer Unified School District

Attested:
I certify that the foregoing resolution was adopted by the Board of Trustees of the Western Placer Unified School District, County of Placer, on the date shown above.

Clerk
Board of Trustees
Western Placer Unified School District

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Approve Resolution CE 19/20.8 Regarding
Authorization to Teach Assigned Subjects

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Gabe Simon, Ed.D. *GS*
Assistant Superintendent of Personnel

ENCLOSURES:

Yes
Resolution No. CE 19/20.8

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

General Fund

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

Yes

BACKGROUND:

Pursuant to Education Code 44258.3 and in order to ensure proper credentialing and teacher consistency for one of our assignments, the District administration is recommending that the Board approve Resolution No CE 19/20.8 which will allow one certificated teacher to teach Economics in a high school departmentalized setting for grades 9-12 at Lincoln High School. The teacher has consented to this assignment.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Resolution CE 19.20.8.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
RESOLUTION NO. CE 19/20.8**

**AUTHORIZATION TO TEACH ASSIGNED SUBJECTS
AT LINCOLN HIGH SCHOOL**

WHEREAS, the Western Placer Unified School District always seeks to hire fully credentialed teachers to teach all subjects. However, when credentialed teachers are not available, some teachers may be assigned to classes that are outside their credential authorizations but still in compliance with the law;

WHEREAS, Education Code section 44258.3 authorizes the teaching of departmentalized classes with a teacher's consent in grades K-12 if the teacher has completed the required units of course work in the subject to be taught

WHEREAS, the District finds that Robert Pierce has satisfied the criteria stated in Education Code section 44258.3 in order to teach Economics at Lincoln High School; and

WHEREAS, Robert Pierce has consented to teaching Economics at Lincoln High School effective August 12, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Western Placer Unified School District authorizes Robert Pierce to teach Economics at Lincoln High School effective August 12, 2019.

PASSED AND ADOPTED this 3rd day of September, 2019 by the Board of Trustees of the Western Placer Unified School District by the following vote:

AYES: NOES: ABSENT: ABSTAIN:

President
Board of Trustees
Western Placer Unified School District

Attested:
I certify that the foregoing resolution was adopted by the Board of Trustees of the Western Placer Unified School District, County of Placer, on the date shown above.

Clerk
Board of Trustees
Western Placer Unified School District

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. Promote student health and nutrition in order to enhance readiness for learning.


SUBJECT:

Subject Matter Verification:
California Ed. Code 44258.7

AGENDA ITEM AREA:

Action

REQUESTED BY:

Gabe Simon, Ed.D. 
Assistant Superintendent of Personnel

ENCLOSURES:

Yes

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

With the involvement of appropriate subject matter specialists, the Superintendent or designee shall develop and employ procedures for verifying the subject matter knowledge of teachers assigned to teach in departmentalized classes outside their specific credential authorization that is considered to be an elective.

The instructors' assignments listed below were reviewed and verified as outlined in section 44258.7:

Teacher	Subject Area
Joumana Bawa (Lincoln High School)	History of Cinema
Mary MacQueen (Lincoln High School)	Yearbook
Robert Pierce (Lincoln High School)	History through Film, Cadet Corps

RECOMMENDATION:

Administration recommends the Board of Trustees approve the assignments as recommended by the subject matter specialists.

Subject Matter Verification:

Lincoln High School

September 3, 2019

Education Code 44258.7 (Committee on Assignment)

The Committee on Assignment members have authorized the following Western Placer Unified School District teachers to teach departmentalized classes:

Teacher	Subject Area
Joumana Bawa (Lincoln High School)	History of Cinema
Mary MacQueen (Lincoln High School)	Yearbook
Robert Pierce (Lincoln High School)	History through Film, Cadet Corps, Economics

Lincoln High School Committee on Assignment:

Teacher	Subject Area
Mark Freestone	Social Science
Stephanie Brown	Electives

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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SUBJECT:

Twelve Bridges High School Mascot

AGENDA ITEM AREA:

Information/Discussion

REQUESTED BY:

Scott Leaman, Superintendent
Audrey Kilpatrick, Asst. Supt. - Business & Operations

ENCLOSURES:

Yes

DEPARTMENT:

Superintendent
Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The building and school colors for Twelve Bridges High School have now been established. The next decision that must be made is the high school mascot. During the school naming process the district requested suggestions from the public name, color and mascot of the new high school. We collected 167 responses from the public.

Administration has developed a process to determine the high school mascot. Management would review the list of mascot suggestions and select the top 5 to 6 names to bring to the board for review. Once reviewed by the board, the two middle school's students would be surveyed and asked to select their top mascot. Management reviewed the suggested mascot list and after removing any mascots that were already used by other surrounding high schools or mascots that were not animals, the top six mascots are listed below:

- Rams
- Mustang
- Broncos
- Coyote
- Rattlers
- Rhinos

We have also included the complete list of mascot suggestions from the public on the next page for board review.

RECOMMENDATION:

This is an information and discussion item only. Administration recommends that the Board review the top six mascots and provide feedback.

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

List of All Mascot Suggestions:

- A Clydesdale Horse
- Bear
- Bear or Coyote
- Bear, Eagle, Mountain Lion, Bulls
- Beaver (Builders)
- Bobcats
- Broncos
- Buckaroos
- Buffaloes (African Cape Buffaloes)
- Bulldogs
- Bulls, Longhorns, Lions
- Chiefs
- Cougars
- Cowboy
- Coyote
- Dragon
- Eagle
- Elephants
- Engineers
- Fairy Shrimp
- Falcons
- Fish
- Flames
- Gators
- Gladiator
- Griffin
- Grizzly Bear
- Hawk
- Hippopotamus
- Huskies
- Hyenas
- Jack Rabbit
- Jaguar
- Knights
- Leopards
- Lion
- Locomotive
- Miners
- Moose
- Mustang
- Narwhals
- Panther
- Patriots
- Peacock, goat, sheep or Jack Rabbit
- Penguin
- Phoenix
- Pioneers
- Potters
- Rams
- Rattlers
- Rhinos
- Roaring Thunder
- Seadogs
- Spartans
- Tailwinds
- Tasmanian Devils
- Thunderbirds
- Thunderstrikes
- Tiger
- Timberwolf
- Tornados with tag line "Cylcone Pride"
- Trailblazers
- Trojans
- Trolls
- Unicorns
- Warriors
- Warthogs
- Whip (the name of a stagecoach driver)
- Wildebeest
- Wolverines

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

School Resource Officer

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Scott Leaman, Superintendent

ENCLOSURES:

No

DEPARTMENT:

Superintendent

FINANCIAL INPUT/SOURCE:

Supplemental Funds

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

The district has an ongoing positive relationship with the Lincoln Police Department (LPD). For the last four years, the district has contracted with the LPD for a School Resource Officer (SRO) based primarily at Lincoln High School. Last year's contract included the goals of a lower price, a consistent SRO presence on campus 5 days a week, and backup personnel if the primary SRO is unable to be present.

Based on feedback from the site, the SRO program was a success last year and the LPD did an excellent job of covering LHS when the SRO could not be present. Due to this, we are recommending the approval of an additional year on the contract.

RECOMMENDATION:

Approve the contract for a School Resource Officer from the Lincoln Police Department

**AGREEMENT
WESTERN PLACER UNIFIED SCHOOL DISTRICT/CITY OF LINCOLN
SCHOOL RESOURCE OFFICER PROGRAM**

WHEREAS, the Western Placer Unified School District ("District") desires the services of the Lincoln Police Department to fulfill the goal of a safe and secure environment for learning on District campuses by continuing the School Resource Officer Program ("SRO Program") described in [Attachment A]; and

WHEREAS, the City of Lincoln ("City") desires to make available the services of one (1) sworn police officer as School Resource Officer ("SRO"); and

WHEREAS, the City is willing to expand the personnel resources to operate the SRO Program upon the payment of a portion of the costs by the District.

NOW, THEREFORE, and in consideration of the mutual promises herein set forth, the City of Lincoln and the Western Placer Unified School District agree as follows:

1. City shall provide one (1) sworn police officers to conduct the SRO Program primarily at Lincoln High School and at such times as may be mutually agreed upon by City's Police Chief and District's Superintendent or designee. At a minimum, The SRO shall be on campus when the school is open and students are present, unless emergency or other unforeseen circumstances occur. The District may request hours in excess of forty (40) per week for the SRO. Approval of the request shall be at the sole discretion of City's Police Chief or his designee. The City will be responsible for compensation of all police employee overtime hours. The SRO, or other LPD officer(s), shall be present at home football games at no additional cost to the district.

2. If an SRO is absent from Lincoln High School as outlined in section 1 of this agreement for 5 (five) consecutive days or more, the payment outlined in section 5 of this agreement will be adjusted on a pro-rata basis for the days of non-coverage.

3. The SRO will inform the Lincoln High School Principal or designee of his or her schedule and changes when not on campus.

4. The SRO shall be an employee of the City under the direction and supervision of the Police Chief of the City or his designee. No agency, joint powers agreement, or other relationship is created or intended to be created by this Agreement. The City will be solely responsible for the compensation and fiscal liabilities of the SRO.

5. The District shall pay the City to offset the City's personnel costs as well as a portion of equipment and administration costs associated with the SRO Program. The annual payment shall be made to the City by December 1, 2019.

6. During the 2019/20 fiscal year, the Western Placer School District agrees to pay the City of Lincoln \$123,622.77 to maintain one officer in the SRO Program.

7. During the 2019/20 fiscal year the Western Placer School District and the City of Lincoln shall re-examine this agreement and make adjustments as necessary if mutually agreed upon and thereby provide the option for renewals of this MOU subject to continued funding availability and cost commensurate with the position.

8. Shift distribution and work schedule shall be made by joint approval of City and District, provided that in no event shall City be required to make assignment or scheduling decisions contrary to any collective bargaining agreement between City and the Lincoln Police Officer's Association. On a timely basis, City agrees to provide notice to the District of any scheduled leave of assigned personnel, including, but not limited to, vacation leave, compensatory time-off, personal leave, in-service training, and court appearances. The City will make every good faith effort to schedule SRO vacations, training and other extended time off during periods that school is not in session at the affected campus. Incidental or extenuating circumstance time off requests may be granted at any time with the approval of the police SRO supervisor. Should any of the conditions described in this section result in the SRO not being present at the school, and no backfill officer provided, the cost reduction outlined in section 2 of this agreement will take effect.

9. The officer will generally be present on campus from 8:00 – 3:30 each day, five days a week. These times can be modified based on school need.

10. The District may participate and input will be considered in the selection and assignment of police personnel to the SRO program. The Chief of Police or his designee will have the final decision on the selection, appointment, assignment, back-fill, removal or replacement of any police personnel assigned to the SRO program.

11. City reserves the right to temporarily withdraw any or all assigned personnel for the duration of an emergency situation, should one arise. After any withdrawal, assigned personnel shall be returned to their regular assignment as soon as practical. If the withdrawal is protracted, affected positions may be backfilled by the City. Whenever assigned personnel are withdrawn from the District jurisdiction for an emergency assignment, notification shall be provided to the District Superintendent without delay. The Chief of Police or his designee shall have final discretion on emergency reassignment decisions related to any SRO.

12. City shall indemnify and defend the District against, and hold it harmless from any and all loss, damage, and liability for damages, including attorney's fees and other costs of defense incurred by the District, whether for damage to or loss of property, or injury to or death of District officers, agents, employees, students, parents, or other members of the public which shall in any way arise out of or be connected with the City's operations hereunder, unless damage, loss, injury, or death shall be caused solely by the negligence or willful misconduct of the District.

13. District shall indemnify and defend the City and defend the District against, and all loss, damage, and liability for damages, including attorney's fees and other costs of defense incurred by the City, whether for damage to or loss of property, or injury to or death of City, employees, agents, or other members of the public which shall in any way arise out of or be connected with the District's operation hereunder, unless damage, loss, injury, or death shall be caused solely by the negligence or willful misconduct of the City.

14. This agreement may be terminated by either party upon thirty (30) days of written notice, first class mail, postage prepaid, to the following:

To City:
City Manager
City of Lincoln
600 Sixth Street
Lincoln, CA 95648

To District:
Superintendent
Western Placer Unified School District
600 Sixth Street
Lincoln, CA 95648

15. This agreement shall take effect upon the approval of the governing bodies of the parties hereto.

IN WITNESS WHEREOF, this agreement is dated this _____ day of _____, 2019, in the City of Lincoln, Placer County, California.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

By: _____
Scott Leaman, Superintendent

CITY OF LINCOLN

By: _____
Jennifer Hanson, Lincoln City Manager

ATTEST:

Gwendolyn Scanlon, City Clerk

ATTACHMENT A

SCHOOL RESOURCE OFFICER PROGRAM

To accomplish our mission of forming partnerships within the community, the Lincoln Police Department will provide the services of one trained police officer to be assigned to the Western Placer School District to work in the schools. The School Resource Officer will work in conjunction with students, school staff, and school administrators towards the goal of maintaining a safe and secure environment for learning.

As well as providing liaison services between the Police Department and schools, the School Resource Officer will network with allied law enforcement agencies, Placer County Juvenile Probation, Child Protective Services, counselors, parents, school neighborhoods, and other community groups with related interests in the school system. The School Resource Officer will share information and encourage responsive involvement and cooperation between agencies to solve school law enforcement issues.

PRIMARY DUTIES:

1. Enforcement of laws and assistance to the assigned campuses and surrounding areas.
2. Present more visibility and supervision on and in proximity to campuses and surrounding neighborhoods to suppress criminal activity and promote positive relationships.
3. Conduct educational programs in the classrooms as approved by the school.
4. Coordinate security for special events on campus, especially after school functions such as social and athletic events.
5. In keeping with the proactive philosophy of the SRO program, the officer will be visible to students on campus.

OTHER DUTIES:

1. Act as liaison between the schools and Police Department.
2. Provide training for school staff personnel on, but not limited to; crime trends, drug use, crime prevention, search and seizure, juvenile law, and mandatory crime reporting, active shooter, and emergency preparedness.
3. Actively participate as deemed necessary and appropriate in a truancy control program utilizing such methods as; attendance patrol, home visits, and School Attendance Review Board (SARB).

4. Liaison with school related community groups and District organizations such as; Parents on Campus, Booster Club and the Parent Teacher Club (P.T.C.).
5. Help in the identification and intervention of high-risk students.

Assignment: The SRO shall be assigned for a 40-hour per week period of time. The SRO shall maintain a schedule and presence at Lincoln High School as mutually agreed upon between the District and Chief of Police to ensure the objectives of the SRO Program are effectively met. However, depending upon the circumstances and situation, any other on-duty police department staff may provide service to Lincoln High School.

The SRO's work week shall be 5 days a week, subject to mutually agreed modification in order to meet specific needs of the schools.

SRO work schedules shall be similarly aligned with school schedules; SRO work shifts should typically begin at least 30 minutes prior to the start time of normal school hours.

SRO's may, at the discretion of the SRO supervisor, adjust their regular work schedule to accommodate special school events. Alternatively, the SRO may coordinate, with police supervisory approval, the assignment of other appropriate on-duty or overtime police personnel to special events when the SRO is unable to attend. Overtime costs associated with District special events will be borne by the City.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Adoption of Revised/New
Exhibits/Policies/Regulations

AGENDA ITEM AREA:

Action

REQUESTED BY:

Scott Leaman
Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

September 3, 2019

ROLL CALL REQUIRED:

No

BACKGROUND:

These new and/or revised exhibits/policies/regulations are now being presented for approval by the Board of Trustees.

- BP 6146.1 – High School Graduation Requirements
- BP/AR 3515.4 Recovery for Property Loss or Damage

RECOMMENDATION:

Administration recommends the Board of Trustees approve the new and revised Exhibits, Policies, and Regulations as submitted.

POLICY GUIDE SHEET
December 2017
Page 1

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

BP 6146.1 - High School Graduation Requirements
(BP revised)

Policy updated to reflect **NEW LAW (AB 830)** which repeals the requirement to pass the high school exit exam as a condition of graduation and **NEW LAW (AB 365)** which exempts children of military families from locally established graduation requirements under certain conditions.

POLICY GUIDE SHEET
December 2018
Page 1

BP 6146.1 - High School Graduation Requirements
(BP revised)

Policy updated to reflect **NEW LAW (AB 2121)** which, under certain conditions, exempts from any district-established graduation requirements migrant students and newly arrived immigrant students participating in a newcomer program who transfer schools in grade 11-12. Policy also reflects **NEW LAW (AB 3022)** which authorizes the granting of a diploma to persons who departed California in grade 12 against their will, and adds section on "Honorary Diplomas" including item reflecting **NEW LAW (AB 2109)** which authorizes the board to grant an honorary diploma to a terminally ill student.

POLICY GUIDE SHEET
May 2019
Page 1

BP 6146.1 - High School Graduation Requirements
(BP revised)

Policy includes minor revision to clarify that immigrant students enrolled in a newcomer program in grades 11-12 may be eligible for an exemption from locally established graduation requirements, regardless of whether they transferred between schools after the completion of the second year of high school.

HIGH SCHOOL GRADUATION REQUIREMENTS

The Board of Trustees desires to prepare all students to obtain a high school diploma so that they can take advantage of opportunities for postsecondary education and employment.

(cf. 5127 - Graduation Ceremonies and Activities)

(cf. 5147 - Dropout Prevention)

(cf. 6011 – Academic Standards)

(cf. 6143 - Courses of Study)

(cf. 6146.3 - Reciprocity of Academic Credit)

Course Requirements

To obtain a high school diploma, students shall complete the following courses in grades 9-12, with each course being one year unless otherwise specified:

1. Three courses in English (Education Code 51225.3)

(cf. 6142.91 - Reading/Language Arts Instruction)

2. Two courses in mathematics

At least one mathematics course, or a combination of the two mathematics courses shall meet or exceed state academic content standards for Algebra I or Mathematics I. Completion of such coursework prior to grade 9 shall satisfy the Algebra I or Mathematics I requirement, but shall not exempt a student from the requirement to complete two mathematics courses in grades 9-12. (Education Code 51224.5)

Students may be awarded up to one mathematics course credit for successful completion of an approved computer science course that is classified as a "category c" course based on the "a-g" course requirements for college admission. (Education Code 51225.3, 51225.35)

(cf. 6142.92 - Mathematics Instruction)

(cf. 6152.1 - Placement in Mathematics Courses)

3. Two courses in science, including biological and physical sciences (Education Code 51225.3)

(cf. 6142.93 - Science Instruction)

4. Four courses in social studies, including United States history and geography; world history, culture, and geography; a one-semester course in American government and civics; and a one-semester course in economics (Education Code 51225.3)

(cf. 6142.3 – Civic Education)

(cf. 6142.94 - History-Social Science Instruction)

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

5. One course in visual or performing arts; foreign language, including American Sign Language; or career technical education (CTE) (Education Code 51225.3)

To be counted towards meeting graduation requirements, a CTE course shall be aligned to the CTE model curriculum standards and framework adopted by the State Board of Education.

(cf. 6142.2 - World/Foreign Language Instruction)
(cf. 6142.6 - Visual and Performing Arts Education)
(cf. 6178 - Career Technical Education)
(cf. 6178.2 - Regional Occupational Center/Program)

6. Two courses in physical education, unless the student has been otherwise exempted pursuant to other sections of the Education Code (Education Code 51225.3)

(cf. 6142.7 - Physical Education)
(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)
(cf. 6142.4 - Service Learning/Community Service Classes)
(cf. 6142.8 - Comprehensive Health Education)

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

(cf. 6146.11 - Alternative Credits Toward Graduation)
(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)
(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)

Exemptions from District-Adopted Graduation Requirements

District students are required to complete graduation course requirements specified above, including the requirements imposed by Education Code 51225.3 and those adopted by the Board. However, a foster youth, homeless student, former juvenile court school student, child of a military family, or migrant student who transfers into the district or between district schools any time after completing the second year of high school, or a newly arrived immigrant student who is in the third or fourth year of high school and is participating in a newcomer program, shall be exempted from any graduation requirements adopted by the

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

Board that are in addition to the statewide course requirements. This exemption shall not apply if the Superintendent or designee makes a finding that the student is reasonably able to complete the requirements in time to graduate by the end of the fourth year of high school. Within 30 days of the transfer or of the commencement of participation in a newcomer program, as applicable, the Superintendent or designee shall notify any eligible student of the availability of the exemption and whether the student qualifies for it. (Education Code 51225.1)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 5145.6 - Parental Notifications)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.2 - Education of Children of Military Families)

(cf. 6173.3 - Education for Juvenile Court School Students)

(cf. 6175 - Migrant Education Program)

Retroactive Diplomas

Any student who completed grade 12 in the 2003-04 through 2014-15 school year and met all applicable graduation requirements other than the passage of the high school exit examination shall be granted a high school diploma. (Education Code 51413)

In addition, the district may retroactively grant high school diplomas to: (Education Code 48204.4, 51430, 51440)

1. Persons who departed California against their will while in grade 12 and did not receive a diploma because the departure interrupted their education, provided that they were in good academic standing at the time of the departure

Persons may be considered to have departed California against their will if they were in custody of a government agency and were transferred to another state, were subject to a lawful order from a court or government agency that authorized their removal from California, were subject to a lawful order and were permitted to depart California before being removed from California pursuant to the lawful order, were removed or were permitted to depart voluntarily pursuant to the federal Immigration and Nationality Act, or departed due to other circumstances determined by the district that are consistent with the purposes of Education Code 48204.4.

In determining whether to award a diploma under these circumstances, the Superintendent or designee shall consider any coursework that may have been completed outside of the United States or through online or virtual courses.

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

2. Former students who were interned by order of the federal government during World War II or who are honorably discharged veterans of World War II, the Korean War, or the Vietnam War, provided that they were enrolled in a district school immediately preceding the internment or military service and did not receive a diploma because their education was interrupted due to the internment or military service in those wars

Deceased former students who satisfy these conditions may be granted a retroactive diploma to be received by their next of kin.

3. Veterans who entered the military service of the United States while in grade 12 and who had satisfactorily completed the first half of the work required for grade 12 in a district school

Honorary Diplomas

The Board may grant an honorary high school diploma to: (Education Code 51225.5)

1. An international exchange student who has not completed the course of study ordinarily required for graduation and who is returning to the home country following the completion of one academic school year in the district

(cf. 6145.6 - International Exchange)

2. A student who is terminally ill

The honorary diploma shall be clearly distinguishable from the regular diploma of graduation awarded by the district. (Education Code 51225.5)

Legal Reference: (see next page)

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

Legal Reference:

EDUCATION CODE

47612 Enrollment in charter school
48200 Compulsory attendance
48204.4 Parents/guardians departing California against their will
48412 Certificate of proficiency
48430 Continuation education schools and classes
48645.5 Acceptance of coursework
48980 Required notification at beginning of term
49701 Interstate Compact on Educational Opportunity for Military Children
51224 Skills and knowledge required for adult life
51224.5 Algebra instruction
51225.1 Exemption from district graduation requirements
51225.2 Student in foster care defined; acceptance of coursework, credits, retaking of course
51225.3 High school graduation
51225.35 Mathematics course requirements; computer science
51225.36 Instruction in sexual harassment and violence; districts that require health education for graduation
51225.5 Honorary diplomas
51225.6 Compression-only cardiopulmonary resuscitation
51228 Graduation requirements
51240-51246 Exemptions from requirements
51250-51251 Assistance to military dependents
51410-51413 Diplomas
51420-51427 High school equivalency certificates
51430 Retroactive high school diplomas
51440 Retroactive high school diplomas
51450-51455 Golden State Seal Merit Diploma
51745 Independent study restrictions
56390-56392 Recognition for educational achievement, special education
66204 Certification of high school courses as meeting university admissions criteria
67386 Student safety; affirmative consent standard

CODE OF REGULATIONS, TITLE 5

1600-1651 Graduation of pupils from grade 12 and credit toward graduation
4600-4670 Uniform complaint procedures

COURT DECISIONS

O'Connell v. Superior Court (Valenzuela), (2006) 141 Cal.App.4th 1452

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>
California Department of Education, High School: <http://www.cde.ca.gov/ci/gs/hs>
University of California, List of Approved a-g Courses:
<http://www.universityofcalifornia.edu/admissions/freshman/requirements>

Policy

WESTERN PLACER UNIFIED SCHOOL DISTRICT

adopted: September 4, 2007

Lincoln, California

revised: October 21, 2008, revised: March 6, 2012, revised: December 17, 2013

revised: June 2, 2015, revised: September 3, 2019

POLICY GUIDE SHEET

March 2019

Page 1 of 1

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

BP/AR 3515.4 - Recovery for Property Loss or Damage

(BP/AR revised)

Policy updated to reflect the 2019 limits for parent/guardian liability for property loss or damage caused by a child's willful misconduct and for any reward paid for information leading to the identification of persons responsible for property damage. Policy also reflects **NEW LAW (AB 1974)** which prohibits the collection of debt owed by a current or former homeless or foster youth. Regulation updated to reflect the requirement to offer an option for a student to provide work in lieu of payment when the parents/guardians are unable to pay, and AB 1974 which allows the district, at its discretion, to offer any student, regardless of ability to pay, a nonmonetary means to settle debt. Regulation also adds a paragraph allowing the district to withhold a student's grades, diplomas, or transcripts until the damages have been recovered. Section on "Payment of Reward" deleted and key concepts moved to BP.

RECOVERY FOR PROPERTY LOSS OR DAMAGE

The Board of Trustees desires to create a safe and secure learning environment and to minimize acts of vandalism and damage to school property. ~~To discourage such acts, When district property is damaged due to the willful misconduct of a student or other person, the district shall seek reimbursement of damages, within the limitations specified in law, from any individual or from the parent/guardian of any a minor child or from any other responsible individual. who has committed theft or has willfully damaged district or employee property.~~

~~(cf. 3515.3 - District Police/Security Department)
(cf. 0450 - Comprehensive Safety Plan)
(cf. 3515 - Campus Security)
(cf. 4156.3/4256.3/4356.3 - Employee Property Reimbursement)
(cf. 4158/4258/4358 - Employee Security)
(cf. 5131 - Conduct)
(cf. 5131.5 - Vandalism and Graffiti)
(cf. 5136 - Gangs
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)
(cf. 5145.9 - Hate-Motivated Behavior)~~

The district may collect debt owed by a student or former student as a result of vandalism or to cover the replacement cost of district books, supplies, or property loaned to a student that the student willfully fails to return or that is willfully cut, defaced, or otherwise injured. However, this policy shall not apply to a student who is a current or former homeless or foster child or youth. (Education Code 48904, 49014)

~~(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)
(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)~~

Rewards

~~When district or law enforcement officials have not been able to identify the person responsible for the theft or vandalism, the Superintendent or designee is authorized a reward for the identification and apprehension of the responsible person(s). The Board may offer and pay a reward for information leading to the determination of the identity of, and the apprehension of, any person who willfully damages or destroys any district property. (Government Code 53069.5)~~

~~The Board authorizes the Superintendent or designee to offer a reward in any amount he/she deems appropriate, not exceeding \$2,500. A reward in excess of \$2,500 shall be authorized in advance by the Board.~~

RECOVERY FOR PROPERTY LOSS OR DAMAGE

The Board shall determine the appropriate amount for the reward.

The Superintendent or designee shall disburse the reward when the guilt of the person responsible for the act has been established by a criminal conviction or other appropriate judicial procedures. **If more than one person provides information, the reward shall be divided among them as appropriate.**

Legal Reference: (see next page)

EDUCATION CODE

19910 Libraries, malicious cutting, tearing, defacing, breaking or injuring

19911 Libraries, willful detention of property

44810 Willful interference with classroom conduct

48904 Liability of parent or guardian for willful misconduct;

49014 Public School Fair Debt Collection Act

CIVIL CODE

1714.1 Liability of parent or guardian for act of willful misconduct by a minor

GOVERNMENT CODE

53069.5 Reward for information concerning person causing death, injury, or property damage;

53069.6 Actions to recover damages

54951 Local agency, definition

PENAL CODE

484 Theft defined

594 Vandalism

594.1 Aerosol paint and etching cream

640.5 Graffiti; facilities or vehicles of governmental entity

640.6 Graffiti

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Judicial Council of California: <http://www.courts.ca.gov>

Policy

adopted: September 4, 2007

revised: March 6, 2012

revised: September 3, 2019

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Lincoln, California

RECOVERY FOR PROPERTY LOSS OR DAMAGE

Reports by Staff

District employees shall report all damage or loss of school property to the principal **Superintendent** or designee immediately after such damage or loss is discovered. ~~In those instances in which insurance reimbursement may be involved, the principal or designee shall contact the appropriate district official.~~

(cf. 3530 - Risk Management/Insurance)

(cf. 5131.5 - Vandalism, Theft and Graffiti)

Investigation

The Superintendent or designee shall conduct a complete investigation of any instance of damage to or loss of school property and shall consult law enforcement officials when appropriate. ~~If it is determined that the damage has been committed by any district student, the Superintendent or designee shall initiate appropriate disciplinary procedures against the student.~~

(cf. 3515.3 - District Police/Security Department)

(cf. 5131 - Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

Recovery of Damages

When the individual causing the damage or loss has been identified and the costs of repair, replacement or cleanup determined, the Superintendent or designee shall take all practical and reasonable steps to recover these costs, including consulting district's legal counsel and/or insurance administrator, as appropriate.

Such Reasonable steps may include the filing of a civil complaint in a court of competent jurisdiction to recover damages from the responsible person and, if the responsible person is a minor, from his/her parent/guardian in accordance with law. Damages may include the cost of repair or replacement of the property, the payment of any reward, interest, court costs and all other damages as provided by law.

If the responsible person is a minor student of the district and the student's parents/guardians are unable to pay for the damages or to return the property, the district shall offer a program of voluntary work for the student in lieu of the payment of monetary damages. The district may offer any other student or former student, with parent/guardian permission, the option to provide service, work, or other alternative, nonmonetary forms of compensation to settle the debt owed as a result of property loss or damage. Service or work exchanged for repayment of a debt shall comply with all provisions of the Labor Code related to youth employment. (Education Code 48904, 49014)

RECOVERY FOR PROPERTY LOSS OR DAMAGE

The Superintendent or designee may withhold the student's grades, diploma, and/or transcripts until the student's parents/guardians have paid for the damages or the voluntary work has been completed. Prior to withholding a student's grades, diploma, or transcripts, due process shall be afforded the student in accordance with law. (Education Code 48904)

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

~~If it is determined that the damage has been committed by any district student,~~ **In addition,** the Superintendent or designee shall initiate appropriate disciplinary procedures against the student.

(cf. 5131 - Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

Payment of Reward

~~When authorized according to Board of Trustees policy, the Superintendent or designee shall pay the reward to the party who provides information sufficient to identify and apprehend the person(s) subsequently determined to be responsible for the damage or loss. If more than one person provides information, the reward shall be divided among them as appropriate.~~