

WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, SUITE 400,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.6356

MEMBERS OF THE GOVERNING BOARD

Kris Wyatt - President
 Brian Haley - Vice President
 Damian Armitage - Clerk
 Paul Long - Member
 Paul Carras - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
 Mary Boyle, Deputy Superintendent of Educational Services
 Audrey Kilpatrick, Assistant Superintendent of Business & Operation
 Ryan Davis, Assistant Superintendent of Personnel Services

	<u>STUDENT ENROLLMENT</u>		
School	2012/13 CEBEDS	9/3/2013	10/2/2013
Sheridan Elementary (K-5)	84	86	85
First Street Elementary (K-5)	465	492	491
Carlin C. Coppin Elementary (K-5)	412	402	399
Creekside Oaks Elementary (K-5)	559	635	635
Twelve Bridges Elementary (K-5)	717	682	684
Foskett Ranch Elementary (K-5)	552	529	530
Lincoln Crossing Elementary (K-5)	684	701	693
Glen Edwards Middle School (6-8)	686	732	735
Twelve Bridges Middle School (6-8)	853	824	825
Lincoln High School (9-12)	1,516	1,610	1,593
Phoenix High School (10-12)	65	62	63
TOTAL	6593	6755	6733

Parent Participation Program

First Street 17 A.M. /16 P.M.
 Sheridan 23 P.M.
 Carlin Coppin 18 P.M.
 Twelve B. E. 18 A.M.

Pre-K/Special Ed

Foskett 13
 FSS PPPIP 93

Parent Education 60

State Preschool

First & L Street 24 A.M. /21 P.M.
 Carlin Coppin 20 A.M.
 Sheridan 18 A.M.

GLOBAL DISTRICT GOALS

- ~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- ~Foster a safe, caring environment where individual differences are valued and respected.
- ~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- ~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- ~Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District
Regular Meeting of the Board of Trustees
October 15, 2013, 7:00 P.M.
Lincoln Crossing Elementary – Multi-Purpose Room
635 Groveland Lane, Lincoln, CA 95648

AGENDA

2013-2014 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:25 P.M. START

1. **CALL TO ORDER** – Lincoln Crossing Elementary School – Multi-Purpose Room

6:30 P.M.

2. **CLOSED SESSION** – Lincoln Crossing Elementary School - Office Conference Room

- 2.1 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln

- 2.2 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

- 2.3 **PERSONNEL**

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

7:00 P.M.

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln Crossing Elementary School

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

- 3.1 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln

- 3.2 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

October 15, 2013

Agenda

**3.3 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE****4. SPECIAL ORDER OF BUSINESS**

School Being Featured: Lincoln Crossing Elementary School

5. CONSENT AGENDA**NOTICE TO THE PUBLIC**

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

5.1 Certificated Personnel Report

5.2 Report of Disclosure Requirements for Quarterly Reports of Investments.

5.3 Student Discipline Stipulated Expulsion Students # 13/14 – B, C & D.

*Roll call vote:***6. COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

7. REPORTS & COMMUNICATION

7.1 Lincoln High School, Student Advisory – Jillian Loya

7.2 Western Placer Teacher's Association – Tara McCroskey

7.3 Western Placer Classified Employee Association – Mike Kimbrough

7.4 Superintendent – Scott Leaman

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

Members of the public wishing to comment on any items should complete a yellow **REQUEST TO ADDRESS BOARD OF TRUSTEES** form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

8.1 Information COMMON CORE STATE STANDARDS – MATHEMATICS:**WHAT'S THE DIFFERENCE? – Boyle (12-13 G & O Component I, II, III, IV, V)**

•This is the third in a series of Board and Community presentations on the Common Core State Standards (CCSS). CCSS, adopted by the State of California in 2010, reflect an enormous shift in instructional strategies and learning expectations on the parts of school districts and students. The Common Core State Standards align the learning standards for students in grades K – 12 across the nation on a par with international standards and reflect a major revision from the previously adopted 1997 California State Standards.

October 15, 2013

Agenda

-
- 8.2 Action** **PCOE MOU FOR COUNSELOR ON SPECIAL ASSIGNMENT – PEER COACH FUNDING** – Boyle (12-13 G & O Component I, II, III, IV, V)
 ●At the September 17, 2013 Board meeting, the position description for Counselor on Special Assignment – Peer Coach was approved. This position was created in response to the Special Education/General Education Workgroup's expressed request for additional support for general education teachers to meet the behavioral needs of both special education and general education students in their classrooms. It was also a result of the Suicide Prevention and Response (SPAR) team's work and their attention to addressing the presenting behavioral and emotional needs of students in distress.
- 8.3 Action** **APPROVE REVISIONS TO ADMINISTRATIVE REGULATIONS AR 1330 – COMMUNITY RELATIONS AND THE FACILITIES USE APPLICATION**– Kilpatrick (13-14 G & O Component I, II, III, IV, V)
 ●In June 2012 the board approved revisions to BP and AR 1330 – Community Relations related to the application for use of facilities and the facilities fee schedule.
- At this time staff is recommending approval of revisions to the AR 1330 regarding the liability insurance coverage limit requirement. To be consistent with the Facilities Use Application and past practice requirements the minimum combined single limit coverage of \$2,000,000 is reduced to \$1,000,000 for defense of lawsuits and the payment of damages and the payment of damages arising from bodily injury, sickness or disease, and death to any person, and property loss, damage and destruction for each accident or occurrence. This reduce coverage is an adequate liability insurance coverage limit for the district.
- 8.4 Discussion/ Action** **2013-14 DISTRICT GOALS AND OBJECTIVES** – Leaman (13-14 G&O Component I, II, III, IV, V)
 ●After a first reading, the district objectives are being forwarded to the Board at this time for approval.
- 8.5 Discussion/ Action** **SUPERINTENDENT CONTRACT EXTENSION** – Leaman (12-13 G & O Component I, II, III, IV, V)
 ●Based on Board request, a contract extension for the superintendent is being forwarded for action at this time. This action would extend the contract to June 30, 2017. Contract extension for other employees and language adjustments to align the contracts with current practice will be forwarded to the Board at a later time.
- 8.6 Action** **ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS** – Leaman (12-13 G & O Component I, II, III, IV, V)
 ●The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.
- BP 3110 Transfer of Funds
 - BP 3290 Gifts, Grants, and Bequests
 - AR 3314 Payment for Goods and Services
 - AR 3513.1 Cellular Phone Reimbursement
 - AR 3541.1 Transportation for School-Related Trips\

October 15, 2013

Agenda

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

9.2 BOARD MEMBER REPORTS/COMMENTS

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **November 5, 2013** 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School
- **November 19, 2013** 7:00 P.M., Regular Meeting of the Board of Trustee – Sheridan Elementary School

11. ADJOURNMENT

<p>BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1</p>

Posted: 101113

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**DISCLOSURE
OF ACTION
TAKEN IN
CLOSED SESSION,
IF ANY**

Western Placer Unified School District

CLOSED SESSION AGENDA

Place: Lincoln Crossing Elementary School – Main Office Conference Room

Date: Tuesday, October 15, 2013

Time: 6:30 P.M.

1. LICENSE/PERMIT DETERMINATION
 2. SECURITY MATTERS
 3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
 5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
 6. LIABILITY CLAIMS
 7. THREAT TO PUBLIC SERVICES OR FACILITIES
 8. **PERSONNEL**
 - * PUBLIC EMPLOYEE APPOINTMENT
 - * PUBLIC EMPLOYEE EMPLOYMENT
 - * PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 - * PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
 - * COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
 9. CONFERENCE WITH LABOR NEGOTIATOR
 10. **STUDENTS**
 - * STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
 - * STUDENT PRIVATE PLACEMENT
 - * INTERDISTRICT ATTENDANCE APPEAL
 - * STUDENT ASSESSMENT INSTRUMENTS
 - * STUDENT RETENTION APPEAL, Pursuant to BP 5123
 - * DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION
-
1. LICENSE/PERMIT DETERMINATION
 - a. Specify the number of license or permit applications.
 2. SECURITY MATTERS
 - a. Specify law enforcement agency
 - b. Title of Officer,
 3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 - a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.

- b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
 - c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
- 4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
 - a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
 - b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
- 5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
 - a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
 - b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
- 6. **LIABILITY CLAIMS**
 - a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
 - b. Agency claims against.
- 7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
 - a. Consultation with: specify name of law enforcement agency and title of officer.
- 8. **PERSONNEL:**
 - A. **PUBLIC EMPLOYEE APPOINTMENT**
 - a. Identify title or position to be filled.
 - B. **PUBLIC EMPLOYEE EMPLOYMENT**
 - a. Identify title or position to be filled.
 - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
 - a. Identify position of any employee under review.
 - D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
 - a. It is not necessary to give any additional information on the agenda.
 - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
 - a. No information needed
- 9. **CONFERENCE WITH LABOR NEGOTIATOR**
 - a. Name any employee organization with whom negotiations to be discussed are being conducted.
 - b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
 - c. Identify by name the agency's negotiator
- 10. **STUDENTS:**
 - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - B. **STUDENT PRIVATE PLACEMENT**
 - a. Pursuant to Board Policy 6159.2
 - C. **INTERDISTRICT ATTENDANCE APPEAL**
 - a. Education Code 35146 and 48918
 - D. **STUDENT ASSESSMENT INSTRUMENTS**
 - a. Reviewing instrument approved or adopted for statewide testing program.
 - E. **STUDENT RETENTION/ APPEAL**
 - a. Pursuant to Board Policy 5123
 - F. **DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION**
 - a. Prevent the disclosure of confidential student information.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

CONFERENCE WITH LEGAL COUNSEL –
EXISTING LITIGATION

AGENDA ITEM AREA:

Disclosure of Action Taken in
Closed Session

REQUESTED BY:

Audrey Kilpatrick,
Assistant Superintendent

ENCLOSURES:

No

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

October 15, 2013

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to the Existing Litigation of Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Existing Litigation.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

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SUBJECT:

Bargaining Groups:

WPTA & CSEA Negotiations

Agency Negotiators:

Scott Leaman, Superintendent

Mary Boyle, Deputy Superintendent

Ryan Davis, Assistant Superintendent

of Personnel Services Audrey Kilpatrick,

Assistant Superintendent Business and Operations

AGENDA ITEM AREA:

Disclosure of action taken in
closed session

REQUESTED BY:

Ryan Davis

Assistant Superintendent
of Personnel Services

ENCLOSURES:

No

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

October 15, 2013

ROLL CALL REQUIRED:

No

BACKGROUND:

Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

ADMINISTRATION RECOMMENDATION:

Administration recommends the board of trustees be updated on negotiations.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

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SUBJECT:

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/
RELEASE

AGENDA ITEM AREA:

Closed Session

REQUESTED BY:

Ryan Davis
Assistant Superintendent of Personnel Services

ENCLOSURES:

No

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

October 15, 2013

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

**SPECIAL
ORDER
OF
BUSINESS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

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SUBJECT:

Featured School:
Lincoln Crossing Elementary School

AGENDA ITEM AREA:

Special Order of Business

REQUESTED BY:

Scott Leaman,
Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

October 15, 2013

ROLL CALL VOTE:

No

BACKGROUND:

Lincoln Crossing Elementary School will share a short presentation to the Board of Trustees. They will focus on the following:

- Pupils
- Programs
- Parents

RECOMMENDATION:

Administration recommends the Board of Trustees enjoy the presentation.

**Lincoln Crossing Elementary
School Board Presentation
October 15, 2013**

Welcome to Lincoln Crossing Elementary. In addition to the core academics, the school offers a variety of co-curricular and enrichment activities for students including:

- Friday Enrichment Classes (Grades 4-5): gardening, knitting, broadcasting, cooking, leisure reading, fine arts, performing arts)
- PTC Sponsored Activities (All Grades): cooking and gardening
- Choir (Grades 3-5): Nearly 70 students participate through weekly rehearsals and two performances a year
- School Talent Show (All grades): student talent highlighted during talent shows include singing, dancing, performance of various music instruments, and comedy routines
- School Leadership (Grades 4-5): student leaders serve in various capacities including landscaping, office communications, greeters, Director of Lost and Found, Director of Technology, Director of Recycling

Highlighting these activities we will have two performances for the Board:

- 1) **Singing of the National Anthem:** Irwin Yambot is a third grader at LCES. He has performed in our talent shows and represents the many talents of our school aged children.
- 2) **Choir Performance:** Our choir will perform "Disney on Broadway"

CONSENT

AGENDA

ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

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SUBJECT:

Certificated Personnel Report

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Ryan Davis

Assistant Superintendent of Personnel Services



ENCLOSURES:

Yes

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

Categorical/General

MEETING DATE:

October 15, 2013

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

5.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

October 15, 2013

CERTIFICATED/MANAGEMENT

REQUEST FOR LEAVE:

1. **Name:** Erin Berry
 Position: 2nd Grade Teacher
 FTE: 1.0
 Effective Date: February 2014
 Site: Carlin C. Coppin Elementary

5.1.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

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SUBJECT:

Report of Disclosure Requirements for Quarterly Reports of Investments.

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of Business Services and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

October 15, 2013

ROLL CALL REQUIRED:

No

BACKGROUND:

Government Code 53646 requires that if a local agency has placed all of its investments in the Local Agency Investment Fund or in a Federal Deposit Insurance Corporation insured accounts in a bank or savings and loan association, in a county investment pool or any combination of these, the chief financial officer needs to provide to the Board of Trustees the most recent statement of statements received by the local agency from these institutions.

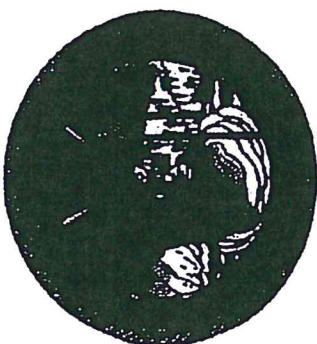
The District maintains its entire reserve in the County of Placer investment pool. Therefore, to meet the requirements of Government Code 53646, the County of Placer Treasurer's Investment Reports are submitted to the District's Board of Trustees on a quarterly basis for their review.

RECOMMENDATION:

Accept the report of disclosure requirements for quarterly reports of investments.

5.2

Office of
Jenine Windeshausen
Treasurer-Tax Collector
County of Placer



5.2.1

COUNTY OF PLACER

TREASURER'S POOLED INVESTMENT REPORT

For the Month of JULY 31, 2013

2976 Richardson Drive • Auburn, California 95603
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146

PREFACE

Placer County Treasurer's Pooled Investment Report

July 31, 2013

For the purpose of clarity the following glossary of investment terms has been provided.

Book Value is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

Par Value is the principal amount of a security and the amount of principal that will be paid at maturity.

Market Value is the value at which a security can be sold at the time it is priced or the need to sell arises.

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

Government Code 53646 Compliance Report

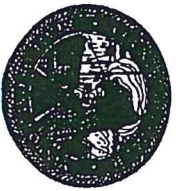
The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 1,760 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by \$ 241,421,386.20 in cash and investments maturing in the next 180 days.

2.2.25




General Fund
Portfolio Management
Portfolio Summary
July 31, 2013

Placer County

5.23

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	50,000,000.00	50,176,107.88	50,062,382.95	5.31	1,704	1,086	1.175	1.191
Federal Agency Coupons	480,000,000.00	472,610,175.00	480,095,375.88	50.96	1,801	1,606	1.090	1.105
Medium Term Notes	202,985,000.00	204,397,550.97	203,201,288.57	21.57	1,392	878	1.266	1.284
Negotiable Certificates of Deposit	50,000,000.00	50,003,000.00	50,000,000.00	5.31	164	17	0.212	0.215
Commercial Paper Disc. - Amortizing	70,000,000.00	69,989,022.22	69,989,022.22	7.43	89	28	0.183	0.185
PFA - HELICOPTER	674,413.00	674,413.00	674,413.00	0.07	2,559	984	2.442	2.476
Local Agency Bonds	80,535,050.00	80,535,050.00	80,535,050.00	8.55	10,685	8,072	4.150	4.208
Rolling Repurchase Agreements - 2	5,546,046.70	5,546,046.70	5,546,046.70	0.59	1	1	0.000	0.000
mPower Placer	1,052,488.18	1,052,488.18	1,052,488.18	0.11	1	1	3.452	3.500
Municipal Bonds *	1,007,134.76	1,007,134.76	1,007,134.76	0.11	435	333	0.395	0.400
Investments	941,800,132.64	935,990,988.71	942,163,182.26	100.00%	2,239	1,760	1.276	1.294

Cash								
Passbook/Checking (not included in yield calculations)	54,875,339.50	54,875,339.50	54,875,339.50		1	1	0.000	0.000
Total Cash and Investments	996,675,472.14	990,866,328.21	997,038,521.76		2,239	1,760	1.276	1.294

Total Earnings	July 31 Month Ending	Fiscal Year To Date						
Current Year	883,443.34	883,443.33						
Average Daily Balance	1,044,224,902.73	1,044,224,902.73						
Effective Rate of Return	1.00%	1.00%						
 KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER 9/11/13								

General Fund Portfolio Management Portfolio Details - Investments July 31, 2013

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
U.S. Treasury Coupons											
912828PJ3	10046	U. S. TREASURY COUPON		12/02/2010	10,000,000.00	10,224,200.00	9,951,886.31	1.375	1.569	861	11/30/2015
912828PJ3	10047	U. S. TREASURY COUPON		12/02/2010	10,000,000.00	10,224,200.00	9,938,764.39	1.375	1.627	861	11/30/2015
912828UJ7	10063	U. S. TREASURY COUPON		12/14/2010	10,000,000.00	10,362,900.00	10,266,259.77	4.750	1.261	287	05/15/2014
912828UJ7	12083	U. S. TREASURY COUPON		05/06/2013	10,000,000.00	9,682,319.02	9,954,896.94	0.625	0.714	1,733	04/30/2018
912828UJ7	12084	U. S. TREASURY COUPON		05/07/2013	10,000,000.00	9,682,488.86	9,950,575.54	0.625	0.701	1,733	04/30/2018
Subtotal and Average					50,000,000.00	50,176,107.88	50,062,382.95		1.175	1,086	

Federal Agency Coupons											
3133ECB45	12038	FEDERAL FARM CREDIT BANK		12/26/2012	10,000,000.00	9,789,000.00	9,991,194.44	0.500	0.908	1,608	12/26/2017
3133ECDE1	12043	FEDERAL FARM CREDIT BANK		01/24/2013	10,000,000.00	9,801,040.00	9,991,040.04	0.340	0.947	1,635	01/22/2018
3133ECEQ3	12048	FEDERAL FARM CREDIT BANK		02/06/2013	10,000,000.00	9,833,800.00	10,000,000.00	1.100	1.085	1,650	02/06/2018
3133ECFA7	12049	FEDERAL FARM CREDIT BANK		02/13/2013	10,000,000.00	9,822,800.00	10,000,000.00	1.080	1.065	1,657	02/13/2018
3133ECJX3	12059	FEDERAL FARM CREDIT BANK		03/26/2013	10,000,000.00	9,772,300.00	9,993,020.83	1.040	1.041	1,698	03/26/2018
3133ECL44	12072	FEDERAL FARM CREDIT BANK		04/11/2013	10,000,000.00	9,749,700.00	9,997,652.78	1.000	0.991	1,714	04/11/2018
3133ECV43	13003	FEDERAL FARM CREDIT BANK		07/23/2013	10,000,000.00	9,998,200.00	10,000,000.00	1.930	1.904	1,817	07/23/2018
313380TD9	12013	FEDERAL HOME LOAN BANK		10/16/2012	10,000,000.00	9,793,400.00	10,000,000.00	1.000	0.986	1,537	10/16/2017
3133813R4	12036	FEDERAL HOME LOAN BANK		12/19/2012	10,000,000.00	9,711,000.00	10,000,000.00	1.000	0.986	1,561	11/09/2017
3133826K4	12054	FEDERAL HOME LOAN BANK		02/27/2013	10,000,000.00	9,866,400.00	10,000,000.00	0.750	1.275	1,671	02/27/2018
313382QF3	12069	FEDERAL HOME LOAN BANK		04/09/2013	10,000,000.00	9,799,900.00	9,997,655.56	1.010	1.001	1,712	04/09/2018
313382RQ8	12079	FEDERAL HOME LOAN BANK		04/30/2013	10,000,000.00	9,828,200.00	10,000,000.00	0.750	1.224	1,733	04/30/2018
3134GZU42	11068	FED HOME LOAN MORT CORP		12/16/2011	10,000,000.00	10,005,900.00	9,999,225.19	0.375	0.407	75	10/15/2013
3136FTK57	11095	FEDERAL NATIONAL MORT. ASSOC.		02/13/2012	10,000,000.00	10,032,500.00	10,000,000.00	0.875	1.345	1,292	02/13/2017
3136G0ZV6	12003	FEDERAL NATIONAL MORT. ASSOC.		08/28/2012	10,000,000.00	9,873,300.00	10,000,000.00	0.700	1.158	1,468	08/28/2017
3136G0B59	12007	FEDERAL NATIONAL MORT. ASSOC.		09/20/2012	10,000,000.00	9,913,100.00	10,000,000.00	0.700	1.080	1,511	09/20/2017
3136G0K34	12008	FEDERAL NATIONAL MORT. ASSOC.		09/25/2012	10,000,000.00	9,843,500.00	10,000,000.00	0.625	1.173	1,516	09/25/2017
3136G0H46	12009	FEDERAL NATIONAL MORT. ASSOC.		09/26/2012	10,000,000.00	9,911,100.00	10,000,000.00	0.600	1.046	1,517	09/26/2017
3136G0N72	12015	FEDERAL NATIONAL MORT. ASSOC.		10/25/2012	10,000,000.00	9,910,700.00	10,000,000.00	0.700	1.029	1,546	10/25/2017
3136G0Y88	12017	FEDERAL NATIONAL MORT. ASSOC.		11/08/2012	10,000,000.00	9,891,500.00	9,998,652.78	0.500	0.990	1,560	11/08/2017
3135G0QW6	12018	FEDERAL NATIONAL MORT. ASSOC.		11/08/2012	10,000,000.00	9,818,800.00	10,000,000.00	1.000	0.986	1,560	11/08/2017
3136G04F5	12024	FEDERAL NATIONAL MORT. ASSOC.		11/21/2012	10,000,000.00	9,899,500.00	10,000,000.00	0.750	1.104	1,573	11/21/2017
3136G12J7	12027	FEDERAL NATIONAL MORT. ASSOC.		12/05/2012	10,000,000.00	9,887,800.00	10,000,000.00	0.600	1.117	1,567	12/05/2017
3136G07K1	12028	FEDERAL NATIONAL MORT. ASSOC.		12/06/2012	10,000,000.00	9,828,500.00	9,995,652.78	0.700	0.998	1,568	12/06/2017
3136G07K1	12029	FEDERAL NATIONAL MORT. ASSOC.		12/06/2012	10,000,000.00	9,828,500.00	10,000,000.00	0.700	0.988	1,568	12/06/2017
3136G12A6	12033	FEDERAL NATIONAL MORT. ASSOC.		12/13/2012	10,000,000.00	9,846,100.00	10,000,000.00	0.700	1.069	1,595	12/13/2017
3136G15C9	12035	FEDERAL NATIONAL MORT. ASSOC.		12/19/2012	10,000,000.00	9,825,400.00	10,000,000.00	0.700	1.094	1,601	12/19/2017
3136G15K1	12039	FEDERAL NATIONAL MORT. ASSOC.		12/27/2012	10,000,000.00	9,874,500.00	10,000,000.00	0.500	1.116	1,609	12/27/2017

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM	Days to Maturity	Maturity Date
Federal Agency Coupons											
3136G16W4	12040	FEDERAL NATIONAL MORT. ASSOC.		12/27/2012	10,000,000.00	9,842,700.00	9,998,237.78	0.650	0.645	1,609	12/27/2017
3136G1BA6	12045	FEDERAL NATIONAL MORT. ASSOC.		01/30/2013	10,000,000.00	9,884,100.00	9,998,201.11	0.700	1.134	1,643	01/30/2018
3136G1BD0	12046	FEDERAL NATIONAL MORT. ASSOC.		01/30/2013	10,000,000.00	9,821,600.00	10,000,000.00	0.750	1.031	1,643	01/30/2018
3136G1B57	12047	FEDERAL NATIONAL MORT. ASSOC.		01/30/2013	10,000,000.00	9,855,400.00	10,000,000.00	0.750	1.031	1,643	01/30/2018
3136G1CU1	12053	FEDERAL NATIONAL MORT. ASSOC.		02/22/2013	10,000,000.00	9,835,408.33	9,986,534.07	0.750	1.135	1,665	02/21/2018
3136G1DB2	12055	FEDERAL NATIONAL MORT. ASSOC.		02/28/2013	10,000,000.00	9,858,900.00	10,000,000.00	1.000	1.170	1,672	02/28/2018
3135G0UX9	12056	FEDERAL NATIONAL MORT. ASSOC.		02/28/2013	10,000,000.00	9,832,500.00	10,000,000.00	1.200	1.184	1,672	02/28/2018
3136G1F95	12057	FEDERAL NATIONAL MORT. ASSOC.		02/28/2013	10,000,000.00	9,909,200.00	9,995,425.00	0.750	1.259	1,672	02/28/2018
3135G0V65	12058	FEDERAL NATIONAL MORT. ASSOC.		03/13/2013	10,000,000.00	9,957,500.00	10,133,883.33	1.500	1.184	1,685	03/13/2018
3136G1G52	12060	FEDERAL NATIONAL MORT. ASSOC.		03/27/2013	10,000,000.00	9,857,600.00	10,000,000.00	0.500	1.226	1,699	03/27/2018
3136G1HB8	12061	FEDERAL NATIONAL MORT. ASSOC.		03/28/2013	10,000,000.00	9,833,400.00	10,000,000.00	0.800	1.100	1,700	03/28/2018
3136G1J77	12073	FEDERAL NATIONAL MORT. ASSOC.		04/11/2013	10,000,000.00	9,817,800.00	10,000,000.00	0.750	1.178	1,714	04/11/2018
3136G1JY6	12077	FEDERAL NATIONAL MORT. ASSOC.		04/24/2013	10,000,000.00	9,805,000.00	9,997,634.72	0.800	1.134	1,727	04/24/2018
3136G1JY6	12078	FEDERAL NATIONAL MORT. ASSOC.		04/24/2013	10,000,000.00	9,805,000.00	10,000,000.00	0.800	1.129	1,727	04/24/2018
3136G1K99	12080	FEDERAL NATIONAL MORT. ASSOC.		04/30/2013	10,000,000.00	9,762,500.00	10,000,000.00	0.750	1.104	1,733	04/30/2018
3136G1K81	12081	FEDERAL NATIONAL MORT. ASSOC.		04/30/2013	10,000,000.00	9,807,200.00	10,000,000.00	0.750	1.104	1,733	04/30/2018
3135G0WB5	12082	FEDERAL NATIONAL MORT. ASSOC.		05/02/2013	10,000,000.00	9,787,666.67	10,021,365.47	1.200	1.110	1,721	04/18/2018
3136G1LA5	12086	FEDERAL NATIONAL MORT. ASSOC.		05/15/2013	10,000,000.00	9,822,900.00	10,000,000.00	0.500	1.126	1,748	05/15/2018
3136G1KV0	12087	FEDERAL NATIONAL MORT. ASSOC.		05/15/2013	10,000,000.00	9,738,900.00	10,000,000.00	0.750	1.090	1,748	05/15/2018
3136G1M63	12088	FEDERAL NATIONAL MORT. ASSOC.		05/22/2013	10,000,000.00	9,718,500.00	10,000,000.00	0.750	1.126	1,755	05/22/2018
Subtotal and Average					480,000,000.00	472,610,175.00	480,095,375.88		1.090	1,606	

Medium Term Notes

037833AG5	12085	Apple Inc.		05/07/2013	10,000,000.00	9,991,181.22	10,038,796.19	0.523	0.436	1,736	05/03/2018
36962G4Q4	10026	General Electric Company		10/15/2010	5,000,000.00	5,008,800.00	5,002,140.82	1.875	1.502	46	09/16/2013
36962GN1	10002	GENERAL ELECTRIC CAPITAL CORP		08/11/2010	10,000,000.00	10,035,600.00	9,997,972.22	1.025	1.353	740	08/11/2015
36962G4N1	10003	GENERAL ELECTRIC CAPITAL CORP		08/18/2010	10,000,000.00	10,030,000.00	9,991,857.22	1.025	1.379	740	08/11/2015
36962G4S0	10056	GENERAL ELECTRIC CAPITAL CORP		12/08/2010	10,000,000.00	10,017,300.00	9,984,258.08	0.924	1.253	790	09/30/2015
36962G4L5	11053	GENERAL ELECTRIC CAPITAL CORP		11/21/2011	10,000,000.00	10,494,700.00	10,250,287.83	3.500	2.103	697	06/29/2015
36962G5Q3	11080	GENERAL ELECTRIC CAPITAL CORP		01/31/2012	10,000,000.00	10,058,800.00	10,000,000.00	1.026	1.149	547	01/30/2015
36962G5U4	12014	GENERAL ELECTRIC CAPITAL CORP		10/22/2012	7,985,000.00	7,947,869.75	7,997,614.69	0.768	0.748	620	04/13/2015
36962G6Q2	12071	GENERAL ELECTRIC CAPITAL CORP		04/11/2013	10,000,000.00	10,029,600.00	10,046,471.23	0.871	0.670	890	01/08/2016
46623EJC4	10034	JP MORGAN CHASE BANK		11/08/2010	10,000,000.00	10,011,600.00	10,002,491.96	1.026	0.956	60	09/30/2013
46625HJA9	11099	JP MORGAN CHASE BANK		03/09/2012	10,000,000.00	10,047,900.00	10,212,832.13	3.150	2.348	1,069	07/05/2016
48128EAA5	12010	JP MORGAN CHASE BANK		09/26/2012	10,000,000.00	10,026,500.00	10,104,069.70	2.000	1.706	1,475	08/15/2017
48128DW39	12089	JP MORGAN CHASE BANK		06/04/2013	10,000,000.00	9,701,200.00	10,000,000.00	1.125	1.110	1,768	06/04/2018

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
Medium Term Notes											
594918AG9	10069	Microsoft Corp		12/17/2010	10,000,000.00	10,247,900.00	9,887,188.82	1.625	2.150	785	09/25/2015
89233P4B9	11121	TOYOTA MOTOR CREDIT		05/30/2012	10,000,000.00	10,470,800.00	10,378,732.54	3.200	1.126	685	06/17/2015
91159HGZ7	12025	US BANCORP		11/29/2012	10,000,000.00	10,012,400.00	10,013,407.31	1.125	0.411	90	10/30/2013
949746NA5	11025	WELLS FARGO & CO.		09/20/2011	10,000,000.00	9,967,700.00	9,699,695.53	0.464	1.893	818	10/28/2015
949746NA5	11081	WELLS FARGO & CO.		01/13/2012	10,000,000.00	9,967,700.00	9,695,409.23	0.464	1.839	818	10/28/2015
94974BFR1	12075	WELLS FARGO & CO.		04/23/2013	10,000,000.00	10,000,300.00	10,000,000.00	0.906	0.906	1,726	04/23/2018
92976GAC5	12026	WACHOVIA MORTGAGE FSB		11/30/2012	10,000,000.00	10,014,800.00	9,978,978.10	0.653	0.827	459	11/03/2014
929903DU3	12062	WACHOVIA MORTGAGE FSB		04/01/2013	10,000,000.00	9,875,000.00	9,919,066.97	0.543	0.744	1,414	06/15/2017
	Subtotal and Average		203,209,526.49		202,985,000.00	204,397,550.97	203,201,268.57		1.266	878	
Negotiable Certificates of Deposit											
65558EKD9	12068	NORDEA BANK FINLAND NY		04/05/2013	20,000,000.00	20,000,200.00	20,000,000.00	0.190	0.190	4	08/05/2013
89112WHR1	12020	Toronton Dominion Bank NY		11/15/2012	10,000,000.00	10,000,800.00	10,000,000.00	0.300	0.300	11	08/12/2013
89112WJ40	12065	Toronton Dominion Bank NY		04/03/2013	20,000,000.00	20,002,000.00	20,000,000.00	0.190	0.190	33	09/03/2013
	Subtotal and Average		52,903,225.81		50,000,000.00	50,003,000.00	50,000,000.00		0.212	17	
Commercial Paper Disc. -Amortizing											
0027A0VF5	13001	ABBEE NATIONAL NORTH AMERICA		07/16/2013	40,000,000.00	39,997,511.11	39,997,511.11	0.160	0.160	14	08/15/2013
89233GWO5	12064	Toyota Motor Credit Corp		04/03/2013	20,000,000.00	19,993,400.00	19,993,400.00	0.220	0.220	54	09/24/2013
89233GWW4	12067	Toyota Motor Credit Corp		04/05/2013	10,000,000.00	9,998,111.11	9,998,111.11	0.200	0.200	34	09/04/2013
	Subtotal and Average		94,502,146.78		70,000,000.00	69,989,022.22	69,989,022.22		0.183	28	
PFA - HELICOPTER											
SVS08169	08169	Public Finance Authority		04/09/2009	674,413.00	674,413.00	674,413.00	2.476	2.442	984	04/11/2016
	Subtotal and Average		674,413.00		674,413.00	674,413.00	674,413.00		2.442	984	
Local Agency Bonds											
SVS05311	05311	MIDDLE FORK JPA		03/29/2006	78,435,050.00	78,435,050.00	78,435,050.00	4.300	4.241	8,279	04/01/2036
SVS	12090	mPower Placer		06/18/2013	2,100,000.00	2,100,000.00	2,100,000.00	0.750	0.750	351	07/16/2014
	Subtotal and Average		80,535,050.00		80,535,050.00	80,535,050.00	80,535,050.00		4.150	8,072	
Rolling Repurchase Agreements - 2											
SVS11085	11085	CANTOR FITZGERALD		01/17/2012	0.00	0.00	0.00	0.130	0.130	1	
SVS000SWEEP	SWEEP	WFB REPURCHASE-SWEEP		03/01/2012	5,546,046.70	5,546,046.70	5,546,046.70		0.000	1	
	Subtotal and Average		35,551,008.35		5,546,046.70	5,546,046.70	5,546,046.70		0.000	1	

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
mPower Placer											
SYSD09460	09460	mPower Placer		06/24/2010	1,052,488.18	1,052,488.18	1,052,488.18	3.500	3.452	1	
		Subtotal and Average	997,649.47		1,052,488.18	1,052,488.18	1,052,488.18		3.452	1	
Municipal Bonds *											
12076	12076	City of Collax		04/21/2013	1,007,134.76	1,007,134.76	1,007,134.76	0.400	0.395	333	06/30/2014
		Subtotal and Average	1,007,134.76		1,007,134.76	1,007,134.76	1,007,134.76		0.395	333	
		Total and Average	1,044,224,902.73		941,800,132.64	935,990,988.71	942,163,182.26		1.276	1,760	

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM	Days to 360 Maturity
Cash at Bank										
SYS00000	00000	PLACER COUNTY CASH			53,759,246.53	53,759,246.53	53,759,246.53		0.000	1
Undeposited Receipts										
SYS00000VAULT	00000VAULT	PLACER COUNTY CASH			1,116,092.97	1,116,092.97	1,116,092.97		0.000	1
		Average Balance	0.00							1
		Total Cash and Investments	1,044,224,902.73		996,675,472.14	990,866,328.21	997,038,521.76		1.276	1,760



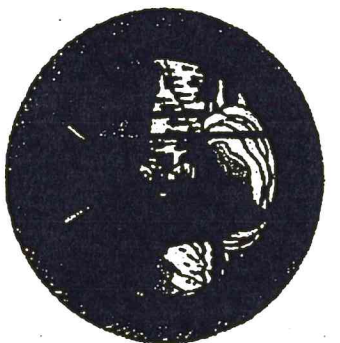
General Fund
Purchases Report
Sorted by Fund - Fund
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Placer County

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CUSIP	Investment #	Fund	Sec. Type Issuer	Original Par Value	Purchase Date Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Fund											
0027AQUH2	12091	1010	ACP ABLLC	50,000,000.00	07/03/2013 07/17 - At Maturity	49,997,666.67		0.120	07/17/2013	0.120	0.00
0027AUVF5	13001	1010	ACP ABLLC	40,000,000.00	07/16/2013 08/15 - At Maturity	39,994,666.67		0.160	08/15/2013	0.160	39,997,511.11
0027AUVV1	13002	1010	ACP ABLLC	40,000,000.00	07/18/2013 07/29 - At Maturity	39,998,777.78		0.100	07/29/2013	0.100	0.00
3133ECV43	13003	1010	FAC FCCB	10,000,000.00	07/23/2013 01/23 - 07/23	10,000,000.00		1.930	07/23/2018	1.930	10,000,000.00
			Subtotal	140,000,000.00		139,991,111.12	0.00				49,997,511.11
			Total Purchases	140,000,000.00		139,991,111.12	0.00				49,997,511.11

Office of
Jenine Windeshausen
Treasurer-Tax Collector
County of Placer



5.2.10

COUNTY OF PLACER

TREASURER'S POOLED INVESTMENT REPORT

For the Month of AUGUST 31, 2013

2976 Richardson Drive • Auburn, California 95603
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146

PREFACE

Placer County Treasurer's Pooled Investment Report

August 31, 2013

For the purpose of clarity the following glossary of investment terms has been provided.

Book Value is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

Par Value is the principal amount of a security and the amount of principal that will be paid at maturity.

Market Value is the value at which a security can be sold at the time it is priced or the need to sell arises.

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

Government Code 53646 Compliance Report

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 1,795 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by \$ 178,088,991.13 in cash and investments maturing in the next 180 days.

5.2.11



Placer County

General Fund Portfolio Management Portfolio Summary August 31, 2013

5.2.12

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	50,000,000.00	49,943,707.88	50,039,336.94	5.50	1,704	1,055	1.175	1.191
Federal Agency Coupons	480,000,000.00	470,306,066.67	480,088,042.61	52.76	1,801	1,575	1.090	1.105
Medium Term Notes	202,985,000.00	205,498,465.61	204,783,943.89	22.51	1,368	854	1.240	1.257
Negotiable Certificates of Deposit	20,000,000.00	20,000,200.00	20,000,000.00	2.20	153	2	0.190	0.193
Commercial Paper Disc. - Amortizing	30,000,000.00	29,997,022.22	29,997,022.22	3.30	167	16	0.214	0.217
PFA - HELICOPTER	674,413.00	674,413.00	674,413.00	0.07	2,559	953	2.442	2.476
Local Agency Bonds	80,482,238.00	80,482,238.00	80,482,238.00	8.85	10,685	8,041	4.150	4.208
Rolling Repurchase Agreements - 2	41,741,405.24	41,741,405.24	41,741,405.24	4.59	1	1	0.000	0.000
mPower Placer	1,071,778.18	1,071,778.18	1,071,778.18	0.12	1	1	3.452	3.500
Municipal Bonds *	1,007,134.76	1,007,134.76	1,007,134.76	0.11	435	302	0.395	0.400
Investments	907,961,969.18	900,722,431.56	909,885,314.84	100.00%	2,308	1,795	1.303	1.321

Cash								
Passbook/Checking (not included in yield calculations)	51,347,585.89	51,347,585.89	51,347,585.89		1	1	0.000	0.000
Total Cash and Investments	959,309,555.07	952,070,017.45	961,232,900.73		2,308	1,795	1.303	1.321

Total Earnings	August 31 Month Ending	Fiscal Year To Date
Current Year	1,148,479.27	2,031,922.59
Average Daily Balance	981,464,690.15	1,012,844,796.44
Effective Rate of Return	1.38%	1.18%

KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER

9/12/13

Reporting period 08/01/2013-08/31/2013
Data Updated: FUND SNAP: 09/04/2013 16:16
Run Date: 09/04/2013 - 16:16

Portfolio PLCR
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Report Ver. 7.3.3

General Fund Portfolio Management Portfolio Details - Investments August 31, 2013

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity
U.S. Treasury Coupons										
912828PJ3	10046	U. S. TREASURY COUPON		12/02/2010	10,000,000.00	10,200,000.00	9,953,638.98	1.375	1.569	820 11/30/2015
912828PJ3	10047	U. S. TREASURY COUPON		12/02/2010	10,000,000.00	10,200,000.00	9,940,995.07	1.375	1.627	820 11/30/2015
912828CJ7	10063	U. S. TREASURY COUPON		12/14/2010	10,000,000.00	10,322,700.00	10,237,500.00	4.750	1.261	256 05/15/2014
912828UJ1	12083	U. S. TREASURY COUPON		05/06/2013	10,000,000.00	9,610,419.02	9,955,721.97	0.625	0.714	1,702 04/30/2018
912828UJ1	12084	U. S. TREASURY COUPON		05/07/2013	10,000,000.00	9,610,588.86	9,951,480.92	0.625	0.701	1,702 04/30/2018
Subtotal and Average					50,000,000.00	49,943,707.88	50,039,336.94		1.175	1,055
Federal Agency Coupons										
3133ECB45	12038	FEDERAL FARM CREDIT BANK		12/26/2012	10,000,000.00	9,758,500.00	9,991,361.11	0.900	0.908	1,577 12/28/2017
3133ECD11	12043	FEDERAL FARM CREDIT BANK		01/24/2013	10,000,000.00	9,767,400.00	9,991,206.90	0.940	0.947	1,604 01/22/2018
3133ECEC3	12048	FEDERAL FARM CREDIT BANK		02/06/2013	10,000,000.00	9,798,600.00	10,000,000.00	1.100	1.085	1,619 02/06/2018
3133ECFA7	12049	FEDERAL FARM CREDIT BANK		02/13/2013	10,000,000.00	9,787,000.00	10,000,000.00	1.080	1.065	1,626 02/13/2018
3133ECJX3	12059	FEDERAL FARM CREDIT BANK		03/26/2013	10,000,000.00	9,731,000.00	9,993,145.83	1.040	1.041	1,667 03/26/2018
3133ECL44	12072	FEDERAL FARM CREDIT BANK		04/11/2013	10,000,000.00	9,706,300.00	9,997,694.44	1.000	0.991	1,683 04/11/2018
3133ECV43	13003	FEDERAL FARM CREDIT BANK		07/23/2013	10,000,000.00	9,946,400.00	10,000,000.00	1.930	1.904	1,786 07/23/2018
313380TD9	12013	FEDERAL HOME LOAN BANK		10/16/2012	10,000,000.00	9,719,800.00	10,000,000.00	1.000	0.986	1,506 10/16/2017
3133813R4	12036	FEDERAL HOME LOAN BANK		12/19/2012	10,000,000.00	9,736,400.00	10,000,000.00	1.000	0.986	1,530 11/09/2017
3133826K4	12054	FEDERAL HOME LOAN BANK		02/27/2013	10,000,000.00	9,801,600.00	10,000,000.00	0.750	1.275	1,640 02/27/2018
313382QC3	12069	FEDERAL HOME LOAN BANK		04/09/2013	10,000,000.00	9,718,000.00	9,997,697.22	1.010	1.001	1,661 04/09/2018
313382RC8	12079	FEDERAL HOME LOAN BANK		04/30/2013	10,000,000.00	9,761,600.00	10,000,000.00	0.750	1.224	1,702 04/30/2018
3134G2U42	11068	FED HOME LOAN MORT CORP		12/16/2011	10,000,000.00	10,003,400.00	9,999,539.30	0.375	0.407	44 10/15/2013
3136TTK57	11095	FEDERAL NATIONAL MORT. ASSOC.		02/13/2012	10,000,000.00	10,023,900.00	10,000,000.00	0.875	1.345	1,261 02/13/2017
3136G0ZV6	12003	FEDERAL NATIONAL MORT. ASSOC.		08/28/2012	10,000,000.00	9,924,700.00	10,000,000.00	0.700	1.158	1,457 08/28/2017
3136G0B59	12007	FEDERAL NATIONAL MORT. ASSOC.		09/20/2012	10,000,000.00	9,862,100.00	10,000,000.00	0.700	1.080	1,480 09/20/2017
3136G0K34	12008	FEDERAL NATIONAL MORT. ASSOC.		09/25/2012	10,000,000.00	9,797,600.00	10,000,000.00	0.625	1.173	1,485 09/25/2017
3136G0H46	12009	FEDERAL NATIONAL MORT. ASSOC.		09/26/2012	10,000,000.00	9,857,700.00	10,000,000.00	0.600	1.046	1,466 09/26/2017
3136G0N72	12015	FEDERAL NATIONAL MORT. ASSOC.		10/25/2012	10,000,000.00	9,859,800.00	10,000,000.00	0.700	1.029	1,515 10/25/2017
3136G0Y88	12017	FEDERAL NATIONAL MORT. ASSOC.		11/08/2012	10,000,000.00	9,839,400.00	9,999,069.44	0.500	0.990	1,529 11/08/2017
3136G0QW6	12018	FEDERAL NATIONAL MORT. ASSOC.		11/08/2012	10,000,000.00	9,760,500.00	10,000,000.00	1.000	0.986	1,529 11/08/2017
3136G0455	12024	FEDERAL NATIONAL MORT. ASSOC.		11/21/2012	10,000,000.00	9,845,700.00	10,000,000.00	0.750	1.104	1,542 11/21/2017
3136G12J7	12027	FEDERAL NATIONAL MORT. ASSOC.		12/05/2012	10,000,000.00	9,838,600.00	10,000,000.00	0.600	1.117	1,556 12/05/2017
3136G07K1	12028	FEDERAL NATIONAL MORT. ASSOC.		12/06/2012	10,000,000.00	9,779,800.00	9,995,736.11	0.700	0.998	1,557 12/06/2017
3136G07K1	12029	FEDERAL NATIONAL MORT. ASSOC.		12/06/2012	10,000,000.00	9,779,800.00	10,000,000.00	0.700	0.988	1,557 12/06/2017
3136G12A6	12033	FEDERAL NATIONAL MORT. ASSOC.		12/13/2012	10,000,000.00	9,794,700.00	10,000,000.00	0.700	1.069	1,564 12/13/2017
3136G15C9	12035	FEDERAL NATIONAL MORT. ASSOC.		12/19/2012	10,000,000.00	9,780,100.00	10,000,000.00	0.700	1.094	1,570 12/19/2017
3136G15K1	12039	FEDERAL NATIONAL MORT. ASSOC.		12/27/2012	10,000,000.00	9,828,500.00	10,000,000.00	0.500	1.116	1,578 12/27/2017

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General Fund Portfolio Management Portfolio Details - Investments August 31, 2013

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
Federal Agency Coupons											
3136G16W4	12040	FEDERAL NATIONAL MORT. ASSOC.		12/27/2012	10,000,000.00	9,798,700.00	9,998,271.11	0.650	0.645	1,578	12/27/2017
3136G1B46	12045	FEDERAL NATIONAL MORT. ASSOC.		01/30/2013	10,000,000.00	9,840,400.00	9,998,234.44	0.700	1.134	1,612	01/30/2018
3136G1B80	12046	FEDERAL NATIONAL MORT. ASSOC.		01/30/2013	10,000,000.00	9,768,300.00	10,000,000.00	0.750	1.031	1,612	01/30/2018
3136G1B57	12047	FEDERAL NATIONAL MORT. ASSOC.		01/30/2013	10,000,000.00	9,803,500.00	10,000,000.00	0.750	1.031	1,612	01/30/2018
3136G1CU1	12053	FEDERAL NATIONAL MORT. ASSOC.		02/22/2013	10,000,000.00	9,785,100.00	9,986,575.88	0.750	1.135	1,634	02/21/2018
3136G1DB2	12055	FEDERAL NATIONAL MORT. ASSOC.		02/28/2013	10,000,000.00	9,805,000.00	10,000,000.00	1.000	1.170	1,641	02/28/2018
3135G0UX9	12056	FEDERAL NATIONAL MORT. ASSOC.		02/28/2013	10,000,000.00	9,773,000.00	10,000,000.00	1.200	1.184	1,641	02/28/2018
3136G1F95	12057	FEDERAL NATIONAL MORT. ASSOC.		02/28/2013	10,000,000.00	9,861,400.00	9,995,508.33	0.750	1.259	1,641	02/28/2018
3135G0V65	12058	FEDERAL NATIONAL MORT. ASSOC.		03/13/2013	10,000,000.00	9,892,200.00	10,131,466.67	1.500	1.184	1,654	03/13/2018
3136G1G52	12060	FEDERAL NATIONAL MORT. ASSOC.		03/27/2013	10,000,000.00	9,813,300.00	10,000,000.00	0.500	1.226	1,668	03/27/2018
3136G1H88	12061	FEDERAL NATIONAL MORT. ASSOC.		03/28/2013	10,000,000.00	9,785,400.00	10,000,000.00	0.800	1.100	1,669	03/28/2018
3136G1J77	12073	FEDERAL NATIONAL MORT. ASSOC.		04/11/2013	10,000,000.00	9,761,100.00	10,000,000.00	0.750	1.178	1,683	04/11/2018
3136G1JY6	12077	FEDERAL NATIONAL MORT. ASSOC.		04/24/2013	10,000,000.00	9,752,200.00	9,997,676.39	0.800	1.134	1,686	04/24/2018
3136G1JY6	12078	FEDERAL NATIONAL MORT. ASSOC.		04/24/2013	10,000,000.00	9,752,200.00	10,000,000.00	0.800	1.129	1,686	04/24/2018
3136G1K99	12080	FEDERAL NATIONAL MORT. ASSOC.		04/30/2013	10,000,000.00	9,702,900.00	10,000,000.00	0.750	1.104	1,702	04/30/2018
3136G1K81	12081	FEDERAL NATIONAL MORT. ASSOC.		04/30/2013	10,000,000.00	9,749,400.00	10,000,000.00	0.750	1.104	1,702	04/30/2018
3135G0WB5	12082	FEDERAL NATIONAL MORT. ASSOC.		05/02/2013	10,000,000.00	9,726,466.67	10,014,859.44	1.200	1.110	1,690	04/18/2018
3136G1L45	12086	FEDERAL NATIONAL MORT. ASSOC.		05/15/2013	10,000,000.00	9,765,700.00	10,000,000.00	0.500	1.126	1,717	05/15/2018
3136G1KX0	12087	FEDERAL NATIONAL MORT. ASSOC.		05/15/2013	10,000,000.00	9,689,600.00	10,000,000.00	0.750	1.090	1,717	05/15/2018
3136G1M63	12088	FEDERAL NATIONAL MORT. ASSOC.		05/22/2013	10,000,000.00	9,671,300.00	10,000,000.00	0.750	1.126	1,724	05/22/2018
		Subtotal and Average	480,091,509.62		480,000,000.00	470,306,066.67	480,088,042.61		1.090	1,575	

Medium Term Notes

037833AG5	12085	Apple Inc.		05/07/2013	10,000,000.00	9,986,300.00	10,037,545.31	0.516	0.429	1,705	05/03/2018
3696G4Q4	10026	General Electric Company		10/15/2010	5,000,000.00	5,002,450.00	5,000,713.61	1.875	1.502	15	09/16/2013
3696G4GN1	10002	GENERAL ELECTRIC CAPITAL CORP		08/11/2010	10,000,000.00	10,035,600.00	9,998,055.56	1.015	1.348	709	08/11/2015
3696G4N1	10003	GENERAL ELECTRIC CAPITAL CORP		08/18/2010	10,000,000.00	10,083,300.00	9,992,191.86	1.015	1.375	709	08/11/2015
3696G4S0	10056	GENERAL ELECTRIC CAPITAL CORP		12/08/2010	10,000,000.00	10,016,600.00	9,984,864.32	0.924	1.253	759	09/30/2015
3696G4L5	11053	GENERAL ELECTRIC CAPITAL CORP		11/21/2011	10,000,000.00	10,462,800.00	10,239,374.11	3.500	2.103	666	06/29/2015
3696G5Q3	11080	GENERAL ELECTRIC CAPITAL CORP		01/31/2012	10,000,000.00	10,055,800.00	10,000,000.00	1.026	1.149	516	01/30/2015
3696G5U4	12014	GENERAL ELECTRIC CAPITAL CORP		10/22/2012	7,985,000.00	7,982,604.50	7,996,996.32	0.768	0.748	589	04/13/2015
3696G662	12071	GENERAL ELECTRIC CAPITAL CORP		04/11/2013	10,000,000.00	10,049,300.00	10,044,881.56	0.871	0.670	859	01/08/2016
46623EJC4	10034	JP MORGAN CHASE BANK		11/08/2010	10,000,000.00	10,005,500.00	10,001,204.45	1.026	0.956	29	09/30/2013
46625HJA9	11089	JP MORGAN CHASE BANK		03/09/2012	10,000,000.00	10,448,400.00	10,206,774.29	3.150	2.348	1,038	07/05/2016
48128EAA5	12010	JP MORGAN CHASE BANK		09/26/2012	10,000,000.00	9,940,700.00	10,101,922.46	2.000	1.706	1,444	08/15/2017
48126DW39	12089	JP MORGAN CHASE BANK		06/04/2013	10,000,000.00	9,617,900.00	10,000,000.00	1.125	1.110	1,737	06/04/2018

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General Fund
Portfolio Management
Portfolio Details - Investments
August 31, 2013

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360 Days to Maturity
Medium Term Notes									
594918AG9	10069	Microsoft Corp		12/17/2010	10,000,000.00	10,224,900.00	9,891,561.35	1.625	2.150 754 09/25/2015
89233P4B9	11121	TOYOTA MOTOR CREDIT		05/30/2012	10,000,000.00	10,450,700.00	10,361,924.89	3.200	1.126 654 06/17/2015
91159HGZ7	12025	US BANCORP		11/29/2012	10,000,000.00	10,007,400.00	10,006,590.03	1.125	0.411 59 10/30/2013
949746NA5	11025	WELLS FARGO & CO.		09/20/2011	10,000,000.00	9,968,600.00	9,710,859.27	0.464	1.893 787 10/28/2015
949746FK1	12075	WELLS FARGO & CO.		04/23/2013	10,000,000.00	9,982,100.00	10,000,000.00	0.906	0.906 1,695 04/23/2018
92976GAC5	12026	WACHOVIA MORTGAGE FSB		11/30/2012	10,000,000.00	10,018,600.00	9,980,396.02	0.646	0.822 428 11/03/2014
929903DU3	12062	WACHOVIA MORTGAGE FSB		04/01/2013	10,000,000.00	9,877,400.00	9,920,808.72	0.543	0.744 1,383 06/15/2017
92976GAE1	13004	WACHOVIA MORTGAGE FSB		08/20/2013	10,000,000.00	11,281,511.11	11,307,279.76	5.600	1.297 926 03/15/2016
	Subtotal and Average		203,813,832.14		202,985,000.00	205,498,465.61	204,783,943.89		1.240 854
Negotiable Certificates of Deposit									
89112WJ40	12065	Toronton Dominion Bank NY		04/03/2013	20,000,000.00	20,000,200.00	20,000,000.00	0.190	0.190 2 09/03/2013
	Subtotal and Average		26,129,032.26		20,000,000.00	20,000,200.00	20,000,000.00		0.190 2
Commercial Paper Disc.-Amortizing									
89233GWA5	12064	Toyota Motor Credit Corp		04/03/2013	20,000,000.00	19,997,188.89	19,997,188.89	0.220	0.220 23 09/24/2013
89233GWA4	12067	Toyota Motor Credit Corp		04/05/2013	10,000,000.00	9,999,833.33	9,999,833.33	0.200	0.200 3 09/04/2013
	Subtotal and Average		48,058,349.82		30,000,000.00	29,997,022.22	29,997,022.22		0.214 16
PFA - HELICOPTER									
SYS08169	08169	Public Finance Authority		04/09/2009	674,413.00	674,413.00	674,413.00	2.476	2.442 953 04/11/2016
	Subtotal and Average		674,413.00		674,413.00	674,413.00	674,413.00		2.442 953
Local Agency Bonds									
SYS05311	05311	MIDDLE FORK JPA		03/29/2006	78,382,238.00	78,382,238.00	78,382,238.00	4.300	4.241 8,248 04/01/2036
SYS	12090	mPower Placer		06/18/2013	2,100,000.00	2,100,000.00	2,100,000.00	0.750	0.750 320 07/18/2014
	Subtotal and Average		80,482,238.00		80,482,238.00	80,482,238.00	80,482,238.00		4.150 8,041
Rolling Repurchase Agreements - 2									
SYS11085	11085	CANTOR FITZGERALD		01/17/2012	0.00	0.00	0.00	0.130	0.130 1
SYS000SWEEP	SWEEP	WFB REPURCHASE-SWEEP		03/01/2012	41,741,405.24	41,741,405.24	41,741,405.24	0.000	0.000 1
	Subtotal and Average		37,902,976.52		41,741,405.24	41,741,405.24	41,741,405.24		0.000 1

Data Updated: FUNDSNAP: 09/04/2013 16:16
Run Date: 09/04/2013 - 16:16

Portfolio PLCR
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PM (PRF_PWD) 7.3.0

5.2.15

**General Fund
Portfolio Management
Portfolio Details - Investments
August 31, 2013**

Page 4

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity
mPower Placer										
SYS09460	09460	mPower Placer		06/24/2010	1,071,778.18	1,071,778.18	1,071,778.18	3.500	3.452	1
		Subtotal and Average	1,063,066.57		1,071,778.18	1,071,778.18	1,071,778.18		3.452	1
Municipal Bonds *										
12076	12076	City of Colfax		04/21/2013	1,007,134.76	1,007,134.76	1,007,134.76	0.400	0.395	302
		Subtotal and Average	1,007,134.76		1,007,134.76	1,007,134.76	1,007,134.76		0.395	302
		Total and Average	981,464,690.15		907,961,969.18	900,722,431.56	909,885,314.84		1.303	1,795

5.2.16

**General Fund
Portfolio Management
Portfolio Details - Cash
August 31, 2013**

Page 5

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM Days to 360 Maturity
Cash at Bank									
SYS000000	00000	PLACER COUNTY CASH			51,055,602.76	51,055,602.76	51,055,602.76		0.000 1
Undeposited Receipts									
SYS00000VAULT	00000VAULT	PLACER COUNTY CASH			291,983.13	291,983.13	291,983.13		0.000 1
Average Balance			0.00						1
Total Cash and Investments			981,464,690.15		959,309,555.07	952,070,017.45	961,232,900.73		1.303 1,795

5.2.17



General Fund
Purchases Report
Sorted by Fund - Fund
August 1, 2013 - August 31, 2013

Placer County

5218

CUSIP	Investment #	Fund	Sec. Type Issuer	Original Par Value	Purchase Date Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Fund	13004	1010	MTN WFC	10,000,000.00	08/20/2013 09/15 - 03/15	11,079,000.00	241,111.11	5.600	03/15/2016	1.315	11,307,279.76
			Subtotal	10,000,000.00		11,079,000.00	241,111.11				11,307,279.76
			Total Purchases	10,000,000.00		11,079,000.00	241,111.11				11,307,279.76

Office of
Jenine Windeshausen
Treasurer-Tax Collector
County of Placer



5.2.19

COUNTY OF PLACER

TREASURER'S POOLED INVESTMENT REPORT

For the Month of SEPTEMBER 30, 2013

2976 Richardson Drive • Auburn, California 95603
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146

PREFACE

Placer County Treasurer's Pooled Investment Report

September 30, 2013

For the purpose of clarity the following glossary of investment terms has been provided.

Book Value is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

Par Value is the principal amount of a security and the amount of principal that will be paid at maturity.

Market Value is the value at which a security can be sold at the time it is priced or the need to sell arises.

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

Government Code 53646 Compliance Report

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 1,852 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by \$ 123,060,312.70 in cash and investments maturing in the next 180 days.

5.2.20



General Fund Portfolio Management Portfolio Summary September 30, 2013

5.2.21

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	50,000,000.00	50,160,407.88	50,017,034.34	5.59	1,705	1,026	1.175	1.191
Federal Agency Coupons	500,000,000.00	494,163,266.67	500,080,917.70	55.90	1,794	1,549	1.106	1.121
Medium Term Notes	197,985,000.00	200,614,990.57	199,554,789.26	22.31	1,357	879	1.217	1.234
Commercial Paper Disc. -Amortizing	20,000,000.00	19,984,377.77	19,984,377.77	2.23	154	148	0.190	0.193
PFA - HELICOPTER	674,413.00	674,413.00	674,413.00	0.08	2,559	923	2.442	2.476
Local Agency Bonds	81,330,785.00	81,330,785.00	81,330,785.00	9.09	10,688	8,013	4.334	4.394
Rolling Repurchase Agreements - 2	40,894,569.39	40,894,569.39	40,894,569.39	4.57	1	1	0.000	0.000
mPower Placer	1,092,052.49	1,092,052.49	1,092,052.49	0.12	1	1	3.452	3.500
Municipal Bonds *	1,007,134.76	1,007,134.76	1,007,134.76	0.11	435	272	0.395	0.400
Investments	892,983,954.64	889,921,997.53	894,636,053.71	100.00%	2,379	1,852	1.360	1.379

Cash								
Passbook/Checking (not included in yield calculations)	52,165,743.31	52,165,743.31	52,165,743.31		1	1	0.000	0.000
Total Cash and Investments	945,149,697.95	942,087,740.84	946,801,797.02		2,379	1,852	1.360	1.379

Total Earnings	September 30 Month Ending	Fiscal Year To Date
Current Year	865,342.75	2,896,402.41
Average Daily Balance	959,151,975.93	995,336,268.01
Effective Rate of Return	1.10%	1.15%

Kimberly Hawley
KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER

10/21/13

General Fund Portfolio Management Portfolio Details - Investments September 30, 2013

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM	Days to Maturity
U.S. Treasury Coupons										
912828PJ3	10046	U. S. TREASURY COUPON	12/02/2010	10,000,000.00	10,214,100.00	9,955,335.12	1.375	1.569	790	11/30/2015
912828PJ3	10047	U. S. TREASURY COUPON	12/02/2010	10,000,000.00	10,214,100.00	9,943,153.78	1.375	1.627	790	11/30/2015
912828CJ7	10063	U. S. TREASURY COUPON	12/14/2010	10,000,000.00	10,289,400.00	10,209,667.97	4.750	1.261	226	05/15/2014
912828UJ1	12083	U. S. TREASURY COUPON	05/06/2013	10,000,000.00	9,721,319.02	9,956,520.39	0.625	0.714	1,672	04/30/2018
912828UJ1	12084	U. S. TREASURY COUPON	05/07/2013	10,000,000.00	9,721,488.86	9,952,357.08	0.625	0.701	1,672	04/30/2018
Subtotal and Average					50,000,000.00	50,160,407.88	50,017,034.34	1.175	1,026	
Federal Agency Coupons										
3133ECB45	12038	FEDERAL FARM CREDIT BANK	12/26/2012	10,000,000.00	9,816,700.00	9,991,527.78	0.900	0.908	1,547	12/26/2017
3133ECDE1	12043	FEDERAL FARM CREDIT BANK	01/24/2013	10,000,000.00	9,829,800.00	9,991,373.75	0.940	0.947	1,574	01/22/2018
3133ECE03	12048	FEDERAL FARM CREDIT BANK	02/06/2013	10,000,000.00	9,862,300.00	10,000,000.00	1.100	1.085	1,589	02/06/2018
3133ECFA7	12049	FEDERAL FARM CREDIT BANK	02/13/2013	10,000,000.00	9,852,400.00	10,000,000.00	1.080	1.065	1,596	02/13/2018
3133ECJX3	12059	FEDERAL FARM CREDIT BANK	03/26/2013	10,000,000.00	9,809,200.00	9,993,270.83	1.040	1.041	1,637	03/26/2018
3133ECL44	12072	FEDERAL FARM CREDIT BANK	04/11/2013	10,000,000.00	9,790,400.00	9,997,736.11	1.000	0.991	1,653	04/11/2018
3133ECV43	13003	FEDERAL FARM CREDIT BANK	07/23/2013	10,000,000.00	10,035,800.00	10,000,000.00	1.930	1.904	1,756	07/23/2018
3133ED2P6	13008	FEDERAL FARM CREDIT BANK	09/26/2013	10,000,000.00	10,030,500.00	10,000,000.00	1.620	1.598	1,456	09/26/2017
313380TD9	12013	FEDERAL HOME LOAN BANK	10/16/2012	10,000,000.00	9,805,900.00	10,000,000.00	1.000	0.986	1,476	10/16/2017
3133813R4	12036	FEDERAL HOME LOAN BANK	12/19/2012	10,000,000.00	9,822,100.00	10,000,000.00	1.000	0.986	1,500	11/09/2017
3133826K4	12054	FEDERAL HOME LOAN BANK	02/27/2013	10,000,000.00	9,889,800.00	10,000,000.00	0.750	1.275	1,610	02/27/2018
313382QF3	12059	FEDERAL HOME LOAN BANK	04/09/2013	10,000,000.00	9,811,700.00	9,997,738.89	1.010	1.001	1,651	04/09/2018
313382R08	12079	FEDERAL HOME LOAN BANK	04/30/2013	10,000,000.00	9,853,600.00	10,000,000.00	0.750	1.224	1,672	04/30/2018
3134G2UJ2	11068	FED HOME LOAN MORT CORP	12/16/2011	10,000,000.00	10,001,200.00	9,999,853.41	0.375	0.407	14	10/15/2013
3136FTTK57	11095	FEDERAL NATIONAL MORT. ASSOC.	02/13/2012	10,000,000.00	10,025,800.00	10,000,000.00	0.875	1.345	1,231	02/13/2017
3136G0ZV6	12003	FEDERAL NATIONAL MORT. ASSOC.	08/28/2012	10,000,000.00	10,008,400.00	10,000,000.00	0.700	1.158	1,427	08/28/2017
3136G0B59	12007	FEDERAL NATIONAL MORT. ASSOC.	09/20/2012	10,000,000.00	9,946,400.00	10,000,000.00	0.700	1.080	1,450	09/20/2017
3136G0K34	12008	FEDERAL NATIONAL MORT. ASSOC.	09/25/2012	10,000,000.00	9,878,700.00	10,000,000.00	0.750	0.715	1,455	09/25/2017
3136G0H46	12009	FEDERAL NATIONAL MORT. ASSOC.	09/26/2012	10,000,000.00	9,946,200.00	10,000,000.00	0.600	1.046	1,456	09/26/2017
3136G0N72	12015	FEDERAL NATIONAL MORT. ASSOC.	10/25/2012	10,000,000.00	9,938,700.00	10,000,000.00	0.700	1.029	1,485	10/25/2017
3136G0Y68	12017	FEDERAL NATIONAL MORT. ASSOC.	11/08/2012	10,000,000.00	9,923,400.00	9,999,486.11	0.500	0.990	1,499	11/08/2017
3136G0QW6	12018	FEDERAL NATIONAL MORT. ASSOC.	11/08/2012	10,000,000.00	9,844,100.00	10,000,000.00	1.000	0.986	1,499	11/08/2017
3136G04F5	12024	FEDERAL NATIONAL MORT. ASSOC.	11/21/2012	10,000,000.00	9,927,700.00	10,000,000.00	0.750	1.104	1,512	11/21/2017
3136G12I7	12027	FEDERAL NATIONAL MORT. ASSOC.	12/06/2012	10,000,000.00	9,918,500.00	10,000,000.00	0.600	1.117	1,526	12/06/2017
3136G07K1	12028	FEDERAL NATIONAL MORT. ASSOC.	12/06/2012	10,000,000.00	9,861,100.00	9,995,819.44	0.700	0.998	1,527	12/06/2017
3136G07K1	12029	FEDERAL NATIONAL MORT. ASSOC.	12/06/2012	10,000,000.00	9,861,100.00	10,000,000.00	0.700	0.988	1,527	12/06/2017
3136G12V6	12033	FEDERAL NATIONAL MORT. ASSOC.	12/13/2012	10,000,000.00	9,875,000.00	10,000,000.00	0.700	1.069	1,534	12/13/2017
3136G15C9	12035	FEDERAL NATIONAL MORT. ASSOC.	12/19/2012	10,000,000.00	9,865,600.00	10,000,000.00	0.700	1.094	1,540	12/19/2017

Data Updated: FUNDSNAP: 10/02/2013 14:07

Run Date: 10/02/2013 - 14:07

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General Fund Portfolio Management Portfolio Details - Investments September 30, 2013

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity
Federal Agency Coupons										
3136G15K1	12039	FEDERAL NATIONAL MORT. ASSOC.	12/27/2012	10,000,000.00	9,909,200.00	10,000,000.00	0.500	1.116	1,548	12/27/2017
3136G16W4	12040	FEDERAL NATIONAL MORT. ASSOC.	12/27/2012	10,000,000.00	9,883,600.00	9,998,304.44	0.650	0.645	1,548	12/27/2017
3136G18A6	12045	FEDERAL NATIONAL MORT. ASSOC.	01/30/2013	10,000,000.00	9,926,200.00	9,998,267.78	0.700	1.134	1,582	01/30/2018
3136G1BD0	12046	FEDERAL NATIONAL MORT. ASSOC.	01/30/2013	10,000,000.00	9,849,400.00	10,000,000.00	0.750	1.031	1,582	01/30/2018
3136G1B57	12047	FEDERAL NATIONAL MORT. ASSOC.	01/30/2013	10,000,000.00	9,882,600.00	10,000,000.00	0.750	1.031	1,582	01/30/2018
3136G1CU1	12053	FEDERAL NATIONAL MORT. ASSOC.	02/22/2013	10,000,000.00	9,864,500.00	9,986,826.01	0.750	1.135	1,604	02/21/2018
3136G1DB2	12055	FEDERAL NATIONAL MORT. ASSOC.	02/28/2013	10,000,000.00	9,865,900.00	10,000,000.00	1.000	1.170	1,611	02/28/2018
3136G0UX9	12056	FEDERAL NATIONAL MORT. ASSOC.	02/28/2013	10,000,000.00	9,854,500.00	10,000,000.00	1.200	1.184	1,611	02/28/2018
3136G1F95	12057	FEDERAL NATIONAL MORT. ASSOC.	02/28/2013	10,000,000.00	9,942,500.00	9,995,591.67	0.750	1.259	1,611	02/28/2018
3136G0V65	12058	FEDERAL NATIONAL MORT. ASSOC.	03/13/2013	10,000,000.00	9,970,800.00	10,129,050.00	1.500	1.184	1,624	03/13/2018
3136G1GS2	12060	FEDERAL NATIONAL MORT. ASSOC.	03/27/2013	10,000,000.00	9,897,000.00	10,000,000.00	1.000	0.937	1,638	03/27/2018
3136G1HB8	12061	FEDERAL NATIONAL MORT. ASSOC.	03/28/2013	10,000,000.00	9,868,900.00	10,000,000.00	0.800	1.100	1,639	03/28/2018
3136G1J77	12073	FEDERAL NATIONAL MORT. ASSOC.	04/11/2013	10,000,000.00	9,841,400.00	10,000,000.00	0.750	1.178	1,653	04/11/2018
3136G1JY6	12077	FEDERAL NATIONAL MORT. ASSOC.	04/24/2013	10,000,000.00	9,833,400.00	9,997,718.06	0.800	1.134	1,666	04/24/2018
3136G1K99	12078	FEDERAL NATIONAL MORT. ASSOC.	04/24/2013	10,000,000.00	9,833,400.00	10,000,000.00	0.800	1.129	1,666	04/24/2018
3136G1K81	12080	FEDERAL NATIONAL MORT. ASSOC.	04/30/2013	10,000,000.00	9,785,800.00	10,000,000.00	0.750	1.104	1,672	04/30/2018
3136G0WB5	12081	FEDERAL NATIONAL MORT. ASSOC.	04/30/2013	10,000,000.00	9,828,400.00	10,000,000.00	0.750	1.104	1,672	04/30/2018
3136G1LA5	12082	FEDERAL NATIONAL MORT. ASSOC.	05/02/2013	10,000,000.00	9,811,566.67	10,008,353.42	1.200	1.110	1,660	04/18/2018
3136G1KV0	12086	FEDERAL NATIONAL MORT. ASSOC.	05/15/2013	10,000,000.00	9,848,700.00	10,000,000.00	0.500	1.126	1,687	05/15/2018
3136G1M63	12087	FEDERAL NATIONAL MORT. ASSOC.	05/15/2013	10,000,000.00	9,783,900.00	10,000,000.00	0.750	1.080	1,687	05/15/2018
3136G1VL0	12088	FEDERAL NATIONAL MORT. ASSOC.	05/22/2013	10,000,000.00	9,765,500.00	10,000,000.00	0.750	1.126	1,694	05/22/2018
	13009	FEDERAL NATIONAL MORT. ASSOC.	09/27/2013	10,000,000.00	10,064,000.00	10,000,000.00	2.150	2.121	1,822	09/27/2018
Subtotal and Average					483,084,361.42	494,163,266.67	500,080,917.70	1.106	1,549	

Medium Term Notes

037833AG5	12085	Apple Inc.	05/07/2013	10,000,000.00	9,959,500.00	10,036,875.66	0.516	0.429	1,675	05/03/2018
36962GN1	10002	GENERAL ELECTRIC CAPITAL CORP	08/11/2010	10,000,000.00	10,083,300.00	9,998,138.89	1.015	1.348	679	08/11/2015
36962G4N1	10003	GENERAL ELECTRIC CAPITAL CORP	08/18/2010	10,000,000.00	10,046,800.00	9,992,526.49	1.015	1.375	679	08/11/2015
36962G4S0	10056	GENERAL ELECTRIC CAPITAL CORP	12/08/2010	10,000,000.00	10,038,200.00	9,985,470.55	0.924	1.253	729	09/30/2015
36962G4L5	11053	GENERAL ELECTRIC CAPITAL CORP	11/21/2011	10,000,000.00	10,459,100.00	10,228,460.40	3.500	2.103	636	06/29/2015
36962G5Q3	11090	GENERAL ELECTRIC CAPITAL CORP	01/31/2012	10,000,000.00	10,053,000.00	10,000,000.00	1.026	1.149	486	01/30/2015
36962G5U4	12014	GENERAL ELECTRIC CAPITAL CORP	10/22/2012	7,985,000.00	7,985,079.85	7,996,377.95	0.768	0.748	559	04/13/2015
36962G6Q2	12071	GENERAL ELECTRIC CAPITAL CORP	04/11/2013	10,000,000.00	10,042,800.00	10,043,291.89	0.871	0.670	829	01/08/2016
36962G4N1	13006	GENERAL ELECTRIC CAPITAL CORP	09/19/2013	10,000,000.00	10,057,510.72	10,074,567.02	1.015	0.660	679	08/11/2015
4662SHLA9	11099	JP MORGAN CHASE BANK	03/09/2012	10,000,000.00	10,492,400.00	10,200,716.45	3.150	2.348	1,008	07/05/2016
4812GEAA5	12010	JP MORGAN CHASE BANK	09/26/2012	10,000,000.00	10,037,200.00	10,099,775.21	2.000	1.706	1,414	08/15/2017

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Data Updated: FUNDSNAP: 10/02/2013 14:07

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General Fund
Portfolio Management
Portfolio Details - Investments
September 30, 2013

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity
Medium Term Notes										
48126DW39	12089	JP MORGAN CHASE BANK		06/04/2013	10,000,000.00	9,737,700.00	10,000,000.00	1.125	1.110	1,707
594918A99	10069	Microsoft Corp		12/17/2010	10,000,000.00	10,232,200.00	9,895,933.88	1.625	2.150	724
88238P4B9	11121	TOYOTA MOTOR CREDIT		05/30/2012	10,000,000.00	10,458,900.00	10,345,117.23	3.200	1.126	624
91159HGZ7	12025	US BANCORP		11/29/2012	10,000,000.00	10,001,500.00	10,000,000.00	1.125	0.411	29
949746NA5	11025	WELLS FARGO & CO.		09/20/2011	10,000,000.00	9,979,800.00	9,722,023.00	0.464	1.893	757
94974BFI1	12075	WELLS FARGO & CO.		04/23/2013	10,000,000.00	10,013,600.00	10,000,000.00	0.906	0.906	1,665
92976GAC5	12026	WACHOVIA MORTGAGE FSB		11/30/2012	10,000,000.00	10,021,400.00	9,981,770.13	0.646	0.822	398
929903DU3	12062	WACHOVIA MORTGAGE FSB		04/01/2013	10,000,000.00	9,869,700.00	9,922,550.46	0.524	0.727	1,353
92976GAE1	13004	WACHOVIA MORTGAGE FSB		08/20/2013	10,000,000.00	11,045,300.00	11,031,174.05	5.600	1.297	896
	Subtotal and Average		205,819,387.03		197,985,000.00	200,614,990.57	199,554,769.26		1.217	879
Negotiable Certificates of Deposit										
	Subtotal and Average		1,333,333.33							
Commercial Paper Disc. - Amortizing										
89238HBS2	13007	Toyota Motor Credit Corp		09/25/2013	20,000,000.00	19,984,377.77	19,984,377.77	0.190	0.190	148
	Subtotal and Average		29,662,267.78		20,000,000.00	19,984,377.77	19,984,377.77		0.190	148
PFA - HELICOPTER										
SYS08169	08169	Public Finance Authority		04/09/2009	674,413.00	674,413.00	674,413.00	2.476	2.442	923
	Subtotal and Average		674,413.00		674,413.00	674,413.00	674,413.00		2.442	923
Local Agency Bonds										
SYS05311	05311	MIDDLE FORK JPA		03/29/2006	79,230,785.00	79,230,785.00	79,230,785.00	4.490	4.428	8,218
SYS	12090	mPower Placer		06/18/2013	2,100,000.00	2,100,000.00	2,100,000.00	0.750	0.750	290
	Subtotal and Average		80,510,522.90		81,330,785.00	81,330,785.00	81,330,785.00		4.334	8,013
Rolling Repurchase Agreements - 2										
SYS11085	11085	CANTOR FITZGERALD		01/17/2012	0.00	0.00	0.00	0.130	0.130	1
SYS000SWEEP	SWEEP	WFB REPURCHASE-SWEET		03/01/2012	40,894,569.39	40,894,569.39	40,894,569.39		0.000	1
	Subtotal and Average		53,861,216.16		40,894,569.39	40,894,569.39	40,894,569.39		0.000	1
mPower Placer										
SYS09460	09460	mPower Placer		06/24/2010	1,092,052.49	1,092,052.49	1,092,052.49	3.500	3.452	1
	Subtotal and Average		1,062,254.20		1,092,052.49	1,092,052.49	1,092,052.49		3.452	1

Data Updated: FUNDSNAP: 10/02/2013 14:07

Run Date: 10/02/2013 - 14:07

Portfolio PLCR
NLI AC
PM (PRF_PMD) 7.3.0

5.2.24

**General Fund
Portfolio Management
Portfolio Details - Investments
September 30, 2013**

Page 4

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM Days to 360 Maturity Date
Municipal Bonds *									
12076	12076	City of Colfax		04/21/2013	1,007,134.76	1,007,134.76	1,007,134.76	0.400	0.395 272 06/30/2014
		Subtotal and Average	1,007,134.76		1,007,134.76	1,007,134.76	1,007,134.76		0.395 272
		Total and Average	959,151,975.93		892,983,954.64	889,921,997.53	894,636,053.71		1.360 1,852

5.2.25

**General Fund
Portfolio Management
Portfolio Details - Cash
September 30, 2013**

Page 5

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM Days to 360 Maturity
Cash at Bank									
SYS00000	00000	PLACER COUNTY CASH			51,231,678.28	51,231,678.28	51,231,678.28		0.000 1
Undeposited Receipts									
SYS00000VAULT	00000VAULT	PLACER COUNTY CASH			934,065.03	934,065.03	934,065.03		0.000 1
		Average Balance	0.00						
		Total Cash and Investments	959,151,975.93		945,149,697.95	942,087,740.84	946,801,797.02		1.360 1,852

5.2.26



General Fund
Purchases Report
Sorted by Fund - Fund

September 1, 2013 - September 30, 2013

Placer County

5227

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Fund													
0027A0WT4	13005	1010	ACP	ABILLC	20,000,000.00	09/13/2013	09/27 - At Maturity	19,999,144.44		0.110	09/27/2013	0.110	0.00
36962G4N1	13006	1010	MTN	GE CAP	10,000,000.00	09/19/2013	11/11 - Quarterly	10,065,000.00	10,710.72	1.015	08/11/2015	0.669	10,074,567.02
89233HBS2	13007	1010	ACP	TOYCC	20,000,000.00	09/25/2013	02/26 - At Maturity	19,983,744.44		0.190	02/26/2014	0.190	19,984,377.77
3133ED2P6	13008	1010	FAC	FFCB	10,000,000.00	09/26/2013	03/26 - 09/26	10,000,000.00		1.620	09/26/2017	1.620	10,000,000.00
3136G1VL0	13009	1010	FAC	FNMA	10,000,000.00	09/27/2013	03/27 - 09/27	10,000,000.00		2.150	09/27/2018	2.150	10,000,000.00
Subtotal								70,047,888.88	10,710.72				50,058,944.79
Total Purchases								70,047,888.88	10,710.72				50,058,944.79

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Student Discipline/Stipulated
Stipulated Expulsion Students
#13-14-B,C,D

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Michael Doherty
District Hearing Officer

ENCLOSURES:

No

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

October 15, 2013

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will take action to approve the Stipulated Expulsion for Students; #13-14 B, C, D, as agreed upon between Parents and District Staff.

RECOMMENDATION:

The Administration recommends the Board of Trustees approve the Stipulated Expulsion.

INFORMATION

DISCUSSION

ACTION

ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Common Core State Standards –
Mathematics: What's the Difference?

AGENDA ITEM AREA:

Information

REQUESTED BY:

Mary Boyle
Deputy Superintendent Educational Services

ENCLOSURES:

Handouts at Meeting

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

General Fund/CCSS One-Time

MEETING DATE:

October 15, 2013

ROLL CALL REQUIRED:

No

BACKGROUND:

This is the third in a series of Board and Community presentations on the Common Core State Standards (CCSS). CCSS, adopted by the State of California in 2010, reflect an enormous shift in instructional strategies and learning expectations on the parts of school districts and students. The Common Core State Standards align the learning standards for students in grades K – 12 across the nation on a par with international standards and reflect a major revision from the previously adopted 1997 California State Standards. Common Core State Standards are more rigorous, more clearly organized, focus on higher levels of student thinking, and prepare students for college and career.

WPUSD has been providing professional development to our administrators and instructional staff over the last year and continues this year with several CCSS professional development elementary, secondary, GATE, and Differentiation workshop series.

This evening's presentation will focus on CCSS Mathematics standards K – 12, including content area grade-level and organizational shifts and the Standards for Mathematical Practice (SMP's) that guide and enhance students' approaches to mathematical thinking.

RECOMMENDATION:

Information only.

8.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

PCOE MOU for Counselor on Special
Assignment – Peer Coach Funding

AGENDA ITEM AREA:

Action

REQUESTED BY:

Mary Boyle
Deputy Superintendent Ed Services

ENCLOSURES:

MOU at Meeting
Position Description – Counselor on
Special Assignment-Peer Coach

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

None

MEETING DATE:

October 15, 2013

ROLL CALL REQUIRED:

No

BACKGROUND:

At the September 17, 2013 Board meeting, the position description for Counselor on Special Assignment – Peer Coach was approved. This position was created in response to the Special Education/General Education Workgroup's expressed request for additional support for general education teachers to meet the behavioral needs of both special education and general education students in their classrooms. It was also a result of the Suicide Prevention and Response (SPAR) team's work and their attention to addressing the presenting behavioral and emotional needs of students in distress.

At the September 17, 2013 Board meeting, it was shared that this new position would follow the same model as the Teacher on Special Assignment – Peer Coach, but would focus on behavior rather than academics, providing classroom teachers assistance in classroom management, behavioral interventions and supports, as well as providing District and site leadership for the Positive Behavior Intervention and Support (PBIS) program implementation.

Placer County Office of Education is offering a one-time grant of \$50,000 to support this effort – to assist in providing leadership for behavior supports on sites and in classrooms. This supports the Positive Behavior Intervention and Support (PBIS) work that the District and several sites are engaged in and helps to address the requests of the Special Ed/General Ed Workgroup and the SPAR Team. This funding is being supplemented through a MediCal Grant to complete the funding for this new full-time position, fully funded through grants with no impact on the General Fund.

RECOMMENDATION:

Approve WPUSD and PCOE Counselor on Special Assignment – Peer Coach for the 2013 – 2014 school year.

8.2

Western Placer Unified School District

POSITION DESCRIPTION

Position Title: **COUNSELOR ON SPECIAL ASSIGNMENT-
PEER COACH BEHAVIOR**
Department: Educational Services
Reports to: Deputy Superintendent Educational Services

SUMMARY:

Provides professional development and behavioral coaching support to teachers toward goal of decreased behavioral issues and increased student responsibility and learning. Activities and/or information from the Peer Coach will not be used in other Bargaining Unit members' evaluations.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Attends appropriate and required workshops to enhance existing professional staff development foundational knowledge and skills
- Coordinates and presents relevant workshops and inservices to WPUSD certificated staff
- Provides training in PBIS and social emotional learning strategies
- Provides consultation for site PBIS (Positive Behavioral Interventions and Supports) programs
- Monitors behavioral data and provides feedback to district and site implementation teams
- Makes presentations at WPUSD site staff meetings
- Makes presentations at WPUSD Management & PAR Meetings
- Models and coaches research-based effective behavioral strategies in classrooms, including:
 - PBIS strategies
 - Student Engagement
 - Classroom Management
 - Feedback
 - Behavioral Coaching
 - Behavior Intervention
 - Social Emotional Learning Processes
 - Other, as appropriate
- Visits classrooms to provide observational feedback and support to teachers
- Engages in discussions with teachers to encourage reflection on effectiveness of classroom management and behavioral support strategies

- Supports and participates in the Professional Learning Community process at select sites
- Other related duties as assigned.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must have at least five years of credentialed classroom teaching experience and/or school counseling experience and be able to perform each essential duty satisfactorily. Applicant must have strong interpersonal skills. Recent attendance at relevant District, PCOE or other professional development workshops and/or series focusing on active student engagement, effective classroom management and behavioral intervention techniques and PBIS and other research-based behavioral intervention strategies is preferred.

EDUCATION:

Four-year degree; masters preferred.

CERTIFICATES, LICENSES, REGISTRATIONS:

Valid PPS certificate in K/12 education.

LANGUAGE SKILLS:

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write and research reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS:

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and algebra. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY:

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

OTHER SKILLS and ABILITIES:

Ability to apply knowledge of current research and theory in instructional program; ability to plan and implement lessons based on division and school objectives and the needs and abilities of students to whom assigned. Ability to establish and maintain effective relationships with students, peers and parents; skill in oral and written communication. Ability to perform duties with awareness of all district requirements and Board of Trustee policies.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand and talk or hear and sometimes walk and sit. While performing the duties of this job, the employee may occasionally push or lift up to 50 lb. such as boxes of books and AV/VCR/DVD carts. The employee is directly responsible for safety, well-being, or work output of other people. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and the ability to adjust focus. The position requires the individual to meet multiple demands from several people and interact with the public and other staff.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is moderate to loud.

The information contained in this job description is for compliance with the American with Disabilities Act (A.M.) and is not an exhaustive list of the duties performed for this position. The individuals holding this position may perform additional duties as assigned.

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Approve Revisions to Administrative Regulations
AR 1330 – Community Relations and the
Facilities Use Application

AGENDA ITEM AREA:

Action

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent, Business & Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

October 15, 2013

ROLL CALL REQUIRED:

No

BACKGROUND:

In June 2012 the board approved revisions to BP and AR 1330 - Community Relations related to the application for use of facilities and the facilities fee schedule.

At this time staff is recommending approval of revisions to the AR 1330 regarding the liability insurance coverage limit requirement. To be consistent with the Facilities Use Application and past practice requirements the minimum combined single limit coverage of \$2,000,000 is reduced to \$1,000,000 for defense of lawsuits and the payment of damages and the payment of damages arising from bodily injury, sickness or disease, and death to any person, and property loss, damage and destruction for each accident or occurrence. This reduce coverage is an adequate liability insurance coverage limit for the district.

Staff is also presenting the revised Facilities Use Application. The revisions include the detailed description of each group classification, the facilities use fees schedule, removal of repetitive signatures requirements, identification of administrator for supervision when event is not held during regular school hours and the requirement that fees to be calculated when the applicant is completing the application. We believe the revisions create are more comprehensive and understandable application form.

RECOMMENDATION:

Administration recommends the Board of Trustees approve revisions to Administrative Regulations AR 1330 – Community Relations and the Facilities Use Application.

Western Placer USD

Administrative Regulation

Use Of School Facilities

AR 1330

Community Relations

Application for Use of Facilities

Any persons applying for the use of any school facility or grounds on behalf of any society, group, or organization shall complete the application as required by the District.

Civic Center Use

Subject to district policies and regulations, school facilities and grounds shall be available to citizens and community groups as a civic center for the following purposes: (Education Code 32282, 38131)

1. Public, literary, scientific, recreational, educational, or public agency meetings
2. The discussion of matters of general or public interest
3. The conduct of religious services for temporary periods, on a one-time or renewable basis, by any church or religious organization
4. Child care programs to provide supervision and activities for children of preschool and elementary school age

(cf. 5148 - Child Care and Development)

(cf. 5148.2 - Before/After School Programs)

(cf. 6300 - Preschool/Early Childhood Education)

5. The administration of examinations for the selection of personnel or the instruction of precinct board members by public agencies
 6. Supervised recreational activities including, but not limited to, sports league activities that are arranged for and supervised by entities, including religious organizations or churches, and in which youths may participate regardless of religious belief or denomination
 7. A community youth center
- (cf. 1020 - Youth Services)
8. Mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare

8.3.1

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)

Personnel Responsibilities

1. The Superintendent or designee shall:
 - a. Be responsible for the orderly administration of the public use of the facilities program.
 - b. Develop, print, and distribute the Use of Facilities application forms.
 - c. Make final approval or disapproval of Use of Facilities applications and inform requester of action taken.
 - d. Send to applicants, when pertinent, a copy of Board policies and regulations.
 - e. Maintain a file for at least 18 months of facilities request applications.
 - f. Ensure that where appropriate, use fees are collected.
2. Individual/Organization Requester shall:
 - a. Make request for use of school facilities on a form provided by the district.
 - b. Obtain forms at any school or the district office.
 - c. Submit a completed request form to the appropriate school principal at least two weeks in advance of the desired use date.
 - d. Have an adult sponsor submit the Use of Facilities application form on behalf of non-adult groups using school facilities.
 - e. Identify the school employee sponsor when applicable.
 - f. Attach certificate of general liability and additional insured endorsement to the Use of Facilities form.
 - g. Resolve scheduling conflicts with the school principal.
3. School principal shall:
 - a. Upon request, provide Use of Facility application to potential users.
 - b. Be responsible for maintaining a master-scheduling calendar of building and grounds.

- c. Resolve scheduling conflicts on a first-come, first-served basis.
 - d. Review Use of Facility application forms for completeness, then schedule the event on the master calendar, sign form, and forward to the district's Business Office.
 - e. Assign school employees to ensure coverage of scheduled facility usage.
 - f. Maintain a log of employee's work hours expended on use of facility activities and indicate such on district employee time sheets.
4. School employees on duty during community use of facilities shall:
- a. Serve as a representative of the district and as such be responsible for the proper use and safeguard of school property.
 - b. Ensure that the facilities requested are open and ready for use.
 - c. Not be responsible for the supervision of the participants. Supervision is the responsibility of the user organization.
 - d. Report to the Superintendent or designee any violations of Board policies and these regulations.
 - e. Be paid for services rendered on payroll warrants and shall be prohibited from accepting payment from individuals or organizations.
 - f. At the close of the activity, be responsible for making the final check of the facilities used.
5. Director of Maintenance and Operations shall:
- a. During vacation periods of school principals perform their duties as related to the use of facilities program.
 - b. Work with school principals to assist in providing employee coverage of facilities.

Use of Facilities Application Form Shall

Contain a hold harmless and damages clause, statement of information and list of fee charges.

Require that each applicant affix their signature under penalty of perjury to the substance of the conditions set forth on the form and in the policy.

Require certification of applicant's liability insurance coverage.

Require a copy of the endorsement naming the district as an additional insured.

User Fees

Fees charges shall be in accordance with the schedule of fees adopted by the Board.

Invoices will be rendered within 30 days of the activity and payment must follow within 10 days of the billing date.

Bills not paid on time shall cause a user to be denied continued use of school facilities until delinquent payments are paid.

Restrictions

School facilities or grounds shall not be used for any of the following activities:

1. Any use by an individual or group for the commission of any crime or any act prohibited by law
2. Any use of school facilities or grounds which is inconsistent with their use for school purposes or which interferes with the regular conduct of school or school work
3. Any use which is discriminatory in the legal sense
4. Any use which involves the possession, consumption, or sale of alcoholic beverages or any restricted substances on school property

(cf. 3513.3 - Tobacco-Free Schools)

Damage and Liability

Groups, organizations, or persons using school facilities or grounds shall be liable for any property damages caused by the activity. The Board may charge the amount necessary to repair the damages and may deny the group further use of school facilities or grounds.

Any group or organization using school facilities or grounds shall be liable for any injuries resulting from its negligence during the use of district facilities or grounds. The group shall bear the cost of insuring against this risk and defending itself against claims arising from this risk. (Education Code 38134)

Cancellations

If a group or organization finds it necessary to cancel a scheduled meeting, the appropriate principal should be notified as soon as possible and at least 24 hours prior to the meeting time.

Should a group or organization fail to comply with the provisions of the application, it will be charged for any expenses incurred in opening the facility.

8.3.4

Revocations

Any permit may be revoked without previous notice for violation of Board policy or regulations.

For other causes, permits may be revoked at any time upon reasonable notice.

All permits are terminated automatically on June 30th of each year.

Safety Precautions

In cases involving the use of larger indoor areas, the number of people admitted or seated shall not exceed the regular capacity as established in 19 CCR 3130.

No large room or area shall be occupied by more persons than indicated on posted signs.

No classroom or single portable shall be occupied by more than 40 persons.

Grounds Utilization

Any activity which constitutes a hazard or public nuisance, is prohibited. A list of prohibited activities as defined by the district insurance carrier is available upon request.

No power driven vehicles of any nature shall be used on any play fields of the district except as necessary by school personnel in carrying out their assigned responsibilities.

The flying of motorized model airplanes shall not take place on any school play field.

Decorations

Arrangements for the decorating of school facilities must be made through the school principal.

Decorations shall be erected in a manner that will not be destructive of school property and such shall be approved by the custodian on duty.

All decorations shall be removed at the termination of the activity.

Use of Furniture and Equipment

1. Movement of Furniture and Equipment

a. Furniture and equipment shall not be moved from room-to-room by user without the expressed permission of the school principal or the school employee on duty during a scheduled activity.

b. Under no circumstances are pianos to be moved from room-to-room nor moved between

a stage and cafeteria floor. If a piano relocation is essential, arrangements must be made prior to the event to provide sufficient time for school custodial or maintenance to move the piano.

2. Loan of School Furniture and Equipment

- a. All such requests shall be in writing from the user to the school principal or the Superintendent or designee.
- b. Such requests shall be made sufficiently in advance to allow enough time for necessary arrangements to be made.
- c. It shall be the responsibility of the requester to provide for pick-up and return of the borrowed equipment. This shall include, but not limited to adequate transportation and manpower to effect the movement of the items borrowed.
- d. School property must be protected from damage and mistreatment and ordinary precautions for cleanliness must be maintained.
- e. The group borrowing school furniture or equipment will be charged for any damage or loss to school equipment while in their use.
- f. Loan of furniture and equipment shall be on a limited time basis which is considered to be normally one day.
- g. Such loan of furniture and equipment shall in no way conflict or degrade the educational function of the district.

Facility Use Classifications Definitions

Classification I

The Board authorizes free, non-daily, short-term facility use for activities of nonprofit organizations and clubs or associations, which promote youth, and school activities. All non-profit groups must provide a copy of IFS Form 501c (Certificate of Exempt Status). These groups include, but are not limited to:

1. Community advisory councils and community groups such as Red Cross, Alcoholics Anonymous etc.
2. Youth sports groups such as Little League, Youth Soccer, and Bobby Sox & no admission fee is charged or contribution solicited.
3. Camp Fire, Boy Scouts, Girl Scouts and affiliated organizations.
4. Senior citizen organizations and affiliations.

8.3.6

5. School initiated & sponsored activities with Booster clubs and Parent/Teacher clubs.
6. Other similar groups at the discretion of district administration.

Additional fees will be charged for opening and closing the facilities, monitoring the event or performing extra services, if no school employee would otherwise be available to perform that function as part of his/her normal duties.

Classification II

Groups using facilities for non-school initiated activities during the non-school operating hours will be defined as a Class II.

Activities other than those specified under Classification I or Classification III, and daily use by Classification I groups shall be charged a fee at least equal to direct costs to the district. The following are examples of users that fall into the Classification II fee category (but not limited to):

1. Use by any group where admission is charged or contributions solicited and net receipts are expended for youth-related or charitable purposes.
2. Charitable fund-raising activities which are beneficial to youth or public school activities of the district, as determined by the superintendent.
3. Activities not previously identified which do not fall within the free use or fair rental value classifications and which are included herein through subsequent Board action.
4. Churches and religious organizations unless the activity is a Class III activity, in which case Class III charges shall be imposed.

Fees are to offset costs for supplies, utilities, custodial services, services of any other district employees and salaries paid to school district employees necessitated by the organization's use of the school facilities and grounds of the district.

Additional fees will be charged for opening and closing the facilities, monitoring the event or performing extra services, if no school employee would otherwise be available to perform that function as part of his/her normal duties.

Classification III

Commercial and for-profit activities shall be charged fair rental value. The following are examples of users that fall into the Classification III fee category (but not limited to):

1. Organizations/groups where admission fees are charged or contributions are solicited and the net receipts are not expended for the welfare of the pupils of the district or charitable purposes.

2. Commercial use shall apply to those organizations or individuals requesting to use school facilities for advertising, selling any product of service, or conducting any other type of commercial business or function. It shall be considered commercial if the publicity and/or advertising would benefit a particular person or concern in commercial way.

A charge shall be made for the use of the school facilities or grounds, plus the cost of opening and closing the facilities, if no school employee would otherwise be available to perform that function as a part of his/her normal duties; the cost of a school employee's presence during the organization's use of the facility if that employee would not otherwise be present as a part of his/her normal duties; and the cost of services, if the services are necessary and would have otherwise been performed as a part of the custodian's normal duties.

Insurance Requirements

1. Liability Insurance of \$21,000,000 is required.

During the entire term of use of the school facilities, the applicant is required to maintain in effect, at its own cost and expense, a policy or policies of comprehensive general liability insurance, including coverage of owned, non-owned and hired automobiles providing a minimum combined single limit coverage of \$21,000,000 for defense of lawsuits and the payment of damages and the payment of damages arising from bodily injury, sickness or disease, and death to any person, and property loss, damage and destruction for each accident or occurrence. The insurance coverage shall provide that the insurance carrier or its representative shall process and respond to all claims from acts of applicant's employees and agents, and shall provide legal counsel for the defense of lawsuits.

2. Current Certificate of Insurance naming the district as additional insured must be on file with the office prior to the date of use.

Applicant shall cause the district, its officers, employees, agents and Board to be named as additional insured in the above insurance policies, and provide a certificate of insurance as evidence of the above insurance coverage's. The certificate of insurance shall be delivered to the school office prior to the actual commencement of the facility use. The certificate shall contain a provision that the district shall be given written notice 30 calendar days in advance of cancellation or any material change in the insurance policies of the applicant.

3. The applicant will maintain Workers' Compensation coverage.

Applicant, shall, at its own cost and expense, maintain Workers' Compensation insurance coverage for its employees including volunteer employees under the State Workers' Compensation Insurance Law.

Regulations For Use

- * There shall be NO alcohol consumed on school property and anyone under the influence

of alcohol shall be kept from the school property.

- * There shall be NO smoking on school property.
- * Use of kitchen facilities requires prior written approval of Food Services Department.
- * It shall be the responsibility of the group using the building to supervise all participants.
- * Applicant shall leave the room used in the same condition in which it was found.
- * Costs: All organizations and persons using the facility will assume responsibility for damages occurring during or as a result of the scheduled event.

Fees

The district will charge applicable fees to any group or organization. Personnel fees to all groups are based on the schedule below.

1. All rates are in addition to applicable personnel fees. Overtime will apply on weekends, holidays, and after 9:30 p.m. on weekdays.
2. A damage deposit equal to the total anticipated cost of the facility rental may be required.

Schedule of Facility Use Fees for the 2012-13 Year Greater of the past two years' actual and current year projected actual

	— Class II		Class III
Indoor Facilities	Direct Cost Per Hour	Direct Cost Weekly Rate	Fair Rental Per Hour
Regular Classroom	\$7.00	\$70.00	\$16.00
Computer Lab	7.00	70.00	16.00
Library	14.00	140.00	33.00
Elem School Multi-use	35.00	350.00	81.00
Elem School Kitchens	7.00	70.00	15.00
Middle School Multi-use: TBMS	64.00	640.00	150.00
Middle School Gym: TBMS	85.00	850.00	197.00
Middle School Kitchens: TBMS	14.00	140.00	33.00
Middle School Lockers: TBMS	27.00	270.00	63.00
Middle School Multi-use: GEMS	41.00	410.00	94.00
Middle School Kitchens: GEMS	8.00	80.00	18.00
Middle School Lockers: GEMS	27.00	270.00	62.00
High School Locker Rooms	24.50	240.00	56.00
High School Cafeteria	28.00	280.00	64.00

High School Kitchen	11.00	110.00	25.00
High School Theater	104.00	1,040.00	242.00
High School Gym	83.00	830.00	193.00
High School Multi_	52.00	520.00	121.00

Outdoor Facilities

Ball Field/Soccer/Softball	15.00	150.00	23.00
Football Stadium	120.00	1,200.00	180.00
Football Stadium w/Lights	150.00	1,500.00	225.00
Track Field	110.00	1,100.00	165.00
Elem Playfields and hardcourt areas	6.00	60.00	9.00
Parking Lots	10.00	100.00	15.00

Regulation WESTERN PLACER UNIFIED SCHOOL DISTRICT
 approved: September 4, 2007 Lincoln, California
 revised: April 15, 2008
 revised: January 18, 2011
 revised: June 19, 2012
 revised: October 15, 2013

WESTERN PLACER UNIFIED SCHOOL DISTRICT
RULES AND REGULATIONS & CONDITIONS FOR USE OF FACILITIES

1. Accounting personnel will calculate *estimated* fees in accordance with the current fee schedule. Amounts not paid to the Western Placer Unified School District within 90 days will be sent to a collection agency. Bills not paid on time shall cause a user to be denied continued use of the facilities until delinquent payments are paid.
2. Verify insurance documentation is appropriate.
3. Registration and supervision of the facilities must be by a responsible adult (21 years of age or older).
4. Tobacco products, alcohol and any controlled substances are not allowed on any District property.
5. Use is confined to the area(s) named in the approved application, with appropriate corridor and lavatory facilities. Approval of the application does not guarantee exclusive access to the facilities.
6. No materials are to be taped, tacked, stapled, glued or pinned to any surface unless designated for such purpose.
7. All users must provide their own supplies (i.e., easel, easel pad, marking pens, pencils, notepaper, etc.).
8. Secretarial and telephone services are not provided.
9. It shall be the responsibility of the group using the building to supervise all participants.
10. Applicant must return the facility to its original arrangement and condition (facility, chairs, tables and white boards). Any damage caused by user will be billed to user.
11. Custodial staff will make periodic inspections of the facility and will interrupt to clean spillage of food and beverage as necessary. User will be charged for all custodial costs incurred.
12. Reservation is tentative until Application and Agreement for Use of Facilities form is properly completed and approved. This cannot occur until an insurance certificate is provided, security deposit paid, and application form is approved by an authorized District-level official.
13. Facility user (Lessee) is required to comply with the lawful requirements of the District, the State of California, and all applicable requirements of the City of Lincoln and Placer County regarding discharges to the storm drain system and watercourses, including applicable requirements specified in local municipal storm water management programs or plans.

WPUSD Staff: _____
 Time in: _____ Time out: _____
 Damage or comments: _____

(Forward to Business Office at the end of the event)

SCHEDULE OF FACILITY USE FEES

	Class II Direct Cost Per Hour	Direct Cost Weekly Rate	Class III Fair Rental Per Hour
Indoor Facilities			
Regular Classroom	\$7.00	\$70.00	\$16.00
Library	14.00	140.00	33.00
Elem School Multi-Use	35.00	350.00	81.00
Elem School Kitchens*	7.00	70.00	15.00
Middle School Multi-use: TBMS	64.00	640.00	150.00
Middle School Gym: TBMS	85.00	850.00	197.00
Middle School Kitchens: TBMS	14.00	140.00	33.00
Middle School Lockers: TBMS	27.00	270.00	63.00
Middle School Multi-use: GEMS	41.00	410.00	94.00
Middle School Kitchens: GEMS	8.00	80.00	18.00
Middle School Lockers: GEMS	27.00	270.00	62.00
High School Locker Rooms	24.50	240.00	56.00
High School Cafeteria	28.00	280.00	64.00
High School Kitchen*	11.00	110.00	25.00
High School Theater	104.00	1,040.00	242.00
High School Gym	83.00	830.00	193.00
High School Multi (Old Gym)	52.00	520.00	121.00
Outdoor Facilities			
Ball Field/Soccer/Softball	15.00	150.00	23.00
Football Stadium	120.00	1,200.00	180.00
Football Stadium w/Lights	150.00	1,500.00	225.00
Elementary Playfields and Hard-court areas	6.00	60.00	9.00
Parking Lots	10.00	100.00	15.00
*Kitchen use requires Food Service Approval. Attach Kitchen Usage Request Form.			

CLASSIFICATION

Classification I The Board authorizes free, non-daily, short-term facility use for activities of nonprofit organizations and clubs or associations, which promote youth, and school activities. All non-profit groups must provide a copy of IRS Form 501c (Certificate of Exempt Status). These groups include: Community advisory councils and community groups; Youth sports groups; Camp Fire, Boy/Girl Scouts, and affiliated organizations; senior citizen organizations and affiliations; school initiated & sponsored activities with Booster clubs and Parent/Teacher clubs; other similar groups at the discretion of district administration. **** Additional fees will be charged for opening and closing the facilities, monitoring the event or performing extra services, if no school employee would otherwise be available to perform that function as part of his/her normal duties. If event is supervised by an administrator, name of administrator must be noted on page 1 of application.**

Classification II Groups using facilities for non-school initiated activities during the non-school operating hours will be defined as a Class II. Activities other than those specified under Classification I or Classification III, and daily use by Classification I groups shall be charged a fee at least equal to direct costs to the district. The following are examples: use by any group where admission is charged or contributions solicited and net receipts are expended for youth-related or charitable purposes; charitable fund-raising activities which are beneficial to youth or public school activities of the district, as determined by the superintendent; activities not previously identified which do not fall within the free use or fair rental value classifications and which are included herein through subsequent Board action; churches and religious organizations unless the activity is a Class III activity, in which case Class III charges shall be imposed. Fees are to offset costs for supplies, utilities, custodial services, services of any other district employees and salaries paid to school district employees necessitated by the organization's use of the school facilities and grounds of the district. ****Additional fees will be charged for opening and closing the facilities, monitoring the event or performing extra services, if no school employee would otherwise be available to perform that function as part of his/her normal duties.**

Classification III Commercial and for-profit activities shall be charged fair rental value. The following are examples: organizations/groups where admission fees are charged or contributions are solicited and the net receipts are not expended for the welfare of the pupils of the district or charitable purposes; commercial use shall apply to those organizations or individuals requesting to use school facilities for advertising, selling any product of service, or conducting any other type of commercial business or function. It shall be considered commercial if the publicity and/or advertising would benefit a particular person or concern in commercial way. A charge shall be made for the use of the school facilities or grounds, plus the cost of opening and closing the facilities, if no school employee would otherwise be available to perform that function as a part of his/her normal duties; the cost of a school employee's presence during the organization's use of the facility if that employee would not otherwise be present as a part of his/her normal duties; and the cost of services, if the services are necessary and would have otherwise been performed as a part of the custodian's normal duties.

8-312

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

2013-14 District Goals and Objectives

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Scott Leaman, Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

District office

FINANCIAL INPUT/SOURCE:

All sources

MEETING DATE:

October 15, 2013

ROLL CALL REQUIRED:

No

BACKGROUND:

After a first reading, the district objectives are being forwarded to the Board at this time for approval.

RECOMMENDATION:

Approve 2013-14 management team objectives.

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Goals and Objectives for the Management Team

2013-14

Initial Draft: September 9, 2013
Board Review and Input: October 1, 2013
Board Approval: October 15, 2013
Final Presentation:

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
<i>ADOPTED DISTRICT GLOBAL GOALS</i>
<ol style="list-style-type: none">1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students2. Foster a safe, caring environment where individual differences are valued and respected.3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.5. Promote student health and nutrition in order to enhance readiness for learning.

8.4.1

Goal #1 Develop and continually upgrade a well articulated K-12 academic program

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>	<i>Actions/ Responsibility</i>	<i>Final</i>
1a - Focus on API and AYP targets while preparing to transition to new accountability system.	1a - The district and its schools continue to improve on API and AYP targets. This progress will be supported by the district. Subgroups not making goals will receive focused support. AYP and API requirements are expected to be modified based on transition to LCAP and SBAC.	1a - By June 2014, All schools will show growth on API and AYP. Focus program support on Long-Term English Learners. Schools in Program Improvement will complete mandated tasks. Results from 2013 - 14 will be presented to the Board in the Fall of 2014.	<ul style="list-style-type: none"> Intervention, ELD and program support 	
			<i>Deputy Superintendent/ All Staff</i>	
1b - Plan and enhance opportunities within the curriculum for academically achieving students.	1b - Academic high achieving students require increased opportunities based on their capabilities.	1b - By June 2014, fifty percent (50%) of students will meet A-G requirements. Additional Lincoln High School courses will be identified for A - G credit and/or 2 + 2 agreements with Sierra College. Advanced Placement (AP) courses will be offered. . GEMS GATE/HA program expansion will be explored. GATE/Differentiation Certification Professional Development workshops will be offered.	<ul style="list-style-type: none"> Increase and track A-G opportunities & attainment Support and increase enrollment in AP courses Support district GATE and High Achiever programs Increase 2 + 2 credit courses from 6 to 10 Offer GATE Certification 	<i>Lincoln High School Admin and Staff/ Deputy Superintendent</i>

8.4.2

1c – Support/monitor local special education offerings.	1c – In recent years, the district has brought many special education programs back to the district; percentage of special needs students has increased.	1c- By June 2014, complete special education manual, continue PLC's for secondary special education staff and new programs. Continue to implement recommendations of General Education/Special Education Work Group.	<ul style="list-style-type: none"> Complete Benchmarks
1d – Support/monitor alternative education programs.	1d- Not all students respond to traditional K-12 programs. For some students an alternative program is most helpful and appropriate.	1d-By June 2014, increase alternative education offerings in the district and evaluate future options to assist students.	<ul style="list-style-type: none"> Continue to implement CARE program at LHS and GEMS. Continue to pilot a District Independent Study Program
1e-Implement Additional Transition Kindergarten (TK).	1e-Students turning five between October 1, 2013 and December 2, 2013 will be eligible for TK.	1e-By June 2014, Staff will expand the TK program to include at least one additional class to include students with September, October, and November birthdays who are eligible for the TK program.	<ul style="list-style-type: none"> Establish additional TK classes at WPUSD elementary sites Communicate with families Register eligible children for TK
			<ul style="list-style-type: none"> Deputy Superintendent/ Select Principals

8.4.3

1f – Continue implementation of Common Core State Standards.	1f – Common Core State Standards (CCSS) were adopted by the State of California in 2010 and replace the 1997 California State Standards. Districts and County offices have begun the implementation process.	1f – By June, 2014, all core academic teachers and special education teachers will have attended professional development in the Common Core State Standards. Peer Coaches will provide support. Complete adoption process for K/12 Mathematics, with implementation of new textbooks set for 2014/15.	<ul style="list-style-type: none"> Implement WPUSD Common Core State Standards Implementation Plan for 2012 – 2015. Implement Professional Development (PD) Plan for 2013 – 2014 and Provide PD for teaching staff Continue Peer Coach Program Complete infrastructure and hardware requirements to prepare for Smarter Balanced Assessment Consortium (SBAC) testing 	
1g-Implement the Local Control Funding Formula with Adequate Reserves/Adopt a Local Control Accountability Plan	1g – 2013-14 is the first year the district will receive funding through the Local Control Funding Formula (LCFF). A Local Control Accountability Plan (LCAP) is due to the Board by July, 2014. Many aspects of these initiatives will not be available until Spring, 2014.	1g – By June 2014, submit a 2014-15 budget to the Board with adequate reserves to maintain positive certification. By July, 2014 submit a compliant Local Control Accountability Plan to the Board for review and approval.	<ul style="list-style-type: none"> Identify 2014-15 budget reductions with committee input Update the Board on budget issues Disseminate information about LCFF and LCAP Gather input on LCAP 	<i>Deputy Superintendent, Principals, Peer Coaches, Director of Technology</i> <i>Assistant Superintendent/Deputy Superintendent/ Superintendent/ District Office Administration/ All Staff</i>

8.4.4

8.4.5

1h - Increase teacher and student use of technology	1h - Common Core State Standards, SBAC assessments and new curriculum require greater use of technology in the classroom and for learning.	1h - By June 2014, teachers will be implementing WPUUSD Revised Technology Standards with fidelity to ensure increased teacher and student use of technology.	Site Tech Trainers will provide site-level leadership and professional development and assistance; site administration will model and use technology regularly. <i>Deputy Superintendent, Principals, Site Tech Trainers, Director of Technology</i>
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Goal #2 Foster a safe, caring environment where individual differences are valued and respected

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>	<i>Actions/Responsibility</i>	<i>Final</i>
2a - Continue to create consistent and caring environments for students.	2a - Positive student attendance and behavior are an integral part of a successful education.	2a - By June 2014, additional supports will be in place to reinforce positive student behavior and attendance.	<ul style="list-style-type: none"> Establish district and site attendance goals and incentives Continue to implement SARB and SAM processes Continue to implement CARE program at LHS and GEMS for 2013-14. Continue to implement Building Effective Schools Together (BEST) and Positive Behavioral Interventions and Supports (PBIS) programs at selected sites 	
			<i>Deputy Superintendent/ Selected Principals/ Selected Staffs</i>	

Goal #3 Provide facilities for all district programs and functions that are suitable.

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>	<i>Actions/ Responsibility</i>	<i>Final</i>
3a – Continue process of Division of State Architect (DSA) Close-Outs on all District sites.	3a – As the State of California via DSA have made Close Out of all school construction projects mandatory, and often a condition of approval for future projects, all California school districts have the need to close out any and all outstanding past projects in compliance with DSA's standards.	3a – Half of all open projects will be closed out by June 30, 2014.	Continue the process of working on closing out sites and projects. <i>Assistant Superintendent/Facilities Coordinator</i>	
3b - Create and maintain a safe, clean, healthy learning environment consistently and equitably at all school sites.	3b - WPUUSD has 11 unique school sites each with unique maintenance and custodial needs.	3b - By October 2013, custodial staff will update the CASH Facility Inspection Tool for each site with focus on improvement on areas of concern from 2011 Facility Inspection Tool (FIT) analysis.	<ul style="list-style-type: none"> Review the FIT form with the staff and work with them to complete the form for 2012-13 and implement necessary maintenance and improvements by June 2013. Provide staff with training opportunities as necessary to complete the improvements identified in the FIT forms. <i>Assistant Superintendent/Director of Maintenance</i>	

8.4.6

3c – Continue to explore options for funding school modernization and construction from the state level to private grants.	3c – With new development starting again in Lincoln, it is important the district continue to educate city and county officials as well as developers regarding the funding shortfall that exists for new school facilities.	3c – Update the Facility Master Plan based on current information and input. Re-establish Facilities Needs Committee. Build relationships with city staff, city council, and developers.	<ul style="list-style-type: none"> • Advocate for adequate student housing funding with city and county officials, developers, and community. • Keep abreast of the changing regulations on the all State Funding programs and take steps to ensure that WPUSD is in line with those requirements • Continue working in good faith with future Villages within the City of Lincoln sphere of influence to negotiate funding for future schools • Research grants and funding sources as they become available • Update Facility Master Plan 	
3d – Balance middle school enrollments based on future growth	3d – Based on district modeling, Twelve Bridges Middle School will be unable to absorb student growth based on current boundaries	3d – Engage in a process to realign middle school boundaries resulting in Carlin C. Coppin Elementary students attending Glen Edwards Middle School	<i>Assistant Superintendent/Facilities Department</i> <ul style="list-style-type: none"> • Develop process for attendance boundary adjustments • Hold public meetings for parents to communicate process and gain comments/concerns • Develop recommendations of boundary changes effective 2014-15 for board review and approval 	
			<i>Assistant Superintendent/Facilities Coordinator</i>	

8.4.7

8.4.8

3e – Explore agricultural conservancy at the current Lincoln High School Farm site and formally acquire Mariner (Rockwell) Ranch.	3e – The school board approved a resolution in the past to place the Lincoln High School Farm in an agricultural conservancy. The district also was selected to acquire an additional 500 acres from CalTrans.	3e – By June 2014, working with the Farm Foundation, conservancy options will be implemented by the district and the agreement with CalTrans will be finalized.	<ul style="list-style-type: none"> Work with the Farm Foundation on implementing conservancy options Finalize purchase of Mariner Ranch 	Superintendent/LHS Principal/Farm Foundation
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Goal #4 Promote the involvement of the community, parents, local government, business, and service organizations as partners in the education of students.

Objective	Background	Benchmark	Actions/ Responsibility	Final
4a – Increase communication, both on content and outlets through the use of appropriate technologies, information, and community resources	4a – Timely communication, both proactive and reactive, is important for parents and the greater community to partner with schools.	4a – By June 2014, school and district websites will be consistently updated in a timely manner. The school district will have a presence at City Council meetings. Service organizations will be visited. Build relationships with local realtors.	<ul style="list-style-type: none"> District and Sites update websites District Office staff will attend City Council meetings Services Organizations visited Community resources utilized Realtor activities organized 	All Administrative Staff/ Other Selected Staff

4b – Communication and collaboration with the city will be increased.	4b – Joint partnerships and support including joint use facility agreements, joint future school facility planning, and the library assist district families and community members. Ongoing joint collaborative meetings take place throughout the year. City support for adequate school facilities in the Villages and infill will be sought.	4b – By June 2014, collaboration meetings with the city will continue and other avenues of partnership will be evaluated. City support for appropriate educational facilities will be garnered. Streamlined Joint Use Agreements will be authored.	<ul style="list-style-type: none"> • Hold meetings with city manager • Update joint use agreements, as needed • Meet with the City concerning Village educational facilities including small group and workshop settings • Author a common Joint Use Agreement 	
			<i>Superintendent/ District Office Staff</i>	

8.4.9

Goal #5 Promote student health and nutrition in order to enhance readiness for learning.

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>	<i>Actions/ Responsibility</i>	<i>Final</i>
5a – Establish the Student Wellness Committee co-chaired by the Food Service Director and the Deputy Superintendent to comply with the Reauthorization Act of 2004.	5a – WPUUSD has a wellness policy in place as required. However, we have not implemented the goals within the policy including forming the Wellness Committee.	5a -By June 2014, The committee will consist of members from food services, physical education, Board of trustees, teachers, nurses, principals, administration, students and parents.	<ul style="list-style-type: none"> Review and revise the wellness policy as necessary. Develop and document measurable goals for nutrition education and physical activity. Publish nutrition guidelines for all foods sold on campus. Measure the effectiveness of the committee by evaluating the participation of parents and students. Implement "Project Fit Kids" grant-funded program. 	<p><i>Deputy Superintendent/ Assistant Superintendent/ Technology/ Director of Food Services and Food Services Department</i></p>

8.4.10

5b – Establish a protocol for Suicide Prevention and Response	5b – Like many communities, suicide and attempted suicide is an ongoing issue.	5a -By June 2014, a protocol will be established that addresses possible suicides and attempts. Suicide prevention activities will be initiated.	<ul style="list-style-type: none"> • Protocol written • Sites trained on protocol • Prevention activities planned and initiated 	
			<i>Superintendent/ Deputy Superintendent/ School Psychologists/ PCOE Staff/</i>	

8.4.11

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Superintendent Contract Extension

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Scott Leaman
Superintendent

ENCLOSURES:

No

DEPARTMENT:

District Office

FINANCIAL INPUT/SOURCE:

All

MEETING DATE:

October 15, 2013

ROLL CALL REQUIRED:

No

BACKGROUND:

Based on Board request, a contract extension for the superintendent is being forwarded for action at this time. This action would extend the contract to June 30, 2017. Contract extensions for other employees and language adjustments to align the contracts with current practice will be forwarded to the Board at a later time.

RECOMMENDATION:

Act on the superintendent's contract extension.

8.5

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Adoption of Revised/New
Policies/Regulations/Exhibits

AGENDA ITEM AREA:

Action

REQUESTED BY:

Scott Leaman
Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

October 15, 2013

ROLL CALL REQUIRED:

No

BACKGROUND:

These new and/or revised policies/regulations/exhibits are now being presented for approval by the Board of Trustees.

- BP 3110 Transfer of Funds
- BP 3290 Gifts, Grants, and Bequests
- AR 3314 Payment for Goods and Services
- AR 3513.1 Cellular Phone Reimbursement
- AR 3541.1 Transportation for School-Related Trips

RECOMMENDATION:

Administration recommends the Board of Trustees approve the new and revised Policies, Regulations and Exhibits as submitted.

POLICY GUIDESHEET

October 2013

Page 1 of 1

Note: Descriptions below identify major revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

BP 3110 - Transfer of Funds

(BP revised)

Policy updated to reflect **NEW LAW (SB 70)** which extends the flexibility for districts to use funds received for 39 "Tier 3" categorical programs for any "educational purpose" through the 2014-15 fiscal year. Policy also reflects **NEW LAW (AB 189)** which (1) clarifies that the required public hearing must be held prior to and independently of the board's regular budget adoption meeting and (2) requires that, whenever the proposed use of the funding will result in the elimination of a program, the notice for the public hearing must identify the program proposed to be eliminated.

BP 3290 - Gifts, Grants, and Bequests

(BP revised)

Revised policy includes optional language requiring annual report to the board of gifts, grants, and bequests received by the district and the expenditure of any monetary gifts. Policy also includes (1) new section on "Appreciation" which lists authorized forms of appreciation for donations to the district, and (2) new section on "Corporate Sponsorship" which authorizes the board to allow outside entities to advertise or promote their products and services within district facilities in exchange for funds, products, and services provided by such entities.

AR 3314 - Payment for Goods and Services

(AR revised)

Regulation updated to reflect **NEW LAW (SB 293)** which provides that, for public works contracts entered into on or after January 1, 2012, the proceeds that can be lawfully withheld by districts for completed work cannot exceed five percent of the contract price, except when there has been a finding by the board, at a regularly scheduled public hearing prior to accepting bids on the project, that the project is "substantially complex."

AR 3513.1 - Cellular Phone Reimbursement

(AR add)

Unnecessary policy deleted. Regulation revised to delete section on "Documentation of Records for Tax Purposes" due to **NEW FEDERAL LAW (P.L. 111-240, 2010)** which removes cell phones from the U.S. Internal Revenue Service's definition of listed property, thereby eliminating the extensive documentation and substantiation requirements placed on employers that provide cell phones for their employees' business use.

AR 3541.1 - Transportation for School-Related Trips

(AR revised)

Regulation updated to (1) reflect **NEW LAW (SB 929)** which changes the age and weight criteria for children to be required to ride in the rear seat with a child passenger restraint system and (2) list circumstances under which children may be exempted from the requirement to properly secure children in the rear seat in a passenger restraint system. Regulation also clarifies legal requirements pertaining to liability insurance.

8.6.1

TRANSFER OF FUNDS

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009), ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), and SB 70 (Ch. 7, Statutes of 2011), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs and provides that districts are deemed in compliance with the program and funding requirements for these programs for the 2008-09 through 2014-15 fiscal years. As a result of this flexibility, the district may choose to temporarily suspend certain provisions of the following policy or administrative regulation that reflect those requirements. However, this flexibility does not affect or alter any existing contract or bargaining agreement that the district may have in place. Thus, districts should examine the terms of those contracts and agreements and consult with district legal counsel for additional guidance. Also see BP 2210 - Administrative Discretion Regarding Board Policy.

The Governing Board recognizes its responsibility to monitor the district's fiscal practices to ensure accountability regarding the expenditure of public funds and compliance with legal requirements.

(cf. 3100 - Budget)

(cf. 3400 - Management of District Assets/Accounts)

The Board may transfer funds during or at the end of the fiscal year in accordance with law as necessary to meet district needs or to permit the payment of district obligations. (Education Code 16095, 17582-17592, 42600-42603, 42605, 42841-42843, 52616.4)

Tier 3 Categorical Flexibility

Before expending any Tier 3 categorical program funds for another educational purpose, the Board shall hold a public hearing to take testimony from the public, to discuss and approve or disapprove the proposed use of the funding, and to make explicit for each of the categorical programs the purposes for which the funds will be used. (Education Code 42605)

Any such public hearing shall be held prior to and independent of the Board's regular budget-adoption meeting. Whenever the proposed use of the funding will result in the elimination of a program, the notice of the public hearing shall identify the program to be eliminated. (Education Code 42605)

During the hearing, the Board shall consider the district's goals for student learning and determine funding priorities and program focus. The Board may also discuss statutory constraints, available resources, and whether program modifications might improve educational outcomes.

The Superintendent or designee shall regularly report to the Board regarding how the district is exercising the flexibility and whether the desired results are being achieved. He/she shall also complete any necessary reports required by the California Department of Education.

TRANSFER OF FUNDS (continued)

~~From the 2008-09 through 2012-13 fiscal years, the Board has determined that it is in the best interest of the district to utilize the categorical program flexibility authorized by Education Code 42605. Funds received for programs identified by law as Tier 3 categoricals may be expended for any educational purpose.~~

~~The Board shall hold a public hearing to take testimony from the public, discuss, and approve or disapprove the proposed use of the funding, and shall make explicit for each of the categorical budget items the purposes for which the funds will be used. (Education Code 42605)~~

~~During the hearing, the Board shall consider the district's goals for student learning and determine funding priorities and program focus. The Board may also discuss statutory constraints, available resources, and whether program modifications might improve educational outcomes.~~

~~The Superintendent or designee shall regularly report to the Board regarding how the district is exercising the flexibility and whether the desired results are being achieved. He/she shall also complete any necessary reports required by the California Department of Education.~~

(cf. 0420 - School Plans/Site Councils)
 (cf. 0420.1 - School-Based Program Coordination)
 (cf. 0440 - District Technology Plan)
~~(cf. 0520.1 - High Priority Schools Grant Program)~~
 (cf. 1312.4 - Williams Uniform Complaint Procedures)
 (cf. 3111 - Deferred Maintenance Funds)
 (cf. 3530 - Risk Management/Insurance)
 (cf. 4111 - Recruitment and Selection)
 (cf. 4112.2 - Certification)
 (cf. 4112.21 - Interns)
 (cf. 4113 - Assignment)
 (cf. 4131 - Staff Development)
 (cf. 4131.1 - Beginning Teacher Support/Induction)
 (cf. 4138 - Mentor Teachers)
 (cf. 4139 - Peer Assistance and Review)
 (cf. 4231 - Staff Development)
 (cf. 4331 - Staff Development)
 (cf. 5123 - Promotion/Acceleration/Retention)
 (cf. 5136 - Gangs)
 (cf. 5141.32 - Health Screening for School Entry)
 (cf. 5144.1 - Suspension and Expulsion/Due Process)
 (cf. 5145.6 - Parental Notifications)
 (cf. 5146 - Married/Pregnant/Parenting Students)
 (cf. 5147 - Dropout Prevention)
 (cf. 5148.1 - Childcare Services for Parenting Students)
 (cf. 5149 - At-Risk Students)
~~(cf. 6111 - School Calendar)~~
 (cf. 6141.5 - Advanced Placement)

TRANSFER OF FUNDS (continued)

(cf. 6142.6 - Visual and Performing Arts Education)
(cf. 6142.91 - Reading/Language Arts Instruction)
(cf. 6146.1 - High School Graduation Requirements)
(cf. 6151 - Class Size)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)
(cf. 6162.52 - High School Exit Examination)
(cf. 6163.1 - Library Media Centers)
(cf. 6164.2 - Guidance/Counseling Services)
(cf. 6172 - Gifted and Talented Student Program)
(cf. 6176 - Weekend/Saturday Classes)
(cf. 6177 - Summer School)
(cf. 6178 - Career Technical Education)
(cf. 6178.2 - Regional Occupational Center/Program)
(cf. 6179 - Supplemental Instruction)
(cf. 6184 - Continuation Education)
(cf. 6185 - Community Day School)
(cf. 6200 - Adult Education)
(cf. 9323.2 - Actions by the Board)

Legal Reference:

EDUCATION CODE

78 Definition governing board
5200 Districts governed by boards of education
16095 Transfer of district funds to district state school building fund
17582 Deferred maintenance fund; establishment; purpose
17583 Deferred maintenance fund; transfer
17584 Budgeting certification deferred maintenance fund; apportionment
17585 Applications for deferred maintenance funding
41301 Section A state school fund allocation schedule
42125 Designated and unappropriated fund balances
42600 District budget limitation on expenditure
42601 Transfers between funds to permit payment of obligations at close of year
42603 Transfer of monies held in any fund or account to another fund; repayment
42605 Tier 3 categorical flexibility
42840-42843 Special reserve fund
52616.4 Expenditures from adult education fund

Management Resources:

CSBA PUBLICATIONS

Flexibility Provisions in the 2008 and 2009 State Budget: Policy Considerations for Governance Teams, Budget Advisory, March 2009

CALIFORNIA DEPARTMENT OF EDUCATION CORRESPONDENCE

Fiscal Issues Relating to Budget Reductions and Flexibility Provisions, April 2009

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>

Policy

adopted: March 6, 2012

revised:

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Lincoln, California

8.6.4

GIFTS, GRANTS AND BEQUESTS

The Governing Board may accept any gift, grant, or bequest of money, property, or service to the district from any individual, private agency or organization, or other public agency that desires to support the district's educational program. ~~The Board of Trustees may accept any bequest or gift of money or property on behalf of the district. While greatly appreciating suitable donations, the Board shall reject any gift which may directly or indirectly impair its authority to make decisions in the best interest of district students or its ability or commitment to provide equitable educational opportunities. While greatly appreciating suitable donations, the Board discourages any gifts which may directly or indirectly impair its commitment to providing equal educational opportunities for all district students.~~

(cf. 0100 - Philosophy)

(cf. 0200 - Goals for the School District)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1260 - Educational Foundation)

Before accepting any gift, grant, or bequest, the Board shall carefully consider any conditions or restrictions imposed by the donor to ensure their consistency with the district's vision, philosophy, and operations. If the Board believes the district will be unable to fully satisfy the donor's conditions, the gift shall not be accepted.

In addition, the board shall ensure that acceptance of the ~~Before accepting a gift, grant, or bequest does not the Board shall consider whether the gift:~~

1. ~~Has a purpose consistent with the district's vision and philosophy~~
12. **Involve creation of a program which the Board would be unable to sustain when the donation is exhausted** ~~Begins a program which the Board would be unable to continue when the donated funds are exhausted~~
23. Entails undesirable or excessive costs
3. **Promote the use of violence, drugs, tobacco, or alcohol or the violation of any law or district policy**

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5131.62 - Tobacco)

4. **Imply endorsement of any business or product or unduly commercialize or politicize the school environment** ~~Implies endorsement of any business or product~~

(cf. 1325 - Advertising and Promotion)

GIFTS, GRANTS AND BEQUESTS (continued)

~~The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of district philosophy and operations. If the Board feels the district will be unable to fully satisfy the donor's conditions, the gift shall not be accepted.~~

Any gift of books and instructional materials shall be accepted only if they meet regular district criteria for selection of instructional materials.

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

All gifts, grants and bequests shall become district property. Donors are encouraged to donate all gifts to the district rather than to a particular school. At the Superintendent or designee's discretion, a gift may be used at a particular school.

When any gift of money received by the district is not immediately used, it shall be placed in the county treasury in accordance with law. (Education Code 41030-41031)

The Superintendent or designee shall annually provide a report to the Board indicating the gifts, grants, and/or bequests received on behalf of the district in the preceding fiscal year. The report shall include a statement of account and expenditure of all gifts of money and an inventory of all gifts of physical assets.

(cf. 3440 - Inventories)

(cf. 3460 - Financial Reports and Accountability)

Appreciation

The Board may show appreciation for any donation to the district in any manner it deems appropriate. Such appreciation may take the form of letters of recognition or Board resolutions; plaques, commendations, or awards; planting of commemorative trees or gardens; or naming or renaming of buildings, grounds, or facilities. Conferment of any such honor shall be in accordance with applicable Board policy.

(cf. 1150 - Commendations and Awards)

(cf. 7310 - Naming of Facility)

Corporate Sponsorship

The Board may enter into an agreement or arrangement with an outside entity for the sponsorship of an educational, athletic, or other program or activity. When appropriate, the agreement may allow the outside entity to advertise or promote its business, product, or service in district publications or on district property or web sites.

(cf. 1113 - District and School Web Sites)

GIFTS, GRANTS AND BEQUESTS (continued)

(cf. 1700 - Relations Between Private Industry and the Schools)
(cf. 3312 - Contracts)

Every sponsorship agreement shall be in writing and shall be approved by the Board. The Board shall ensure that the district's relationship and arrangement with the sponsor are consistent with the district's mission, values, and goals. Any advertising or promotional message, image, or other depiction to be used by the sponsor shall meet the standards set for commercial advertising on district property and in district-sponsored publications. No message, image, or other depiction that promotes the use of obscene language, pornography, alcohol, tobacco, or prohibited drugs or that advocates unlawful discrimination, use of violence, or the violation of law or district policy shall be allowed.

Each sponsorship agreement shall contain statements including, but not limited to:

1. The purpose of the relationship with the sponsor, details of the benefits to the district, and how the benefits will be distributed.
2. The duration of the agreement and the roles, expectations, rights, and responsibilities of the district and the sponsor, including whether and to what extent the sponsor is allowed to advertise or promote its products and/or services.
3. The authority of the Board to retain exclusive right over the use of the district's name, logo, and other proprietary information. The sponsor's use of such information shall require prior approval of the Board.
4. The authority of the Board to terminate the agreement without any penalty or sanction to the district if the sponsor's message, business, or product becomes inconsistent with district vision, mission, or goals or the sponsor engages in any prohibited activity.
5. The prohibition against the collection of students' personal information except as allowed by law.

(cf. 5022 - Student and Family Privacy Rights)
(cf. 5125 - Student Records)

Legal Reference: (see next page)

8.6.7

GIFTS, GRANTS AND BEQUESTS (continued)

Legal Reference:

EDUCATION CODE

1834 Acquisition of materials and apparatus

35160 Power and duties

35162 Power to sue, be sued, hold and convey property

41030 School district may invest surplus monies from bequest or gifts

41031 Special fund or account in county treasury

41032 Authority of school board to accept gift or bequest; investments; gift of land requirements

41035 Advisory committee

41036 Function of advisory committee

41037 Rules and regulations

41038 Applicability of other provisions of chapter

Policy
adopted: September 4, 2007
revised:

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Lincoln, California

8.6.8

PAYMENT FOR GOODS AND SERVICES

Payment for Construction Contracts

Payment on any contract for the creation, construction, alteration, repair, or improvement of any district property or facility or other public works project shall be made in accordance with the estimates, process, and/or schedule approved by the Governing Board.

As necessary, the Superintendent or designee may make progress payments as actual work is completed or materials are delivered. When a payment request is properly submitted by a contractor, any undisputed portion of the payment request shall be paid within 30 days. If the Superintendent or designee determines any payment request to be improper, he/she shall return the payment request to the contractor with a written statement of reasons why the request is not proper. (Public Contract Code 9203, 20104.50)

(cf. 3312 - Contracts)

The district may withhold up to five percent of the proceeds due to the contractor until completion and acceptance of the project. (Public Contract Code 7201)

The proceeds to be withheld by the district may exceed five percent when the Board has made a finding, prior to the bid and during a properly noticed and regularly scheduled meeting, that the project is substantially complex and requires a higher retention amount than five percent. In such cases, the Board's finding and the actual amount to be withheld shall be included in the bid documents. (Public Contract Code 7201)

(cf. 3311 - Bids)

(cf. 9320 - Meetings and Notices)

(cf. 9324 - Minutes and Recordings)

At any time after 50 percent of the work has been completed, the Board may release the withheld proceeds if it finds that satisfactory progress is being made. (Public Contract Code 9203)

Proceeds withheld by the district from payments to contractors for public works contracts shall be released within 60 days after the construction or improvement is completed. In the event of a dispute between the district and the contractor, the district may withhold from the final payment an amount not to exceed 150 percent of the disputed amount. (Public Contract Code 7107)

~~Payments Related to Construction~~

~~The Superintendent or designee shall ensure that requests for progress payments related to construction contracts are processed and paid within 30 days. Any improper request shall be~~

PAYMENT FOR GOODS AND SERVICES (continued)

~~returned to the contractor within seven days, together with a written statement of why the request is not proper. (Public Contract Code 20104.50)~~

~~Retention proceeds withheld by the district from payments to contractors for construction shall be released within 60 days after the construction or improvement is completed. In the event of a dispute between the district and the contractor, the district may withhold from the final payment an amount not to exceed 150 percent of the disputed amount. (Public Contract Code 7107)~~

Authorized Signatures

~~The Superintendent or designee may file his/her manual signature with the Secretary of State and may subsequently have a facsimile signature used when executing any instrument of payment. The facsimile signature also may be used to execute any public security, provided that at least one signature required or permitted to be placed on it shall be manually subscribed. (Government Code 5501)~~

Regulation
approved: September 4, 2007
revised:

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Lincoln, California

8.6.10

CELLULAR PHONE REIMBURSEMENT

When a district employee's position requires frequent use of a cell phone, the Superintendent or designee shall provide either a cell phone for the employee's use or an allowance to the employee for the business use of his/her personally owned cell phone, whichever is the most cost-effective. In determining whether an employee's position requires frequent use of a cell phone, the factors to be considered shall include, but not be limited to, whether the job responsibilities require:

1. An ability to communicate frequently but access to a district landline is not readily available
2. An ability to communicate immediately to ensure the safety of district staff and students or the security of district property
3. A level of accessibility which is impossible because of the employee's frequent job-related absence from the worksite

(cf. 3542 - School Bus Drivers)

(cf. 4156.3/4256.3/4356.3 - Employee Property Reimbursement)

When an employee is paid an allowance for the use of his/her personally owned cell phone for district business, the Superintendent or designee shall, from time to time, verify that the employee's cell phone contract is active.

The Superintendent or designee shall develop a system for reviewing employees' use of district-owned cell phones and the reimbursement of costs for employees' business-related use of their personal cell phones. Employees shall be responsible for fees and charges associated with any misuse or overuse not attributable to district business.

If the Superintendent or designee determines that an employee no longer needs a cell phone or other mobile communications device to perform his/her job responsibilities, any fees or charges associated with cancellation of the service contract shall be the responsibility of the district.

Any employee who is not provided an allowance or a district-owned cell phone may be reimbursed for the actual expenses of business-related calls made on his/her personally owned cell phone, in accordance with the district's expense reimbursement procedures.

Legal Reference: (see next page)

8.6.11

CELLULAR PHONE REIMBURSEMENT (continued)

Legal Reference:

EDUCATION CODE

35213 Reimbursement for loss or damage of personal property

44032 Travel expense payment

48901.5 Electronic signaling devices

VEHICLE CODE

23123 Wireless telephones in vehicles

23125 Wireless telephones in school buses

UNITED STATES CODE, TITLE 26

280F Limitation on depreciation for luxury automobiles, etc.

CODE OF FEDERAL REGULATIONS, TITLE 26

1.132-5 Working conditions fringe benefit

Management Resources:

WEB SITES

Internal Revenue Service: <http://www.irs.gov>

Regulation
approved:

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Lincoln, California

8.6.12

TRANSPORTATION FOR SCHOOL-RELATED TRIPS

The district may provide transportation for students, employees, and other individuals for field trips and excursions approved according to Board policy and administrative regulations.

(cf. 3312.2 – Educational Travel Program Contracts)

(cf. 3540 – Transportation)

(cf. 3541 – Transportation Routes and Services)

(cf. 6153 – School-Sponsored Trips)

The Superintendent or designee shall determine the most appropriate and cost-effective mode of transportation for each approved trip. **He/she may authorize the use of district vehicles, contract to provide transportation, or arrange transportation by the use of other vehicles.**

The Superintendent or designee shall ensure that the district or contractor has sufficient liability insurance for transportation on school-related trips or excursions involve either transportation by district vehicles or travel to and from a foreign country. When a trip to a foreign country is authorized, liability insurance shall be secured from a carrier licensed to transact insurance business in that country. (Education Code 35330)

(cf. 3530 – Risk Management/Insurance)

(cf. 3312.2 – Educational Travel Program Contracts)

(cf. 3540 – Transportation)

When district transportation is provided, students may be released from using district transportation only with the advance written permission of their parent/guardian.

School-related organizations requesting transportation shall be fully responsible for the costs of their trips unless funding has been approved by the Board of Trustees.

(cf. 1230 – School-Connected Organizations)

~~The Superintendent or designee shall ensure that the district has sufficient liability insurance when field trips or excursions involve either transportation by district vehicles or travel to and from a foreign country. When a trip to a foreign country is authorized, liability insurance shall be secured from a carrier licensed to transact insurance business in that country. (Education Code 35330)~~

Transportation by Private Vehicle

The Superintendent or designee may authorize the transportation of students by private vehicle when the vehicle is driven by an adult age 21 or older who possesses a valid California driver's license or a valid license from his/her state of residence if he/she is a nonresident on active military duty in California. To be approved, a driver shall have a good driving record and possess at least the minimum insurance required by law. Any person providing transportation in

8.6.13

TRANSPORTATION FOR SCHOOL-RELATED TRIPS (continued)

a private vehicle shall register with the district for such purposes. Drivers shall be required to possess a valid California driver's license and liability insurance of at least \$300,000.00 per occurrence.

(cf. 1240 - Volunteer Assistance)

Drivers shall receive safety and emergency instructions which shall be kept in their vehicle.

All student passengers shall submit permission slips signed by their parent/guardian. Teachers shall ensure that each driver has a copy of the permission slip for each student riding in his/her vehicle.

The number of passengers, including the driver, shall not exceed the capacity for which the vehicle was designed. Motor Trucks may not transport more persons than can safely sit in the passenger compartment. The driver shall also ensure that the manufacturer's recommendations for his/her vehicle are followed regarding the seating of children in seats equipped with airbags.

The driver or any other person shall not smoke or have in his/her immediate possession a lighted pipe, cigar, or cigarette containing tobacco or any other plant when there is a minor in the motor vehicle, whether the motor vehicle is in motion or at rest. (Health and Safety Code 118948)

Passenger Restraint Systems

All drivers shall wear safety belts **and shall ensure that all passengers are properly secured in seat belts or child passenger restraint systems**-in accordance with law. ~~In addition, drivers shall ensure that: (Vehicle Code 27315, 27360, 27360.5, 27363)~~

1. **The child is four feet nine inches or taller, in which case a safety belt may be used.**
~~A child who is under age 6 or under 60 pounds, unless exempted in accordance with Vehicle Code 27360 or 27363, is properly secured in a rear seat in an appropriate child passenger restraint system meeting federal safety standards~~
2. **Use of a child passenger restraint system would be impractical by reason of physical unfitness, medical condition, or size and an appropriate special needs child passenger restraint system is not available.** ~~All other children are properly secured in either a child passenger restraint system or safety belt~~
3. **There is no rear seat, the rear seats are side-facing jump seats or rear-facing seats, the child passenger restraint system cannot be installed properly in the rear seat, all rear seats are already occupied by children under age 8 years, or medical reasons necessitate that the child not ride in the rear seat.** ~~All other passengers wear seat belts~~

8.6.14

TRANSPORTATION FOR SCHOOL-RELATED TRIPS (continued)

4. The child is otherwise exempted by law.

Legal Reference:

EDUCATION CODE

35330 Excursions and field trips

35332 Transportation by air

39830 School bus

39830.1 School pupil activity bus

39860 Transportation to special activities by district

44808 Liability when students not on school property

VEHICLE CODE

27315 Mandatory use of seat belts in private passenger vehicles

27360-27360.5 Child passenger restraint systems

27363 Child passenger restraint systems, exemptions

Management Resources:

WEB SITES

California Department of Motor Vehicles: <http://www.dmv.ca.gov>

California Highway Patrol: <http://www.chp.ca.gov>

California Office of Traffic Safety: <http://www.ots.ca.gov>

National Highway Traffic Safety Administration: <http://www.nhtsa.dot.gov>

National Transportation Safety Board: <http://www.nts.gov>

Regulation
approved: August 18, 2009
revised:

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Lincoln, California

8.6.15