

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
**600 SIXTH STREET, SUITE 400,**  
**LINCOLN, CALIFORNIA 95648**  
**Phone: 916.645.6350 Fax: 916.645.6356**

**MEMBERS OF THE GOVERNING BOARD**

Kris Wyatt - President  
 Brian Haley - Vice President  
 Damian Armitage - Clerk  
 Paul Long - Member  
 Paul Carras - Member

**DISTRICT ADMINISTRATION**

Scott Leaman, Superintendent  
 Mary Boyle, Deputy Superintendent of Educational Services  
 Audrey Kilpatrick, Assistant Superintendent of Business & Operation  
 Ryan Davis, Assistant Superintendent of Personnel Services

	<b><u>STUDENT ENROLLMENT</u></b>		
	<b>2012/13</b>		
<b>School</b>	<b>CEBEDS</b>	<b>6/1/2013</b>	<b>8/28/2013</b>
Sheridan Elementary (K-5)	84	89	86
First Street Elementary (K-5)	465	462	491
Carlin C. Coppin Elementary (K-5)	412	412	402
Creekside Oaks Elementary (K-5)	559	601	645
Twelve Bridges Elementary (K-5)	717	720	686
Foskett Ranch Elementary (K-5)	552	544	528
Lincoln Crossing Elementary (K-5)	684	680	696
Glen Edwards Middle School (6-8)	686	677	732
Twelve Bridges Middle School (6-8)	853	869	824
Lincoln High School (9-12)	1,516	1,443	1,614
Phoenix High School (10-12)	65	49	62
<b>TOTAL</b>	<b>6593</b>	<b>6546</b>	<b>6766</b>

**State Preschool**

First & L Street 24 A.M. /24 P.M.  
 Carlin Coppin 24 A.M.  
 Sheridan 18 A.M.

**Pre-K/Special Ed**

Foskett 12  
 FSS PPPIP 51

**Parent Education**

60

**Parent Participation Program**

First Street 20 A.M. /9 P.M.  
 Sheridan 15 P.M.  
 Twelve Bridges E 16 A.M.

**GLOBAL DISTRICT GOALS**

- ~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- ~Foster a safe, caring environment where individual differences are valued and respected.
- ~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- ~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- ~Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District  
**Regular Meeting of the Board of Trustees**  
September 3, 2013, 7:00 P.M.  
Lincoln High School, Performing Arts Theater  
790 J Street, Lincoln, CA 95648

## AGENDA

**2013-2014 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

### **5:50 P.M. START**

1. **CALL TO ORDER** – Lincoln High School – Performing Arts Theater

### **5:55 P.M.**

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

- 2.1 **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.

- 2.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln

- 2.3 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

- 2.4 **PERSONNEL**

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

- 2.5 **INTERDISTRICT ATTENDANCE APPEAL**

- a. Interdistrict Request Appeal 13/14 – 23
    - b. Interdistrict Request Appeal 13/14 – 24
    - c. Interdistrict Request Appeal 13/14 – 25

### **7:00 P.M.**

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln High School Performing Arts Building.

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:



September 3, 2013

Agenda

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**3.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.

**3.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln

**3.3 CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

**3.4 PERSONNEL****PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE****3.5 INTERDISTRICT ATTENDANCE APPEAL**

- a. Interdistrict Request Appeal 13/14 – 23
- b. Interdistrict Request Appeal 13/14 – 24
- c. Interdistrict Request Appeal 13/14 – 25

**4. CONSENT AGENDA****NOTICE TO THE PUBLIC**

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 4.1 Approval of Meeting Minutes for:
  - August 6, & 20<sup>th</sup>, 2013 Regular Board of Trustee Meeting
- 4.2 Approval of Warrants
- 4.3 Classified Personnel Report
- 4.4 Certificated Personnel Report

*Roll call vote:*

**5. COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

**6. REPORTS & COMMUNICATION**

- 6.1 Lincoln High School, Student Advisory – Jillian Loya
- 6.2 Western Placer Teacher's Association – Tara McCroskey
- 6.3 Western Placer Classified Employee Association – Mike Kimbrough

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6.4 Superintendent – Scott Leaman

## 7. ♦ACTION ♦DISCUSSION ♦INFORMATION

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

7.1 Information FACILITIES DEPARTMENTAL UPDATE SUMMER PROJECTS2013 – Steer (13-14 G & O Component I, II, III, IV, V)

- This item is a Board of Trustees informational update on current Facilities projects and work that has taken place during the summer of 2013, as well as upcoming projects and pending legislation that will affect our District

7.2 Action RESOLUTION NO. 13/14.5 TO APPROVE THE WPUSD COMMUNITY FACILITIES DISTRICT NO. 1 TAX REPORT FISCAL YEAR 2013-14, AND LEVYING AND APPORTIONING THE SPECIAL TAX AS PROVIDED THEREIN – Steer (13-14 G & O Component I, II, III, IV, V)

- Staff requests the Board of Trustees take action to approve the FY 2013-14 special tax levy for developed and undeveloped parcels within the Western Placer Unified School District's Community Facilities District No. 1. There are 4,237 parcels being levied for a total of \$3,317,072.66. A complete printout of parcels levied is available at the District Office and will be available at the Board of Trustees meeting.

*Roll call vote:*7.3 Action RESOLUTION NO. 13/14.6 TO APPROVE THE WPUSD COMMUNITY FACILITIES DISTRICT NO. 2 TAX REPORT FISCAL YEAR 2013-14, AND LEVYING AND APPORTIONING THE SPECIAL TAX AS PROVIDED THEREIN – Steer (13-14 G & O Component I, II, III, IV, V)

- Staff requests the Board of Trustees take action to approve the FY 2013-14 special tax levy for developed and undeveloped parcels within the Western Placer Unified School District's Community Facilities District No. 2. There are 2,718 parcels being levied for a total of \$2,103,403.88. A complete print out of parcels levied is available at the District Office and will be available at the Board of Trustees meeting.

*Roll call vote:*7.4 Information/ 2012-13 FINAL GOALS AND OBJECTIVES REPORT – Leaman  
Discussion (13-14 G & O Component I, II, III, IV, V)

- The final goals and objective report for the 2012-13 school year will be presented to the Board.

## 8. BOARD OF TRUSTEES

## 8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here



September 3, 2013

Agenda

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for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

**8.2 BOARD MEMBER REPORTS/COMMENTS**

**9. ESTABLISHMENT OF NEXT MEETING(S)**

The President will establish the following meeting(s):

➤ **September 17, 2013 7:00 P.M.**, Regular Meeting of the Board of Trustee – Lincoln High School

**10. ADJOURNMENT**

<p><b>BOARD BYLAW 9320:</b> Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1</p>
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Posted: 083013

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**DISCLOSURE  
OF ACTION  
TAKEN IN  
CLOSED SESSION,  
IF ANY**



# **Western Placer Unified School District**

## **CLOSED SESSION AGENDA**

Place: Lincoln High School – Main Office Conference Room

Date: Tuesday, September 3, 2013

Time: 5:55 P.M.

1. LICENSE/PERMIT DETERMINATION
  2. SECURITY MATTERS
  3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
  4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
  5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
  6. LIABILITY CLAIMS
  7. THREAT TO PUBLIC SERVICES OR FACILITIES
  8. **PERSONNEL**
    - \* PUBLIC EMPLOYEE APPOINTMENT
    - \* PUBLIC EMPLOYEE EMPLOYMENT
    - \* PUBLIC EMPLOYEE PERFORMANCE EVALUATION
    - \* PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
    - \* COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
  9. CONFERENCE WITH LABOR NEGOTIATOR
  10. **STUDENTS**
    - \* STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
    - \* STUDENT PRIVATE PLACEMENT
    - \* **INTERDISTRICT ATTENDANCE APPEAL**
    - \* STUDENT ASSESSMENT INSTRUMENTS
    - \* STUDENT RETENTION APPEAL, Pursuant to BP 5123
    - \* DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION
- 
1. LICENSE/PERMIT DETERMINATION
    - a. Specify the number of license or permit applications.
  2. SECURITY MATTERS
    - a. Specify law enforcement agency
    - b. Title of Officer,
  3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
    - a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.

- b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
- c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
- 4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
  - a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
  - b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
- 5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
  - a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
  - b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
- 6. **LIABILITY CLAIMS**
  - a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
  - b. Agency claims against.
- 7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
  - a. Consultation with: specify name of law enforcement agency and title of officer.
- 8. **PERSONNEL:**
  - A. **PUBLIC EMPLOYEE APPOINTMENT**
    - a. Identify title or position to be filled.
  - B. **PUBLIC EMPLOYEE EMPLOYMENT**
    - a. Identify title or position to be filled.
  - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
    - a. Identify position of any employee under review.
  - D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
    - a. It is not necessary to give any additional information on the agenda.
  - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
    - a. No information needed
- 9. **CONFERENCE WITH LABOR NEGOTIATOR**
  - a. Name any employee organization with whom negotiations to be discussed are being conducted.
  - b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
  - c. Identify by name the agency's negotiator
- 10. **STUDENTS:**
  - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
  - B. **STUDENT PRIVATE PLACEMENT**
    - a. Pursuant to Board Policy 6159.2
  - C. **INTERDISTRICT ATTENDANCE APPEAL**
    - a. Education Code 35146 and 48918
  - D. **STUDENT ASSESSMENT INSTRUMENTS**
    - a. Reviewing instrument approved or adopted for statewide testing program.
  - E. **STUDENT RETENTION/ APPEAL**
    - a. Pursuant to Board Policy 5123
  - F. **DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION**
    - a. Prevent the disclosure of confidential student information.



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

CONFERENCE WITH REAL PROPERTY  
NEGOTIATOR

**AGENDA ITEM AREA:**

Closed Session

**REQUESTED BY:**

Scott Leaman  
Superintendent

**ENCLOSURES:**

No

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

September 3, 2013

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustee will disclose any action taken in closed session in regard to Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.

**RECOMMENDATION:**

Administration recommends the Board of Trustee disclose action taken in closed session in regard to Real Property.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

CONFERENCE WITH LEGAL COUNSEL –  
EXISTING LITIGATION

**AGENDA ITEM AREA:**

Disclosure of Action Taken in  
Closed Session

**REQUESTED BY:**

Audrey Kilpatrick,  
Assistant Superintendent

**ENCLOSURES:**

No

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

September 3, 2013

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will disclose any action taken in closed session in regard to the Existing Litigation of Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln.

**RECOMMENDATION:**

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Existing Litigation.



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Bargaining Groups:

WPTA & CSEA Negotiations

Agency Negotiators:

Scott Leaman, Superintendent

Mary Boyle, Deputy Superintendent

Ryan Davis, Assistant Superintendent

of Personnel Services Audrey Kilpatrick,

Assistant Superintendent Business and Operations

**AGENDA ITEM AREA:**

Disclosure of action taken in  
closed session

**REQUESTED BY:**

Ryan Davis

Assistant Superintendent  
of Personnel Services

**ENCLOSURES:**

No

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

September 3, 2013

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the board of trustees be updated on negotiations.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/  
RELEASE

**AGENDA ITEM AREA:**

Closed Session

**REQUESTED BY:**

Ryan Davis  
Assistant Superintendent of Personnel Services

**ENCLOSURES:**

No

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

September 3, 2013

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will disclose any action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

**RECOMMENDATION:**

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Interdistrict Appeal

**AGENDA ITEM AREA:**

Disclosure of Action Taken in  
Closed Session

**REQUESTED BY:**

Scott Leaman,  
Superintendent

**ENCLOSURES:**

No

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

September 3, 2013

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will discuss disclose any action taken in closed session regarding the following transfer appeals:

- Interdistrict Request Appeal 13/14 – 23
- Interdistrict Request Appeal 13/14 – 24
- Interdistrict Request Appeal 13/14 – 25

**ADMINISTRATION RECOMMENDATION:**

Disclose any action taken.

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**CONSENT**

**AGENDA**

**ITEMS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Approval of Minutes:

- August 6 & August 20, 2013  
Regular Board Meetings

**AGENDA ITEM AREA:**

CONSENT AGENDA

**REQUESTED BY:**

Scott Leaman,  
Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

September 3, 2013

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will consider adoption of the following minutes:

- August 6 & 20, 2013 Regular Board of Trustee Meeting

**RECOMMENDATION:**

Administration recommends the Board of Trustees take action to approve minutes.



Western Placer Unified School District  
**Regular Meeting of the Board of Trustees**  
August 6, 2013, 7:00 P.M.  
**LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER**  
790 J Street, Lincoln, CA 95648

**MINUTES**

2013-2014 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

**Board Members Present**

Kris Wyatt, President  
Brian Haley, Vice President  
Damian Armitage, Clerk  
Paul Carras, Member

**Board Members Absent**

Paul Long, Member

**Others Present**

Scott Leaman, Superintendent  
Mary Boyle, Deputy Superintendent  
Audrey Kilpatrick, Assistant Superintendent of Business & Facilities  
Ryan Davis, Director of Human Services  
Rosemary Knutson, Secretary to the Superintendent  
Heather Steer, Facilities Coordinator  
Jillian Loya, Student Representative  
Toni Arnés, Lincoln News Messenger

**5:15 P.M. START**

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

**5:20 P.M.**

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room
  - 2.1 **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**  
Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.
  - 2.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln
  - 2.3 **CONFERENCE WITH LABOR NEGOTIATOR**  
Bargaining groups: WPTA & CSEA Negotiations

4.1.1

August 6, 2013

Minutes

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Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services  
Audrey Kilpatrick, Assistant Superintendent of Business Services

**2.4 PERSONNEL**

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

- CL 13/14.1

**2.5 INTERDISTRICT ATTENDANCE APPEAL**

- Interdistrict Request Appeal 13/14 – 16
- Interdistrict Request Appeal 13/14 – 17
- Interdistrict Request Appeal 13/14 – 18
- Interdistrict Request Appeal 13/14 – 19

**7:00 P.M.**

- 3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln High Theater  
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

**3.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.

No Action taken

**3.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln

No Action taken

**3.3 CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services  
Audrey Kilpatrick, Assistant Superintendent of Business Services

No Action taken

**3.4 PERSONNEL**

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

- CL 13/14.1

Mr. Armitage reported the Board of Trustee took action to release probationary classified employee CL 13/14.1. It was a unanimous roll call vote.

**3.5 INTERDISTRICT ATTENDANCE APPEAL**

- Interdistrict Request Appeal 13/14 – 16

4.1.2



August 6, 2013

Minutes

Motion by Mr. Armitage, seconded by Mr. Haley, and passed by a 4-0 vote to approve transfer appeal.

b. Interdistrict Request Appeal 13/14 – 17

Motion by Mr. Armitage, seconded by Mr. Carras, and passed by a 4-0 vote to approve transfer appeal.

e. ~~Interdistrict Request Appeal 13/14 – 18~~

d. Interdistrict Request Appeal 13/14 – 19

Motion by Mr. Haley, seconded by Mr. Carras, and passed by a 4-0 vote to approve transfer appeal.

4. **CONSENT AGENDA**

- 4.1 Approval of Meeting Minutes for:
  - June 4, & 18<sup>th</sup>, 2013 Regular Board of Trustee Meeting
- 4.2 Approval of Warrants
- 4.3 Classified Personnel Report
- 4.4 Certificated Personnel Report
- 4.5 Approval of Resolution 13/14.1 Approving State Preschool Contract.
- 4.6 Shared PCOE State Preschool Grant/Contract
- 4.7 Agreement between The OMNI Group and WPUSD for 403(b) Compliance and Remitting Services for the 2013-14 Fiscal Year.
- 4.8 Classified Management Salary Schedule: Mental Health Specialist
- 4.9 Notification to Hire Classified Management: Mental Health Specialist
- 4.10 Approve Student Discipline/Stipulated Expulsion for Student #13-14 A.
- 4.11 Service Agreement for an Employee Assistance Program between ACI Specialty Benefits, Inc. and WPUSD.
- 4.12 Document Tracking Service (DTS) Licensing Agreement.
- 4.13 Approve STAR MOU
- 4.14 Red Schoolhouse Software License for OARS (Online Assessment Reporting System)
- 4.15 Ratification of Revised Job Description for the Program Support Specialist Intervention position.
- 4.16 Ratification of Consulting Services Order with Capitol Public Finance Group.
- 4.17 Approval of Change Order #01 for Twelve Bridges Middle School Water Damage Reconstruction.
- 4.18 Contract with SchoolWorks, Inc. for Geographical Informational Systems (GIS) for the 2013-2014 Fiscal Year.
- 4.19 Unpaid Leave of Absence Request.

Mr. Haley requested the removal of item 4.17 from the consent agenda for discussion.

Motion by Mr. Haley, seconded by Mr. Carras, and passed by a 4-0 roll call vote to approve consent agenda as presented. With the removal of item 4.17

4.1.3



August 6, 2013

Minutes

Mr. Haley had questions regarding the amount being paid by the insurance company. Heather Steer was able to answer his questions and reported the project should be completed by August 15<sup>th</sup>. Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 4-0 roll call vote to approve the Change Order of #01 for Twelve Bridges Middle School Water Damage Reconstruction. Roll call vote: Carras, Armitage, Haley, Wyatt

**5. COMMUNICATION FROM THE PUBLIC**

No communication from the public

**6. REPORTS & COMMUNICATION**

6.2 Lincoln High School, Student Advisory – Jillian Loya was absent

6.2 Western Placer Teacher's Association – Tara McCroskey shared what WPTA has been doing during the summer, attending National workshops, attended presentation conferences along with other members of the group. New things are happening with education. CTA has amazing resources available to us, and she asked the board of trustees if they have any questions please feel free to contact her, she is here to support the board.

6.3 Western Placer Classified Employee Association – Mike Kimbrough was absent

6.4 Superintendent - Scott Leaman reported the following:

- He explained how the district will be processing common core changes, and control funding programs
- The district will return to regular hours tomorrow, school sites will be open.
- New administrative changes, Stacy Brown will move to GEMS, and Randy Woods will assume interim principal at TBMS for now. The principal position for TBMS was posted today.

**7. ♦ACTION ♦DISCUSSION ♦INFORMATION****7.1 Information COMMON CORE STATE STANDARDS ONE-TIME FUNDING**

**PRELIMINARY ACTION PLAN** - Boyle (13-14 G & O Component I, II, III, IV, V)

• AB 86 Education Omnibus Trailer Bill appropriates \$1.25 billion statewide to support the integration of academic content standards in instruction, apportioning these funds to school districts, county offices of education, charter schools and state special schools on an equal rate per pupil basis, based on prior year enrollment. The bill requires the receiving entities to adopt a plan delineating how the funds shall be spent and to report detailed expenditure information to the State Department of Education on or before July 1, 2015.

Mary Boyle discussed common core state standards and the steps that will be needed to be taken in order to receive the apportioning funds from the State Department of Education.

**7.2 Action ASSISTANT SUPERINTENDENT OF PERSONNEL SERVICES**

**CONTRACT** - Leaman (13-14 G & O Component I, II, III, IV, V)

• With increased district responsibility to provide Horizon Schools technical assistance and the desire to have year-round management in the personnel office, administration is recommending conversion of the Director of Human Services to Assistant Superintendent of Personnel Services. The increased cost for this

4.1.4

position will be funded through Horizon Schools Technical Assistance funds so it will not have a negative impact on the general fund.

Mr. Leaman reported on the purpose for approval of Assistant Superintendent Contract. He asked the board to establish the position. Motion by Mr. Carras, seconded by Mr. Haley, and passed by a 4-0 vote to approve the Assistant Superintendent of Personnel Services position.

### 7.3 Action

#### **RESOLUTION NO. 13/14.2 TO REVOKE PARTICIPATION IN THE CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT - Steer (13-14 G & O Component I, IV, V)**

• On March 18, 2008, the Board of Trustees approved Resolution 07/08.15 to elect to participate in the California Uniform Public Construction Cost Accounting Act ("CUPCCAA"), more commonly known as Informal Bidding. While in concept the idea of being able to "informally" bid smaller projects utilizing a higher threshold of project costs under the Public Contract Code, in reality it is a very complex set of requirements in order to be in compliance with the Act. Upon Staff's research into this, it was discovered that the District is currently not in compliance with this Act, and had not used this method for contracting work for some time.

Heather Steer presented Resolution No. 13/14.2 discussing the purpose of revoking the participation in the California Uniform Public Construction Cost Accounting Act. This would change the bidding process for contracting work. Motion by Mr. Haley, seconded by Mr. Carras, and passed 4-0 roll call vote to approve Resolution No. 13/14.2, approving to revoke the participation in the California Uniform Public Construction Cost Accounting Act. Roll call vote: Armitage, Haley, Carras, Wyatt

### 7.4 Information

#### **2013-14 DISTRICT BUDGET UPDATE – STATE BUDGET APPROVAL - Kilpatrick (13-14 G & O Component I, II, III, IV, V)**

• California Education Code 42127(i)(4) requires school districts to make available for public review any revenue and/or expenditure revisions made to the budget to reflect the funding made available by the Budget Act no later than 45 days following the signing of the Budget Act.

Audrey Kilpatrick gave a 2013-14 District Budget update, and reviewed the following:

- 2013-14 State Budget
- Themes for the Budget
- The Budget in Broad Strokes
- LCFF (**Local Control Funding Formula**) Policy Goals and Features:
  - ~Increase transparency and reduce complexity
  - ~Reduce the administrative burden
  - ~Improve funding equity across school districts
  - ~Improve local accountability
- Base Year Funding and LCFF Target: (*A school district LCFF entitlement will be based on three key elements*):
  - ~ Its base year funding in 2012-13



~ The demographics of its student population, specifically the percentage of student who qualify for supplemental/ concentration grants.

~The state appropriation of LCFF

- 2013-14 District LCFF Entitlement
- Categorical Programs and the LCFF
- LCFF vs. Revenue Limit & Categoricals
- What State Programs Excluded from LCFF Funding
- SSC Financial Planning Dartboard
- Local Control Accountability Plan – Next Steps
- LCAP Timeline
- Summary of Changes in Funding Model to LCFF for 2013-14
- Funding for Common Core
- State Lottery 2013-14
- Mandated Programs
- Proposition 39

7.5 Action

**APPROVAL OF JOB DESCRIPTION – DIRECTOR OF MAINTENANCE & OPERATIONS – Kilpatrick (13-14 G & O Component IV, V)**

•A review of the Director of Maintenance & Operations job description was performed of the job duties and responsibilities on the current job description. Based on the results of the review specific job duties were revised related to support provided for the Deferred Maintenance program as it relates to maintenance and repair. Some other minor changes were made relating to job title of supervisor.

Audrey Kilpatrick discussed the changes to the job description, and reviewed the changes, with no change in salary schedule. Motion by Mr. Carras, seconded by Mr. Haley, and passed by a 4-0 vote to approve the revised job description of the Director of Maintenance & Operations.

7.6 Action

**APPROVAL OF JOB DESCRIPTION – FACILITIES COORDINATOR – Kilpatrick (13-14 G & O Component IV, V)**

•A review of the Facilities Coordinator job description was performed of the job duties and responsibilities on the current job description and other needs of the Facilities department. Based on the results of the review specific job duties were added related to Deferred Maintenance duties. Some other minor changes were made relating to job title of supervisor.

Audrey Kilpatrick discussed the changes to the job description, and reviewed the changes, with no change in salary schedule. Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 4-0 vote to approve the revised job description of the Facilities Coordinator.

7.7 Discussion/  
Action

**ADOPT DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS – Davis (13-14 G & O Component I, II, III, IV, V)**

•Each year the District must declare that there are an insufficient number of certificated persons who meet the District's employment criteria for the positions

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listed on the attached form. The declaration shall remain in force until June 30, 2014.

Ryan Davis presented the annual declaration of need for fully qualified educators. Motion by Mr. Carras, seconded by Mr. Armitage, and passed by 4-0 vote to approve the Declaration of Need for Fully Qualified Educators.

**7.8 Information ANNUAL ASSESSMENT ACCOUNTABILITY REPORT - Boyle (13-14 G & O Component I, II, III, IV, V)**

•STAR California Standards Test (CST) score results from April 2013 have been received from the California Department of Education (CDE). Individual student results have been mailed home and school/grade-level/course results have been distributed to school sites. The District is currently awaiting the release of Academic Performance Index (API) and Annual Yearly Progress (AYP) results for schools and for our district. CAHSEE (California High School Exit Exam) results for March and May have been received, as have AO (Advanced Placement) assessment results. We are awaiting results from our recent CAHSEE testing.

Mary Boyle reviewed the 2013 STAR Testing results. Scores were mailed out to families today. 2013-14 will be our last year of STAR testing. We have not received AYP/API from the State yet.

**8. BOARD OF TRUSTEES**

**8.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

**8.2 BOARD MEMBER REPORTS/COMMENTS**

Mr. Haley saw the article in the Bee regarding scores

Mr. Carras became a grandfather.

Mr. Armitage had no report

Mrs. Wyatt had no report

**9. ESTABLISHMENT OF NEXT MEETING(S)**

The President will establish the following meeting(s):

➤ August 20, 2013 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School

➤ September 3, 2013 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School

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➤ September 17, 2013 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School

**10. ADJOURNMENT**

There being no further business the meeting was adjourned at 8:13 p.m.

\_\_\_\_\_  
Kris Wyatt, President

\_\_\_\_\_  
Damian Armitage, Clerk

\_\_\_\_\_  
Scott Leaman, Superintendent

\_\_\_\_\_  
Rosemary Knutson, Secretary to the Superintendent

**Adopted:**

**Ayes:**

**Noes:**

**Absent:**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Western Placer Unified School District  
**Regular Meeting of the Board of Trustees**  
August 20, 2013, 7:00 P.M.  
Lincoln High School, Performing Arts Theater  
790 J Street, Lincoln, CA 95648

## MINUTES

**2013-2014 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

### **Board Members Present**

Kris Wyatt, President  
Brian Haley, Vice President  
Damian Armitage, Clerk  
Paul Carras, Member (*came in after closed session*)  
Paul Long, Member

### **Others Present**

Mary Boyle, Deputy Superintendent  
Audrey Kilpatrick, Assistant Superintendent of Business & Facilities  
Ryan Davis, Director of Human Services  
Rosemary Knutson, Secretary to the Superintendent  
Jillian Loya, Student Representative  
Carol Percy, Lincoln News Messenger

### **6:00 P.M. START**

1. **CALL TO ORDER** – Lincoln High School – Performing Arts Theater

### **6:05 P.M.**

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room
  - 2.1 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln
  - 2.2 **CONFERENCE WITH LABOR NEGOTIATOR**  
Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services  
Audrey Kilpatrick, Assistant Superintendent of Business and Operations
  - 2.3 **PERSONNEL**  
**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
  - 2.4 **INTERDISTRICT ATTENDANCE APPEAL**
    - a. Interdistrict Request Appeal 13/14 – 20
    - b. Interdistrict Request Appeal 13/14 – 21

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- a. Interdistrict Request Appeal 13/14 – 20
- b. Interdistrict Request Appeal 13/14 – 21
- c. Interdistrict Request Appeal 13/14 – 22

**7:00 P.M.**

**3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln High School Performing Arts Building.

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

**3.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln

No action was taken.

**3.2 CONFERENCE WITH LABOR NEGOTIATOR**  
Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services  
Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action was taken.

**3.3 PERSONNEL  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

No action was taken.

**3.4 INTERDISTRICT ATTENDANCE APPEAL**

- a. Interdistrict Request Appeal 13/14 – 20

Armitage, and passed by a 3-1 to deny the transfer appeal. No vote by Mr. Haley

- b. Interdistrict Request Appeal 13/14 – 21

Motion by Mr. Armitage, seconded by Mr. Long, and passed by a 4-0 vote to deny the transfer appeal.

- c. Interdistrict Request Appeal 13/14 – 22

Motion by Mr. Long, seconded by Mr. Haley, and passed by 4-0 vote to deny the transfer appeal.

**4. CONSENT AGENDA**

- 4.1 Classified Personnel Report
- 4.2 Certificated Personnel Report
- 4.3 Report of Disclosure Requirements for Quarterly Reports of Investments.
- 4.4 2013-14 Agricultural Career Technical Education Incentive Grant.

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- 4.5 Agreement to furnish food Service between KidZKount: Placer Community Action Council, Inc. and WPUSD.

Motion by Mr. Carras, seconded by Mr. Armitage, and passed by a 5-0 vote to approve consent agenda as listed. Roll call vote: Haley, Long, Armitage, Carras, Wyatt

## 5. COMMUNICATION FROM THE PUBLIC

No communication from the public

## 6. REPORTS & COMMUNICATION

- 6.1 Lincoln High School, Student Advisory – Jillian Loya, not present
- 6.2 Western Placer Teacher's Association – Tara McCroskey shared she is happy to report the school year has started, and teachers are busy working in their classroom. Gave a shout out to the Furlough day was they had last Friday, which helped save teaching positions. WPTA wants to invite Board of Trustees to a dinner on September 17<sup>th</sup>.
- 6.3 Western Placer Classified Employee Association – Mike Kimbrough, had no report but did say they are making the chairs work in the classroom
- 6.4 Deputy Superintendent – Mary Boyle reported the following:
- We're up 50 students from last year
  - Added teachers, added a temp at COE, temp T-K at CCC
  - Expanded T-K classrooms, have 3 classes at 3 campuses
  - Added a behavioral class at the middle school, special day class
  - PCOE Care Program expanded to GEMS (behavioral)
  - Added two Preschool classrooms, one at TBE and CCC
  - LHS has a new schedule, A-B Block(an every other day, 4 classes a day)
  - Air Quality, restricted indoor for P.E. and recess for tomorrow
  - Check Website for updates and changes
  - Middle School Administrative changes, Shelly Hoover has resigned, and Stacy Brown will be the new Principal at GEMS. TBMS Principal Position has been posted.
  - Received a Placer Community Foundation Grant

## 7. ♦ACTION ♦DISCUSSION ♦INFORMATION

- 7.1 Discussion/ **APPROVE RESOLUTION NO. 13/14.3 REGARDING**  
 Action **AUTHORIZATION TO TEACH ASSIGNED SUBJECTS** – Boyle (13-14 G & O Component I, II, III, IV, V)
- Pursuant to Education Code 44256(b), and in order to ensure proper credentialing and teacher consistency for one of our assignments the District administration is making a recommendation that the Board approve Resolution No. 13/14.3 which will allow one certificated teacher to teach Social Science for the entire 2013-2014 school year in a middle school departmentalized setting at grades 6-8 at Glen Edwards Middle School. The teacher has consented to this assignment.

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Ryan Davis explained Resolution No. 13/14.3 is needed to ensure proper credentialing for the 2013-14 school year. Motion by Mr. Armitage, seconded by Mr. Long, and passed by 5-0 roll call vote. Roll call vote: Long, Armitage, Carras, Haley, Wyatt

**7.2 Information** **COMMON CORE STATE STANDARDS – OVERVIEW, HISTORY, MYTHS & PROGRESS CHECK** – Boyle (13-14 G & O Component I, II, III, IV, V)

• Common Core State Standards reflect an enormous shift in instructional strategies and learning expectations on the parts of school districts and students. The Common Core were adopted by the State of California on August 2, 2010, and have now been adopted by nearly all of the 50 United States.

Mary Boyle presented a power point presentation on the Common Core State Standards.

**7.3 Action** **COMMON CORE STATE STANDARDS ONE-TIME FUNDING PRELIMINARY ACTION PLAN** – Boyle (13-14 G & O Component I, II, III, IV, V)

• AB 86 Education Omnibus Trailer Bill appropriates \$1.25 billion statewide to support the integration of academic content standards instruction, apportioning these funds to school districts, county offices of education, charter schools and state special schools on an equal rate per pupil basis, based on prior year enrollment. The bill requires the receiving entities to adopt a plan delineating how the funds shall be spent and to report detailed expenditure information to the State Department of Education on or before July 1, 2015.

Mary Boyle presented the one-time common core state standard funding plan for approval. Motion by Mr. Haley, seconded by Mr. Carras, and passed for a 5-0 vote to approve Common Core State Standards one-time Funding Preliminary Action Plan

**8. BOARD OF TRUSTEES**

**8.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

**8.2 BOARD MEMBER REPORTS/COMMENTS**

**Mr. Haley** is excited to see all the kids coming back to school, makes him feel young and energized.

**Mr. Long** had no report

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Minutes

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**Mr. Armitage** welcomed the new school year, makes him feel old.

**Mr. Carras** recommended the Board of Trustees participate in the WPTA dinner, and complemented Mary Boyle on what a great job she does.

**Mrs. Wyatt** welcomed everyone to a new year. Shared today LHS had a breakfast, CCC had a lunch, and GEMS did a lunch for Sixth graders, and Hometown Pizza is having a fundraiser for Shelly Hoover.

**9. ESTABLISHMENT OF NEXT MEETING(S)**

The President will establish the following meeting(s):

➤ **September 3, 2013 7:00 P.M.**, Regular Meeting of the Board of Trustee – Lincoln High School

➤ **September 17, 2013 7:00 P.M.**, Regular Meeting of the Board of Trustee – Lincoln High School

**10. ADJOURNMENT**

There being no further business the meeting was adjourned at 8:10 p.m.

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**Kris Wyatt, President**

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**Damian Armitage, Clerk**

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**Mary Boyle, Deputy Superintendent**

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**Rosemary Knutson, Secretary to the Superintendent**

**Adopted:**

**Ayes:**

**Noes:**

**Absent:**

<p><b>BOARD BYLAW 9320:</b> Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1</p>
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**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Approval of Warrants

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Audrey Kilpatrick  
Assistant Superintendent of  
Business and Operations

**ENCLOSURES:**

Warrants may be found at  
[www.wpusd.k12.ca.us](http://www.wpusd.k12.ca.us)

**DEPARTMENT:**

Business Services

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

September 3, 2013

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will consider approval of warrants paid since the August 6, 2013 board meeting.

**RECOMMENDATION:**

Administration recommends the Board of Trustees take action to approve warrants as submitted.

## Checks Dated 08/23/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85326286	08/23/2013	CITY OF LINCOLN	01-5540	1,178.26	
			01-5550	12,928.54	
			01-5570	35,121.72	49,228.52
85326287	08/23/2013	CITY OF LINCOLN / PG&E REIMB	01-5510		2,976.65
85326288	08/23/2013	PACIFIC GAS & ELECTRIC CO	01-5510		62,703.71
85326289	08/23/2013	VERIZON WIRELESS	01-5560	915.25	
			13-5560	49.07	
			21-5560	49.07	1,013.39
85326290	08/23/2013	"DANIELSEN COMPANY, THE"	13-4380	104.45	
			13-4710	1,945.01	2,049.46
85326291	08/23/2013	CROWN DISTRIBUTING INC.	13-4710		902.91
85326292	08/23/2013	GOLDEN STATE EQUIPMENT REPAIR	13-5600		177.71
85326293	08/23/2013	PROPACIFIC FRESH	13-4710		78.45
85326294	08/23/2013	RAY MORGAN CO. / CHICO	13-4300		541.36
85326295	08/23/2013	SARA LEE	13-4710		161.68
85326296	08/23/2013	SYSCO SACRAMENTO	13-4380	190.53	
			13-4710	799.30	989.83
85326297	08/23/2013	SUZANNE BELDING	11-9650		80.00
85326298	08/23/2013	Heather D. Steer	25-5200		20.00
85326299	08/23/2013	ADD SOME CLASS	21-4300	358.46	
			21-4400	4,997.40	5,355.86
85326300	08/23/2013	ADVANCED INTEGRATED PEST	01-5800		1,288.00
85326301	08/23/2013	AIRGAS	01-4300		22.32
85326302	08/23/2013	ALAN S BROOKS	01-6290	712.50	
			40-6290	1,350.00	2,062.50
85326303	08/23/2013	ALESSANDRO ELECTRIC, INC.	01-5800		8,900.00
85326304	08/23/2013	C.A.S.H. COALITION FOR	25-5200		238.00
85326305	08/23/2013	CITY OF LINCOLN/NON UTILITY	01-5500		10,903.46
85326306	08/23/2013	DELTA EDUCATION INC	01-4100		369.75
85326307	08/23/2013	DISCOVERY OFFICE SYSTEMS	01-5600		159.56
85326308	08/23/2013	DIVERSE NETWORK ASSOCIATES	01-5800		739.92
85326309	08/23/2013	FAR WEST CONSTRUCTION INC.	01-5800		1,962.50
85326310	08/23/2013	FOLLETT EDUCATIONAL SERVICES	01-4100		271.98
85326311	08/23/2013	FOLLETT SOFTWARE COMPANY	01-4300		20,094.17
85326312	08/23/2013	FULL COMPASS SYSTEMS	01-4400	4,821.19	
			Unpaid Sales Tax	332.75-	4,488.44
85326313	08/23/2013	GRAINGER .	01-4300		97.81
85326314	08/23/2013	HANDWRITING WITHOUT TEARS	01-4100	6,368.77	
			Unpaid Sales Tax	406.49-	5,962.28
85326315	08/23/2013	HOUGHTON MIFFLIN COMPANY	01-4100		20.22
85326316	08/23/2013	INTEGRATED FIRE SYSTEMS INC	01-5600		90.00
85326317	08/23/2013	KRONICK MOSKOVITZ TIEDEMANN	01-5810	334.46	
			35-5810	3,193.69	3,528.15
85326318	08/23/2013	LPA INC.	01-6210		702.50
85326319	08/23/2013	MCGRAW-HILL	01-4100		289.32
85326320	08/23/2013	MISSION UNIFORM SERVICE INC	01-4300	35.56	
			01-5800	1,171.02	1,206.58

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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4.2.1



## Checks Dated 08/23/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85326321	08/23/2013	PEARSON SCOTT FORSEMAN	01-4100		12,969.89
85326322	08/23/2013	PLACER COUNTY SELPA	01-5800		3,147.53
85326323	08/23/2013	PURCHASE POWER	01-4300		6,060.00
85326324	08/23/2013	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		713.57
85326325	08/23/2013	SAC VAL JANITORIAL SALES	01-4300		2,423.22
85326326	08/23/2013	SCHOOL SERVICES OF CA INC	01-5300		2,460.00
85326327	08/23/2013	SCHOOL SITE SOLUTIONS, INC.	25-5800		270.00
85326328	08/23/2013	SOLON FIRE CONTROL	01-4300	48.38	
			40-5800	733.18	781.56
85326329	08/23/2013	UNIVERSAL SPECIALTIES, INC.	01-4300		83.73
85326330	08/23/2013	WESTERN BLUE AN NWN COMPANY	01-4300	10.75	
			40-4300	118.25	129.00
85326331	08/23/2013	WESTERN PLACER WASTE	01-5540		54.00
85326332	08/23/2013	YAFFEE, INC.	40-6400		7,540.75
85326333	08/23/2013	ZEP SALES & SERVICE	01-4300		86.35
85326334	08/23/2013	Annie Z. Brothers	01-4300		38.03
85326335	08/23/2013	Jennifer A. Clark	01-4300		82.62
85326336	08/23/2013	Therese M. Dorow	01-4300		123.92
85326337	08/23/2013	Misty M. Lacey Alarcon	01-4300		64.64
85326338	08/23/2013	Brandon D. Lopez	01-4300		196.88
85326339	08/23/2013	Kimberly N. Luttrell	01-4300		128.00
85326340	08/23/2013	Rene McGrath	01-4300		227.82
85326341	08/23/2013	Nancie C. Ross	01-4300		28.33
85326342	08/23/2013	Cynthia S. Snodgrass	01-4300		52.68
85326343	08/23/2013	Pamela S. Soha	01-4300		192.55
85326344	08/23/2013	BANK OF AMERICA #3024	01-4300	263.53	
			01-4365	50.00-	213.53
85326345	08/23/2013	BEST OFFICE PRODUCTS	01-4300	182.66	
			Unpaid Sales Tax	11.99-	170.67
85326346	08/23/2013	CARROT-TOP INDUSTRIES	01-4300	355.21	
			Unpaid Sales Tax	23.66-	331.55
85326347	08/23/2013	DE LAGE LANDEN	01-5600		336.37
85326348	08/23/2013	ERIC WERVE	01-4300		1,623.08
85326349	08/23/2013	ESGI - EDUCATIONAL SOFTWARE FOR GUIDING INSTRUCTION	01-4300	525.00	
			01-5800	745.00	1,270.00
85326350	08/23/2013	FUTURE FARMERS OF AMERICA CALIFORNIA ASSOCIATION	01-5200		1,700.00
85326351	08/23/2013	OFFICE DEPOT	01-4300		515.54
85326352	08/23/2013	SCHOOL IMPROVEMENT NETWORK	01-5800		494.95
85326353	08/23/2013	VERIZON WIRELESS	01-4300		456.12
85326354	08/23/2013	Cheyenne Nakatani	01-5800		350.00
85326355	08/23/2013	Zane Tucker	01-5800		500.00
85326356	08/23/2013	Zane Tucker	01-5800		350.00
Total Number of Checks			71		235,843.87

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Checks Dated 08/23/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
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**Fund Summary**

Fund	Description	Check Count	Expensed Amount
01	General Fund	58	212,719.49
11	Adult Education Fund	1	80.00
13	Cafeteria Fund	8	4,950.47
21	Building Fund #1	2	5,404.93
25	Capital Facilities Fund	3	528.00
35	Schools Facilities (Prop 1A)	1	3,193.69
40	Spec Res For Capital Outlay	4	9,742.18
Total Number of Checks		71	236,618.76
Less Unpaid Sales Tax Liability			774.89-
Net (Check Amount)			<u>235,843.87</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 08/16/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85325274	08/16/2013	Lauren M. Quinn	01-4300	15.95	
			01-5200	94.36	110.31
85325275	08/16/2013	DISCOUNT SCHOOL SUPPLY	01-4300		526.51
85325276	08/16/2013	ED JONES FOOD SERVICE	13-4710		3,309.00
85325277	08/16/2013	ASHLEY PIWKIEWICZ	73-5850		1,000.00
85325278	08/16/2013	CELINA MALDONADO	73-5850		200.00
85325279	08/16/2013	CHRISTINA & CHRISTOPHER MUNDAY	11-9650		80.00
85325280	08/16/2013	COURTNEY JONES	73-5850		100.00
85325281	08/16/2013	DALE & MAUREEN HENKELMAN	11-9650		80.00
85325282	08/16/2013	JONICA CRUZ	73-5850		200.00
85325283	08/16/2013	MADIE BROWN	73-5850		200.00
85325284	08/16/2013	James M. Houck	01-5200		33.30
85325285	08/16/2013	Robert T. Lyons	01-5800		60.00
85325286	08/16/2013	Anayat Sharifie	01-5200		34.47
85325287	08/16/2013	CITRUS HEIGHTS SAW & MOWER	01-4365		480.91
85325288	08/16/2013	CLARK & SULLIVAN LLC	40-6270		264,343.16
85325289	08/16/2013	DAWSON OIL COMPANY	01-4345	7,618.52	
			01-4350	3,966.30	11,584.82
85325290	08/16/2013	DISCOVERY OFFICE SYS/US BANK EQUIPMENT FINANCE	01-5600		818.01
85325291	08/16/2013	DTSC DEPARTMENT OF TOXIC	01-5800		507.50
85325292	08/16/2013	EDUCATIONAL DATA SYSTEMS	01-4300		533.60
85325293	08/16/2013	FAR WEST RENTS & READY MIX	01-9500		15.59
85325294	08/16/2013	GRAINGER .	01-4300	77.88	
			01-4400	1,064.52	1,142.40
85325295	08/16/2013	INTEGRATED FIRE SYSTEMS INC	01-5600	495.00	
			01-9500	360.00	855.00
85325296	08/16/2013	J & J SCREEN & GLASS	01-5600		757.22
85325297	08/16/2013	JABBERGYM INC.	01-5800		570.00
85325298	08/16/2013	LINCOLN ACE HARDWARE/MAINT	01-4300		136.59
85325299	08/16/2013	LUIS FRASER DBA-DON'T TREAD ON ME REPTILE REMOVAL	01-5800	150.00	
			01-9500	150.00	300.00
85325300	08/16/2013	NEW LIFE ELECTRONICS	01-4300		1,596.38
85325301	08/16/2013	NORMAC	01-4300		5,582.70
85325302	08/16/2013	O'REILLY'S AUTO PARTS	01-4365		56.53
85325303	08/16/2013	PLACER LEARNING CENTER	01-5800		29,987.97
85325304	08/16/2013	PORTABLE FACILITIES LEASING	01-4300		1,612.50
85325305	08/16/2013	RAY MORGAN CO. / CHICO	01-5600	94.89	
			01-5800	157.47	252.36
85325306	08/16/2013	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		215.92
85325307	08/16/2013	RIEBES AUTO PARTS	01-4365		1,071.28
85325308	08/16/2013	SAC VAL JANITORIAL SALES	01-4300	629.06	
			01-5600	1,128.75	1,757.81
85325309	08/16/2013	SCHOOL DUDE.COM INC.	01-5800		3,145.50
85325310	08/16/2013	SIERRA OFFICE SUPPLIES &	01-4300		34.39

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 08/16/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85325311	08/16/2013	SIG SCHOOLS INSURANCE GROUP	01-5460		2,000.00
85325312	08/16/2013	SOLON FIRE CONTROL	01-5800		7,184.92
85325313	08/16/2013	STATE OF CALIFORNIA - DOJ	01-5821		256.00
85325314	08/16/2013	WESTERN BLUE AN NWN COMPANY	01-4300		20.43
85325315	08/16/2013	WILLIAMS WILDLAND CONSULTING	01-5800		1,400.00
85325316	08/16/2013	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-5540		334.13
85325317	08/16/2013	SPURR	01-5530		4,010.93
85325318	08/16/2013	WAVE DIVISION HOLDINGS	01-5560		7,450.00
85325319	08/16/2013	Jennifer L. Horton	01-4300		29.94
85325320	08/16/2013	Norma P. Lazaro	01-4300		21.46
85325321	08/16/2013	Angelica M. Selter	01-4300		117.52
85325322	08/16/2013	ACCREDITING COMMISSION	01-4300		1,620.00
85325323	08/16/2013	BURKETT'S OFFICE	01-4300		44.14
85325324	08/16/2013	CALTRONICS BUSINESS SYSTEMS	01-5600		76.26
85325325	08/16/2013	CHEVRON	01-4300		478.56
85325326	08/16/2013	CITY OF ROSEVILLE DBA: MAIDU INTERPRETIVE CENTER	01-5800		810.00
85325327	08/16/2013	CLASSROOM DIRECT.COM	01-4300		95.52
85325328	08/16/2013	DE LAGE LANDEN	01-5600		259.64
85325329	08/16/2013	ESGI - EDUCATIONAL SOFTWARE FOR GUIDING INSTRUCTION	01-5800		447.00
85325330	08/16/2013	LAKESHORE LEARNING MATERIALS	11-4300		3,583.34
85325331	08/16/2013	LAMINATION DEPOT	01-4300		305.36
85325332	08/16/2013	MARRIOTT PIANO SERVICE	01-5800		230.00
85325333	08/16/2013	MTB WELDING SUPPLY, INC.	01-4300		34.00
85325334	08/16/2013	ORIENTAL TRADING COMPANY INC	01-4300	90.46	
			Unpaid Sales Tax	5.47-	84.99
85325335	08/16/2013	PEARSON EDUCATION	01-4300		3,245.00
85325336	08/16/2013	POSTMASTER / LCE	01-4300		230.00
85325337	08/16/2013	PURCHASE POWER	01-4300		1,095.67
85325338	08/16/2013	RAY MORGAN CO. / CHICO	01-4300		7,898.20
85325339	08/16/2013	RENAISSANCE LEARNING INC.	01-5800		11,261.50
85325340	08/16/2013	SIERRA OFFICE SUPPLIES &	01-4300		99.75
85325341	08/16/2013	Carolyn Lew	01-5800		300.00
85325342	08/16/2013	RAY MORGAN CO. / CHICO	01-4300		1,840.20
Total Number of Checks			69		390,156.19

## Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	59	117,066.16
11	Adult Education Fund	3	3,743.34
13	Cafeteria Fund	1	3,309.00
40	Spec Res For Capital Outlay	1	264,343.16
73	Foundation Trust	5	1,700.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 08/16/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
Total Number of Checks			69	390,161.66	
Less Unpaid Sales Tax Liability				5.47-	
Net (Check Amount)				<u>390,156.19</u>	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 08/09/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85324298	08/09/2013	PACIFIC GAS & ELECTRIC CO	01-5510		23,099.93
85324299	08/09/2013	WAVE DIVISION HOLDINGS	01-5560		7,450.00
85324300	08/09/2013	ED JONES FOOD SERVICE	13-4710		1,395.01
85324301	08/09/2013	ISITE SOFTWARE	01-4300	267.92	
			13-4300	622.08	890.00
85324302	08/09/2013	ORIENTAL TRADING COMPANY INC	01-4300	457.37	
			Unpaid Sales Tax	29.19-	428.18
85324303	08/09/2013	PROPACIFIC FRESH	13-4710		132.10
85324304	08/09/2013	SARA LEE	13-4710		216.19
85324305	08/09/2013	SCHOOL SPECIALTY INC	01-4300		181.41
85324306	08/09/2013	CSNA	13-5300		130.00
85324307	08/09/2013	Carrie L. Carlson	01-5200		20.00
85324308	08/09/2013	James M. Houck	01-5200		64.69
85324309	08/09/2013	Melissa A. Ramirez	01-5800		150.00
85324310	08/09/2013	Christine D. Sanguinetti	01-5200		6.46
85324311	08/09/2013	APPLE INC.	01-4300		746.18
85324312	08/09/2013	APPROVED SAFE & LOCK	01-4300		96.76
85324313	08/09/2013	BARNES & NOBLE BOOKSTORES	01-4300		259.78
85324314	08/09/2013	BUS WEST - FRESNO	01-4365		78.25
85324315	08/09/2013	CDE - CALIF DEPT OF EDUCATION	01-4300		168.53
85324316	08/09/2013	CODESP	01-5800		1,850.00
85324317	08/09/2013	DAVID HALL	01-5800		684.77
85324318	08/09/2013	DIPIETRO & ASSOCIATES INC	01-5800		175.00
85324319	08/09/2013	Flex-Plan Services, Inc.	01-5800		137.50
85324320	08/09/2013	GRAINGER .	01-4300		181.78
85324321	08/09/2013	HOLT OF CALIFORNIA	01-4365		132.26
85324322	08/09/2013	K S TELECOM INC	01-5800		33,880.85
85324323	08/09/2013	KRONICK MOSKOVITZ TIEDEMANN	01-5810		5,161.86
85324324	08/09/2013	LAGUNA PHYSICAL THERAPY & HAND REHABILITATION	01-5800		418.00
85324325	08/09/2013	Loomis Union School Dist	01-4300		2,702.16
85324326	08/09/2013	LOY MATTISON DBA LOY MATTISON ENTERPRISES	01-5800		333.13
85324327	08/09/2013	LOZANO SMITH, LLP	01-5200	300.00	
			01-5810	760.37	1,060.37
85324328	08/09/2013	LS & S	01-4300	31.62	
			Unpaid Sales Tax	1.72-	29.90
85324329	08/09/2013	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		2,712.86
85324330	08/09/2013	MEDICAB OF SACRAMENTO/SIERRA	01-5800		1,782.00
85324331	08/09/2013	MINDFUL SCHOOLS	01-5200		1,350.00
85324332	08/09/2013	ODYSSEY LEARNING CENTER, INC.	01-5800		5,884.78
85324333	08/09/2013	PCOE - PLACER CO OFFICE OF ED	01-9500		200.00
85324334	08/09/2013	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		644.12
85324335	08/09/2013	RED SCHOOLHOUSE SOFTWARE	01-5200		700.00
85324336	08/09/2013	RESEARCH PRESS PUBLISHERS	01-4300	48.89	
			Unpaid Sales Tax	2.99-	45.90

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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## Checks Dated 08/09/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85324337	08/09/2013	RSD - REFRIGERATION SUPPLIES	01-4300		27.57
85324338	08/09/2013	SAC VAL JANITORIAL SALES	01-4300		143.46
85324339	08/09/2013	SIERRA FOOTHILLS ACADEMY	01-5800		3,305.40
85324340	08/09/2013	SIERRA OFFICE SUPPLIES &	01-4300		217.40
85324341	08/09/2013	SIG SCHOOLS INSURANCE GROUP	01-5400		82,316.00
85324342	08/09/2013	THE CLEANING PEOPLE	01-4400		9,640.60
85324343	08/09/2013	UNIVERSAL SPECIALTIES, INC.	01-4300		306.94
85324344	08/09/2013	US BANK CORP TRUST SERVICE	49-5800		1,575.00
85324345	08/09/2013	WAVE BROADBAND	01-5560		269.28
85324346	08/09/2013	WESTERN BLUE AN NWN COMPANY	01-4300		2,862.73
85324347	08/09/2013	WESTERN PSYCHOLOGICAL SERVICES	01-4300		3,490.75
85324348	08/09/2013	WILCO SUPPLY	01-4300		1,304.94
85324349	08/09/2013	WILSON WAY TIRE CO. INC.	01-4360		1,000.31
85324350	08/09/2013	ZYTECH SOLUTIONS INC	01-4300		21.50
Total Number of Checks				53	202,062.59

## Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	48	198,026.11
13	Cafeteria Fund	5	2,495.38
49	Mello Roos Capital Projects	1	1,575.00
Total Number of Checks		53	202,096.49
Less Unpaid Sales Tax Liability			33.90-
Net (Check Amount)			202,062.59

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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4.28

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Classified Personnel Report

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Ryan Davis

Assistant Superintendent, Personnel Services



**ENCLOSURES:**

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

General Fund/Categorical

**MEETING DATE:**

September 3, 2013

**ROLL CALL REQUIRED:**

---

**BACKGROUND:**

The Board of Trustees will take action to approve the classified personnel report.

**RECOMMENDATION:**

Administration recommends ratification of the classified personnel report.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
PERSONNEL REPORT**

September 3, 2013

**CLASSIFIED/MANAGEMENT**

**NEW HIRES**

- |    |  |   |
|----|--|---|
| 1. | <b>Name:</b> Michele Bobrowsky                 | <b>Effective:</b> 8/21/13                     |
|    | <b>Position:</b> Grant Funded Inst. Aide       | <b>Site:</b> First Street School              |
|    | <b>Salary:</b> Range 1, Step A                 | <b>Replacement</b>                            |
|    | <b>Hours:</b> 3.5 Hours/Day                    |   |
|    | <b>Days:</b> 10 Months/Year                    |   |
| 2. | <b>Name:</b> John Burnett                      | <b>Effective:</b> 8/21/13                     |
|    | <b>Position:</b> Intervention Service Provider | <b>Site:</b> Twelve Bridges Middle            |
|    | <b>Salary:</b> CSEA, Range 20, Step A          | <b>Replacement</b>                            |
|    | <b>Hours:</b> 3 Hours/Day                      |   |
|    | <b>Days:</b> 10 Months/Year                    |   |
| 3. | <b>Name:</b> Amy Cress                         | <b>Effective:</b> 8/20/13                     |
|    | <b>Position:</b> Occupational Therapist        | <b>Site:</b> Itinerant                        |
|    | <b>Salary:</b> CLMG, Step 4                    | <b>Replacement</b>                            |
|    | <b>FTE:</b> .50                                |   |
| 4. | <b>Name:</b> Shana Ohlhausen                   | <b>Effective:</b> 8/21/13                     |
|    | <b>Position:</b> Grant Funded Inst. Aide       | <b>Site:</b> Creekside Oaks Elementary School |
|    | <b>Salary:</b> Range 1, Step A                 | <b>Replacement</b>                            |
|    | <b>Hours:</b> 3.5 Hours/Day                    |   |
|    | <b>Days:</b> 10 Months/Year                    |   |
| 5. | <b>Name:</b> Fereshteh Olfat                   | <b>Effective:</b> 8/21/13                     |
|    | <b>Position:</b> Preschool Inst. Aide          | <b>Site:</b> 1 <sup>st</sup> & L              |
|    | <b>Salary:</b> CSEA, Range 15, Step A          | <b>Replacement</b>                            |
|    | <b>Hours:</b> 3 Hours/Day                      |   |
|    | <b>Days:</b> 10 Months/Year                    |   |
| 6. | <b>Name:</b> Aneishka Susich                   | <b>Effective:</b> 8/21/13                     |
|    | <b>Position:</b> LVN/Paraprofessional Aide     | <b>Site:</b> Twelve Bridges Elementary        |
|    | <b>Salary:</b> CSEA, Range 28, Step B          | <b>Replacement</b>                            |
|    | <b>Hours:</b> 6 Hours/Day                      |   |
|    | <b>Days:</b> 10 Months/Year                    |   |

**ADDITONAL POSITION**

- |    |  |  |
|----|--|--|
| 1. | <b>Name:</b> Jill Roberson                     | <b>Effective:</b> 8/22/13              |
|    | <b>Position:</b> Intervention Service Provider | <b>Site:</b> Creekside Oaks Elementary |
|    | <b>Salary:</b> CSEA, Range 20, Step E          |  |
|    | <b>Hours:</b> 3 Hours/Day                      |  |
|    | <b>Days:</b> 10 Months/Year                    |  |

4.3.1



## RESIGNATIONS

1. Name: Travis Avilla  
Position: Grant Funded Inst. Aide  
Site: Creekside Oaks Elementary  
Hours: 3.5 Hours/Day  
Effective: 8/13/13
2. Name: Theresa Drahos  
Position: Campus/Café Supervisor  
Site: Twelve Bridges Elementary  
Hours: 1.5 Hours/Day  
Hours: .34 Hours/Day  
Hours: .34 Hours/Day  
Effective: 9/12/13
3. Name: Donna Mayer  
Position: Food Service Assistant  
Site: Glen Edwards Middle School  
Hours: 2 Hours/Day  
Effective: 8/14/13

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Certificated Personnel Report

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Ryan Davis

Assistant Superintendent of Personnel Services



**ENCLOSURES:**

Yes

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

Categorical/General

**MEETING DATE:**

September 3, 2013

**ROLL CALL REQUIRED:**

---

**BACKGROUND:**

The Board of Trustees will take action to approve the certificated personnel report.

**RECOMMENDATION:**

Administration recommends ratification of the certificated personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

September 3, 2013

CERTIFICATED/MANAGEMENT

NEW HIRE:

1.    Name:               Joanne Burke  
      Position:       Temporary Transitional Kindergarten Teacher  
      FTE:             1.0  
      Effective Date:   August 15, 2013  
      Site:            Carlin C. Coppin Elementary
  
2.    Name:               Teresa Halbert  
      Position:       Temporary 4<sup>th</sup>/5<sup>th</sup> Grade Teacher  
      FTE:             1.0  
      Effective Date:   August 19, 2013  
      Site:            Creekside Oaks Elementary
  
3.    Name:               Diana McCracken  
      Position:       Temporary Kindergarten Teacher  
      FTE:             1.0  
      Effective Date:   August 19, 2013  
      Site:            Creekside Oaks Elementary
  
4.    Name:               Nicholas Pearce  
      Position:       Temporary Kindergarten Teacher  
      FTE:             1.0  
      Effective Date:   August 15, 2013  
      Site:            Carlin C. Coppin Elementary
  
5.    Name:               Amber Sanderson  
      Position:       Adaptive Physical Education Teacher  
      FTE:             .50  
      Effective Date:   August 15, 2013  
      Site:            Twelve Bridges Middle School



**RETIREMENTS/RESIGNATIONS:**

1.     **Name:**                   Ellen Byron  
       **Position:**           Math Teacher  
       **FTE:**                 1.0  
       **Effective Date:**     September 6, 2013  
       **Site:**                Lincoln High School
  
2.     **Name:**                   Jeaninne Kato  
       **Position:**           4<sup>th</sup> Grade Teacher  
       **FTE:**                 1.0  
       **Effective Date:**     June 30, 2014  
       **Site:**                First Street Elementary

**REQUEST FOR LEAVE:**

1.     **Name:**                   Jennifer Fruetel Vickner  
       **Position:**           K-3 SDC Teacher  
       **FTE:**                 1.0  
       **Effective Date:**     December 16, 2013  
       **Site:**                Foskett Ranch Elementary
  
2.     **Name:**                   Shannon De Arkland  
       **Position:**           RSP Teacher  
       **FTE:**                 1.0  
       **Effective Date:**     January 20, 2014  
       **Site:**                Foskett Ranch Elementary

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**INFORMATION**

**DISCUSSION**

**ACTION**

**ITEMS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Facilities Departmental Update  
Summer Projects 2013

**AGENDA ITEM AREA:**

Information

**REQUESTED BY:**

Heather Steer, Facilities Coordinator

**ENCLOSURES:**

No

**DEPARTMENT:**

Facilities

**FINANCIAL INPUT/SOURCE:**

Restricted Facilities Funds  
21,25,35,40,49

**MEETING DATE:**

September 3, 2013

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

This item is a Board of Trustees informational update on current Facilities projects and work that has taken place during the summer of 2013, as well as upcoming projects and pending legislation that will affect our District.

**RECOMMENDATION:**

Staff requests that the Board of Trustees consider information given during staff report and provide any comments or inquires as needed.



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Resolution No. 13/14.5 to Approve the WPUSD  
Community Facilities District No. 1 Tax Report Fiscal  
Year 2013-14, and Levying and Apportioning the  
Special Tax as Provided Therein

**AGENDA ITEM AREA:**

Action

**REQUESTED BY:**

Heather Steer, Facilities Coordinator

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Facilities

**FINANCIAL INPUT/SOURCE:**

Fund 49, Tax Revenue

**MEETING DATE:**

September 3, 2013

**ROLL CALL REQUIRED:**

Yes

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**BACKGROUND:**

Staff requests the Board of Trustees take action to approve the FY 2013-14 special tax levy for developed and undeveloped parcels within the Western Placer Unified School District's Community Facilities District No. 1. There are 4,237 parcels being levied for a total of \$3,317,072.66. A complete printout of parcels levied is available at the District Office and will be available at the Board of Trustees meeting.

**RECOMMENDATION:**

Board of Trustees approve the resolution to allow the Western Placer Unified Community Facilities District No. 1 Tax Report Fiscal Year 2013-14 and levying and apportioning the special tax as provided therein.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 13/14.5

RESOLUTION OF THE BOARD OF TRUSTEES OF THE WESTERN PLACER UNIFIED  
SCHOOL DISTRICT APPROVING THE COMMUNITY FACILITIES DISTRICT NO. 1  
TAX REPORT FOR FISCAL YEAR 2013-2014 AND LEVYING AND APPORTIONING  
THE SPECIAL TAX AS PROVIDED THEREIN

WESTERN PLACER UNIFIED SCHOOL DISTRICT  
COMMUNITY FACILITIES DISTRICT NO. 1

The following RESOLUTION was duly passed and adopted by the Board of Trustees of the above entitled district at a regular meeting held on the 3<sup>rd</sup> day of September, 2013, by roll call vote

AYES:

NOES:

ABSENT:

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WHEREAS, the Western Placer Unified School District ("the District") requests the County of Placer to collect on the County tax rolls certain charges which have been imposed pursuant to Resolution No. 91/92.23 (the "Resolution") duly adopted on December 9, 1991, by the District; and

WHEREAS, the County has required as a condition of the collection of said charges that the District warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of the District that:

1. The Auditor-Controller of Placer County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, attached hereto.
2. The District warrants and represents that the taxes, assessments, fees and/or charges imposed by the District and being requested to be collected by Placer County comply with all requirements of state law, including but not limited to Articles XIII C and XIII D of the California Constitution (Proposition 218)
3. The District releases and discharges County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any taxes, assessments, fees and/or charges on behalf of District.

7.2.1

4. The District agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, cost and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any of District's of said taxes, assessments, fees and/or charges requested to be collected by County for District, or in any manner arising out of District's establishment and imposition of said taxes, assessments, fees and/or charges. District agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's taxes, assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County of behalf of District, including property taxes.
5. The District agrees that its officers, agents and employees will cooperate with the County in answering questions referred to District by County from any person concerning the District's taxes, assessments, fees and/or charges, and that District will not refer such persons to County officers and employees for response.
6. The District agrees to pay such reasonable and ordinary charges as the County may prescribe to recoup its costs in placing on the tax rolls and collecting the taxes, assessments, fees and charges, as provided by Government Code sections 29304 and 51800.

THE FOREGOING RESOLUTION was duly passed by the governing Board of the Western Placer Unified School District on the 3<sup>rd</sup> day of September 2013.

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President of the Board, Governing Board  
Western Placer Unified School District

ATTEST:

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Clerk, Governing Board  
Western Placer Unified School District

7.2.2



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Resolution No. 13/14.6 to Approve the WPUSD  
Community Facilities District No. 2 Tax Report Fiscal  
Year 2013-14, and Levying and Apportioning the  
Special Tax as Provided Therein

**AGENDA ITEM AREA:**

Action

**REQUESTED BY:**

Heather Steer, Facilities Coordinator

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Facilities

**FINANCIAL INPUT/SOURCE:**

Fund 49, Tax Revenue

**MEETING DATE:**

September 3, 2013

**ROLL CALL REQUIRED:**

Yes

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**BACKGROUND:**

Staff requests the Board of Trustees take action to approve the FY 2013-14 special tax levy for developed and undeveloped parcels within the Western Placer Unified School District's Community Facilities District No. 2. There are 2,718 parcels being levied for a total of \$2,103,403.88. A complete print out of parcels levied is available at the District Office and will be available at the Board of Trustees meeting.

**RECOMMENDATION:**

Board of Trustees approve the resolution to allow the Western Placer Unified Community Facilities District No. 2 Tax Report Fiscal Year 2013-14 and levying and apportioning the special tax as provided therein.

7.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 13/14.6

RESOLUTION OF THE BOARD OF TRUSTEES OF THE WESTERN PLACER UNIFIED  
SCHOOL DISTRICT APPROVING THE COMMUNITY FACILITIES DISTRICT NO. 2  
TAX REPORT FOR FISCAL YEAR 2013-2014 AND LEVYING AND APPORTIONING  
THE SPECIAL TAX AS PROVIDED THEREIN

WESTERN PLACER UNIFIED SCHOOL DISTRICT  
COMMUNITY FACILITIES DISTRICT NO. 2

The following RESOLUTION was duly passed and adopted by the Board of Trustees of the above entitled district at a regular meeting held on the 3<sup>rd</sup> day of September, 2013, by roll call vote

AYES:

NOES:

ABSENT:

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WHEREAS, the Western Placer Unified School District ("the District") requests the County of Placer to collect on the County tax rolls certain charges which have been imposed pursuant to Resolution No. 91/92.23 (the "Resolution") duly adopted on December 9, 1991, by the District; and

WHEREAS, the County has required as a condition of the collection of said charges that the District warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of the District that:

1. The Auditor-Controller of Placer County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, attached hereto.
2. The District warrants and represents that the taxes, assessments, fees and/or charges imposed by the District and being requested to be collected by Placer County comply with all requirements of state law, including but not limited to Articles XIII C and XIII D of the California Constitution (Proposition 218)
3. The District releases and discharges County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any taxes, assessments, fees and/or charges on behalf of District.

7.3.1

4. The District agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, cost and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any of District's of said taxes, assessments, fees and/or charges requested to be collected by County for District, or in any manner arising out of District's establishment and imposition of said taxes, assessments, fees and/or charges. District agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's taxes, assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County of behalf of District, including property taxes.
5. The District agrees that its officers, agents and employees will cooperate with the County in answering questions referred to District by County from any person concerning the District's taxes, assessments, fees and/or charges, and that District will not refer such persons to County officers and employees for response.
6. The District agrees to pay such reasonable and ordinary charges as the County may prescribe to recoup its costs in placing on the tax rolls and collecting the taxes, assessments, fees and charges, as provided by Government Code sections 29304 and 51800.

THE FOREGOING RESOLUTION was duly passed by the governing Board of the Western Placer Unified School District on the 3<sup>rd</sup> day of September 2013.

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President of the Board, Governing Board  
Western Placer Unified School District

ATTEST:

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Clerk, Governing Board  
Western Placer Unified School District

7.3.2



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

2012-13 Final Goals and Objectives Report

**AGENDA ITEM AREA:**

Information/Discussion

**REQUESTED BY:**

Scott Leaman, Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

District office

**FINANCIAL INPUT/SOURCE:**

All sources

**MEETING DATE:**

August 21, 2012

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The final goals and objective report for the 2012-13 school year will be presented to the Board.

**RECOMMENDATION:**

Accept the report.

7.4

# Goals and Objectives for the Management Team 2012-13

Initial Draft: September 5, 2012  
Board Review and Input: September 18, 2012  
Board Approval: October 2, 2012  
Final Presentation: September 3, 2013

## MISSION STATEMENT:

Empower Students with the skills, knowledge,  
and attitudes for Success in an Ever Changing World.

## ADOPTED DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

7.4.1

## Goal #1 Develop and continually upgrade a well articulated K-12 academic program

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>	<i>Actions/ Responsibility</i>	<i>Final</i>
1a - Continue focus on assisting all sites in meeting state assigned API and AYP targets.	1a - The district and its schools continue to improve on API and AYP targets. This progress will be supported by the district. Subgroups not making goals will receive focused support.	1a - By June 2013, All schools will show growth on API and AYP. Focus program support on Long-Term English Learners. Schools in Program Improvement will complete mandated tasks. Results from 2012 - 13 will be presented to the Board in the Fall of 2013.	<ul style="list-style-type: none"> <li>Intervention, ELD and program support</li> </ul> <i>Deputy Superintendent/ All Staff</i>	Federal AYP targets hit 89% for proficiency for all subgroups, making attainment increasingly difficult. Mixed results for API's. Increase in students meeting RFEP.
1b - Plan and enhance opportunities within the curriculum for academically achieving students.	1b - Academic high achieving students require increased opportunities based on their capabilities.	1b - By June 2013, fifty percent (50%) of students will meet A-G requirements. Additional Lincoln High School courses will be identified for A - G credit and/or 2 + 2 agreements with Sierra College. Advanced Placement (AP) courses will be offered.	<ul style="list-style-type: none"> <li>Increase and track A-G opportunities &amp; attainment</li> <li>Support and increase enrollment in AP courses</li> <li>Support district GATE and High Achiever programs</li> <li>Increase 2 + 2 credit courses from 6 to 10</li> </ul> <i>Lincoln High School Admin and Staff/ Deputy Superintendent</i>	42.7% of LHS students met the A - G requirement - a continuing increase; 2 new AP courses were offered in 2012/13 for a total of 19 AP courses.

7.4.2



1c – Support/monitor local special education offerings.	1c – In recent years, the district has brought many special education programs back to the district; percentage of special needs students has increased.	1c- By June 2013, complete special education manual, continue PLC's for secondary special education staff, explore possibilities for SDC-type program at LCES, provide Autism Certification training for RSP teachers, study feasibility of middle school ED program. Continue to implement recommendations of General Education/Special Education Work Group.	<ul style="list-style-type: none"> <li>Complete Benchmarks</li> </ul>	SDC program at LCES to begin in 2013/14; Autism Certification training completed; elementary & middle school behavior programs started.
1d – Support/monitor alternative education programs.	1d- Not all students respond to traditional K-12 programs. For some students an alternative program is most helpful and appropriate.	1d-By June 2013, increase alternative education offerings in the district and evaluate future options to assist students.	<ul style="list-style-type: none"> <li>Implement CARE program at LHS and consider CARE at GEMS.</li> <li>Pilot a District Independent Study Program</li> </ul>	CARE slated to begin at GEMS for 2013/14; CARE in place successfully at LHS; District IS program available with limited use.
1e-Implement Transition Kindergarten (TK).	1e-Students turning five between October 1, 2013 and December 2, 2013 will be eligible for TK.	1e-By June 2013, Staff will expand the TK program to include at least one additional class to include students with October AND November birthdays who are eligible for the TK program.	<ul style="list-style-type: none"> <li>Establish additional TK classes at WPUSD elementary sites</li> <li>Communicate with families</li> <li>Register eligible children for TK</li> </ul>	TK class successfully added at TBES in 2012/13; additional class(es) slated for COES for 2013/14.
			Deputy Superintendent/ Select Principals	

7.4.3

1f – Begin implementation of Common Core State Standards.	1f – Common Core State Standards (CCSS) were adopted by the State of California in 2010 and replace the 1997 California State Standards. Districts and County offices have begun the implementation process.	1f – By June, 2013, 80% or more of core academic teachers and special education teachers will have attended professional development in the Common Core State Standards. Peer Coaches will provide additional support for implementation at Title I eligible sites.	<ul style="list-style-type: none"> <li>Develop WPUSD Common Core State Standards Implementation Plan for 2012 – 2015.</li> <li>Develop Professional Development (PD) Plan for 2012 – 2013 and Provide PD for teaching staff</li> <li>Develop Peer Coach Program</li> <li>Review infrastructure and hardware requirements to prepare for Smarter Balanced Assessment Consortium (SBAC) testing</li> </ul>	CCSS Implementation plan in effect; large PD effort completed and continuing; Peer Coach program successful and continuing; SBAC audit completed and improvement being made.
1g-Achieve a balanced budget by 2013-14 per Board direction.	1g –The Budget Committee, convened by the Superintendent in 2011-12, identified and recommended nearly \$5.75 million in budget reductions for 2012-13. The Board of Trustees directed staff to work with the Budget Committee to identify the additional cuts necessary to balance the budget by 2013-14. Reserves are being used to cushion budget reductions	1g – By June 2013, adopt a plan to achieve a balanced budget by 2013-14.	<ul style="list-style-type: none"> <li>Identify budget reductions with input from the Budget Committee</li> <li>Update the Board on budget issues</li> </ul>	This goal was completed with the adoption of the budget for the 2013-14 school year.
			<i>Deputy Superintendent, Principals, Peer Coaches, Director of Technology</i>	
			<i>Assistant Superintendent/ Superintendent/ District Office Administration/ All Staff</i>	

7.4.4

## Goal #2 Foster a safe, caring environment where individual differences are valued and respected

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>	<i>Actions/ Responsibility</i>	<i>Final</i>
2a – Continue to create consistent and caring environments for students.	2a – Positive student attendance and behavior are an integral part of a successful education.	2a – By June 2013, additional supports will be in place to reinforce positive student behavior and attendance.	<ul style="list-style-type: none"> <li>Establish district and site attendance goals and incentives</li> <li>Continue to implement new SARB and SAM processes</li> <li>Continue to implement CARE program at LHS; consider CARE program at GEMS for 2013-14.</li> <li>Continue to implement Building Effective Schools Together (BEST) and Positive Behavioral Interventions and Supports (PBIS) programs at selected sites</li> </ul>	Attendance goals successful with overall improvements of .5% point ADA district wide. PBIS in place at GEMS, LHS, CCC, and COES.
			<i>Deputy Superintendent/ Selected Principals/ Selected Staffs</i>	

7.4.5



## Goal #3 Provide facilities for all district programs and functions that are suitable.

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>	<i>Actions/ Responsibility</i>	<i>Final</i>
3a – Begin process of Division of State Architect (DSA) Close-Outs on all District sites.	3a – As the State of California via DSA have made Close Out of all school construction projects mandatory, and often a condition of approval for future projects, all California school districts have the need to close out any and all outstanding past projects in compliance with DSA's standards.	3a – Half of all open projects will be closed out by June 30, 2013.	<ul style="list-style-type: none"> <li>By July 2012 have a listing of non-closed out projects by site, with details as available on items required.</li> <li>By August 2012 to have begun the process of working on closing out sites and projects.</li> </ul> <i>Assistant Superintendent/Facilities Planner</i>	As of June 30, 2013 we have closed over 65% of all previously non-closed out construction projects and obtained DSA Certification.
3b - Create and maintain a safe, clean, healthy learning environment consistently and equitably at all school sites.	3b - WPUUSD has 11 unique school sites each with unique maintenance and custodial needs.	3b - By October 2012, custodial staff will update the CASH Facility Inspection Tool for each site with focus on improvement on areas of concern from 2011 Facility Inspection Tool (FIT) analysis.	<ul style="list-style-type: none"> <li>Review the FIT form with the staff and work with them to complete the form for 2012-13 and implement necessary maintenance and improvements by June 2013.</li> <li>Provide staff with training opportunities as necessary to complete the improvements identified in the FIT forms.</li> </ul> <i>Assistant Superintendent/Director of Maintenance</i>	This goal was completed as of June 30, 2013.

7.4.6

3c - Explore options for funding school modernization and construction from the state level to private grants.	3c - With the failure of the November 2010 bond measure, WPUSD has been put back into the position of not only having an absence of funding, but also no possible matching funds if State of California monies could be accessed. With new development starting again in Lincoln, it is important the district continue to educate city and county officials as well as developers regarding the funding shortfall that exists for new school facilities.	3c - Host a series of public meetings reviewing the history of school facility financing, the current funding concerns, the funding shortfall WPUSD is facing, and the student housing alternatives in the absence of any additional funding from developers or the state.	<ul style="list-style-type: none"> <li>Advocate for adequate student housing funding with city and county officials, developers, and community.</li> <li>Keep abreast of the changing regulations on the Financial Hardship Program and take steps to ensure that WPUSD is in line with those requirements</li> <li>Continue working in good faith with future Villages within the City of Lincoln sphere of influence to negotiate funding for future schools</li> <li>Research grants and funding sources as they become available</li> </ul>	<p>Public meetings were held to look at the needs of funding for future growth in the District. Efforts to come to funding agreements with future developers and maximize State and federal funding.</p> <p>Both Administration and Staff have made great strides in working with developers in future Villages within the City of Lincoln sphere of influence</p>
			<p><i>Assistant Superintendent/Facilities Department</i></p>	

7.4.7



3d – Explore agricultural conservancy at the current Lincoln High School Farm site and formally acquire Mariner (Rockwell) Ranch.	3d – The school board approved a resolution in the past to place the Lincoln High School Farm in an agricultural conservancy. The district also was selected to acquire an additional 500 acres from CalTrans.	3d – By June 2013, working with the Farm Foundation, conservancy options will be implemented by the district and the agreement with CalTrans will be finalized.	<ul style="list-style-type: none"> <li>Work with the Farm Foundation on implementing conservancy options</li> <li>Finalize purchase of Mariner Ranch</li> </ul> <i>Superintendent/LHS Principal/Farm Foundation</i>	The purchase of the ranch should be completed during the next school year. The Superintendent works closely with the Farm Foundation.
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## Goal #4 Promote the involvement of the community, parents, local government, business, and service organizations as partners in the education of students.

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>	<i>Actions/Responsibility</i>	<i>Final</i>
4a – Increase communication on content and outlets through the use of appropriate technologies, information, and community resources	4a – Timely communication, both proactive and reactive, is important for parents and the greater community to partner with schools.	4a – By June 2013, school and district websites will be consistently updated in a timely manner. The school district will have a presence at City Council meetings. Service organizations will be visited. Community resources such as the Latino Leadership Council, Lighthouse FRC, SCHOOLS program, PCOE parent education programs will be utilized as general supports, but specifically in School Attendance Review Boards, School Attendance Mediations, and Student Study Teams.	<ul style="list-style-type: none"> <li>District and Sites update websites</li> <li>District Office staff will attend City Council meetings</li> <li>Services Organizations visited</li> <li>Community resources utilized</li> </ul> <i>All Administrative Staff/ Other Selected Staff</i>	Websites are constantly updated and improvements will be released next year. The District Office is constantly reaching out to the community.



4b – Communication and collaboration with the city will be increased.	4b – Joint partnerships and support including joint use facility agreements, joint future school facility planning, and the library assist district families and community members. Ongoing joint collaborative meetings take place throughout the year. City support for adequate school facilities in the Villages and infill will be sought.	4b – By June 2013, collaboration meetings with the city will continue and other avenues of partnership will be evaluated. City support for appropriate educational facilities will be garnered.	<ul style="list-style-type: none"> <li>• Hold meetings with city manager</li> <li>• Update joint use agreements, as needed</li> <li>• Meet with the City concerning Village educational facilities including small group and workshop settings</li> </ul>	<p>The Superintendent holds regular meetings with the City Manager. Interactions on other fronts were influenced by litigation.</p> <p><i>Superintendent/ District Office Staff</i></p>
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7.4.9

## Goal #5 Promote student health and nutrition in order to enhance readiness for learning.

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>	<i>Actions/ Responsibility</i>	<i>Final</i>
5a – Establish the Student Wellness Committee chaired by the Food Service Director to comply with the Reauthorization Act of 2004.	5a – WPUSD has a wellness policy in place as required. However, we have not implemented the goals within the policy including forming the Wellness Committee.	5a -By June 2013, The committee will consist of members from food services, physical education, Board of trustees, teachers, nurses, principals, administration, students and parents. After a brief orientation, the committee will assess gaps between current policy and implementation at the school sites. They will promote nutrition and physical activity at school sites while soliciting student involvement in planning menus and food selection.	<ul style="list-style-type: none"> <li>Review and revise the wellness policy as necessary.</li> <li>Develop and document measurable goals for nutrition education and physical activity.</li> <li>Publish nutrition guidelines for all foods sold on campus.</li> <li>Measure the effectiveness of the committee by evaluating the participation of parents and students.</li> </ul> <i>Assistant Superintendent/ Technology/ Director of Food Services and Food Services Department</i>	<p>Student Wellness Committee was established during the 2012/13 school year. Membership consists of recommended make-up. Current wellness policy was reviewed by the committee. Goals were developed for the 2013/14 school year. Those goals were reviewed and approved by the Board on June 18, 2013.</p>

7.4.10