

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
**600 SIXTH STREET, FOURTH FLOOR,**  
**LINCOLN, CALIFORNIA 95648**  
**Phone: 916.645.6350 Fax: 916.645.06356**

**MEMBERS OF THE GOVERNING BOARD**

Paul Carras - President  
 Brian Haley - Vice President  
 Ana Stevenson - Clerk  
 Terry Gage - Member  
 Paul Long - Member

**DISTRICT ADMINISTRATION**

Scott Leaman, Superintendent  
 Bob Noyes, Assistant Superintendent of Personnel Services  
 Mary Boyle, Assistant Superintendent of Educational Services  
 Terri Ryland, Interim Chief Business Official  
 Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services

**STUDENT ENROLLMENT**

<u>School</u>	<u>CBEDS</u>	<u>06/11/09</u>	<u>08/20/09</u>
Sheridan School (K-5)	80	78	
First Street School (K-5)	418	407	
Carlin C. Coppin Elementary (K-5)	428	430	
Creekside Oaks Elementary (K-5)	617	626	
Twelve Bridges Elementary (K-5)	714	787	
Foskett Ranch Elementary (K-5)	508	504	
Glen Edwards Middle (6-8)	638	637	
Twelve Bridges Middle School (6-8)	838	829	
Lincoln High School (9-12)	1,473	1,388	
Phoenix High School (10-12)	87	74	
Lincoln Crossing Elementary	582	559	
PCOE Home School	0	0	
<b>TOTAL:</b>	<b>6,388</b>	<b>6,319</b>	

**Preschool/Head Start**

First & J Street  
 Carlin Coppin -A.M. / -P.M.  
 Sheridan

**Pre-K Special Ed**

Foskett  
 FSS PPPIP

**Adult Education**

**First-5 Program**

Sheridan  
 First Street

**GLOBAL DISTRICT GOALS**

- ~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- ~Foster a safe, caring environment where individual differences are valued and respected.
- ~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- ~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- ~Promote student health and nutrition in order to enhance readiness for learning.

**Western Placer Unified School District**  
**Regular Meeting of the Board of Trustees**  
August 4, 2009, 7:00 P.M.  
**LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER**  
790 J Street, Lincoln, CA

**AGENDA**

**2008-2009 Goals & Objectives (G & O) for the Management Team:** **Component I:** Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

**5:30 P.M. START**

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

**5:35 P.M.**

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

- 2.1 **PERSONNEL**

- a. Public Employee Performance Evaluation – Superintendent
    - b. Public Employee Discipline/Dismissal/Release
    - c. Public Employee Discipline/Dismissal/Release
    - d. Public Employee Discipline/Dismissal/Release

- 2.2 **INTER-DISTRICT TRANSFER APPEALS**

- a. Inter-district Request Appeal 09/10 14
    - b. Inter-district Request Appeal 09/10 15
    - c. Inter-district Request Appeal 09/10 16-18

- 2.3 **CONFERENCE WITH LABOR NEGOTIATOR**

Update on the following Groups:

- a. Classified Managers
    - b. Certificated Managers
    - c. Classified Confidential
    - d. Assistant Superintendents

**7:00 P.M.**

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – Lincoln High School Performing Arts Theater

- 3.1 **PERSONNEL**

- a. Public Employee Performance Evaluation - Superintendent
    - b. Public Employee Discipline/Dismissal/Release  
*Roll call vote:*
    - c. Public Employee Discipline/Dismissal/Release  
*Roll call vote:*
    - d. Public Employee Discipline/Dismissal/Release  
*Roll call vote:*

August 4, 2009

**Agenda****3.2 INTER-DISTRICT TRANSFER APPEALS**

- a. Inter-district Request Appeal 09/10 14
- b. Inter-district Request Appeal 09/10 15
- c. Inter-district Request Appeal 09/10 16-18

**3.3 CONFERENCE WITH LABOR NEGOTIATOR**

Update on the following Groups:

- a. Classified Managers
- b. Certificated Managers
- c. Classified Confidential
- d. Assistant Superintendents

**4 CONSENT AGENDA****NOTICE TO THE PUBLIC**

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 4.1 Approval of Meeting Minutes for:
  - June 2, 2009, June 22, 2009 Regular Board of Trustee Meetings
- 4.2 Approval of Warrants.
- 4.3 Approve Classified Personnel Report.
- 4.4 Approve Certificated Personnel Report.
- 4.5 Approve Educational Services Administrative Assistant job description.
- 4.6 Approve Classified Extra Help for 2009-10.
- 4.7 Approve accreditation of Lincoln High School until June 30, 2015.
- 4.8 Report of Disclosure Requirements for Quarterly Reports of Investments.
- 4.9 Approve disposal of obsolete and non functioning technology equipment.
- 4.10 Ratify the Agreement between Warren Land Surveying, Inc. and WPUSD to Prepare various easements for Lincoln High School related to City of Lincoln water and Sewer lines.
- 4.11 Ratify and Piggyback purchase of one 60x40 modular building for Foskett Ranch Elementary School from American Modular Systems using the Santa Rita Union School District November 6, 2008 Contract.
- 4.12 Ratify and Piggyback purchase of one 70x40 modular building for Lincoln High School from American Modular Systems using the Santa Rita Union School District November 6, 2008 Contract.
- 4.13 Ratify the Proposal from Independent Inspections, Inc. for inspector of record services for Lincoln High School Increment #1, summer 2009.
- 4.14 Ratify the Proposal from Independent Inspections, Inc. for inspector of record services for Foskett Ranch Modular Classroom Building, summer 2009.

***Roll call vote:*****5. COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

August 4, 2009

**Agenda****6. REPORTS & COMMUNICATION**

- 6.1 Lincoln High School, Student Advisory – Jerusha Loya
- 6.2 Western Placer Teacher's Association – Mike Agrippino
- 6.3 Western Placer Classified Employee Association – Chris Hawley
- 6.4 Superintendent, Scott Leaman
- 6.5 Terri Ryland – Budget Update

**7. ♦ACTION ♦DISCUSSION ♦INFORMATION****CODE: (A) = Action (D) = Discussion (I) = Information**

**Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.**

**7.1 (I/D) SPECIAL EDUCATION TRANSPORTATION – Ryland (08-09 G & O Component I, IV, V)**

•At the end of June, the Mid-Placer Transportation Agency board met and voted to change their billing model for “non-member” districts. Most other non-member Placer County school districts had pulled out of the JPA for special education busing, leaving Dry Creek, Newcastle and Western Placer. The change in rates would leave us with a 60% increase in our transportation billback, or using the 2008-09 figures, our bill of \$450,000 for the 63 students transported by Mid-Placer would be \$730,000 for 2009-10!

Mark has been working diligently on developing routes for the future pull back of our special needs children from Mid-Placer Transportation. We are getting a clearer view of what it will take to accomplish this. We will be transporting nearly 45 children to 21 schools in Placer County in 2009-10, as well as the L.I. program at Carlin C. Coppin that was brought back.

**7.2 (A) INCREASE BREAKFAST AND LUNCH PRICES – Ryland (08-09 G & O Component I, IV, V)**

•Expenditures in the Cafeteria Fund continue to increase over the past several years. Salary and benefit costs have gone up much more quickly than revenues. Several years ago, the District increased lunch prices from \$2.25 to \$2.50; however, breakfast prices were not changed at that time. Still, the Cafeteria Fund is expected to encroach upon the general fund in 2009-10. A review of neighboring and similar-sized school districts shows that Western Placer Unified School District's breakfast prices are slightly lower than average, along with the lunch prices for adults and the Headstart program. Therefore, we recommend implementing the following pricing structure beginning in the 2009-10 school year:

<u>Breakfast</u>	<u>Current</u>	<u>Proposed</u>	<u>Increase</u>
K-8	\$1.50	\$1.75	\$0.25
9-12	\$1.50	\$2.00	\$0.50
Adults	\$1.75 (no milk)	\$2.50 (includes milk)	\$0.75
<u>Lunch</u>			
Adults	\$3.25 (no drink)	\$3.50 (incl milk/water)	\$0.25
Headstart Program	\$2.50	\$2.75	\$0.25

Due to this increase, the District expects to earn over \$43,000 more in paid meal revenues in 2009-10 than in the current year.

Other prices will not change.



August 4, 2009

Agenda

- 7.3 (I/D) CALIFORNIA HIGH SCHOOL EXIT EXAM SCORES – Boyle (08-09 G & O Component I, IV, V)**  
 ●All California students are required to pass the California High School Exit Exam (CAHSEE) before graduating from high school. Students first take the CAHSEE, which consists of mathematics and an English portion, in the tenth grade. Should a student not pass both portions of the test at the time, s/he has additional opportunities to retake the portion(s) not passed through twelfth grade, and for up to two years after his/her class has graduated. CAHSEE support classes are offered to students who have not yet passed the test.
- 7.4 (I) EDUCATIONAL SERVICES – Boyle (08-09 G & O Component I, IV, V)**  
 ●Educational Services covers the “heart” of education – learning that occurs through direct relationship between the teacher and the student, with the myriad of supports that this entails – curriculum, technology, intervention, enrichment, staff development. This update will highlight accomplishments of the 2008 -09 school year, and present goals for the coming year.
- 7.5 (D/A) NEW WPUSD LOGO DESIGNS – Boyle (08-09 G & O Component I, IV, V)**  
 ●One of the district goals has been to increase communication with the public through development of our district website. Administration has been working closely with all departments to develop a new website design template, incorporating new school websites into the new district site. DNA (Diverse Network Associates) has been contracted to assist in this effort. Part of the new district website design includes a new WPUSD logo. As logo concepts have been discussed, design emphasis has been placed on three areas:
- Recognizing our community increase in academic achievements (rising starts!)
  - Recognizing our community local agricultural heritage (furrows)
  - Recognizing our community local business heritage (Gladding McBean’s terra cotta red & cream)
- 7.6 (A) ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman (08-09 G & O Component I, IV, V)**  
 ●The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.
- |                |  |
|----------------|--|
| ▪ AR 3551      | Food Service Operation/Cafeteria Fund              |
| ▪ BP/AR 3553   | Free and Reduced Price Meals                       |
| ▪ BP/AR 3554   | Other Food Sales                                   |
| ▪ AR 4112.21   | Interns  |
| ▪ AR 4161.2    | Personal Leaves                                    |
| ▪ BP/AR 5145.2 | Freedom of Speech/Expression                       |
| ▪ BP 6142.7    | Physical Education                                 |
| ▪ BP 6143      | Courses of Study                                   |
| ▪ AR 6146.2    | Certificate of Proficiency/High School Equivalency |
| ▪ BP/AR 6164.2 | Guidance/Counseling Services                       |
| ▪ BP/AR 6164.6 | Identification and Education Under Section 504     |
| ▪ BP 7212      | Mello-Roos Districts                               |
| ▪ BP 7213      | School Facilities Improvement Districts            |
- 7.7 (I/D) 2009-10 DISTRICT GOALS – Leaman (08-09 G & O Component I, IV, V)**  
 ●Draft objectives based on district goals will be discussed with the board.

August 4, 2009

Agenda

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**8 BOARD OF TRUSTEES**

**8.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

**8.2 BOARD MEMBER REPORTS/COMMENTS**

**9. ESTABLISHMENT OF NEXT MEETING(S)**

- The President will establish the following meeting(s):
  - August 18, 2009 7:00 P.M., Lincoln High School, Performing Arts Theater

**10. ADJOURNMENT**

<p><b>BOARD BYLAW 9320:</b> Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1</p>
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Posted: 07/30/09

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**DISCLOSURE  
OF ACTION  
TAKEN IN  
CLOSED SESSION,  
IF ANY**

# **Western Placer Unified School District**

## **CLOSED SESSION AGENDA**

**Place: Lincoln High School – Office Conference Room**

**Date: Tuesday, August 4, 2009**

**Time: 5:30 P.M.**

1. LICENSE/PERMIT DETERMINATION
  2. SECURITY MATTERS
  3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
  4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
  5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
  6. LIABILITY CLAIMS
  7. THREAT TO PUBLIC SERVICES OR FACILITIES
  8. **PERSONNEL**
    - \* PUBLIC EMPLOYEE APPOINTMENT
    - \* PUBLIC EMPLOYEE EMPLOYMENT
    - \* **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
    - \* **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
    - \* COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
  9. **CONFERENCE WITH LABOR NEGOTIATOR**
  10. **STUDENTS**
    - \* STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
    - \* STUDENT PRIVATE PLACEMENT
    - \* **INTERDISTRICT ATTENDANCE APPEAL**
    - \* STUDENT ASSESSMENT INSTRUMENTS
    - \* STUDENT RETENTION APPEAL, Pursuant to BP 5123
1. **LICENSE/PERMIT DETERMINATION**
    - a. Specify the number of license or permit applications.
  2. **SECURITY MATTERS**
    - a. Specify law enforcement agency
    - b. Title of Officer,
  3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
    - a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
    - b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.

- c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
  - a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
  - b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
  - a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
  - b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
6. **LIABILITY CLAIMS**
  - a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
  - b. Agency claims against.
7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
  - a. Consultation with: specify name of law enforcement agency and title of officer.
8. **PERSONNEL:**
  - A. **PUBLIC EMPLOYEE APPOINTMENT**
    - a. Identify title or position to be filled.
  - B. **PUBLIC EMPLOYEE EMPLOYMENT**
    - a. Identify title or position to be filled.
  - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
    - a. Identify position of any employee under review.
  - D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
    - a. It is not necessary to give any additional information on the agenda.
  - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
    - a. No information needed
9. **CONFERENCE WITH LABOR NEGOTIATOR**
  - a. Name any employee organization with whom negotiations to be discussed are being conducted.
  - b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
  - c. Identify by name the agency's negotiator
10. **STUDENTS:**
  - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
  - B. **STUDENT PRIVATE PLACEMENT**
    - Pursuant to Board Policy 6159.2
  - C. **INTERDISTRICT ATTENDANCE APPEAL**
    - a. Education Code 35146 and 48918
  - D. **STUDENT ASSESSMENT INSTRUMENTS**
    - a. Reviewing instrument approved or adopted for statewide testing program.
  - E. **STUDENT RETENTION/ APPEAL**
    - a. Pursuant to Board Policy 5123

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Public Employee Performance Evaluation -  
Superintendent

**AGENDA ITEM AREA:**

Closed Session

**REQUESTED BY:**

Scott Leaman  
Superintendent

**ENCLOSURES:**

No

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

General Fund

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will discuss Public Employee Performance Evaluation process of the Superintendent.

**RECOMMENDATION:**

Administration recommends the Board of Trustees disclose any action taken in closed session in regards to the Public Employee Performance Evaluation.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**

Public Employee Discipline/  
Dismissal/Release

**AGENDA ITEM AREA:**

Closed Session

**REQUESTED BY:**

Scott Leaman,  
Superintendent

**ENCLOSURES:**

No

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

Yes

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**BACKGROUND:**

The Board of Trustees will disclose any action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

**RECOMMENDATION:**

Administration recommends the Board of Trustees disclose action taken in closed session in regard to public Employee Discipline/Dismissal/Release.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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**SUBJECT:**

Public Employee Discipline/  
Dismissal/Release

**AGENDA ITEM AREA:**

Closed Session

**REQUESTED BY:**

Scott Leaman,  
Superintendent

**ENCLOSURES:**

No

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

Yes

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**BACKGROUND:**

The Board of Trustees will disclose any action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

**RECOMMENDATION:**

Administration recommends the Board of Trustees disclose action taken in closed session in regard to public Employee Discipline/Dismissal/Release.



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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**SUBJECT:**

Public Employee Discipline/  
Dismissal/Release

**AGENDA ITEM AREA:**

Closed Session

**REQUESTED BY:**

Bob Noyes  
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

General/Categorical

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

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**BACKGROUND:**

Board of Trustees will disclose any action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

**RECOMMENDATION:**

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

2.1d

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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**SUBJECT:**

Interdistrict Appeal

**AGENDA ITEM AREA:**

Disclosure of Action Taken in  
Closed Session

**REQUESTED BY:**

Scott Leaman, Superintendent

**ENCLOSURES:**

No

**DEPARTMENT:**

District Office

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will disclose any action taken in closed session regarding the following transfer appeals:

Inter-district Request Appeal 09/10 14  
Inter-district Request Appeal 09/10 15  
Inter-district Request Appeal 09/10 16-18

**ADMINISTRATION RECOMMENDATION:**

Disclose any action taken.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Negotiations update on the following Groups:

Classified Managers  
Certificated Managers  
Classified Confidential  
Assistant Superintendents

**AGENDA ITEM AREA:**

Disclosure of action taken in  
closed session

**REQUESTED BY:**

Scott Leaman, Superintendent  
Terri Ryland

**ENCLOSURES:**

No

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

Labor Negotiator will give the Board of Trustees an update on the following groups.

- Classified Managers
- Certificated Managers
- Classified Confidential
- Assistant Superintendents

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the board of trustees be updated on negotiations.

**CONSENT**

**AGENDA**

**ITEMS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Approval of Minutes:

Regular Meeting

- June 2, 2009
- June 22, 2009

**AGENDA ITEM AREA:**

CONSENT AGENDA

**REQUESTED BY:**

Scott Leaman,  
Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will consider adoption of the minutes of the June 2 and June 22, 2009 regular Board Meetings.

**RECOMMENDATION:**

Administration recommends the Board of Trustees take action to approve minutes.

Western Placer Unified School District  
**Regular Meeting of the Board of Trustees**

June 2, 2009, 7:00 P.M.

**LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER**

790 J Street, Lincoln, CA

**MINUTES**

**2008-2009 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

**6:00 P.M. START**

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

**Members Present**

Paul Carras, President  
Brian Haley, Vice President  
Ana Stevenson, Clerk  
Paul Long, Member  
Terry Gage, Member

**Others Present**

Scott Leaman, Superintendent  
Mary Boyle, Assistant Superintendent of Educational Services  
Bob Noyes, Assistant Superintendent of Personnel Services  
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services  
Terri Ryland, Interim Assistant Superintendent of Business  
Rosemary Knutson, Secretary to the Superintendent  
**Student** – Jerusha Loya  
**Press** - Brandon Darnell, Lincoln News Messenger

**6:05 P.M.**

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

2.1 **INTER-DISTRICT TRANSFER APPEALS**

- a. Inter-district Request Appeal 09/10 13

2.2 **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918**

- a. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion # 08-09 OO

2.3 **CONFERENCE WITH LABOR NEGOTIATOR**

Update on Certificated and Classified negotiations

2.4 **PERSONNEL**

4.1.1

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
Assistant Superintendents

**7:00 P.M.**

**3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – Lincoln High School Performing Arts Theater**

**3.1 INTER-DISTRICT TRANSFER APPEALS**

- a. Inter-district Request Appeal 09/10 13

Motion by Mr. Long seconded by Mrs. Gage, and passed by a three-two vote to deny the transfer appeal. No votes by Mrs. Stevenson, and Mr. Carras

**3.2 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918**

- a. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion # 08-09 OO

Motion by Mrs. Stevenson, seconded by Mrs. Gage, and passed by five-zero vote to approve the recommendation of the hearing panel to expel student for the remainder of the 08-09 school year, however suspend the expulsion for the fall semester pending successful completion of the rehabilitation plan.

Roll call vote: Haley, Gage, Long, Stevenson, Carras

**3.3 CONFERENCE WITH LABOR NEGOTIATOR**

Update on Certificated and Classified negotiations

No action was taken.

**3.4 PERSONNEL**

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Assistant Superintendents

No action was taken.

**4 CONSENT AGENDA**

- 4.1 Approval of Meeting Minutes for:
- May 5, 2009, May 19, 2009 Regular Board of Trustee Meetings
- 4.2 Approval of Warrants.
- 4.3 Approve Classified Personnel Report.
- 4.4 Approve Certificated Personnel Report.
- 4.5 Request for Temporary Leave of Absence.
- 4.6 Adoption of Resolution #08-09.20 Reduction of Classified Hours.
- 4.7 Ratification of New Confidential Job Description/Position.
- 4.8 Approve Student Discipline/Stipulated Expulsion Student #08-09 QQ.
- 4.9 Approve Peer Assistance and Review End-of-Year Report.

Mrs. Gage requested to remove minutes to review corrections to the May 19<sup>th</sup> minutes. Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by five-zero roll call vote to approve consent agenda with the exception of item 4.1 the minutes of May 19th.

4.1.2

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Motion by Mrs. Gage, seconded by Mr. Haley, and passed by a five-zero vote to approve the minutes with the corrections. Roll call vote: Gage, Long, Stevenson, Haley, Carras

**5. COMMUNICATION FROM THE PUBLIC**

**Andrea Stephenson** thanked the board for their support on the approval of a part-time media position. She shared an article regarding reading at the library being the largest reading tool, and the connection of poverty due to the access to library books. She also touched on why most schools are providing comprehensive reading material and the use of school libraries.

**6. REPORTS & COMMUNICATION**

6.1 Lincoln High School, Student Advisory – Jerusha Loya reported on the following:

- Student Body Elections
- Battle of the band
- Year books were handed out this week
- Finals week
- Memorial for Justin Grich, student who passed away last week.
- Senior breakfast will be on Friday morning
- Senior slide show, followed by a student assembly
- Student and teacher awards were handed out at the assembly
- This year is the 100th graduating class at Lincoln High

Mr. Leaman and Board President, Mr. Carras presented Jerusha with a plaque for her service as student advisor for the 2008-09 school year. She was also nominated to be the Student Advisor for the 2009-10 school year.

6.2 Western Placer Teacher's Association – Mike Agrippino reported WPTA officers will stay the same for the 2009-10 school year. He also reported Mary Lou Edwards was nominated teacher of the year.

6.3 Western Placer Classified Employee Association – Chris Hawley had no report.

6.4 Superintendent, Scott Leaman reported on the following:

- Distinguished School Awards event.
- Was a speaker at the Chamber State of the district, and showed a video. The chamber has requested this be an annual event.
- Reminded the Board of Trustees of Graduation schedules.
- Attended a meeting with Dr. Leo Chavez from Sierra College and discussed ongoing needs, and how both entities could help each other.
- Reminded board members of graduation date events.
- Discussed changing the second board meeting for June from the 16<sup>th</sup> to Monday the 22<sup>nd</sup>.

**7. ♦ACTION ♦DISCUSSION ♦INFORMATION**

**CODE: (A) = Action (D) = Discussion (I) = Information**

**7.1 (I/D/A) SCHOOL RESOURCE OFFICER – Leaman (08-09 G & O Component I, IV, V)**

- The only item that did not pass in some form at the last board meeting was the School Resource Officer for Lincoln High School and Phoenix High School. The superintendent met with Police Chief Vizzusi to discuss the issues forwarded by the board from the last

4.1.3



Minutes

meeting. The contract has also been restated and the Lincoln Police Department can provide the district a School Resource Officer for approximately \$130,000 per year. At the current time, the city will match this amount by providing an additional officer to serve the middle schools and the Youth Center. We are the only district in Placer County that doesn't allot funds for a School Resource Officer. The funds will come from one-time monies and the contract has been shortened to two years, with renewal privileges. Chief Brian Vizzusi and Officer Steve Kruger will be available for questions at the board meeting.

Mr. Leaman brought back the request for allotted monies for a Resource Officer for Lincoln High and Phoenix High. This item was not approved, during the approval of budget items during the last board meeting. Mr. Leaman presented a comparison of surrounding districts on how Resource Officers are funded. Both entities would work on a two year contract to come out of one time monies. He looked into a couple of different options, one being private security. He encouraged the board to pass this much need expense for a School Resource Officer.

**Mike Agrippino** reported there is strong support for an SRO and believes an SRO would help avoid a lot of problems before they happen.

**Officer Dave Ibarra** spoke on behalf of the Lincoln Police Department. He came before the board to request a second resource officer for our schools. Currently there is one Resource Officer that covers Glen Edwards and Twelve Bridges Middle Schools. They work with violence, gang, drug prevention and interventions, these are two strategies, they would like to increase mentoring, and coaching. The department placed an SRO at the middle schools to help prevent student's behavior before they reach the high school. This position would help current gang and drug issues, and would insure learning for the students. Officer Ibarra reported that while walking through the LHS campus one afternoon a few weeks ago to view safe learning environment, he recalled seeing both Nortano's, and Sorreno's gang members on campus, and shared his concern for the students on the campus. He felt with the dedication of an SRO on campus we would not have these gang issues. He recalled being an SRO for three years, and feels the mentoring went a long way, and feels this is something we should continue doing. There is a great need of a dedicated officer that could be proactive.

**Mr. Long** thanked officer Ibarra, and shared the awareness of what PAL does for our community.

**Mr. Carras** asked what would happen during training for the officers. Officer Ibarra responded by saying, they would cover with another officer. He also requested mentoring that would be needed by the Resource Officer, and questioned if the district would be allowed to interview the Resource Officer? This is something that would need to be decided between Mr. Leaman and Chief Vizzusi.

**Mrs. Gage** asked about who would cover overtime? During the summer what would they do? Officer Ibarra responded, overtime would be paid by the City, the officer would do training and could work summer school.

4.1.4

Mr. Haley asked about salary benefits. The portion of the monies would cover salary and benefits, any football games would be covered by the city.

Mrs. Stevenson feels the focus needs to be at the high schools.

Jerusha Loyas commented on concerns with alcohol issues.

Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by a five-zero vote to partner with the City of Lincoln to hire a School Resource Officer for a two year contract. Mr. Leaman will sit down with Chief Vizzusi and work out the details.

- 7.2 (D/A) **APPROVAL OF A PROFESSIONAL SERVICES AUTHORIZATION BETWEEN LPA, INC. AND THE WESTERN PLACER UNIFIED SCHOOL DISTRICT FOR INCREMENT #1 AND #2 AT LHS, SUMMER 2009 - Allen (08-09 G & O Component IV, V)**
- The Board previously approved the Master Agreement between LPA and WPUSD for architectural and engineering services. This Professional Services Authorization (PSA) is specifically for Increment #1 and #1 at Lincoln High School.

Mrs. Allen reported on increments #1 and #2. With #1 being the three new special education classrooms, a covered walkway, and cosmetic work to the entrance of the high school. #2 being science classrooms, and fire alarm upgrade. Mrs. Allen will bring back the amount paid to date. Motion by Mr. Haley, seconded by Mr. Long, and passed by a five-zero vote to approve the (PSA) Professional Services Authorization of increments #1 and #2.

- 7.3 (D/A) **APPROVAL OF A PROFESSIONAL SERVICES AUTHORIZATION BETWEEN LPA, INC. AND THE WESTERN PLACER UNIFIED SCHOOL DISTRICT FOR FOSKETT RANCH MODULAR BUILDING, SUMMER 2009 - Allen (08-09 G & O Component IV, V)**
- The Board previously approved the Master Agreement between LPA and WPUSD for architectural and engineering services. This Professional Services Authorization (PSA) is specifically for the special education classrooms to be added at Foscett Ranch Elementary.

Mrs. Allen reported adding a modular building at Foscett Ranch, and again she will bring back the cost to date of the project. Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by five-zero vote to approve the (PSA) Professional Services Authorization of the special education classrooms at Foscett Ranch.

- 7.4 (D/A) **APPROVAL OF FACILITIES LEASE AND SITE LEASE FOR FOSKETT RANCH ELEMENTARY SCHOOL CLASSROOM ADDITION BETWEEN SEWARD L. SCHREDER CONSTRUCTION INC. AND WPUSD - Allen (08-09 G & O Component IV, V)**

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- The Board previously approved Seward L. Schreder Construction Inc. as the developer of the Foskett Ranch Special Education Summer Project 2009 (Classroom Addition). The attached Facilities Lease and Site Lease are required documents prior to the start of construction. The guaranteed maximum price (GMP) of \$417,879.00 has been agreed to. This GMP is based upon plans and specifications that are less than 100% complete, therefore it contains increased contingency to allow for items in plan completion. Staff will discuss the components of the GMP at the Board meeting and will have a revised GMP price by the June 22, 2009 Board meeting, which will result in an overall reduction of project cost. Both documents have been reviewed and approved by counsel.

Mrs. Allen reported on facilities lease, lease back, Foskett Ranch site work during the summer. Improvement project will begin on Monday, June 9<sup>th</sup>. Mrs. Gage requested to review the cost of the project. The process is to lease the site during construction, and after the job is completed the lease is returned back to the district. Motion by Mr. Haley, seconded by Mrs. Stevenson, and passed by five-one vote to approve the project.

**7.5 (D/A) APPROVAL OF FACILITIES LEASE AND SITE LEASE FOR LINCOLN HIGH SCHOOL RELOCATABLES AND CAMPUS MODERNIZATION INCREMENT 1 BETWEEN SEWARD L. SCHREDER CONSTRUCTION INC. AND WPUSD – Allen (08-09 G & O Component IV, V)**

- The Board previously approved Seward L. Schreder Construction Inc. as the developer Of Lincoln High School Summer Project 2009 (Relocatables and Campus Modernization). The attached Facilities Lease and site Lease for Increment 1 are required documents prior to the start of construction. The guaranteed maximum price (GMP) of \$ 1,061,515.00 has been agreed to. Staff will discuss the components of the GMO at the Board meeting. Both documents have been reviewed and approved by counsel.

Mrs. Allen requested approval of increment #1 for LHS, which consist of sprinklers under the covered walkways. Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by a five-zero vote.

**7.6 (I/D) 2008-09 DISTRICT GOALS FINAL REPORT – Leaman (08-09 G & O Component I, II, III, IV, V)**

- The final report will be presented to the board.

Mr. Leaman reported on goals that were established last August. The next step will be to bring back a draft for next year. These will be discussed with the board in August.

**8 BOARD OF TRUSTEES**

**8.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

4.1.6

**8.2 BOARD MEMBER REPORTS/COMMENTS**

Mr. Leaman discussed canceling the 16<sup>th</sup> board meeting, and having a board workshop meeting to approve the budget and have a workshop presentation by Tom DeLapp on Monday, June 22<sup>nd</sup> at 6:00 p.m. at the District Office.

Mrs. Gage shared her experience attending the Distinguished School Awards Ceremony. Mr. Long reported there were only four High Schools in the state of California that received the CTE award. This is really something to be proud of. It was amazing, and Jack O'Connell, State Superintendent was the speaker. The Performing Arts school did entertainment in different languages. He also attended the FFA banquet.

Mr. Haley noticed the CFD permits were up.

Mrs. Stevenson is looking forward to attending the LHS graduation, and is still researching to see if our Farm is the largest in the United States.

Mr. Carras had no report.

**9. ESTABLISHMENT OF NEXT MEETING(S)**

- The President will establish the following meeting(s):
  - June 22, 2009 7:00 P.M., Lincoln High School, Performing Arts Theater

**10. ADJOURNMENT**

There being no further business the meeting was adjourned at 8:20 p.m.

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**Paul Carras, Board President**

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**Ana Stevenson, Clerk**

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**Scott Leaman, Superintendent**

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**Rosemary Knutson, Secretary to the Superintendent**

**Adopted:**

**Ayes:**

**Noes:**

**Absent**

<p><b>BOARD BYLAW 9320:</b> Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1</p>
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Western Placer Unified School District  
**Meeting/Workshop of the Board of Trustees**

Monday, June 22, 2009, 7:00 P.M.

DISTRICT OFFICE/CITY HALL – First Floor Conference Room  
600 Sixth Street, Fourth Floor, Lincoln, CA 95681

**MINUTES**

**2008-2009 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

**6:00 P.M. START**

**1. CALL TO ORDER – District Office/City Hall – First Floor Conference Room**

**Members Present**

Paul Carras, President  
Brian Haley, Vice President  
Ana Stevenson, Clerk  
Paul Long, Member  
Terry Gage, Member

**Others Present**

Scott Leaman, Superintendent  
Mary Boyle, Assistant Superintendent of Educational Services  
Bob Noyes, Assistant Superintendent of Personnel Services  
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services  
Terri Ryland, Interim Assistant Superintendent of Business  
Rosemary Knutson, Secretary to the Superintendent  
Press - Brandon Darnell, Lincoln News Messenger

**6:05P.M.**

**2. CLOSED SESSION – District Office/City Hall – Fourth Floor Overlook Room**

**2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**

- a. Student Discipline/Expulsion Pursuant To E.C. 48918  
Student Expulsion #08/09 RR
- b. Student Discipline/Expulsion Pursuant To E.C. 48918  
Student Expulsion #08/09 SS
- c. Student Discipline/Expulsion Pursuant To E.C. 48918  
Student Expulsion #08/09 TT
- d. Student Discipline/Expulsion Pursuant To E.C. 48918  
Student Expulsion #08/09 UU
- e. Student Discipline/Expulsion Pursuant To E.C. 48918

4.1.8

Student Expulsion #08/09 VV

**2.2 LIABILITY**

Liability Claim: Thornbrough vs. Western Placer Unified School District.

**2.3 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**7:00 P.M.**

**3. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**  
**ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – District Office/City Hall, First Floor Conference Room

**3.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**

- a. Student Discipline/Expulsion Pursuant To E.C. 48918  
Student Expulsion #08/09 RR

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by five-zero roll call vote to accept the hearing panels recommendation to expel student, however to suspend the expulsion for fall semester of 2009-10 and allow student to return under a strict behavioral contract. Roll Call Vote: Haley, Gage, Long, Stevenson, Carras.

- b. Student Discipline/Expulsion Pursuant To E.C. 48918  
Student Expulsion #08/09 SS

Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by a five-zero roll call vote to expel student for the maximum allowed under education code for 365 days from the day of the event. Roll Call Vote: Gage, Long, Stevenson, Haley, Carras.

- c. Student Discipline/Expulsion Pursuant To E.C. 48918  
Student Expulsion #08/09 TT

Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by a five-zero roll call vote to expel student for the maximum allowed under education code for 365 days from the days of the event. Roll Call Vote: Long, Stevenson, Haley, Gage, Carras

- d. Student Discipline/Expulsion Pursuant To E.C. 48918  
Student Expulsion #08/09 UU

Motion by Mrs. Stevenson, seconded by Mrs. Gage, and passed by five-zero roll call vote to expel student for the fall semester and return with a re-admittance hearing. Roll Call Vote: Stevenson, Haley, Gage, Long, Carras

- e. Student Discipline/Expulsion Pursuant To E.C. 48918  
Student Expulsion #08/09 VV

4.19

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by five-zero vote to accept the recommendation of the hearing panel to suspend expulsion for the 2009-10 school year and allow student to return to school under a strict behavioral contract. Roll Call Vote: Haley, Gage, Long, Stevenson, Carras

**4. SPECIAL ORDER OF BUSINESS**

**4.2 TOM DELAPP – BOARD OF TRUSTEE PROTOCOL WORKSHOP**  
Communicating Leadership with Board of Trustees

Tom DeLapp did a power point presentation covering Norms of Conduct and Communication Techniques for Board of Trustees and Superintendent.

**5. CONSENT AGENDA**

- 5.1 Approve Classified Personnel Report.
- 5.2 Approve Certificated Personnel Report.
- 5.3 Approve Ratification of New Classified Job Description/Position.
- 5.4 Approve Tentative Agreement Between WPUSD and WPTA.
- 5.5 Approve Ratification of Article VI (Salaries), Article IV (Employee Benefits), and Article VIII (Professional Development) in Classified Collective Bargaining Agreement.
- 5.6 Approve Consolidated Application Part I.
- 5.7 Approve One-time Interim Asst. Supt. Of Business Compensation Increase.
- 5.8 Approve the contract for Labor Compliance Program Services between WCS/CA and WPUSD for Increments 1 & 2 and Foskett Ranch beginning the summer of 2009.
- 5.9 Approve Amendment to Existing Contract with Fugro West, Inc. for Soils Monitoring during the summer 2009 Construction Projects at LHS and Foskett Ranch

Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by unanimous vote to approve consent agenda as presented.

**6. COMMUNICATION FROM THE PUBLIC**

Virginia Cosh discussed the GATE program, including the developing goals process, and how the district spends monies for testing. She questioned monies that were not distributed properly to Carlin C. Coppin School, and would like to know where the money went. She request this be looked into.

**7. REPORTS & COMMUNICATION**

- 7.1 Lincoln High School, Student Advisory – Jerusha Loya was not present.
- 7.2 Western Placer Teacher's Association – Mike Agrippino was not present.
- 7.3 Western Placer Classified Employee Association – Chris Hawley was not present.
- 7.4 Superintendent, Scott Leaman had no report.  
Cathy Allen reported on the proposal for Foskett Ranch with a break down of cost. She also shared how much has been spent so far, a break down was presented for the different projects.

**8. PUBLIC HEARING**

4.1.10

**ADOPTED BUDGET 2009-10**

Each year, a district budget is required to be adopted after holding a public hearing. This hearing has been advertised in at least one local paper as required by law. This year, due to recent changes in the State's adopted budget from February 20, 2009, districts are required to not only discuss the proposed adopted budget but include discussion of the new Tier III categorical flexibility as it pertains to the District.

Terry Ryland explained the purpose of the public hearing. Mr. Carras opened and closed the public hearing.

9. **◆ACTION ◆DISCUSSION ◆INFORMATION**

**CODE: (A) = Action (D) = Discussion (I) = Information**

9.1 (A) **ADOPTED BUDGET 2009-10 - Ryland (08-09 G & O Component I, II, III, IV, V)**

- Each year, a district budget is required to be adopted prior to June 30. The Board has received budget assumptions, enrollment projections, and has taken action on budget additions. The Board will hold a public meeting tonight, followed by adoption of the District's 2009-10 Annual Budget.

Terry Ryland reviewed the proposed budget for 2009-10. The categorical programs were satisfied by public hearing. We are able defer our text book adoptions. Motion by Mr. Haley, seconded by Mr. Long, and passed by five-zero vote.

9.2 (A) **ADOPT RESOLUTION NO. 08/09.21, ESTABLISHING A SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY - Ryland (08-09 G & O Component V, IV)**

- Each California Education Code allows for the establishment of a Special Reserve Fund for Other Than Capital Outlay Projects (Fund 17), a special revenue fund which is used to accumulate funds for expenditures other than capital projects. Usage of the fund allows the District to effectively track and identify funds accumulated for a specific expenditure. These funds must be transferred into the General Fund or other appropriate fund prior to expenditure. Examples of Special Reserves include the reserve for the Wetlands monies and new school Start-Up expenditures.

Terri Ryland reported we need to approve special reserves for capital outlay. Motion by Mr. Haley, seconded by Mrs. Gage, and passed by a five-zero roll call vote. Roll call: Gage, Long, Stevenson, Haley, Carras

9.3 (A) **ADOPT RESOLUTION NO. 08/09.22, ESTABLISHING A RETIREE BENEFIT FUND - Ryland (08-09 G & O Component IV, V)**

- California Education Code allows for the establishment of a Special Retiree Benefit Fund (Fund 71), a fiduciary fund which is used to account separately for amounts held in trust from salary reduction agreements, other irrevocable contributions for employees' retirement benefit payments, or both. The district has a need for this fund in order to accumulate monies to fund its actuarially-determined unfunded liability for retiree benefits.

4.1.11



Mrs. Ryland explained that we are establishing a retiree benefits fund, which includes annual contribution into a trust fund. Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by a five-zero roll call vote. Roll call: Long, Stevenson, Haley, Gage, Carras

9.4 (A) **ADOPT RESOLUTION NO. 08/09.23, CERTIFYING APPROVAL TO ENTER INTO AN AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF EDUCATION TO PROVIDE CHILD CARE AND DEVELOPMENT SERVICES AND TO AUTHORIZE THE DESIGNATED PERSONNEL TO SIGN CONTRACT DOCUMENTS FOR FISCAL YEAR 2009/10 – Ryland (08-09 G & O Component IV, V)**

- In order for the District to receive funding for 2009/10 for the State Preschool Program, the Board must certify approval to enter into this transaction with the California Department of Education and to authorize the designated personnel to sign contract documents for fiscal year 2009/10.

Terry Ryland reported this is an annual requirement to receive these funds. Motion by Mr. Long, seconded by Mrs. Gage, and passed by a five-zero roll call vote to enter into an agreement with the California Department of Education to provide Child Care and Development Services. Roll call: Stevenson, Haley, Gage, Long, Carras

10. **BOARD OF TRUSTEES**

10.1 **FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

10.2 **BOARD MEMBER REPORTS/COMMENTS**

There were no reports from the Board of Trustees

11. **ESTABLISHMENT OF NEXT MEETING(S)**

The President will establish the following meeting(s):

- August 4, 2009, 7:00 P.M., Board of Trustee Meeting, Lincoln High School Theater
- August 18, 2009, 7:00 P.M., Board of Trustee Meeting, Lincoln High School Theater

At 10:00 p.m. there was a request to extend the meet. Motion by Mr. Long, seconded by Mrs. Gage, and passed with five-zero vote. The Board of Trustees adjourned to close session at 10:04 p.m.

12. **ADJOURN TO CLOSED SESSION IF ADDITIONAL TIME IS NEEDED – District Office/City Hall – Fourth Floor Overlook Room**

4.1.12

June 22, 2009

Minutes

13. **DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**  
District Office/City Hall, First Floor Conference Room *(These two items were discussed in closed session after the regular meeting due to the extra time needed for closed session).*

**3.2 LIABILITY**

Liability Claim: Thornbrough vs. Western Placer Unified School District.

Motion by Mrs. Stevenson, seconded by Mrs. Gage, and passed by a five-zero vote to reject claim as submitted.

**3.3 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

No action taken at this time.

**13. ADJOURNMENT**

There being no further business the meeting was adjourned at 10:35

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**Paul Carras, Board President**

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**Ana Stevenson, Clerk**

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**Scott Leaman, Superintendent**

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**Rosemary Knutson, Secretary to the Superintendent**

**Adopted:**

**Ayes:**

**Noes:**

**Absent**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Approval of Warrants

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Terri Ryland  
Interim Superintendent of Business Service

**ENCLOSURES:**

Warrants may be found at  
[www.wpusd.k12.ca.us](http://www.wpusd.k12.ca.us)

**DEPARTMENT:**

Business Services

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will consider approval of warrants paid since the June 2, 2009 board meeting.

**RECOMMENDATION:**

Administration recommends the Board of Trustees take action to approve warrants as submitted.

Includes 07/10/2009 - 07/10/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85070317	07/10/2009	Melissa M. Everts	01-4300		134.60
85070318	07/10/2009	Cathrine E. Hutchings	01-5800		552.20
85070319	07/10/2009	BLACK DOG GRAPHICS	01-4300		3,100.00
85070320	07/10/2009	CAPITOL PUBLIC FINANCE GROUP	25-5800		7,588.50
85070321	07/10/2009	COMMON GOAL SYSTEM INC	01-4300		3,122.75
85070322	07/10/2009	LINCOLN FLORIST	01-9500		121.78
85070323	07/10/2009	PACIFIC ENVIRONMENTAL	01-5800		500.00
85070324	07/10/2009	PACIFIC GAS & ELECTRIC CO DEPARTMENT	CFM-PPC 21-6270		6,918.33
85070325	07/10/2009	RENAISSANCE LEARNING INC.	01-4300		
			01-5800		4,718.00
85070326	07/10/2009	RISO PRODUCTS OF SAC INC	01-5600		
			01-5800		3,471.00
85070327	07/10/2009	SCHOLASTIC BOOK CLUBS	01-9500		550.00
85070328	07/10/2009	SCHOOL SPECIALTY INC	01-9500		50.05
85070329	07/10/2009	SACRAMENTO CO OFFICE OF ED.	01-5200		275.00
85070330	07/10/2009	STAPLES CREDIT PLAN	01-9500		575.20
85070331	07/10/2009	SURVEILLANCE SYSTEM INT	01-9500		36,559.59
85070332	07/10/2009	YOLO COUNTY OFFICE OF ED.	01-9500		750.00
85070333	07/10/2009	LEE RIEDEL	73-9500		250.00
85070334	07/10/2009	PIZZA GUYS	13-4710		
			13-9500		702.82
<b>Total</b>				<b>18</b>	<b>69,939.82</b>

Fund Summary			
Fund	Description	Check Count	Expensed Amount
01	General Fund	14	108,960.34
13	Cafeteria Fund	1	702.82
21	Building Fund #1	1	6,918.33
25	Capital Facilities Fund	1	7,588.50
73	Foundation Trust	1	250.00
	<b>Total</b>	<b>18</b>	<b>124,419.99</b>
	Less Unpaid Sales Tax Liability		.00
	<b>Net (Check Amount)</b>		<b>124,419.99</b>

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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Includes 07/08/2009 - 07/08/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85069434	07/08/2009	John R. Wyatt	01-4300		767.11
85069435	07/08/2009	EDULINK SYSTEMS	01-5600		300.00
85069436	07/08/2009	ESGI - EDUCATIONAL SOFTWARE FOR GUIDING INSTRUCTION	01-9500		1,625.00
85069437	07/08/2009	HARCOURT INC	01-9500		463.14
85069438	07/08/2009	NATIONAL GEOGRAPHIC EXPLORER	01-9500	88.15	
			Unpaid Sales Tax	6.15-	82.00
85069439	07/08/2009	Eli M. Turner	01-5200		52.53
85069440	07/08/2009	Lauren M. Quinn	01-5200		148.50
85069441	07/08/2009	Amy J. Riga	01-5200		57.23
85069442	07/08/2009	Anayat Sharifie	01-5200		33.00
85069443	07/08/2009	ESPECIAL NEEDS, LLC	01-9500	30.35	
			Unpaid Sales Tax	1.70-	28.65
85069444	07/08/2009	ACHIEVEMENT PRODUCTS FOR CHILDREN	01-9500		28.46
85069445	07/08/2009	AT&T	01-5560		89.04
85069446	07/08/2009	TARA A. McCAGHEY-DELANEY DBA BABY STEPS	01-9500		8,100.00
85069447	07/08/2009	BENIK CORPORATION	01-9500	206.35	
			Unpaid Sales Tax	14.85-	191.50
85069448	07/08/2009	BLISS POWER LAWN EQUIPMENT CO.	01-9500		846.17
85069449	07/08/2009	CHEVRON	01-4350		237.67
85069450	07/08/2009	CITY OF LINCOLN / PG&E REIMB	01-9500		485.03
85069451	07/08/2009	CODESP	01-5300		1,750.00
85069452	07/08/2009	COLLEEN MOSS	01-5800		514.25
85069453	07/08/2009	COMMUNICATION RESOURCES	01-9500		
			21-9500		1,050.00
85069454	07/08/2009	CRAM-A-LOT	01-9500		1,463.78
85069455	07/08/2009	CRUZ BROTHERS LOCATORS	21-5800		
			21-9500		870.00
85069456	07/08/2009	DISCOUNT SCHOOL SUPPLY	01-9500		33.93
85069457	07/08/2009	FILTERFRESH - NEXT GENERATION COFFEE SYSTEMS INC.	01-9500		135.00
85069458	07/08/2009	GARY DOUPNIK MANUFACTURING INC	21-9500		1,737.41
85069459	07/08/2009	GOLD COUNTRY CLASSIFIED INC.	01-5800		46.28
85069460	07/08/2009	GOLD RUSH AUTO PARTS	01-9500		1,327.43
85069461	07/08/2009	INK LYNX INC	49-9500		297.29
85069462	07/08/2009	JANE JOHNSON	01-9500		1,092.50
85069463	07/08/2009	LPA INC.	21-9500		84,644.98
85069464	07/08/2009	MOUNTAIN CLEAR WATER COMPANY	01-9500		145.50
85069465	07/08/2009	ORIENTAL TRADING COMPANY INC	01-9500	111.46	
			Unpaid Sales Tax	7.58-	103.88
85069466	07/08/2009	PCOE	01-9500		50.00
85069467	07/08/2009	SASS/Mestmaker Insurance	01-5800		351.00
85069468	07/08/2009	SCHOOL SPECIALTY INC	01-9500		505.72
85069469	07/08/2009	SIERRA OFFICE SUPPLIES &	01-9500		85.28
85069470	07/08/2009	SPORTIME FITNESS & SPORT	01-9500		22.01
85069471	07/08/2009	TARGET BANK	01-9500		48.69
85069472	07/08/2009	THE SACRAMENTO BEE	01-9500		388.36
85069473	07/08/2009	TOTAL SCHOOL SOLUTIONS	01-9500		275.00
85069474	07/08/2009	TOYS R US	01-9500		4.33
85069475	07/08/2009	UHS - KEYSTONE SCHOOLS	01-9500		5,765.32
85069476	07/08/2009	MEDICAB OF SACRAMENTO/SIERRA	01-9500		4,247.10
Total				43	120,490.07

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Includes 07/08/2009 - 07/08/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
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Fund Summary			
Fund	Description	Check Count	Expensed Amount
01	General Fund	39	65,341.34
21	Building Fund #1	4	175,104.78
49	Mello Roos Capital Projects	1	297.29
	Total	43	240,743.41
	Less Unpaid Sales Tax Liability		30.28-
	Net (Check Amount)		240,713.13

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Includes 06/19/2009 - 06/19/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85067108	06/19/2009	EVELYN INIGUEZ	73-5850		1,250.00
85067109	06/19/2009	JESSE WHITLEY	73-5850		500.00
85067110	06/19/2009	"DANIELSEN COMPANY, THE"	13-4380		
			13-4710		3,218.82
85067111	06/19/2009	PLACER CO ENVIRONMENTAL HEALTH	13-5200		170.00
85067112	06/19/2009	Myranda Chen	01-4300		75.00
85067113	06/19/2009	Ersula M. Bombard	01-5200		223.26
85067114	06/19/2009	Stacey Brown	01-5200		494.45
85067115	06/19/2009	David L. Butler	01-5200		54.50
85067116	06/19/2009	Robert J. Kerrigan	01-5200		235.83
85067117	06/19/2009	Maribel Vergara	01-5200		19.80
85067118	06/19/2009	Holli A. Little	01-5200		218.64
85067119	06/19/2009	ACP	01-4300		292.63
85067120	06/19/2009	AIRGAS	01-4400		218.45
85067121	06/19/2009	BANK OF AMERICA #3024	01-4300		
			01-5800		2,479.16
85067122	06/19/2009	"CALIFORNIA ASSOCIATION, Future Farmers Of America"	01-4300		348.50
85067123	06/19/2009	CALTRONICS BUSINESS SYSTEMS	01-5600		512.60
85067124	06/19/2009	CLASSROOMDIRECT	01-4300		782.98
85067125	06/19/2009	CLMS - CA LEAGUE OF MIDDLE SCHOOLS	01-5300		60.00
85067126	06/19/2009	CURRICULUM ASSOCIATES INC.	01-4300		181.42
85067127	06/19/2009	DELL	01-4400		5,318.40
85067128	06/19/2009	ESGI - EDUCATIONAL SOFTWARE FOR GUIDING INSTRUCTION	01-4300		750.00
85067129	06/19/2009	ESSENTIAL SKILLS	01-4300	5,733.23	
			Unpaid Sales Tax	434.28-	5,298.95
85067130	06/19/2009	ETA / CUISENAIRE	01-4300		1,034.15
85067131	06/19/2009	EDUCATIONAL ROBOT CO.	01-5600		181.00
85067132	06/19/2009	FOLLETT LIBRARY RESOURCES	01-4300		792.87
85067133	06/19/2009	FREY SCIENTIFIC	01-4300		262.67
85067134	06/19/2009	FROG PUBLICATIONS	01-4300	1,725.18	
			Unpaid Sales Tax	115.41-	1,609.77
85067135	06/19/2009	GLS GREG LARSON SPORTS INC	01-4300		183.96
85067136	06/19/2009	HOLLYWOOD SIGNS & GRAPHICS	01-4300		106.09
85067137	06/19/2009	INNOVATIVE LEARNING CONCEPTS	01-4300	232.95	
			Unpaid Sales Tax	16.25-	216.70
85067138	06/19/2009	LAKESHORE LEARNING MATERIALS	01-4300		100.00
85067139	06/19/2009	LINCOLN NEWS MESSENGER	01-4300		26.00
85067140	06/19/2009	LOWE'S	01-4300		2,443.26
85067141	06/19/2009	NAPA AUTO PARTS	01-4300		2.06
85067142	06/19/2009	NATIONAL SCHOOL PRODUCTS	01-4300		264.27
85067143	06/19/2009	OFFICE DEPOT	01-4300		142.96
85067144	06/19/2009	ORIENTAL TRADING COMPANY INC	01-4300	46.86	
			Unpaid Sales Tax	2.88-	43.98
85067145	06/19/2009	PERFORM BETTER	01-4300		139.74
85067146	06/19/2009	PCOE	01-5200		150.00
85067147	06/19/2009	PROMOTE MARKETING CONCEPTS	01-4300		4,127.14
85067148	06/19/2009	RAD RENT-A-DRINK MACHINES	01-4300		
			01-5600		214.63
85067149	06/19/2009	REALLY GOOD STUFF	01-4300	46.81	
			Unpaid Sales Tax	2.88-	43.93
85067150	06/19/2009	RIEBES AUTO PARTS	01-4300		159.61
85067151	06/19/2009	RIGBY HOUGHTON MIFFLIN	01-4300		2,441.78
		HARCOURT			
85067152	06/19/2009	RISO PRODUCTS OF SAC INC	01-4300		912.48

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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Includes 06/19/2009 - 06/19/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85067153	06/19/2009	ROUND TABLE PIZZA	01-4300		96.89
85067154	06/19/2009	SCHOLASTIC BOOKS	01-4300		23.13
85067155	06/19/2009	SCHOOL OUTFITTERS.COM	01-4300	411.35	
			Unpaid Sales Tax	23.09-	388.26
85067156	06/19/2009	SCHOOL SPECIALTY INC	01-4300		282.26
85067157	06/19/2009	SHERIDAN SCHOOL	01-4300		27.50
85067158	06/19/2009	SIERRA HAY & FEED	01-4300	63.81	
			Unpaid Sales Tax	4.86-	58.95
85067159	06/19/2009	SIERRA OFFICE SUPPLIES &	01-4300		378.79
85067160	06/19/2009	SIERRA SPRING WATER CO.	01-4300		129.00
85067161	06/19/2009	STAPLES CREDIT PLAN	01-4300		155.65
85067162	06/19/2009	STEINMAN'S	01-4300		194.67
85067163	06/19/2009	TARGET BANK	01-4300		20.00
85067164	06/19/2009	TEACHER'S DISCOVERY	01-4300	278.74	
			Unpaid Sales Tax	19.12-	259.62
85067165	06/19/2009	US ACADEMIC DECATHALON	01-4300		1,560.90
85067166	06/19/2009	WALLS THAT SPEAK.COM	01-4300	86.58	
			Unpaid Sales Tax	6.59-	79.99
85067167	06/19/2009	ZIG HAY HAULING SMUDSKI TRUCKING LLC	01-4300		482.75
85067168	06/19/2009	Angela N. Seay	01-5200		49.50
85067169	06/19/2009	Patricia L. Shorkey	01-5200		170.28
85067170	06/19/2009	Eli M. Turner	01-5200		29.98
85067171	06/19/2009	Betty J. Boram	01-5200		34.81
85067172	06/19/2009	Nancy L. Currey	01-4300		
			01-5200		52.24
85067173	06/19/2009	AT&T	01-5560		735.88
85067174	06/19/2009	BANK OF AMERICA #3819	01-5200		951.12
85067175	06/19/2009	BANK OF NEW YORK MELLON TR CO	49-5800		11.13
85067176	06/19/2009	C & S TELECOMMUNICATIONS INC	01-5800		100.00
85067177	06/19/2009	CA CONSORTIUM OF EDUCATION FOUNDATION	01-5200		160.00
85067178	06/19/2009	CALIFORNIA HYDRONICS CORP.	01-4300		234.45
85067179	06/19/2009	CAPITOL CAMPAIGNS INC.	25-4300		7,711.59
85067180	06/19/2009	CHEVRON	01-4350		274.31
85067181	06/19/2009	CITY OF LINCOLN / PG&E REIMB	01-5510		2,341.64
85067182	06/19/2009	CITY OF LINCOLN	01-5550		
			01-5570		47,848.46
85067183	06/19/2009	DEVELOPMENTAL STUDIES CENTER	01-4100		5,305.57
85067184	06/19/2009	ETS EDUCATIONAL TESTING SRVS	01-5800		3,961.16
85067185	06/19/2009	EYE ON EDUCATION	01-4300	38.42	
			Unpaid Sales Tax	2.47-	35.95
85067186	06/19/2009	FAR WEST RENTS & READY MIX	01-5600		189.44
85067187	06/19/2009	FEDEX	01-5800		51.48
85067188	06/19/2009	FERMIN GONZALES CHILD - RAMIRO GONZALES	01-5800		160.05
85067189	06/19/2009	HEIDI HAYES HAYES CONSULTING	01-5800		900.00
85067190	06/19/2009	HOME DEPOT	01-4300		
			13-4300		3,197.69
85067191	06/19/2009	LIGHTHOUSE COUNSELING & FAMILY	01-5800		5,000.00
85067192	06/19/2009	MAILBOX MAGAZINE	01-4300	113.62	
			Unpaid Sales Tax	7.63-	105.99
85067193	06/19/2009	MEDICAB OF SACRAMENTO/SIERRA	01-5800		1,576.00
85067194	06/19/2009	MISSION UNIFORM SERVICE INC	01-4300		
			01-5800		3,330.98
85067195	06/19/2009	NORTHERN CA PREPARATORY SCHOOL	01-5800		919.60

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Includes 06/19/2009 - 06/19/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85067196	06/19/2009	PACIFIC GAS & ELECTRIC CO	01-5510		
			01-5530		11,438.10
85067197	06/19/2009	PERRY-SMITH LLP	01-5811		2,000.00
85067198	06/19/2009	PITNEY BOWES CREDIT CORP	01-5600		731.00
85067199	06/19/2009	PLACER COMMUNITY ACTION	12-5800		5,957.00
85067200	06/19/2009	PCOE	01-4300		
			01-5800		877.50
85067201	06/19/2009	PLACER COUNTY SELPA	01-5200		600.00
85067202	06/19/2009	QUALITY SOUND SYSTEMS	01-5600		550.00
85067203	06/19/2009	RAY MORGAN COMPANY	01-5600		180.72
85067204	06/19/2009	SAC VAL JANITORIAL SALES	01-4400		2,168.07
85067205	06/19/2009	SCHOOL INNOVATIONS & ADVOCACY INC.	01-5800		24,400.00
85067206	06/19/2009	Schools Insurance Group	01-5400		289,404.00
85067207	06/19/2009	SIERRA OFFICE SUPPLIES &	01-4300		767.69
85067208	06/19/2009	SIERRA PEDIATRIC THERAPY	01-5800		1,380.00
85067209	06/19/2009	T.W. SMITH COMPANY	01-4300		691.56
85067210	06/19/2009	WESTERN PLACER WASTE	01-5800		42.16
			<b>Total</b>	<b>103</b>	<b>469,067.90</b>

## Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	96	901,708.20
12	Child Development Fund	1	5,957.00
13	Cafeteria Fund	3	6,839.08
25	Capital Facilities Fund	1	7,711.59
49	Mello Roos Capital Projects	1	11.13
73	Foundation Trust	2	1,750.00
	<b>Total</b>	<b>103</b>	<b>923,977.00</b>
	Less Unpaid Sales Tax Liability		635.46
	<b>Net (Check Amount)</b>		<b>923,341.54</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Includes 06/12/2009 - 06/12/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85065427	06/12/2009	EMILY BATEMAN	73-5850		500.00
85065428	06/12/2009	D & P CREAMERY	13-4710		6,444.68
85065429	06/12/2009	"DANIELSEN COMPANY, THE"	13-4380	148.24	
			13-4710	1,705.06	
			Unpaid Sales Tax	9.16-	1,848.72
85065430	06/12/2009	ETRITIONWARE HARRIS	13-4300		345.26
		COMPUTER SYSTEMS			
85065431	06/12/2009	MISSION UNIFORM SERVICE INC	13-5800		600.03
85065432	06/12/2009	NOR-CAL PRODUCE INC	13-4710		403.04
85065433	06/12/2009	PIZZA GUYS	13-4710		844.41
85065434	06/12/2009	PLACER CO ENVIRONMENTAL HEALTH	13-5800		849.00
85065435	06/12/2009	SARA LEE	13-4710		415.02
85065436	06/12/2009	SYSCO SACRAMENTO	13-4380		
			13-4710		1,900.98
85065437	06/12/2009	Janene L. Malatesta	01-5200		352.85
85065438	06/12/2009	Jessica L. McClanahan	01-5200		336.85
85065439	06/12/2009	Diane M. Sauer	01-5200		150.00
85065440	06/12/2009	Jennifer L. Tarabochia	01-4300		166.50
85065441	06/12/2009	Randall A. Woods	01-5200		339.85
85065442	06/12/2009	Hilda M. Rubio	13-5200		28.60
85065443	06/12/2009	Therese M. Dorow	01-4300		12.99
85065444	06/12/2009	ALL OCCASSION PARTY RENTAL	01-5600		1,287.00
85065445	06/12/2009	BARNES & NOBLE BOOKSTORES	01-4300		517.48
85065446	06/12/2009	BIO CORPORATION	01-4300	16.27	
			Unpaid Sales Tax	.61-	15.66
85065447	06/12/2009	CALTRONICS BUSINESS SYSTEMS	01-4300		129.97
85065448	06/12/2009	CONTINENTAL BOOK COMPANY WESTERN DIVISION	01-4300	41.37	
			Unpaid Sales Tax	2.47-	38.90
85065449	06/12/2009	COSTCO	01-4300		1,014.26
85065450	06/12/2009	FOLLETT EDUCATIONAL SERVICES	01-4100		44.02
85065451	06/12/2009	FOLLETT LIBRARY RESOURCES	01-4200		
			01-4300		3,809.34
85065452	06/12/2009	GLS GREG LARSON SPORTS INC	01-4300	829.43	
			Unpaid Sales Tax	51.27-	778.16
85065453	06/12/2009	J.W. PEPPER & SON INC	01-4300		502.82
85065454	06/12/2009	LINCOLN ACE HARDWARE / AG	01-4300		392.20
85065455	06/12/2009	LINCOLN NEWS MESSENGER	01-4300		26.00
85065456	06/12/2009	LOWE'S	01-4300		151.39
85065457	06/12/2009	MAGNET STREET	01-4300	1,307.11	
			Unpaid Sales Tax	99.61-	1,207.50
85065458	06/12/2009	NATIONAL GARDENING ASSOC.	01-4300	601.18	
			Unpaid Sales Tax	41.24-	559.94
85065459	06/12/2009	NATIONAL SCHOOL PRODUCTS	01-4300		128.92
85065460	06/12/2009	OFFICE DEPOT	01-4300		2,488.56
85065461	06/12/2009	ON COURSE INC	01-5800		190.00
85065462	06/12/2009	PITNEY BOWES CREDIT CORP	01-4300		2,086.74
85065463	06/12/2009	PCOE	01-4300		
			01-5200		137.50
85065464	06/12/2009	RAY MORGAN CO. / CHICO	01-4300		79.02
85065465	06/12/2009	RESOURCES FOR READING	01-4300	171.25	
			Unpaid Sales Tax	11.86-	159.39
85065466	06/12/2009	RISO PRODUCTS OF SAC INC	01-4300		1,807.58
85065467	06/12/2009	ROSEVELT FUEL	01-4300		841.60
85065468	06/12/2009	SACRAMENTO VALLEY GOLF CARTS	01-4300		521.22
85065469	06/12/2009	SAFEWAY INC	01-4300		43.97

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Includes 06/12/2009 - 06/12/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85065470	06/12/2009	SCHOLASTIC BOOK FAIRS - 12	01-4300		824.56
85065471	06/12/2009	SCHOLASTIC MAGAZINE	01-4300		131.98
85065472	06/12/2009	SCHOOL SPECIALTY INC	01-4300		678.09
85065473	06/12/2009	UPS - UNITED PARCEL SERV. INC.	01-5800		12.33
85065474	06/12/2009	VERDE VALLEY SCHOOL SUPPLY	01-4300	503.84	
			Unpaid Sales Tax	36.38-	467.46
85065475	06/12/2009	WEST MUSIC	01-4300	44.78	
			Unpaid Sales Tax	2.88-	41.90
85065476	06/12/2009	Mary V. Boyle	01-5200		362.85
85065477	06/12/2009	Henry A. Cook	01-5200		79.48
85065478	06/12/2009	Kimberly J. Kellar	01-5810		150.00
85065479	06/12/2009	Kris A. Knutson	01-5200		54.45
85065480	06/12/2009	Tracey N. Lillie	01-5200		101.00
85065481	06/12/2009	Robert R. Noyes	01-5200		359.23
85065482	06/12/2009	Bonnie L. Pellow	01-5200		110.00
85065483	06/12/2009	Joe E. Ross	01-5200		61.60
85065484	06/12/2009	Maribel Vergara	01-5200		99.00
85065485	06/12/2009	Lauren M. Quinn	01-5200		73.21
85065486	06/12/2009	Pamela Getz	01-5200		31.08
85065487	06/12/2009	La Shawn L. Horton	01-5200		175.75
85065488	06/12/2009	Regan A. Talerico	01-5200		113.03
85065489	06/12/2009	A-Z BUS SALES INC	01-4365		291.61
85065490	06/12/2009	ACSA ASSOC OF CALIF SCHOOL ADMINISTRATORS	01-5800		200.00
85065491	06/12/2009	ADVANCED INTEGRATED PEST	01-5800		1,218.00
85065492	06/12/2009	AIRGAS	01-5830		41.51
85065493	06/12/2009	ALDAR ACADEMY	01-5800		2,760.25
85065494	06/12/2009	ASHA AMERICAN SPEECH-HEARING	01-4300		336.00
85065495	06/12/2009	AT&T	01-5560		
			11-5560		
			13-5560		3,664.54
85065496	06/12/2009	ATKINSON YOUTH SERVICES	01-5800		3,180.00
85065497	06/12/2009	AUBURN PLACER DISPOSAL APDS	01-5540		535.00
85065498	06/12/2009	TARA A. McCAGHEY-DELANEY DBA BABY STEPS	01-5800		28,700.00
85065499	06/12/2009	BEAR RIVER SUPPLY INC	01-4300		1,039.20
85065500	06/12/2009	BEST BUY HSBC BUSINESS SOLUTIONS	01-4300		948.46
85065501	06/12/2009	BUS WEST - FRESNO	01-4365		503.15
85065502	06/12/2009	C & S TELECOMMUNICATIONS INC	01-5800		573.71
85065503	06/12/2009	CAPITOL CAMPAIGNS INC.	25-5800		2,000.00
85065504	06/12/2009	CITY OF LINCOLN	01-5800		27,662.00
85065505	06/12/2009	DAWSON OIL COMPANY	01-4345		
			01-4350		
			01-5830		3,129.45
85065506	06/12/2009	DEXIA CREDIT LOCAL	49-5800		58,253.30
85065507	06/12/2009	DISCOUNT SCHOOL SUPPLY	01-4300		1,449.26
85065508	06/12/2009	FAMILIES FIRST INC.	01-5800		3,064.40
85065509	06/12/2009	CARL FONG	01-5800		748.11
85065510	06/12/2009	FRY'S ELECTRONICS	01-4300		969.80
85065511	06/12/2009	GRAINGER	01-4300		1,583.29
85065512	06/12/2009	GRAYBAR ELECTRIC COMPANY INC	01-4300		121.07
85065513	06/12/2009	HANKIN SPECIALTY EQUIPMENT INC	01-5800		1,350.00
85065514	06/12/2009	J & J SCREEN & GLASS	01-5600		973.88
85065515	06/12/2009	LAGUNA PHYSICAL THERAPY	01-5800		3,960.00
85065516	06/12/2009	LINCOLN ACE HARDWARE/MAINT	01-4300		

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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Includes 06/12/2009 - 06/12/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			13-4300		382.10
85065517	06/12/2009	LORETTE B. SHEA	01-5800		595.00
85065518	06/12/2009	MARIAN RAMPAS CHILD - JEREMY RAMPAS	01-5800		118.80
85065519	06/12/2009	MEDICAB OF SACRAMENTO/SIERRA	01-5800		6,086.00
85065520	06/12/2009	MICHELLE STOUT	01-5800		110.00
85065521	06/12/2009	MOUNTAIN CLEAR WATER COMPANY	01-4300		
			01-5600		200.75
85065522	06/12/2009	NATIONAL GEOGRAPHIC SCHOOL PUBLISHING	01-4100		13,930.22
85065523	06/12/2009	NORMAC	01-4300		412.61
85065524	06/12/2009	NORTHERN CA PREPARATORY SCHOOL	01-5800		3,678.40
85065525	06/12/2009	OLD TOWN PIZZA	01-4300		240.10
85065526	06/12/2009	PACIFIC GAS & ELECTRIC CO	01-5510		
			01-5530		1,342.46
85065527	06/12/2009	PCOE	01-5200		480.00
85065528	06/12/2009	RANCHO LEARNING CENTER	01-5800		1,225.92
85065529	06/12/2009	SAC VAL JANITORIAL SALES	01-4300		246.27
85065530	06/12/2009	SAFEWAY INC	01-4300		126.40
85065531	06/12/2009	SCHOOL SPECIALTY INC	01-4300		220.65
85065532	06/12/2009	SHERIDAN AUTO PARTS	01-4365		14.49
85065533	06/12/2009	SIERRA OFFICE SUPPLIES &	01-4300		233.28
85065534	06/12/2009	SOPRIS WEST INC	01-4300		141.85
85065535	06/12/2009	SPEECH & LANGUAGE THERAPY	01-5800		200.00
85065536	06/12/2009	SPURR	01-5530		7,158.68
85065537	06/12/2009	STANISLAUS CO OFFICE OF ED	01-5200		30.00
85065538	06/12/2009	STATE OF CALIFORNIA	01-5821		64.00
85065539	06/12/2009	TARGET BANK	01-4300		210.37
85065540	06/12/2009	UHS - KEYSTONE SCHOOLS	01-5800		9,896.37
85065541	06/12/2009	WAVE DIVISION HOLDINGS	01-5560		4,928.00
85065542	06/12/2009	WEST TEL SERVICES	01-5560		55.00
85065543	06/12/2009	WILSON WAY TIRE CO. INC.	01-4340		
			01-4360		
			01-4365		1,237.18
85065544	06/12/2009	ZIEGELMANN'S REFRIGERATION	01-4300		1,313.12
Total				118	242,558.93

Fund Summary			
Fund	Description	Check Count	Expensed Amount
01	General Fund	105	336,474.60
11	Adult Education Fund	1	31.79
13	Cafeteria Fund	12	13,787.44
25	Capital Facilities Fund	1	2,000.00
49	Mello Roos Capital Projects	1	58,253.30
73	Foundation Trust	1	500.00
	Total	118	411,047.13
	Less Unpaid Sales Tax Liability		250.90
	Net (Check Amount)		410,796.23

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Includes 06/05/2009 - 06/05/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85063898	06/05/2009	STANDARD PACIFIC HOMES	49-8699		4,417.01
85063899	06/05/2009	Shelby Stillman	73-5850		500.00
85063900	06/05/2009	CROWN DISTRIBUTING INC.	13-4710		329.04
85063901	06/05/2009	"DANIELSEN COMPANY, THE"	13-4380	179.81	
			13-4710	1,564.61	
			Unpaid Sales Tax	2.56-	1,741.86
85063902	06/05/2009	ED JONES FOOD SERVICE	13-4710		3,633.17
85063903	06/05/2009	PIZZA GUYS	13-4710		747.75
85063904	06/05/2009	PLACER CO ENVIRONMENTAL HEALTH	13-5800		7,641.00
85063905	06/05/2009	SARA LEE	13-4710		383.25
85063906	06/05/2009	AUBURN TROPHIES	01-4300		649.50
85063907	06/05/2009	COSTCO	01-4300		547.03
85063908	06/05/2009	CRYSTAL PRODUCTIONS	01-4300	27.05	
			Unpaid Sales Tax	2.06-	24.99
85063909	06/05/2009	DELL	01-4300		
			01-4400		5,848.72
85063910	06/05/2009	EDUCATIONAL INNOVATIONS INC	01-4300		148.56
85063911	06/05/2009	FOLLETT EDUCATIONAL SERVICES	01-4300		531.64
85063912	06/05/2009	INK LYNX INC	01-4300		81.19
85063913	06/05/2009	LAKE SHORE LEARNING MATERIALS	01-4300		234.93
85063914	06/05/2009	LOWE'S	01-4300		212.45
85063915	06/05/2009	NASCO MODESTO	01-4300		197.84
85063916	06/05/2009	OFFICE DEPOT	01-4300		326.41
85063917	06/05/2009	PE TECHNOLOGIES / CENTRAL	01-4300	41.13	
			Unpaid Sales Tax	3.13-	38.00
85063918	06/05/2009	PENWORTHY COMPANY	01-4200		333.14
85063919	06/05/2009	PCOE	01-5200		25.00
85063920	06/05/2009	POSTMASTER / FRE	01-4300		264.00
85063921	06/05/2009	SAFEWAY INC	01-4300		131.76
85063922	06/05/2009	SCHOOL SPECIALTY INC	01-4300		668.89
85063923	06/05/2009	STUMPS	01-4300		690.94
85063924	06/05/2009	TARGET BANK	01-4300		44.21
85063925	06/05/2009	WOODWIND & BRASSWIND	01-4400	4,212.37	
			Unpaid Sales Tax	313.41-	3,898.96
85063926	06/05/2009	ZOOMERANG	01-4300		350.00
85063927	06/05/2009	Lauren M. Quinn	01-4300		8.55
85063928	06/05/2009	Mike J. Kimbrough	01-5200		27.55
85063929	06/05/2009	Kristi A. Gretler	01-5200		55.00
85063930	06/05/2009	Cathy L. Allen	21-4300		119.09
85063931	06/05/2009	Shannon M. Steen	01-5200		49.50
85063932	06/05/2009	Anayat Sharifie	01-5200		31.90
85063933	06/05/2009	AMERICAN MESSAGING	01-5560		42.06
85063934	06/05/2009	AT&T	01-5560		89.04
85063935	06/05/2009	AUBURN PLACER DISPOSAL SERVICE	01-5540		8,307.64
85063936	06/05/2009	CDW GOVERNMENT INC	01-4400		11,982.32
85063937	06/05/2009	DELL	01-4400		2,375.70
85063938	06/05/2009	DEVELOPMENTAL STUDIES CENTER	01-4100		8,946.18
85063939	06/05/2009	FERMIN GONZALES CHILD - RAMIRO	01-5800		320.10
		GONZALES			
85063940	06/05/2009	FILTERFRESH - NEXT GENERATION COFFEE	01-5800		135.00
		SYSTEMS INC.			
85063941	06/05/2009	GOLD RUSH AUTO PARTS	01-4365		
			01-5830		1,242.72
85063942	06/05/2009	GRAINGER .	01-4300		70.25
85063943	06/05/2009	HANSEN.KOHL.SOMMER & JACOB LLP	21-5810		64,486.80

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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Includes 06/05/2009 - 06/05/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85063944	06/05/2009	ICOM AMERICA INC.	01-4300		28.53
85063945	06/05/2009	JANE JOHNSON	01-5800		902.50
85063946	06/05/2009	ORIENTAL TRADING COMPANY INC	01-4300	116.29	
			Unpaid Sales Tax	7.94-	108.35
85063947	06/05/2009	PERRY-SMITH LLP	01-5811		16,000.00
85063948	06/05/2009	PCOE	01-5200		375.00
85063949	06/05/2009	RAY MORGAN COMPANY	01-5600		9,817.06
85063950	06/05/2009	RED SCHOOLHOUSE SOFTWARE	01-5800		4,182.50
85063951	06/05/2009	SAFE LIFE COALITION	01-4100		155.31
85063952	06/05/2009	SAFEWAY INC	01-4300		169.44
85063953	06/05/2009	SCHOOL SPECIALTY INC	01-4300		1,706.88
85063954	06/05/2009	SIERRA OFFICE SUPPLIES &	01-4300		277.85
85063955	06/05/2009	SOUND & SIGNAL INC.	21-5800		212.00
85063956	06/05/2009	SPORTIME FITNESS & SPORT	01-4300		1,243.75
85063957	06/05/2009	STAPLES CREDIT PLAN	01-4300		45.03
85063958	06/05/2009	STOCKTON UNIFIED SCHOOL DIST.	01-5200		100.00
85063959	06/05/2009	WAVE BROADBAND	01-4300		55.95
			<b>Total</b>	<b>62</b>	<b>168,310.79</b>

## Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	51	84,426.36
13	Cafeteria Fund	6	14,478.63
21	Building Fund #1	3	64,817.89
49	Mello Roos Capital Projects	1	4,417.01
73	Foundation Trust	1	500.00
	<b>Total</b>	<b>62</b>	<b>168,639.89</b>
	Less Unpaid Sales Tax Liability		329.10-
	<b>Net (Check Amount)</b>		<b>168,310.79</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Includes 05/29/2009 - 05/29/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85062640	05/29/2009	Rosemary Knutson	01-5200		16.50
85062641	05/29/2009	Deborah J. McKinnon	01-5200		16.50
85062642	05/29/2009	Robert R. Noyes	01-5200		10.00
85062643	05/29/2009	Lauren M. Quinn	01-4300		43.92
85062644	05/29/2009	Heather D. Marcione	01-5800		150.00
85062645	05/29/2009	Jared J. Gonsalves	01-5800		190.80
85062646	05/29/2009	Ana M. Dumm	01-9550		40.04
85062647	05/29/2009	ALICIA CARTER	01-5800		4,888.00
85062648	05/29/2009	BRETT W. BERGER	01-5800		300.00
85062649	05/29/2009	CAPITOL PUBLIC FINANCE GROUP	01-5800		
			25-5800		8,587.50
85062650	05/29/2009	COLLEGE OAK TOWING	01-5800		360.00
85062651	05/29/2009	CRLP CA READING & LITERATURE	01-5200		300.00
85062652	05/29/2009	DELL	01-4300		
			01-4400		2,928.16
85062653	05/29/2009	DEVELOPMENTAL STUDIES CENTER	01-4100		9,596.92
85062654	05/29/2009	DIVERSE NETWORK ASSOCIATES	01-5800		21,867.74
85062655	05/29/2009	EAGLE SOFTWARE DBA AERIES SOFTWARE INC.	01-5200		250.00
85062656	05/29/2009	ENVIRONMENTAL SAFETY TRAINING	21-5800		190.00
85062657	05/29/2009	ETS EDUCATIONAL TESTING SRVS	01-4300		450.00
85062658	05/29/2009	FAR WEST RENTS & READY MIX	01-5600		163.02
85062659	05/29/2009	FEDEX	01-5800		13.00
85062660	05/29/2009	GRAINGER	01-4300		197.38
85062661	05/29/2009	HOLT OF CALIFORNIA	01-4365		71.60
85062662	05/29/2009	HOLT RINEHART & WINSTON	01-4100		30,011.92
85062663	05/29/2009	HOUGHTON MIFFLIN COMPANY	01-4100		21,437.04
85062664	05/29/2009	JENNY CLEARWATER	01-5800		5,600.00
85062665	05/29/2009	KINGSLEY BOGARD THOMPSON LLP	01-5810		3,288.60
85062666	05/29/2009	L & H AIRCO	01-4300		692.23
85062667	05/29/2009	LPA INC.	21-6210		
			21-6220		43,630.54
85062668	05/29/2009	NATIONAL GEOGRAPHIC SCHOOL PUBLISHING	01-4100		9,119.72
85062669	05/29/2009	NORMAC	01-4300		10.52
85062670	05/29/2009	PACIFIC GAS & ELECTRIC CO	01-5510		
			01-5530		32,069.87
85062671	05/29/2009	PIQE - PARENT INSTITUTE FOR QUALITY EDUCATION	11-5800		5,000.00
85062672	05/29/2009	PORTABLE FACILITIES LEASING	21-5600		38,500.00
85062673	05/29/2009	PURCHASE POWER	01-4300		2,018.99
85062674	05/29/2009	QUALITY SOUND SYSTEMS	01-5600		177.52
85062675	05/29/2009	RAY MORGAN CO. / CHICO	01-5600		400.09
85062676	05/29/2009	SAC VAL JANITORIAL SALES	01-4300		121.78
85062677	05/29/2009	SAX ARTS & CRAFTS	01-4300		52.61
85062678	05/29/2009	SCHOOL SPECIALTY INC	01-4400		2,804.14
85062679	05/29/2009	SACRAMENTO CO OFFICE OF ED.	01-5200		275.00
85062680	05/29/2009	SOLUTION TREE	01-4300	195.38	
			Unpaid Sales Tax	14.43-	180.95
85062681	05/29/2009	STAPLES CREDIT PLAN	01-4300		2,653.02
85062682	05/29/2009	SUTTER OCCUPATIONAL HEALTH	01-5800		325.00
85062683	05/29/2009	TAG / AMS INC	01-5800		130.00
85062684	05/29/2009	THE TROPHY CASE	01-4300		942.99
85062685	05/29/2009	VERIZON WIRELESS	01-5560		
			13-5560		
			21-5560		
					4,212,186.82

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Includes 05/29/2009 - 05/29/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85062686	05/29/2009	ZEP SALES & SERVICE	01-4300		674.21
85062687	05/29/2009	SIG EMPLOYEE BENEFITS TRUST	76-9554		487,543.20
85062688	05/29/2009	Teresa Avelar	01-4300		29.34
85062689	05/29/2009	Kevin D. Kurtz	01-4300		118.18
85062690	05/29/2009	AIRGAS	01-4400		778.23
85062691	05/29/2009	DEVELOPMENTAL STUDIES CENTER	01-4300		4,930.36
85062692	05/29/2009	GURNEY'S SEED & NURSERY CO	01-4300	113.02	
			Unpaid Sales Tax	7.47-	105.55
85062693	05/29/2009	HANDWRITING WITHOUT TEARS	01-4300		644.88
85062694	05/29/2009	IMCO INDUSTRIAL MINERALS CO.	01-4300		862.52
85062695	05/29/2009	INK LYNX INC	01-4300		827.85
85062696	05/29/2009	JONES SCHOOL SUPPLY CO INC	01-4300		280.67
85062697	05/29/2009	LAKE SHORE LEARNING MATERIALS	01-4300		155.04
85062698	05/29/2009	NORTHERN ENERGY	01-4300		129.29
85062699	05/29/2009	OFFICE DEPOT	01-4300		350.15
85062700	05/29/2009	PERMA-BOUND	01-4300		700.82
85062701	05/29/2009	PCOE	01-4300		241.60
85062702	05/29/2009	REALLY GOOD STUFF	01-4300	94.76	
			Unpaid Sales Tax	6.38-	88.38
85062703	05/29/2009	SAFEWAY INC	01-4300		419.31
85062704	05/29/2009	SCANTRON CORPORATION	01-4300		82.68
85062705	05/29/2009	SCHOLASTIC BOOKS	01-4300		58.00
85062706	05/29/2009	SCHOOL SPECIALTY INC	01-4300		434.96
85062707	05/29/2009	SIERRA OFFICE SUPPLIES &	01-4300		5,540.67
85062708	05/29/2009	TARGET BANK	01-4300		134.84
85062709	05/29/2009	CROWN DISTRIBUTING INC.	13-4710		623.62
85062710	05/29/2009	"DANIELSEN COMPANY, THE"	13-4380	40.98	
			13-4710	2,084.73	
			Unpaid Sales Tax	2.02-	2,123.69
85062711	05/29/2009	ED JONES FOOD SERVICE	13-4710		4,075.06
85062712	05/29/2009	ETRITIONWARE HARRIS	13-4300		311.25
		COMPUTER SYSTEMS			
85062713	05/29/2009	NOR-CAL PRODUCE INC	13-4710		1,201.18
85062714	05/29/2009	PIZZA GUYS	13-4710		797.82
85062715	05/29/2009	SARA LEE	13-4710		447.88
85062716	05/29/2009	SYSCO SACRAMENTO	13-4380		
			13-4710		7,062.76
			<b>Total</b>	<b>77</b>	<b>773,710.42</b>

Fund Summary			
Fund	Description	Check Count	Expensed Amount
01	General Fund	64	175,468.81
11	Adult Education Fund	1	5,000.00
13	Cafeteria Fund	9	16,745.91
21	Building Fund #1	4	82,457.80
25	Capital Facilities Fund	1	6,525.00
76	Payroll Fund	1	487,543.20
Total		77	773,740.72
Less Unpaid Sales Tax Liability			30.30-
Net (Check Amount)			773,710.42

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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Classified Personnel Report

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Bob Noyes  
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

General Fund/Categorical

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

---

**BACKGROUND:**

The Board of Trustees will take action to approve the classified personnel report.

**RECOMMENDATION:**

Administration recommends ratification of the classified personnel report.

4.3

4.3.1

- |     |  |  |
|-----|--|--|
| 8.  | <b>Name:</b> Sharyn Rainey<br><b>Position:</b> Paraprofessional Aide<br><b>Salary:</b> CSEA, Range 17, Step C<br><b>Hours:</b> 5.66 Hours/Days<br><b>Days:</b> 10 Months/Year        | <b>Effective:</b> 8/17/09<br><b>Site:</b> Carlin C. Coppin<br><b>Funding:</b> Categorical    |
| 9.  | <b>Name:</b> Cari Rosson<br><b>Position:</b> Intervention Services Provider<br><b>Salary:</b> CSEA, Range 20, Step C<br><b>Hours:</b> 3 Hours/Days<br><b>Days:</b> 10 Months/Year    | <b>Effective:</b> 8/17/09<br><b>Site:</b> First Street School<br><b>Funding:</b> Categorical |
| 10. | <b>Name:</b> Eileen Simpson<br><b>Position:</b> Paraprofessional Aide<br><b>Salary:</b> CSEA, Range 17, Step B<br><b>Hours:</b> 5.66 Hours/Days<br><b>Days:</b> 10 Months/Year       | <b>Effective:</b> 8/17/09<br><b>Site:</b> Carlin C. Coppin<br><b>Funding:</b> Categorical    |
| 11. | <b>Name:</b> Julie Welburn<br><b>Position:</b> Intervention Support Specialist<br><b>Salary:</b> CSEA, Range 20, Step B<br><b>Hours:</b> 3 Hours/Days<br><b>Days:</b> 10 Months/Year | <b>Effective:</b> 8/17/09<br><b>Site:</b> First Street School<br><b>Funding:</b> Categorical |

**REHIRE**

- |    |  |
|----|--|
| 1. | <b>Name:</b> Luz Balderas<br><b>Position:</b> Instructional Aide<br><b>Site:</b> Creekside Oaks<br><b>Hours:</b> 2 Hours/Days<br><b>Days:</b> 10 Months/Year<br><b>Effective:</b> 7/1/09                               |
| 2. | <b>Name:</b> Jenifer Bledsoe-Stovall<br><b>Position:</b> Campus/Café Supervisor<br><b>Site:</b> Twelve Bridges Elementary<br><b>Hours:</b> 1.66 Hours/Days<br><b>Days:</b> 10 Months/Year<br><b>Effective:</b> 8/17/09 |
| 3. | <b>Name:</b> Victoria Bortolus<br><b>Position:</b> Instructional Aide<br><b>Site:</b> Lincoln Crossing<br><b>Hours:</b> 2 Hours/Days<br><b>Days:</b> 10 Months/Year<br><b>Effective:</b> 7/1/09                        |
| 4. | <b>Name:</b> Victoria Croall<br><b>Position:</b> Instructional Aide<br><b>Site:</b> Creekside Oaks<br><b>Hours:</b> 2 Hours/Days<br><b>Days:</b> 10 Months/Year<br><b>Effective:</b> 7/1/09                            |

4.3.2

5.    **Name:**     Dora DeRossett  
      **Position:** Instructional Aide  
      **Site:**     Carlin C. Coppin  
      **Hours:**    1 Hour/Day  
      **Days:**     10 Months/Year  
      **Effective:** 8/17/09

6.    **Name:**     Margaret Pineschi  
      **Position:** Instructional Aide  
      **Site:**     Foskett Ranch  
      **Hours:**    2 Hours/Days  
      **Days:**     10 Months/Year  
      **Effective:** 8/17/09

#### **ADDITIONAL TIME**

1.    **Name:**     Tina Everett  
      **Position:** Library Technician  
      **Site:**     Foskett Ranch  
      **Hours:**    From 6.5 hours to 8 hours  
      **Effective:** 7/1/09

2.    **Name:**     Charles Haddox  
      **Position:** Custodian/Groundsman  
      **Site:**     Twelve Bridges Middle  
      **Hours:**    From 4 hours to 8 hours  
      **Effective:** 8/1/09

#### **ADDITIONAL POSITION**

1.    **Name:**     Angela Button  
      **Position:** Instructional Aide  
      **Site:**     Creekside Oaks  
      **Hours:**    2 Hour/Day  
      **Days:**     10 Months/Year  
      **Effective:** 7/1/09

2.    **Name:**     Victoria Croall  
      **Position:** Intervention Services Provider  
      **Site:**     Carlin C. Coppin  
      **Hours:**    3 Hours/Days  
      **Days:**     10 Months/Year  
      **Effective:** 7/1/09

#### **RESIGNATIONS**

1.    **Name:**     Debbie Snook  
      **Position:** Food Service Assistant  
      **Site:**     Twelve Bridges Middle  
      **Hours:**    2 Hours/Day  
      **Effective:** 6/30/09

4,3,3

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Certificated Personnel Report

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Bob Noyes  
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

General/Categorical

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

---

**BACKGROUND:**

The Board of Trustees will take action to approve the certificated personnel report.

**RECOMMENDATION:**

Administration recommends ratification of the certificated personnel report.

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**WESTERN PLACER UNIFIED SCHOOL DISTRICT**

**PERSONNEL REPORT**

**August 4, 2009**

**CERTIFICATED/MANAGEMENT**

**RESIGNATIONS**

1. Amber McManus, Pre School ASD Teacher, Foscett Ranch Elementary
2. Lanina Spencer, 3<sup>rd</sup> Grade Teacher, Twelve Bridges Elementary

**NEW HIRES FOR 2009-10 SCHOOL YEAR**

3. Lori Cochrane, Pre School SDC Teacher, Foscett Ranch Elementary
4. Jaclyn Drechsler, 2<sup>nd</sup> Grade Teacher, Carlin C. Coppin Elementary
5. Danielle Duarte, 7<sup>th</sup> Grade L. A./Eng. Inter. Teacher, Twelve Bridges Middle
6. Tammy Forrest, Special Ed. Director, District Office
7. Susannah Karuzas, Pre School ASD Teacher, Foscett Ranch Elementary
8. Natasha Riedel, 5<sup>th</sup> Grade Teacher, Foscett Ranch Elementary
9. Gregory Turner, 5<sup>th</sup> Grade Teacher, Creekside Oaks Elementary
10. Joseph Uptain-Villa, 8<sup>th</sup> Grade Science/Math Teacher, Glen Edwards Middle
11. Lori Vidt, Speech Pathologist, Foscett Ranch Elementary

4.4.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Educational Services Administrative Assistant

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Mary Boyle

**ENCLOSURES:**

Job Description

**DEPARTMENT:**

Educational Services

**FINANCIAL INPUT/SOURCE:**

General Fund

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The position of Educational Services Administrative Assistant is being added to replace the previous position of Secretary to the Assistant Superintendent, Educational Services. The new Educational Services Administrative Assistant job description more accurately describes the requirements and duties of this position.

**RECOMMENDATION:**

Approve Educational Services Administrative Assistant Job Description.

## Western Placer Unified School District

### POSITION DESCRIPTION

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Position Title:	<b>EDUCATIONAL SERVICES ADMINISTRATIVE ASSISTANT</b>
Department:	Educational Services Office
Reports to:	Assistant Superintendent, Educational Services

---

#### **SUMMARY:**

Under direction of the Assistant Superintendent of Educational Services and is responsible for confidential information and records. Serves as information liaison between supervisor, district staff and the general public.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Performs administrative, technical and clerical duties
- Prepares board meeting agenda items for Educational Services department
- Coordinates and maintains Staff Development Buyback hours
- Places annual curriculum orders for all school sites
- Assists with budget transfers, maintains department budget, including categorical budgets
- Prepares local, State and Federal reports as necessary, including those for Categorical Programs
- Responsible for preparation of annual orders and follow up for mandated testing, including STAR, CAHSEE, and PFT
- Responsible for preparation of annual orders and follow up for GATE testing
- Maintains records for GATE testing
- Assists with data entry for State reports, including CalPADS
- Prepares letters, reports, bulletins, agendas, memoranda; may compose independently (or from oral instructions)
- Maintains files and records; compiles and prepares reports, maintains and secures signed district contracts.
- Operates office equipment, including adding machines, copiers, as well as all Microsoft Office software and certain district-specific software programs
- Keeps inventory of department supplies, property and purchase orders, coordinates orders
- Coordinates appointment calendar for Staff Development conference room
- Arranges group meetings, coordinates schedules with outside agencies and district personnel; assists with district Staff Development Day.
- Coordinates correspondence with ETS, CDE, and PCOE for Educational Services department.
- Converses with and furnishes information to outside agencies, principals, and other personnel throughout the district at all levels and with the public in general
- Provides support to Assistant Superintendent of Educational Services throughout the employee bargaining process
- Prints and distributes purchase orders.
- Other duties as assigned.

#### **QUALIFICATION REQUIREMENTS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

4.5.1



**EDUCATION and/or EXPERIENCE:**

Bachelor's degree in a related field, plus two years experience preferred.

**OTHER SKILLS and ABILITIES:**

Knowledge of office procedures and practices, including filing systems, receptionist and telephone techniques, letter and report writing, and sound record keeping procedures; proficient in Microsoft Office applications, English usage, spelling, grammar and punctuation; ability to operate common office machines including personal computers, facsimile machines and printers. Ability to interpret and apply pertinent school district procedures, policies, laws, rules and regulations, and to apply them with good judgment in a variety of situations. Compose routine correspondence independently; perform responsible clerical work with accuracy and speed. Make arithmetical calculations quickly and accurately. Meet the public tactfully and courteously and answer questions correctly. Compile and maintain accurate records and files. Understand and carry out oral and written directions, establish and maintain cooperative relationships with those contacted in the course of work.

**CONFIDENTIAL STATUS:**

Cases or confidential district matters are not to be discussed by the Administrative Assistant under any circumstances outside of the District office. Infringement of the above policy may result in immediate dismissal.

**LANGUAGE SKILLS:**

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, government and education codes, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before parents, staff, and students.

**MATHEMATICAL SKILLS:**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions and decimals. Ability to compute rate, ratio, and percent and to create and interpret graphs.

**REASONING ABILITY:**

Ability to apply common sense understanding to carry out detailed written, oral, and technical instructions. Ability to define problems, collect data, establish facts, and draw valid conclusions.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee is regularly required to sit, talk or hear. The employee is occasionally required to stand and walk. Occasionally the employee will type for long periods of time. Specific vision abilities required by this job include close vision, and the ability to adjust focus.

4.5.2

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**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet. The employee continuously interacts with the public and other staff and occasionally meets multiple demands from several people.

***The information contained in this job description is for compliance with the American with Disabilities Act (.A.D.A.) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.***

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Board Approval for Classified Extra Help  
for 2009-2010

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Bob Noyes  
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

No

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

General/Categorical

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

Throughout the school year unexpected classified services are needed that do not meet the Short-term" employee definition. Consequently, personnel are needed to assist with such duties as class size overages, students that require a one-on-one aide and/or additional assistance in any department that could be for only a few days. Both the local CSEA chapter and the District agree that such assistance does not meet the definition found in the existing collective bargaining agreement. The Board is asked to approve this request not found in contract language.

**RECOMMENDATION:**

Administration recommends the Board of Trustees approve the above employment request.

4.6

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Accreditation of Lincoln High School

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Scott Leaman  
Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Accrediting Commission for Schools takes action to grant Lincoln High School a six-year term of accreditation with a midterm review, expiring on June 30, 2015.

**RECOMMENDATION:**

Administration recommends the Board of Trustees to approve the accreditation.



# Accrediting Commission for Schools

533 Airport Boulevard, Suite 200  
Burlingame, California 94010  
(650) 696-1060 • Fax (650) 696-1867  
mail@acswasc.org • www.acswasc.org

DAVID E. BROWN, Ph.D.  
Executive Director

MARILYN S. GEORGE, Ed.D.  
Associate Executive Director

GEORGE BRONSON, Ed.D.  
Associate Executive Director,  
Operations

## COMMISSION MEMBERS

THOMAS C. BEECHER  
Chairperson  
President  
Mater Dei Catholic High School

DALE MITCHELL  
Assistant Chairperson  
Superintendent  
Fallbrook Union High School District

KENNETH E. BERGMANN  
Public Member

KELLY BOCK  
Director, Office of Education  
Pacific Union Conference  
of Seventh-day Adventists

REBECCA BUETTNER  
Director of Assessment & Accountability  
Oxnard Union High School District

KAREN LEONG CLANCY  
California School Boards Association

HASMIK DANIELIAN  
Associate Superintendent  
Hacienda La Puente Unified School District

SUSAN DILLON  
Teacher  
Central Catholic High School

JOYCE GREGORY EVANS  
California Association of  
Independent Schools

SHABAKA HERU  
Public Member

SHARON LOUCKS  
Director of Special Education  
Nevada Joint Union High School District

MARY LUEBBEN  
Assistant Principal  
Anaheim Adult Education

HARLAN LYSO  
East Asia Regional Council of Overseas  
Schools

GERRY MADRAZO  
Administrator  
Hawaii State Department of Education

GEORGE MARTINEZ  
California Federation of Teachers

ANTHONY MONREAL  
Deputy Superintendent  
California Department of Education

BRUCE MURRAY  
Public Member

ROBERT PETERS  
Headmaster  
Hanalei School

KATHY RALSTON  
Administrator of Instruction  
Friends Christian School System

LINDA RESER  
Librarian  
Iolani School - Lower School

RICHARD SEXTON  
Superintendent of Catholic Schools  
Diocese of Fresno

NANCY SODERBERG  
Principal  
Konawaena Middle School

MICHAEL STONE  
California Teachers Association

ROSALINE TURNBULL  
California Congress of Parents and  
Teachers, Inc. (PTA)

FRED VAN LEUVEN  
Association of California  
School Administrators

WILLIAM WONG  
Association of California  
School Administrators

May 5, 2009

Mr. David L Butler  
Principal  
Lincoln High School  
790 J Street  
Lincoln, CA 95648

Dear Mr. Butler:

The Western Association of Schools and Colleges is pleased to announce the action taken by the Accrediting Commission for Schools granting Lincoln High School a six-year term of accreditation with a midterm review, expiring on June 30, 2015.

This action was taken after a careful study of the Visiting Committee Report, which noted many laudable aspects of the school. The Commission is confident that your continuing efforts to improve the school will be reinforced by prompt attention to the critical areas for follow-up within the action plan.

The midterm review will consist of a written report from the school outlining progress made in implementing the schoolwide action plan and a one day visit by a two member team. This review must be completed by the end of the third year of the six-year term.

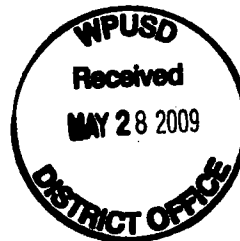
Please accept our congratulations on the quality of instruction being offered in your school. A certificate of accreditation will be forwarded to you in the near future.

Very truly yours,

Thomas C. Beecher  
Commission Chair

TCB:cl

cc: Superintendent  
Chairperson



4.7.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**

Report of Disclosure Requirements for Quarterly Reports of Investments.

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Terri Ryland  
Assistant Superintendent, Business Services

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Business Office

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

Government Code 53646 requires that if a local agency has placed all of its investments in the Local Agency Investment Fund or in a Federal Deposit Insurance Corporation insured accounts in a bank or savings and loan association, in a county investment pool or any combination of these, the chief financial officer needs to provide to the Board of Trustees the most recent statement of statements received by the local agency from these institutions.

The District maintains its entire reserve in the County of Placer investment pool. Therefore, to meet the requirements of Government Code 53646, the County of Placer Treasurer's Investment Reports are submitted to the District's Board of Trustees on a quarterly basis for their review.

**RECOMMENDATION:**

Accept the report of disclosure requirements for quarterly reports of investments.

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Office of  
Jenine Windeshausen  
Treasurer-Tax Collector  
County of Placer

---



4.8.1

## COUNTY OF PLACER

### TREASURER'S POOLED INVESTMENT REPORT

For the Month of APRIL 30, 2009

## PREFACE

### Placer County Treasurer's Pooled Investment Report

April 30, 2009

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

For the purpose of clarity the following glossary of investment terms has been provided.

**Book Value** is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

**Face Value** is the principal amount of a security and the amount of principal that will be paid at maturity.

**Market Value** is the value at which a security can be sold at the time it is priced or the need to sell arises.

---

### Government Code 53646 Compliance Report

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 844 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by \$372,113,497.90 in cash and investments maturing in the next 180 days.

4.8.2





Placer County

# General Fund Portfolio Management Portfolio Summary April 30, 2009

24.8.3

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	80,000,000.00	81,337,900.00	80,408,725.55	6.43	630	289	2.158	2.188
Federal Agency Coupons	480,000,000.00	485,335,187.23	480,706,870.62	39.22	1,412	1,213	3.048	3.080
Medium Term Notes	250,230,000.00	252,348,774.59	250,513,245.50	20.02	1,018	502	4.407	4.468
Negotiable Certificates of Deposit	70,000,000.00	69,994,400.00	69,968,915.41	5.59	244	63	1.873	1.899
Commercial Paper Disc. -Amortizing	150,000,000.00	149,992,683.30	149,992,483.33	11.99	24	5	0.320	0.325
Treasury Discounts -Amortizing	20,000,000.00	19,944,661.11	19,944,661.11	1.59	266	62	1.324	1.342
PFA - HELICOPTER	1,500,000.00	1,500,000.00	1,500,000.00	0.12	2,559	2,537	2.442	2.476
MIDDLE FORK JPA	30,560,043.00	30,560,043.00	30,560,043.00	2.44	10,961	9,832	4.826	4.880
Rolling Repurchase Agreements - 2	155,689,891.85	155,689,891.85	155,689,891.85	12.44	1	1	0.175	0.177
ROCKLIN USD - G.A.N	2,000,000.00	2,000,000.00	2,000,000.00	0.16	381	365	1.100	1.115
<b>Investments</b>	<b>1,249,989,934.85</b>	<b>1,256,713,561.08</b>	<b>1,251,294,836.37</b>	<b>100.00%</b>	<b>1,090</b>	<b>844</b>	<b>2.520</b>	<b>2.555</b>

<b>Cash</b>								
Passbook/Checking (not included in yield calculations)	2,038,497.80	2,038,497.90	2,038,497.90		1	1	0.000	0.000
<b>Total Cash and Investments</b>	<b>1,252,028,432.75</b>	<b>1,260,752,048.98</b>	<b>1,253,333,334.27</b>		<b>1,090</b>	<b>844</b>	<b>2.520</b>	<b>2.555</b>

<b>Total Earnings</b>	<b>April 30 Month Ending</b>	<b>Fiscal Year To Date</b>
Current Year	2,916,613.44	32,815,225.52
Average Daily Balance	1,224,914,278.52	1,093,030,884.72
Effective Rate of Return	2.90%	3.60%

*Kimberly Hawley*  
KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER

5/3/09

# General Fund Portfolio Management Portfolio Details - Investments April 30, 2009

Page 2

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
<b>U.S. Treasury Coupons</b>											
912828GY0	06759	U. S. TREASURY COUPON	10,000,000.00	12/10/2007	10,111,700.00	10,036,131.47	4.625	3.122	91	07/31/2009	
912828HD5	06765	U. S. TREASURY COUPON	10,000,000.00	12/11/2007	10,155,500.00	10,033,246.40	4.000	3.128	152	09/30/2008	
912828HD5	06766	U. S. TREASURY COUPON	10,000,000.00	12/11/2007	10,155,500.00	10,033,156.30	4.000	3.128	152	09/30/2009	
912828HU7	06820	U. S. TREASURY COUPON	10,000,000.00	04/08/2008	10,115,800.00	9,982,280.95	1.750	1.921	334	03/31/2010	
912828HY9	08070	U. S. TREASURY COUPON	10,000,000.00	09/30/2008	10,556,300.00	10,132,286.14	3.125	2.732	1,460	04/30/2013	
9128275G3	08085	U. S. TREASURY COUPON	10,000,000.00	11/04/2008	10,019,800.00	10,016,861.98	5.500	1.095	14	05/15/2009	
912828GY0	08089	U. S. TREASURY COUPON	10,000,000.00	11/06/2008	10,111,700.00	10,085,738.53	4.625	1.153	91	07/31/2009	
912828GY0	08091	U. S. TREASURY COUPON	10,000,000.00	11/14/2008	10,111,700.00	10,090,033.78	4.625	0.988	91	07/31/2009	
Subtotal and Average					80,486,674.54	81,337,900.00	80,408,725.55		2.158	299	

<b>Federal Agency Coupons</b>											
31331X7J5	06764	FEDERAL FARM CREDIT BANK	10,000,000.00	12/11/2007	10,193,800.00	10,030,873.49	5.050	4.691	1,283	10/15/2012	
31331VYX5	06895	FEDERAL FARM CREDIT BANK	10,000,000.00	03/18/2008	10,250,000.00	10,031,759.21	3.950	3.733	1,403	03/04/2013	
31331GDP1	08086	FEDERAL FARM CREDIT BANK	10,000,000.00	11/04/2008	10,190,600.00	9,988,733.28	4.875	4.836	1,641	10/28/2013	
31331GGG7	08150	FEDERAL FARM CREDIT BANK	10,000,000.00	03/17/2009	10,078,100.00	10,010,000.00	1.800	1.775	685	03/17/2011	
31331GGF9	08157	FEDERAL FARM CREDIT BANK	10,000,000.00	03/24/2009	10,009,913.89	10,015,929.98	1.850	1.798	691	03/23/2011	
31331GSD2	08167	FEDERAL FARM CREDIT BANK	10,000,000.00	04/09/2009	10,021,800.00	9,996,929.58	2.550	2.524	1,257	10/08/2012	
31331GSR1	08170	FEDERAL FARM CREDIT BANK	10,000,000.00	04/13/2009	10,000,000.00	9,992,750.00	1.200	1.233	530	10/13/2010	
3133XNVF7	06802	FEDERAL HOME LOAN BANK	10,000,000.00	01/04/2008	10,271,900.00	10,000,000.00	4.625	4.562	1,344	01/04/2013	
3133XP231	06898	FEDERAL HOME LOAN BANK	10,000,000.00	03/19/2008	10,287,500.00	10,000,000.00	4.000	3.945	1,418	03/19/2013	
3133XRE56	07017	FEDERAL HOME LOAN BANK	10,000,000.00	08/09/2008	10,284,400.00	10,000,000.00	3.550	3.501	769	06/09/2011	
3128X6S01	06894	FED HOME LOAN MORT CORP	10,000,000.00	10/18/2007	10,201,200.00	9,997,712.69	5.050	5.003	1,283	10/15/2012	
3128X6S00	06748	FED HOME LOAN MORT CORP	20,000,000.00	12/04/2007	20,074,400.00	20,000,000.00	4.600	4.537	1,313	12/04/2012	
3128X6T00	06762	FED HOME LOAN MORT CORP	20,000,000.00	12/10/2007	20,087,000.00	20,000,000.00	4.550	4.488	1,319	12/10/2012	
3128X6VF0	06780	FED HOME LOAN MORT CORP	10,000,000.00	12/17/2007	10,053,900.00	10,000,000.00	4.750	4.685	1,326	12/17/2012	
3128X7TS3	06992	FED HOME LOAN MORT CORP	10,000,000.00	05/20/2008	10,015,000.00	9,995,894.44	3.600	3.572	748	05/20/2011	
3128X7VW8	07020	FED HOME LOAN MORT CORP	10,000,000.00	06/11/2008	10,058,233.33	9,953,223.55	4.000	3.945	1,137	06/11/2012	
3128X8HF6	08133	FED HOME LOAN MORT CORP	10,000,000.00	02/05/2009	10,083,400.00	9,954,392.98	3.000	3.066	1,740	02/04/2014	
3128X8HF6	08135	FED HOME LOAN MORT CORP	10,000,000.00	02/10/2009	10,083,400.00	9,954,392.98	3.000	3.066	1,740	02/04/2014	
3128X8K04	08148	FED HOME LOAN MORT CORP	10,000,000.00	03/16/2009	10,074,666.67	9,994,439.19	3.250	3.266	1,754	02/18/2014	
3128X8RT1	08149	FED HOME LOAN MORT CORP	10,000,000.00	03/16/2009	10,063,700.00	10,000,000.00	2.125	2.096	894	03/16/2011	
3128X8GQ0	08153	FED HOME LOAN MORT CORP	10,000,000.00	03/23/2009	10,039,600.00	9,976,055.56	2.125	2.196	875	08/22/2011	
3128X8NT5	08161	FED HOME LOAN MORT CORP	10,000,000.00	03/30/2009	10,015,811.11	10,006,111.11	2.000	1.973	1,053	03/30/2010	
3137EABG3	08174	FED HOME LOAN MORT CORP	10,000,000.00	04/14/2009	10,184,400.00	10,188,643.48	2.875	0.857	364	04/30/2010	
3128X8UW0	08176	FED HOME LOAN MORT CORP	10,000,000.00	04/15/2009	10,007,455.56	9,987,684.18	1.150	1.163	616	01/07/2011	
3128X8WV5	08179	FED HOME LOAN MORT CORP	10,000,000.00	04/23/2009	10,005,286.87	10,001,666.67	3.000	2.959	1,816	04/21/2014	

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# General Fund Portfolio Management Portfolio Details - Investments April 30, 2009

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
<b>Federal Agency Coupons</b>											
3136F8VW2	08714	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	11/05/2007	10,000,000.00	10,006,300.00	9,990,125.00	5.050	6.013	1,284	11/05/2012
3136F8VW9	08776	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	12/14/2007	10,000,000.00	10,218,800.00	10,000,000.00	4.800	4.537	1,323	12/14/2012
3136F8B79	08879	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	03/10/2008	10,000,000.00	10,081,300.00	10,000,000.00	3.000	2.959	876	03/10/2011
3136F8AH6	08897	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	03/19/2008	10,000,000.00	10,287,500.00	10,060,950.00	4.100	3.742	1,418	03/19/2013
3136F9P20	07006	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	05/28/2008	10,000,000.00	10,631,300.00	9,975,550.00	4.050	4.061	1,488	05/28/2013
31398ARU8	08116	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	12/15/2008	10,000,000.00	10,024,008.33	10,028,853.47	3.750	3.257	770	06/10/2011
31398ARM6	08117	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	12/16/2008	10,000,000.00	10,048,641.67	10,042,824.49	4.350	3.972	1,489	05/29/2013
3136F85C3	08137	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	02/13/2009	10,000,000.00	10,003,100.00	9,995,361.11	1.500	1.496	1,016	02/13/2012
3136F8HB0	08145	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	02/26/2009	10,000,000.00	10,078,100.00	10,000,000.00	2.000	1.973	1,762	02/26/2014
3136F8HB0	08146	FEDERAL NATIONAL MORT. ASSOC.	20,000,000.00	02/26/2009	20,000,000.00	20,156,200.00	20,000,000.00	2.000	1.973	1,762	02/26/2014
31398AVX7	08151	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	03/19/2009	10,000,000.00	10,075,000.00	9,992,791.67	2.500	2.492	1,053	03/19/2012
3136FHDR3	08154	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	03/23/2009	10,000,000.00	10,071,900.00	9,997,587.96	2.500	2.474	1,057	03/23/2012
3136FHV2	08156	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	03/25/2009	10,000,000.00	9,975,000.00	10,000,000.00	2.375	2.342	1,424	03/25/2013
3136FHFF7	08162	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	04/01/2009	10,000,000.00	10,018,800.00	9,990,084.44	2.000	1.973	700	04/01/2011
3136FH1H1	08172	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	04/14/2009	10,000,000.00	10,059,480.00	9,985,047.22	2.000	3.140	1,809	04/14/2014
3136FH1H1	08173	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	04/14/2009	10,000,000.00	10,059,480.00	9,985,047.22	2.000	3.128	1,809	04/14/2014
31398AW12	08177	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	04/15/2009	10,000,000.00	10,015,600.00	10,000,000.00	1.750	1.726	714	04/15/2011
3136FH1K3	08178	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	04/22/2009	10,000,000.00	10,018,800.00	10,000,000.00	1.750	1.726	812	07/22/2011
3136FH1D5	08181	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	04/27/2009	10,000,000.00	10,000,000.00	9,985,018.52	1.250	1.250	1,092	04/27/2012
3139FHM40	08183	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	04/29/2009	10,000,000.00	10,000,000.00	9,987,503.97	2.250	2.227	1,277	10/29/2012
81175GCF9	08077	US Dept of Housing and Urban D	10,000,000.00	10/06/2008	10,000,000.00	10,937,500.00	10,512,283.40	4.830	3.460	1,553	08/01/2013
<b>Subtotal and Average</b>					<b>490,000,000.00</b>	<b>495,335,197.23</b>	<b>490,706,870.62</b>		<b>3.048</b>	<b>1,213</b>	
<b>Medium Term Notes</b>											
060505DC5	08024	BANK OF AMERICA CORP	10,000,000.00	08/05/2008	10,000,000.00	9,632,200.00	9,949,373.08	1.371	2.260	385	05/21/2010
060508AA9	08100	Bank of America Corp - FDIC	10,000,000.00	12/04/2008	10,000,000.00	10,363,500.00	10,010,205.32	3.125	3.048	1,141	06/15/2012
06406HBA6	08124	Bank of New York Mellon	10,000,000.00	01/14/2009	10,000,000.00	10,386,623.61	10,594,678.33	5.125	3.018	914	11/01/2011
084684AR2	08242	BERKSHIRE HATHAWAY FINANCE	10,000,000.00	11/16/2006	10,000,000.00	10,161,800.00	9,941,818.61	4.125	4.956	259	01/15/2010
084684AR2	08088	BERKSHIRE HATHAWAY FINANCE	5,000,000.00	12/04/2008	5,000,000.00	5,080,900.00	5,042,524.41	4.125	2.849	259	01/15/2010
22541LAN3	05333	CREDIT SUISSE FB USA	10,000,000.00	04/12/2006	10,000,000.00	10,023,200.00	9,985,267.49	4.700	5.249	31	06/01/2009
33901AAA6	05180	FLEETBOSTON FINANCIAL CORP	10,000,000.00	12/12/2005	10,000,000.00	10,099,500.00	10,124,222.74	7.375	4.932	214	12/01/2009
36982GSS2	05234	GENERAL ELECTRIC CAPITAL CORP	5,000,000.00	02/03/2006	5,000,000.00	5,084,400.00	4,992,415.19	4.875	4.922	538	10/21/2010
36982GX2	06106	GENERAL ELECTRIC CAPITAL CORP	10,000,000.00	08/26/2006	10,000,000.00	10,021,100.00	10,000,000.00	5.720	5.644	843	09/22/2011
36982GX2	06398	GENERAL ELECTRIC CAPITAL CORP	10,000,000.00	01/26/2007	10,000,000.00	10,106,700.00	10,003,409.89	5.250	5.100	179	01/27/2009
36982GZ31	06527	GENERAL ELECTRIC CAPITAL CORP	10,000,000.00	04/17/2007	10,000,000.00	10,003,500.00	9,987,918.78	4.000	4.984	45	06/15/2009
36982GQ98	08092	GENERAL ELECTRIC CAPITAL CORP	10,000,000.00	11/17/2008	10,000,000.00	9,955,000.00	10,027,380.28	4.125	3.236	123	09/01/2009

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# General Fund Portfolio Management Portfolio Details - Investments April 30, 2009

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM	Days to Maturity	Maturity Date
<b>Medium Term Notes</b>											
36862G306	08130	GENERAL ELECTRIC CAPITAL CORP		02/03/2009	10,000,000.00	9,986,500.00	9,960,306.22	1.356	2.699	122	08/31/2009
38148FAA8	08101	Goldman Sachs Group - FDIC		12/04/2008	10,000,000.00	10,425,308.33	10,076,108.80	3.250	2.959	1,141	08/15/2012
423328BM4	08127	HELLER FINANCIAL INC/GE		01/22/2009	4,000,000.00	4,086,135.00	4,171,794.35	7.375	2.002	184	11/01/2009
441812KG8	08518	HOUSEHOLD FINANCE CORP		04/12/2007	10,000,000.00	9,986,300.00	9,988,425.23	4.750	5.109	14	05/15/2009
469200GK1	08110	IBM CORP		12/11/2008	10,000,000.00	9,920,100.00	9,485,467.15	1.653	4.378	818	07/28/2011
58018YU22	05179	MERRILL LYNCH		12/12/2005	10,000,000.00	9,879,600.00	9,945,655.41	4.250	4.971	283	02/08/2010
634902LJ7	05331	NATIONAL CITY BANK		04/11/2006	10,075,000.00	10,045,480.25	10,047,157.44	4.150	5.295	92	08/01/2009
634902LJ7	08289	NATIONAL CITY BANK		12/12/2006	8,080,000.00	8,022,782.80	8,021,149.23	4.250	4.887	273	01/29/2010
948746NB3	06251	WELLS FARGO & CO.		11/21/2006	10,000,000.00	10,150,700.00	9,961,315.63	4.875	5.059	621	01/12/2013
948746NY3	08104	WELLS FARGO & CO.		12/08/2008	10,000,000.00	9,625,400.00	9,773,961.13	4.375	4.877	1,371	01/31/2013
948746JL1	08134	WELLS FARGO & CO.		02/09/2009	9,085,000.00	9,244,430.85	9,242,504.12	4.200	4.816	259	01/15/2010
98151GAA3	08163	WACHOVIA MORTGAGE FSB		04/02/2009	9,000,000.00	9,184,233.75	9,150,185.65	4.125	11.692	228	12/15/2009
949744AAA	08106	WELLS FARGO & CO - FDIC		12/10/2008	10,000,000.00	10,303,800.00	10,000,000.00	3.000	2.858	952	12/09/2011
949744AAA	08107	WELLS FARGO & CO - FDIC		12/10/2008	20,000,000.00	20,607,600.00	20,000,000.00	3.000	2.959	952	12/09/2011
<b>Subtotal and Average</b>					<b>250,230,000.00</b>	<b>252,348,774.59</b>	<b>250,613,246.50</b>		<b>4.407</b>	<b>502</b>	
<b>Negotiable Certificates of Deposit</b>											
5525V0AM8	08526	MARSHALL & ILSEY		04/17/2007	10,000,000.00	9,968,800.00	9,968,915.41	3.950	6.476	105	08/14/2009
90531CM82	08129	UNION BANK OF CALIFORNIA		01/28/2009	10,000,000.00	10,014,700.00	10,000,000.00	1.400	1.381	82	07/22/2009
90531CS86	08159	UNION BANK OF CALIFORNIA		03/30/2009	20,000,000.00	20,001,600.00	20,000,000.00	0.550	0.550	59	08/28/2009
90333U7B2	08113	US BANK NA CINCINNATI		12/12/2008	20,000,000.00	20,004,000.00	20,000,000.00	1.330	1.330	7	05/08/2009
90333VDG2	08131	US BANK NA CINCINNATI		02/04/2009	10,000,000.00	10,015,300.00	10,000,000.00	1.510	1.510	124	09/02/2009
<b>Subtotal and Average</b>					<b>70,000,000.00</b>	<b>69,994,400.00</b>	<b>69,968,915.41</b>		<b>1.873</b>	<b>63</b>	
<b>Commercial Paper Disc.-Amortizing</b>											
02581RS87	08158	AMERICAN EXPRESS CREDIT		03/30/2009	20,000,000.00	19,998,522.22	19,998,522.22	0.380	0.380	7	05/08/2009
4042ROS85	08132	HSBC FINANCE CORP		02/04/2009	10,000,000.00	9,998,094.44	9,998,094.44	0.980	0.982	7	05/08/2009
74433GSB3	08188	PRUDENTIAL FUND		04/08/2008	40,000,000.00	39,996,866.64	39,996,866.67	0.300	0.300	10	05/11/2009
83368RS46	08171	SOCIETE GENERALE N AMER		04/13/2009	30,000,000.00	29,999,400.00	29,998,200.00	0.320	0.320	3	05/04/2009
90262CS16	08186	UBS FINANCE, INC - DELAWARE		04/30/2009	50,000,000.00	50,000,000.00	50,000,000.00	0.180	0.180	0	05/01/2009
<b>Subtotal and Average</b>					<b>150,000,000.00</b>	<b>149,992,883.30</b>	<b>149,992,483.33</b>		<b>0.320</b>	<b>5</b>	
<b>Treasury Discounts -Amortizing</b>											
912795S28	08069	U. S. TREASURY BILL		09/30/2008	10,000,000.00	9,946,244.44	9,946,244.44	1.640	1.682	118	08/27/2009
912795L74	08090	U. S. TREASURY BILL		11/08/2008	10,000,000.00	9,998,416.67	9,998,416.67	0.950	0.968	6	05/07/2009

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM	Days to Maturity
									360	Maturity Date
<b>PFA - HELICOPTER</b>										
SYS08169	08169	Public Finance Authority		04/09/2009	1,500,000.00	1,500,000.00	1,500,000.00	2.476	2.442	2,537 04/11/2016
		Subtotal and Average	41,925,457.78		20,000,000.00	19,944,861.11	19,944,861.11		1.324	62
<b>MIDDLE FORK JPA</b>										
SYS05311	05311	MIDDLE FORK JPA		03/29/2006	30,560,043.00	30,560,043.00	30,560,043.00	4.690	4.628	9,832 04/01/2036
		Subtotal and Average	30,560,043.00		30,560,043.00	30,560,043.00	30,560,043.00		4.626	9,832
<b>Rolling Repurchase Agreements - 2</b>										
SYS08166	08166	CANTOR FITZGERALD		04/07/2009	88,042,674.54	88,042,674.54	88,042,674.54	0.160	0.158	1
SYS08164	08164	WFB REPURCHASE-SWEEP		04/01/2009	67,657,217.31	67,657,217.31	67,657,217.31	0.200	0.197	1
		Subtotal and Average	157,401,491.92		155,699,891.85	155,699,891.85	155,699,891.85		0.175	1
<b>ROCKLIN USD - G.A.N</b>										
SYS08180	08180	Rocklin USD - GAN		04/15/2009	2,000,000.00	2,000,000.00	2,000,000.00	1.100	1.100	365 05/01/2010
		Subtotal and Average	1,086,886.67		2,000,000.00	2,000,000.00	2,000,000.00		1.100	365
		Total and Average	1,224,914,278.52		1,249,989,934.85	1,258,713,551.08	1,251,294,836.37		2.520	844

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM Days to 360 Maturity
<b>Cash at Bank</b>									
SYS000000	00000	PLACER COUNTY CASH			1,005,186.00	1,005,186.00	1,005,186.00		0.000 1
<b>Undeposited Receipts</b>									
SYS000000VAULT	00000VAULT	PLACER COUNTY CASH			1,033,311.90	1,033,311.80	1,033,311.90		0.000 1
		Average Balance	0.00						1
<b>Total Cash and Investments</b>			1,224,914,278.52		1,262,028,432.76	1,260,752,048.98	1,263,333,334.27		2.520 844

7-8-8



Placer County

General Fund  
Purchases Report  
Sorted by Fund - Investment Number  
April 1, 2009 - April 30, 2009

4.8.9

CUSIP	Investment #	Fund	Sec. Type	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM %	Ending Book Value
General Fund												
3136HFF7	08182	1010	FAC FNMA	10,000,000.00	04/01/2009	10/01 - 04/01	10,000,000.00		2.000	04/01/2011	2.000	10,000,000.00
98161GAA3	08163	1010	MTN WFC	9,000,000.00	04/02/2008	06/15 - 12/15	9,045,000.00	110,343.75	4.125	12/15/2009	11.855	9,150,185.65
SYS08164	08164	1010	RR2 WFB-S	65,424,524.10	04/01/2009	/ - Monthly	65,424,524.10		0.200		0.200	67,657,217.31
83365RRE7	08166	1010	ACP SOCNAM	40,000,000.00	04/07/2008	04/14 - At Maturity	39,998,055.56		0.250	04/14/2009	0.253	0.00
SYS08166	08166	1010	RR2 CF	88,033,601.77	04/07/2009	/ - 1 Day	88,033,601.77		0.170		0.170	88,042,874.54
31331GSD2	08167	1010	FAC FFCB	10,000,000.00	04/08/2009	10/09 - 04/09	9,886,875.00		2.550	10/09/2012	2.559	9,996,929.56
74433G5B3	08168	1010	ACP PRU	40,000,000.00	04/09/2009	05/11 - At Maturity	39,889,333.33		0.300	05/11/2009	0.304	39,986,666.67
SYS08169	08169	1010	MCS PFA	1,500,000.00	04/09/2009	04/09 - Annually	1,500,000.00		2.476	04/11/2016	2.476	1,500,000.00
31331GSR1	08170	1010	FAC FFCB	10,000,000.00	04/13/2009	10/13 - 04/13	9,982,500.00		1.200	10/13/2010	1.251	9,992,750.00
83365R48	08171	1010	ACP SOCNAM	30,000,000.00	04/13/2009	05/04 - At Maturity	29,994,400.00		0.320	05/04/2009	0.326	29,999,200.00
3136FH1H1	08172	1010	FAC FNMA	10,000,000.00	04/14/2009	10/14 - 04/14	9,986,000.00		2.000	04/14/2014	3.184	9,990,094.44
3136FH1H1	08173	1010	FAC FNMA	10,000,000.00	04/14/2009	10/14 - 04/14	9,986,000.00		2.000	04/14/2014	3.173	9,995,047.22
3137EABG3	08174	1010	FAC FHLMC	10,000,000.00	04/14/2009	04/30 - 10/31	10,208,050.00	Received	2.675	04/30/2010	0.869	10,198,643.48
80262CRU3	08175	1010	ACP UBSF	40,000,000.00	04/15/2009	10/07 - 04/07	39,997,511.11		0.160	04/28/2008	0.162	0.00
3128X8UW0	08176	1010	FAC FHLMC	10,000,000.00	04/15/2009	10/15 - 04/15	10,000,000.00	2,555.56	1.150	01/07/2011	1.180	9,997,684.18
3136BAW12	08177	1010	FAC FNMA	10,000,000.00	04/22/2008	07/22 - 01/22	10,000,000.00		1.750	04/15/2011	1.750	10,000,000.00
3136FHKJ3	08178	1010	FAC FHLMC	10,000,000.00	04/23/2008	10/21 - 04/21	10,000,000.00	1,866.67	3.000	07/22/2011	1.750	10,000,000.00
SYS08180	08179	1010	RR4 ROCK	2,000,000.00	04/15/2009	/ - /	2,000,000.00		1.100	05/01/2010	1.115	2,000,000.00
3136FHL05	08181	1010	FAC FNMA	10,000,000.00	04/27/2009	10/27 - 04/27	9,995,000.00		1.250	04/27/2012	1.267	9,996,018.52
80262CRV1	08182	1010	ACP UBSF	40,000,000.00	04/28/2009	04/29 - At Maturity	39,998,833.33		0.150	04/29/2009	0.152	9,997,503.67
3136FHM00	08183	1010	FAC FNMA	10,000,000.00	04/29/2009	10/29 - 04/29	9,997,500.00		2.250	10/29/2012	2.257	0.00
83365RRW7	08184	1010	ACP SOCNAM	40,000,000.00	04/29/2009	04/30 - At Maturity	39,998,833.33		0.140	04/30/2009	0.142	0.00
80262CRW9	08185	1010	ACP UBSF	50,000,000.00	04/29/2009	04/30 - At Maturity	49,999,750.00		0.180	05/01/2009	0.183	50,000,000.00
80262CS16	08186	1010	ACP UBSF	50,000,000.00	04/30/2009	05/01 - At Maturity	49,999,750.00					50,000,000.00
Subtotal				605,958,125.87			606,151,611.97	114,565.98				408,511,282.21
Total Purchases				605,958,125.87			606,151,611.97	114,565.98				408,511,282.21

Received = Accrued Interest at Purchase was received by report ending date.

Office of  
Jenine Windeshausen  
Treasurer-Tax Collector  
County of Placer

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4.8.10

## COUNTY OF PLACER

### TREASURER'S POOLED INVESTMENT REPORT

For the Month of MAY 31, 2009

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2976 Richardson Drive • Auburn, California 95603

Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146



## **PREFACE**

### **Placer County Treasurer's Pooled Investment Report**

**May 31, 2009**

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

For the purpose of clarity the following glossary of investment terms has been provided.

**Book Value** is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

**Face Value** is the principal amount of a security and the amount of principal that will be paid at maturity.

**Market Value** is the value at which a security can be sold at the time it is priced or the need to sell arises.

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### **Government Code 53646 Compliance Report**

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 999 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by \$176,075,598.94 in cash and investments maturing in the next 180 days.

7811



General Fund  
Portfolio Management  
Portfolio Summary  
May 31, 2009

Placer County

218.7

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	70,000,000.00	71,071,300.00	70,306,308.83	6.08	692	309	2.310	2.342
Federal Agency Coupons	578,973,000.00	582,428,749.66	579,892,704.18	50.18	1,397	1,218	2.847	2.886
Medium Term Notes	240,230,000.00	243,808,813.63	240,338,411.81	20.80	1,028	492	4.356	4.416
Negotiable Certificates of Deposit	50,000,000.00	50,030,300.00	49,977,966.18	4.32	284	55	2.091	2.120
Treasury Discounts - Amortizing	10,000,000.00	9,960,366.67	9,960,366.67	0.86	331	87	1.682	1.705
PFA - HELICOPTER	1,500,000.00	1,500,000.00	1,500,000.00	0.13	2,559	2,506	2.442	2.476
Local Agency Bonds	34,560,960.00	34,560,960.00	34,560,960.00	2.99	8,736	8,705	4.216	4.274
Rolling Repurchase Agreements - 2	169,141,904.38	169,141,904.38	169,141,904.38	14.64	1	1	0.197	0.200
Investments	1,164,406,864.38	1,162,502,394.34	1,156,677,626.05	100.00%	1,267	999	2.738	2.776

Cash								
Passbook/Checking (not included in yield calculations)	2,000,598.84	2,000,598.84	2,000,598.84		1	1	0.000	0.000
Total Cash and Investments	1,166,406,863.32	1,164,502,993.28	1,157,678,224.99		1,267	999	2.738	2.776

Total Earnings	May 31 Month Ending	Fiscal Year To Date						
Current Year	2,527,342.36	35,342,856.70						
Average Daily Balance	1,218,055,873.56	1,104,600,361.30						
Effective Rate of Return	2.44%	3.49%						

KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER

*Kimberly Hawley*  
6/1/09

Reporting period 05/01/2009-05/31/2009  
Data Updated: FUNDSNAP: 06/01/2009 11:23  
Run Date: 06/01/2009 - 11:23

Portfolio PLCR  
NLI AC  
PM (PRF\_PMT) SymRep 6.42  
Report Ver. 5.00

# General Fund Portfolio Management Portfolio Details - Investments May 31, 2009

Page 2

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM	Days to Maturity	Maturity Date
<b>U.S. Treasury Coupons</b>											
912828GY0	06759	U. S. TREASURY COUPON	10,000,000.00	12/10/2007	10,000,000.00	10,073,000.00	10,023,163.61	4.625	3.122	60	07/31/2009
912828HD5	06765	U. S. TREASURY COUPON	10,000,000.00	12/11/2007	10,000,000.00	10,123,800.00	10,028,465.88	4.000	3.126	121	08/30/2009
912828HD5	06768	U. S. TREASURY COUPON	10,000,000.00	12/11/2007	10,000,000.00	10,123,800.00	10,026,394.16	4.000	3.128	121	09/30/2009
912828HU7	06920	U. S. TREASURY COUPON	10,000,000.00	04/08/2008	10,000,000.00	10,108,400.00	9,983,934.60	1.750	1.921	303	03/31/2010
912828HY9	08070	U. S. TREASURY COUPON	10,000,000.00	09/30/2008	10,000,000.00	10,495,300.00	10,129,457.75	3.125	2.732	1,429	04/30/2013
912828GY0	08086	U. S. TREASURY COUPON	10,000,000.00	11/06/2008	10,000,000.00	10,073,000.00	10,056,530.90	4.625	1.153	60	07/31/2009
912828GY0	08091	U. S. TREASURY COUPON	10,000,000.00	11/14/2008	10,000,000.00	10,073,000.00	10,059,362.93	4.625	0.988	60	07/31/2009
<b>Subtotal and Average</b>					<b>70,000,000.00</b>	<b>71,071,300.00</b>	<b>70,305,309.83</b>		<b>2.310</b>	<b>309</b>	
<b>Federal Agency Coupons</b>											
31331X7J5	06764	FEDERAL FARM CREDIT BANK	10,000,000.00	12/11/2007	10,000,000.00	10,168,800.00	10,025,225.90	5.050	4.891	1,232	10/15/2012
31331VX5	06886	FEDERAL FARM CREDIT BANK	10,000,000.00	03/18/2008	10,000,000.00	10,246,900.00	10,028,614.73	3.950	3.733	1,372	03/04/2013
31331GDP1	08086	FEDERAL FARM CREDIT BANK	10,000,000.00	11/04/2008	10,000,000.00	10,171,900.00	9,988,942.31	4.875	4.838	1,610	10/28/2013
31331GQ7	08150	FEDERAL FARM CREDIT BANK	10,000,000.00	03/17/2009	10,000,000.00	10,134,400.00	10,000,000.00	1.800	1.775	654	03/17/2011
31331GOF9	08157	FEDERAL FARM CREDIT BANK	10,000,000.00	03/24/2009	10,000,000.00	10,059,913.89	10,014,493.70	1.850	1.738	660	03/23/2011
31331GSD2	08167	FEDERAL FARM CREDIT BANK	10,000,000.00	04/09/2009	10,000,000.00	10,021,900.00	9,997,003.97	2.550	2.524	1,226	10/09/2012
31331GUE7	08170	FEDERAL FARM CREDIT BANK	10,000,000.00	04/13/2009	10,000,000.00	10,009,400.00	9,993,166.67	1.200	1.233	488	10/19/2010
31331GV15	08208	FEDERAL FARM CREDIT BANK	10,000,000.00	05/13/2009	10,000,000.00	10,027,480.26	10,006,590.28	2.875	2.836	1,435	05/06/2013
31331XNV7	08802	FEDERAL FARM CREDIT BANK	10,000,000.00	01/04/2008	10,000,000.00	10,243,800.00	10,000,000.00	4.625	4.562	1,313	01/04/2013
31331XZ31	08896	FEDERAL FARM CREDIT BANK	10,000,000.00	03/18/2008	10,000,000.00	10,265,800.00	10,000,000.00	4.000	3.945	1,387	03/18/2013
31331XRES5	07017	FEDERAL FARM CREDIT BANK	10,000,000.00	08/09/2008	10,000,000.00	10,287,500.00	10,000,000.00	3.550	3.501	738	08/09/2011
3128XNS1	06894	FED HOME LOAN MORT CORP	10,000,000.00	10/18/2007	10,000,000.00	10,164,800.00	9,988,131.10	5.050	5.003	1,232	10/15/2012
3128XNS1	06748	FED HOME LOAN MORT CORP	10,000,000.00	12/04/2007	10,000,000.00	20,000,000.00	20,000,000.00	4.600	4.537	1,282	12/04/2012
3128XNS1	06762	FED HOME LOAN MORT CORP	10,000,000.00	12/10/2007	10,000,000.00	20,000,000.00	20,000,000.00	4.550	4.488	1,288	12/10/2012
3128XNS1	06780	FED HOME LOAN MORT CORP	10,000,000.00	12/17/2007	10,000,000.00	10,018,800.00	10,000,000.00	4.750	4.685	1,295	12/17/2012
3128XNS1	07020	FED HOME LOAN MORT CORP	10,000,000.00	06/11/2008	10,000,000.00	10,009,100.00	10,000,000.00	4.000	3.945	1,106	06/11/2012
3128XNS1	08133	FED HOME LOAN MORT CORP	10,000,000.00	02/05/2009	10,000,000.00	9,987,133.33	9,954,057.34	3.000	3.068	1,709	02/04/2014
3128XNS1	08135	FED HOME LOAN MORT CORP	10,000,000.00	02/10/2009	10,000,000.00	10,001,300.00	9,955,279.26	3.000	3.073	1,709	02/04/2014
3128XNS1	08146	FED HOME LOAN MORT CORP	10,000,000.00	03/12/2009	10,000,000.00	10,006,066.67	9,984,912.17	3.250	3.266	1,723	02/18/2014
3128XNS1	08149	FED HOME LOAN MORT CORP	10,000,000.00	03/18/2009	10,000,000.00	10,086,100.00	10,000,000.00	2.125	2.086	653	03/18/2011
3128XNS1	08153	FED HOME LOAN MORT CORP	10,000,000.00	03/23/2009	10,000,000.00	10,064,500.00	9,976,888.89	2.125	2.198	844	09/23/2011
3128XNS1	08161	FED HOME LOAN MORT CORP	10,000,000.00	03/30/2009	10,000,000.00	10,009,911.11	10,006,111.11	2.000	1.973	1,022	03/18/2012
3128XNS1	08174	FED HOME LOAN MORT CORP	10,000,000.00	04/14/2009	10,000,000.00	10,182,043.75	10,182,043.75	2.875	0.867	333	04/30/2010
3128XNS1	08176	FED HOME LOAN MORT CORP	10,000,000.00	04/15/2009	10,000,000.00	10,008,455.56	9,987,925.33	1.150	1.163	585	01/07/2011
3128XNS1	08179	FED HOME LOAN MORT CORP	10,000,000.00	04/23/2009	10,000,000.00	9,936,766.67	10,001,666.67	3.000	2.959	1,785	04/21/2014

4.8.13

# General Fund Portfolio Management Portfolio Details - Investments May 31, 2009

Page 3

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360 Maturity	Days to Maturity
<b>Federal Agency Coupons</b>										
3120X8MY5	08182	FED HOME LOAN MORT CORP		05/05/2009	18,978,000.00	19,017,421.52	19,186,157.29	3.250	3.072	1,736 03/03/2014
3120X8SK9	08185	FED HOME LOAN MORT CORP		05/06/2008	10,000,000.00	10,095,661.11	10,098,946.28	2.500	2.188	1,026 03/23/2012
3120X8A93	08202	FED HOME LOAN MORT CORP		05/11/2009	10,000,000.00	9,982,300.00	9,984,298.30	2.050	2.076	1,075 05/11/2012
3120X8Z08	08218	FED HOME LOAN MORT CORP		05/18/2009	10,000,000.00	9,911,300.00	10,000,000.00	3.125	3.082	1,813 05/18/2014
3120X8E99	08219	FED HOME LOAN MORT CORP		05/19/2009	9,995,000.00	9,969,312.85	9,995,000.00	2.250	2.219	1,267 11/19/2012
3136F8VW9	06776	FEDERAL NATIONAL MORT. ASSOC.		12/14/2007	10,000,000.00	10,200,000.00	10,000,000.00	4.800	4.537	1,292 12/14/2012
3136F8BT9	06879	FEDERAL NATIONAL MORT. ASSOC.		03/10/2008	10,000,000.00	10,058,800.00	10,000,000.00	3.000	2.959	647 03/10/2011
3136F8AH6	06897	FEDERAL NATIONAL MORT. ASSOC.		03/19/2008	10,000,000.00	10,275,000.00	10,055,200.00	4.100	3.742	1,387 03/19/2013
3136F8PZ0	07005	FEDERAL NATIONAL MORT. ASSOC.		05/28/2008	10,000,000.00	10,571,900.00	9,978,050.00	4.050	4.061	1,457 05/28/2013
3136BARU8	08116	FEDERAL NATIONAL MORT. ASSOC.		12/15/2008	10,000,000.00	10,011,508.33	10,010,864.90	3.750	3.257	739 06/10/2011
3136F8SC3	08137	FEDERAL NATIONAL MORT. ASSOC.		02/13/2009	10,000,000.00	10,018,800.00	9,985,500.00	1.500	1.496	987 02/13/2012
3136F8HB0	08145	FEDERAL NATIONAL MORT. ASSOC.		02/26/2009	10,000,000.00	9,984,400.00	10,000,000.00	2.000	1.973	1,731 02/26/2014
3136F8HB0	08146	FEDERAL NATIONAL MORT. ASSOC.		02/26/2009	20,000,000.00	19,768,800.00	20,000,000.00	2.000	1.973	1,731 02/26/2014
31368AVX7	08151	FEDERAL NATIONAL MORT. ASSOC.		03/19/2009	10,000,000.00	10,090,600.00	9,983,000.00	2.500	2.492	1,022 03/19/2012
3136FHDR3	08154	FEDERAL NATIONAL MORT. ASSOC.		03/23/2009	10,000,000.00	10,106,300.00	9,997,657.41	2.500	2.474	1,028 03/23/2012
3136FHFV2	08156	FEDERAL NATIONAL MORT. ASSOC.		03/25/2009	10,000,000.00	9,959,400.00	10,000,000.00	2.375	2.342	1,393 03/25/2013
3136FHF77	08162	FEDERAL NATIONAL MORT. ASSOC.		04/01/2009	10,000,000.00	10,012,500.00	10,000,000.00	2.000	1.973	669 04/01/2011
3136FHHH1	08172	FEDERAL NATIONAL MORT. ASSOC.		04/14/2009	10,000,000.00	9,768,800.00	9,990,261.11	2.000	3.140	1,778 04/14/2014
31368AWL2	08177	FEDERAL NATIONAL MORT. ASSOC.		04/15/2009	10,000,000.00	10,046,900.00	9,995,130.56	1.750	1.726	863 04/15/2011
3136FHKJ3	08178	FEDERAL NATIONAL MORT. ASSOC.		04/22/2009	10,000,000.00	10,015,600.00	10,000,000.00	1.750	3.129	1,778 04/14/2014
3136FHLDS	08181	FEDERAL NATIONAL MORT. ASSOC.		04/27/2009	10,000,000.00	10,018,800.00	9,995,157.41	1.250	1.250	1,081 04/27/2012
3136FHHM6	08183	FEDERAL NATIONAL MORT. ASSOC.		04/29/2009	10,000,000.00	10,003,100.00	9,987,563.49	2.250	2.227	1,246 10/29/2012
3136FHHU5	08193	FEDERAL NATIONAL MORT. ASSOC.		05/09/2009	10,000,000.00	9,928,100.00	9,980,138.89	2.000	1.993	1,800 05/09/2014
3136FHHK7	08194	FEDERAL NATIONAL MORT. ASSOC.		05/09/2009	10,000,000.00	10,028,302.78	10,007,402.76	2.050	2.022	1,057 04/23/2012
3136FHRW7	08215	FEDERAL NATIONAL MORT. ASSOC.		05/18/2009	10,000,000.00	10,025,000.00	10,000,000.00	1.750	1.726	900 11/18/2011
3136FHRZ0	08220	FEDERAL NATIONAL MORT. ASSOC.		05/28/2009	10,000,000.00	9,871,900.00	10,000,000.00	3.000	2.959	1,822 05/28/2014
911739G99	08077	US Dept of Housing and Urban D		10/06/2008	10,000,000.00	10,837,500.00	10,502,219.02	4.830	3.460	1,522 08/01/2013
Subtotal and Average					552,302,116.57	578,973,000.00	582,428,749.66		679,892,704.18	2.847 1,218

## Medium Term Notes

060505DC5	08024	BANK OF AMERICA CORP		08/05/2008	10,000,000.00	9,851,100.00	9,953,449.54	0.836	1.956	354 05/21/2010
060505BA9	08100	Bank of America Corp - FDIC		12/04/2008	10,000,000.00	10,373,700.00	10,009,932.93	3.125	3.048	1,110 08/15/2012
064008BA6	08124	Bank of New York Mellon		07/14/2009	10,000,000.00	10,351,900.00	10,474,396.23	5.125	3.018	883 11/01/2011
064604AR2	06242	BERKSHIRE HATHAWAY FINANCE		11/16/2008	10,000,000.00	10,199,300.00	9,948,990.43	4.125	4.956	228 01/15/2010
064604AR2	06099	BERKSHIRE HATHAWAY FINANCE		12/04/2008	5,000,000.00	5,099,150.00	5,037,501.85	4.125	2.849	228 01/15/2010

Portfolio PLCR

Data Updated: FUNDSMAP: 06/01/2009 11:23

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# General Fund Portfolio Management Portfolio Details - Investments May 31, 2009

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM	Days to Maturity
<b>Medium Term Notes</b>										
22541LN3	05333	CREDIT SUISSE FB USA		04/12/2006	10,000,000.00	10,000,000.00	10,000,000.00	4.700	5.249	0 06/01/2009
33901AAA6	05180	FLEETBOSTON FINANCIAL CORP		12/12/2005	10,000,000.00	10,105,300.00	10,108,478.64	7.375	4.932	183 12/01/2009
36962GSS2	05234	GENERAL ELECTRIC CAPITAL CORP		02/03/2006	5,000,000.00	5,103,350.00	4,992,844.52	4.875	4.922	507 10/21/2010
36962GX82	06106	GENERAL ELECTRIC CAPITAL CORP		08/28/2006	10,000,000.00	10,029,900.00	10,000,000.00	5.720	5.644	812 08/22/2011
36962GZ31	06368	GENERAL ELECTRIC CAPITAL CORP		01/26/2007	10,000,000.00	10,141,000.00	10,002,828.66	5.250	5.100	148 10/27/2009
36962GQ98	06527	GENERAL ELECTRIC CAPITAL CORP		04/17/2007	10,000,000.00	10,004,600.00	9,998,156.30	4.000	4.994	14 06/15/2009
36962GR46	08092	GENERAL ELECTRIC CAPITAL CORP		11/17/2008	10,000,000.00	10,046,600.00	10,020,535.21	4.125	3.236	92 06/01/2009
36962G3C6	08130	GENERAL ELECTRIC CAPITAL CORP		02/03/2009	10,000,000.00	9,984,800.00	9,870,382.34	0.774	2.421	91 08/31/2008
38146FAA9	08101	Goldman Sachs Group - FDIC		12/04/2008	10,000,000.00	10,422,108.33	10,074,149.71	3.250	2.959	1,110 06/15/2012
42332BBM4	08127	HELLER FINANCIAL INC/GE		01/22/2009	4,000,000.00	4,071,440.00	4,087,849.46	7.375	2.002	153 11/01/2008
459200GK1	08110	IBM CORP		12/11/2008	10,000,000.00	10,076,000.00	9,514,567.59	1.653	4.378	787 07/28/2011
59018YU22	06179	MERRILL LYNCH		12/12/2005	10,000,000.00	9,990,000.00	9,851,541.11	4.250	4.971	252 02/08/2010
634902J24	05331	NATIONAL CITY BANK		04/11/2006	10,075,000.00	10,063,010.75	10,056,438.29	4.150	5.295	61 08/01/2009
634902LJ7	06289	NATIONAL CITY BANK		12/12/2006	8,080,000.00	8,045,008.40	8,025,498.19	4.250	4.887	242 01/29/2010
949746NB3	06231	WELLS FARGO & CO.		11/21/2008	10,000,000.00	10,324,700.00	9,993,215.02	4.375	5.059	590 01/12/2013
949746NJ3	08104	WELLS FARGO & CO.		12/08/2008	10,000,000.00	10,011,600.00	9,778,987.94	4.375	4.877	1,340 01/31/2013
949746J11	08134	WELLS FARGO & CO.		02/09/2009	8,085,000.00	9,239,782.40	8,228,080.17	4.200	4.816	228 01/15/2010
98151GAA3	08163	WACHOVIA MORTGAGE FSB		04/02/2009	8,000,000.00	9,204,753.75	8,144,849.68	4.125	11.682	197 12/15/2009
949744AA4	08106	WELLS FARGO & CO - FDIC		12/10/2008	10,000,000.00	10,356,900.00	10,000,000.00	3.000	2.959	921 12/09/2011
949744AA4	08107	WELLS FARGO & CO - FDIC		12/10/2008	20,000,000.00	20,713,800.00	20,000,000.00	3.000	2.959	921 12/09/2011
		<b>Subtotal and Average</b>	<b>244,856,526.27</b>		<b>240,230,000.00</b>	<b>243,808,813.63</b>	<b>240,338,411.81</b>		<b>4.356</b>	<b>492</b>
<b>Negotiable Certificates of Deposit</b>										
5525V0AM8	06526	MARSHALL & IL SLEY		04/17/2007	10,000,000.00	9,980,700.00	9,877,968.18	3.950	6.476	74 08/14/2009
90531CM82	08128	UNION BANK OF CALIFORNIA		01/26/2009	10,000,000.00	10,015,600.00	10,000,000.00	1.400	1.381	51 07/22/2009
90531CS86	08158	UNION BANK OF CALIFORNIA		03/30/2009	20,000,000.00	20,005,400.00	20,000,000.00	0.550	0.550	28 06/28/2009
90333VDG2	08131	US BANK NA CINCINNATI		02/04/2009	10,000,000.00	10,028,600.00	10,000,000.00	1.510	1.510	93 09/02/2009
		<b>Subtotal and Average</b>	<b>54,489,863.38</b>		<b>50,000,000.00</b>	<b>50,030,300.00</b>	<b>49,977,969.18</b>		<b>2.081</b>	<b>55</b>
<b>Commercial Paper Disc.-Amortizing</b>										
		<b>Subtotal and Average</b>	<b>85,482,161.18</b>							
<b>Treasury Discounts -Amortizing</b>										
912765S28	08069	U. S. TREASURY BILL		09/30/2008	10,000,000.00	9,960,366.67	9,960,366.67	1.640	1.682	87 08/27/2009
		<b>Subtotal and Average</b>	<b>11,888,889.52</b>		<b>10,000,000.00</b>	<b>9,960,366.67</b>	<b>9,960,366.67</b>		<b>1.682</b>	<b>87</b>

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# General Fund Portfolio Management Portfolio Details - Investments May 31, 2009

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360 Days to Maturity
<b>PEA - HELICOPTER</b>									
SYS08169	08169	Public Finance Authority		04/08/2009	1,500,000.00	1,500,000.00	1,500,000.00	2.476	2.442 2.506 04/11/2016
		Subtotal and Average	1,500,000.00		1,500,000.00	1,500,000.00	1,500,000.00		2.442 2.506
<b>Local Agency Bonds</b>									
SYS05311	05311	MIDDLE FORK JPA		03/29/2006	30,560,043.00	30,560,043.00	30,560,043.00	4.890	4.626 9.801 04/01/2036
SYS08180	08180	Rocklin USD - GAN		04/15/2009	4,000,917.00	4,000,917.00	4,000,917.00	1.100	1.085 334 05/01/2010
		Subtotal and Average	34,560,960.00		34,560,960.00	34,560,960.00	34,560,960.00		4.216 8.705
<b>Rolling Repurchase Agreements - 2</b>									
SYS08166	08166	CANTOR FITZGERALD		04/07/2009	88,057,202.68	88,057,202.68	88,057,202.68	0.200	0.187 1
SYS08164	08164	WFB REPURCHASE-SWEEP		04/01/2009	81,084,701.70	81,084,701.70	81,084,701.70	0.200	0.187 1
		Subtotal and Average	155,571,888.53		169,141,904.38	169,141,904.38	169,141,904.38		0.187 1
		Total and Average	1,218,085,973.86		1,164,405,864.38	1,162,602,394.34	1,155,677,626.05		2.738 899

7.8.16

**General Fund  
Portfolio Management  
Portfolio Details - Cash  
May 31, 2009**

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM Days to 360 Maturity
<b>Cash at Bank</b>									
SYS000000	00000	PLACER COUNTY CASH			1,730,824.15	1,730,824.15	1,730,824.15		0.000 1
<b>Undeposited Receipts</b>									
SYS00000VAULT	00000VAULT	PLACER COUNTY CASH			289,774.79	289,774.79	289,774.79		0.000 1
		Average Balance	0.00						
<b>Total Cash and Investments</b>			1,218,055,873.56		1,156,406,463.32	1,164,502,993.28	1,157,578,224.99		2.738 999

4.8.17



Placer County  
General Fund  
Purchases Report  
Sorted by Fund - Investment Number  
May 1, 2009 - May 31, 2009

CUSIP	Investment #	Fund	Sec. Type	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM 365	Ending Book Value
General Fund												
90262CS40	08187	1010	ACP UBSF	50,000,000.00	05/01/2009	05/04 - At Maturity	49,999,166.67		0.200	05/04/2009	0.203	0.00
90262CS57	08188	1010	ACP UBSF	40,000,000.00	05/04/2009	05/05 - At Maturity	39,999,755.56		0.220	05/05/2009	0.223	0.00
4042FAS51	08188	1010	ACP HSBGF	40,000,000.00	05/04/2009	05/05 - At Maturity	39,999,877.78		0.110	05/05/2009	0.112	0.00
90262CS65	08190	1010	ACP UBSF	40,000,000.00	05/05/2009	05/06 - At Maturity	39,999,777.78		0.200	05/06/2009	0.203	0.00
74433GS64	08191	1010	ACP PRU	40,000,000.00	05/05/2009	05/06 - At Maturity	39,999,844.44		0.140	05/06/2009	0.142	0.00
3128XAMV5	08192	1010	FAC FILMC	18,978,000.00	05/05/2009	06/03 - 03/03	19,081,868.00	108,224.08	3.250	03/03/2014	3.115	19,188,157.29
3136FHNH5	08193	1010	FAC FNMA	10,000,000.00	05/06/2009	11/06 - 05/06	9,980,000.00		2.000	05/06/2014	2.021	9,980,138.89
3136FHKH7	08194	1010	FAC FNMA	10,000,000.00	05/06/2009	10/23 - 04/23	10,000,000.00	7,402.78	2.050	04/23/2012	2.050	10,007,402.78
3128XSKS9	08195	1010	FAC FILMC	10,000,000.00	05/06/2009	09/23 - 03/23	10,075,000.00	29,861.11	2.500	03/23/2012	2.229	10,098,946.28
83366RS71	08196	1010	ACP SOCNAM	40,000,000.00	05/06/2009	05/07 - At Maturity	39,999,822.22		0.180	05/07/2009	0.162	0.00
90262CS73	08197	1010	ACP UBSF	40,000,000.00	05/06/2009	05/07 - At Maturity	39,999,786.67		0.210	05/07/2009	0.213	0.00
90262CS81	08198	1010	ACP UBSF	40,000,000.00	05/07/2009	05/08 - At Maturity	39,999,777.78		0.200	05/08/2009	0.203	0.00
4042FOS85	08199	1010	ACP HSBGF	40,000,000.00	05/07/2009	05/08 - At Maturity	39,999,855.56		0.130	05/08/2009	0.132	0.00
83366RSB2	08200	1010	ACP SOCNAM	30,000,000.00	05/08/2009	05/11 - At Maturity	29,999,625.00		0.150	05/11/2009	0.152	0.00
90262CSB4	08201	1010	ACP UBSF	50,000,000.00	05/08/2009	05/11 - At Maturity	49,999,291.67		0.170	05/11/2009	0.172	0.00
3128XAMV3	08202	1010	FAC FILMC	10,000,000.00	05/11/2009	11/11 - 05/11	9,984,000.00		2.050	05/11/2012	2.105	9,984,298.30
90262CSC2	08203	1010	ACP UBSF	50,000,000.00	05/11/2009	05/12 - At Maturity	49,999,763.89		0.170	05/12/2009	0.172	0.00
83366RSC0	08204	1010	ACP SOCNAM	50,000,000.00	05/12/2009	05/12 - At Maturity	49,998,833.33		0.120	05/12/2009	0.122	0.00
83366RSD8	08205	1010	ACP SOCNAM	40,000,000.00	05/12/2009	05/13 - At Maturity	39,999,844.44		0.140	05/13/2009	0.142	0.00
90262CSD0	08206	1010	ACP UBSF	50,000,000.00	05/12/2009	05/13 - At Maturity	49,999,777.78		0.160	05/13/2009	0.162	0.00
90262CSD0	08207	1010	ACP UBSF	10,000,000.00	05/12/2009	05/13 - At Maturity	9,999,955.56		0.160	05/13/2009	0.162	0.00
31331GJUE7	08208	1010	FAC FFCB	10,000,000.00	05/13/2009	11/08 - 05/08	10,000,000.00	5,580.28	2.875	05/06/2013	2.875	10,005,580.28
31331GVJ5	08209	1010	FAC FFCB	10,000,000.00	05/13/2009	11/12 - 05/12	10,000,000.00	306.66	1.100	11/12/2010	1.100	10,000,306.66
74433GSU1	08210	1010	ACP PRU	40,000,000.00	05/13/2009	05/28 - At Maturity	39,999,666.67		0.200	05/28/2009	0.203	0.00
90262CSE8	08211	1010	ACP UBSF	50,000,000.00	05/13/2009	05/14 - At Maturity	49,999,763.89		0.170	05/14/2009	0.172	0.00
90262CSF6	08212	1010	ACP UBSF	50,000,000.00	05/14/2009	05/15 - At Maturity	49,999,763.89		0.170	05/15/2009	0.172	0.00
90262CSJ7	08213	1010	ACP UBSF	50,000,000.00	05/15/2009	05/18 - At Maturity	49,999,250.00		0.180	05/18/2009	0.183	0.00
83366RSJ5	08214	1010	ACP SOCNAM	40,000,000.00	05/15/2009	05/18 - At Maturity	39,999,566.67		0.130	05/18/2009	0.132	0.00
3136FHRW7	08215	1010	FAC FNMA	10,000,000.00	05/18/2009	11/18 - 05/18	10,000,000.00		1.750	11/18/2011	1.750	10,000,000.00
90262CSK4	08216	1010	ACP UBSF	50,000,000.00	05/18/2009	05/19 - At Maturity	49,999,786.11		0.180	05/19/2009	0.183	0.00
90262CSK4	08217	1010	ACP UBSF	20,000,000.00	05/18/2009	05/19 - At Maturity	19,999,894.44		0.180	05/19/2009	0.193	0.00
3128XAZC8	08218	1010	FAC FILMC	10,000,000.00	05/19/2009	11/18 - 05/19	10,000,000.00		3.125	05/19/2014	3.125	10,000,000.00

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General Fund  
Purchases Report  
May 1, 2009 - May 31, 2009

CUSIP	Investment #	Fund	Sec. Type Issuer	Original Par Value	Purchase Date Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Fund											
3128XGE99	08219	1010	FAC FHLMC	9,985,000.00	05/19/2009 11/19 - 05/19	9,985,000.00		2.250	11/19/2012	2.250	9,985,000.00
3139FHRZ0	08220	1010	FAC FNMA	10,000,000.00	05/28/2009 11/28 - 05/28	10,000,000.00		3.000	05/28/2014	3.000	10,000,000.00
			Subtotal	1,068,973,000.00		1,068,126,246.80	149,383.81				119,269,837.38
			Total Purchases	1,068,973,000.00		1,068,126,246.80	149,383.81				119,269,837.38

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8  
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Office of  
Jenine Windeshausen  
Treasurer-Tax Collector  
County of Placer

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4.8.20

## COUNTY OF PLACER

### TREASURER'S POOLED INVESTMENT REPORT

For the Month of JUNE 30, 2009

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2976 Richardson Drive • Auburn, California 95603  
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146

## **PREFACE**

### **Placer County Treasurer's Pooled Investment Report**

**June 30, 2009**

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

For the purpose of clarity the following glossary of investment terms has been provided.

**Book Value** is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

**Face Value** is the principal amount of a security and the amount of principal that will be paid at maturity.

**Market Value** is the value at which a security can be sold at the time it is priced or the need to sell arises.

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### **Government Code 53646 Compliance Report**

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 1,107 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by \$189,245,566.68 in cash and investments maturing in the next 180 days.

4821



**General Fund  
Portfolio Management  
Portfolio Summary  
June 30, 2009**

Placer County

22.87

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	80,000,000.00	80,747,451.84	80,129,780.74	7.21	886	331	2.192	2.223
Federal Agency Coupons	608,873,000.00	610,394,614.05	609,298,872.00	54.80	1,391	1,260	2.586	2.621
Medium Term Notes	220,230,000.00	223,886,155.75	220,209,050.95	19.80	1,035	506	4.283	4.342
Negotiable Certificates of Deposit	20,000,000.00	20,027,200.00	20,000,000.00	1.80	184	42	1.445	1.465
Commercial Paper Disc. - Amortizing	40,000,000.00	39,998,888.88	39,998,888.89	3.60	14	7	0.400	0.406
Treasury Discounts - Amortizing	10,000,000.00	9,974,033.33	9,974,033.33	0.90	331	57	1.682	1.705
PFA - HELICOPTER	1,500,000.00	1,500,000.00	1,500,000.00	0.13	2,559	2,476	2.442	2.476
Local Agency GO Bond	245,000.00	245,000.00	245,000.00	0.02	931	924	0.545	0.552
Local Agency Bonds	32,656,106.00	32,656,106.00	32,656,106.00	2.94	10,961	9,771	5.208	5.280
Rolling Repurchase Agreements - 2	97,936,575.75	97,936,575.75	97,936,575.75	8.81	1	1	0.126	0.128
<b>Investments</b>	<b>1,111,540,681.75</b>	<b>1,117,364,025.40</b>	<b>1,111,946,307.66</b>	<b>100.00%</b>	<b>1,350</b>	<b>1,107</b>	<b>2.646</b>	<b>2.683</b>

<b>Cash</b>								
Passbook/Checking (not included in yield calculations)	6,170,566.68	6,170,566.68	6,170,566.68		1	1	0.000	0.000
<b>Total Cash and Investments</b>	<b>1,117,711,248.43</b>	<b>1,123,534,592.08</b>	<b>1,118,116,874.34</b>		<b>1,350</b>	<b>1,107</b>	<b>2.646</b>	<b>2.683</b>

Total Earnings	June 30 Month Ending	Fiscal Year To Date	Fiscal Year Ending
Current Year	2,563,433.58	37,906,421.97	37,906,421.97
Average Daily Balance	1,154,051,863.72	1,106,664,868.35	
Effective Rate of Return	2.70%	3.42%	

*Kimberly Hawley*  
KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER

7/7/09

# General Fund Portfolio Management Portfolio Details - Investments June 30, 2009

Page 2

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
<b>U.S. Treasury Coupons</b>											
912828GY0	06759	U. S. TREASURY COUPON	12/10/2007	10,000,000.00	10,035,900.00	10,011,581.80	4.625	3.122	30	07/31/2009	
912828HD5	06765	U. S. TREASURY COUPON	12/11/2007	10,000,000.00	10,093,400.00	10,019,804.09	4.000	3.126	91	09/30/2009	
912828HD5	06766	U. S. TREASURY COUPON	12/11/2007	10,000,000.00	10,093,400.00	10,019,850.15	4.000	3.128	91	09/30/2009	
912828HU7	06920	U. S. TREASURY COUPON	04/08/2008	10,000,000.00	10,086,100.00	9,985,526.23	1.750	1.921	273	03/31/2010	
912828HY9	08070	U. S. TREASURY COUPON	09/30/2008	10,000,000.00	10,390,600.00	10,126,739.95	3.125	2.732	1,399	04/30/2013	
912828GY0	08089	U. S. TREASURY COUPON	11/06/2008	10,000,000.00	10,035,900.00	10,028,265.45	4.625	1.153	30	07/31/2009	
912828GY0	08091	U. S. TREASURY COUPON	11/14/2008	10,000,000.00	10,035,900.00	10,029,681.47	4.625	0.988	30	07/31/2009	
912828KU3	08226	U. S. TREASURY COUPON	06/09/2008	10,000,000.00	9,986,251.64	9,908,232.60	0.875	1.355	699	05/31/2011	
<b>Subtotal and Average</b>					<b>80,000,000.00</b>	<b>80,747,451.64</b>	<b>80,129,780.74</b>		<b>2.192</b>	<b>331</b>	
<b>Federal Agency Coupons</b>											
31331YVX5	06895	FEDERAL FARM CREDIT BANK	03/18/2008	10,000,000.00	10,234,400.00	10,025,470.25	3.950	3.733	1,342	03/04/2013	
31331GDP1	08086	FEDERAL FARM CREDIT BANK	11/04/2008	10,000,000.00	10,146,900.00	9,989,151.34	4.875	4.856	1,580	10/28/2013	
31331GQG7	08150	FEDERAL FARM CREDIT BANK	03/17/2009	10,000,000.00	10,116,800.00	10,000,000.00	1.800	1.775	624	03/17/2011	
31331GQF9	08157	FEDERAL FARM CREDIT BANK	03/24/2009	10,000,000.00	10,050,513.89	10,013,057.41	1.850	1.736	630	03/23/2011	
31331GSD2	08167	FEDERAL FARM CREDIT BANK	04/09/2009	10,000,000.00	10,003,100.00	9,997,078.37	2.550	2.524	1,136	10/09/2012	
31331GSR1	08170	FEDERAL FARM CREDIT BANK	04/13/2009	10,000,000.00	10,003,100.00	9,993,583.33	1.200	1.233	469	10/13/2010	
31331GUE7	08208	FEDERAL FARM CREDIT BANK	05/13/2009	10,000,000.00	10,027,480.26	10,005,580.28	2.875	2.836	1,405	05/08/2013	
31331GV45	08209	FEDERAL FARM CREDIT BANK	05/13/2009	10,000,000.00	10,009,705.56	10,000,305.56	1.100	1.085	499	11/12/2010	
3133XNVN7	06802	FEDERAL HOME LOAN BANK	01/04/2008	10,000,000.00	10,212,500.00	10,000,000.00	4.625	4.562	1,283	01/04/2013	
3133XPZ31	06898	FEDERAL HOME LOAN BANK	03/19/2008	10,000,000.00	10,240,800.00	10,000,000.00	4.000	3.845	1,357	03/19/2013	
3133XRES5	07017	FEDERAL HOME LOAN BANK	06/09/2008	10,000,000.00	10,027,900.00	10,000,000.00	3.550	3.501	708	06/09/2011	
3133XTW77	08233	FEDERAL HOME LOAN BANK	06/22/2009	10,000,000.00	10,053,100.00	9,950,416.67	2.200	2.341	1,087	06/22/2012	
3128X8NR6	06894	FED HOME LOAN MORT CORP	10/18/2007	10,000,000.00	10,128,700.00	9,998,549.51	5.050	5.003	1,202	10/15/2012	
3128X8NR6	08133	FED HOME LOAN MORT CORP	02/05/2009	10,000,000.00	9,973,033.33	9,954,891.14	3.000	3.066	1,679	02/04/2014	
3128X8NR6	08135	FED HOME LOAN MORT CORP	02/10/2009	10,000,000.00	9,977,200.00	9,856,165.55	3.000	3.073	1,678	02/04/2014	
3128X8NR6	08148	FED HOME LOAN MORT CORP	03/12/2009	10,000,000.00	9,970,966.67	9,985,385.14	3.250	3.266	1,683	02/18/2014	
3128X8NR6	08149	FED HOME LOAN MORT CORP	03/16/2009	10,000,000.00	10,078,400.00	10,000,000.00	2.125	2.096	623	03/16/2011	
3128X8NR6	08153	FED HOME LOAN MORT CORP	03/23/2009	10,000,000.00	10,048,300.00	9,977,722.22	2.125	2.198	814	09/23/2011	
3128X8NR6	08161	FED HOME LOAN MORT CORP	03/30/2009	10,000,000.00	10,022,311.11	10,006,111.11	2.000	1.973	892	03/19/2012	
3128X8NR6	08174	FED HOME LOAN MORT CORP	04/14/2009	10,000,000.00	10,187,500.00	10,165,444.02	2.875	0.857	303	04/30/2010	
3128X8NR6	08176	FED HOME LOAN MORT CORP	04/15/2009	10,000,000.00	10,003,555.56	9,998,166.49	1.150	1.163	555	01/07/2011	
3128X8NR6	08179	FED HOME LOAN MORT CORP	04/23/2009	10,000,000.00	9,894,066.67	10,001,666.67	3.000	2.959	1,755	04/21/2014	
3128X8NR6	08182	FED HOME LOAN MORT CORP	05/05/2009	18,878,000.00	18,865,421.80	19,176,694.07	3.250	3.072	1,706	03/03/2014	
3128X8NR6	08195	FED HOME LOAN MORT CORP	05/06/2009	10,000,000.00	10,085,761.11	10,091,848.49	2.500	2.199	886	03/23/2012	
3128X8NR6	08202	FED HOME LOAN MORT CORP	05/11/2009	10,000,000.00	9,961,900.00	9,984,740.74	2.050	2.076	1,045	05/11/2012	

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# General Fund Portfolio Management Portfolio Details - Investments June 30, 2009

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM	Days to Maturity	Maturity Date
<b>Federal Agency Coupons</b>											
3128X8Z08	08218	FED HOME LOAN MORT CORP	10,000,000.00	05/19/2009	9,870,800.00	9,963,315.85	10,000,000.00	3.125	3.082	1,783	05/19/2014
3128X8E99	08219	FED HOME LOAN MORT CORP	9,995,000.00	05/19/2009	9,963,315.85	9,963,315.85	9,995,000.00	2.250	2.219	1,237	11/19/2012
3128X8W57	08234	FED HOME LOAN MORT CORP	10,000,000.00	06/22/2008	10,030,000.00	10,030,000.00	10,000,000.00	2.000	1.973	904	12/22/2011
3128X8N24	08238	FED HOME LOAN MORT CORP	10,000,000.00	06/24/2008	9,982,900.00	9,982,900.00	10,000,000.00	3.500	3.452	1,819	06/24/2014
3136F8YV9	06776	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	12/14/2007	10,168,800.00	10,168,800.00	10,000,000.00	4.600	4.537	1,262	12/14/2012
3136F8B19	06879	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	03/10/2008	10,046,900.00	10,046,900.00	10,000,000.00	3.000	2.958	617	03/10/2011
3136F9AH6	06897	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	03/19/2008	10,253,100.00	10,253,100.00	10,046,450.00	4.100	3.742	1,357	03/19/2013
3136F9P20	07005	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	05/28/2008	10,546,900.00	10,546,900.00	9,976,550.00	4.050	4.061	1,427	05/28/2013
3136F95C3	08137	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	02/13/2009	10,009,400.00	10,009,400.00	9,995,638.89	1.500	1.498	957	02/13/2012
3136FHB80	08145	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	02/28/2009	9,865,600.00	9,865,600.00	10,000,000.00	2.000	1.973	1,701	02/28/2014
3136FHB80	08146	FEDERAL NATIONAL MORT. ASSOC.	20,000,000.00	02/28/2009	18,731,200.00	18,731,200.00	20,000,000.00	2.000	2.492	992	02/28/2014
3136BAVX7	08151	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	03/19/2009	10,075,000.00	10,075,000.00	9,983,208.33	2.500	2.474	996	03/19/2012
3136FHDR3	08154	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	03/23/2008	10,075,000.00	10,075,000.00	10,000,000.00	2.375	2.342	1,363	03/23/2012
3136FHFV2	08166	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	03/25/2009	9,963,100.00	9,963,100.00	9,997,726.85	2.500	1.973	638	04/01/2011
3136FHHH1	08172	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	04/01/2009	9,746,900.00	9,746,900.00	9,990,427.78	2.000	3.140	1,748	04/01/2014
3136FHHH1	08173	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	04/14/2009	9,746,900.00	9,746,900.00	9,985,213.88	2.000	3.129	1,748	04/14/2014
3136BAWL2	08177	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	04/15/2009	10,034,400.00	10,034,400.00	10,000,000.00	1.750	1.726	751	07/22/2011
3136FHKJ3	08178	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	04/22/2008	10,006,300.00	10,006,300.00	10,000,000.00	1.750	1.250	1,051	04/22/2012
3136FHLDS	08181	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	04/27/2009	10,015,600.00	10,015,600.00	9,985,286.30	1.250	2.227	1,216	10/29/2012
3136FHM40	08183	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	04/29/2009	9,981,300.00	9,981,300.00	9,997,623.02	2.250	1.983	1,770	05/06/2014
3136FHNUS	08193	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	05/06/2009	9,900,000.00	9,900,000.00	9,990,305.55	2.000	2.022	1,027	04/23/2012
3136FHKH7	08194	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	05/06/2009	10,016,802.78	10,016,802.78	10,007,402.78	2.050	1.726	870	11/18/2011
3136FHRW7	08215	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	05/18/2009	10,000,000.00	10,000,000.00	10,000,000.00	1.750	2.958	1,792	05/18/2014
3136FHRZ0	08220	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	05/28/2009	9,834,400.00	9,834,400.00	10,000,000.00	3.000	3.034	1,787	06/02/2014
3136FHTY1	08222	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	06/02/2009	9,825,000.00	9,825,000.00	9,985,563.89	3.000	1.479	1,088	06/04/2012
3136FHUF0	08223	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	06/04/2008	9,981,300.00	9,981,300.00	10,000,000.00	1.500	1.521	1,804	06/08/2014
3136FHYM1	08225	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	06/09/2009	9,925,000.00	9,925,000.00	9,980,244.44	1.500	2.466	1,818	06/23/2014
3136FHG74	08236	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	06/23/2009	9,987,500.00	9,987,500.00	10,000,000.00	2.500	3.258	1,686	02/12/2014
3136BAVH2	08240	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	06/24/2009	10,038,169.44	10,038,169.44	10,097,166.02	3.250	2.485	1,276	12/28/2012
3136FHN50	08245	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	06/29/2009	10,037,500.00	10,037,500.00	9,990,015.88	2.500	3.699	1,825	06/30/2014
3136FHH99	08246	FEDERAL NATIONAL MORT. ASSOC.	10,000,000.00	06/30/2009	10,000,000.00	10,000,000.00	10,000,000.00	2.550	2.515	1,825	06/30/2014
3136FHR80	08247	FEDERAL NATIONAL MORT. ASSOC.	20,000,000.00	06/30/2009	20,000,000.00	20,000,000.00	20,000,000.00	2.550	2.586	1,260	
<b>Subtotal and Average</b>			<b>555,546,214.09</b>		<b>608,973,000.00</b>	<b>610,394,614.05</b>	<b>609,298,872.00</b>				

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# General Fund Portfolio Management Portfolio Details - Investments June 30, 2009

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM	Days to Maturity	Maturity Date
<b>Medium Term Notes</b>											
060505DC5	08024	BANK OF AMERICA CORP		08/05/2008	10,000,000.00	9,875,700.00	9,957,394.50	0.838	1.956	324	09/21/2010
060505BA9	08100	Bank of America Corp - FDIC		12/04/2008	10,000,000.00	10,313,500.00	10,009,680.55	3.125	3.048	1,080	06/15/2012
06406HBA6	08124	Bank of New York Mellon		01/14/2009	10,000,000.00	10,546,200.00	10,458,037.74	5.125	3.018	853	11/01/2011
084664AR2	06242	BERKSHIRE HATHAWAY FINANCE		11/16/2006	10,000,000.00	10,179,200.00	9,956,582.25	4.125	4.956	188	01/15/2010
084664AR2	08098	BERKSHIRE HATHAWAY FINANCE		12/04/2008	5,000,000.00	5,088,600.00	5,032,479.28	4.125	2.849	198	01/15/2010
33901AAAB	05180	FLEETBOSTON FINANCIAL CORP		12/12/2005	10,000,000.00	10,096,400.00	10,088,730.53	7.375	4.932	153	12/01/2009
36982GS62	05234	GENERAL ELECTRIC CAPITAL CORP		02/03/2006	5,000,000.00	5,139,700.00	4,993,273.85	4.875	4.922	477	10/21/2010
36982GX62	06106	GENERAL ELECTRIC CAPITAL CORP		08/29/2006	10,000,000.00	10,095,100.00	10,000,000.00	5.720	5.844	782	08/22/2011
36982GX31	06398	GENERAL ELECTRIC CAPITAL CORP		01/26/2007	10,000,000.00	10,113,900.00	10,002,247.43	5.250	5.100	118	10/27/2009
36982GR46	08082	GENERAL ELECTRIC CAPITAL CORP		11/17/2008	10,000,000.00	10,056,300.00	10,013,690.14	4.125	3.236	62	09/01/2009
36982GX36	08130	GENERAL ELECTRIC CAPITAL CORP		02/03/2009	10,000,000.00	9,999,800.00	9,980,153.11	0.774	2.421	61	08/31/2009
38140FAA9	08101	Goldman Sachs Group - FDIC		12/04/2008	10,000,000.00	10,349,000.00	10,089,482.30	3.250	2.859	1,080	06/15/2012
423328BM4	08127	HELLER FINANCIAL INC/GE		01/22/2009	4,000,000.00	4,059,880.00	4,070,279.57	7.375	2.002	123	11/01/2009
458200GK1	08110	IBM CORP		12/11/2008	10,000,000.00	10,060,600.00	9,533,091.24	1.653	4.378	757	07/28/2011
58018YU22	05178	MERRILL LYNCH		12/12/2005	10,000,000.00	10,039,800.00	9,957,426.80	4.250	4.971	222	02/08/2010
634902J24	05331	NATIONAL CITY BANK		04/11/2006	10,075,000.00	10,079,533.75	10,065,719.15	4.150	6.295	31	08/01/2009
634902LJ7	06289	NATIONAL CITY BANK		12/12/2006	8,060,000.00	8,103,201.60	8,029,847.16	4.260	4.887	212	01/29/2010
949746NB3	06251	WELLS FARGO & CO.		11/21/2006	10,000,000.00	10,285,700.00	9,965,114.42	4.875	5.059	560	01/12/2011
949746NY3	08104	WELLS FARGO & CO.		12/08/2008	10,000,000.00	10,086,100.00	9,784,014.75	4.375	4.977	1,310	01/31/2013
949746LJ1	08134	WELLS FARGO & CO.		02/08/2009	9,095,000.00	9,225,240.40	9,213,676.22	4.200	4.816	198	01/15/2010
98161GAA3	08163	WACHOVIA MORTGAGE FSB		04/02/2009	9,000,000.00	9,082,800.00	9,029,169.96	4.125	11.692	167	12/15/2009
949744AA4	08106	WELLS FARGO & CO - FDIC		12/10/2008	10,000,000.00	10,333,400.00	10,000,000.00	3.000	2.959	891	12/09/2011
949744AA4	08107	WELLS FARGO & CO - FDIC		12/10/2008	20,000,000.00	20,666,800.00	20,000,000.00	3.000	2.959	891	12/09/2011
Subtotal and Average					224,937,382.82	223,886,155.75	220,209,050.95		4.283	506	
<b>Negotiable Certificates of Deposit</b>											
90531CM82	08129	UNION BANK OF CALIFORNIA		01/26/2008	10,000,000.00	10,007,000.00	10,000,000.00	1.400	1.381	21	07/22/2009
90333VDG2	08131	US BANK NA CINCINNATI		02/04/2009	10,000,000.00	10,020,200.00	10,000,000.00	1.510	1.510	63	09/02/2009
Subtotal and Average					20,000,000.00	20,027,200.00	20,000,000.00		1.445	42	
<b>Commercial Paper Disc. -Amortizing</b>											
17307RUB5	08239	Citigroup Funding Inc.		06/24/2008	40,000,000.00	39,996,888.88	39,996,888.88	0.400	0.400	7	07/08/2009
Subtotal and Average					40,000,000.00	39,996,888.88	39,996,888.88		0.400	7	

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**General Fund  
Portfolio Management  
Portfolio Details - Investments  
June 30, 2009**

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
<b>Treasury Discounts -Amortizing</b>											
912795S28	08069	U. S. TREASURY BILL		09/30/2008	10,000,000.00	9,974,033.33	9,974,033.33	1.640	1.682	57	08/27/2009
		Subtotal and Average	9,987,427.78		10,000,000.00	9,974,033.33	9,974,033.33		1.682	57	
<b>PFA - HELICOPTER</b>											
SYS08169	08169	Public Finance Authority		04/09/2009	1,500,000.00	1,500,000.00	1,500,000.00	2.476	2.442	2476	04/11/2016
		Subtotal and Average	1,500,000.00		1,500,000.00	1,500,000.00	1,500,000.00		2.442	2476	
<b>Local Agency GO Bond</b>											
SYS08241	08241	Newcastle Elem. School Distric		06/24/2009	60,000.00	60,000.00	60,000.00	0.580	0.572	365	07/01/2010
SYS08242	08242	Newcastle Elem. School Distric		06/24/2009	60,000.00	60,000.00	60,000.00	1.090	0.614	730	07/01/2011
SYS08243	08243	Newcastle Elem. School Distric		06/24/2009	60,000.00	60,000.00	60,000.00	1.370	0.504	1,096	07/01/2012
SYS08244	08244	Newcastle Elem. School Distric		06/24/2009	65,000.00	65,000.00	65,000.00	1.830	0.492	1,461	07/01/2013
		Subtotal and Average	57,166.67		245,000.00	245,000.00	245,000.00		0.545	924	
<b>Local Agency Bonds</b>											
SYS08311	08311	MIDDLE FORK JPA		03/29/2006	32,656,106.00	32,656,106.00	32,656,106.00	5.280	5.208	9,771	04/01/2036
		Subtotal and Average	30,629,911.77		32,656,106.00	32,656,106.00	32,656,106.00		5.208	9,771	
<b>Rolling Repurchase Agreements - 2</b>											
SYS08166	08166	CANTOR FITZGERALD		04/07/2009	78,074,228.60	78,074,228.60	78,074,228.60	0.110	0.108	1	
SYS08164	08164	WFB REPURCHASE-SWEEP		04/01/2009	19,862,347.15	19,862,347.15	19,862,347.15	0.200	0.197	1	
		Subtotal and Average	156,300,489.90		97,936,575.75	97,936,575.75	97,936,575.75		0.126	1	
		Total and Average	1,164,061,863.72		1,111,540,681.75	1,117,364,025.40	1,111,946,307.66		2.646	1,107	

7,826



**General Fund  
Portfolio Management  
Portfolio Details - Cash  
June 30, 2009**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM	Days to Maturity
<b>Cash at Bank</b>										
SYS00000	00000	PLACER COUNTY CASH			4,587,009.77	4,587,009.77	4,587,009.77		0.000	1
<b>Undeposited Receipts</b>										
SYS00000VAULT	00000VAULT	PLACER COUNTY CASH			1,583,556.91	1,583,556.91	1,583,556.91		0.000	1
		Average Balance	0.00							1
<b>Total Cash and Investments</b>			<b>1,154,051,863.72</b>		<b>1,117,711,248.43</b>	<b>1,123,534,592.08</b>	<b>1,118,116,874.34</b>		<b>2.646</b>	<b>1,107</b>

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Placer County

# General Fund Purchases Report Sorted by Fund - Investment Number June 1, 2009 - June 30, 2009

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM 365	Ending Book Value
General Fund													
90262CTB0	08221	1010	ACP UBSF	FAC	40,000,000.00	06/01/2009	06/08 - At Maturity	39,998,600.00		0.180	06/08/2009	0.183	0.00
3136FHTY1	08222	1010	FAC FNMA		10,000,000.00	06/02/2009	12/02 - 06/02	9,965,000.00		3.000	06/02/2014	3.076	9,965,563.88
3136FHUF0	08223	1010	FAC FNMA		10,000,000.00	06/04/2009	12/04 - 06/04	10,000,000.00		1.500	06/04/2012	1.500	10,000,000.00
90262CTB8	08224	1010	ACP UBSF		40,000,000.00	06/08/2009	06/09 - At Maturity	39,999,744.44		0.230	06/09/2009	0.233	0.00
3136FHYM1	08225	1010	FAC FNMA		10,000,000.00	06/09/2009	12/09 - 06/09	9,980,000.00		1.500	06/09/2014	1.542	9,980,244.44
912828KU3	08226	1010	TRC UST		10,000,000.00	06/09/2009	11/30 - 05/31	9,903,125.00	2,151.64	0.875	05/31/2011	1.374	9,908,232.60
90262CTB3	08227	1010	ACP UBSF		40,000,000.00	06/10/2009	06/11 - At Maturity	39,999,798.89		0.180	06/11/2009	0.183	0.00
90262CTC1	08228	1010	ACP UBSF		40,000,000.00	06/11/2009	06/12 - At Maturity	39,999,788.89		0.180	06/12/2009	0.183	0.00
83365RTJ4	08229	1010	ACP SOCNAM		40,000,000.00	06/11/2009	06/18 - At Maturity	39,998,366.67		0.210	06/18/2009	0.213	0.00
90262CTP2	08230	1010	ACP UBSF		40,000,000.00	06/16/2009	06/23 - At Maturity	39,998,677.78		0.170	06/23/2009	0.172	0.00
90262CTK3	08231	1010	ACP UBSF		40,000,000.00	06/18/2009	06/19 - At Maturity	39,999,722.22		0.250	06/19/2009	0.253	0.00
90262CTN7	08232	1010	ACP UBSF		40,000,000.00	06/19/2009	06/22 - At Maturity	39,999,166.67		0.250	06/22/2009	0.253	0.00
3133XTW77	08233	1010	FAC FHLB		10,000,000.00	06/22/2009	12/22 - 06/22	9,950,000.00		2.200	06/22/2012	2.374	9,950,416.67
3128X8W57	08234	1010	FAC FHLMC		10,000,000.00	06/22/2009	12/22 - 06/22	10,000,000.00		2.000	06/22/2012	2.000	10,000,000.00
90262CTP2	08235	1010	ACP UBSF		40,000,000.00	06/22/2009	06/23 - At Maturity	39,999,711.11		0.280	06/23/2009	0.264	0.00
3136FHG74	08236	1010	FAC FNMA		10,000,000.00	06/23/2009	12/23 - 06/23	10,000,000.00		2.500	06/23/2014	2.500	10,000,000.00
90262CTC0	08237	1010	ACP UBSF		40,000,000.00	06/23/2009	06/24 - At Maturity	39,999,711.11		0.250	06/24/2009	0.264	0.00
3128X8N24	08238	1010	ACP FHLMC		10,000,000.00	06/24/2009	12/24 - 06/24	10,000,000.00		3.500	06/24/2014	3.500	10,000,000.00
17307RU85	08239	1010	ACP CITIF		40,000,000.00	06/24/2009	07/08 - At Maturity	39,993,777.78		0.400	07/08/2009	0.406	39,996,888.88
31398AVH2	08240	1010	FAC FNMA		10,000,000.00	06/24/2009	06/11 - 02/11	9,977,000.00	120,068.44	3.250	02/11/2014	3.303	10,097,168.02
SY508241	08241	1010	MC6 NEWSD		60,000.00	06/24/2009	01/01 - 07/01	60,000.00		0.580	07/01/2010	0.580	60,000.00
SY508242	08242	1010	MC6 NEWSD		60,000.00	06/24/2009	01/01 - 07/01	60,000.00		1.090	07/01/2011	0.623	60,000.00
SY508243	08243	1010	MC6 NEWSD		60,000.00	06/24/2009	01/01 - 07/01	60,000.00		1.370	07/01/2012	0.511	60,000.00
SY508244	08244	1010	MC6 NEWSD		65,000.00	06/24/2009	01/01 - 07/01	65,000.00		1.830	07/01/2013	0.499	65,000.00
3136FHN50	08245	1010	FAC FNMA		10,000,000.00	06/29/2009	12/28 - 06/28	9,990,000.00		2.500	12/28/2012	2.530	9,990,015.89
3136FHH99	08246	1010	FAC FNMA		10,000,000.00	06/30/2009	12/30 - 06/30	10,000,000.00		3.750	06/30/2014	3.750	10,000,000.00
3136FHR80	08247	1010	FAC FNMA		20,000,000.00	06/30/2009	12/30 - 06/30	20,000,000.00		2.550	06/30/2014	2.550	20,000,000.00
Subtotal								569,997,180.56	122,221.08				170,133,528.40
Total Purchases								570,245,000.00	569,997,180.56	122,221.08			170,133,528.40

Data Updated: FUNDSNAP: 07/02/2009 10:17  
Run Date: 07/02/2009 - 10:17Portfolio PLCR  
NLI AC  
PU (PRF\_PU) SymRept 6.42  
Report Ver: 5.00

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Approval to dispose of obsolete and non functioning equipment. WPUSD School Board Policy #3270

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Chuck Youtsey,  
Director of Technology

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Technology

**FINANCIAL INPUT/SOURCE:**

Not Applicable

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Technology Department regularly collects none working and obsolete technology equipment from sites. (See Disposal List) Any equipment that can be recycled or used for spare parts is salvaged all other equipment is stored for proper disposal in the outside storage area at the old district office. Disposal must be in compliance with Ewaste recycling requirements. We are currently using a certified Ewaste recycling company which does not charge for disposal. (See attachment) The estimated value of the items is less than \$2500.00.

**RECOMMENDATION:**

Staff recommends the Board approve disposal of Ewaste.

wp/rk/factform

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Mfg	Model	Description	Asset ID	Site
Dell	GX50	Computer	003130	CCC
Dell	GX50	Computer	003155	CCC
Dell	GX50	Computer	003162	CCC
HP	880c	Printer		CCC
Dell		Monitor		CCC
Dell		Monitor		CCC
Dell		Monitor		CCC
Dell	GX50	Computer	000967	COES
FCC	Generic	Computer	001549	COES
FCC	Generic	Computer	001558	COES
FCC	Generic	Computer	001559	COES
SDIG	Generic	Computer	001573	COES
Gateway	E3400	Computer	001649	COES
Gateway	E3400	Computer	001650	COES
Gateway	E3400	Computer	001658	COES
FCC	Generic	Computer	001691	COES
SDIG	Generic	Computer	001692	COES
Dell	GX60	Computer	001736	COES
Dell	GX60	Computer	001737	COES
Dell	GX60	Computer	001738	COES
Dell	GX60	Computer	001739	COES
FCC	Generic	Computer	002038	COES
Dell	GX60	Computer	002162	COES
Dell	GX60	Computer	002163	COES
Dell	GX60	Computer	002164	COES
Dell	GX60	Computer	002165	COES
Dell	GX60	Computer	002166	COES
Dell	GX60	Computer	002167	COES
Dell	GX60	Computer	002168	COES
Dell	GX60	Computer	002169	COES
Dell	GX60	Computer	002170	COES
Dell	GX60	Computer	002171	COES
Dell	GX60	Computer	002172	COES
Dell	GX60	Computer	002173	COES
Dell	GX60	Computer	002174	COES
Dell	GX60	Computer	002175	COES
Dell	GX60	Computer	002189	COES
Dell	GX60	Computer	002190	COES
Dell	GX60	Computer	002191	COES
Dell	GX60	Computer	002192	COES
Dell	GX60	Computer	002193	COES
Dell	GX60	Computer	002194	COES
Dell	GX60	Computer	002195	COES
Dell	GX60	Computer	002196	COES
Dell	GX60	Computer	002197	COES
Dell	GX60	Computer	002198	COES
Dell	GX60	Computer	002199	COES
Dell	GX60	Computer	002200	COES
Dell	GX60	Computer	002201	COES
Dell	GX60	Computer	002202	COES

4.9.1

Dell	GX60	Computer	002203	COES
Dell	GX60	Computer	002204	COES
Dell	GX60	Computer	002205	COES
Dell	GX60	Computer	002276	COES
SDIG	Generic	Computer	003170	COES
Dell	GX60	Computer	003190	COES
Generic	Generic	Computer	003248	COES
Dell	GX50	Computer	003265	COES
Dell	GX280	Computer	003409	COES
HP	5550	Printer		COES
Dell		Monitor		COES
Generic		Monitor		COES
Generic		Monitor		COES
Generic		Monitor		COES
Generic		Monitor		COES
Generic		Monitor		COES
Generic		Monitor		COES
Generic		Monitor		COES
HP	820cxi	Printer		COES
HP	950c	Printer		COES
HP	950c	Printer		COES
HP	560c	Printer		COES
HP	560c	Printer		COES
Packard Bell	2440	Computer		COES
Smith Corona		Typewriter		COES
Dell	GX240	Computer	000741	DO
Dell	PE1400sc	Server	000974	DO
Dell	GX260	Computer	002000	DO
Dell	PE1400sc	Server		DO
HP	2100	Printer		DO
HP	1200	Printer		DO
Dell	GX280	Computer	003209	FRE
Dell	PE1400sc	Server	001485	FSS
Compaq	Presario 1200	Laptop	001812	FSS
Dell	GX280	Computer	003142	FSS
Dell	GX280	Computer	003171	FSS
HP	6980	Printer		FSS
Generic		Monitor		FSS
Dell	GX50	Computer		FSS
FCC	Generic	Computer	000759	GEMS
Dell	GX50	Computer	000794	GEMS
Dell	GX60	Computer	000885	GEMS
Dell	GX60	Computer	000886	GEMS
Dell	GX60	Computer	000887	GEMS
Dell	GX60	Computer	000888	GEMS
Dell	GX60	Computer	000889	GEMS
Dell	GX60	Computer	000890	GEMS
Dell	GX60	Computer	000891	GEMS
Dell	GX60	Computer	000892	GEMS
Dell	GX60	Computer	000893	GEMS
Dell	GX60	Computer	000894	GEMS

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Dell	GX50	Computer	000895	GEMS
Dell	GX60	Computer	000895	GEMS
Dell	GX60	Computer	000896	GEMS
Dell	GX60	Computer	000897	GEMS
Dell	GX60	Computer	000898	GEMS
Dell	GX60	Computer	000899	GEMS
Dell	GX60	Computer	000900	GEMS
Dell	GX60	Computer	000901	GEMS
Dell	GX60	Computer	000902	GEMS
Dell	GX60	Computer	000903	GEMS
Dell	GX60	Computer	000904	GEMS
Dell	GX60	Computer	000905	GEMS
Dell	GX60	Computer	000906	GEMS
Dell	GX60	Computer	000907	GEMS
Dell	GX60	Computer	000908	GEMS
Dell	GX60	Computer	000909	GEMS
Dell	GX60	Computer	000910	GEMS
Dell	GX60	Computer	000911	GEMS
Dell	GX60	Computer	000912	GEMS
Dell	GX60	Computer	000914	GEMS
Dell	GX60	Computer	000915	GEMS
Dell	GX60	Computer	000916	GEMS
Dell	GX60	Computer	000917	GEMS
Dell	GX60	Computer	000918	GEMS
Dell	GX60	Computer	000919	GEMS
Dell	GX50	Computer	000927	GEMS
Dell	GX60	Computer	001978	GEMS
Dell	GX60	Computer	002134	GEMS
Dell	GX60	Computer	002135	GEMS
Dell	GX60	Computer	002136	GEMS
Dell	GX60	Computer	002137	GEMS
Dell	GX60	Computer	002138	GEMS
Dell	GX60	Computer	002139	GEMS
Dell	GX60	Computer	002140	GEMS
Dell	GX60	Computer	002141	GEMS
Dell	GX60	Computer	002142	GEMS
Dell	GX60	Computer	002143	GEMS
Dell	GX60	Computer	002144	GEMS
Dell	GX60	Computer	002145	GEMS
Dell	GX60	Computer	002146	GEMS
Dell	GX60	Computer	002147	GEMS
Dell	GX60	Computer	002148	GEMS
Dell	GX60	Computer	002149	GEMS
Dell	GX60	Computer	002150	GEMS
Dell	GX60	Computer	002151	GEMS
Dell	GX60	Computer	002152	GEMS
Dell	GX60	Computer	002153	GEMS
Dell	GX60	Computer	002154	GEMS
Dell	GX60	Computer	002155	GEMS
Dell	GX60	Computer	002156	GEMS
Dell	GX60	Computer	002157	GEMS

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Dell	GX60	Computer	002158	GEMS
Dell	GX60	Computer	002280	GEMS
Dell	GX60	Computer	002281	GEMS
Dell	GX60	Computer	002282	GEMS
Dell	GX60	Computer	002283	GEMS
Dell	GX60	Computer	002284	GEMS
Dell	GX60	Computer	002285	GEMS
Dell	GX60	Computer	002286	GEMS
Futura		Monitor		GEMS
HP	LJ4100	Printer		GEMS
Dell		Monitor		GEMS
HP	6980	Printer		GEMS
FCC		Computer		GEMS
Maxtech		Monitor		GEMS
Dell		Monitor		GEMS
Dell	GX50	Computer		GEMS
Dell	GX50	Computer		GEMS
Dell		Monitor		GEMS
Dell		Monitor		GEMS
FCC	Generic	Computer		GEMS
Canon	i860	Printer		GEMS
FCC	Generic	Computer		GEMS
Dell	GX60	Computer	002329	LHS
HP	952c	Printer		LHS
HP	6980	Printer		LHS
HP	952c	Printer		LHS
Canon		1630 Image Runner		LHS
HP	2250	Printer		LHS
IBM		6 Wheel writer		LHS
HP	5200c	scanjet		LHS
Apple	2ci	Mac		LHS
Apple	Laser Writer	Printer		LHS
Canon	1470d	Printer		LHS
Dell		Monitor		LHS
HP	4L	Printer		LHS
HP	820ci	Printer		LHS
Brother		Printer		LHS
Dell	SX270	Computer		LHS
HP	2250	Printer		LHS
Gateway	E3400	Computer		LHS
Gateway	EV700	Monitor		LHS
Gateway	EV700	Monitor		LHS
Optiquet	Q71	Monitor		LHS
HP	6980	Printer		LHS
Dell	PE1400sc	Server	000941	SHER
Generic		Computer	000960	SHER
Generic		Computer	001267	SHER
FCC		Computer	001308	SHER
Generic		Computer	003242	SHER
Maxtech		Monitor		SHER
Maxtech		Monitor		SHER

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Maxtech		Monitor		SHER
HP	722c	Printer		SHER
Dell	GX60	Computer	003192	TBE
Dell	GX60	Computer	003194	TBE
Dell	GX60	Computer	003195	TBE
Dell	GX60	Computer	003196	TBE
Dell	GX60	Computer	003197	TBE
Dell	GX60	Computer	003198	TBE
Dell	GX60	Computer	003199	TBE
Dell	GX60	Computer	003200	TBE
Dell	GX60	Computer	003201	TBE
Dell	GX60	Computer	003254	TBE
Dell	GX60	Computer	003255	TBE
Dell	GX60	Computer	003256	TBE
Dell	GX60	Computer	003257	TBE
Dell	GX60	Computer	003258	TBE
Dell	GX60	Computer	003259	TBE
Dell	GX60	Computer	003261	TBE
Dell	GX60	Computer	003262	TBE
Dell	GX60	Computer	003275	TBE
Dell	GX60	Computer	003290	TBE
Dell	GX60	Computer	003292	TBE
Dell	GX60	Computer	003293	TBE
Dell	GX60	Computer	003294	TBE
Dell	GX60	Computer	003295	TBE
Dell	GX60	Computer	003296	TBE
Dell	GX60	Computer	003297	TBE
Dell	GX60	Computer	003298	TBE
Dell	GX60	Computer	003299	TBE
Dell	GX60	Computer	003300	TBE
Dell	GX60	Computer	003301	TBE
Dell	GX60	Computer	003302	TBE
Dell	GX60	Computer	003303	TBE
Dell	GX60	Computer	003304	TBE
Dell	GX60	Computer	003305	TBE
Dell	GX60	Computer	003306	TBE
HP	2300	Printer		TBE
Dell	PE600sc	Server		TBE
Dell		Monitor		TBE
Dell		Monitor		TBE
Dell	1710n	Printer		TBM

4.9.5



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Ratify the Agreement between Warren  
Land Surveying, Inc. and WPUSD to  
Prepare various easements for Lincoln High  
School related to City of Lincoln water and  
Sewer lines

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Cathy Allen  
Assistant Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Facilities & Maintenance Services

**FINANCIAL INPUT/SOURCE:**

COPs

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

No

**BACKGROUND:**

Lincoln High School Increment #1 requires the relocation of sewer and water lines that are owned by the City of Lincoln but located on the high school property. The City is also requiring a pedestrian easement along J Street, a public utility easement west of existing building R and a public utility easement east of building Y. This necessitates the old easements be abandoned and new legal descriptions developed and new easements subsequently recorded. The proposal is for \$1,500 per easement (6 total).

**RECOMMENDATION:**

Staff recommends the Board ratify the agreement between Warren Land Surveying, Inc. and the WPUSD.

4.10

WARREN LAND SURVEYING, INC.

July 2, 2009

E-mail: allencat@wpusd.k12.ca.us

Cathy Allen  
Western Placer Unified School District  
600 6<sup>th</sup> Street, Fourth Floor  
Lincoln, CA 95648

160 Blue  
Ravine Road  
  
Suite C  
  
Folsom  
  
California  
  
95630

**RE: REVISED PROPOSAL VARIOUS EASEMENTS FOR LINCOLN HIGH SCHOOL**

Dear Cathy,

We are pleased to submit for your consideration our revised proposal for surveying services to prepare legal descriptions and exhibits for various utilities and pedestrian access. Based on the plans prepared by LPA for Lincoln High School and recent email from LPA we understand that the legal descriptions and exhibits may need to be prepared some of which may be:

1. A pedestrian easement along J Street.
2. A public utility easement west of existing building "R".
3. Two public utility easements west of building "X"
4. Vacation of a portion or two public utility easements west of building "X".
5. A public utility easement east of building "Y2"

LPA is currently reviewing the easement requirements with the City of Lincoln and will determine which will be needed.

To prepare these legal descriptions and exhibits we will need the engineering AutoCAD files which define the extent of the easement and an updated title report.

We propose a fee of \$1,500.00 per easement and would proceed on an hourly not to exceed basis.

Items not included in this proposal consist of:

1. Providing updated title report.
2. Processing vacation application with city and utility companies.

**Billing will be monthly and on a time and materials basis for work completed within that month. Payments shall be received 30 days after receipt of billing statement.**

If this proposal is acceptable, please sign and return one copy.

Thank you for considering Warren Land Surveying for this project. Please contact me if you have any questions.

Very Truly Yours,

*George D. Warren II*

George D. Warren II, P.E.  
GDW/hvs  
09P.S50

Accepted:

*Cathy Allen*

Date:

*July 13, 2009*

Phone:  
916-985-1874  
  
Fax:  
916-985-1877  
  
Email:  
wls@wlsinc.net

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**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Ratify the Piggyback purchase of one  
60x40 modular building for Foskett  
Ranch Elementary School from American  
Modular Systems using the Santa Rita  
Union School District November 6, 2008  
Contract

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Cathy Allen  
Assistant Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Facilities & Maintenance Services

**FINANCIAL INPUT/SOURCE:**

COPs

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

No

**BACKGROUND:**

The WPUSD is utilizing the piggyback bid conducted by the Santa Rita Union School District and approved by their board on November 6, 2008. This allows school districts in the state of California to purchase modular buildings at a rate that was competitively bid through another district. The purchase of the 72x40 modular for \$255,820 is for the general education classrooms at Foskett Ranch Elementary School.

**RECOMMENDATION:**

Staff recommends the Board ratify the purchase of modular buildings from AMS utilizing the piggyback bid from Santa Rita Union School District.



American Modular Systems

June 5, 2009

Western Placer Unified School District  
600 6<sup>th</sup> St.  
Lincoln, CA 95648

Re: 60x40 DSA Approved Rigid Frame Special Education Classroom  
Foskett Elementary School

Attn: Cathy Allen

As a follow-up to your recent inquiry, American Modular is pleased to quote the above referenced project. Our quotation is based upon the attached floor plan dated 5-14-09 and the Santa Rita Union Piggy-back Contract.

DSA approved relocatable steel rigid frame construction, Type V non-rated construction,  
20 lb roof load - 80 mph wind load - 70 lb floor load, FOB Lincoln

1 each; 60x40 DSA Special Education Classroom	\$159,760
Synthetic stucco exterior - vertical surfaces only	20,400
2:12 pitched colored metal roof	45,500
Indoor electric HVAC	10,800
8'-6" to 10'-0" vaulted ceiling in classrooms	3,200
Add 2 ea 4' 4" One-way Observation windows @ \$480 ea	960
Add Fire Sprinkler - No Riser	11,640
Add Collins/Aikman carpeting	2,840
Add (2) data J-boxes @ \$60 ea	120
Add (5) elec receptacles @ \$120 ea	600
Project Total	<u>\$255,820</u>

Our quotation includes delivery and installation, VCT floor covering, concrete foundation system design only, T-8 lights, Bard one-phase 12 SEER wall mounted HVAC, on-site prevailing wages, casework as shown, (1) 8 lf markerboard, vinyl firtex wall finish, 2:12 pitch 22ga colored metal roof system, vaulted ceilings, synthetic stucco exterior finish, crane charges, one-phase electrical panels, sales tax, welded door frames w/16" sidelites.

Exclusions - DSA plan fees, DSA inspection fees, sidewalks, utilities/connection, site preparation, fire alarm system, special handling due to inaccessible site conditions, closures between buildings, ramps, ramp transitions, fire sprinklers, low voltage systems, concrete foundation system.

Terms - monthly progress payment net 20 days. Quote good for 60 days.

District must provide a truck accessible level/compacted pad. The pad shall be a maximum of 6" from grade level measured diagonally along long axis. All sites exceeding 6" shall be charged on a site by site basis.

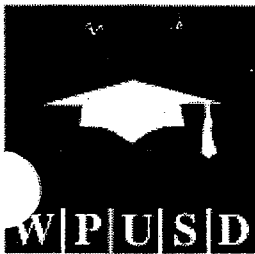
Delivery available commencing July 2009.

If you should have any questions, please do not hesitate to call.

Sincerely,

Daniel Sarich  
American Modular Systems, Inc.  
DMS/dd

4.11.1



# Western Placer Unified School District

## PURCHASE ORDER

NO: PO10-00395

DATE 06/26/2009

Business

600 6th Street, Fourth Floor

Lincoln, CA 95648

(916)645-6387 FAX (916)645-5295

SHIP TO:

Foskett Ranch Elementary

1561 Joiner Parkway

Lincoln, CA 95648

Phone:

ORDERED FROM:

Fax:

AMERICAN MODULAR SYSTEMS INC

787 SPRECKELS AVENUE

MANTECA, CA 95336

### IMPORTANT INSTRUCTIONS TO VENDOR

1. Itemized INVOICES in Duplicate.
2. Enclose PACKING LIST (including PO #) with ALL shipments.
3. Deviation in PRICE or SUBSTITUTION in kind only permitted with APPROVAL.
4. All deliveries F.O.B. Destination unless otherwise specified. If freight is to be charged, prepay, and add to invoice.
5. THE LAW REQUIRES MATERIAL SAFETY DATA SHEETS FOR PRODUCTS ON THIS ORDER. PLEASE ENCLOSE WITH INVOICE.

Phone:

ORDER LOCATION		ORDER TYPE		VENDOR #	REQUISITIONER	REQUISITION #
9009 - Facilities		PO without receiving		001959/1	Heather VonAesch	VR10-00462
DATE REQUIRED	F.O.B.	TERMS OF PAYMENT	SHIP VIA	BUYER	RPQ #	
ITEM	QTY	UNIT	DESCRIPTION		UNIT COST	EXTENSION
1	1	EACH	60x40 Modular Classroom Building for SPED at Foskett Ranch Elementary School per quote dated 6/5/09 as per piggyback on Santa Rita Union School District contract		255,820.00	\$255,820.00
					Order Sub-Total	\$255,820.00
					Sales Tax	.00
					Shipping	.00
					Adjustment	.00
					Order Total	\$255,820.00
ACCOUNT DISTRIBUTION					AMOUNT	
21. 0000. 0. 6400. 00. 9026. 8500. 041. 00. 000. 00					\$255,820.00	

\*\*\*\* End of Order \*\*\*\*

4.11.2

AUTHORIZED BY:

Carrie Carlson

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Ratify the Piggyback purchase of one  
72x40 modular building for Lincoln  
High School from American  
Modular Systems using the Santa Rita  
Union School District November 6, 2008  
Contract

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Cathy Allen  
Assistant Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Facilities & Maintenance Services

**FINANCIAL INPUT/SOURCE:**

COPs

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

No

**BACKGROUND:**

The WPUSD is utilizing the piggyback bid conducted by the Santa Rita Union School District and approved by their board on November 6, 2008. This allows school districts in the state of California to purchase modular buildings at a rate that was competitively bid through another district. The purchase of the 72x40 modular for \$256,740 is for the general education classrooms at Lincoln High School.

**RECOMMENDATION:**

Staff recommends the Board ratify the purchase of modular buildings from AMS utilizing the piggyback bid from Santa Rita Union School District.

4.12



June 15, 2009

Western Placer Unified School District  
600 6<sup>th</sup> St.  
Lincoln, CA 95648

Re: 72x40 DSA Approved Rigid Frame Special Education Classroom  
Lincoln High School

Attn: Cathy Allen

As a follow-up to your recent inquiry, American Modular is pleased to quote the above referenced project. Our quotation is based upon the attached floor plan and the Santa Rita Union School District Piggy-back Contract.

DSA approved relocatable steel rigid frame construction, Type V non-rated construction,  
20 lb roof load - 80 mph wind load - 70 lb floor load, FOB Lincoln

1 each; 72x40 DSA Classroom Wing w/(3) 24x40 classrooms	\$174,900
Synthetic stucco exterior - vertical surfaces only	22,860
2:12 pitched colored metal roof	54,600
8'-6" to 10'-0" vaulted ceilings in classrooms	4,800
Delete Collins/Aikman carpet	- 6,630
Add VCT flooring w/(3) colors	6,210
	<u>\$256,740</u>

Option

Below grade concrete foundation w/ vent-access wells	\$ 37,400
--	-----------

Our quotation includes delivery and installation, VCT flooring w/(3) colors, concrete foundation system design only, T-8 lights, Bard one-phase 12 SEER wall mounted HVAC, on-site prevailing wages, (2) 8 lf markerboards, vinyl firtex wall finish, 2:12 pitch 22ga colored metal roof system, vaulted ceilings, synthetic stucco exterior finish, crane charges, one-phase electrical panels, sales tax, welded door frames w/16" sidelites,, clear anodized window frames, LCN door closers.

Exclusions - DSA plan fees, DSA inspection fees, sidewalks, utilities/connection, site preparation, fire alarm system, special handling due to inaccessible site conditions, closures between buildings, ramps, ramp transitions, fire sprinklers risers, low voltage systems, concrete foundation system, final master keying, casework, fire sprinklers.

Terms - monthly progress payment net 20 days. Quote good for 60 days.

District must provide a truck accessible level/compacted pad. The pad shall be a maximum of 6" from grade level measured diagonally along long axis. All sites exceeding 6" shall be charged on a site by site basis.

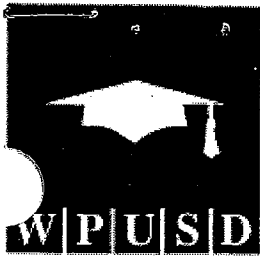
Delivery available mid-July 2009.

If you should have any questions, please do not hesitate to call.

Sincerely,

Daniel Sarich  
American Modular Systems, Inc.  
DMS/dd

4.12.1



# Western Placer Unified School District

PURCHASE ORDER

NO: PO10-00394

DATE 06/26/2009

Business

600 6th Street, Fourth Floor

Lincoln, CA 95648

(916)645-6387 FAX (916)645-5295

SHIP TO:

Lincoln High School

800 J Street

Lincoln, CA 95648

Phone:

ORDERED FROM: Fax:

AMERICAN MODULAR SYSTEMS INC  
787 SPRECKELS AVENUE  
MANTECA, CA 95336

## IMPORTANT INSTRUCTIONS TO VENDOR

1. Itemized INVOICES in Duplicate.
2. Enclose PACKING LIST (including PO #) with ALL shipments.
3. Deviation in PRICE or SUBSTITUTION in kind only permitted with APPROVAL.
4. All deliveries F.O.B. Destination unless otherwise specified. If freight is to be charged, prepay, and add to invoice.
5. THE LAW REQUIRES MATERIAL SAFETY DATA SHEETS FOR PRODUCTS ON THIS ORDER. PLEASE ENCLOSE WITH INVOICE.

Phone:

ORDER LOCATION		ORDER TYPE		VENDOR #	REQUISITIONER	REQUISITION #
9009 - Facilities		PO without receiving		001959/1	Heather VonAesch	VR10-00461
DATE REQUIRED	F.O.B.	TERMS OF PAYMENT	SHIP VIA	BUYER	RPQ #	
ITEM	QTY	UNIT	DESCRIPTION		UNIT COST	EXTENSION
1	1	EACH	72x40 Classroom Modular Building for Lincoln High School Additions/Modernization Project Per Quote dated 6/15/09 using piggyback to Santa Rita Union School District contract		256,740.00	\$256,740.00
					Order Sub-Total	\$256,740.00
					Sales Tax	.00
					Shipping	.00
					Adjustment	.00
					Order Total	\$256,740.00
ACCOUNT DISTRIBUTION					AMOUNT	
21. 0000. 0. 6400. 00. 9014. 8500. 041. 00. 000. 00					\$256,740.00	

\*\*\*\* End of Order \*\*\*\*

4.12.2

AUTHORIZED BY:

Carrie Carlson



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Ratify the Proposal from Independent  
Inspections, Inc. for Inspector of Record  
Services for Lincoln High School  
Increment #1, Summer 2009

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Cathy Allen  
Assistant Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Facilities & Maintenance Services

**FINANCIAL INPUT/SOURCE:**

COPs

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

No

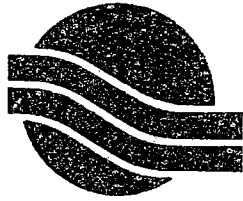
**BACKGROUND:**

The attached proposal authorizes for Inspector of Record services required by the State during any construction project. The proposal for Lincoln High School is for \$7,500.

**RECOMMENDATION:**

Staff recommends the Board ratify the agreement between Independent Inspections, Inc. and WPUSD.

413



*Independent Inspections, Inc.*  
*Donald A. Dumford*

June 9, 2009

Ms. Catherine Allen  
Assistant Superintendent, Facilities & Maintenance Services  
Western Placer Unified School District  
600 6<sup>th</sup> Street 4<sup>th</sup> Floor  
Lincoln, Ca. 95648

**Subject:        *Bid Proposal Relocatable Classroom and ADA Restroom Upgrade Inc. 1***  
***Lincoln HS Western Placer Unified School District***

Dear Cathy,

This is a Bid Proposal for inspection services for the 72 x 40 Relocatable Classroom Building including fire alarm installation and related site work, and the ADA upgrade of 2 restrooms to be done at Lincoln High School for the Western Placer Unified School District (DSA #02-110733). The project is scheduled to last approximately through the summer of 2009.  
Bid is for 2 hours a day with a total of 50 working days.  
100 hours charged at \$75.00 equals \$7,500.  
Total bid for this project is **\$7,500**  
**This would include all expenses.**

If you have any questions or comments, please feel free to contact me. My cell number is (916) 802-6104

Sincerely,

Donald Dumford  
Inspector of Record  
INDEPENDENT INSPECTIONS INC.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Ratify the Proposal from Independent.  
Inspections, Inc. for Inspector of Record  
Services for Foskett Ranch Modular  
Classroom Building, Summer 2009

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Cathy Allen  
Assistant Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Facilities & Maintenance Services

**FINANCIAL INPUT/SOURCE:**

COPs

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

No

**BACKGROUND:**

The attached proposal authorizes for Inspector of Record services required by the State during any construction project. The proposal for Foskett Ranch School is for \$1,700.

**RECOMMENDATION:**

Staff recommends the Board ratify the agreement between Independent Inspections, Inc. and WPUSD.

4.14



*Independent Inspections, Inc.*  
*Donald A. Dumford*

June 9, 2009

Ms. Catherine Allen  
Assistant Superintendent, Facilities & Maintenance Services  
Western Placer Unified School District  
600 6<sup>th</sup> Street 4<sup>th</sup> Floor  
Lincoln, Ca. 95648

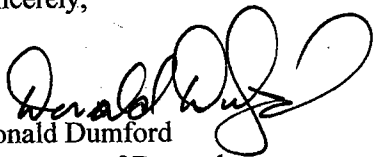
**Subject:** *Bid Proposal Relocatable Classroom at Foscett Ranch  
Western Placer Unified School District*

Dear Cathy,

This is a Bid Proposal for inspection services for the 60 x 40 Relocatable Classroom Building to be done at Foscett Ranch Middle School for the Western Placer Unified School District (DSA #02-110822). The project is scheduled to last approximately through the summer of 2009. Total bid for this project is **\$1,700**  
**This would include all expenses.**

If you have any questions or comments, please feel free to contact me. My cell number is (916) 802-6104

Sincerely,

  
Donald Dumford  
Inspector of Record  
INDEPENDENT INSPECTIONS INC.

**INFORMATION**

**DISCUSSION**

**ACTION**

**ITEMS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

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2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

**SUBJECT:**

Special Ed Transportation Update

**AGENDA ITEM AREA:**

Discussion/Information

**REQUESTED BY:**

Terri Ryland, Assistant Supt. Business Services

**ENCLOSURES:**

none

**DEPARTMENT:**

Business Office

**FINANCIAL INPUT/SOURCE:**

see below

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

At the end of June, the Mid-Placer Transportation Agency board met and voted to change their billing model for "non-member" districts. Most other non-member Placer County school districts had pulled out of the JPA for special education busing, leaving Dry Creek, Newcastle and Western Placer. The change in rates would leave us with a 60% increase in our transportation billback, or using the 2008-09 figures, our bill of \$450,000 for the 63 students transported by Mid-Placer would be \$730,000 for 2009-10!

Mark has been working diligently on developing routes for the future pull back of our special needs children from Mid-Placer Transportation. We are getting a clearer view of what it will take to accomplish this. We will be transporting nearly 45 children to 21 schools in Placer County in 2009-10, as well as the L.I. program at Carlin C. Coppin that was brought back. Following is a list of vehicles and other equipment we need to purchase to make this happen.

- A) 1 x 179" WB Conventional Bus, 24 Passenger + 1 Wheelchair, \$75K to \$117 K
- B) 7 x 159" WB Mini Buses, 16 Passenger + 1 Wheelchair, \$65K to \$75K
- C) 5 x 159" WB Mini Buses, 24 Passenger, \$60K to \$65K
- D) Twelve two way radios

7.1

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E) STAR "booster" seats for PK students

F) Restraint vests for students with behavioral issues.

G) Cell phones

And, of course, the drivers to fill these buses.

As you can see, we have to purchase a large number of buses to accomplish this. This takes into account that we will need spare buses for unforeseen breakdowns and for minimum days because every school has a different calendar and schedule.

Also, related to these equipment purchases, we know that the Food Services department is looking to replace several older vans in their fleet. It may be most prudent to "donate" the two 2000 Chevrolet vans and one 1996 Ford van that are currently in the Transportation department. These would be replaced with mini vans that anyone can drive. We have teachers and coaches that can only drive these smaller vehicles because of license restrictions. Currently, we only have available the two retired superintendent vehicles that have very high mileage and are at the end of their lifespan.

On a final note, Mark would like to touch on the future of transportation within our district. With the state budget cuts coming, many districts are reducing or eliminating transportation altogether. Mark is concerned that in the near future we will be in the same position. If we were to return to K-12 busing **and** only transport our rural children, we could reduce our home-to-school routes from 15 to possibly 6. Alternatively, we could return to K-12 busing (saving two routes) and increase the walk zones enough to accomplish efficiencies. This would be a huge cost savings in fuel alone and would "green" up our streets. It would also solve the problem of having to replace seven buses that will become non-compliant by 2014. And with these reductions of routes we would have the personnel available to fill the newly acquired Special Ed. routes. We are proposing to study the home-to-school efficiencies and changes for 2010-11 along with bringing back as many of the special education routes as possible for 2009-10.

**RECOMMENDATION:**

No action; discussion and board direction only.

7.1.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**

Increase breakfast and lunch prices

**AGENDA ITEM AREA:**

Action

**REQUESTED BY:**

Terri Ryland, Assistant Supt. Business Services

**ENCLOSURES:**

none

**DEPARTMENT:**

Business Office

**FINANCIAL INPUT/SOURCE:**

see below

**MEETING DATE:**

August 4, 2009

**Roll Call Requested:**

No

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**BACKGROUND:**

Expenditures in the Cafeteria Fund continue to increase over the past several years. Salary and benefit costs have gone up much more quickly than revenues. Several years ago, the District increased lunch prices from \$2.25 to \$2.50; however, breakfast prices were not changed at that time. Still, the Cafeteria Fund is expected to encroach upon the general fund in 2009-10. A review of neighboring and similar-sized school districts shows that Western Placer Unified School District's breakfast prices are slightly lower than average, along with the lunch prices for adults and the Headstart program. Therefore, we recommend implementing the following pricing structure beginning in the 2009-10 school year:

Breakfast

	<u>Current</u>	<u>Proposed</u>	<u>Increase</u>
K-8	\$1.50	\$1.75	\$0.25
9-12	\$1.50	\$2.00	\$0.50
Adults	\$1.75 (no milk)	\$2.50 (includes milk)	\$0.75

Lunch

Adults	\$3.25 (no drink)	\$3.50 (incl milk/water)	\$0.25
Headstart Program	\$2.50	\$2.75	\$0.25

7.2



Increase breakfast and lunch prices  
August 4, 2009

Page 2 of 2

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Due to this increase, the District expects to earn over \$43,000 more in paid meal revenues in 2009-10 than in the current year.

Other prices will not change.

**RECOMMENDATION:**

Approve new prices for Food Services program for 2009-10.

7.2.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

California High School Exit Exam Scores

**AGENDA ITEM AREA:**

Information/Discussion

**REQUESTED BY:**

Mary Boyle

**ENCLOSURES:**

Handouts

**DEPARTMENT:**

Educational Services

**FINANCIAL INPUT/SOURCE:**

None

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

All California students are required to pass the California High School Exit Exam (CAHSEE) before graduating from high school. Students first take the CAHSEE, which consists of a mathematics and an English portion, in the tenth grade. Should a student not pass both portions of the test at that time, s/he has additional opportunities to retake the portion(s) not passed through twelfth grade, and for up to two years after his/her class has graduated. CAHSEE support classes are offered to students who have not yet passed the test.

CAHSEE test scores for March 2009 show that on their first attempt, 85% of WPUSD 10<sup>th</sup> grade students passed the English Language Arts portion of the test, while 86% of students passed the Mathematics portion, equaling the Placer County average (85%/85% respectively) and exceeding the state average (80%/81%). For **Lincoln High School** students, 88% passed both the English Language Arts and the Mathematics portions of the test, **exceeding** the County average. While WPUSD 10<sup>th</sup> grade CAHSEE scores were below the County average through 2006, they have risen consistently in the past three years to equal or exceed County scores.

**RECOMMENDATION:**

Information only – commendation to the teachers, support staff, site administrators, families and students who have worked diligently to increase the achievement scores of Western Placer Unified School District students.

Western Placer Unified School District  
CALIFORNIA HIGH SCHOOL EXIT EXAM (CAHSEE)  
10th Grade Results  
2006 - 2009

**ENGLISH LANGUAGE ARTS**

**% 10th Grade Students Passing CAHSEE**

(# Tested if <20; n/a if <10 - not representative sample)

Year	All Students Grade 10	Special Educaton Students	English Learner Students (EL)	Redesignated Fluent-English Proficient Students (RFEP)	Socio- Economically Disadvantaged (SED)	Not Socio- Economically Disadvantaged
2006	81	42	27	n/a	66	90
2007	84	44	43	78	70	89
2008	86	27	53 (17)	89	75	92
2009	86	31	27 (11)	91	75	92

**MATHEMATICS**

**% 10th Grade Students Passing CAHSEE**

(# Testing if <20; n/a if <10 - not representative sample)

Year	All Students	Special Educaton Students	English Learner Students (EL)	Redesignated Fluent-English Proficient Students (RFEP)	Socio- Economically Disadvantaged (SED)	Not Socio- Economically Disadvantaged
2006	82	17	58	n/a	70	88
2007	83	36	50	81	70	90
2008	87	21	53 (17)	86	77	92
2009	86	26	54 (13)	89	77	90

**NOTES:**

- \* 2009 Consistently strong scores for WPUSD 10th grade students passing CAHSEE on first attempt
- \* Scores higher than county and state averages since 2007
- \* 2007 - 2009 significant increase in RFEP & SED scores, closing the achievement gap
- \* 2007 - 2009 inconsistent special education scores merit further study

7.3.1

**California High School Exit Examination**  
**District Report - English-Language Arts**  
 ROSTER FOR ALL SCHOOLS IN DISTRICT

DISTRICT: <b>66951 - Western Placer Unified</b>  COUNTY: <b>31 - Placer</b>  TEST DATE: <b>03/17/2009</b>  NUMBER OF STUDENTS TESTED: <b>374</b>	SCHOOL CDS CODE	NUMBER TESTED	NUMBER PASSED	PERCENT PASSED	MEAN SCALE SCORE	READING Average Percent Correct			WRITING Average Percent Correct		WRITING APPLICATIONS* Average Score
						WORD ANALYSIS	READING COMPREHENSION	LITERARY RESPONSE & ANALYSIS	WRITING STRATEGIES	WRITING CONVENTIONS	ESSAY
Mean of Valid Scores (a) <b>ROSTER</b>		374	319	85%	388	77%	79%	84%	72%	78%	2.7
Lincoln High	3134657	356	313	88%	391	78%	81%	85%	73%	79%	2.7
Phoenix High (Cont.)	3130036	18	6	33%	331	56%	56%	58%	46%	49%	1.6
* Each student essay receives two scores that range from 1 (lowest) to 4 (highest) or non-scorable (NS). The average of these two scores is listed above. The Writing Applications score counts as 20% of the total English-Language Arts score.  (a) These data include only students who received "PASSED" or "NOT PASSED" status. (b) All students who tested from this School used a modification and are not counted, for statistical purposes, in the number tested.											

7.3.2

# California High School Exit Examination

## District Report - Mathematics

### ROSTER FOR ALL SCHOOLS IN DISTRICT

DISTRICT: <b>66951 - Western Placer Unified</b>  COUNTY: <b>31 - Placer</b> TEST DATE: <b>03/17/2009</b> NUMBER OF STUDENTS TESTED: <b>375</b>	SCHOOL CDS CODE	NUMBER TESTED	NUMBER PASSED	PERCENT PASSED	MEAN SCALE SCORE	STRANDS FOR MATHEMATICS				
						Average Percent Correct				
						PROBABILITY & STATISTICS	NUMBER SENSE	ALGEBRA & FUNCTIONS	MEASUREMENT & GEOMETRY	ALGEBRA 1
Mean of Valid Scores (a)		375	321	86%	387	77%	77%	76%	70%	62%
<b>ROSTER</b>										
Lincoln High	3134657	356	312	88%	389	78%	78%	78%	71%	63%
Phoenix High (Cont.)	3130036	19	9	47%	345	51%	61%	49%	49%	35%

(a) These data include only students who received "PASSED" or "NOT PASSED" status.

(b) All students who tested from this School used a modification and are not counted, for statistical purposes, in the number tested.

7,3,3

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**California High School Exit Exam**

- [Research Files](#)
- [CAHSEE web site](#)
- [High School Exit Exam Summaries](#)

California Department of  
Education  
High School Exit Exam Office  
File Date: 5/24/2009  
Prepared: 7/24/2009 4:22:48 PM

During CAHSEE test administration, demographic data are coded by the district for each student. The sub-groups included in these reports are based on these data.

This report displays the percent of students passing either the Mathematics or English Language Arts (ELA) portion of the exam.

**California High School Exit Exam (CAHSEE) Results  
for Mathematics and English Language Arts (ELA)  
by Program (March 2009) for (Grade 10)  
Western Placer Unified 31-66951**

- Click on "COUNTYWIDE" or to generate a report at that level.
- To protect privacy, "n/a" appears in place of test scores wherever those scores are based on 10 or fewer students.

Location	Tested or Passing	Subject	All Students	Special Education Students	English Learner (EL) Students	Redesignated Fluent-English Proficient (RFEP) Students	Socio-economically Disadvantaged	Not socio-economically Disadvantaged
DISTRICTWIDE:	# Tested	Math	375	35	13	45	137	211
DISTRICTWIDE:	Passing	Math	321 (86%)	9 (26%)	7 (54%)	40 (89%)	106 (77%)	190 (90%)
DISTRICTWIDE:	# Tested	ELA	373	35	11	46	133	213
DISTRICTWIDE:	Passing	ELA	319 (86%)	11 (31%)	3 (27%)	42 (91%)	100 (75%)	195 (92%)

Location	Tested or Passing	Subject	All Students	Special Education Students	English Learner (EL) Students	Redesignated Fluent-English Proficient (RFEP) Students	Socio-economically Disadvantaged	Not socio-economically Disadvantaged
COUNTYWIDE:	# Tested	Math	1,675	132	77	129	511	1,086
COUNTYWIDE:	Passing	Math	1,416 (85%)	54 (41%)	41 (53%)	113 (88%)	375 (73%)	977 (90%)
COUNTYWIDE:	# Tested	ELA	1,684	139	78	131	516	1,091
COUNTYWIDE:	Passing	ELA	1,439 (85%)	62 (45%)	27 (35%)	120 (92%)	380 (74%)	993 (91%)

Location	Tested or Passing	Subject	All Students	Special Education Students	English Learner (EL) Students	Redesignated Fluent-English Proficient (RFEP) Students	Socio-economically Disadvantaged	Not socio-economically Disadvantaged
STATEWIDE:	# Tested	Math	318,525	23,399	53,533	64,872	161,437	122,539
STATEWIDE:	Passing	Math	256,713 (81%)	9,107 (39%)	29,120 (54%)	58,740 (91%)	118,222 (73%)	110,185 (90%)
STATEWIDE:	# Tested	ELA	320,454	25,502	54,208	64,795	162,442	123,134
STATEWIDE:	Passing	ELA	254,993 (80%)	9,515 (37%)	22,750 (42%)	59,416 (92%)	114,719 (71%)	111,504 (91%)

7.3.4

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## California High School Exit Exam

- [Research Files](#)
- [CAHSEE web site](#)
- [High School Exit Exam Summaries](#)

California Department of  
Education  
High School Exit Exam Office  
File Date: 11/15/2008  
Prepared: 7/24/2009 4:22:26 PM

During CAHSEE test administration, demographic data are coded by the district for each student. The sub-groups included in these reports are based on these data.

This report displays the percent of students passing either the Mathematics or English Language Arts (ELA) portion of the exam.

### California High School Exit Exam (CAHSEE) Results for Mathematics and English Language Arts (ELA) by Program (March 2008) for (Grade 10) Western Placer Unified 31-66951

- Click on "COUNTYWIDE" or to generate a report at that level.
- To protect privacy, "n/a" appears in place of test scores wherever those scores are based on 10 or fewer students.

Location	Tested or Passing	Subject	All Students	Special Education Students	English Learner (EL) Students	Redesignated Fluent-English Proficient (RFEP) Students	Socio-economically Disadvantaged	Not socio-economically Disadvantaged
DISTRICTWIDE:	# Tested	Math	363	29	17	37	120	216
DISTRICTWIDE:	Passing	Math	314 (87%)	6 (21%)	9 (53%)	32 (86%)	92 (77%)	199 (92%)
DISTRICTWIDE:	# Tested	ELA	362	30	17	37	119	217
DISTRICTWIDE:	Passing	ELA	312 (86%)	8 (27%)	9 (53%)	33 (89%)	89 (75%)	199 (92%)

Location	Tested or Passing	Subject	All Students	Special Education Students	English Learner (EL) Students	Redesignated Fluent-English Proficient (RFEP) Students	Socio-economically Disadvantaged	Not socio-economically Disadvantaged
COUNTYWIDE:	# Tested	Math	1,888	127	130	151	551	1,256
COUNTYWIDE:	Passing	Math	1,618 (86%)	54 (43%)	80 (62%)	135 (89%)	418 (76%)	1,135 (90%)
COUNTYWIDE:	# Tested	ELA	1,911	135	126	153	554	1,269
COUNTYWIDE:	Passing	ELA	1,641 (86%)	57 (42%)	58 (46%)	139 (91%)	404 (73%)	1,164 (92%)

Location	Tested or Passing	Subject	All Students	Special Education Students	English Learner (EL) Students	Redesignated Fluent-English Proficient (RFEP) Students	Socio-economically Disadvantaged	Not socio-economically Disadvantaged
STATEWIDE:	# Tested	Math	316,252	23,716	54,209	61,629	152,660	129,149
STATEWIDE:	Passing	Math	249,995 (79%)	8,580 (36%)	27,806 (51%)	54,797 (89%)	107,460 (70%)	114,610 (89%)
STATEWIDE:	# Tested	ELA	317,824	25,232	54,640	61,545	153,193	129,940
STATEWIDE:	Passing	ELA	251,781 (79%)	9,000 (36%)	22,524 (41%)	56,350 (92%)	106,515 (70%)	116,774 (90%)

7.3.5

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## California High School Exit Exam

- [Research Files](#)
- [CAHSEE web site](#)
- [High School Exit Exam Summaries](#)

California Department of  
Education  
High School Exit Exam Office  
File Date: 9/17/2007  
Prepared: 7/24/2009 4:21:55 PM

During CAHSEE test administration, demographic data are coded by the district for each student. The sub-groups included in these reports are based on these data.

This report displays the percent of students passing either the Mathematics or English Language Arts (ELA) portion of the exam.

### California High School Exit Exam (CAHSEE) Results for Mathematics and English Language Arts (ELA) by Program (March 2007) for (Grade 10) Western Placer Unified 31-66951

- Click on "COUNTYWIDE" or to generate a report at that level.
- To protect privacy, "n/a" appears in place of test scores wherever those scores are based on 10 or fewer students.

Location	Tested or Passing	Subject	All Students	Special Education Students	English Learner (EL) Students	Redesignated Fluent-English Proficient (RFEP) Students	Socio-economically Disadvantaged	Not socio-economically Disadvantaged
DISTRICTWIDE:	# Tested	Math	353	25	28	47	106	220
DISTRICTWIDE:	Passing	Math	293 (83%)	9 (36%)	14 (50%)	38 (81%)	74 (70%)	197 (90%)
DISTRICTWIDE:	# Tested	ELA	356	27	28	50	105	225
DISTRICTWIDE:	Passing	ELA	298 (84%)	12 (44%)	12 (43%)	39 (78%)	74 (70%)	201 (89%)

Location	Tested or Passing	Subject	All Students	Special Education Students	English Learner (EL) Students	Redesignated Fluent-English Proficient (RFEP) Students	Socio-economically Disadvantaged	Not socio-economically Disadvantaged
COUNTYWIDE:	# Tested	Math	2,275	162	89	186	446	1,730
COUNTYWIDE:	Passing	Math	1,931 (85%)	77 (48%)	51 (57%)	160 (86%)	306 (69%)	1,549 (90%)
COUNTYWIDE:	# Tested	ELA	2,274	167	90	188	438	1,739
COUNTYWIDE:	Passing	ELA	1,982 (87%)	85 (51%)	45 (50%)	159 (85%)	323 (74%)	1,581 (91%)

Location	Tested or Passing	Subject	All Students	Special Education Students	English Learner (EL) Students	Redesignated Fluent-English Proficient (RFEP) Students	Socio-economically Disadvantaged	Not socio-economically Disadvantaged
STATEWIDE:	# Tested	Math	299,745	22,565	51,145	52,185	135,950	129,179
STATEWIDE:	Passing	Math	227,732 (76%)	7,269 (32%)	23,707 (46%)	44,572 (85%)	88,728 (65%)	112,102 (87%)
STATEWIDE:	# Tested	ELA	300,835	24,094	51,460	52,037	136,354	129,842
STATEWIDE:	Passing	ELA	233,636 (78%)	8,193 (34%)	19,282 (37%)	46,687 (90%)	90,079 (66%)	115,713 (89%)

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California Department of  
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# California High School Exit Exam

- [Research Files](#)
- [CAHSEE web site](#)
- [High School Exit Exam Summaries](#)

California Department of  
Education  
High School Exit Exam Office  
File Date: 12/11/2006  
Prepared: 7/24/2009 4:19:19 PM

During CAHSEE test administration, demographic data are coded by the district for each student. The sub-groups included in these reports are based on these data.

This report displays the percent of students passing either the Mathematics or English Language Arts (ELA) portion of the exam.

## California High School Exit Exam (CAHSEE) Results for Mathematics and English Language Arts (ELA) by Program (March 2006) for (Grade 10) Western Placer Unified 31-66951

- Click on "COUNTYWIDE" or to generate a report at that level.
- To protect privacy, "n/a" appears in place of test scores wherever those scores are based on 10 or fewer students.

Location	Tested or Passing	Subject	All Students	Special Education Students	English Learner (EL) Students	Redesignated Fluent-English Proficient (RFEP) Students	Socio-economically Disadvantaged	Not socio-economically Disadvantaged
DISTRICTWIDE:	# Tested	Math	328	29	26	8	104	199
DISTRICTWIDE:	Passing	Math	269 (82%)	5 (17%)	15 (58%)	n/a	73 (70%)	176 (88%)
DISTRICTWIDE:	# Tested	ELA	330	26	26	8	102	203
DISTRICTWIDE:	Passing	ELA	267 (81%)	11 (42%)	7 (27%)	n/a	67 (66%)	183 (90%)

Location	Tested or Passing	Subject	All Students	Special Education Students	English Learner (EL) Students	Redesignated Fluent-English Proficient (RFEP) Students	Socio-economically Disadvantaged	Not socio-economically Disadvantaged
COUNTYWIDE:	# Tested	Math	2,721	200	56	143	392	2,141
COUNTYWIDE:	Passing	Math	2,373 (87%)	104 (52%)	28 (50%)	133 (93%)	291 (74%)	1,912 (89%)
COUNTYWIDE:	# Tested	ELA	2,734	203	56	143	396	2,154
COUNTYWIDE:	Passing	ELA	2,436 (89%)	111 (55%)	16 (29%)	131 (92%)	295 (74%)	1,978 (92%)

Location	Tested or Passing	Subject	All Students	Special Education Students	English Learner (EL) Students	Redesignated Fluent-English Proficient (RFEP) Students	Socio-economically Disadvantaged	Not socio-economically Disadvantaged
STATEWIDE:	# Tested	Math	296,724	23,278	49,212	47,901	127,198	133,719
STATEWIDE:	Passing	Math	231,412 (78%)	8,085 (35%)	25,074 (51%)	41,570 (87%)	85,533 (67%)	117,504 (88%)
STATEWIDE:	# Tested	ELA	297,533	24,753	49,495	47,689	127,461	134,160
STATEWIDE:	Passing	ELA	233,773 (79%)	9,078 (37%)	19,744 (40%)	42,924 (90%)	84,893 (67%)	119,858 (89%)

7.3.7

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Educational Services Update

**AGENDA ITEM AREA:**

Information

**REQUESTED BY:**

Mary Boyle

**ENCLOSURES:**

Handouts

**DEPARTMENT:**

Educational Services

**FINANCIAL INPUT/SOURCE:**

None

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

None


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**BACKGROUND:**

Educational Services covers the "heart" of education – the learning that occurs through direct relationship between the teacher and the student, with the myriad of supports that this entails – curriculum, technology, intervention, enrichment, staff development. This update will highlight accomplishments of the 2008 – 09 school year, and present goals for the coming year.

**RECOMMENDATION:**


Information only.



## EDUCATIONAL SERVICES

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REFLECTIONS ON 2008/09  
GOALS FOR 2009/10



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## Educational Services - Comprehensive

- Curriculum
- Instruction
- Assessment
- Staff Development
- Focus on Student Achievement of ALL Students
- Closing the Achievement Gap



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## EMPHASIS

- What do we want students to know and be able to do? (Essential Standards)
- How will we know when students know it? (Assessments)
- What will we do when they don't know it? (Interventions)
- What will we do when they already know it? (Enrichments)



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7.4.1

## AGREEMENTS

- **ESSENTIAL STANDARDS**
  - 22 Years to Instruct ALL K/12 Standards
- **COMMON ASSESSMENTS**
  - To regularly monitor student progress by same measure
- **INTERVENTIONS (RtI)**
  - Regular, timely, during the day
- **ENRICHMENTS**
  - Differentiated Instruction/Programs



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## TEAMWORK/PLC'S

- **PLC'S** – Professional Learning Communities
- Agreement that we are ALL responsible for the achievement of ALL students
- Agreement to do whatever is necessary **DURING THE SCHOOL DAY** to assist students with their learning
- Agreement to "share the load" - everyone can't do everything



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## IT TAKES TIME!

- Building Common Knowledge Based & Understanding
- Standardizing Curriculum & Assessments
- Managing Data!
- Establishing Common Schedules
- Establishing Time for PLC's
- Prioritizing!



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7.4.2

## GOALS FOR 09/10

- Establish Essential Standards – Site/District
- Establish Common Assessments – Site/District
- Establish Common Interventions – Site/District – Regular Ed/Special Ed
- Develop Enrichments – GATE/Iconic Teaching; OM; Science Olympiad; History Day; AP



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## GOALS FOR 09/10

- Develop SMART Goals For Student Achievement at Sites
  - Specific
  - Measurable
  - Attainable
  - Results-Oriented
  - Timelines
- Focus on Closing Achievement Gap
  - ELL, Hispanic, Special Ed, Socio-Econ Disadvantaged



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## Laying the Groundwork 08/09 - Curriculum

- Elementary/Middle School Science ('08/09) & Math (09/10) Implementations
- District-Wide Intervention Curriculum – RLA (08/09) & Math (09/10)
- Expanded AP Classes at LHS
- AVID (Advancement Via Individual Determination) – GEMS & LHS
- Revised K – 3 Report Cards
- Established K/5 CAIPS Committee



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7.4.3

## Laying the Groundwork 08/09 -Programmatic

- GATE–
  - Expanded Elementary Academy to Grade 2
  - GATE Certification of 30+ Teachers Over Two Years
  - Odyssey of the Mind & Science Olympiad at Two Sites
  - WPEP Program – After-School Short-Term Classes
- Elementary Attendance Boundaries
  - Shift of COES/FSS from O to R Street
- EL Program Development – Establishing ELD Programs at Elementary Home Campuses
  - FSS – 266 to 207 ELD Students 07/08 – 08/09
  - COES – 81 to 118 ELD Students 07/08 – 08/09
  - CCC – 33 to 54 ELD Students 07/08 – 08/09




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## Laying the Groundwork 08/09 – Special Education

- Completed External Review of Program
- Developed Preschool SDC Programs
- Implemented CMA Test
- NEW ASD Programs (08/09)
  - Autism Spectrum Disorder – PRE-K/K & 1 - 3
  - Preschool Integration through STAR - FRES
- NEW ED Program (08/09)
  - Emotionally Disturbed – Grades 9 – 12 - LHS
- NEW LI Programs (09/10)
  - Language Intensive – PRE-K/K & 1 – 3 – CCC
  - Preschool Integration through Head Start?




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## Laying the Groundwork – Technology 08/10

- Completed External Technology Review
- Completed New District Technology Plan
- Completed K/8 Technology Content Standards
- New Web Sites! District & Site – 09/10
- New Computer Labs – FSS/LHS – 09/10
- Upgrading ALL Site Computer Labs
- Upgrading ALL Older Computers
- Upgrading LHS Science Lab Equipment




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7.4.4

## Laying the Groundwork – Technology Continued 08/10

- Implementing Mobile Laptop Labs/Wireless – GEMS/LHS – 09/10
- Implementing LCD Projectors
- Implementing Student Response Systems
- Upgrading Fiber Optics – FSS; PHS; CCC; COES
- Upgrading Student Information System
  - SQL (Live Data); Parent Portal; Remote Access



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## Questions

- Questions from the Board?



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7.4.5

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

New WPUSD Logo Designs

**AGENDA ITEM AREA:**

Discussion/Action

**REQUESTED BY:**

Mary Boyle  
Scott Leaman

**ENCLOSURES:**

Logo Concepts 1 & 2

**DEPARTMENT:**

Educational Services

**FINANCIAL INPUT/SOURCE:**

Contracted

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

One of the district goals has been to increase communication with the public through development of our district website. Administration has been working closely with all departments to develop a new website design template, incorporating new school websites into the new district site. DNA (Diverse Network Associates) has been contracted to assist in this effort. Part of the new district website design includes a new WPUSD logo. As logo concepts have been discussed, design emphasis has been placed on three areas:

- Recognizing our community increase in academic achievements (rising stars!)
- Recognizing our community local agricultural heritage (furrows)
- Recognizing our community local business heritage (Gladding McBean's terra cotta red & cream)

Two design concepts are being brought before the Board to seek direction in narrowing the field to one concept, which will be further developed toward final district approval.

**RECOMMENDATION:**

Board discussion and direction regarding proceeding with Logo Concept #1 or Logo Concept #2.



## ROUND 2

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Concept # 1 :

Option 1

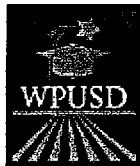


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Option 2



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Option 3

7.5.1



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Option 4

Concept #2:



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Option 5



7.5.2

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Option 6



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Option 7

7,5,3

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

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3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Adoption of New and Revised  
Policies/Regulations/Exhibits

**AGENDA ITEM AREA:**

Action

**REQUESTED BY:**

Scott Leman  
Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

These new and revised policies/regulations/exhibits are now being presented for approval by the Board of Trustees.

- AR 3551 Food Service Operation/Cafeteria Fund
- BP/AR 3553 Free and Reduced Price Meals
- BP/AR 3554 Other Food Sales
- AR 4112.21 Interns
- AR 4161.2 Personal Leaves
- BP/AR 5145.2 Freedom of Speech/Expression
- BP 6142.7 Physical Education
- BP 6143 Courses of Study
- AR 6146.2 Certificate of Proficiency/High School Equivalency
- BP/AR 6164.2 Guidance/Counseling Services
- BP/AR 6164.6 Identification and Education Under Section 504
- BP 7212 Mello-Roos Districts
- BP 7213 School Facilities Improvement Districts

**RECOMMENDATION:**

Administration recommends the Board of Trustees approve the new and revised Policies, Regulations and Exhibits as submitted.

**FOOD SERVICE OPERATIONS/CAFETERIA FUND**

**Payments**

With the exception of students who are eligible to receive meals at no cost, students or their parents/guardians may pay on a per-meal basis or may submit payments in advance. The Superintendent or designee shall maintain an account indicating payments received from each student or his/her parents/guardians for the purchase of school meals.

*(cf. 3550 - Food Service/Child Nutrition Program)*

*(cf. 3553 - Free and Reduced Price Meals)*

Students are informed as they come through the meal line if their account balance is low or if they have a zero balance. Written collection notices are to be sent home at least one time per month for students who have a negative account balance.

Meal Charges: Students in grades K-5 may charge one meal or to the equivalent of one full priced lunch. Students in grades 6-12 are not allowed to charge against their meal account.

**Cafeteria Fund**

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law. The income and expenditures of any cafeteria revolving account established by the Governing Board shall be recorded as income and expenditures of the cafeteria fund. (Education Code 38090, 38091, 38092)

*(cf. 3100 - Budget)*

*(cf. 3300 - Expenditures and Purchases)*

The cafeteria fund shall be used only for Board-authorized expenditures necessary for the operation of school cafeterias as defined in the California School Accounting Manual or appropriately reported to the California Department of Education. (Education Code 38091, 38101)

Any charges to, or transfers from, a food service program shall be dated and accompanied by a written explanation of the expenditure's purpose and basis. (Education Code 38101)

*(cf. 3110 - Transfer of Funds)*

Any funds derived from the sale of cafeteria food and deposited in a Board-established cafeteria equipment reserve shall be used only for the purchase, lease, maintenance, or replacement of cafeteria equipment. (Education Code 38102)

7.6.1

**FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)**

**Contracts with Outside Services/Providers**

The term of any contract for management consulting services related to food services shall not exceed one year. Any renewal of the contract or further requests for proposals to provide such services shall be considered on a year-to-year basis. (Education Code 45103.5)

A contract for food service management consulting services shall not result in the supervision of food service classified staff by the management consultant, nor shall it result in the elimination of any food service classified staff or position or have any adverse effect on the wages, benefits, or other terms and conditions of employment of classified food service staff or positions. (Education Code 45103.5)

Health criteria established by the district for classified staff shall be applicable to all persons providing food service management consulting services. (Education Code 45103.5)

*(cf. 3515.6 - Criminal Background Checks for Contractors)*

*(cf. 3600 - Consultants)*

*(cf. 4112.4/4212.4/4312.4 - Health Examinations)*

*(cf. 4212 - Appointments and Conditions of Employment)*

**FREE AND REDUCED PRICE MEALS**

The Board of Trustees recognizes that adequate nutrition is essential to the development, health, and learning that some families may be unable to provide breakfast and lunch for their children. In accordance with law, the district shall provide nutritionally adequate free and reduced price meals for students whose families meet federal eligibility criteria.

The Superintendent or designee shall recommend for Board approval a plan that ensures that students eligible to receive free or reduced price meals and milk are not treated differently from other students or easily identified by their peers.

*(cf. 0410 – Nondiscrimination in District Programs and Activities)*  
*(cf. 5125.3 – Nondiscrimination/Harassment)*

Upon approval of the Board, this plan shall be submitted to the California Department of Education for approval. (Education Code 49557)

All applications and records related to eligibility for the free and reduced-price meal program shall be confidential except as provided by law. (Education Code 49558)

**Confidentiality/Release of Records**

In accordance with law, the Board authorizes designated employees to use individual records pertaining to student eligibility for any free and reduced-price meal program for the purposes of: (Education Code 49558)

1. Disaggregation of academic achievement data
2. In any school identified for program improvement under Title I of the No Child Left Behind Act, identification of students eligible for school choice and supplemental educational services

*(cf. 0520.2 - Title I Program Improvement Schools)*  
*(cf. 5125 - Student Records)*  
*(cf. 6162.51 - Standardized Testing and Reporting Program)*  
*(cf. 6171 - Title I Programs)*  
*(cf. 6190 – Evaluation of the Instructional Program)*

The Board further authorizes the release of information on the school lunch program application to the local agency that determines Medi-Cal program eligibility, provided that the student is approved for free meals and the parent/guardian consents to the sharing of information as provided by Education Code 49557.2.

*(cf. 5141.6 - Student Health and Social Services)*

*Management Resources: (see next page)*

7.6.3

## **FREE AND REDUCED PRICE MEALS (continued)**

### *Legal Reference:*

#### EDUCATION CODE

48980 Notice at beginning of term  
49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001  
49490-49494 School breakfast and lunch programs  
49500-49505 School meals  
49510-49520 Nutrition  
49530-49536 Child Nutrition Act of 1974  
49547-49548.3 Comprehensive nutrition service  
49550-49561 Meals for needy students

#### CODE OF REGULATIONS, TITLE 5

15510 Mandatory meals for needy students  
15530-15535 Nutrition education  
15550-15565 School lunch and breakfast programs

#### UNITED STATES CODE, TITLE 20

1232g Federal Educational Rights and Privacy Act  
6301-6514 Title I programs

#### UNITED STATES CODE, TITLE 42

1751-1769h School lunch program  
1771-1791 Child nutrition, especially:  
1773 School breakfast program

#### CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program  
220.10-220.21 National School Breakfast Program  
245.1-245.13 Determination of eligibility for free and reduced-price meals and free milk

### *Management Resources:*

#### CSBA PUBLICATIONS

*Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, October 2007*  
*Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007*  
*Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006*  
CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT BULLETINS  
06-103 Conditions for Summer School Meal Waivers and Saturday School Meal Criteria, January 2006

04-103 Implementation of Final Rule on Verification of Applications for Free and Reduced-Price Meals, August 2004

98-101 Confidentiality of Free and Reduced-Price Eligibility Information, February 1998

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

*Feed More Kids, Improve Program Participation*

#### U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

*Provision 2 Guidance: National School Lunch and School Breakfast Programs, Summer 2002*

*Eligibility Guidance for School Meals Manual, August 2001*

#### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Project LEAN (Leaders Encouraging Activity and Nutrition):

<http://www.californiaprojectlean.org>

U.S. Department of Agriculture, Food and Nutrition Service: <http://www.fns.usda.gov/cnd>



**FREE AND REDUCED PRICE MEALS**

**Nondiscrimination Plan**

The district's plan for students receiving free or reduced-price meals shall ensure the following: (Education Code 49557)

1. The names of the students shall not be published, posted, or announced in any manner, or used for any purpose other than the National School Lunch and School Breakfast Programs, unless otherwise provided by law.
2. There shall be no overt identification of any of the students by the use of special tokens or tickets or by any other means.
3. The students shall not be required to work for their meals or for milk.
4. The students shall not be required to use a separate dining area, go through a separate serving line or entrance, or consume their meals or milk at a different time.

When more than one lunch, breakfast, or type of milk is offered, the students shall have the same choice of meals or milk as is available to those students who pay the full price. (Education Code 49557; 7 CFR 245.8)

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*  
*(cf. 5145.3 - Nondiscrimination/Harassment)*

**Applications**

An application form for free or reduced-price meals shall be distributed to all parents/guardians at the beginning of each school year, together with information about eligibility standards, application procedures, and appeal procedures. This form and information shall also be provided whenever a new student is enrolled. (Education Code 48980, 49520; 7 CFR 245.5)

*(cf. 5145.6 - Parental Notifications)*

Applications for the free and reduced-price meal program shall be available to students at all times during the regular school day and shall contain the following statements: (Education Code 49557; 7 CFR 245.5)

1. Applications may be submitted at any time during the school day.
2. Students participating in the National School Lunch and/or School Breakfast Programs will not be overtly identified by the use of special tokens, special tickets, special serving lines, separate entrances, separate dining areas, or by any other means.

7.6.5

**FREE AND REDUCED PRICE MEALS (continued)**

The application packet also shall contain:

1. A notification that, if a student qualifies for free or reduced-price meals, then he/she may qualify for free or reduced-cost health insurance coverage
2. A request for the parent/guardian's consent for the student, if eligible for free school lunches, to participate in the Medi-Cal program and to have the information on the school lunch application shared with the local agency that determines eligibility under the Medi-Cal program
3. A notification that the district will not forward the application to the agency that determines Medi-Cal eligibility without the parent/guardian's consent
4. A notification that the application is confidential and will not be shared with any other governmental agency for any purpose other than the administration of the Medi-Cal program
5. A notification that the application information will be used only by the state and local agencies that administer the Medi-Cal program and will not be shared with other government agencies, including the federal Department of Homeland Security and the Social Security Administration, except as necessary to verify information provided by the parent/guardian
6. Information regarding the Medi-Cal program, including available services, program requirements, rights and responsibilities, and privacy and confidentiality requirements

*(cf. 5141.6 - Student Health and Social Services)*

**Eligibility**

The Superintendent or designee shall determine students' eligibility for the free and reduced-price meal program based on the criteria specified in 42 USC 1758 and 1773 and 7 CFR 245.1-245.13 and made available by the California Department of Education.

When authorized by law, participants in other federal or state programs may be directly certified for enrollment in the free and reduced-price meal program. (Education Code 49561)

**Confidentiality/Release of Records**

The Board of Trustee designates the following district employee to use individual records pertaining to student participation in the free and reduced-price meal program for the purpose of disaggregation of academic achievement data or for the identification of students in any program improvement school eligible for school choice and supplemental educational services pursuant to 20 USC 6316:

7.6.6

**FREE AND REDUCED PRICE MEALS** (continued)

Assistant Superintendent, Educational Services

In using the records for such purposes, the following conditions shall be satisfied: (Education Code 49558)

1. No individual indicators of participation in the free and reduced-price meal program shall be maintained in the permanent records of any student if not otherwise allowed by law.

*(cf. 5125 - Student Records)*

2. Information regarding individual student participation in the free and reduced-price meal program shall not be publicly released.

*(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)*

3. All other confidentiality provisions required by law shall be met.
4. Information collected regarding individual students certified to participate in the free and reduced-price meal program shall be destroyed when no longer needed for its intended purpose.

Regulation  
approved:

767  
WESTERN PLACER UNIFIED SCHOOL DISTRICT  
Lincoln, California

**OTHER FOOD SALES**

The Board of Trustees believes that sales of foods and beverages at school during the school day should be aligned with the district's goals to promote student wellness. Any food sales conducted outside the district's food service program shall meet nutritional standards specified in law, Board policy, and administrative regulation and shall not reduce student participation in the district's food service program.

*(cf. 5030 - Student Wellness)*

The Board authorizes the Superintendent or designee to approve the sale of foods and beverages outside the district's food service program, including sales by student or school-connected organizations, sales through vending machines, and/or sales at secondary school student stores for fundraising purposes.

*(cf. 3550 - Food Service/Child Nutrition Program)*

*(cf. 3551 - Food Service Operations/Cafeteria Fund)*

*(cf. 3553 - Free and Reduced Price Meals)*

*(cf. 5141.27 - Food Allergies/Special Dietary Needs)*

Food sales are prohibited during school hours, and within one hour before and after school hours, unless the organization is legally organized as a nonpartisan, charitable organization, the purpose of the solicitation is nonpartisan and charitable, and the solicitation has been approved in accordance with Board policy. (Education Code 51520)

*(cf. 1230 - School-Connected Organizations)*

*(cf. 1321 - Solicitations of Funds from and by Students)*

When vending machines are sponsored by the district or a student or adult organization, the Superintendent or designee shall determine how and where vending machines may be placed at school sites, district offices, or other school facilities.

*(cf. 3312 - Contracts)*

*Legal Reference: (see next page)*

7.6.8

## OTHER FOOD SALES (continued)

### *Legal Reference:*

#### EDUCATION CODE

35182.5 *Contracts, non-nutritious beverages*

48931 *Authorization and sale of food*

49430-49436 *Pupil Nutrition, Health, and Achievement Act of 2001*

51520 *School premises; prohibited solicitations*

#### CODE OF REGULATIONS, TITLE 5

15500 *Food sales in elementary schools*

15501 *Sales in high schools and junior high schools*

#### HEALTH AND SAFETY CODE

113700-114437 *California Retail Food Code*

#### UNITED STATES CODE, TITLE 42

1751-1769h *National School Lunch Act, including:*

1751 *Note Local wellness policy*

1771-1791 *Child nutrition, School Breakfast Program*

#### CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 *National School Lunch Program*

220.1-220.21 *National School Breakfast Program*

### *Management Resources:*

#### CSBA PUBLICATIONS

*Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. October 2007*

*Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007*

*Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006*

#### CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT BULLETINS

06-110 *Restrictions on Food and Beverage Sales Outside of the School Meal Program, August 2006*

#### FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

*Associated Student Body Accounting Manual and Desk Reference, 2002*

#### NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONS

*Fit, Healthy and Ready to Learn, 2000*

#### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California Department of Public Health: <http://www.cdph.ca.gov>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Project LEAN (Leaders Encouraging Activity and Nutrition):

<http://www.californiaprojectlean.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>

National Association of State Boards of Education (NASBE): <http://www.nasbe.org>

U.S. Dept. of Agriculture, Food and Nutrition Information Center: <http://www.nal.usda.gov/fnic>

7.6.9

**OTHER FOOD SALES**

**Nutritional Standards for Foods and Beverages**

Food and beverage sales outside the district's food service program shall comply with applicable nutritional standards specified in Education Code 38085. Beginning July 1, 2007, food sales outside the district's food service program shall comply with the standards described in Education Code 49431 for elementary school and Education Code 49431.2 for middle schools, junior high schools, and high schools. (Education Code 49431.5, and 49431.7)

*(cf. 3550 - Food Service/Child Nutrition Program)*  
*(cf. 5030 - Student Wellness)*  
*(cf. 5141.27 - Food Allergies/Special Dietary Needs)*

At an elementary school, the sale of foods or beverages that do not comply with the standards in Education Code 49431 and 49431.5 may be permitted, as part of a fundraising event, only when the items are sold by students of the school and the sale meets either of the following conditions: (Education Code 49431, 49431.5)

1. It takes place off and away from school premises.
2. It takes place at least one-half hour after the end of the school day.

*(cf. 1230 - School-Connected Organizations)*  
*(cf. 1321 - Solicitations of Funds from and by Students)*

At a middle, junior high, or high school, the sale of food items that do not comply with the standards in Education Code 49431.2 may be permitted in any of the following circumstances: (Education Code 49431.2)

1. The sale takes place off and away from school premises.
2. The sale takes place on school premises at least one-half hour after the end of the school day.
3. The sale occurs during a school-sponsored student activity after the end of the school day.

*(cf. 6145 - Extracurricular and Cocurricular Activities)*

Beverage sales that do not comply with the standards in Education Code 49431.5 may be permitted at a middle or junior high school as part of a school event under either of the following circumstances: (Education Code 49431.5)

1. The sale occurs during a school-sponsored event and takes place at the location of the event at least one-half hour after the end of the school day.

7.6.10

**OTHER FOOD SALES (continued)**

2. Vending machines, student stores, and cafeterias are used later than one-half hour after the end of the school day.

**Additional Requirements for Schools Participating in the National School Lunch or Breakfast Program**

The sale of foods outside of the district's food service program during meal periods in food service areas shall be allowed only if all income from the sale, including the sale of approved foods or drinks from vending machines, accrues to the benefit of the school, the school food service program, or the student organization(s) sponsoring the sale. (7 CFR 210.11, 220.12)

No foods of minimal nutritional value, as listed in 7 CFR 210, Appendix B, and 7 CFR 220, Appendix B, shall be sold in food service areas during breakfast and lunch periods. (7 CFR 210.11, 220.12)

In a school with any of grades K-8 that is participating in the National School Lunch and/or Breakfast Program, the Superintendent or designee shall not permit the sale of foods by a student organization except when all of the following conditions are met: (5 CCR 15500)

1. The student organization shall sell only one food item per sale.
2. The specific nutritious food item is approved by the Superintendent or designee.
3. The sale does not begin until after the close of the regularly scheduled midday food service period.
4. The sale during the regular school day is not of food items prepared on the premises.
5. There are no more than four such sales per year per school.
6. The food sold is a dessert-type food, such as pastry, ice cream, or fruit.
7. The food sold is not one sold in the district's food service program at that school during that school day.

In junior high and high schools, a student organization may be approved to sell food items during or after the school day if all of the following conditions are met: (5 CCR 15501)

1. Only one student organization conducts a food sale on a given school day and the organization sells no more than three types of food or beverage items, except that up to four days during the school year may be designated on which any number of organizations may conduct the sale of any food items.
2. The specific nutritious food items are approved by the Superintendent or designee.

7.6.11

**OTHER FOOD SALES** (continued)

3. Food items sold during the regular school day are not prepared on the premises.
4. The food items sold are not those sold in the district's food service program at that school during that school day.

Regulation  
approved:

WESTERN PLACER UNIFIED SCHOOL DISTRICT  
Lincoln, California

7.6.12



## **Certificated Personnel**

AR 4112.21(a)

### **INTERNS**

#### **University Internship Program**

Persons employed through a university internship program are authorized to provide the same service at the same levels as authorized by a regular credential. (Education Code 44454)

*(cf. 4112.2 - Certification)*

*(cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)*

*(cf. 4112.23 - Special Education Staff)*

*(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)*

The Superintendent or designee shall seek the assistance of the college or university in coordinating the intern's program. (Education Code 44465)

The Superintendent or designee may enter into an agreement with a college or university for the employment of competent and qualified college or university staff members to supervise and guide interns as they pursue their district responsibilities. (Education Code 44461)

A university intern may choose an early completion option leading to a five-year preliminary credential by demonstrating competence through assessments and observations in accordance with Education Code 44468. (Education Code 44468)

Before an intern enrolls in any college or university program to renew his/her internship credential, the Superintendent or designee shall counsel the intern and plan a program for the first and subsequent renewals. (Education Code 44457)

*(cf. 4131 - Staff Development)*

#### **District Internship Program**

Persons employed through the district internship program may be assigned to teach in any classes in grades K-12, in bilingual education classes, or in special education programs for students with mild and moderate disabilities. (Education Code 44830.3)

*(cf. 4112.2 - Certification)*

*(cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)*

*(cf. 4112.23 - Special Education Staff)*

*(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)*

Each district intern shall be assisted and guided by either of the following: (Education Code 44326, 44830.3)

1. A certificated employee who possesses valid certification at the same level or the same type of credential as the district intern he/she serves, and who is selected through a competitive process adopted by the Governing Board after consultation with the exclusive teacher representative unit

7.6.13

**INTERNS (continued)****2. Personnel employed by a college or university to supervise student teachers**

The Superintendent or designee shall, in consultation with a college or university, develop and implement a professional development plan for district interns. This plan shall include, but not necessarily be limited to, the components described in Education Code 44830.3, including provisions for mandatory preservice training tailored to the grade level or class to be taught, additional instruction during the first year of service when required, and an annual evaluation of the district intern. (Education Code 44830.3)

*(cf. 4115 - Evaluation/Supervision)*

*(cf. 4131 - Staff Development)*

A district intern may choose an early completion option leading to a five-year preliminary credential by demonstrating competence through assessments and observations in accordance with Education Code 44468. (Education Code 44468)

The Superintendent or designee shall ensure that appropriate records are maintained, showing the credit earned by each district intern. (Education Code 44327)

When a district intern's credential expires, the Superintendent or designee may recommend to the Commission on Teacher Credentialing (CTC) that the intern's credential be extended for one year. (Education Code 44325)

When a district intern has successfully completed service sufficient to meet program standards and performance assessments, the Board may recommend to the CTC that the intern be awarded a preliminary credential. The Board may recommend issuance of a professional clear credential if the program includes an approved induction plan or CTC-approved advanced coursework meeting the requirements of Education Code 44259(c) for a professional clear credential. (Education Code 44328, 44468, 44830.3)

**Enhanced Internship Program**

The district's internship program shall: (Education Code 44387)

1. Provide teacher interns with the greater of the following:
  - a. 120 hours of intensive preservice training focused on the teaching of English language learners
  - b. 40 hours of preservice training in addition to all other required training, including, but not limited to, training related to services for English language learners pursuant to Education Code 44253.3, 44253.4, and 44253.10.

7.6.14

**INTERNS (continued)**

2. Provide all teacher interns with 40 hours of classroom observation, supervision, assistance, and assessment by one or more experienced teachers who possess valid certification to teach the same grade level and the same subject matter and who are employed by the district, assigned to assist the interns at the interns' respective school sites, and, to the extent possible, teach at the same school sites as the interns.

*(cf. 4131.1 - Beginning Teacher Support/Induction)*

*(cf. 4138 - Mentor Teachers)*

*(cf. 0520.1 - High Priority Schools Grant Program)*

3. Maintain a ratio of one experienced teacher to no more than five interns at the same school site

Beginning in the second year of receipt of state funding for this program, the district shall annually demonstrate that no "high priority school," defined as one that is ranked in deciles 1-5 on the Academic Performance Index, will have a higher percentage of interns than the districtwide average of interns per school in that year. (Education Code 44387, 52055.605)

**Early Completion Option**

An intern may choose an early completion option leading to a five-year preliminary credential by completing the following requirements: (Education Code 44468)

1. Passing the CTC-approved assessment of knowledge of teaching foundations
2. Passing the CTC-approved teaching performance assessment
  - a. The intern shall first pass the assessment of teaching foundations described in item #1 before qualifying to take the teaching performance assessment.
  - b. The intern may take the teaching performance assessment only one time as part of the early completion option. An intern who is not successful on this assessment may complete his/her internship program and his/her scores shall be used to provide an individualized professional development plan that emphasizes preparation in areas where additional growth is warranted and waiving preparation in areas where the intern has demonstrated competence. The intern must retake and pass the teaching performance assessment at the end of the internship in order to be considered for recommendation to the CTC.
3. For interns pursuing a preliminary multiple subjects credential, passing the reading instruction competence assessment described in Education Code 44283
4. Meeting the requirements for teacher fitness as set forth in Education Code 44339, 44340, and 44341

**All Personnel**

AR 4161.2(a)

4261.2

**PERSONAL LEAVES**

4361.2

Whenever possible, employees shall request personal leaves in advance and prepare suitable lesson plans or instructions for a substitute employee.

**Bereavement**

Employees are entitled to a leave of up to three days, or five days if out-of-state travel is required, upon the death of any member of the employee's immediate family. No deduction shall be made from the employee's salary, nor shall such leave be deducted from any other leave to which the employee is entitled. (Education Code 44985, 45194)

*(cf. 4161/4261 - Leaves)*

*(cf. 4361 - Leaves)*

Members of the immediate family include the mother, father, grandmother, grandfather or grandchild of the employee or of the employee's spouse/domestic partner; the employee's spouse, son, son-in-law, daughter, daughter-in-law, brother or sister; or any relative living in the employee's immediate household. (Education Code 44985, 45194)

At the employee's request, bereavement leave may be extended under personal necessity leave provisions. (Education Code 44981, 45207)

**Personal Necessity**

Employees may use up to seven days of their accrued sick leave during each contract year for reasons of personal necessity. (Education Code 44981, 45207)

*(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)*

*(cf. 4261.1 - Personal Illness/Injury Leave)*

Acceptable reasons for the use of personal necessity leave include:

1. Death of a member of the employee's immediate family when the number of days of absence exceeds the limits set by bereavement leave provisions (Education Code 44981, 45207)
2. An accident involving the employee's person or property or the person or property of a member of the employee's immediate family (Education Code 44981, 45207)
3. A serious illness of a member of the certificated employee's immediate family (Education Code 44981)

*(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)*

4. A classified employee's appearance in any court or before any administrative tribunal as a litigant, party or witness under subpoena or other order (Education Code 45207)

7.6.16

AR 4161.2(b)  
4261.2  
4361.2

### **PERSONAL LEAVES (continued)**

5. Fire, flood or other immediate danger to the home of the employee
6. Personal business of a serious nature which the employee cannot disregard

Leave for personal necessity may be allowed for other reasons at the discretion of the Superintendent or designee. However, no such leave shall be granted for purposes of personal convenience, for the extension of a holiday or vacation, or for matters which can be taken care of outside of working hours. The Superintendent or designee shall have final discretion as to whether a request reflects true personal necessity.

Advance permission shall not be required of any employee in cases involving the death of a member of the employee's immediate family or an accident involving the employee's person or property or the person or property of a member of his/her immediate family. For certificated employees, advance permission also shall not be required in cases involving the serious illness of a member of the employee's immediate family. (Education Code 44981, 45207)

After any absence due to personal necessity, the employee shall verify the absence by submitting a completed and signed district absence form to his/her immediate supervisor.

### **Legal Duties**

Classified employees called for jury duty shall be granted leave with pay up to the amount of the difference between the employee's regular earnings and any amount received for jury or witness fees. (Education Code 44037)

Certificated employees also shall be granted leave for jury duty with pay up to the amount of the difference between the employee's regular earnings and any amount received as juror's fees.

Employees shall be granted leaves to appear in court as witnesses other than litigants or to respond to an official order from another governmental jurisdiction for reasons not brought about through the connivance or misconduct of the employee. Such employees shall receive pay up to the amount of the difference between the employee's regular earnings and any amount received for witness fees.

An employee may take time off work in order to: (Labor Code 230)

1. Serve on an inquest jury or trial jury
2. Comply with a subpoena or other court order to appear as a witness

7.6.17

AR 4161.2(c)  
4261.2  
4361.2

## **PERSONAL LEAVES (continued)**

Notices, summons and subpoenas for court appearances shall be submitted to the district office when requesting leave.

### **Leaves for Crime Victims**

An employee may be absent from work in order to attend judicial proceedings related to a crime when he/she is a victim, immediate family member of a victim, registered domestic partner of a victim, or child of a registered domestic partner of a victim of the following crimes: (Labor Code 230.2)

1. A violent felony as defined in Penal Code 667.5(c)
2. A serious felony as defined in Penal Code 1192.7(c)
3. A felony provision of law proscribing theft or embezzlement

For these purposes, the employee may use vacation, personal leave, sick leave, compensatory time off that is otherwise available to the employee, or unpaid leave. (Labor Code 230.2)

Prior to taking time off, an employee shall give his/her supervisor a copy of the notice of each scheduled proceeding that is provided by the responsible agency, unless advance notice is not feasible. When advance notice is not feasible or an unscheduled absence occurs, the employee shall, within a reasonable time after the absence, provide documentation evidencing the judicial proceeding from the court or government agency setting the hearing, the district attorney or prosecuting attorney's office, or the victim/witness office that is advocating on behalf of the victim. (Labor Code 230.2)

The supervisor and Superintendent or designee shall keep confidential any records pertaining to the employee's absence from work. (Labor Code 230.2)

### **Leaves for Victims of Domestic Violence or Sexual Assault**

An employee who is a victim of domestic violence or sexual assault as defined by law may take time off work to obtain or attempt to obtain any relief, including but not limited to a temporary restraining order, restraining order or other injunctive relief to help ensure the health, safety or welfare of the employee or his/her child. (Labor Code 230)

An employee who is a victim of domestic violence or sexual assault may use vacation, personal leave or compensatory time off that is otherwise available to the employee under the applicable terms of employment. (Labor Code 230, 230.1)

7.6.18

AR 4161.2(d)  
4261.2  
4361.2

## **PERSONAL LEAVES (continued)**

Prior to taking time off, an employee shall give reasonable notice to his/her supervisor, unless advance notice is not feasible. When an unscheduled absence occurs, the employee shall provide, within a reasonable time, certification of the absence in the form of any of the following documents: (Labor Code 230, 230.1)

1. A police report indicating that the employee was a victim of domestic violence or sexual assault
2. A court order protecting or separating the employee from the perpetrator of an act of domestic violence or sexual assault, or other evidence from the court or prosecuting attorney that the employee has appeared in court
3. Documentation from a medical professional, domestic violence advocate or advocate for victims of sexual assault, health care provider or counselor that the employee was undergoing treatment for physical or mental injuries or abuse resulting from an act of domestic violence or sexual assault

The supervisor and Superintendent or designee shall maintain the confidentiality of such an employee to the extent authorized by law. (Labor Code 230, 230.1)

### **Personal Leave for a Child's School Activities**

Any employee who is a parent/guardian or grandparent having custody of one or more children who are enrolled in grades K-12, or who attend a licensed day care facility, may use up to 40 hours of personal leave, vacation or compensatory time off each school year in order to participate in school or day care activities. Such leave shall not exceed eight hours in any month of the year, and the employee shall give reasonable advance notice of the absence. (Labor Code 230.8)

*(cf. 1240 - Volunteer Assistance)*

In lieu of using vacation, personal leave or compensatory time off, eligible employees giving reasonable advance notice may take up to 40 hours without pay each school year for this purpose, not to exceed eight hours in any month.

If both parents of a child are employed at the same work site, this leave shall be allowed for the first parent who applies; simultaneous absence by the second parent may be granted by the Superintendent or designee. (Labor Code 230.8)

7.6.19

AR 4161.2(e)  
4261.2  
4361.2

## **PERSONAL LEAVES (continued)**

Upon request by the Superintendent or designee, the employee shall provide documentation from the school or licensed day care facility that he/she participated in school or licensed day care facility activities on a specific date and at a particular time. (Labor Code 230.8)

### **Service on Education Boards, Committees and State or Employee Organizations**

Employees shall be granted up to 20 school days of paid leave per school year for service performed within the state on any education boards, commissions, committees or groups authorized by Education Code 44987.3 or statute, provided that all of the following conditions are met: (Education Code 44987.3)

1. The service is in the state of California.
2. The board, commission, organization or group informs the district in writing of the service.
3. The board, commission, organization or group agrees, prior to service, to reimburse the district, upon the district's request, for compensation paid to the employee's substitute and for actual related administrative costs.

Employees may take a leave of absence without loss of compensation to serve as an elected officer of a district employee organization or any statewide or national employee organization with which the local organization is affiliated. The leave shall include, but is not limited to, absence for purposes of attending periodic, stated, special or regular meetings of the body of the organization. (Education Code 44987, 45210)

### **Religious Leave**

The Superintendent or designee may grant employees up to three days of leave per year for religious purposes, provided that the leave is requested in advance and that it does not cause additional district expenditures, the neglect of assigned duties or any other unreasonable hardship on the district.

The Superintendent or designee shall deduct the cost of a substitute, when required, from the wages of the employee who takes religious leave.

No employee shall be discriminated against for using this leave or any additional days of unpaid leave granted for religious observances at the discretion of the Superintendent or designee.

7.6.20



AR 4161.2(g)  
4261.2  
4361.2

**PERSONAL LEAVES** (continued)

**Leave for Emergency Duty**

An employee may take time off to perform emergency duty as a volunteer firefighter, a reserve peace officer, or emergency rescue personnel. (Labor Code 230.3)

An employee who is a volunteer firefighter shall be permitted to take temporary leaves of absence, not to exceed an aggregate total of 14 days per calendar year, for the purpose of engaging in fire or law enforcement training. (Labor Code 230.4)

*Legal Reference: (see next page)*

7.6.21

AR 4161.2(h)  
4261.2  
4361.2

## PERSONAL LEAVES (continued)

### Legal Reference:

#### EDUCATION CODE

44036-44037 Leaves of absence for judicial and official appearances  
44963 Power to grant leaves of absence (certificated)  
44981 Leave of absence for personal necessity (certificated)  
44985 Leave of absence due to death in immediate family (certificated)  
44987 Service as officer of employee organization (certificated)  
44987.3 Leave of absence to serve on certain boards, commissions, etc.  
45190 Leaves of absence and vacations (classified)  
45194 Bereavement leave of absence (classified)  
45198 Effect of provisions authorizing leaves of absence  
45207 Personal necessity (classified)  
45210 Service as officer of employee organization (classified)

#### FAMILY CODE

297.5 Domestic partner rights

#### GOVERNMENT CODE

3543.1 Release time for representatives of employee organizations

#### LABOR CODE

230-230.2 Leave for victims of domestic violence, sexual assault or specified felonies  
230.3 Leave for emergency personnel  
230.4 Leave for volunteer firefighters  
230.8 Leave to visit child's school  
233 Illness of child, parent, spouse, domestic partner or domestic partner's child  
234 Absence control policy

#### PENAL CODE

667.5 Violent felony, defined  
1192.7 Serious felony, defined

#### CALIFORNIA CONSTITUTION

Article 1, Section 8 Religious discrimination

#### UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VII, Civil Rights Act of 1964

#### COURT DECISIONS

Rankin v. Commission on Professional Competence (1988) 24 Cal.3d 167

### Management Resources:

#### WEB SITES

California Teachers Association: <http://www.cta.org>  
California Federation of Teachers: <http://www.cft.org>  
California School Employees Association: <http://www.csea.com>

7.6.22

**FREEDOM OF SPEECH/EXPRESSION**

The Board of Trustees believes that free inquiry and exchange of ideas are essential parts of a democratic education. The Board respects students' rights to express ideas and opinions, take stands on issues, and support causes, even when such speech is controversial or unpopular.

*(cf. 6142.3 - Civic Education)*

*(cf. 6144 - Controversial Issues)*

**On-Campus Expression**

Students shall have the right to exercise freedom of speech and of the press including, but not limited to, the use of bulletin boards; the distribution of printed materials or petitions; the wearing of buttons, badges, and other insignia; and the right of expression in official publications. (Education Code 48907)

Student expression on district or school Internet web sites and online media shall generally be afforded the same protections as in print media.

*(cf. 1113 - District and School Web Sites)*

*(cf. 6163.4 - Student Use of Technology)*

Students' freedom of expression shall be limited only as allowed by Education Code 48907, 48950, and other applicable state and federal laws.

Students are prohibited from making any expressions or distributing or posting any materials that are obscene, libelous, or slanderous. Students also are prohibited from making any expressions that so incites students as to create a clear and present danger of the commission of unlawful acts on school premises, the violation of school rules, or substantial disruption of the school's orderly operation. (Education Code 48907)

*(cf. 5145.7 - Sexual Harassment)*

*(cf. 5145.9 - Hate-Motivated Behavior)*

The use of "fighting words" or epithets is prohibited in those instances where the speech is abusive and insulting, rather than a communication of ideas, and the speech is used in an abusive manner in a situation that presents an actual danger that it will cause a breach of the peace.

School officials shall not engage in prior restraint of material prepared for official school publications except insofar as the content of the material violates the law. (Education Code 48907)

The Superintendent or designee shall not discipline any high school student solely on the basis of speech or other communication that would be constitutionally protected when engaged in outside of school, but may impose discipline for harassment, threats, or intimidation unless constitutionally protected. (Education Code 48950)

7.6.23

## **FREEDOM OF SPEECH/EXPRESSION (continued)**

(cf. 5137 - Positive School Climate)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process: Students with Disabilities)

### **Off-Campus Expression**

A student shall be subject to discipline for off-campus expression, including expression on off-campus Internet web sites, when such expression poses a threat to the safety of other students, staff, or school property, or substantially disrupts the educational program. The Superintendent or designee shall document the impact the expression had or could be expected to have on the school program.

(cf. 5131 - Conduct)

#### *Legal Reference:*

##### EDUCATION CODE

48907 Exercise of free expression; rules and regulations

48950 Speech and other communication

51520 Prohibited solicitations on school premises

##### UNITED STATES CODE, TITLE 20

4071-4074 Equal Access Act

##### CALIFORNIA CONSTITUTION

Article 1, Section 2 Freedom of speech and expression

##### U.S. CONSTITUTION

Amendment 1 Freedom of speech and expression

##### COURT DECISIONS

Smith v. Novato Unified School District, (2007) 150 Cal.App.4th 1439

Lavine v. Blaine School District, (2001) 257 F.3d 981

Emmett v. Kirkland School District No. 415, (2000) 92 F.Supp. 2d 1088

J.S. v. Bethlehem Area School District, (2000) 757 A.2d 412 (Pa. Commw. 2000)

Beussink v. Woodland R-IV School District, (1998) 30 F.Supp. 2d 1175

Muller v. Jefferson Lighthouse School, (1996) 98 F.3d 1530

Lovell v. Poway Unified School District, (1996) 90 F.3d 367

Hazelwood School District v. Kuhlmeier, (1988) 108 S. Ct. 562

Leeb v. DeLong, (1988) 198 Cal.App.3d 47

Bethel School District No. 403 v. Fraser, (1986) 478 U.S. 675

Bright v. Los Angeles Unified School District, (1976) 18 Cal. 3d 350

Tinker v. Des Moines Independent Community School District, (1969) 393 U.S. 503

#### *Management Resources:*

##### CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES

Limitations on Student Expression in School-Sponsored Publications, March 4, 1988

##### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Policy  
adopted:

WESTERN PLACER UNIFIED SCHOOL DISTRICT  
Lincoln, California

7.6.24

**FREEDOM OF SPEECH/EXPRESSION**

**School-Sponsored Publications**

Students shall have the right to exercise freedom of speech and of the press in official school publications, except for expression that is obscene, libelous, slanderous, or so incites students as to create a clear and present danger of the commission of unlawful acts on school premises, the violation of lawful school regulations, or the substantial disruption of the orderly operation of the school. (Education Code 48907)

Official school publications includes material produced by students in journalism, newspaper, yearbook, or writing classes and distributed to the student body either for a fee or free. (Education Code 48907)

Each principal shall develop a school publications code outlining the responsibility of student journalists, editors, and publication advisors.

All student submissions shall be held to professional standards of English and journalism. (Education Code 48907)

If the principal considers material submitted for publication to violate Education Code 48907, he/she shall notify the student, without undue delay, and give specific reasons why the submitted material may not be published. Absent extraordinary circumstances, such notice should be given in sufficient time to allow the student time to either modify the material or to seek review of the principal's determination from the Superintendent or designee. Prior to any restriction of student speech, school officials shall consider any feasible alternative options to restricting the speech.

To the extent that the principal or designee believes that the school and district should be disassociated from a particular idea or opinion, the principal may require student articles to include disclaimers.

**Distribution of Printed Materials and Petitions by Students**

The principal or designee may provide bulletin boards on which students and student organizations may post materials of general interest. Students also may post or distribute handbills, leaflets, and other printed material, whether produced within or outside of the school. Students may collect signatures on petitions concerning school or nonschool issues.

*(cf. 1325 - Advertising and Promotion)*

*(cf. 6145.5 - Student Organizations and Equal Access)*

7.6.25

**FREEDOM OF SPEECH/EXPRESSION** (continued)

Printed materials or petitions may be distributed only:

1. Before or after school or during lunch time
2. In locations that do not obstruct the normal flow of traffic within the school or at entrances

No student shall use coercion to induce any other student or person to accept printed matter or to sign a petition. No funds shall be collected for any material distributed.

*(cf. 5131 - Conduct)*

**Clothing, Buttons, and Badges**

Buttons, badges, armbands, and clothing bearing slogans or sayings may be worn unless their message falls into the categories prohibited by law and Board policy. No employee shall interfere with this practice on the grounds that the message may be controversial or unpopular with students or faculty.

*(cf. 5131.4 - Student Disturbances)*

*(cf. 5132 - Dress and Grooming)*

*(cf. 5136 - Gangs)*

*(cf. 5144 - Discipline)*

Regulation  
approved:

WESTERN PLACER UNIFIED SCHOOL DISTRICT  
Lincoln, California

7.6.26

**PHYSICAL EDUCATION**

The Board of Trustees recognizes the positive benefits of physical activity on student health and academic achievement. The Board desires to provide a physical education program that builds interest and proficiency in movement skills, and encourages students' lifelong fitness through physical activity. Besides promoting high levels of personal achievement and a positive self-image, physical education activities should teach students how to cooperate in the achievement of common goals.

*(cf. 5030 - Student Wellness)*

*(cf. 5121 - Grades/Evaluation of Student Achievement)*

*(cf. 6142.8 - Comprehensive Health Education)*

*(cf. 6145.2 - Athletic Competition)*

*(cf. 6146.1 - High School Graduation Requirements)*

*(cf. 6146.11 - Alternative Credits Toward Graduation)*

The Board shall approve the components of the physical education program. The district's program shall be aligned with state model content standards and curriculum frameworks for physical education and shall provide a developmentally appropriate sequence of instruction including, at appropriate grade levels, the effects of physical activity upon dynamic health, the mechanics of body movement, aquatics, gymnastics and tumbling, individual and dual sports, rhythms and dance, team sports, and combatives such as self-defense and fencing.

*(cf. 6143 - Courses of Study)*

An appropriate alternative activity shall be provided for students with a physical disability that may restrict excessive physical exertion in accordance with his/her individualized education program or Section 504 accommodation.

*(cf. 6164.6 - Identification and Education Under Section 504)*

Physical education staff shall appropriately adjust the amount or type of physical exercise required of students during air pollution episodes, hot weather, or other inclement conditions or as needed to accommodate individual student health needs.

*(cf. 3516 - Emergencies and Disaster Preparedness Plan)*

The district's physical education program shall be provided by appropriately credentialed teachers. Continuing professional development shall be offered to physical education teachers and to classroom teachers serving as instructors of physical education in order to enhance the quality of instruction and the variety of activities offered.

*(cf. 4112.2 - Certification)*

*(cf. 4131 - Staff Development)*

*(cf. 4222 - Teacher Aides/Paraprofessionals)*

7.6.27

## **PHYSICAL EDUCATION (continued)**

The Superintendent or designee shall annually administer the physical fitness test designated by the State Board of Education to students in grades 5, 7, and 9. (Education Code 60800)

The Superintendent or designee shall annually report to the Board the results of the physical fitness testing for each school and applicable grade level. He/she shall also report to the Board regarding the number of instructional minutes offered in physical education for each grade level, the number of two-year and permanent exemptions granted pursuant to Education Code 51241 as described below, and any other data agreed upon by the Board and the Superintendent or designee to evaluate program quality and the effectiveness of the district's program in meeting goals for physical activity.

*(cf. 0500 - Accountability)*

*(cf. 6190 - Evaluation of the Instructional Program)*

The Superintendent or designee shall report the aggregate results of the physical fitness testing in the annual school accountability report card required by Education Code 33126 and 35256. (Education Code 60800)

*(cf. 0510 - School Accountability Report Card)*

### **Temporary Exemptions**

The Superintendent or designee may grant a temporary exemption from physical education under either of the following conditions: (Education Code 51241)

1. The student is ill or injured and a modified program to meet his/her needs cannot be provided.
2. The student is enrolled for one-half time or less.

### **Two-Year Exemptions**

With a student's consent, the Superintendent or designee may exempt the student from any two years of physical education courses during grades 10-12 provided that the student has satisfactorily met any five of the six standards of the state's physical fitness test in grade 9. (Education Code 51241)

Upon request by students and/or their parents/guardians, the Superintendent or designee may administer the physical fitness test to students in grades 10-12 who need to pass the test in order to qualify for a two-year exemption from physical education courses.

### **Permanent Exemptions**

The Superintendent or designee may grant a permanent exemption from physical education to a student under any of the following conditions: (Education Code 51241)

7.6.28



**PHYSICAL EDUCATION (continued)**

1. The student is age 16 years or older and has been enrolled in grade 10 for one or more academic years.
2. The student is enrolled as a postgraduate student.
3. The student is enrolled in a juvenile home, ranch, camp, or forestry camp school with scheduled recreation and exercise.

**Other Exemptions**

The Superintendent or designee may grant an exemption from physical education under the following special circumstances:

1. The student in grades 10-12 is excused for up to 24 clock hours in order to participate in automobile driver training. (Education Code 51222)
2. The student in grades 10-12 attends a regional occupational center or program and attendance in physical education courses results in hardship because of the travel time involved. (Education Code 52316)
3. The student is in high school and is engaged in a regular school-sponsored interscholastic athletic program carried on wholly or partially after regular school hours. (Education Code 51242)

(cf. 6145.2 - Athletic Competition)

*Legal Reference:*

EDUCATION CODE

33126 School accountability report card

33350-33354 CDE responsibilities re: physical education

35256 School accountability report card

49066 Grades; physical education class

51210 Course of study, grades 1-6

51220 Course of study, grades 7-12

51222 Physical education

51223 Physical education, elementary schools

51241 Temporary or permanent exemption from physical education

51242 Exemption from physical education for athletic program participants

52316 Excuse from attending physical education classes

60800 Physical performance test

CODE OF REGULATIONS, TITLE 5

1040-1048 Physical performance test

3051.5 Adapted physical education for individuals with exceptional needs

10060 Criteria for high school physical education programs

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

UNITED STATES CODE, TITLE 42

1751 Note Local wellness policy

7.6.29

## PHYSICAL EDUCATION (continued)

### *Legal Reference:*

ATTORNEY GENERAL OPINIONS  
53 Ops. Cal. Atty. Gen. 230 (1970)

### *Management Resources:*

#### CSBA PUBLICATIONS

Physical Education and California Schools, Policy Brief, rev. October 2007

Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006

#### CALIFORNIA DEPARTMENT OF EDUCATION PROGRAM ADVISORIES

0418.89 Physical Education, April 18, 1989

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Physical Education Model Content Standards for California Public Schools: Kindergarten Through Grade 12, January 2005

Physical Education Framework for California Public Schools: Kindergarten Through Grade 12, 1996

#### CALIFORNIA DEPARTMENT OF HEALTH SERVICES PUBLICATIONS

School Idea and Resource Mini Kit, 2000

#### CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide for Elementary and Middle/High Schools, 2000

#### NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONS

Fit, Healthy and Ready to Learn, 2000

#### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Physical Fitness Testing: <http://www.cde.ca.gov/ta/tg/pf>

California Department of Health Services, School Health Connections:

<http://www.dhs.ca.gov/ps/cdic/shc/default.htm>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Educational Data System, California physical fitness: <http://www.eddata.com/projects/current/cpf>

FITNESSGRAM<sup>®</sup>, Cooper Institute: <http://www.fitnessgram.net>

Healthy People 2010: <http://www.healthypeople.gov>

National Association for Sports and Physical Education: <http://www.aahperd.org/naspe>

National Association of State Boards of Education (NASBE): <http://www.nasbe.org>

National School Boards Association: <http://www.nsba.org>

The California Endowment: <http://www.calendow.org>

**COURSES OF STUDY**

The Board of Trustees recognizes that a well-articulated sequence of courses fosters academic progress and provides for the best possible use of instructional time. The district's course of study shall provide students with opportunities to attain the skills, knowledge, and abilities they need to be successful in school, college, and/or the workplace.

*(cf. 6141 - Curriculum Development and Evaluation)*  
*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*

The Superintendent or designee shall establish processes for ensuring the articulation of courses across grade levels.

**Elementary Grades**

The Board shall adopt a course of study for elementary grades that sufficiently prepares students for the secondary school course of study.

*(cf. 6146.5 - Elementary/Middle School Graduation Requirements)*

**Secondary Grades**

Courses of study for secondary grades shall prepare students to meet the requirements and prerequisites for admission to California public colleges and universities and/or attain entry-level employment skills in business or industry upon graduation from high school. (Education Code 51228)

*(cf. 6146.1 - High School Graduation Requirements)*  
*(cf. 6162.52 - High School Exit Examination)*  
*(cf. 6178 - Vocational Education)*

The Superintendent or designee shall ensure that all otherwise qualified students have a timely opportunity, within the four years before graduation, to enroll in each course necessary to fulfill the requirements and prerequisites for admission to California public colleges and universities prior to graduation from high school. (Education Code 51228)

In addition, the course of study for high school students shall include instructions in skills and knowledge for adult life and career technical training. (Education Code 51224)

*(cf. 6030 - Integrated Academic and Vocational Instruction)*

7.6.31

**COURSES OF STUDY** (continued)

The Superintendent or designee shall develop a process by which courses are submitted to the University of California (UC) for review and certification in order to meet university admission criteria, and shall maintain an accurate list of all current high school courses that have been so certified and shall ensure that the list is provided annually to each student in grades 9-12 and that updated lists are made readily available. (Education Code 66204)

*(cf. 5121 - Grades/Evaluation of Student Achievement)*

*(cf. 6141.5 - Advanced Placement)*

Guidance services shall be available to help students select courses relevant to their academic needs and future goals.

*(cf. 6164.2 – Counseling/Guidance Services)*

At the beginning of each school year, the Superintendent or designee shall provide written notice to parents/guardians of students in grades 9-12 that, to the extent possible, shall not exceed one page in length and that includes all of the following: (Education Code 51229)

1. A brief explanation of the college admission requirements
2. A list of the current UC and California State University (CSU) web sites that help students and their families learn about college admission requirements and that list high school courses that have been certified by UC as satisfying the requirements for admission to UC and CSU
3. A brief description of what career technical education is, as defined by the California Department of Education (CDE)
4. The Internet address for the portion of the web site of the CDE where students can learn more about career technical education
5. Information about how students may meet with school counselors to help them choose courses that will meet college admission requirements and/or enroll in career technical education courses

*(cf. 5145.6 - Parental Notifications)*

*(cf. 6164.2 - Guidance/Counseling Services)*

*Legal Reference: (see next page)*

7.6.32

## **COURSES OF STUDY (continued)**

### *Legal Reference:*

#### EDUCATION CODE

33319.3 Driver education; CDE materials on road rage  
33540 Government and civics instruction in interaction with government agencies  
48980 Parental notifications  
51202 Instruction in personal and public health and safety  
51203 Instruction on alcohol, narcotics and restricted dangerous drugs  
51204 Course of study designed for student's needs  
51204.5 History of California; contributions of men, women and ethnic groups  
51210-51212 Areas of study for grades 1-6  
51220-51229 Course of study for grades 7-12  
51241 Exemption from physical education  
51911-51921 Comprehensive health educational plans  
51930-51939 California Comprehensive Sexual Health and HIV/AIDS Prevention Act  
51940 Curriculum for brain and spinal cord injury prevention  
53278-53280 Supplemental School Counseling Program  
66204 Certification of high school courses as meeting university admission criteria

#### HEALTH AND SAFETY CODE

11032 Definition of dangerous drugs

#### CODE OF REGULATIONS, TITLE 5

10020-10049 Automobile driver education and training

10060 Physical education program

#### UNITED STATES CODE, TITLE 20

6101-6251 School-to-Work Opportunities Act of 1994

### *Management Resources:*

#### WEB SITES

CSBA: <http://www.csba.org>

California Career Resource Network: <http://www.californiacareers.info>

California Colleges.edu: <http://www.californiacolleges.edu>

California Department of Education: <http://www.cde.ca.gov>

University of California, Certified Course Lists: <http://doorways.ucop.edu/list>

University of California, College Prep Online Courses and Services: <http://www.uccp.org>

**CERTIFICATE OF PROFICIENCY/HIGH SCHOOL EQUIVALENCY**

**Certificate of Proficiency**

The principal of each school maintaining grades 11 and 12 shall distribute to each student in those grades an announcement explaining the California High School Proficiency Examination (CHSPE). When announcements from the California Department of Education (CDE) or its contractor are received, this information shall be distributed early enough to enable interested students to register for the test to be given in the fall of that year. (5 CCR 11523)

*(cf. 5145.6 - Parental Notifications)*

Any student may apply to have his/her proficiency in basic skills verified by examination (CHSPE) if he/she meets one of the following conditions: (Education Code 48412)

1. Is age 16 or older
2. Has been enrolled in the 10th grade for one school year or longer
3. Will complete one school year of enrollment in 10th grade at the end of the semester during which the CHSPE will be administered

If a student receives the proficiency certificate, the district shall indicate the student's accomplishment and the date of the proficiency certificate award on the student's official transcript. (5 CCR 11521)

*(cf. 5125 - Student Records)*

Receiving the high school proficiency certificate does not exempt students from attending school unless they are at least 16 years old and have verified parent/guardian permission. (Education Code 48410; 5 CCR 11522)

Upon request, the Superintendent or designee shall provide a form for obtaining parent/guardian consent for exemption from compulsory school attendance by students ages 16 and 17 who have demonstrated proficiency. The form shall contain at least the following information: (5 CCR 11522)

1. A general explanation of the student's rights of exemption from compulsory attendance and of re-enrollment in the public schools
2. The date of issuance of the certificate of proficiency
3. The signature of the parent/guardian and the date

7.6.34

**CERTIFICATE OF PROFICIENCY/HIGH SCHOOL EQUIVALENCY (continued)**

4. The signature of the school administrator who has personally confirmed the authenticity of the parent/guardian's signature and the date

*(cf. 5112.1 - Exemptions from Attendance)*

If a student age 16 or 17 terminates his/her enrollment after receiving the high school proficiency certificate, he/she may re-enroll in the district with no adverse consequences. If he/she subsequently terminates enrollment again, he/she may be denied re-enrollment until the beginning of the following semester. (Education Code 48414)

**High School Equivalency Certificate/GED**

Any person is eligible to take the General Educational Development test leading to a high school equivalency certificate if he/she is a resident of California or a member of the armed forces assigned to duty in California and meets any one of the following criteria: (Education Code 51420; 5 CCR 11532)

1. Is 18 years of age or older, or within 60 days of his/her 18th birthday, regardless of enrollment status
2. Is not currently enrolled in school and is within 60 days of when he/she would have graduated from high school had he/she remained in school and followed the usual course of study
3. Is 17 years of age, has been out of school for at least 60 consecutive days, and provides a letter of request for the test from the military, a postsecondary educational institution, or a prospective employer
4. Is 17 years of age, has accumulated fewer than 100 units of high school credit, is confined to a state or county hospital or to an institution maintained by a state or county correctional facility, and meets other criteria listed in 5 CCR 11532

Regulation  
approved:

WESTERN PLACER UNIFIED SCHOOL DISTRICT  
Lincoln, California

7.6.35

**GUIDANCE/COUNSELING SERVICES**

The Board of Trustees recognizes that a comprehensive counseling program can help promote academic achievement and serve the diverse needs of all district students. Counseling staff shall be available to meet with students to discuss academic, social, or personal difficulties, as well as other issues that may impact student learning.

**Academic and Career Counseling**

The district's academic counseling program shall help students establish immediate and long-range educational plans, achieve academic standards, prepare for the high school exit examination, and complete the required curriculum in accordance with their individual needs, abilities, and interests. Insofar as possible, parents/guardians shall be included when making educational plans.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 0420 - School Plans/Site Councils)*

*(cf. 1220 - Citizen Advisory Committees)*

*(cf. 6011 - Academic Standards)*

*(cf. 6020 - Parent Involvement)*

Counseling staff shall help all students plan for the future and become aware of their career potential. Academic planning for higher education shall include information about courses needed for admission to colleges and universities, standardized admission tests, financial aid, and scholarships.

*(cf. 6030 - Integrated Academic and Vocational Instruction)*

*(cf. 6141.5 - Advanced Placement)*

*(cf. 6143 - Courses of Study)*

*(cf. 6146.1 - High School Graduation Requirements)*

*(cf. 6146.11 - Alternative Credits Toward Graduation)*

*(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)*

The Superintendent or designee shall establish and maintain a program of guidance, placement, and follow-up for all district students subject to compulsory continuation education. (Education Code 48431)

*(cf. 6184 - Continuation Education)*

Colleges and prospective employers, including military recruiters, shall have the same access to students for recruiting purposes. (20 USC 7908; 10 USC 503; Education Code 49603)

*(cf. 5125.1 - Release of Directory Information)*

7.6.36



## **GUIDANCE/COUNSELING SERVICES (continued)**

### **Supplemental School Counseling Program for Students in Grades 7-12**

The Board has adopted supplemental school counseling program in order to provide supplemental counseling services to all students in grades 7-12 to be delivered by personnel who hold a valid pupil personnel services credential. In accordance with the law and as specified in administrative regulation, the district's program shall provide for: (Education Code 52378)

1. An individualized review of academic and deportment records
2. An individualized review of the career goals of students, and the available academic and career technical education opportunities and community and workplace experiences available to students to support their goals
3. An opportunity for a counselor to meet with students and, if practicable the parent/guardian, to discuss available educational and career technical options
4. Specialized counseling services for students identified as at risk

*(cf. 6162.52 - High School Exit Examination)*

*(cf. 6179 - Supplemental Instruction)*

### **Personal Counseling**

Counseling staff shall identify and work with students whose personal problems may prevent them from reaching their potential. As appropriate, students shall be informed about agencies that offer qualified professional assistance with substance abuse, physical or emotional problems, or other personal problems.

*(cf. 1020 - Youth Services)*

*(cf. 5113 - Absences and Excuses)*

*(cf. 5113.1 - Truancy)*

*(cf. 5131.6 - Alcohol and Other Drugs)*

*(cf. 5137 - Positive School Climate)*

*(cf. 5138 - Conflict Resolution/Peer Mediation)*

*(cf. 5141.4 - Child Abuse Prevention and Reporting)*

*(cf. 5141.6 - Student Health and Social Services)*

*(cf. 5145.9 - Hate-Motivated Behavior)*

*(cf. 5147 - Dropout Prevention)*

*(cf. 5149 - At-Risk Students)*

*(cf. 6164.5 - Student Success Teams)*

*(cf. 6173 - Education for Homeless Children)*

*(cf. 6173.1 - Education for Foster Youth)*

7.637

## **GUIDANCE/COUNSELING SERVICES (continued)**

Counselors shall respect student confidentiality as appropriate and shall consult with the Superintendent or designee or with the district's legal counsel whenever unsure of how to respond to a student's personal problem. Parent/guardian consultation and consent shall be obtained as appropriate.

*(cf. 5125 - Student Records)*

*(cf. 5022 - Student and Family Privacy Rights)*

### **Crisis Counseling**

The Board recognizes the need for a prompt and effective response when students are confronted with a traumatic incident. School counselors shall assist in the development of the comprehensive school safety plan, emergency and disaster preparedness plan, and other prevention and intervention practices designed to assist students before and after a crisis.

*(cf. 0450 - Comprehensive Safety Plan)*

*(cf. 3516 - Emergencies and Disaster Preparedness Plan)*

In addition, the Superintendent or designee shall identify crisis counseling resources to train district staff in appropriate response techniques and/or to directly help students cope with such crises if they occur.

Early identification and intervention plans shall be developed to help identify those students who may be at risk for violence so that support may be provided before they engage in violent or disruptive behavior.

*(cf. 5131 - Conduct)*

*(cf. 5136 - Gangs)*

*(cf. 5141.52 - Suicide Prevention)*

### **Legal Reference:**

#### EDUCATION CODE

221.5 Prohibited sex discrimination

37254 Supplemental instruction based on failure to pass exit exam by end of grade 12

41505-41508 Pupil Retention Block Grant

48431 Establishing and maintaining high school guidance and placement program

49600-49604 Educational counseling

51250 School age military dependents

51513 Personal beliefs

52378-52380 Supplemental School Counseling Program

#### REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS

48431.6 Tenth grade counseling program

#### PENAL CODE

11166-11170 Reporting known or suspected cases of child abuse

#### CODE OF REGULATIONS, TITLE 5

4930-4931 Counseling

7.6.38

## **GUIDANCE/COUNSELING SERVICES (continued)**

### *Legal Reference: (Continued)*

#### UNITED STATES CODE, TITLE 10

503 Military recruiter access to directory information

#### UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

7908 Armed forces recruiter access to students and student recruiting information

#### CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family educational rights and privacy

### *Management Resources:*

#### WEB SITES

American School Counseling Association: <http://www.schoolcounselor.org>

California Association of School Counselors: <http://www.schoolcounselor-ca.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, access to military recruiters:

<http://www.ed.gov/policy/gen/guid/fpco/hottopics/ht10-09-02.html>

**GUIDANCE/COUNSELING SERVICES****Supplemental School Counseling Program for Students in Grades 7-12**

A counselor shall review the academic and deportment record of each student in grades 7-12. The counselor shall also provide for an individualized review of each student's career goals and the available academic and career technical education opportunities and community and workplace experiences available that may support the pursuit of those goals. Counselor shall meet with each student and, if practicable, his/her parent/guardian to explain the records. At the meeting, the counselor shall also explain the student's educational options, the coursework and academic progress needed for satisfactory completion of middle school or high school and passage of the high school exit examination. Eligibility for admission to a four-year institution of postsecondary education, including the University of California (UC) and the California State University (CSU) and the availability of career technical education. And for those student who have not passed one or both parts of the exit exam by the end of grade 12, the availability of intensive instruction and services, as required pursuant to Education Code 37254, for up to two consecutive academic years after the completion of grade 12 or until the student has passed both parts of the exit exam, whichever comes first. (Education Code 52378)

*(cf. 5125 – Student Records)*

*(cf. 6146.11 - Alternative Credits Toward Graduation)*

*(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)*

*(cf. 6178 - Vocational Education)*

*(cf. 6146.1 - High School Graduation Requirements)*

*(cf. 6146.5 - Elementary/Middle School Graduation Requirements)*

*(cf. 6162.52 - High School Exit Examination)*

The Superintendent or designee shall identify students in grades 7-12 who: (Education Code 52378)

1. Are at risk of not graduating with the rest of their class
2. Are not earning credits at a rate that will enable them to pass the high school exit exam
3. Do not have sufficient training to allow them to fully engage in their chosen career

For these identified students, the district shall provide the following additional services:

1. **List of Coursework and Experience:** For students in grades 10 and 12 who have not passed one or both parts of the high school exit exam or who have not satisfied, or are not on track to satisfy, the curricular requirements for admission to UC and CSU, the district shall provide a list of coursework and experience necessary to assist them in their respective grade and to successfully transition to postsecondary education or employment.

7.640

**GUIDANCE/COUNSELING SERVICES (continued)**

For students in grade 12, the list shall also include options for continuing their education if they fail to meet graduation requirements, including, but not limited to, the option of enrolling in an adult education program, enrolling in a community college, continuing enrollment in the district, or continuing to receive intensive instruction and services for up to two academic years after completion of grade 12 or until passage of both parts of the exit exam, whichever comes first. (Education Code 52378)

For students in grade 7 who are deemed to be at the far below basic level in English language arts or mathematics pursuant to the California Standards Test administered in grade 6, the district shall provide a list of coursework and experience necessary to assist them to successfully transition to high school and to meet all graduation requirements, including passing the high school exit exam. For students in grade 7, the district shall provide a list of coursework and experience necessary to assist each student to begin to satisfy the curricular requirements for admission to UC and CSU. (Education Code 52378)

A copy of the list of coursework and experience shall be provided to the student and his/her parent/guardian. The list shall also be included in the student's cumulative record. (Education Code 52378)

2. **Intensive Instruction and Services:** For students in grade 10 and 11 who have not passed one or both parts of the high school exit exam, the district shall inform them of the option to receive intensive instruction and services pursuant to Education Code 37254 for up to two consecutive years after the completion of grade 12, or until the student has passed both parts of the exit exam, whichever comes first. (Education Code 52378)
3. **Individual Conference:** For students in grades 10 and 12 who have been provided the list of coursework and experience and for students in grade 7 who are deemed to be at the far below basic level in English language arts or mathematics, as detailed in item #1 above, the district shall offer and schedule an individual conference with each student, his/her parent/guardian, and a school counselor. During the conference, the counselor shall apprise the student and his/parent guardian of the following: (Education Code 52378)
  - a. Consequences of not passing the high school exit exam
  - b. Available programs, courses, and career technical education options needed for satisfactory completion of middle or high school
  - c. The student's cumulative records and transcripts
  - d. The student's performance on standardized and diagnostic assessments

7,641

**GUIDANCE/COUNSELING SERVICES (continued)**

- e. Available remediation strategies, high school courses, and alternative education options, including, but not limited to, informing students of the option to receive intensive instruction and services for up to two consecutive academic years after completion of grade 12 or until passage of both parts of the exit exam, whichever comes first
- f. Information about postsecondary education and training
- g. As applicable, the student's score on the English language arts or mathematics portion of the California Standards Test administered in grade 6
- h. Eligibility requirements, including coursework and test requirements, and the progress of the student toward satisfaction of those requirements for admission to four-year institutions of postsecondary education, including at least UC and CSU
- i. The availability of financial aid for postsecondary education

The individual conference shall be scheduled, to the extent feasible, within the following timelines: (Education Code 52378)

- 1. For students in grade 7, the conference shall occur before January of the year in which the student is in grade 7.
- 2. For students in grade 10, the conference shall occur between the spring of the year the students are enrolled in grade 10 and the fall of the following year in which the student would be enrolled in grade 11.
- 3. For students in grade 12, the conference shall occur after November of that school year in which the student is enrolled in grade 12, but before March of that same school year.

The Superintendent or designee shall annually submit a report to the California Department of Education describing the number and percentage of students receiving various program services and an assurance that the district has complied with the requirements for individual conferences pursuant to Education Code 52378(e). (Education Code 52380)

**Notifications**

Beginning in grade 7, parents/guardians shall be notified at least once before career counseling and course selection so that they may participate in the counseling sessions and decisions. (Education Code 221.5)

(cf. 5145.6 - Parental Notifications)

7.6.42

**GUIDANCE/COUNSELING SERVICES (continued)**

**Nondiscrimination**

No counselor shall unlawfully discriminate against any student. In addition, when exploring the possibility of careers and courses leading to such careers, counseling staff shall not differentiate career, vocational, or higher education opportunities on the basis of the sex of the student. (Education Code 221.5; 5 CCR 4930)

For appraising or counseling students, the district shall not use testing or other materials that permit or require impermissible or unlawful differential treatment of students. (5 CCR 4931)

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 5145.3 - Nondiscrimination/Harassment)*

Regulation  
approved:

WESTERN PLACER UNIFIED SCHOOL DISTRICT  
Lincoln, California

7.6.43

**IDENTIFICATION AND EDUCATION UNDER SECTION 504**

The Board of Trustees recognizes the need to identify and evaluate children with disabilities in order to provide them with a free, appropriate public education. Under Section 504 of the federal Rehabilitation Act of 1973, individuals with a physical or mental impairment that substantially limits one or more major life activities, including learning, are eligible to receive services and aids designed to meet their needs as adequately as the needs of nondisabled students are met.

The Superintendent or designee shall establish screening and evaluation procedures to be used whenever there is reason to believe that a student has a disability that limits his/her ability to attend or function at school.

To evaluate the student's eligibility under Section 504, the Superintendent or designee shall convene a school 504 Team of professionals knowledgeable about the student's individual needs and school history, the meaning of evaluation data, and accommodation options. The student's parent/guardian shall be invited to participate on this team.

If the student is found to have a disability that requires services under Section 504, the school 504 Team shall develop a written accommodation plan for the student. Upon reviewing the nature of the disability and how it affects the student's education, the team shall determine what modifications and/or special services and aids are needed. The students shall be educated with nondisabled students to the maximum extent appropriate to the student's individual needs.

The school site 504 Team shall provide the parent/guardian with a written copy of the accommodation plan and notice of procedural safeguards guaranteed by law.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 0430 - Comprehensive Local Plan for Special Education)*

*(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*

*(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)*

*Legal Reference: (see next page)*

7.6.44



## IDENTIFICATION AND EDUCATION UNDER SECTION 504 (continued)

### *Legal Reference:*

#### EDUCATION CODE

49423.5 *Specialized physical health care services*

#### CODE OF REGULATIONS, TITLE 5

3051.12 *Health and Nursing Services*

#### UNITED STATES CODE, TITLE 20

1232g *Family Educational Rights and Privacy Act of 1974*

1400-1482 *Individuals with Disabilities Education Act*

#### UNITED STATES CODE, TITLE 29

794 *Rehabilitation Act of 1973, Section 504*

#### CODE OF FEDERAL REGULATIONS, TITLE 34

104.1-104.61 *Nondiscrimination on the basis of handicap, especially:*

104.1 *Purpose to effectuate Section 504 of the Rehabilitation Act of 1973*

104.3 *Definitions*

104.33 *Free appropriate public education*

104.35 *Evaluation and placement*

104.36 *Procedural safeguards*

#### COURT DECISIONS

*Christopher S. v. Stanislaus County Office of Education, (2004) 384 F.3d 1205*

### *Management Resources:*

#### CSBA PUBLICATIONS

*Rights of Students with Diabetes Under IDEA and Section 504, Policy Brief, November 2007*

#### CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES

*Legal Advisory on Rights of Students with Diabetes in California's K-12 Public Schools, August 2007*

#### U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS PUBLICATIONS

*Free Appropriate Public Education for Students with Disabilities: Requirements under Section 504 of the Rehabilitation Act of 1973, July 1999*

#### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/index.html?src=mr>

**IDENTIFICATION AND EDUCATION UNDER SECTION 504**

**Eligibility**

A disabled student eligible for services under Section 504 is one who (a) has a physical or mental impairment which substantially limits one or more major life activities, including learning, (b) has a record or history of such impairment, or (c) is regarded as having such an impairment because he/she: (34 CFR 104.3)

1. Has a physical or mental impairment that does not substantially limit a major life activity but is treated by the district as having such a limitation (e.g., a student who has scarring, a student who walks with a limp)
2. Has a physical or mental impairment that substantially limits a major life activity only as a result of the attitudes of others towards such impairment (e.g., a student who has scarring or disfigurement)
3. Has no physical or mental impairment but is treated by the district as having such an impairment (e.g., a student who tests positive with the HIV virus but has no physical effects from it)

Major life activities are functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working. Examples of students with such impairments include, but are not limited to: (34 CFR 104.3)

1. Students with a normal ability to learn but who have a mobility impairment.
2. Students with a normal ability to learn academically but who require occupational or physical therapy in order to function physically.
3. Students with emotional disabilities manifested by behavior problems which result in exclusion from classes or school.

Indications of a possible disability that significantly interferes with learning include, but are limited to:

1. Medical conditions such as severe asthma or heart disease
2. Temporary medical condition due to illness or accident
3. Poor or failing grades over a lengthy period of time

*Physical or mental impairment* means any of the following: (34 CFR 104.3)

7.6.46

**IDENTIFICATION AND EDUCATION UNDER SECTION 504 (continued)**

1. Any physiological disorder or condition, cosmetic disfigurement, or anatomical loss affecting one or more of the following body systems: neurological; musculoskeletal, special sense organs; respiratory, including speech organs; cardiovascular; reproductive, digestive, genito-urinary; hemic and lymphatic; skin; and endocrine
2. Any mental or psychological disorder, such as mental retardation, organic brain syndrome, emotional or mental illness, and specific learning disabilities

**District Coordinator for Implementation of Section 504**

The district has designated the following individual to coordinate its efforts to comply with the requirements of law, Board policy, and administrative regulation pertaining to the implementation of Section 504: (34 CFR 104.7)

Assistant Superintendent, Educational Services  
600 Sixth Street, Fourth Floor  
Lincoln, CA 95648  
(916) 645-6350

*(cf. 1312.3 - Uniform Complaint Procedures)*  
*(cf. 5145.3 - Nondiscrimination/Harassment)*

**Referral, Identification, and Evaluation**

1. Any student may be referred by a parent/guardian, teacher, other school employee, (SST) student study team, or community agency for consideration of eligibility as a disabled student under Section 504. This referral may be made to the principal or site 504 Coordinator.

*(cf. 6164.5 - Student Success Teams)*

2. Upon receipt of a referral for eligibility, the principal shall promptly convene a meeting of a multi-disciplinary 504 team to consider the referral and determine whether an evaluation of the student is appropriate. This determination shall be based on a review of the student's school records; (including academic, social and behavioral records) consultation with the student's teacher(s), other professionals, and the parent/guardian, as appropriate and analysis of the student's needs.

The 504 team shall consist of a group of persons knowledgeable about the student, the meaning of the evaluation data, and the placement options. (34 CFR 104.35)

Prior to conducting an evaluation of a student for eligibility under Section 504, the district shall obtain written parent/guardian consent.

7.6.47

**IDENTIFICATION AND EDUCATION UNDER SECTION 504 (continued)**

3. If a request for evaluation is denied, the school site committee shall inform the parents/guardians of this decision and of their procedural rights as described below. If the team believes that a student needs or is believed to need special education or related services under Section 504, the district shall conduct an evaluation of the student prior to initial placement and before any significant change in placement. (34 CFR 104.35)

The district's evaluation procedures shall ensure that tests and other evaluation materials: (34 CFR 104.35)

- a. Have been validated and are administered by trained personnel in conformance with the instruction provided by the test publishers
  - b. Are tailored to assess specific areas of educational need and are not based solely on a single IQ score
  - c. Reflect aptitude or achievement or whatever else the tests purport to measure and do not reflect the student's impaired sensory, manual, or speaking skills unless the test is designed to measure these particular deficits
4. In interpreting evaluation data and making placement decisions, the team shall draw upon information from a variety of sources, including aptitude and achievement tests, teacher recommendations, physical condition, social or cultural background, and adaptive behavior. The team shall also ensure that information obtained from all such sources is documented and carefully considered and that the placement decision is made in conformity with 34 CFR 104.34. (34 CFR 104.35)

**Accommodation Plan and Placement**

1. When a student is identified as disabled within the meaning of Section 504, the site 504 team shall determine what services necessary to ensure that the student individual education needs are met as adequately as the needs of nondisabled students.
2. In making this determination, the school site 504 team shall consider all significant factors relating to the learning process for the student, including his/her adaptive behavior and cultural and language background. The evaluation may include, but is not limited to, classroom and playground observation, performance-based testing, academic assessment information, and data offered by the parent/guardian.
3. The parents/guardians shall be invited to participate in the school site 504 team meeting when services for the student will be determined and shall be given an opportunity to examine all relevant records.

7.6.48

**IDENTIFICATION AND EDUCATION UNDER SECTION 504 (continued)**

4. The school site 504 team shall develop a written plan describing the disability and specifying the services needed by the student. A copy of this plan shall be kept in the student's cumulative file. The student's teacher and any other staff who provide services to the student shall be informed of the services necessary for the student, to the extent that they need to be informed in order to provide for the student in the school setting.
5. The school site 504 team determines that no services are necessary for the student, the record of the committee's meeting shall reflect the identification of the student as a disabled person under Section 504 and shall state the basis for the decision that no special services are presently needed.
6. The disabled student shall be placed in the regular educational environment, unless the district demonstrates that a more restrictive placement is required in order to meet the student's needs. The disabled student shall be educated with those who are not disabled to the maximum extent appropriate to his/her individual needs.
7. The parents/guardians shall be notified in writing of the final decision concerning services to be provided, if any, and of the Section 504 procedural safeguards, including the right to an impartial hearing to challenge the decision.
8. The district shall complete the identification, evaluation, and placement process within a reasonable time frame.
9. The student's plan shall include a schedule for periodic review of the student's needs and indicate that this review may occur sooner at the request of the parent/guardian or school staff.
10. A copy of the student's accommodation plan shall be kept in his/her student record. The student's teacher, and any other staff who provide services to the student, shall be informed of the plan's requirements.

*(cf. 5125 - Student Records)*

*(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)*

**Review and Reevaluation**

1. The school site 504 team shall monitor the progress of the disabled student and the effectiveness of the student's plan. The team shall periodically determine whether the services are appropriate and necessary and whether the disabled student's needs are being met as adequately as the needs of nondisabled students. The team shall review the student's accommodation plan annually. In addition, the student's eligibility under Section 504 shall be reevaluated at least once every three years.

7.6.49

**IDENTIFICATION AND EDUCATION UNDER SECTION 504 (continued)**

2. A reevaluation of the student's needs shall be conducted before any subsequent significant change in placement. (34 CFR 104.35)

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

*(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*

**Procedural Safeguards**

Parents/guardians shall be notified in writing of all district decisions regarding the identification, evaluation, or educational placement of students with disabilities or suspected disabilities. Notifications shall include a statement of their right to: (34 CFR 104.36)

1. Examine relevant records
2. Have an impartial hearing with an opportunity for participation by the parents/guardians and their counsel
3. Have a review procedure

*(cf. 5145.6 - Parental Notifications)*

Notifications shall also detail the parent/guardian's right to file a grievance with the school district over an alleged violation of Section 504 regulation; right to have an evaluation that draws on information from a variety of sources; right to be informed of any proposed actions related to eligibility and plan for services; right to receive all information in the parent/guardian's native language and primary mode of communication; right to periodic reevaluations and an evaluation before any significant change in program/service modifications; right to an impartial hearing if there is a disagreement with the school district's proposed action; right to be represented by counsel in the impartial hearing process; and right to appeal the impartial hearing officer's decision.

If a parent/guardian disagrees with the identification, evaluation, or educational placement of his/her child under Section 504, he/she may initiate the following procedures:

1. Within 30 days of receiving the accommodation plan, file a written complaint with the 504 Coordinator detailing his/her disagreement and request that the 504 team review the plan in an attempt to resolve the disagreement. This review shall be held within 14 days of receiving the parent/guardian's request and the parent/guardian shall be invited to attend the meeting at which the review is conducted.
2. If disagreement continues, request in writing that the Superintendent or designee review the plan. This review shall be held within 14 days of receiving the parent/guardian's request, and the parent/guardian shall be invited to meet with the Superintendent or designee to discuss the review.

7.6.50

**IDENTIFICATION AND EDUCATION UNDER SECTION 504 (continued)**

3. If disagreement continues, request in writing a Section 504 due process hearing. The request shall include:
  - a. The specific nature of the decision with which the parent/guardian disagrees
  - b. The specific relief the parent/guardian seeks
  - c. Any other information the parent/guardian believes pertinent

Within 30 days of receiving the parent/guardian's request, the Superintendent or designee shall select an impartial hearing officer. This 30 days may be extended for good cause or by mutual agreement of the parties.

The Superintendent or designee shall maintain a list of impartial hearing officers who are qualified and willing to conduct Section 504 hearings. To ensure impartiality, such officers shall not be employed by or under contract with the district in any capacity other than that of hearing officer and shall not have any professional or personal involvement that would affect their impartiality or objectivity in the matter.

Within 45 days of the selection of the hearing officer, the Section 504 due process hearing shall be conducted and a written decision mailed to all parties. This 45-day deadline may be extended for good cause or by mutual agreement of the parties.

Any party to the hearing shall be afforded the right to:

1. Be accompanied and advised by counsel and by individuals with special knowledge or training related to the problems of students who are qualified as disabled under Section 504
2. Present written and oral evidence
3. Question and cross-examine witnesses
4. Receive written findings by the hearing officer

If desired, either party may seek a review of the hearing officer's decision by a federal court of competent jurisdiction.

**Notifications**

The Superintendent or designee shall ensure that the district has taken appropriate steps to notify students and parents/guardians of the district's duty under Section 504. (34 CFR 104.32)

Regulation  
approved:

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
Lincoln, California

7.6.51

**MELLO ROOS DISTRICTS**

The Board of Trustees desires to provide adequate facilities in order to enhance student learning and to help the district achieve its vision for educating district students. To that end, the Board may order the formation of a community facilities/Mello-Roos district for the acquisition or improvement of school facilities when, in the Board's judgment, it is advisable and in the best interest of district students and the community.

*(cf. 7110 - Facilities Master Plan)*  
*(cf. 7111 - Evaluating Existing Buildings)*  
*(cf. 7210 - Facilities Financing)*  
*(cf. 7211 - Developer Fees)*  
*(cf. 7213 - School Facilities Improvement Districts)*

Prior to forming a community facilities district, the Board shall consider and adopt local goals and policies that include the following elements: (Government Code 53312.7)

1. The priority that various facilities shall have for financing through the community facilities district, including public facilities to be owned and operated by other public agencies and services to be provided by other public agencies
2. The credit quality to be required of bond issues and criteria to be used in evaluating the credit quality
3. Steps by which prospective property purchasers will be fully informed about their related taxpaying obligations
4. Criteria for evaluating the equity of tax allocation formulas, including desirable and maximum amounts of special tax to be levied against any parcel
5. Definitions, standards, and assumptions to be used in appraisals required by Government Code 53345.8

*(cf. 5116 - School Attendance Boundaries)*

The Board may initiate the proceedings to establish a community facilities district. In addition, the Board shall initiate such proceedings when any two Board members have filed a written request or a specified percentage of voters or landowners have filed a petition requesting such a district be formed. (Government Code 53317)

Upon Board action to form a community facilities district or receipt of a petition or request, the Board shall adopt a resolution of intention and conduct a hearing in accordance with law. The resolution shall fix the time and place for holding a public hearing on the establishment of the community facilities district which shall be within 30-60 days after the adoption of the resolution. Notice of the hearing shall be given by publishing a copy of the resolution of intention in a newspaper of general circulation pursuant to Government Code 6061, starting at least seven days before the hearing, and shall include the requirements specified in Government Code 53322 and 53322.4. (Government Code 53321, 53322, 53322.4)

7.6.52



**MELLO-ROOS DISTRICTS (continued)**

If, after the hearing, the Board determines to establish a community facilities district, the Board shall adopt a resolution of formation in accordance with law. (Government Code 53325, 53325.1)

Upon approval by two-thirds of the voters in the proposed community facilities district, the tax may be levied. The proceeds of any bonds, notes, or other securities issued pursuant to the Mello-Roos Community Facilities Act shall be deposited or invested in accordance with Government Code 53356.03.

*Legal Reference:*

EDUCATION CODE

15300-15425 School facilities improvement districts

17060-17066 Joint venture school facilities construction projects

GOVERNMENT CODE

6061 One time notice

53311-53368.3 Mello-Roos Community Facilities Act of 1982

53753 Assessment notice and hearing requirements

53753.5 Exemptions

54954.1 Mailed notice to property owners

54954.6 New or increased tax or assessment; public meetings and hearings; notice

65970-65981 School facilities development project

65995 Levies against development projects

CODE OF REGULATIONS, TITLE 2

1859-1859.106 School facility program

*Management Resources:*

CSBA PUBLICATIONS

Maximizing School Board Governance: School Facilities Management, 2006

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

Coalition for Adequate School Housing: <http://www.cashnet.org>

**SCHOOL FACILITIES IMPROVEMENT DISTRICTS**

The Governing Board desires to provide adequate facilities in order to enhance student learning and to help the district achieve its vision for educating district students.

*(cf. 7110 - Facilities Master Plan)*

*(cf. 7111 - Evaluating Existing Buildings)*

*(cf. 7210 - Facilities Financing)*

The Board has determined that it is necessary and in the best interest of the district to form a school facilities improvement district to finance any or all of the improvements set forth in Education Code 15100 and finds that the overall cost of financing the bonds issued would be less than the overall cost of other school financing options available to the district including, but not limited to, issuing bonds pursuant to the Mello-Roos Community Facilities Act. The Board shall define the boundaries of the school facilities improvement district to include any portion of territory within the jurisdiction of the school district, including the option of including the territory of an existing Mello-Roos community facilities district. (Education Code 15301)

*(cf. 7212 - Mello-Roos Districts)*

The Superintendent or designee shall establish procedures consistent with Education Code 15100-15262 governing the financing of bonds, bond elections, and the issuance and sale of bonds.

**Board Resolution of Intention**

The Board may pursue the authorization and issuance of bonds by approval of either 66.67 percent majority or 55 percent majority of the voters within the proposed territory of the school facilities improvement district and shall adopt a resolution of intent to form an improvement district. In order to proceed with an election requiring a 55 percent approval of the voters, two-thirds of the Board shall agree to such an election and the district shall comply with the accountability provisions, including the requirements regarding the citizens' oversight committee, required for 55 percent approval set forth in Education Code 15264-15288. (Education Code 15266)

*(cf. 7214 - General Obligation Bonds)*

*(cf. 9323.3 - Actions by the Board)*

The Board's resolution of intention shall state all of the following: (Education Code 15320)

1. The Board's intention to form the proposed school facilities improvement district
2. The purpose for which the proposed district is to be formed
3. The estimated cost of the school facilities improvement project

7.6.54

**SCHOOL FACILITIES IMPROVEMENT DISTRICTS (continued)**

4. That any taxes levied for financing general obligation bonds issued to finance the project shall be levied exclusively upon the lands in the proposed school facilities improvement district
5. That a map showing the exterior boundaries of the proposed district is on file with the Board and available for public inspection, and that these boundaries meet the requirements of Education Code 15301
6. The time and place for a Board hearing on the formation of the proposed district
7. That any interested persons, including all persons owning lands in the district or in the proposed school facilities improvement district, may appear and be heard at the above hearing

The Board shall hold the hearing as specified in its resolution and may, at the hearing, adopt a resolution proposing modifications of its above-stated purposes. (Education Code 15322, 15323)

Notice of the hearing shall be given by publishing a copy of the resolution of intention in a newspaper of general circulation pursuant to Government Code 6066, starting at least 14 days before the hearing. No other notice shall be required. (Education Code 15321)

When hearings are concluded, the Board may, by resolution, order the formation of a school facilities improvement district with the boundaries described in the resolution. The resolution shall state the estimated cost of carrying out described purposes and shall number and designate the improvement district as specified in Education Code 15326. (Education Code 15326)

*Legal Reference: (see next page)*

7.6.55

## SCHOOL FACILITIES IMPROVEMENT DISTRICTS (continued)

### *Legal Reference:*

#### EDUCATION CODE

- 15100-15111 Purposes for authorizing bonds*
- 15120-15262 Election procedures and issuance of bonds*
- 15264-15288 Accountability in local school construction*
- 15300-15425 School facilities improvement districts*

#### GOVERNMENT CODE

- 6066 Two weeks' notice*
- 50075-50077.5 Voter-approved special taxes*
- 50079 School districts; qualified special taxes*
- 53175-53187 Integrated Financing District Act*
- 53753 Assessment notice and hearing requirements*
- 53753.5 Exemptions*
- 54954.1 Mailed notice to property owners*
- 54954.6 New or increased tax or assessment; public meetings and hearings; notice*

### *Management Resources:*

#### CSBA PUBLICATIONS

*Maximizing School Board Governance: School Facilities Management, 2006*

#### WEB SITES

- CSBA: <http://www.csba.org>*
- CSBA, District and Financial Services, Proposition 39 Bond Performance Audit Program:  
<http://www.csba.org/Services/Services/DistrictServices/Proposition39BondAudits.aspx>*
- California Department of Education: <http://www.cde.ca.gov>*
- California Office of Public School Construction: <http://www.opsc.dgs.ca.gov>*
- Coalition for Adequate School Housing: <http://www.cashnet.org>*

7.6.56

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

2009-10 District Goals

**AGENDA ITEM AREA:**

Information/Discussion

**REQUESTED BY:**

Scott Leaman, Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

District office

**FINANCIAL INPUT/SOURCE:**

All sources

**MEETING DATE:**

August 4, 2009

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

Draft objectives based on district goals will be discussed with the board.

**RECOMMENDATION:**

Discuss 2009-10 management team goals.

7.7

# Goals and Objectives for the Management Team

2009-10

Initial Draft: August 4, 2008  
Board Review and Input: August 4, 2009  
Board Approval:  
Board Review:  
Final Presentation:

## MISSION STATEMENT:

Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

## ADOPTED DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc., as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

## Goal # 1 Develop and continually upgrade a well articulated K-12 academic program

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>
1a - Continue focus on assisting all sites in meeting state assigned API and AYP targets.	1a - The district and its schools continue to improve on API and AYP targets. This progress will be supported by the district. Subgroups not making goals will receive focused support.	1a - By June 2010, establish essential standards and common benchmark assessments for core academic areas, monitor significant subgroup progress towards grade-level standards, and support development of Professional Learning Communities to support teachers as they address student learning. All schools will meet their API and AYP targets or show growth. Schools in Program Improvement will complete mandated tasks. Results from 2008-09 will be presented to the Board in the fall of 2009.
1b - Plan and enhance opportunities within the curriculum for academic achieving students.	1b - Academic high achieving students require increased opportunities based on their capabilities.	1b - By June 2010, a marquee program will be selected for Lincoln High School. A Middle College offering will be explored with Sierra Community College. A program audit will be completed for Glen Edwards Middle to determine parity with Twelve Bridges Middle School. Gifted and Talented opportunities will be supported. Thirty-five percent (35%) of students will meet A-G requirements.

7.7.2

1c – Increase local special education offerings.	1c – Many special education programs are located outside the district. As the district grows, it is feasible to bring these programs back to the district.	1c – By December 2009, additional special education offerings will be located in-district and special education transportation through Mid-placer will be evaluated. These additions will be implemented in a cost neutral, or close to cost neutral manner.
1d – Implement new district funding model with state funding impacts, while maintaining fiscal solvency and health.	1d – The district is receiving funds through a new funding model that is unique in the state of California. Additionally, state budget reductions have adversely affected our budget.	1d – by 2010, a budget committee will be convened to understand and communicate the impacts of the new funding model and make recommendations to the board.

## Goal # 2 Foster a safe, caring environment where individual difference are valued and respected

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>
2a – Continue services for students and families through the Lighthouse Family Resource Center.	2a – The district Lighthouse was converted to the Lighthouse Family Resource and Counseling Center.	2a – By December 2009, a contract for services will be finalized between the center and the district. The district will have active participation on the Lighthouse Board.
2b – Additional Lincoln Police Officer resources will be allotted to Lincoln High School and Phoenix High School.	2b – The introduction of these resources will assist with proactively addressing safety issues on campus. Planning for implementation began in summer, 2009.	2b – By June 2010, the contract for additional resources will be fully implemented including interaction on communication, managerial, and financial issues between the agencies.

7.7.3



### Goal # 3 Provide facilities for all district programs and functions that are suitable.

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>
3a – Evaluate current facilities, establish new facilities, plan for additional facilities that are financially feasible.	3a – District enrollment is growing each year. The planning process has begun to establish facilities for this growth, including the use of current facilities. Many hours will be devoted to this community process through the Facility Needs Committee.	3a – By June 2010, a comprehensive Master Facility Plan including funding options will be completed after Board input.
3b – Explore agricultural conservancy at the current Lincoln High School Farm site and formally acquire Mariner (Rockwell) Ranch.	3b – The school board approved a resolution in the past to place the Lincoln High School Farm in an agricultural conservancy. The district also was selected to acquire an additional 500 acres from CalTrans.	3b – By June 2010, working with the Farm Foundation, conservancy options will be presented to the board and the agreement with CalTrans will be finalized.

7.7.4

**Goal # 4 Promote the involvement of the community, parents, local government, business, and service organizations as partners in the education of students.**

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>
4a – Increase communication content and outlets through the use of appropriate technologies and information.	4a – Information demand is increasing as the district grows. New families and students need to be targeted with key information. A district-wide communication system was implemented in prior years. Ongoing communication will be increased through new websites, district video, community newsletters, and the Facility Needs Committee.	4a – By June 2010, communication will be increased through the completion of website improvements, three community newsletters, video distribution, and Facility Needs Committee meetings.
4b - Communication and collaboration with the city will be increased.	4b – Joint partnerships including the School Resource Officer and joint use facility agreements assist district families and community members. Some of these agreements need updating based on the practical use of the facilities. Ongoing joint collaborative meetings take place throughout the year.	4b – By June 2010, collaboration meetings with the city will continue and other avenues of partnership will be implemented, including the additional School Resource Officer and updated joint use agreements. New options that assist both entities, and their constituents, will be presented to the board. City support for appropriate educational facilities will be garnered.

7.7.5

**Goal # 5 Promote student health and nutrition in order  
to enhance readiness for learning.**

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>
5a – With community support, author and approve a district wellness plan.	5a – The No Child Left Behind act mandates the district complete a wellness plan. The city of Lincoln has shown interest in partnering on this activity.	5a - By June 2010, the district will present to the board a wellness plan for approval.

7.7.6