

WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
OCTOBER 21, 2003, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS BUILDING
790 “J” STREET, LINCOLN, CA

MINUTES

2003-2004 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

Members Present

Karen Roberts, President
Paul Long, Vice President
Marcia Harris, Clerk
Earl Mentze, Member
Dennis Sonnenburg, Member

Member Absent

None

Others Present

Roger R. Yohe, Superintendent
Jay M. Stewart, Asst. Superintendent of Business Services
Scott Leaman, Assistant Superintendent of Instructional Services
Bob Noyes, Director of Human Services
Getta Dolinsek, Director of Support Services
Frank Nichols, Supervisor Maintenance Services
Eva McGuire, Secretary to the Superintendent

Press – Jason Probst, Lincoln News Messenger

Student – Karin Harrington, LHS Student Advisory Representative

7:00 P.M. OPEN SESSION - Performing Arts Building - LHS

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

For the benefit of the students of the Western Placer Unified School District, President Roberts called the meeting to order at 7:00 p.m. and led the audience in the Pledge of Allegiance.

President Roberts introduced Dennis Sonnenburg as the newly appointed Board Member replacing Nels Tahti. All in attendance were also welcomed.

2. SPECIAL ORDER OF BUSINESS

2.1 SUPPORT SERVICES FEATURED

• Getta Dolinsek, Program Support Specialist, and Jason Sample, Director of the After School Program and the 21st Century Grant, were in attendance to review the many areas covered under support services, i.e. Immunization Clinic, Healthy Kids Survey, Red Ribbon Week, Prop 10 Kindergarten Readiness Center, the Lighthouse Resource Center, etc.

Mr. Sample updated the Board on the successes of the After School Program, "Lights on After School", and some program changes. He noted the Twenty-First Century Grant will become a state program. Both Mr. Mentze and Mr. Sonnenburg expressed concern with the nutrition component of the program since students are away from home for many hours.

2.2 NEW WATER SYSTEM DEMONSTRATION – Frank Nichols, Maintenance Supervisor

• Frank Nichols, Maintenance Supervisor, and Evaporated Control Systems representatives were in attendance to present a state of the art water system, which utilizes 58% of water usage without any maintenance.

Mr. Nichols expressed his excitement about this new water system and would hope to incorporate it into some of the district's new schools. This is a subsurface irrigation system for landscaping. How it works was reviewed, cost savings and value was presented. It was noted this system could be used at the Foscett Ranch school site in conjunction with the City of Lincoln, using "blue water".

3. CONSENT AGENDA

On a motion made by Mr. Mentze, seconded by Mrs. Harris and passed by unanimous roll call vote, the following Consent Agenda items were approved.

3.1 Ratification of Personnel Items

- a. Certificated: Jamie Mandel, 3rd Grade Teacher (.50), CCC
- b. Classified Employment: None
- c. Request for Maternity/Child Rearing Leave, Leslie Altman, Kdgn, FSS

3.2 Approval of Budget/Expenditure Schedule for Carl Perkins Vocational and Technical Education Grant

3.3 Ratification of API Expenditures for First Street School

- 3.4 Approval of Resolution #03/04.16 Authorizing the Creation and Establishment of Schools Mandate Group ("SMG") A Joint Powers Authority
- 3.5 Report of Disclosure Requirements for Quarterly Reports of Investments

4. COMMUNICATION FROM THE PUBLIC

Local senior citizen from Lincoln Hills, Mickey Haggard, addressed the Board of Trustees in regard to the proposed Sierra College Bond measure to help fund the new joint use high school. It was noted Western Placer is not involved in this and has not received any information or a request for support from Sierra College.

5. REPORTS & COMMUNICATION

- 5.1 Student Advisory – Karin Harrington
Karin announced LHS was doing Red Ribbon Week this week. Support Services has given each school site \$150.00 to spend. LHS is having a hot dog eating contest and a syrup chugging contest. She also invited the Board of Trustees to attend the art show on Friday, 3:00-4:30.
- 5.2 Western Placer Teacher's Association – Kris Knutson
Kris Knutson, President, read the following prepared statement: "The Teacher's Association would like it noted that we have been impressed with the expediency in which each employee group, following WPTA, has settled their respective contract negotiations. We are also thrilled to see that comparison studies have been completed, with at least one of the groups using rank order data. One of the assistant superintendents shared his rank order data with us during a meeting with our executive board. It is our hope that a similar rank order list can and will be used in the future with our group as well. If we were to use such a rank-order process, it would be to the benefit of our entire district. Salary negotiations would be expedited tremendously. The time and energy could then be used to focus where we have all been deemed responsible ---educating the children of Western Placer!"
- 5.3 Western Placer Classified Employee Association – Nancy Griffin, absent.
- 5.4 Superintendent –
Mr. Yohe reported Mr. Haggard would be helping with getting people to go to Sacramento on October 28th in support of the application for the joint use library bond. It is important to be organized and have good representation of all age levels using the library. Speaking to the Library Board will be Mayor Santini, Superintendent Yohe, and a Sierra College board member. A bus of 40 people will be going from Lincoln Hills. The

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Superintendent will work on getting some students and parents to attend, also needed transportation.

A rating of "Outstanding" must be received to be considered, ratings will be posted on the web site on Friday. The district Board of Trustees signed prepared letters to individual members of the California Public Library Board.

Mr. Yohe also announced the Placer County Schools' Annual Trustee Dinner to be held on Monday, November 24, 2003. Attendance to be confirmed with Mrs. McGuire

5.5 Assistant Superintendent(s)

5.5.1 Jay M. Stewart

a. Facilities Focus: Projected Capital Facilities Cash Flow

Mr. Stewart gave a comprehensive report on Projected Capital Facilities Cash Flow, he explained the differences between CFD #1 and CFD #2. He is keeping the Board updated and they commended him for this good report.

b. Report on the District's Policy on Investments

He also reported on the District's policy on investments, as mandated.

5.5.2 Scott Leaman

a. Program Focus Area: STAR Analysis

Mr. Leaman gave some short reports to begin: hope to continue the funding stream for the after school program; have received two art grants; he continues to work with the school sites on AYP; there is still no news on GEMS situation with not meeting its AYP; he is working in partnership with WPTA on the social promotion policy. Mr. Leaman's program focus area was a STAR analysis. He reviewed data by grade level perspective and by subject perspective. He noted getting students to "proficient or above" is the key. Also reported was the Local Educational Agency Plan and the Technology Plan was approved at the state level with no editing.

Mr. Knutson commended Mr. Leaman and Megan Magee for putting the workshops together (social promotion), which is a lot of work.

5.5.3 Bob Noyes, Personnel Director

Mr. Noyes congratulated Mr. Sonnenburg on his appointment to the Board of Trustees. He also reported the survey on Catastrophic Leave has been sent out, with 50% saying they would participate. There is approximately 160 hours in the leave bank. The committee will be meeting and forms will be developed. Mr. Noyes also

reported he is meeting with other districts in regard to the No Child Left Behind issues as it pertains to credentials, he is also working closely with WPTA and administration.

6. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

**6.1 (D/A) APPROVAL OF THREE-YEAR CONFIDENTIAL
EMPLOYEE SALARY AND BENEFIT IMPROVEMENT
PROPOSAL – Stewart/Yohe (03/04 Goals, Component IV)**

•Being submitted for ratification was a three-year salary and benefit improvement proposal for Classified Confidential Employees:

FY 2002-03 1.00% Salary Increase

FY 2003-04 2.00% Salary Increase

FY 2004-05 1.50% Salary Increase or reclassification study.

Increase Health & Welfare Cap to cover the cost of Kaiser + children, dental, and vision.

A motion was made by Mr. Long, seconded by Mr. Mentze, and passed by unanimous vote to approve the three-year Confidential Employee salary and benefit improvement proposal as submitted.

**6.2 (D/A) APPROVAL OF THREE-YEAR CLASSIFIED
MANAGEMENT EMPLOYEE SALARY AND BENEFIT
IMPROVEMENT PROPOSAL – Stewart/Yohe (03/04 G & O,
Components I V)**

•Being submitted for ratification was a three-year salary and benefit improvement proposal for Classified Management Employees:

FY 2002-03 1.00% Salary Increase

FY 2003-04 2.00% Salary Increase

FY 2004-05 1.50% Salary Increase. Increase Health & Welfare Cap to cover the cost of Kaiser + children, dental, and vision.

A motion was made by Mr. Mentze, seconded by Mr. Long, and passed by unanimous vote to approve the three-year Classified Management salary and benefit improvement proposal as submitted.

6. ♦ACTION ♦DISCUSSION ♦INFORMATION (continued)

CODE: (A) = Action (D) = Discussion (I) = Information

**6.3 (D/A) APPROVAL OF THREE-YEAR CERTIFICATED
MANAGEMENT EMPLOYEE SALARY AND BENEFIT
IMPROVEMENT PROPOSAL-- Yohe (03/04 G &O, Components IV)**

- Being submitted for ratification was a three-year salary and benefit improvement proposal for Certificated Management Employees:

FY 2002-03 0.50% Salary Increase

FY 2003-04 2:00% Salary Increase. Increase Health & Welfare
Cap to Equal Certificated Cap.

FY 2004-05 Salary Comparison Study

A motion was made by Mrs. Harris, seconded by Mr. Mentze, and passed by unanimous vote to approve the three-year Certificated Management Employee salary and benefit improvement proposal as submitted.

**6.4 (D/A) APPROVE THE FOSKETT RANCH ELEMENTARY
EXCHANGE AGREEMENT WITH ESCROW
INSTRUCTIONS BETWEEN THE WESTERN PLACER
UNIFIED SCHOOL DISTRICT AND THE CITY OF
LINCOLN - Stewart (03/04 G &O, Components V)**

- This exchange agreement formally facilitates the land swap between the school district and the City of Lincoln. The acreage, 16.518 acres, is exactly the same for both sites. Legal counsel has reviewed and approved the content of this agreement.

On a motion made by Mrs. Harris, seconded by Mr. Long, and passed by unanimous vote, the Board of Trustees took action to approve the Foscett Ranch Elementary Exchange Agreement with escrow instructions between the Western Placer Unified School District and the City of Lincoln.

**6.5 (D/A) APPROVE RESOLUTION #03/04.17 DECLARING THE
RESULTS OF THE SPECIAL ELECTION HELD ON
OCTOBER 15, 2003, AND ORDERING THE ANNEXATION
OF TERRITORY TO COMMUNITY FACILITIES
DISTRICT NO. 1. - Stewart (03/04 G &O, Components V)**

6. ♦ACTION ♦DISCUSSION ♦INFORMATION (continued)

CODE: (A) = Action (D) = Discussion (I) = Information

- This resolution presents the successful landowner election approving the annexation of the Stage Coach Run subdivision into the Community Facilities District No. 1.

On a motion made by Mr. Mentze, seconded by Mrs. Harris and passed by unanimous roll call vote, the Board of Trustees took action to approve Resolution #03/04.17 Declaring The Results Of The Special Election Held On October 15, 2003, And Ordering The Annexation Of Territory To Community Facilities District No. 1.

6.6 (A)

ADOPTION OF AR 5111 ADMISSION – Yohe *(03/04 Goals, Component 1)*

- This new regulation has been read and approved by the Policy Committee, and was reviewed for a first reading by the Board of Trustees. This keeps the district in compliance.

On a motion made by Mr. Mentze, seconded by Mr. Long and passed by unanimous vote, the Board of Trustees took action to approve the adoption of Administrative Regulation 5111 Admission.

6.7 (D/A)

APPROVAL OF REVISION TO BOARD POLICY 3440 BUSINESS AND NON-INSTRUCTIONAL OPERATIONS – INVENTORIES - Stewart *(03/04 G & O, Components V)*

- The revisions to the inventory thresholds on BP 3440 provide consistency with the related Administrative Regulation. The change to AR 3440 was originally made as a result of the inventory requirements provided by GASB 34.

On a motion made by Mrs. Harris, seconded by Mr. Sonnenburg and passed by unanimous vote, the Board of Trustees took action to approve the revision of Board Policy 3440 Business and non-Instructional Operations – Inventories.

7. COMMENTS - BOARD OF TRUSTEES

7.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
The Superintendent reported he has not heard from Kevin Ramirez, Superintendent of Sierra Community College, in regard to the transfer of property of the Library Bond.

7.2 CONSIDERATION OF SELECTION AND IMPLEMENTATION OF NEW DISTRICT LOGO

•At the request of President Roberts, this item returned when all members were present. The samples, which were seen by the Board of Trustees at an earlier date, and placed on hold due to budget constraints, are being considered again.

The Superintendent reminded board members to keep in mind a 3-color logo raises costs significantly. He reported there is \$5,400.00 worth of stock on hand with the current logo. Phasing in a new logo might reduce the costs.

The Board requested some revisions be made with Western Placer more defined. This will remain in the selection process for now.

7.3 DESIGNATION OF BOARD REPRESENTATIVES TO COMMITTEES

•At the request of President Roberts, this item, which is annually seen in December, is appearing earlier so that new appointments can be made to include Mr. Sonnenburg. Current representatives are:

- Bickford Ranch Project: Paul Long, Roger Yohe
- Facility Master Planning Committee: All Members
- District/Sierra College Joint Library Project: Karen Roberts
- Sierra College/Western Placer Joint Use Building Planning Committee: Earl Mentze, Roger Yohe, Dennis Sonnenburg
- L.E.A.F. Grant: Marcia Harris
- Policy Review: Earl Mentze, Marcia Harris
- Farm Foundation: Paul Long
- Western Placer Education Foundation: Earl Mentze
- City of Lincoln General Planning Steering Committee: Dennis Sonnenburg

7.4 BOARD MEMBER REPORTS AND COMMENTS

Mr. Long: Announced the upcoming Farm Foundation meeting where a draft proposal regarding the farmland will be discussed. He also welcomed new Board member, Dennis Sonnenburg.

Mr. Sonnenburg: Expressed concern in regard to the chug-a-lug syrup contest at LHS, as reported by the student representative, as a safety issue i.e. obesity, juvenile diabetes and symbolism of chug-a-lugging other beverages.

Mrs. Harris: Noted Rocklin has a dog that sniffs out drugs in student lockers.

Mr. Mentze: Reported the Sheridan Fall Fest was extremely impressive and has become a community event with some 250 people in attendance.

Mrs. Roberts: Requested members of the Board to donate \$25.00 to the Board's Hearts and Flowers fund.

8. ESTABLISHMENT OF NEXT MEETING (S)


- The President established the following meeting(s):
 >November 4, 2003, 7:00 p.m. Lincoln High School Performing Arts Building

9. ADJOURNMENT OF REGULAR SESSION

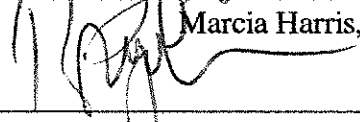
With no further business, the meeting was adjourned at 9:13 p.m.




Karen Roberts, President



Marcia Harris, Clerk



Roger R. Yohe, Superintendent



Eva McGuire, Secretary to Superintendent

AYES: Harris, Long, Mentze, Sonnenburg, Roberts
NOES: None
ABSENT: None
ABSTAIN: None