

Western Placer Unified School District  
**Regular Meeting of the Board of Trustees**  
September 16, 2014, 7:00 P.M.  
**LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER**  
790 J Street, Lincoln, CA 95648

## MINUTES

**2013-2014 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

**Board Members Present:**

Kris Wyatt, President  
Brian Haley, Vice President  
Damian Armitage, Clerk  
Paul Long, Member  
Paul Carras, Member

**Others Present:**

Scott Leaman, Superintendent  
Audrey Kilpatrick, Assistant Superintendent of Business & Operations  
Ryan Davis, Assistant Superintendent of Personnel Services  
Kerry Callahan, Assistant Superintendent of Educational Services  
Chuck Whitecotton, PHS Principal  
Rosemary Knutson, Secretary to the Superintendent  
Carol Percy, Lincoln News Messenger

**6:15 P.M. START**

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

**6:20 P.M.**

2. **CLOSED SESSION** – Lincoln High School - Library

- 2.1 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators: Scott Leaman, Superintendent, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations, Kerry Callahan, Assistant Superintendent of Educational Services

- 2.2 **PERSONNEL**

Public Employee Employment/Discipline/Dismissal/Release

- CL 14/15.1

- 2.3 **INTERDISTRICT ATTENDANCE APPEAL**

a. Interdistrict Request Appeal 14/15 - 66

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7:00 P.M.

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln High Theater  
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Ryan Davis, Assistant  
Superintendent of Personnel Services, Audrey Kilpatrick, Assistant  
Superintendent of Business and Operations, Kerry Callahan, Assistant  
Superintendent of Educational Services

No action taken

3.2 **PERSONNEL**

Public Employee Employment/Discipline/Dismissal/Release

- CL 14/15.1

The Board of Trustees took action in closed session to unanimously approve and ratify the separation and release agreement between employee CL 14/15.1 between CSEA and WPUSD

3.3 **INTERDISTRICT ATTENDANCE APPEAL**

- a. Interdistrict Request Appeal 14/15 - 66

Motion by Mr. Long, seconded by Mr. Carras, and passed by a 5-0 (**Ayes:** *Armitage, Carras, Haley, Long, Wyatt*, **No:** *None*) vote to deny appeal.

4. **CONSENT AGENDA**

- 4.1 Classified Personnel Report
- 4.2 Certificated Personnel Report
- 4.3 Student Discipline Stipulated Expulsion Student # 14/15 – B.
- 4.4 Ratify MOU between Placer County Office of Education and WPUSD, school year 2014-15.
- 4.5 Approval of Contract with La Quinta Inn & Suites and WPUSD and Approval of Out of State Travel – Lincoln High School Field Trip to Ashland Oregon.
- 4.6 Request for Approval of films

Mr. Carras requested to pull item 4.6 from the consent agenda for discussion. Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 5-0 (**Ayes:** *Haley, Long, Armitage, Carras, Wyatt*, **No:** *None*) roll call vote to approve consent agenda as presented with the exception of item 4.6.

Kerry Callahan explained the request came from LHS for permission to show the following movies listed. This would be for grades 9-12<sup>th</sup>, with parent permission, students without permission will be sent to another class, with alternative assignment. Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 4-1 (**Ayes:** *Haley, Long, Armitage, Wyatt*, **No:** *Carras*) roll call vote to approve item 4.6 on consent agenda.

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5. **COMMUNICATION FROM THE PUBLIC**

Kiera LeRoy, 5<sup>th</sup> grader at Lincoln Crossing Elementary read the following:

Good Evening, Last year I was here to talk about an event we put on for Autism Awareness and I wanted to update you on what has happened from that event.

First, the Autism Awareness event was attended by Good Day Sacramento and it was a hit! I want to thank both Mr. Damian Armitage and Mrs. Kris Wyatt for attending the event.

What came out of our events was amazing. I saw some of my classmates go up and talk to other kids they never have. They asked others to join them in play that they never thought to ask. People started treating each other better.

But I felt it just could not end there. I wanted to make this an everyday thing going forward here at LCE.

I asked my choir teachers Mrs. Adams if we could start a club here at LCE that would bring students closer together, help us become leaders and focus on issues that are important to kids.

Mrs. Adams and I have started the LCE Leadership Ambassadors program. Teachers from the 4<sup>th</sup> and 5<sup>th</sup> grade classes have selected one boy and a girl from each of their classes to be ambassadors.

These ambassadors will meet every Wednesday to talk, plan and support awareness and greatness in our school.

We are extremely lucky to have a Principal Mr. Rodriguez, the entire teaching staff, the entire school staff and the PTC to be giving us such amazing support.

Our first meeting established the Welcoming Committee, which mirrors two other schools in our district that has students meeting kids at their parent's cars, opening the door for them, and then wishing the parents a great day.

This has greatly improved our traffic flow and made mornings so much more pleasant.

We also have plans for a Pink Out day on October 3<sup>rd</sup>, to raise awareness for Cancer. We are excited to see what comes of this day and I have already personally contact the Susan G. Komen Foundation for any support they can provide us.

Some of our other plans that we are currently working on making real is a buddy program, where an upper class student is a buddy of a lower class student. As a Leadership team we will be able to have events that buddies will be able to do together and build a strainer bond within our school.

One of my favorite ideas is school retreats. We would like to have days where we attend a retreat at our school and develop a closer bond. We would like to have us work on team building with not only our students together, but also have the teachers participate in these retreats. Allow us to get to know each other better, but also to allow us to understand who we are better as well.

Again I want to thank you all for your support of us students here in the Western Placer Unified School District and we hope that we make you proud. My dream is that this program grows throughout the district and shows the world that us kids together can make a big difference in the

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world by making us stronger from an earlier age and continue on as we grow and become the leaders of tomorrow.

**6. REPORTS & COMMUNICATION**

- 6.1 Lincoln High School Student Advisory – Jillian Loya
- 6.2 Western Placer Teacher's Association – Tara McCroskey thanked everyone for the BBQ.
- 6.3 Western Placer Classified Employee Association – Mike Kimbrough, no report
- 6.4 Superintendent - Scott Leaman reported the following:
  - Had the pleasure to attend the football game, was a great event.
  - Enjoyed the BBQ tonight, great to have everyone there.
  - Attending school sites, everything seems to be going well.
  - Added additional staff in special education
  - Measure A is ongoing, will have information on the website
  - School's Group requested an information night.
  - Presented at S.C.H.O.O.L breakfast orientation,
  - Attended a Shady Creek and OLE meeting, all 6<sup>th</sup> graders for both schools
  - Attended the Sheridan MAC, explained to them the district will be extending the band width in Sheridan.
  - Make sure to check board packets for meeting locations.

**7. ♦ACTION ♦DISCUSSION ♦INFORMATION**

**7.1 Discussion/ Action**    **APPROVE RESOLUTION NO. 14/15.9 TO ADOPT THE 2014-15 WESTERN PLACER UNIFIED SCHOOL DISTRICT GANN LIMIT**

- **Kilpatrick** (14-15 G & O Component I, II, III, IV, V)

• Shortly after Proposition 13, the 1978 Jarvis-Gann amendment was enacted. Proposition 4, adopted in November 1979, and established a constitutional limit on the allowable growth in state and local government spending. These appropriation limits, commonly called Gann Limits, allow government spending to grow at a rate no faster than inflation and change in population.

Audrey Kilpatrick presented the Gann Limit Resolution for approval Motion by Mr. Carras, Mr. Haley and passed by a 5-0 (**Ayes:** Armitage, Carras, Haley, Long, Wyatt, **No:** None) roll call vote to approve Resolution No. 14/15.9 adopting the 2014-15 Western Placer Unified School District Gann Limit.

**7.2 Information**    **UPDATED 2014-15 WESTERN PLACER UNIFIED SCHOOL DISTRICT LCAP – Leaman/Kilpatrick/Callahan (14-15 G & O Component I, II, III, IV, V)**

• The Board approved the WPUUSD 2014-15 Local Control Accountability Plan (LCAP) on June 18, 2014. Subsequent to that date the Placer County Office of Education (PCOE) reviewed the District's LCAP. PCOE met with administration reviewed suggested updates related to expanding program description or information placement on the LCAP. Those suggestions do not materially change the LCAP or the multi-year plan as presented and approved on June 18, 2014. The suggested changes were made and are presented to the board

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for informational purposes only. As there were multiple stakeholders involved in the development of the LCAP it is important that the board and those stakeholders be provided with the updated 2014-15 LCAP.

Mr. Leaman reported the LCAP is being brought back in order to update the board as to changes that were made. PCOE has approved the LCAP with minor formatting changes. This will be the one that will be used.

**7.3 Discussion****REQUEST TO CHANGE BP 6161.11 RE MULTIMEDIA/FILMS –****Callahan** (14-15 G & O Component I, II, III, IV, V)

●Lincoln High School administration requests the following changes to BP6161.11:

1. Remove the requirement of parent/guardian approval before an instructor (in grades 9-12) can show a “PG-13” rated film.
2. Remove the requirement of board approval before an instructor is allowed to show an “R” rated film.

Kerry Callahan presented the recommended changes, and asked the board to include it to read grades 9-12. She would also like to add administration approval for all films in grades 6-12, unless included in lesson plans. This policy will be brought back for board approval.

**7.4 Discussion****AR 5111.2 RE NONRESIDENT FOREIGN EXCHANGE****STUDENTS – Callahan** (14-15 G & O Component I, II, III, IV, V)

●As a result of concerns regarding placement of nonresident foreign exchange students, the board requested a discussion regarding best practices for working with foreign exchange programs.

Kerry Callahan presented policy AR 5111.2 regarding nonresident foreign exchange students, asking for changes to the policy. Kris Wyatt suggested the following are needed; a form listing no more than five per organization; get organizations to start thinking about a timeline, like Springtime; and it also helps when the students know English. Paul Carras recommended posting organizations that are approved and a timeline for applying at the high school, on the website. Scott recommended having an MOU with the exchange organizations. They need to understand we only give an honorary diploma. Kerry Callahan will put together an MOU and bring back for approval. It was recommended the time should be April, before school is out.

**7.5 Information****2014-15 TESTING DATES – Callahan** (14-15 G & O Component I, II, III, IV, V)

●Each year the California Department of Education (CDE) disseminates guidelines and timelines for administering various state assessments. The enclosed 2014-15 testing dates for WPUSD are aligned with these guidelines and timelines to ensure our compliance in administering the state required student assessments for 2014-2015.

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Kerry Callahan presented Testing Dates for information, and reviewed which tests are still being administered. She will work with Kevin to make sure not everyone is testing on the same date.

**7.6 Action****DISPOSAL OF SURPLUS ITEMS - Kilpatrick** (14-15 G & O Component I, II, III, IV, V)

●Board Policy 3270 provides that the Board of Trustees may authorize the disposal of surplus equipment when the equipment becomes unusable, obsolete or no longer needed. Administrative Regulation 3270 provides the process for selling surplus or obsolete property through a number of methods. If the property value is insufficient to defray the costs to arrange a sale, the Board may unanimously approve that property be donated to a charitable organization deemed appropriate by the Board or may be disposed of by dumping (EC 17546)

Audrey presented a list of surplus items. Motion by Mr. Carras, seconded by Mr. Armitage, and passed by a 5-0 (**Ayes:** *Armitage, Carras, Haley, Long, Wyatt*, **No:** *None*) vote to approve surplus items.

**7.7 Discussion/  
Action****APPROVAL OF THE 2013-14 UNAUDITED ACTUALS - Kilpatrick** (14-15 G & O Component I, II, III, IV, V)

●The 2013-14 Unaudited Actuals are included for the Board of Trustees, and an executive summary of significant items is included.

Audrey presented unaudited actuals for approval. Motion by Mr. Armitage, seconded by Mr. Carras, and passed by a 5-0 (**Ayes:** *Armitage, Carras, Haley, Long, Wyatt*, **No:** *None*) vote to approve the 2013-14 Unaudited Actuals.

**7.8 Action****ADOPTION OF REVISED/NEW POLICIES, REGULATIONS AND EXHIBITS – Leaman** (14-15 G & O Component I, II, III, IV, V)

●The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 1114 District-Sponsored Social Media
- BP 1100 Communication with the Public
- BP 1160 Political Processes
- BP 2121 Superintendent's Contract
- BP 2140 Evaluation of the Superintendent
- BP 7310 Naming of Facility
- BB 9123 Clerk
- BB 9130 Board Committees
- BB 9140 Board Representatives
- BB 9150 Student Board Members
- BB 9220 Board of Trustees Elections
- BB 9223 Filling Vacancies
- BB 9320 Meetings and Notices

Motion by Mr. Carras, seconded by Mr. Armitage, and passed by a 5-0 (**Ayes:** *Armitage, Carras, Haley, Long, Wyatt*, **No:** *None*) vote to approve the new/revised policies as presented.

**8. BOARD OF TRUSTEES**

**8.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update
- Foreign Exchange Students Criteria
- Community Information Breakfast - Spring

**8.2 BOARD MEMBER REPORTS/COMMENTS**

**Mr. Haley** - no report

**Mr. Long** grandson went to the Army yesterday, with several other Lincoln boys.

**Mr. Armitage** thanked Tara for the BBQ

**Mr. Carras** also thanked Tara, the BBQ was great

**Mrs. Wyatt** thanked Tara, it was fun. Attended the OLE meeting, it was great to see the change in the parents when the meeting was over. Mr. Hess and Mr. Fowler did a great job.

**9. ESTABLISHMENT OF NEXT MEETING(S)**

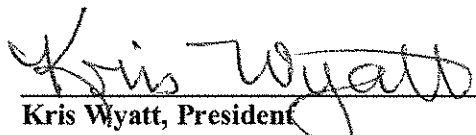
The President will establish the following meeting(s):

➤ **October 7, 2014 7:00 P.M.**, Regular Meeting of the Board of Trustee – Lincoln High School

➤ **October 21, 2014 7:00 P.M.**, Regular Meeting of the Board of Trustee – Twelve Bridges Middle School

**10. ADJOURNMENT**

There being no further information the meeting was adjourned at 8:25 p.m.

  
Kris Wyatt, President

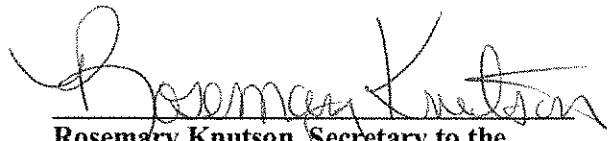
  
Damian Armitage, Clerk

  
Scott Leaman, Superintendent

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Rosemary Knutson, Secretary to the  
Superintendent

**Adopted:** October 7, 2014

**Ayes:** Haley, Long, Armitage, Carras, Wyatt

**Noes:**

**Absent:**

<p><b>BOARD BYLAW 9320:</b> Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1</p>
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