

Western Placer Unified School District
Annual Organizational Meeting of the Board of Trustees
December 16, 2014, 7:00 P.M.
Lincoln High School – Performing Arts Building
790 J Street, Lincoln, CA 95648

AGENDA

2013-2014 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:30 P.M. START

1. **CALL TO ORDER** – Lincoln High School – Performing Arts Building

6:35 P.M.

2. **CLOSED SESSION** – Lincoln High School – Library

- 2.1 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:

~Scott Leaman, Superintendent

~Ryan Davis, Assistant Superintendent of Personnel Services

~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

~Kerry Callahan, Assistant Superintendent of Educational Services

- 2.2 **PERSONNEL**

Public Employee Employment/Discipline/Dismissal/Release

7:00 P.M.

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln High School, Performing Arts Building

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

- 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:

~Scott Leaman, Superintendent

~Ryan Davis, Assistant Superintendent of Personnel Services

~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

~Kerry Callahan, Assistant Superintendent of Educational Services

- 3.2 **PERSONNEL**

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4. SPECIAL ORDER OF BUSINESS**Oath of Office**

The Superintendent will administer the Oath of Office to Damian Armitage, Brian Haley and Kris Wyatt, as uncontested candidates of the Board of Trustees to serve until the end of their terms.

5. REORGANIZATION OF THE BOARD OF TRUSTEES

As per Board Bylaw 9100 the Board shall hold an annual organization meeting within the time limits prescribed by law (Education Code 35143). At this meeting the Board shall:

5.1 Elect a President, Vice President, and Clerk from its Members

~As per Education code 35143 and Board Bylaw 9100 the Board of Trustees shall hold an annual organizational meeting to elect a President, Vice President and Clerk from its members.

5.2 Appoint a Secretary to the Board

~According to Board Bylaw 9122, the Superintendent shall act as Secretary of the Governing Board.

5.3 Authorization of Signatures

~As per Board Bylaw 9100, the board of Trustees will authorize district officials as those who are authorized to sign district documents.

5.4 Develop a Schedule of Regular Meetings for the Year

~The Board of Trustees must annually develop a schedule of regular meetings for the upcoming year.

5.5 Appoint Committee Assignments

~The Board of Trustees will discuss committee assignments.

6. CONSENT AGENDA**NOTICE TO THE PUBLIC**

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

6.1 Classified Personnel Report

Roll call vote:

7. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Multi-Purpose Room. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

8. REPORTS & COMMUNICATION

8.1 Lincoln High School Student Advisory – Jillian Loya

8.2 Western Placer Teacher's Association – Tara McCroskey

8.3 Western Placer Classified Employee Association – Mike Kimbrough

8.4 Superintendent - Scott Leaman

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

Members of the public wishing to comment on any items should complete a yellow **REQUEST TO ADDRESS BOARD OF TRUSTEES** form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

9.1 Action 2014-15 FIRST INTERIM REPORT - Kilpatrick (13-14 G & O Component V, IV)

•The district's Board of Trustees shall certify in writing whether or not the district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. The certification shall be classified as positive, qualified,, or negative, pursuant to standards and criteria adopted by the State Board of Education (EC §33127).

9.2 Action DISTRICT VOTING REPRESENTATIVE - Leaman (13-14 G & O Component V, IV)

•Placer County Office of Education requires a voting representative from each district to vote on the Placer County Committee. The district Board of Trustees is required to select one voting representative from the current Board of Trustees.

**9.3 Discussion/
Action CONSIDER APPROVING NEW JOB DESCRIPTION FOR
MIDDLE SCHOOL FOOD SERVICE LEAD - Davis (13-14 G & O Component V, IV)**

•As a part of the ongoing review of job descriptions and needs of the District by both the District and CSEA there exists a need to approve a new job description for the Middle School Food Service Lead position to accommodate some of the essential job duties and requirements that are unique to the middle school setting and needed by the Food Services Department.

**9.4 Action ADOPTION OF REVISED/NEW POLICIES, REGULATIONS AND
EXHIBITS – Leaman (14-15 G & O Component I, II, III, IV, V)**

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 1250 – Visitors/Outsiders
- BP 4111 – Recruitment and Selection
- AR 4112.6 – Personnel Files
- BP/AR/E 4112.9 – Employee Notifications
- BP 4119.1 – Civil and Legal Rights
- BP/AR 5022 – Student and Family Privacy Rights
- BP/AR 6112 – School Day
- BP 6163.1 - Library Media Centers
- BP/AR 6163.2 - Animal At School
- BP/AR 6164.6 - Identification and Education Under Section 504

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update
- Foreign Exchange Students Criteria (*update from Kerry Callahan*)
- Community Information Breakfast (*Springtime*)

10.2 BOARD MEMBER REPORTS/COMMENTS

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➤ **January 20, 2015 7:00 P.M.**, Regular Meeting of the Board of Trustees – Glen Edwards School – Multi-Purpose Room

12. ADJOURNMENT

<p>BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1</p>
