

WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, SUITE 400,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.6356

MEMBERS OF THE GOVERNING BOARD

Damian Armitage - President
Kris Wyatt - Vice President
Paul Long - Clerk
Brian Haley - Member
Paul Carras - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Gabe Simon, Assistant Superintendent of Personnel Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Kerry Callahan, Assistant Superintendent of Educational Services

School	<u>STUDENT ENROLLMENT</u>		
	2013-14 CALPADS	1/4/2016	2/1/2016
Sheridan Elementary (K-5)	86	64	64
First Street Elementary (K-5)	492	466	464
Carlin C. Coppin Elementary (K-5)	402	407	411
Creekside Oaks Elementary (K-5)	635	623	638
Twelve Bridges Elementary (K-5)	682	643	643
Foskett Ranch Elementary (K-5)	529	474	474
Lincoln Crossing Elementary (K-5)	701	643	642
Glen Edwards Middle School (6-8)	732	873	870
Twelve Bridges Middle School (6-8)	824	775	773
Lincoln High School (9-12)	1,610	1,701	1,682
Phoenix High School (10-12)	62	81	86
TOTAL	6755	6,750	6,747

Pre-K/Special Ed

Foskett 14
First Street/LIP 71

Parent Education

Continuing Educ. Classes 55

GLOBAL DISTRICT GOALS

- Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- Foster a safe, caring environment where individual differences are valued and respected.
- Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District
Regular Meeting of the Board of Trustees
February 16, 2016, 7:00 P.M.
Phoenix High School – Rooms 2 and 3
870 J Street, Lincoln, CA 95648

AGENDA

2015-2016 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:30 P.M. START

1. **CALL TO ORDER** – Phoenix High School – Rooms 2 & 3
2. **COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose are located at the entrance to the Board Room. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6:35 P.M.

3. **CLOSED SESSION** – Phoenix High School – Room 7
 - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services
 - 3.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477
 - 3.3 **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release

7:00 P.M.

4. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – Phoenix High School – Rooms 2 & 3
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:
 - 4.1 **Page 9 - CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:

Regular Meeting of the Board of Trustees

February 16, 2016

Agenda

- ~Scott Leaman, Superintendent
- ~Gabe Simon, Assistant Superintendent of Personnel Services
- ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
- ~Kerry Callahan, Assistant Superintendent of Educational Services

4.2 Page 10 - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

4.3 Page 11 - PERSONNEL

Public Employee Employment/Discipline/Dismissal/Release

5. Page 13 - SPECIAL ORDER OF BUSINESS

- a. School Being Featured: Phoenix High School

6. Page 16 - 101 CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 6.1 Certificated Personnel Report
- 6.2 Classified Personnel Report
- 6.3 Approve Unpaid Leave of Absence Request
- 6.4 Approve the Denial of Unpaid Leave of Absence Request
- 6.5 Student Discipline Stipulated Expulsion Student #15/16 – I & J
- 6.6 Ratification of Contract with All West Coachlines – Transportation Services to Ashland, Oregon for Lincoln High School
- 6.7 Ratification of Agreement with Heartland School Solutions and WPUSD
- 6.8 Report of Disclosure Requirements for Quarterly Reports and Investments
- 6.9 Ratification of Contract with WPUSD and NASPO ValuePoint
- 6.10 Ratification of Contract with All West Coachlines – Transportation Services to San Francisco, CA for Lincoln High School
- 6.11 Ratification of MOU with Placer County Office of Education and WPUSD
- 6.12 Overnight Field Trips
- 6.13 Ratification of Contract with 2 Teach, LLC
- 6.14 Ratification of Contract with Illuminate Education, Inc.
- 6.15 Ratification of Contract with Sacramento Area Science Project
- 6.16 Ratification of Contract with WPUSD and DPREP, LLC

Roll call vote:

7. COMMUNICATION FROM THE PUBLIC

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Regular Meeting of the Board of Trustees

February 16, 2016

Agenda

8. **REPORTS & COMMUNICATION**

- Lincoln High School Student Advisory – Harpreet Chumber
- Western Placer Teacher's Association – Tara McCroskey
- Western Placer Classified Employee Association – Mike Kimbrough
- Superintendent - Scott Leaman

9. **Page 104 - PUBLIC HEARING – General Waiver for Partnerships for Student-Centered Learning – Funding Determination**

Horizon Charter Schools has requested the District submit a General Waiver for Partnerships for Student-Centered Learning (PSCL). In 2012, the funding Determination Forms were approved by the California Department of Education (CDE) for Horizon Charter School (HCS) for three fiscal years and PSCL was approved for two fiscal years. PSCL and HCS were thought to have 100% funding determinations through 2015-16. When preparing the new funding determination for HCS 2015-16 it was determined that PSCL was on a difference cycle and was a year prior to HCS. The submission deadline for PSCL for its 2015-16 funding Determination Form to the California Department of Education (CDE) of December 1, 2015 was overlooked. In order for PSCL's Funding Determination to be approved by SBE in the current 2015-16 year, a waiver is required to allow a current-year funding determination vs. a prospective determination.

10. **◆ACTION ◆DISCUSSION ◆INFORMATION**

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Board Room. Request forms are to be submitted to the Board Clerk before each item is discussed.

10.1 Action **Page 107 – APPROVE GENERAL WAIVER FOR PARTNERSHIPS FOR STUDENT-CENTERED LEARNING – FUNDING**

DETERMINATION – Kilpatrick (15-16 G & O Component I, II, III, IV, V)

- Board Policy 0420.41 states that if a charter school, authorized by the Board, wishes to request a general waiver of any state law or regulation, it shall submit a written request to the Superintendent or designee that the district submit a general waiver request to the State Board of Education (SBE) on its behalf. Upon approval of the Board, the Superintendent or designee shall apply for the waiver.

10.2 Information **Page 110 – SPECIAL EDUCATION UPDATE** – Callahan (15-16 G & O Component I, II, III, IV, V)

- Per board request, administration has prepared a brief presentation (PPT to be shared at the meeting) regard WPUSD's Special Education programs, services, and budget.

10.3 Information/Discussion **Page 111 – INTERDISTRICT APPEAL PROCESS** – Leaman (15-16 G & O Component I, II, III, IV, V)

- The WPUSD Board has discretion to hold appeals in closed or open session and there are both positives and negatives to both settings. Traditionally, WPUSD interdistrict Board appeals have been held in closed session. Two recommendations are being forwarded at this time.

Regular Meeting of the Board of Trustees

February 16, 2016

Agenda

- 10.4 Action** **Page 112 - ADOPTION OF REVISED/NEW POLICIES/REGULATIONS/ EXHIBITS – Leaman** *(15-16 G & O Component I, II, III, IV, V)*
- The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.
 - BP/AR/E – Employee Use of Technology
 - E 4112.9 Employee Notifications
 - BP 9100 Organization
- 10.5 Discussion/ Action** **Page 143 - CSBA DELEGATE ASSEMBLY ELECTION – Leaman** *(15-16 G & O Component I, II, III, IV, V)*
- CSBA request the Board of Trustees take action to elect a representative to CSBA Delegate Assembly from our region or subregion. The board as a whole may vote for one candidate for the vacancy of the Subregion 4-D, which covers (Nevada, Placer, Sierra Counties). The ballot must be submitted by March 15, 2016.

11. BOARD OF TRUSTEES

11.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- High School in the Twelve Bridges Area
- Lincoln Crossing Elementary South/Facilities Update

11.2 BOARD MEMBER REPORTS/COMMENTS

12. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **March 1, 2016** 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room
- **March 15, 2016** 7:00 P.M., Regular Meeting of Board of Trustees – Creekside Oaks Elementary School

13. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 021116

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**DISCLOSURE
OF ACTION
TAKEN IN
CLOSED SESSION,
IF ANY**

Western Placer Unified School District

CLOSED SESSION AGENDA

Place: **Phoenix High School – Room 7**

Date: **Tuesday, February 16, 2016**

Time: **6:35 P.M.**

1. LICENSE/PERMIT DETERMINATION
2. SECURITY MATTERS
3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
6. LIABILITY CLAIMS
7. THREAT TO PUBLIC SERVICES OR FACILITIES
8. **PERSONNEL**
 - * PUBLIC EMPLOYEE APPOINTMENT
 - * PUBLIC EMPLOYEE EMPLOYMENT
 - * PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 - * **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE**
 - * COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
9. CONFERENCE WITH LABOR NEGOTIATOR
10. STUDENTS
 - * STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
 - * STUDENT PRIVATE PLACEMENT
 - * INTERDISTRICT ATTENDANCE APPEAL
 - * STUDENT ASSESSMENT INSTRUMENTS
 - * STUDENT RETENTION APPEAL, Pursuant to BP 5123
 - * DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION
 1. **LICENSE/PERMIT DETERMINATION**
 - A. Specify the number of license or permit applications.
 2. **SECURITY MATTERS**
 - A. Specify law enforcement agency
 - B. Title of Officer
 3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
 - A. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
 - B. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
 - C. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
 - A. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
 - B. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
 - A. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
 - B. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
6. **LIABILITY CLAIMS**
 - A. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
 - B. Agency claims against.
7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
 - A. Consultation with: specify name of law enforcement agency and title of officer.
8. **PERSONNEL:**
 - A. **PUBLIC EMPLOYEE APPOINTMENT**
 - a. Identify title or position to be filled.
 - B. **PUBLIC EMPLOYEE EMPLOYMENT**
 - a. Identify title or position to be filled.
 - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
 - a. Identify position of any employee under review.
 - D. **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE**
 - a. It is not necessary to give any additional information on the agenda.
 - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
 - a. No information needed
9. **CONFERENCE WITH LABOR NEGOTIATOR**
 - A. Name any employee organization with whom negotiations to be discussed are being conducted.
 - B. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
 - C. Identify by name the agency's negotiator
10. **STUDENTS:**
 - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - B. **STUDENT PRIVATE PLACEMENT**
 - a. Pursuant to Board Policy 6159.2
 - C. **INTERDISTRICT ATTENDANCE APPEAL**
 - a. Education Code 35146 and 48918
 - D. **STUDENT ASSESSMENT INSTRUMENTS**
 - a. Reviewing instrument approved or adopted for statewide testing program.
 - E. **STUDENT RETENTION/ APPEAL**
 - a. Pursuant to Board Policy 5123
 - F. **DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION**
 - a. Prevent the disclosure of confidential student information.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Bargaining Groups:

WPTA & CSEA Negotiations

Agency Negotiators:

Scott Leaman, Superintendent

Gabe Simon, Assistant Superintendent
of Personnel Services

Audrey Kilpatrick, Assistant Superintendent
Business and Operations

Kerry Callahan, Assistant Superintendent of
Educational Services

AGENDA ITEM AREA:

Disclosure of action taken in
closed session

REQUESTED BY:

Scott Leaman
Superintendent

ENCLOSURES:

No

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

No

BACKGROUND:

Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

ADMINISTRATION RECOMMENDATION:

Administration recommends the board of trustees be updated on negotiations.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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SUBJECT:

CONFERENCE WITH LEGAL COUNSEL –
EXISTING LITIGATION

AGENDA ITEM AREA:

Disclosure of Action Taken in
Closed Session

REQUESTED BY:

Scott Leaman, Superintendent
Kerry Callahan,
Assistant Superintendent of Educational Services

ENCLOSURES:

No

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Case: Mark Babbin and CAL200, S.F. County Superior Court (Case No. CPF-15-514477).

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Existing Litigation.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

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SUBJECT:

PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/
DISMISSAL/RELEASE

AGENDA ITEM AREA:

Closed Session

REQUESTED BY:

Gabe Simon
Assistant Superintendent of Personnel Services

ENCLOSURES:

No

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

Yes

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regards to Public Employee Employment/Discipline/Dismissal/Release.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regards to Public Employee Employment/Discipline/Dismissal/Release.

**SPECIAL
ORDER
OF
BUSINESS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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SUBJECT:

Featured School:
Phoenix High School

AGENDA ITEM AREA:

Special Order of Business

REQUESTED BY:

Scott Leaman,
Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

February 16, 2016

ROLL CALL VOTE:

No

BACKGROUND:

Phoenix High School will share a short presentation to the Board of Trustees.

RECOMMENDATION:

Administration recommends the Board of Trustees enjoy the presentation.

**PHOENIX HIGH SCHOOL
BOARD PRESENTATION
AGENDA
2/16/16**

- 1. Welcome**
- 2. Student Presentation**
- 3. School Highlights**
 - a. Slide Show**
 - b. Narrative**
- 4. Thank You**

CONSENT

AGENDA

ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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SUBJECT:

Certificated Personnel Report

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Gabe Simon

Assistant Superintendent of Personnel Services

GS

ENCLOSURES:

Yes

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

Categorical/General

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

February 16, 2016

CERTIFICATED/MANAGEMENT

REQUEST FOR LEAVE OF ABSENCE:

1. **Name:** Shannon De Arkland
 Position: RSP Teacher
 FTE: 1.0
 Effective Date: April 29, 2016
 Site: Foskett Ranch Elementary

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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SUBJECT:

Classified Personnel Report

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Gabriel Simon
Assistant Superintendent of Personnel Services

ENCLOSURES:

Yes

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

General Fund/Categorical

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT**

February 16, 2016

CLASSIFIED/MANAGEMENT

NEW HIRES:

1. Name:	Ana Enriquez	Effective: 2/1/16
Position:	Food Service Assistant	Site: Twelve Bridges Middle
Salary:	CSEA, Range 12, Step A	Replacement
Hours:	2 Hours/Days	
Days:	10 Months/Year	

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

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SUBJECT:

Unpaid Leave of Absence Request

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Gabe Simon, Ed.D.
Assistant Superintendent of
Personnel Services

GS

ENCLOSURES:

Yes

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

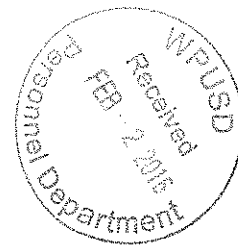
No

BACKGROUND:

Amber Hichborn, Adapted Physical Education specialist, is requesting an unpaid leave of absence. The leave is being forwarded for approval.

RECOMMENDATION:

District Administration recommends the Board approve the leave of absence request.



February 1, 2016

To Whom It May Concern:

I am writing this letter to request a leave of unpaid absence after the birth of my child. The date of leave would start April 13, 2016 and end May 2, 2016. Please feel free to contact me for any further information, Thank you.

Sincerely,

Amber Hichborn
Adapted Physical Education specialist

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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SUBJECT:

Unpaid Leave of Absence Request

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Gabe Simon, Ed.D. *GS*
Assistant Superintendent of
Personnel Services

ENCLOSURES:

Yes

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

No

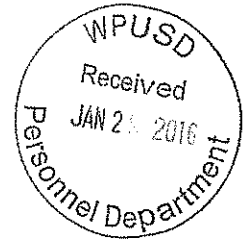
BACKGROUND:

A 6.5 hour Paraprofessional Aide at Lincoln High School, is requesting an unpaid leave of absence from February 1, 2016 to June 3, 2016.

RECOMMENDATION:

District Administration recommends denial of the unpaid leave of absence for the individual listed above.

January 29, 2016



To: Western Placer Unified School District

From: Donna Evans

Dear Western Placer Unified School District,

I would like to request a leave of absence from February 1, 2016 to June 3, 2016.

My husband has been diagnosed with Prostate Cancer. He will undergo surgery with many doctors' appointments. Radiation therapy will be determined after pathology has been returned. I am his sole caretaker.

Sincerely,

A handwritten signature in cursive script, appearing to read "Donna Evans".

Donna Evans

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.	
DISTRICT GLOBAL GOALS	
<ol style="list-style-type: none">1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students2. Foster a safe, caring environment where individual differences are valued and respected.3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.5. Promote student health and nutrition in order to enhance readiness for learning.	

SUBJECT:

Student Discipline
Stipulated Expulsion Students
 • #15/16 – I
 • #15/16 – J

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Chuck Whitecotton
District Hearing Officer

ENCLOSURES:

No

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will take action to approve the Stipulated Expulsion for Student #15-16 – I & J as agreed upon between Parents and District Staff.

RECOMMENDATION:

The Administration recommends the Board of Trustees approve the Stipulated Expulsion.

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Ratification of Contract with All West Coachlines -
Transportation Services to Ashland, Oregon
For Lincoln High School

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick 
Assistant Superintendent of Business
Services and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Site Funds & Donations

MEETING DATE:

February 3, 2015

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for transportation services with All West Coachlines for students and teachers of Lincoln High School for a field trip to Ashland, Oregon from March 31, 2016 to April 1, 2016. The cost of the services is \$3,267.57 and will be funded with site funds and donations.

RECOMMENDATION:

Administration recommends that the Board ratify the contract proposal agreement between All West Coachlines and Western Placer Unified School District.

CONFIRMATION

Charter ID	62551
Movement ID	69536
Move Date	03/31/2016
ClientID	LIHI002
Phone	(916) 548-0909
Contact Customer	LINCOLN HIGH SCHOOL ATTN: JANET SMITH 790 J STREET LINCOLN, CA 95648
Group Name	

All West Coachlines
7701 Wilbur Way
Sacramento, CA 95828
Phone: (916) 423-4000 • (800) 843-2121
Fax: (916) 689-5926

Salesperson: Sherree Macias

Pickup Time	3/31/16 7:30 am
First Pickup	790 J STREET, LINCOLN, CA
Arrival	3/31/16 10:30 am

Destination	434 S. VALLEY RD, ASHLAND, OREGON
Leave Time	4/1/16 9:00 am
Back Time	4/1/16 11:30 pm

First Pickup Instructions

LINCOLN HIGH SCHOOL

Destination Instructions

LA QUINTA HOTEL - ITINERARY ATTACHED

SPAB

GROUP HAS ROOM FOR DRIVER

VEHICLES

<u>Seats</u>	<u>Vehicle Description</u>	<u>Vehicle ID</u>	
56	56 Coach		\$3,172.40
Vehicle Total including PUC Tax if applicable			\$3,172.40

EXTRAS

<u>Quantity</u>	<u>Description</u>	<u>UnitPrice</u>	<u>Price</u>
3,172.40	3% Fuel Surcharge	0.03	95.17

Movement Total \$3,267.57

Payment Terms: Payment is due 14 days in advance of charter
Deposit Requirements: Please provide copy of purchase order

Please sign and return one copy of this agreement to confirm your order. Agreement includes terms on the reverse side.
Should you need to change or cancel this reservation please call the charter department at All West Coachlines, (800) 843-2121.

Signature: _____

Title: _____

Asst Supt of Business Ops and Operations

Date: _____

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GENERAL TERMS AND CONDITIONS

1. **GENERAL.** This document contains all of the terms and conditions under which CUSA AWC LLC, dba All West Coachlines (the "Company", "Us", "We") agrees to furnish service to you ("Customer" or "You"). When you sign this document it is a legally binding contract, and it can only be changed by a later written agreement between us. Carefully read this entire document before signing.

2. **ITINERARY.** A written itinerary must be received no later than fourteen (14) days before departure. Our driver will be given a copy of your entire itinerary, and he will be instructed to follow it strictly. He has no authority to agree to make any changes in the trip schedule without the prior approval of an authorized Company supervisor. Therefore, if, after your trip begins, you want to make any change in the agreed itinerary, you must notify your driver at once and he will contact the Company. If we agree to the change you request, you must then pay the full amount of any increase in the contract price immediately upon completion of the trip. Any additional charges will be based on the Company's current published rates.

3. **COMPLIANCE WITH LAWS.** All itineraries must allow the driver and the Company to comply with all Federal, State and local regulations or ordinances. Drivers are limited to: a) 15 consecutive hours on duty in any one day (including ½ hour driver preparation; and b) of this 15 hours, a maximum of 10 hours may be actual driving hours. If your itinerary requires the use of more than one driver, either the price of the charter will be adjusted or the itinerary must be changed to allow for only one driver. Upon reaching your destination, if the drivers' total on-duty hours have been used, the driver must have a minimum of 9 hours off-duty. The Customer is responsible for the driver(s) overnight room accommodations unless you and the Company have agreed in advance that the Company will provide the driver's room and bill you for the charges.

4. **RESPONSIBILITY FOR BAGGAGE.** The Company assumes no risk for handling baggage and other passenger's property and is not liable for any loss of such items stored anywhere in the bus. Passengers may only bring baggage and other property in an amount that can conveniently be carried in the chartered bus. Each passenger is responsible for removing all of their personal property and baggage from the interior of the bus at the end of each travel day and when the trip ends.

5. **STANDING WHILE BUS IN MOTION.** Buses may start or stop suddenly. Passengers are requested not to change seats or utilize the restroom when the bus is in motion unless exercising extreme caution. The Company will not be responsible for injuries to passengers who stand or walk while the bus is in motion. Charter groups must provide adequate supervision and discipline.

6. **SERVICE SUBJECT TO TARIFF.** Customer agrees that the performance of the service described in this order is subject to tariff regulations.

7. **RIGHT TO SUBSTITUTE EQUIPMENT.** The Company has the right, at its sole discretion to substitute equipment from our fleet or from other companies in order to fulfill this charter agreement.

8. **CHARGES.** The "TOTAL CHARTER PRICE" shown is the Company's estimate based upon our current tariff and our best estimate of the specific services you have requested before adding any fuel surcharge. Charters exceeding the miles or hours booked will be billed for additional charges. Additional hours are billed in 1 hour increments. Charges do not include driver gratuity.

9. **FUEL SURCHARGE.** All trips are subject to a fuel surcharge. Fuel surcharges are subject to change.

10. **DEPOSIT.** When a deposit is required, there is a 50% deposit per bus due 10 days after you receive your confirmation in the mail. If the deposit is not received when it is due, we may cancel the charter.

11. **PAYMENT.** Payment is due 14 days before departure unless satisfactory credit arrangements have been made and approved. Payment must be made in cash or by check payable to All West Coachlines. We accept VISA, MasterCard, American Express or Discover Card. A handling fee will be charged when paying with a credit card.

12. **FINANCE CHARGES.** If you have made credit arrangements with us to pay after departure and you fail to pay on time, we will charge you a finance charge on all past-due amounts of 1.5% for each 30 day period that the bill is past-due.

13. **CLEANING AND REPAIRS.** The Customer is liable for extraordinary cleaning and for all repairs to our vehicle (beyond normal wear) caused by members of your party. You agree to pay for all repairs and excess cleaning charged within the company's terms of payment.

14. **EXTRA FEES.** Parking, tolls, airport fees and entry fees for parks and/or attractions are the responsibility of the Customer.

15. **ALCOHOLIC BEVERAGES.** If alcoholic beverages are brought on board our vehicle, a \$300.00 deposit is required. Alcohol deposits will be refunded after completion of the trip if the coach is left in good condition. Please allow 10 working days for refund to be processed. The Company reserves the right to refuse or terminate transportation to any person that displays aggressive behavior or appears to be under the influence of alcohol, or other intoxicating substances. Glass containers and kegs are not allowed on our buses.

16. **SMOKING ON THE BUS.** No smoking is permitted on our buses.

17. **CANCELLATIONS.** Charters booked, but not prepaid or confirmed by either party, may be cancelled by either You or the Company without notice. Trips cancelled less than 72 hours but more than 24 hours before spot time are subject to a \$250.00 per bus cancellation fee. Trips cancelled less than 24 hours before spot time are subject to a cancellation fee of 50% of the charter price. Cancellation at spot is subject to no refund.

18. **TIME OF ARRIVAL AND DEPARTURE.** The Company does not guarantee to arrive at or depart from any point at a specific time, but will endeavor to meet the schedule submitted by its agent or employee.

19. **FORCE MAJEURE.** The Company is not responsible for any delays, changes of schedule or cancellations resulting, directly or indirectly, from any act of God, public enemies, authority of law, quarantine, perils of navigations, riots, strikes, the hazard or dangers incident to a state of war, accidents, breakdowns, road conditions, weather conditions, and other conditions beyond the Company's control.

20. **ACCOMMODATIONS FOR THE DISABLED.** Any group which requires an ADA accessible bus is requested to inform us at the time of the reservation, and must notify us in writing no later than 48 hours prior to the charter's departure.

21. **OXYGEN BROUGHT ON BOARD.** Groups with members using personal oxygen canisters must give the Company 48 hours advance notice. Each group member may have two (2) canisters inside the bus. Additional canisters must be transported under the bus and properly secured in the forward baggage compartment. Canisters stored under the bus must be properly packaged by the group member in protective cases with safety caps on the valves. Canisters may not exceed 4.5 inches in diameter and 26 inches in length.

22. **CASINO/INDIAN GAMING.** All Passengers must be at least 21 years of age. NO CHILDREN ALLOWED.

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. Promote student health and nutrition in order to enhance readiness for learning.


SUBJECT:

Ratification of Agreement with
Heartland School Solutions and
Western Placer Unified School District

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick 
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Fund 13 – Cafeteria Fund

MEETING DATE:

February 16th, 2016

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached agreement is for services with Heartland School Solutions and Western Placer Unified School District. The services will allow parents to apply for free and reduced meals online through HeartlandApps.com. The services include online applications for 500-1000 students, and training and setup for the online applications. The cost of these services is \$1,700.00 and will be paid with the Cafeteria Fund.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between Heartland School Solutions and Western Placer Unified School District.

Heartland

Heartland School Solutions
1620 W. Fountainhead Pkwy, Suite 501
Tempe, AZ 85282
Phone: 800-724-9853 x3051
Fax: 585-785-2351
Email: pete.belknap@e-hps.com

Account: Western Placer Unified School District
HSS ID: 9378376-224703
Date: 01/29/2016
Contact: Jeff Dardis
Sales Rep: Pete Belknap

This Proposal must be signed within 30 days from the above date in order to guarantee pricing and discounts.

Product Code	SAAS Products	Quantity	Price	Total
HSS0122	SAAS: OnlineApps 501-1000 Subscription	1.00	1,350.00	1,350.00

SAAS Total \$1,350.00

Product Code	Professional Services	Quantity	Price	Total
HSS0626	PSV: Train/Setup Online Apps 501-2000	1.00	350.00	350.00

Professional Services Total \$350.00

Total: \$1,700.00

Shipping: \$0.00

Grand Total: \$1,700.00

Annual Subscription

The effective date of your Subscription begins on the first day of the delivery of services, which will be considered the anniversary date every year after. Annual Subscription includes all software enhancements and technical phone support to customers who are in good financial standing with Heartland School Solutions.

Product Code	Subscription Products	Quantity	Price	Total
HSS0452	SUB: Online Apps 501-1000 Annual Subscription	1.00	1,350.00	1,350.00

SubscriptionTotal \$1,350.00

Support, Subscription and Warranty Total: \$1,350.00

GENERAL NOTES

1. Upon agreement to proceed, the client must provide Heartland School Solutions with a signed Proposal and an original Purchase Order. If the District does not generate Purchase Orders it must provide a signed Letter of Intent to purchase.
2. Sales tax will be included on your invoice unless a tax exemption certificate is on file for your district. **Please forward a current Tax Exempt Certificate and W9 for our files. This will ensure timely order processing.**
3. When applicable, travel expenses (air travel, lodging, rental car, meals, mileage, and other related charges) incurred while conducting onsite services will be included on your invoice.
4. When applicable, shipping charges will be included on your invoice. The Purchase Order and/or Letter of Intent must include the proposed shipping charges. This will ensure timely order processing.
5. Heartland School Solutions product pricing is subject to change with notice.
6. When applicable, implementation dates will be confirmed by the HSS Project Coordinator.
7. The effective date of your Subscription begins on the first day of the delivery of services, which will be considered the anniversary date every year after. Annual Subscription includes all software enhancements and technical phone support to customers who are in good financial standing with Heartland School Solutions.
8. Please REMIT PAYMENT TO: One Heartland Way, Jeffersonville, IN 47130. 800-724-9853, Option 8

This Proposal is subject to written acceptance by an authorized Purchaser and Heartland School Solutions. By signing this Proposal you are agreeing to the terms and conditions set forth in this Proposal and the agreement(s) included with this Proposal or attached hereto and made a part hereof.

Approved By Heartland School Solutions

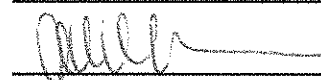
Title

_____ Date _____

Approved By Authorized Purchaser

Title

PO#



_____ Date 1/29/16

Asst Supt of Business Svs and Operations

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Report of Disclosure Requirements for Quarterly Reports of Investments

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of Business Services and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

February 16th, 2016

ROLL CALL REQUIRED:

No

BACKGROUND:

Government Code 53646 requires that if a local agency has placed all of its investments in the Local Agency Investment Fund or in a Federal Deposit Insurance Corporation insured accounts in a bank or savings and loan association, in a county investment pool or any combination of these, the chief financial officer needs to provide to the Board of Trustees the most recent statement of statements received by the local agency from these institutions.

The District maintains its entire reserve in the County of Placer investment pool. Therefore, to meet the requirements of Government Code 53646, the County of Placer Treasurer's Investment Reports are submitted to the District's Board of Trustees on a quarterly basis for their review.

RECOMMENDATION:

Accept the report of disclosure requirements for quarterly reports of investments.

Office of
Jenine Windeshausen
Treasurer-Tax Collector
County of Placer



COUNTY OF PLACER

TREASURER'S POOLED INVESTMENT REPORT

For the Month of October 31, 2015

2976 Richardson Drive • Auburn, California 95603
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146

PREFACE

Placer County Treasurer's Pooled Investment Report

October 31, 2015

For the purpose of clarity the following glossary of investment terms has been provided.

Book Value is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

Par Value is the principal amount of a security and the amount of principal that will be paid at maturity.

Market Value is the value at which a security can be sold at the time it is priced or the need to sell arises.

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

Government Code 53646 Compliance Report

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 1,658 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by \$218,912,395.13 in cash and investments maturing in the next 180 days.



General Fund
Portfolio Management
Portfolio Summary
October 31, 2015

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	20,000,000.00	19,845,800.00	19,949,148.33	2.04	1,820	911	0.707	0.717
mPower Placer - Long Term	16,323,206.34	16,373,701.73	16,373,701.73	1.68	7,383	7,245	4.014	4.069
Federal Agency Coupons	410,000,000.00	409,822,166.67	409,908,287.35	42.00	1,687	1,319	1.458	1.478
Medium Term Notes	260,000,000.00	263,377,647.23	262,843,545.32	26.93	1,280	876	1.283	1.300
Negotiable Certificates of Deposit	90,000,000.00	90,000,100.00	90,000,000.00	9.22	60	51	0.214	0.217
Collateralized CDs	29,000,000.00	29,000,000.00	29,000,000.00	2.97	367	165	0.345	0.350
Commercial Paper Disc. Amortizing	25,000,000.00	24,988,500.00	24,988,500.00	2.56	75	72	0.230	0.233
PFA - HELICOPTER	230,324.57	230,324.57	230,324.57	0.02	2,559	162	2.442	2.476
Local Agency Bond	1,627,972.31	1,627,972.31	1,627,972.31	0.17	1,826	1,252	1.880	1.906
Local Agency Bonds	83,977,781.64	83,977,781.64	83,977,781.64	8.60	7,584	7,371	3.436	3.483
Rolling Repurchase Agreements - 2	26,760,173.89	26,760,173.89	26,760,173.89	2.74	1	1	0.000	0.000
mPower Placer	8,109,845.94	8,109,845.94	8,109,845.94	0.83	7,646	7,517	4.000	4.056
mPower - Folsom	2,317,073.12	2,317,073.12	2,317,073.12	0.24	7,325	7,245	1.250	1.267
Investments	973,346,377.81	976,431,087.10	976,086,334.20	100.00%	1,970	1,658	1.411	1.431

Cash								
Passbook/Checking (not included in yield calculations)	50,921,896.67	50,921,896.67	50,921,896.67		1	1	0.000	0.000
Total Cash and Investments	1,024,268,274.48	1,027,352,983.77	1,027,008,230.87		1,970	1,658	1.411	1.431

Total Earnings	October 31	Month Ending	Fiscal Year To Date
Current Year	1,166,424.23		4,778,586.14
Average Daily Balance	1,016,252,645.55		1,075,299,515.97
Effective Rate of Return	1.35%		1.32%

Kimberly Hawley
KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER 11/5/15

Reporting period 10/01/2015-10/31/2015
Data Updated: FUNDSNAP: 11/02/2015 14:51
Run Date: 11/02/2015 - 14:51

Portfolio PLCR
NLI AC
PM (PRF_PMI) 7.3.0
Report Ver. 7.3.3

**General Fund
Portfolio Management
Portfolio Details - Investments
October 31, 2015**

Page 1

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
U.S. Treasury Coupons											
912828U21	12083	U. S. TREASURY COUPON		05/06/2013	10,000,000.00	9,922,900.00	9,975,754.64	0.625	0.724	911	04/30/2018
912828U21	12084	U. S. TREASURY COUPON		05/07/2013	10,000,000.00	9,922,900.00	9,973,393.69	0.625	0.710	911	04/30/2018
		Subtotal and Average	19,948,311.03		20,000,000.00	19,845,800.00	19,949,148.33		0.717	911	
mPower Placer - Long Term											
2015NR-A	2015NR-A	mPower Placer		06/16/2015	2,495,838.59	2,495,838.59	2,495,838.59	4.000	3.999	7,245	09/02/2035
2015R-B	2015R-B	mPower Placer		06/16/2015	750,000.00	800,495.39	800,495.39	6.000	5.435	7,245	09/02/2035
2015R-C	2015R-C	mPower Placer		06/16/2015	13,077,367.75	13,077,367.75	13,077,367.75	4.000	3.999	7,245	09/02/2035
		Subtotal and Average	16,373,800.95		16,323,206.34	16,373,701.73	16,373,701.73		4.089	7,245	
Federal Agency Coupons											
3133ECB45	12038	FEDERAL FARM CREDIT BANK		12/26/2012	10,000,000.00	10,000,300.00	9,995,694.44	0.900	0.921	786	12/26/2017
3133ECE11	12043	FEDERAL FARM CREDIT BANK		01/24/2013	10,000,000.00	10,000,300.00	9,995,545.05	0.940	0.961	813	01/22/2018
3133ECFA7	12049	FEDERAL FARM CREDIT BANK		02/13/2013	10,000,000.00	10,000,400.00	10,000,000.00	1.080	1.080	835	02/13/2018
3133ECJX3	12059	FEDERAL FARM CREDIT BANK		03/26/2013	10,000,000.00	10,000,400.00	9,996,395.83	1.040	1.055	876	03/26/2018
3133ECL44	12072	FEDERAL FARM CREDIT BANK		04/11/2013	10,000,000.00	10,000,400.00	9,996,777.78	1.000	1.005	892	04/11/2018
3133EEEF3	14015	FEDERAL FARM CREDIT BANK		12/09/2014	10,000,000.00	10,000,200.00	10,000,000.00	0.750	0.730	494	03/09/2017
3133EENH9	14043	FEDERAL FARM CREDIT BANK		02/05/2015	10,000,000.00	10,018,200.00	10,000,000.00	1.420	1.420	1,182	02/05/2019
3133EEHX1	14047	FEDERAL FARM CREDIT BANK		02/10/2015	10,000,000.00	10,027,000.00	9,995,736.04	1.890	1.901	1,534	01/13/2020
3133EEYF1	14077	FEDERAL FARM CREDIT BANK		04/24/2015	10,000,000.00	10,000,400.00	9,995,697.78	1.390	1.404	1,170	01/14/2019
3133EEZS8	14099	FEDERAL FARM CREDIT BANK		06/29/2015	10,000,000.00	10,072,100.00	10,000,000.00	1.980	1.980	1,702	06/29/2020
3133EFBR7	15013	FEDERAL FARM CREDIT BANK		09/01/2015	10,000,000.00	10,009,700.00	9,990,350.88	1.840	1.862	1,674	09/01/2020
3133EFEG8	15016	FEDERAL FARM CREDIT BANK		09/22/2015	10,000,000.00	10,057,100.00	10,000,000.00	1.960	1.860	1,787	09/22/2020
3133EFHS9	15023	FEDERAL FARM CREDIT BANK		10/08/2015	10,000,000.00	9,908,500.00	10,000,000.00	1.700	1.700	1,803	10/08/2020
3133EFHM2	15025	FEDERAL FARM CREDIT BANK		10/14/2015	10,000,000.00	9,973,966.67	10,000,292.43	1.300	1.306	1,254	04/08/2019
313380TD8	12013	FEDERAL HOME LOAN BANK		10/16/2012	10,000,000.00	9,972,500.00	10,000,000.00	1.000	1.000	715	10/16/2017
313382QF3	12069	FEDERAL HOME LOAN BANK		04/09/2013	10,000,000.00	10,000,300.00	9,996,780.56	1.010	1.015	890	04/09/2018
3130A4RS3	14082	FEDERAL HOME LOAN BANK		03/30/2015	10,000,000.00	10,009,000.00	9,982,344.44	1.250	2.157	1,611	03/30/2020
3130A53P2	14086	FEDERAL HOME LOAN BANK		05/07/2015	10,000,000.00	9,990,900.00	10,000,000.00	1.000	1.000	1,649	05/07/2020
3130A4ZJ4	14089	FEDERAL HOME LOAN BANK		05/13/2015	10,000,000.00	10,002,200.00	10,000,000.00	1.250	2.030	1,655	05/13/2020
3130A55G0	14091	FEDERAL HOME LOAN BANK		05/21/2015	10,000,000.00	10,005,100.00	9,988,611.11	1.375	2.180	1,663	05/21/2020
3130A6KK2	15024	FEDERAL HOME LOAN BANK		10/08/2015	10,000,000.00	9,942,300.00	10,006,905.85	1.700	1.685	1,711	07/08/2020
3134G6BV4	14052	FED HOME LOAN MORT CORP		02/27/2015	10,000,000.00	9,866,300.00	10,000,000.00	1.500	2.007	1,579	02/27/2020
3134G6XU2	14090	FED HOME LOAN MORT CORP		05/14/2015	10,000,000.00	10,002,900.00	10,000,000.00	1.250	2.014	1,656	05/14/2020
3134G6B51	14095	FED HOME LOAN MORT CORP		05/28/2015	10,000,000.00	10,005,700.00	9,996,340.00	1.250	2.182	1,670	05/28/2020
3134G64L4	14096	FED HOME LOAN MORT CORP		06/04/2015	10,000,000.00	10,008,300.00	10,000,000.00	1.375	1.375	1,129	12/04/2018

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
Federal Agency Coupons											
3134G7SY8	15015	FED HOME LOAN MORT CORP		09/14/2015	10,000,000.00	10,016,800.00	10,000,000.00	2.050	2.050	1,779	09/14/2020
3134G7G88	15018	FED HOME LOAN MORT CORP		09/30/2015	10,000,000.00	9,990,300.00	10,000,000.00	1.625	1.625	1,611	03/30/2020
3134G7XN6	15019	FED HOME LOAN MORT CORP		09/30/2015	10,000,000.00	10,019,400.00	9,992,629.17	1.250	2.155	1,795	09/30/2020
3134G7U33	15030	FED HOME LOAN MORT CORP		10/29/2015	10,000,000.00	10,016,400.00	10,000,000.00	1.500	1.839	1,824	10/29/2020
3134G74X6	15033	FED HOME LOAN MORT CORP		10/30/2015	10,000,000.00	9,969,600.00	9,985,011.14	1.300	1.341	1,363	07/26/2019
3134G74V0	15035	FED HOME LOAN MORT CORP		10/30/2015	10,000,000.00	10,000,000.00	10,000,000.00	1.250	1.250	1,272	04/26/2019
3135G9QW6	12018	FEDERAL NATIONAL MORT. ASSOC.		11/09/2012	10,900,000.00	10,001,000.00	10,000,000.00	1.000	1.000	738	11/09/2017
3136G16W4	12040	FEDERAL NATIONAL MORT. ASSOC.		12/27/2012	10,000,000.00	10,004,400.00	9,999,137.78	0.750	0.714	787	12/27/2017
3135G9UJX	12056	FEDERAL NATIONAL MORT. ASSOC.		02/28/2013	10,000,000.00	10,005,900.00	10,000,000.00	1.200	1.200	850	02/28/2018
3136G1KV0	12087	FEDERAL NATIONAL MORT. ASSOC.		05/15/2013	10,000,000.00	9,988,300.00	10,000,000.00	0.875	0.825	926	05/15/2018
3136G1M63	12088	FEDERAL NATIONAL MORT. ASSOC.		05/22/2013	10,000,000.00	10,001,900.00	10,000,000.00	0.750	1.141	933	05/22/2018
3136G2EY9	14054	FEDERAL NATIONAL MORT. ASSOC.		02/27/2015	10,000,000.00	10,008,000.00	10,000,000.00	1.625	1.625	1,214	02/27/2019
3136G2MA2	15020	FEDERAL NATIONAL MORT. ASSOC.		09/30/2015	10,000,000.00	10,015,400.00	10,000,000.00	1.625	1.625	1,795	09/30/2020
3136G2Q77	15031	FEDERAL NATIONAL MORT. ASSOC.		10/29/2015	10,000,000.00	9,973,500.00	10,000,000.00	1.500	1.766	1,824	10/29/2020
3135G0G31	15032	FEDERAL NATIONAL MORT. ASSOC.		10/29/2015	10,000,000.00	9,988,800.00	9,990,017.09	1.200	1.232	1,185	01/29/2019
3136G2SD0	15034	FEDERAL NATIONAL MORT. ASSOC.		10/30/2015	10,000,000.00	10,000,000.00	10,000,000.00	1.400	1.400	1,458	10/29/2019
Subtotal and Average			445,262,534.35		410,000,000.00	409,822,166.67	409,908,267.35		1.478	1,319	

Medium Term Notes

03783AG5	12085	Apple Inc.		05/07/2013	10,000,000.00	10,005,000.00	10,020,134.29	0.550	0.446	914	05/03/2018
03783AQ3	14098	Apple Inc.		06/26/2015	10,000,000.00	10,213,466.67	10,119,536.81	2.100	1.832	1,282	05/06/2019
025815AB7	14064	American Express Centurion		03/31/2015	10,000,000.00	10,000,800.00	10,001,155.14	0.764	0.384	12	11/13/2015
0258M6DG1	14078	AMERICAN EXPRESS CREDIT		04/27/2015	10,000,000.00	10,041,200.00	10,039,132.74	1.300	0.771	271	07/29/2016
06406HCJ6	14009	Bank of New York Mellon		11/02/2014	10,000,000.00	9,984,400.00	9,945,739.13	1.350	1.588	856	03/06/2018
06406HCL1	15006	Bank of New York Mellon		07/13/2015	10,000,000.00	10,159,000.00	10,135,011.24	2.100	1.593	1,004	08/01/2018
36962G5W0	13016	GENERAL ELECTRIC CAPITAL CORP		10/28/2013	10,000,000.00	10,186,200.00	10,142,821.13	2.300	1.317	543	04/27/2017
36962G6R0	13017	GENERAL ELECTRIC CAPITAL CORP		10/28/2013	10,000,000.00	10,011,500.00	10,004,410.13	1.000	0.781	68	01/09/2016
36962G3H5	14019	GENERAL ELECTRIC CAPITAL CORP		12/11/2014	10,000,000.00	10,793,700.00	10,767,234.41	5.625	1.430	684	09/15/2017
45920QH27	14048	IBM CORP		02/11/2015	10,000,000.00	9,976,200.00	9,966,841.86	1.125	1.278	828	02/06/2018
45920QHM6	15005	IBM CORP		07/13/2015	10,000,000.00	9,821,780.56	9,824,134.87	1.625	2.095	1,657	05/15/2020
48126DW39	12089	JP MORGAN CHASE BANK		06/04/2013	10,000,000.00	9,994,100.00	10,000,000.00	0.779	0.840	946	06/04/2018
594918AY0	14050	Microsoft Corp		02/23/2015	10,000,000.00	10,035,500.00	10,011,973.11	1.850	1.821	1,564	02/12/2020
89233P6S0	13073	TOYOTA MOTOR CREDIT		06/28/2014	10,000,000.00	10,029,400.00	9,999,841.14	1.250	1.250	704	10/05/2017
89236TCG8	15014	TOYOTA MOTOR CREDIT		09/01/2015	10,000,000.00	8,833,700.00	9,913,896.14	0.706	0.896	1,593	03/12/2020
90331HMH3	14025	US BANCORP		12/29/2014	10,000,000.00	10,025,200.00	9,994,485.60	1.375	1.405	680	09/11/2017
94974BFK1	12075	WELLS FARGO & CO.		04/23/2013	10,000,000.00	10,042,900.00	10,000,000.00	0.945	0.927	904	04/23/2018

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
Medium Term Notes											
94986RTD3	13047	WELLS FARGO & CO.		03/08/2014	10,000,000.00	9,976,700.00	10,000,000.00	0.750	0.750	1,221	03/08/2019
949746QU8	14093	WELLS FARGO & CO.		05/28/2015	10,000,000.00	10,185,800.00	10,188,261.01	3.676	0.636	227	08/15/2016
94974BFD7	13067	WELLS FARGO BANK		04/28/2014	10,000,000.00	10,144,600.00	10,133,136.79	2.100	1.205	564	05/08/2017
94974BFU9	14003	WELLS FARGO BANK		09/19/2014	10,000,000.00	10,054,200.00	9,965,413.97	2.125	2.230	1,268	04/22/2019
94974BFG0	14037	WELLS FARGO BANK		01/22/2015	10,000,000.00	10,036,100.00	10,030,127.09	1.500	1.360	807	01/16/2018
92976GAH4	14002	Wells Fargo & Company		07/23/2014	10,000,000.00	10,864,500.00	10,886,280.37	6.000	1.525	745	11/15/2017
929030DT6	14013	Wells Fargo & Company		12/04/2014	10,000,000.00	10,700,400.00	10,728,237.10	5.750	1.180	592	08/15/2017
94986RYV1	15017	Wells Fargo & Company		09/25/2015	10,000,000.00	10,030,500.00	10,000,000.00	2.000	2.431	1,780	09/25/2020
931142DJ9	13029	WAL-MART STORES		12/16/2013	10,000,000.00	10,230,800.00	10,026,241.25	1.950	1.861	1,140	12/15/2018
		Subtotal and Average	262,916,997.52		260,000,000.00	263,377,647.23	262,843,545.32		1.300	876	
Negotiable Certificates of Deposit											
63873FXH6	15028	NATEXIS BANK POPULAIR NY		10/23/2015	50,000,000.00	50,000,500.00	50,000,000.00	0.250	0.253	74	01/14/2016
65602TZD6	15027	NORINCHUKIN BANK NY		10/22/2015	40,000,000.00	39,999,600.00	40,000,000.00	0.170	0.172	22	11/23/2015
		Subtotal and Average	44,193,548.39		90,000,000.00	90,000,100.00	90,000,000.00		0.217	51	
Collateralized CDs											
SYS14088	14088	CITIZENS BUSINESS BANK		05/08/2015	20,000,000.00	20,000,000.00	20,000,000.00	0.350	0.355	190	05/09/2016
SYS14087	14087	Five Star Bank		05/09/2015	3,000,000.00	3,000,000.00	3,000,000.00	0.300	0.304	190	05/09/2016
SYS12074	14074	RIVER CITY BANK		04/15/2015	6,000,000.00	6,000,000.00	6,000,000.00	0.350	0.355	166	04/15/2016
		Subtotal and Average	29,000,000.00		29,000,000.00	29,000,000.00	29,000,000.00		0.350	185	
Commercial Paper Disc. -Amortizing											
89233GAC0	15029	Toyota Motor Credit Corp		10/29/2015	25,000,000.00	24,988,500.00	24,988,500.00	0.230	0.233	72	01/12/2016
		Subtotal and Average	2,418,226.48		25,000,000.00	24,988,500.00	24,988,500.00		0.233	72	
PFA - HELICOPTER											
SYS08169	08169	Public Finance Authority		04/09/2009	230,324.57	230,324.57	230,324.57	2.476	2.476	162	04/11/2016
		Subtotal and Average	230,324.57		230,324.57	230,324.57	230,324.57		2.476	162	
Local Agency Bond											
SYS13019B	13019B	Ackerman School District		10/31/2013	270,526.52	270,526.52	270,526.52	2.300	2.288	1,095	10/31/2018
SYS13072	13072	Mid Placer Public School Trans		06/13/2014	188,047.39	188,047.39	188,047.39	2.300	2.300	1,320	06/13/2019
SYS13069	13069	City of Rocklin Successor Agcy		05/01/2014	1,169,398.40	1,169,398.40	1,169,398.40	1.750	1.752	1,277	05/01/2019
		Subtotal and Average	1,627,972.31		1,627,972.31	1,627,972.31	1,627,972.31		1.906	1,252	

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
Local Agency Bonds											
SYS15022	15022	MIDDLE FORK JPA		04/01/2015	82,977,781.64	82,977,781.64	82,977,781.64	3.471	3.519	7,457	04/01/2036
15010	15010	mPower Placer		07/22/2015	1,000,000.00	1,000,000.00	1,000,000.00	0.500	0.507	264	07/22/2016
		Subtotal and Average	83,977,781.64		83,977,781.64	83,977,781.64			3.483	7,371	
Rolling Repurchase Agreements - 2											
SYS000SWEEP	SWEEP	WFB REPURCHASE-SWEEP		03/01/2012	26,760,173.89	26,760,173.89	26,760,173.89		0.000	1	
		Subtotal and Average	49,400,322.10		26,760,173.89	26,760,173.89			0.000	1	
mPower Placer											
1415-2	1415-2	mPower Placer		06/04/2015	2,075,077.09	2,075,077.09	2,075,077.09	4.000	4.056	7,245	09/02/2035
2015NR-B	2015NR-B	mPower Placer		09/17/2015	65,269.90	65,269.90	65,269.90	4.000	4.056	7,611	09/02/2036
2015R-D	2015R-D	mPower Placer		07/02/2015	5,989,498.95	5,989,498.95	5,989,498.95	4.000	4.056	7,611	09/02/2038
		Subtotal and Average	7,775,301.13		8,109,845.94	8,109,845.94			4.056	7,517	
mPower - Folsom											
MFIA-2 NR	IA2-NR	mPower Folsom		08/06/2015	1,704,575.51	1,704,575.51	1,704,575.51	1.250	1.267	7,245	09/02/2035
MFIA-3	MFIA-3	mPower Folsom		09/01/2015	238,641.11	238,641.11	238,641.11	1.250	1.267	7,245	09/02/2035
MFR-1	MFR-1	mPower Folsom		09/01/2015	373,856.50	373,856.50	373,856.50	1.250	1.267	7,245	09/02/2035
		Subtotal and Average	2,311,252.23		2,317,073.12	2,317,073.12			1.267	7,245	
		Total and Average	1,016,252,645.55		973,346,377.81	976,431,087.10	976,086,334.20		1.431	1,658	

General Fund
Portfolio Management
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Per Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity
Cash at Bank										
SYS000000	00000	PLACER COUNTY CASH			50,796,376.67	50,796,376.67	50,796,376.67		0.000	1
Undeposited Receipts										
SYS000000VAULT	00000VAULT	PLACER COUNTY CASH			125,520.00	125,520.00	125,520.00		0.000	1
Average Balance			0.00							1
Total Cash and Investments			1,016,252,645.55		1,024,268,274.48	1,027,352,983.77	1,027,008,230.87		1.431	1,658



Placer County

General Fund
Purchases Report
Sorted by Fund - Fund
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CUSIP	Investment #	Fund	Sec. Type	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Fund												
00279JAH5	15021	1010	NCB ABBEY	30,000,000.00	10/05/2015	10/13 - At Maturity	30,000,000.00		0.110	10/13/2015	0.110	0.00
3133EFHS9	15023	1010	FAC FFCB	10,000,000.00	10/08/2015	04/08 - 10/08	10,000,000.00		1.700	10/08/2020	1.700	10,000,000.00
3130A8K2	15024	1010	FAC FHLB	10,000,000.00	10/08/2015	01/08 - 07/08	10,007,000.00		1.700	07/08/2020	1.885	10,006,905.85
3133EFHM2	15025	1010	FAC FFCB	10,000,000.00	10/14/2015	04/08 - 10/08	9,988,100.00	2,166.67	1.300	04/08/2019	1.305	10,000,282.43
63873FWZ7	15026	1010	NCB NATXNY	40,000,000.00	10/15/2015	10/22 - At Maturity	40,000,000.00		0.140	10/22/2015	0.140	0.00
65602TZD6	15027	1010	NCB NORNY	40,000,000.00	10/22/2015	11/23 - At Maturity	40,006,000.00		0.170	11/23/2015	0.170	40,000,000.00
63873FXH8	15028	1010	NCB NATXNY	50,000,000.00	10/23/2015	01/14 - At Maturity	50,000,000.00		0.250	01/14/2016	0.250	50,000,000.00
3134G7U33	15030	1010	FAC FHLMC	10,000,000.00	10/28/2015	04/29 - 10/29	10,000,000.00		1.500	10/28/2020	1.839	10,000,000.00
3136G2QT7	15031	1010	FAC FNMA	10,000,000.00	10/29/2015	04/29 - 10/29	10,000,000.00		1.500	10/29/2020	1.768	10,000,000.00
3135G0G31	15032	1010	FAC FNMA	10,000,000.00	10/29/2015	01/29 - 07/29	9,990,000.00		1.200	01/29/2019	1.232	9,990,017.09
89233GAC0	15029	1010	ACP TOYCC	25,000,000.00	10/29/2015	01/12 - At Maturity	24,988,020.83		0.230	01/12/2016	0.230	24,988,500.00
3134G74X6	15033	1010	FAC FHLMC	10,000,000.00	10/30/2015	01/26 - 07/26	9,985,000.00		1.300	07/26/2019	1.341	9,985,011.14
3134G74V0	15035	1010	FAC FHLMC	10,000,000.00	10/30/2015	04/28 - 10/28	10,000,000.00		1.250	04/26/2019	1.250	10,000,000.00
3136G2SD0	15034	1010	FAC FNMA	10,000,000.00	10/30/2015	04/29 - 10/29	10,000,000.00		1.400	10/29/2019	1.400	10,000,000.00
Subtotal				275,000,000.00			274,968,120.83	2,166.67				204,970,726.51
Total Purchases				275,000,000.00			274,968,120.83	2,166.67				204,970,726.51



PLACER COUNTY 2015/16
Summary by Issuer
October 31, 2015

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Apple Inc.	2	20,000,000.00	20,139,390.00	1.96	1.142	1,099
Ackerman School District	1	270,526.52	270,526.52	0.03	2.299	1,095
American Express Centurion	1	10,000,000.00	10,021,370.00	0.97	0.384	12
AMERICAN EXPRESS CREDIT	1	10,000,000.00	10,066,000.00	0.98	0.771	271
Bank of New York Mellon	2	20,000,000.00	20,073,400.00	1.95	1.591	931
CITIZENS BUSINESS BANK	1	20,000,000.00	20,000,000.00	1.94	0.355	190
FEDERAL FARM CREDIT BANK	14	140,000,000.00	139,948,100.00	13.60	1.370	1,201
FEDERAL HOME LOAN BANK	7	70,000,000.00	69,972,000.00	6.80	1.581	1,413
FED HOME LOAN MORT CORP	10	100,000,000.00	99,973,500.00	9.72	1.784	1,568
FEDERAL NATIONAL MORT. ASSOC.	10	100,000,000.00	99,988,000.00	9.72	1.253	1,171
Five Star Bank	1	3,000,000.00	3,000,000.00	0.29	0.304	190
GENERAL ELECTRIC CAPITAL CORP	3	30,000,000.00	31,518,500.00	3.08	1.176	438
IBM CORP	2	20,000,000.00	19,740,800.00	1.92	1.882	1,240
JP MORGAN CHASE BANK	1	10,000,000.00	10,000,000.00	0.97	0.840	946
MIDDLE FORK IPA	1	82,977,781.64	82,977,781.64	8.07	3.519	7,457
Mid Placer Public School Trans	1	188,047.39	188,047.39	0.02	2.300	1,320
mPower Folsom	3	2,317,073.12	2,317,073.12	0.23	1.267	7,245
mPower Placer	7	25,433,052.28	25,484,502.28	2.48	3.925	7,058
Microsoft Corp	1	10,000,000.00	10,013,900.00	0.97	1.821	1,564
NATEXIS BANQ POPULAIR NY	1	50,000,000.00	50,000,000.00	4.86	0.253	74
NORINCHUKIN BANK NY	1	40,000,000.00	40,000,000.00	3.89	0.172	22
Public Finance Authority	1	230,324.57	230,324.57	0.02	2.476	162
PLACER COUNTY CASH	2	50,921,896.67	50,921,896.67	4.95	0.000	1

Portfolio PLCR
AC
SI (PRF_S1) 7.1.1
Report Ver. 7.3.3

PLACER COUNTY 2015/16
Summary by Issuer
October 31, 2015

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
RIVER CITY BANK	1	6,000,000.00	6,000,000.00	0.58	0.355	166
City of Rocklin Successor Agcy	1	1,169,398.40	1,169,398.40	0.11	1.752	1,277
Toyota Motor Credit Corp	1	25,000,000.00	24,968,020.83	2.43	0.233	72
TOYOTA MOTOR CREDIT	2	20,000,000.00	19,910,300.00	1.94	1.074	1,147
US BANCORP	1	10,000,000.00	9,982,000.00	0.97	1.405	680
U. S. TREASURY COUPON	2	20,000,000.00	19,898,437.50	1.93	0.717	911
WELLS FARGO & CO.	3	30,000,000.00	30,316,850.00	2.95	0.770	781
WELLS FARGO BANK	3	30,000,000.00	30,260,300.00	2.94	1.596	874
WFB REPURCHASE-SWEEP	1	26,760,173.69	26,760,173.69	2.60	0.000	1
Wells Fargo & Company	3	30,000,000.00	32,575,300.00	3.17	1.695	1,024
WAL-MART STORES	1	10,000,000.00	10,042,000.00	0.98	1.881	1,140
Total and Average	93	1,024,268,274.48	1,028,757,692.81	100.00	1.360	1,576

Office of
Jenine Windeshausen
Treasurer-Tax Collector
County of Placer



COUNTY OF PLACER

TREASURER'S POOLED INVESTMENT REPORT

For the Month of November 30, 2015

2976 Richardson Drive • Auburn, California 95603
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146

PREFACE

Placer County Treasurer's Pooled Investment Report

November 30, 2015

For the purpose of clarity the following glossary of investment terms has been provided.

Book Value is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

Par Value is the principal amount of a security and the amount of principal that will be paid at maturity.

Market Value is the value at which a security can be sold at the time it is priced or the need to sell arises.

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

Government Code 53646 Compliance Report

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 1,616 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by \$266,354,274.62 in cash and investments maturing in the next 180 days.



Placer County

General Fund
Portfolio Management
Portfolio Summary
November 30, 2015

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	20,000,000.00	19,780,400.00	19,890,822.92	1.94	1,820	981	0.707	0.717
mPower Placer - Long Term	10,323,206.34	16,373,489.59	16,373,489.59	1.59	7,383	7,215	4.014	4.089
Federal Agency Coupons	420,000,000.00	419,045,596.67	419,902,577.26	40.84	1,664	1,329	1.489	1.508
Medium Term Notes	270,000,000.00	272,857,909.72	272,857,219.33	26.52	1,309	899	1.346	1.365
Negotiable Certificates of Deposit	80,000,000.00	80,004,900.00	80,000,000.00	7.78	74	43	0.245	0.248
Collateralized CDs	29,000,000.00	29,000,000.00	29,000,000.00	2.82	367	155	0.345	0.350
Commercial Paper Disc - Amortizing	26,000,000.00	24,983,291.66	24,993,291.66	2.43	75	42	0.230	0.233
PFA - HELICOPTER	230,324.57	230,324.57	230,324.57	0.02	2,559	132	2.442	2.476
Local Agency Bond	1,444,493.85	1,444,493.85	1,444,493.85	0.14	1,826	1,223	1.885	1.911
Local Agency Bonds	83,977,781.64	83,977,781.64	83,977,781.64	8.17	7,584	7,341	3.496	3.483
Rolling Repurchase Agreements - 2	66,728,312.36	66,728,312.36	66,728,312.36	6.49	1	1	0.000	0.000
mPower Placer	10,438,876.90	10,438,876.90	10,438,876.90	1.02	7,665	7,508	4.000	4.058
mPower - Folsom	2,356,971.59	2,356,971.59	2,356,971.59	0.23	7,325	7,215	1.250	1.267
Investments	1,025,499,937.27	1,027,332,288.57	1,028,074,131.69	100.00%	1,915	1,616	1.404	1.424

Cash								
Passbook/Checking (not included in yield calculations)	55,385,277.67	55,385,277.67	55,385,277.67		1	1	0.000	0.000
Total Cash and Investments	1,080,895,214.94	1,082,727,566.24	1,083,469,409.36		1,915	1,616	1.404	1.424

Total Earnings	November 30	Month Ending	Fiscal Year To Date
Current Year	1,117,064.47		5,895,650.60
Average Daily Balance	1,050,923,139.86		1,070,519,834.38
Effective Rate of Return	1.29%		1.31%

KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER 12/4/15

Reporting period 11/01/2015-11/30/2015
Data Updated: FUNDSNAP. 12/03/2015 09:27
Run Date: 12/03/2015 - 09:28

Portfolio PLCR
NLI AC
PM (PRF, PMT) 7.3.0
Report Ver. 7.3.3

General Fund
Portfolio Management
Investment Status Report - Investments
November 30, 2015

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CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	YTM 360	YTM 365	Market Value	Accrued Interest At Purchase	Current Principal	Book Value
U.S. Treasury Coupons												
912828U1	12083	UST	10,000,000.00	0.625	04/30/2018	05/09/2013	0.714	0.724	9,890,200.00	Received	9,951,562.50	9,976,553.06
912828U1	12084	UST	10,000,000.00	0.625	04/30/2018	05/07/2013	0.701	0.710	9,890,200.00	Received	9,946,875.00	9,974,266.86
U.S. Treasury Coupons Totals			20,000,000.00				0.707	0.717	19,780,400.00	0.00	19,898,437.50	19,950,822.92
mPower Placer - Long Term												
2015NR-A	2015NR-A	MPP	2,495,838.59	4.000	09/02/2035	06/16/2015	3.944	3.999	2,495,838.59		2,495,838.59	2,495,838.59
2015R-B	2015R-B	MPP	750,000.00	6.000	09/02/2035	06/16/2015	5.360	5.435	800,283.25		801,450.00	800,283.25
2015R-C	2015R-C	MPP	13,077,367.75	4.000	09/02/2035	06/16/2015	3.944	3.999	13,077,367.75		13,077,367.75	13,077,367.75
mPower Placer - Long Term Totals			16,323,206.34				4.014	4.069	16,373,489.59	0.00	16,374,666.34	16,373,489.59
Federal Agency Coupons												
3133ECB45	12038	FFCB	10,000,000.00	0.800	12/26/2017	12/26/2012	0.908	0.921	10,000,900.00		9,990,000.00	9,995,861.11
3133ECDE1	12043	FFCB	10,000,000.00	0.840	01/22/2018	01/24/2013	0.947	0.981	9,965,600.00	Received	9,990,000.00	9,995,711.90
3133ECFA7	12048	FFCB	10,000,000.00	1.080	02/13/2018	02/13/2013	1.085	1.080	9,963,300.00		10,000,000.00	10,000,000.00
3133ECJX3	12059	FFCB	10,000,000.00	1.040	03/26/2018	03/26/2013	1.041	1.055	9,956,500.00		9,992,500.00	9,996,520.83
3133ECL44	12072	FFCB	10,000,000.00	1.000	04/11/2018	04/11/2013	0.991	1.005	10,001,000.00		9,987,500.00	9,998,819.44
3133EEEF3	14015	FFCB	10,000,000.00	0.730	03/09/2017	12/09/2014	0.720	0.730	10,000,000.00		10,000,000.00	10,000,000.00
3133EENH9	14043	FFCB	10,000,000.00	1.420	02/05/2019	02/05/2015	1.401	1.420	10,009,700.00		10,000,000.00	10,000,000.00
3133EEHJ1	14047	FFCB	10,000,000.00	1.890	01/13/2020	02/10/2015	1.875	1.901	10,015,000.00		9,995,000.00	9,995,820.64
3133EEVF1	14077	FFCB	10,000,000.00	1.390	01/14/2019	04/24/2015	1.385	1.404	10,000,000.00		9,995,000.00	9,995,809.70
3133EEZS8	14099	FFCB	10,000,000.00	1.960	06/29/2020	06/29/2015	1.953	1.980	10,056,100.00		10,000,000.00	10,000,000.00
3133EFBR7	15013	FFCB	10,000,000.00	1.840	06/01/2020	09/01/2015	1.837	1.862	10,001,800.00	Received	9,990,000.00	9,990,526.32
3133EEFG8	15016	FFCB	10,000,000.00	1.890	09/22/2020	09/22/2015	1.835	1.860	10,019,800.00		10,000,000.00	10,000,000.00
3133EFHS9	15023	FFCB	10,000,000.00	1.700	10/08/2020	10/08/2015	1.677	1.700	9,848,500.00		10,000,000.00	10,000,000.00
3133EFHM2	15025	FFCB	10,000,000.00	1.300	04/08/2018	10/14/2015	1.288	1.306	9,923,569.67	2,166.67	9,998,100.00	10,000,337.86
3133EFPM3	15039	FFCB	10,000,000.00	1.875	11/23/2020	11/23/2015	1.849	1.875	9,983,900.00		10,000,000.00	10,000,000.00
313380TD9	12013	FHLB	10,000,000.00	1.000	10/10/2017	10/16/2012	0.990	1.000	9,996,000.00		10,000,000.00	10,000,000.00
313382QF3	12059	FHLB	10,000,000.00	1.010	04/09/2016	04/09/2013	1.001	1.015	9,954,700.00		9,997,500.00	9,999,822.22
3130A4RS3	14062	FHLB	10,000,000.00	1.250	03/30/2020	03/30/2015	2.127	2.157	10,003,600.00		9,980,000.00	9,982,677.78
3130A5G0	14091	FHLB	10,000,000.00	1.375	05/21/2020	05/21/2015	2.150	2.180	10,016,900.00		9,987,500.00	9,988,819.44
3130A8K2	15024	FHLB	10,000,000.00	1.700	07/08/2020	10/08/2015	1.662	1.695	9,984,700.00		10,007,000.00	10,008,793.04
3134G6XU2	14090	FHLMC	10,000,000.00	1.250	05/14/2020	05/14/2015	1.987	2.014	10,015,300.00		10,000,000.00	10,000,000.00
3134G84L4	14096	FHLMC	10,000,000.00	1.375	12/04/2018	06/04/2015	1.356	1.375	9,999,900.00		10,000,000.00	10,000,000.00
3134G7SY8	15015	FHLMC	10,000,000.00	2.050	09/14/2020	09/14/2015	2.022	2.050	10,005,300.00		10,000,000.00	10,000,000.00
3134G7G88	15018	FHLMC	10,000,000.00	1.625	03/30/2020	09/30/2015	1.603	1.625	9,971,000.00		10,000,000.00	10,000,000.00

Portfolio PLCR
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General Fund
Portfolio Management
Investment Status Report - Investments
November 30, 2015

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CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	YTM 360	YTM 365	Market Value	Accrued Interest At Purchase	Current Principal	Book Value
Federal Agency Coupons												
3134G7XN6	15019	FHLMC	10,000,000.00	1.250	09/30/2020	09/30/2015	2.126	2.155	10,011,300.00		9,992,500.00	9,992,754.17
3134G7U33	15030	FHLMC	10,000,000.00	1.500	10/29/2020	10/29/2015	1.813	1.838	10,009,000.00		10,000,000.00	10,000,000.00
3134G7AX6	15033	FHLMC	10,000,000.00	1.300	07/26/2019	10/30/2015	1.323	1.341	9,917,000.00		9,995,000.00	9,995,345.47
3134G74V0	15036	FHLMC	10,000,000.00	1.250	04/28/2019	10/30/2015	1.233	1.250	9,938,200.00		10,000,000.00	10,000,000.00
3134G75E7	15040	FHLMC	10,000,000.00	1.150	11/23/2018	11/23/2015	1.134	1.150	9,953,800.00		10,000,000.00	10,000,000.00
3134G88B0	15042	FHLMC	10,000,000.00	1.250	11/25/2020	11/25/2015	2.105	2.134	9,995,000.00		10,000,000.00	10,000,000.00
3134G74R9	15043	FHLMC	10,000,000.00	1.800	11/25/2020	11/25/2015	1.775	1.800	9,878,300.00		10,000,000.00	10,000,000.00
3134G85C9	15044	FHLMC	10,000,000.00	1.500	11/25/2020	11/25/2015	2.245	2.276	9,985,000.00		9,995,016.67	9,995,016.67
3134G82A6	15045	FHLMC	10,000,000.00	1.500	11/25/2020	11/25/2015	1.980	2.007	9,978,000.00		10,000,000.00	10,000,000.00
3134G83X5	15055	FHLMC	10,000,000.00	1.350	11/26/2018	11/30/2015	1.353	1.372	9,985,000.00		9,993,500.00	9,993,506.04
3136G16W4	12040	FNMA	10,000,000.00	0.750	12/27/2017	12/27/2012	0.704	0.714	9,995,300.00		9,998,000.00	9,998,171.11
3135G0UX9	12056	FNMA	10,000,000.00	1.200	02/28/2018	02/28/2013	1.164	1.200	10,003,300.00		10,000,000.00	10,000,000.00
3136G1KV0	12087	FNMA	10,000,000.00	0.875	05/15/2018	05/15/2013	0.814	0.825	9,940,600.00		10,000,000.00	10,000,000.00
3136G1M53	12088	FNMA	10,000,000.00	0.750	05/22/2018	05/22/2013	1.126	1.141	10,004,300.00		10,000,000.00	10,000,000.00
3136G2MA2	15020	FNMA	10,000,000.00	1.625	09/30/2020	09/30/2015	1.603	1.625	10,008,000.00		10,000,000.00	10,000,000.00
3136G2D77	15031	FNMA	10,000,000.00	1.500	10/29/2020	10/29/2015	1.742	1.766	9,936,200.00		10,000,000.00	10,000,000.00
3135G0C31	15032	FNMA	10,000,000.00	1.200	01/29/2019	10/29/2015	1.215	1.232	9,936,700.00		9,990,000.00	9,990,273.50
3136G2SD0	15034	FNMA	10,000,000.00	1.400	10/29/2019	10/30/2015	1.381	1.400	9,974,900.00		10,000,000.00	10,000,000.00
Federal Agency Coupons Totals									419,045,566.67	2,166.67	419,874,100.00	419,902,577.26

Medium Term Notes												
037833AG5	12085	AAPL	10,000,000.00	0.584	05/03/2018	05/07/2013	0.457	0.463	9,997,500.00	Received	10,040,000.00	10,019,484.63
037833AQ3	14098	AAPL	10,000,000.00	2.100	05/06/2019	06/26/2015	1.807	1.832	10,152,200.00	Received	10,099,300.00	10,098,226.98
0258M0DG1	14078	AXPCRD	10,000,000.00	1.300	07/29/2016	04/27/2015	0.760	0.771	10,027,300.00	Received	10,066,000.00	10,034,752.21
0258M0DK2	15038	AXPCRD	10,000,000.00	2.125	03/18/2019	11/17/2015	2.052	2.080	10,053,626.39	34,826.39	10,014,300.00	10,048,959.70
06408HCJ6	14009	BK	10,000,000.00	1.350	03/06/2018	11/10/2014	1.566	1.598	9,045,200.00	Received	9,823,200.00	9,847,665.56
06408HCL1	15006	BK	10,000,000.00	2.100	08/01/2018	07/13/2015	1.572	1.593	10,149,900.00	Received	10,150,200.00	10,130,792.13
36982G5W0	13018	GE CAP	10,000,000.00	2.300	04/27/2017	10/26/2013	1.299	1.317	10,160,000.00	Received	10,335,000.00	10,134,638.60
36982G6R0	13017	GE CAP	10,000,000.00	1.000	01/08/2016	10/28/2013	0.750	0.761	10,003,900.00	Received	10,052,000.00	10,002,435.44
36982G3H5	14019	GE CAP	10,000,000.00	5.825	09/15/2017	12/11/2014	1.410	1.430	10,761,600.00	Received	11,131,500.00	10,793,084.51
459200HZ7	14048	IBM	10,000,000.00	1.125	02/06/2018	02/11/2015	1.268	1.276	9,946,700.00	Received	9,955,000.00	9,967,869.77
459200HM6	15006	IBM	10,000,000.00	1.825	06/15/2020	07/13/2015	2.097	2.095	9,839,900.00	Received	9,784,500.00	9,801,693.63
48126DW39	12089	JPM	10,000,000.00	0.779	05/04/2018	06/04/2013	0.829	0.840	9,995,100.00		10,000,000.00	10,000,000.00
594918AY0	14050	MSFT	10,000,000.00	1.850	02/12/2020	02/23/2015	1.796	1.821	10,026,300.00	Received	10,013,900.00	10,011,740.02
594918BF0	15041	MSFT	10,000,000.00	1.300	11/03/2018	11/24/2015	1.324	1.343	9,987,793.33	7,983.33	9,987,700.00	9,995,384.63

Portfolio PLCR
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General Fund
Portfolio Management
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CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	YTM 360	YTM 365	Market Value	Accrued Interest At Purchase	Current Principal	Book Value
Medium Term Notes												
89233P6S0	13073	TOYOTA	10,000,000.00	1.250	10/05/2017	06/26/2014	1.233	1.250	9,998,000.00	Received	9,998,900.00	9,999,943.69
89233TCG8	15014	TOYOTA	10,000,000.00	0.706	03/12/2020	09/01/2015	0.894	0.896	9,853,900.00	Received	9,910,400.00	9,915,344.21
90331MH3	14025	US8	10,000,000.00	1.375	09/11/2017	12/29/2014	1.388	1.405	10,032,400.00	Received	9,994,732.51	9,994,732.51
94974BFK1	12075	WELLFG	10,000,000.00	0.946	04/23/2018	04/23/2013	0.915	0.927	10,021,700.00		10,000,000.00	10,000,000.00
94986RTD3	13047	WELLFG	10,000,000.00	0.750	03/06/2019	03/06/2014	0.740	0.750	9,977,500.00		10,000,000.00	10,000,000.00
94974BQU8	14093	WELLFG	10,000,000.00	3.676	05/15/2016	05/28/2015	0.627	0.638	10,157,800.00	Received	10,316,850.00	10,163,047.48
94974BFD7	13067	WF	10,000,000.00	2.100	03/08/2017	04/28/2014	1.188	1.205	10,123,700.00	Received	10,265,300.00	10,125,834.95
94974BFU9	14003	WF	10,000,000.00	2.125	04/22/2019	09/19/2014	2.200	2.230	10,055,500.00	Received	9,954,300.00	9,966,243.38
94974BFG0	14037	WF	10,000,000.00	1.500	01/16/2018	01/22/2015	1.342	1.360	10,019,000.00	Received	10,040,700.00	10,028,990.22
92975GAH4	14002	WFC	10,000,000.00	6.000	11/15/2017	07/23/2014	1.504	1.525	10,848,700.00	Received	11,438,300.00	10,850,056.38
929903DT6	14013	WFC	10,000,000.00	5.750	06/15/2017	12/04/2014	1.164	1.180	10,659,600.00	Received	11,135,000.00	10,690,827.66
94966RY1	15017	WFC	10,000,000.00	2.000	09/25/2020	09/25/2015	2.398	2.431	8,895,900.00		10,000,000.00	10,000,000.00
931142DJ0	13029	WMT	10,000,000.00	1.950	12/15/2018	12/16/2013	1.835	1.861	10,174,200.00	Received	10,042,000.00	10,026,540.86
Medium Term Notes Totals			276,000,000.00				1.346	1.365	272,957,903.72	42,409.72	274,650,540.00	272,677,219.33
Negotiable Certificates of Deposit												
63873FXH8	15028	NATXNY	50,000,000.00	0.250	01/14/2018	10/23/2015	0.250	0.253	50,005,500.00		50,000,000.00	50,000,000.00
88563QCL8	15036	SUMIBK	30,000,000.00	0.240	01/11/2016	11/12/2015	0.237	0.240	29,999,400.00		30,000,000.00	30,000,000.00
Negotiable Certificates of Deposit Totals			80,000,000.00				0.245	0.248	80,004,900.00	0.00	80,000,000.00	80,000,000.00
Collateralized CDs												
SYS14088	14088	CB8	20,000,000.00	0.350	05/09/2016	05/08/2015	0.350	0.355	20,000,000.00		20,000,000.00	20,000,000.00
SYS14087	14087	F88	3,000,000.00	0.300	05/09/2016	05/09/2015	0.300	0.304	3,000,000.00		3,000,000.00	3,000,000.00
SYS12074	14074	RCB	6,000,000.00	0.350	04/15/2016	04/15/2015	0.350	0.355	6,000,000.00		6,000,000.00	6,000,000.00
Collateralized CDs Totals			29,000,000.00				0.346	0.350	29,000,000.00	0.00	29,000,000.00	29,000,000.00
Commercial Paper Disc. - Amortizing												
89233GAC0	15029	TOYCC	25,000,000.00	0.230	01/12/2018	10/29/2015	0.230	0.233	24,993,291.66		24,988,020.83	24,993,291.66
Commercial Paper Disc. - Amortizing Totals			25,000,000.00				0.230	0.233	24,993,291.66	0.00	24,988,020.83	24,993,291.66
PFA - HELICOPTER												
SYS08169	08169	PFA	230,324.57	2.476	04/11/2016	04/08/2009	2.442	2.476	230,324.57		230,324.57	230,324.57
PFA - HELICOPTER Totals			230,324.57				2.442	2.476	230,324.57	0.00	230,324.57	230,324.57

Portfolio PLOR
 NLI AC
 PM (PRF_FMS) 7.3.0

Data Updated: FUNDSNAP: 12/03/2015 09:27
 Run Date: 12/03/2015 - 09:28

**General Fund
Portfolio Management
Investment Status Report - Investments
November 30, 2015**

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CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	YTM 360	YTM 365	Market Value	Accrued Interest At Purchase	Current Principal	Book Value
Local Agency Bond												
SYS130198	130198	ACK	233,192.86	2.300	10/31/2018	10/31/2013	2.267	2.299	233,192.86		233,192.86	233,192.86
SYS13072	13072	MIDPL	188,047.39	2.300	06/13/2019	06/13/2014	2.268	2.300	188,047.39		188,047.39	188,047.39
SYS13089	13089	RCKL	1,023,223.60	1.750	09/01/2019	05/01/2014	1.728	1.752	1,023,223.60		1,023,223.60	1,023,223.60
Local Agency Bond Totals			1,444,463.85				1.885	1.911	1,444,463.85	0.00	1,444,463.85	1,444,463.85
Local Agency Bonds												
SYS15022	15022	MFJPA	82,977,781.64	3.471	04/01/2036	04/01/2015	3.471	3.519	82,977,781.64		82,977,781.64	82,977,781.64
15010	15010	MPP	1,000,000.00	0.500	07/22/2016	07/22/2015	0.500	0.507	1,000,000.00		1,000,000.00	1,000,000.00
Local Agency Bonds Totals			83,977,781.64				3.436	3.483	83,977,781.64	0.00	83,977,781.64	83,977,781.64
Rolling Repurchase Agreements - 2												
SYS000SWEET	SWEET	WFB-S	66,728,312.38			03/01/2012	0.000	0.000	66,728,312.38		66,728,312.38	66,728,312.38
Rolling Repurchase Agreements - 2 Totals			66,728,312.38				0.000	0.000	66,728,312.38	0.00	66,728,312.38	66,728,312.38
mPower Placer												
1415-2	1415-2	MPP	2,075,077.09	4.000	09/02/2035	08/04/2015	4.000	4.056	2,075,077.09		2,075,077.09	2,075,077.09
2015NR-B	2015NR-B	MPP	140,985.44	4.000	09/02/2036	08/17/2015	4.000	4.056	140,985.44		140,985.44	140,985.44
2015R-D	2015R-D	MPP	8,222,814.37	4.000	09/02/2036	07/02/2015	4.000	4.056	8,222,814.37		8,222,814.37	8,222,814.37
mPower Placer Totals			10,438,876.90				4.000	4.056	10,438,876.90	0.00	10,438,876.90	10,438,876.90
mPower - Folsom												
MFIA-2 NR	IA2-NR	MPF	1,704,575.51	1.250	09/02/2035	08/05/2015	1.250	1.267	1,704,575.51		1,704,575.51	1,704,575.51
MFIA-3	MFIA-3	MPF	278,539.58	1.250	09/02/2035	09/01/2015	1.250	1.267	278,539.58		278,539.58	278,539.58
MFR-1	MFR-1	MPF	373,856.50	1.250	09/02/2035	09/01/2015	1.250	1.267	373,856.50		373,856.50	373,856.50
mPower - Folsom Totals			2,356,971.59				1.250	1.267	2,356,971.59	0.00	2,356,971.59	2,356,971.59
Investment Totals			1,025,459,937.27				1.404	1.424	1,027,332,288.57	44,576.39	1,029,962,485.60	1,028,874,131.89

Data Updated: FUNDSNAP: 12/03/2015 09:27
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General Fund
Portfolio Management
Investment Status Report - Cash
November 30, 2015

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CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	YTM 360	YTM 365	Market Value	Accrued Interest At Purchase	Current Principal	Book Value
Cash at Bank												
SYS000000	00000	PLACER	55,169,422.20				0.000	0.000	55,169,422.20		55,169,422.20	55,169,422.20
Undeposited Receipts												
SYS000000VAULT	00000VAULT	PLACER	225,855.47				0.000	0.000	225,855.47		225,855.47	225,855.47
Cash Totals			55,395,277.67							0.00	55,395,277.67	55,395,277.67
Total Cash and Investments			1,080,855,214.94				1.404	1.424	1,082,727,566.24	44,576.39	1,085,357,763.27	1,083,489,409.36

Data Updated: FUNDSNAP: 12/03/2015 09:27
Run Date: 12/03/2015 - 08:28

Portfolio PLOR
NLI AC
PM (PRE_PMS) 7.3.0



Placer County

General Fund
Purchases Report
Sorted by Fund - Fund
November 1, 2015 - November 30, 2015

CUSIP	Investment #	Fund	Sec. Type	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Fund												
86563QGL8	15036	1010	NCB SUMIBK	30,000,000.00	11/12/2015	01/11 - Final Pmt.	30,000,000.00		0.240	01/11/2016	0.240	30,000,000.00
00278JAU6	15037	1010	NCB ABBEY	40,000,000.00	11/13/2015	11/20 - Final Pmt.	40,000,000.00		0.120	11/20/2015	0.120	0.00
0258M0DK2	15038	1010	MTN AXPCRD	10,000,000.00	11/17/2015	03/18 - 09/18	10,014,300.00	34,828.38	2.125	03/18/2019	2.080	10,048,959.70
3133EFPN3	15039	1010	FAC FFCB	10,000,000.00	11/23/2015	05/23 - 11/23	10,000,000.00		1.875	11/23/2020	1.875	10,000,000.00
3134G7SE7	15040	1010	FAC FHLMC	10,000,000.00	11/23/2015	05/23 - 11/23	10,000,000.00		1.150	11/23/2018	1.150	10,000,000.00
594818BF0	15041	1010	MTN MSFT	10,000,000.00	11/24/2015	05/03 - 11/03	9,987,700.00	7,583.33	1.300	11/03/2018	1.343	9,985,364.63
3134G88B0	15042	1010	FAC FHLMC	10,000,000.00	11/25/2015	05/25 - 11/25	10,000,000.00		1.250	11/25/2020	2.134	10,000,000.00
3134G74R9	15043	1010	FAC FHLMC	10,000,000.00	11/25/2015	05/25 - 11/25	10,000,000.00		1.800	11/25/2020	1.800	10,000,000.00
3134G88C9	15044	1010	FAC FHLMC	10,000,000.00	11/25/2015	05/25 - 11/25	9,995,000.00		1.500	11/25/2020	2.276	9,995,016.67
3134G82A6	15045	1010	FAC FHLMC	10,000,000.00	11/25/2015	05/25 - 11/25	10,000,000.00		1.500	11/25/2020	2.007	10,000,000.00
3134G88X5	15055	1010	FAC FHLMC	10,000,000.00	11/30/2015	05/26 - 11/26	9,993,500.00		1.350	11/26/2018	1.372	9,993,506.04
Subtotal				160,000,000.00			159,990,500.00	42,409.72				120,032,847.04
Total Purchases				160,000,000.00			159,990,500.00	42,409.72				120,032,847.04

Portfolio PLCR
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Data Updated: FUNDSNAP: 12/01/2015 15:53
Run Date: 12/01/2015 - 15:54



Placer County

PLACER COUNTY 2015/16
Summary by Issuer
November 30, 2015

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Apple Inc.	2	20,000,000.00	20,139,390.00	1.86	1.150	1,069
Ackerman School District	1	233,192.86	233,192.86	0.02	2.299	1,065
AMERICAN EXPRESS CREDIT	2	20,000,000.00	20,060,300.00	1.85	1.426	722
Bank of New York Mellon	2	20,000,000.00	20,073,400.00	1.85	1.591	901
CITIZENS BUSINESS BANK	1	20,000,000.00	20,000,000.00	1.84	0.365	160
FEDERAL FARM CREDIT BANK	15	150,000,000.00	149,948,100.00	13.82	1.404	1,214
FEDERAL HOME LOAN BANK	5	50,000,000.00	49,972,000.00	4.60	1.607	1,288
FED HOME LOAN MORT CORP	14	140,000,000.00	139,966,000.00	12.80	1.742	1,547
FEDERAL NATIONAL MORT. ASSOC.	8	80,000,000.00	79,988,000.00	7.37	1.238	1,190
Five Star Bank	1	3,000,000.00	3,000,000.00	0.28	0.304	160
GENERAL ELECTRIC CAPITAL CORP	3	30,000,000.00	31,518,500.00	2.90	1.176	408
IBM CORP	2	20,000,000.00	19,740,800.00	1.82	1.682	1,209
JP MORGAN CHASE BANK	1	10,000,000.00	10,000,000.00	0.92	0.840	916
MIDDLE FORK JPA	1	82,977,781.64	82,977,781.64	7.65	3.519	7,427
Mid Placer Public School Trans	1	188,047.39	188,047.39	0.02	2.300	1,290
mPower Folsom	3	2,356,971.59	2,356,971.59	0.22	1.287	7,215
mPower Placer	7	27,782,083.24	27,813,533.24	2.56	3.936	7,074
Microsoft Corp	2	20,000,000.00	20,001,600.00	1.84	1.582	1,301
NATEXIS BANQ POPULAIR NY	1	50,000,000.00	50,000,000.00	4.61	0.253	44
Public Finance Authority	1	230,324.57	230,324.57	0.02	2.470	132
PLACER COUNTY CASH	2	55,385,637.67	55,385,637.67	5.10	0.000	1
RIVER CITY BANK	1	6,000,000.00	6,000,000.00	0.55	0.355	136
City of Rocklin Successor Agcy	1	1,023,223.60	1,023,223.60	0.09	1.752	1,247

Portfolio PLCR
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Report Ver. 7.3.3

Run Date: 12/02/2015 - 11:44

PLACER COUNTY 2016/16
Summary by Issuer
November 30, 2015

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
SUMITOMO MITSUI TRUST NY	1	30,000,000.00	30,000,000.00	2.78	0.240	41
Toyota Motor Credit Corp	1	25,000,000.00	24,988,020.83	2.30	0.233	42
TOYOTA MOTOR CREDIT	2	20,000,000.00	19,910,300.00	1.83	1.074	1,117
US BANCORP	1	10,000,000.00	9,992,000.00	0.92	1.405	650
U. S. TREASURY COUPON	2	20,000,000.00	19,898,437.50	1.83	0.717	681
WELLS FARGO & CO.	3	30,000,000.00	30,316,850.00	2.79	0.770	751
WELLS FARGO BANK	3	30,000,000.00	30,260,300.00	2.79	1.596	844
WFB REPURCHASE-SWEEP	1	66,728,312.38	66,728,312.38	6.15	0.000	1
Wells Fargo & Company	3	30,000,000.00	32,575,300.00	3.00	1.695	984
WAL-MART STORES	1	10,000,000.00	10,042,000.00	0.93	1.861	1,110
Total and Average	95	1,080,895,574.94	1,085,358,123.27	100.00	1.351	1,534

Portfolio PLCR
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SI (PRF-SI) 7.1.1
Report Ver: 7.3.3

Run Date: 12/02/2015 - 11:44

Office of
Jenine Windeshausen
Treasurer-Tax Collector
County of Placer



COUNTY OF PLACER

TREASURER'S POOLED INVESTMENT REPORT

For the Month of December 31, 2015

2976 Richardson Drive • Auburn, California 95603
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146

PREFACE

Placer County Treasurer's Pooled Investment Report

December 31, 2015

For the purpose of clarity the following glossary of investment terms has been provided.

Book Value is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

Par Value is the principal amount of a security and the amount of principal that will be paid at maturity.

Market Value is the value at which a security can be sold at the time it is priced or the need to sell arises.

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

Government Code 53646 Compliance Report

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 1,448 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by \$342,730,412.85 in cash and investments maturing in the next 180 days.



Placer County

**General Fund
Portfolio Management
Portfolio Summary
December 31, 2015**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	50,000,000.00	49,640,001.27	49,808,102.47	3.78	1,564	1,158	1.150	1.166
mPower Placer - Long Term	16,323,206.34	16,373,277.46	16,373,277.46	1.24	7,383	7,184	4.014	4.069
Federal Agency Coupons	540,355,000.00	538,081,792.48	540,232,852.73	40.87	1,633	1,351	1.581	1.592
Medium Term Notes	286,000,000.00	282,156,718.05	282,610,674.48	21.38	1,296	870	1.357	1.376
Negotiable Certificates of Deposit	175,000,000.00	175,001,550.00	175,006,000.00	13.24	107	70	0.443	0.450
Collateralized CDs	29,000,000.00	29,000,000.00	29,000,000.00	2.10	367	124	0.345	0.350
Supranational	10,000,000.00	9,987,944.44	9,987,944.44	0.78	958	937	1.192	1.208
Commercial Paper Disc. - Amortizing	45,000,000.00	44,982,687.50	44,995,931.95	3.40	55	12	0.270	0.274
PFA - HELICOPTER	230,324.57	230,324.57	230,324.57	0.02	2,559	101	2.442	2.476
Local Agency Bond	1,421,887.81	1,421,887.81	1,421,887.81	0.11	1,826	1,191	1.878	1.905
Local Agency Bonds	83,977,781.64	83,977,781.64	83,977,781.64	6.36	7,594	7,310	3.436	3.483
Rolling Repurchase Agreements - 2	71,921,844.94	71,921,844.94	71,921,844.94	5.44	1	1	0.000	0.000
mPower Placer	13,886,235.26	13,886,235.26	13,886,235.26	1.05	7,675	7,495	4.000	4.058
mPower - Folsom	2,430,772.33	2,430,772.33	2,430,772.33	0.18	7,324	7,184	1.250	1.287
Investments	1,319,547,052.91	1,318,084,807.77	1,321,987,530.10	100.00%	1,704	1,448	1.370	1.389
Cash								
Passbook/Checking (not included in yield calculations)	51,578,243.34	51,578,243.34	51,578,243.34		1	1	0.000	0.000
Total Cash and Investments	1,371,125,296.25	1,370,663,051.11	1,373,565,773.44		1,704	1,448	1.370	1.389

Total Earnings	December 31	Month Ending	Fiscal Year To Date
Current Year	1,305,044.31		7,201,995.10
Average Daily Balance	1,280,466,303.90		1,105,891,250.44
Effective Rate of Return	1.20%		1.29%

Kimberly Hawley
KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER

Reporting period 12/01/2015-12/31/2015
Data Updated: FUNDSNAP: 01/05/2016 13:18
Run Date: 01/05/2016 - 13:18

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General Fund
Portfolio Management
Portfolio Details - Investments
December 31, 2015

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity
U.S. Treasury Coupons										
912028K62	15037	U.S. TREASURY N/B		12/03/2015	10,000,000.00	9,965,091.30	9,989,702.88	1.000	1.150	957 06/15/2018
912028TNO	15058	U.S. TREASURY N/B		12/03/2015	10,000,000.00	9,828,524.18	9,872,888.92	1.000	1.430	1,338 08/31/2019
912028U21	12083	U. S. TREASURY COUPON		05/06/2013	10,000,000.00	9,871,500.00	9,977,378.09	0.625	0.724	850 04/30/2018
912028U21	12084	U. S. TREASURY COUPON		05/07/2013	10,000,000.00	9,871,500.00	9,975,175.23	0.625	0.710	850 04/30/2018
912028A42	15059	U. S. TREASURY COUPON		12/04/2015	10,000,000.00	10,103,385.79	10,002,957.35	2.000	1.806	1,795 11/30/2020
		Subtotal and Average	47,647,639.49		50,000,000.00	49,640,001.27	49,908,102.47		1.166	1,153
mPower Placer - Long Term										
2015NR-A	2015NR-A	mPower Placer		06/16/2015	2,495,838.59	2,495,838.59	2,495,838.59	4.000	3.599	7,184 09/02/2035
2015R-B	2015R-B	mPower Placer		06/16/2015	750,000.00	800,071.12	800,071.12	6.000	5.435	7,184 09/02/2035
2015R-C	2015R-C	mPower Placer		06/16/2015	13,077,357.75	13,077,357.75	13,077,357.75	4.000	3.999	7,184 09/02/2035
		Subtotal and Average	16,373,276.88		16,323,206.34	16,373,277.46	16,373,277.46		4.069	7,184
Federal Agency Coupons										
3133ECB45	12038	FEDERAL FARM CREDIT BANK		12/28/2012	10,000,000.00	10,000,200.00	9,996,027.78	0.900	0.921	725 12/28/2017
3133ECDE1	12043	FEDERAL FARM CREDIT BANK		01/24/2013	10,000,000.00	9,948,900.00	9,985,878.75	0.940	0.961	752 01/22/2018
3133ECFA7	12049	FEDERAL FARM CREDIT BANK		02/13/2013	10,000,000.00	9,951,800.00	10,000,000.00	1.090	1.080	774 02/13/2018
3133ECJX3	12059	FEDERAL FARM CREDIT BANK		03/26/2013	10,000,000.00	9,940,400.00	9,998,645.83	1.040	1.055	815 03/26/2018
3133ECL44	12072	FEDERAL FARM CREDIT BANK		04/11/2013	10,000,000.00	9,923,000.00	9,998,851.11	1.000	1.005	831 04/11/2018
3133EEEF3	14015	FEDERAL FARM CREDIT BANK		12/09/2014	10,000,000.00	10,000,100.00	10,000,000.00	0.730	0.730	433 03/09/2017
3133EENH9	14043	FEDERAL FARM CREDIT BANK		02/05/2015	10,000,000.00	9,931,300.00	10,000,000.00	1.420	1.420	1,131 02/05/2019
3133EEHX1	14047	FEDERAL FARM CREDIT BANK		02/10/2015	10,000,000.00	10,003,200.00	9,995,905.25	1.890	1.901	1,473 01/13/2020
3133EEYF1	14077	FEDERAL FARM CREDIT BANK		04/24/2015	10,000,000.00	10,000,200.00	9,995,921.64	1.390	1.404	1,409 01/14/2019
3133EEZS8	14089	FEDERAL FARM CREDIT BANK		06/29/2015	10,000,000.00	10,042,200.00	10,000,000.00	1.980	1.980	1,841 09/29/2020
3133EFBR7	15013	FEDERAL FARM CREDIT BANK		09/01/2015	10,000,000.00	9,924,700.00	9,980,701.75	1.840	1.862	1,613 08/01/2020
3133EEFG8	15016	FEDERAL FARM CREDIT BANK		09/22/2015	10,000,000.00	9,985,000.00	10,000,000.00	1.860	1.860	1,726 09/22/2020
3133EFHS9	15023	FEDERAL FARM CREDIT BANK		10/08/2015	10,000,000.00	9,801,200.00	10,000,000.00	1.700	1.700	1,742 10/08/2020
3133EFHM2	15025	FEDERAL FARM CREDIT BANK		10/14/2015	10,000,000.00	9,893,066.67	10,000,383.34	1.300	1.306	1,193 04/08/2019
3133EFPM3	15039	FEDERAL FARM CREDIT BANK		11/23/2015	10,000,000.00	9,924,500.00	10,000,000.00	1.875	1.875	1,788 11/23/2020
3133EFPM1	15056	FEDERAL FARM CREDIT BANK		12/02/2015	10,000,000.00	9,918,600.00	10,000,000.00	1.640	1.640	1,431 12/02/2019
3133EFRH2	15061	FEDERAL FARM CREDIT BANK		12/07/2015	10,000,000.00	9,977,605.56	9,996,446.47	1.340	1.362	1,064 11/30/2018
3133EFSQ1	15067	FEDERAL FARM CREDIT BANK		12/15/2015	10,000,000.00	9,974,500.00	10,000,000.00	1.170	1.170	804 03/15/2018
3133EFSM0	15070	FEDERAL FARM CREDIT BANK		12/16/2015	10,000,000.00	9,945,400.00	10,000,000.00	1.700	1.700	1,445 12/16/2019
3133EFTK3	15076	FEDERAL FARM CREDIT BANK		12/18/2015	10,000,000.00	9,977,700.00	9,984,210.10	1.280	1.340	991 09/18/2018
313380TD9	12013	FEDERAL HOME LOAN BANK		10/16/2012	10,000,000.00	9,968,000.00	10,000,000.00	1.000	1.000	864 10/16/2017
313382QF3	12069	FEDERAL HOME LOAN BANK		04/08/2013	10,000,000.00	9,936,300.00	9,996,863.69	1.010	1.015	829 04/09/2018

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity
Federal Agency Coupons										
313044RS3	14082	FEDERAL HOME LOAN BANK		03/30/2015	10,000,000.00	10,008,100.00	9,983,011.11	1.250	2.157	1,550 03/30/2020
3130A5SG0	14081	FEDERAL HOME LOAN BANK		05/21/2015	10,000,000.00	10,009,800.00	9,989,027.78	1.375	2.180	1,602 06/21/2020
3130A6KK2	15024	FEDERAL HOME LOAN BANK		10/08/2015	10,000,000.00	9,838,200.00	10,008,680.23	1.700	1.685	1,650 07/08/2020
3130A6YB0	15080	FEDERAL HOME LOAN BANK		12/29/2015	10,000,000.00	9,995,400.00	10,000,000.00	1.250	1.250	910 06/29/2018
3134G6XU2	14090	FED HOME LOAN MORT CORP		05/14/2015	10,000,000.00	10,007,300.00	10,000,000.00	1.250	2.014	1,695 05/14/2020
3134G7G68	15018	FED HOME LOAN MORT CORP		08/30/2015	10,000,000.00	9,926,300.00	10,000,000.00	1.625	1.625	1,550 03/30/2020
3134G7XN6	15019	FED HOME LOAN MORT CORP		09/30/2015	10,000,000.00	10,005,500.00	9,992,878.17	1.250	2.155	1,734 09/30/2020
3134G7U33	15030	FED HOME LOAN MORT CORP		10/29/2015	10,000,000.00	10,003,200.00	10,000,000.00	1.500	1.839	1,763 10/29/2020
3134G74X6	15033	FED HOME LOAN MORT CORP		10/30/2015	10,000,000.00	9,881,200.00	9,985,679.79	1.300	1.341	1,362 07/26/2019
3134G74V0	15035	FED HOME LOAN MORT CORP		10/30/2015	10,000,000.00	9,917,600.00	10,000,000.00	1.250	1.250	1,211 04/26/2019
3134G75E7	15040	FED HOME LOAN MORT CORP		11/23/2015	10,000,000.00	9,928,300.00	10,000,000.00	1.150	1.150	1,057 11/23/2018
3134G86B0	15042	FED HOME LOAN MORT CORP		11/25/2015	10,000,000.00	9,985,200.00	10,000,000.00	1.250	2.134	1,780 11/25/2020
3134G74R9	15043	FED HOME LOAN MORT CORP		11/25/2015	10,000,000.00	9,829,400.00	10,000,000.00	1.800	1.800	1,790 11/25/2020
3134G85C9	15044	FED HOME LOAN MORT CORP		11/25/2015	10,000,000.00	9,858,700.00	9,995,100.00	1.500	2.276	1,750 11/25/2020
3134G82A6	15045	FED HOME LOAN MORT CORP		11/25/2015	10,000,000.00	9,958,600.00	10,000,000.00	1.500	2.007	1,750 11/25/2020
3134G83X5	15055	FED HOME LOAN MORT CORP		11/30/2015	10,000,000.00	9,987,000.00	9,993,987.27	1.350	1.372	1,060 11/26/2018
3134G8C80	15071	FED HOME LOAN MORT CORP		12/16/2015	10,000,000.00	9,994,900.00	10,000,000.00	1.250	2.230	1,811 12/16/2020
3134G88W4	15075	FED HOME LOAN MORT CORP		12/16/2015	10,355,000.00	10,288,210.25	10,352,224.34	2.000	2.006	1,813 12/18/2020
3134G8E54	15078	FED HOME LOAN MORT CORP		12/24/2015	10,000,000.00	9,987,800.00	10,000,000.00	1.700	2.103	1,819 12/24/2020
3134G8DF3	15079	FED HOME LOAN MORT CORP		12/28/2015	10,000,000.00	10,005,600.00	10,000,000.00	1.500	2.415	1,823 12/28/2020
3134G8CC1	15081	FED HOME LOAN MORT CORP		12/30/2015	10,000,000.00	10,004,700.00	10,000,000.00	2.050	2.050	1,825 12/30/2020
3134G8B65	15082	FED HOME LOAN MORT CORP		12/30/2015	10,000,000.00	9,956,000.00	9,965,002.78	2.000	2.011	1,825 12/30/2020
3134G8EZ8	15083	FED HOME LOAN MORT CORP		12/30/2015	10,000,000.00	9,971,700.00	10,000,000.00	2.050	2.050	1,825 12/30/2020
3134G8FC8	15084	FED HOME LOAN MORT CORP		12/30/2015	10,000,000.00	10,000,500.00	10,000,000.00	2.100	2.100	1,825 12/30/2020
3136G16W4	12040	FEDERAL NATIONAL MORT. ASSOC.		12/27/2012	10,000,000.00	9,991,500.00	9,989,204.44	0.850	0.754	726 12/27/2017
3135G0UX9	12086	FEDERAL NATIONAL MORT. ASSOC.		02/28/2013	10,000,000.00	9,969,400.00	10,000,000.00	1.200	1.200	789 02/28/2018
3135G1KV0	12087	FEDERAL NATIONAL MORT. ASSOC.		05/15/2013	10,000,000.00	9,945,100.00	10,000,000.00	0.875	0.825	865 05/15/2018
3136G1M63	12088	FEDERAL NATIONAL MORT. ASSOC.		05/22/2013	10,000,000.00	10,001,300.00	10,000,000.00	0.750	1.141	872 05/22/2018
3136G2MA2	15020	FEDERAL NATIONAL MORT. ASSOC.		09/30/2015	10,000,000.00	10,003,000.00	10,000,000.00	1.625	1.625	1,734 09/30/2020
3135G2QT7	15031	FEDERAL NATIONAL MORT. ASSOC.		10/29/2015	10,000,000.00	9,898,000.00	10,000,000.00	1.500	1.766	1,763 10/29/2020
3135G0G31	15032	FEDERAL NATIONAL MORT. ASSOC.		10/29/2015	10,000,000.00	9,920,400.00	9,990,529.91	1.200	1.232	1,124 01/29/2019
3136G2SD0	15034	FEDERAL NATIONAL MORT. ASSOC.		10/30/2015	10,000,000.00	9,933,000.00	10,000,000.00	1.400	1.400	1,397 10/29/2018
Subtotal and Average					540,355,000.00	538,061,782.48	540,232,852.73		1.582	1,351

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM	Days to Maturity	Maturity Date
Medium Term Notes											
03783AG5	12085	Apple Inc.		05/07/2013	10,000,000.00	9,978,100.00	10,018,794.98	0.584	0.463	853	05/03/2016
03783AG3	14086	Apple Inc.		06/26/2015	10,000,000.00	10,116,900.00	10,086,083.81	2.100	1.832	1,221	03/06/2019
0259MDG1	14078	AMERICAN EXPRESS CREDIT		04/27/2015	10,000,000.00	10,018,300.00	10,030,371.68	1.300	0.771	210	07/29/2016
0259MDK2	15038	AMERICAN EXPRESS CREDIT		11/17/2015	10,000,000.00	10,033,825.39	10,048,602.49	2.125	2.080	1,172	03/18/2019
06406HCJ6	14009	Bank of New York Mellon		11/10/2014	10,000,000.00	9,984,400.00	9,940,591.97	1.350	1.588	795	03/06/2018
06406HCL1	15006	Bank of New York Mellon		07/13/2015	10,000,000.00	10,068,500.00	10,126,573.03	2.100	1.593	943	08/01/2018
36982GSW0	13016	GENERAL ELECTRIC CAPITAL CORP		10/29/2013	10,000,000.00	10,122,700.00	10,126,656.08	2.300	1.317	482	04/27/2017
36982GS60	13017	GENERAL ELECTRIC CAPITAL CORP		10/29/2013	10,000,000.00	10,000,100.00	10,000,460.76	1.000	0.761	7	01/09/2017
36982G3H5	14019	GENERAL ELECTRIC CAPITAL CORP		12/11/2014	10,000,000.00	10,062,700.00	10,688,934.61	5.625	1.430	623	09/15/2017
45920H27	14048	IBM CORP		02/11/2015	10,000,000.00	9,933,000.00	9,969,097.67	1.125	1.276	787	02/08/2018
45920H46	15005	IBM CORP		07/13/2015	10,000,000.00	9,761,500.00	9,805,373.36	1.625	2.095	1,596	05/15/2020
48126DW39	12089	JP MORGAN CHASE BANK		06/04/2013	10,000,000.00	9,989,100.00	10,000,000.00	0.836	0.921	885	06/04/2018
594918AY0	14080	Microsoft Corp		02/23/2015	10,000,000.00	10,019,300.00	10,011,508.93	1.850	1.821	1,603	02/12/2020
594918BF0	15041	Microsoft Corp		11/24/2015	10,000,000.00	9,888,763.33	9,885,713.08	1.300	1.343	1,037	11/03/2018
5923P6S0	13073	TOYOTA MOTOR CREDIT		06/29/2014	10,000,000.00	9,970,600.00	9,998,946.23	1.250	1.250	843	10/05/2017
89236TC68	15014	TOYOTA MOTOR CREDIT		09/01/2015	10,000,000.00	9,851,600.00	9,916,992.27	0.872	1.046	1,532	03/12/2020
89236TCP8	15080	TOYOTA MOTOR CREDIT		12/04/2015	10,000,000.00	10,037,108.33	10,087,611.84	1.550	1.441	824	07/13/2018
90331HMH3	14025	US BANCORP		12/29/2014	10,000,000.00	9,998,400.00	9,994,979.42	1.375	1.406	819	09/11/2017
94974BEK1	12075	WELLS FARGO & CO.		04/23/2013	10,000,000.00	9,993,900.00	10,000,000.00	0.946	0.927	843	04/23/2018
94988RTD3	13047	WELLS FARGO & CO.		03/09/2014	10,000,000.00	9,973,100.00	10,000,000.00	0.750	0.750	1,160	03/09/2018
949746CU8	14083	WELLS FARGO & CO.		05/28/2015	10,000,000.00	10,125,000.00	10,137,833.95	3.676	0.635	168	06/15/2016
94974BFD7	13087	WELLS FARGO BANK		04/28/2014	10,000,000.00	10,099,200.00	10,118,533.12	2.100	1.205	493	05/08/2017
94974BFL9	14003	WELLS FARGO BANK		09/19/2014	10,000,000.00	10,012,100.00	9,967,072.78	2.125	2.230	1,207	04/22/2019
94974BFG0	14037	WELLS FARGO BANK		01/22/2015	10,000,000.00	8,957,400.00	10,027,853.35	1.500	1.380	746	01/16/2018
92976GAH4	14002	Wells Fargo & Company		07/23/2014	10,000,000.00	10,785,300.00	10,813,832.38	6.000	1.525	684	11/15/2017
92980SDT6	14013	Wells Fargo & Company		12/04/2014	10,000,000.00	10,586,100.00	10,653,418.22	5.750	1.180	531	06/15/2017
94988YY1	15017	Wells Fargo & Company		09/25/2015	10,000,000.00	9,970,400.00	10,000,000.00	2.000	2.431	1,729	09/25/2020
931142DJ9	13029	WAL-MART STORES		12/16/2013	10,000,000.00	10,148,300.00	10,024,840.47	1.950	1.891	1,079	12/15/2018
Subtotal and Average					280,000,000.00	282,156,718.05	282,610,674.48		1.376	870	

Negotiable Certificates of Deposit

06417GCM6	15066	Bank of Nova Scotia Hous		12/16/2015	25,000,000.00	25,001,750.00	25,000,000.00	0.400	0.406	46	02/10/2016
13606ALM8	15074	CANADIAN IMP BK COMM NY		12/17/2015	50,000,000.00	50,002,500.00	50,006,000.00	0.800	0.811	195	07/14/2016
93873FXH6	15028	NATEXIS BANQ POPULAIR NY		10/29/2015	50,000,000.00	49,998,500.00	50,000,000.00	0.250	0.253	13	01/14/2016
86563QGL8	15036	SUMITOMO MITSUI TRUST NY		11/12/2015	30,000,000.00	29,998,800.00	30,000,000.00	0.240	0.240	10	01/11/2016
86563QK22	15073	SUMITOMO MITSUI TRUST NY		12/17/2015	20,000,000.00	20,000,000.00	20,000,000.00	0.400	0.406	18	01/19/2016

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
Collateralized CDs											
		Subtotal and Average	175,322,580.65		175,000,000.00	175,001,550.00	175,000,000.00		0.450	70	
Supranational											
SYS14088	14088	CITIZENS BUSINESS BANK		05/08/2015	20,000,000.00	20,000,000.00	20,000,000.00	0.350	0.355	129	05/09/2016
SYS14087	14087	Five Star Bank		05/08/2015	3,000,000.00	3,000,000.00	3,000,000.00	0.300	0.304	129	05/09/2016
SYS12074	14074	RIVER CITY BANK		04/15/2015	6,000,000.00	6,000,000.00	6,000,000.00	0.350	0.355	105	04/15/2016
		Subtotal and Average	29,000,000.00		29,000,000.00	29,000,000.00	29,000,000.00		0.350	124	
Commercial Paper Disc. -Amortizing											
45906UUL6	15065	INTL BANK RECON & DEVELOP		12/11/2015	10,000,000.00	9,997,844.44	9,997,844.44	1.200	1.208	937	07/26/2018
		Subtotal and Average	6,772,787.45		10,000,000.00	9,997,844.44	9,997,844.44		1.208	937	
Commercial Paper Disc. -Amortizing											
065348AE3	15069	Bank Tokyo-Mitsubishi UFJ NY		12/15/2015	20,000,000.00	19,994,668.87	19,997,868.89	0.320	0.325	13	01/14/2016
89234GAC0	15029	Toyota Motor Credit Corp		10/29/2015	25,000,000.00	24,988,020.83	24,988,243.06	0.230	0.233	11	01/12/2016
		Subtotal and Average	35,981,541.85		45,000,000.00	44,982,687.50	44,995,931.95		0.274	12	
PFA - HELICOPTER											
SYS08169	08169	Public Finance Authority		04/09/2009	230,324.57	230,324.57	230,324.57	2.476	2.476	101	04/11/2018
		Subtotal and Average	230,324.57		230,324.57	230,324.57	230,324.57		2.476	101	
Local Agency Bond											
SYS13019B	13019B	Ackerman School District		10/31/2013	233,192.86	233,192.86	233,192.86	2.300	2.289	1,034	10/31/2018
SYS13072	13072	Mild Placer Public School Trans		09/13/2014	165,471.35	165,471.35	165,471.35	2.300	2.300	1,259	09/13/2019
SYS13069	13069	City of Rocklin Successor Agency		05/01/2014	1,023,223.60	1,023,223.60	1,023,223.60	1.750	1.752	1,216	05/01/2019
		Subtotal and Average	1,421,887.81		1,421,887.81	1,421,887.81	1,421,887.81		1.905	1,191	
Local Agency Bonds											
SYS15022	15022	MIDDLE FORK JPA		04/01/2015	82,977,781.64	82,977,781.64	82,977,781.64	3.471	3.519	7,398	04/01/2036
15010	15010	mPower Placer		07/22/2015	1,000,000.00	1,000,000.00	1,000,000.00	0.500	0.507	203	07/22/2016
		Subtotal and Average	83,977,781.64		83,977,781.64	83,977,781.64	83,977,781.64		3.483	7,310	
Rolling Repurchase Agreements - 2											
SYS000SWEEP	SWEEP	WFB REPURCHASE-SWEEP		03/01/2012	71,921,844.94	71,921,844.94	71,921,844.94		0.000	1	
		Subtotal and Average	77,251,182.33		71,921,844.94	71,921,844.94	71,921,844.94		0.000	1	

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
mPower Placer											
1415-2	1415-2	mPower Placer		06/04/2015	2,075,077.09	2,075,077.09	2,075,077.09	4.000	4.056	7,184	09/02/2035
2015NR-B	2015NR-B	mPower Placer		09/17/2015	1,265,261.51	1,265,261.51	1,265,261.51	4.000	4.056	7,550	09/02/2036
2015R-D	2015R-D	mPower Placer		07/02/2016	10,545,896.88	10,545,896.88	10,545,896.88	4.000	4.056	7,550	09/02/2038
	Subtotal and Average		11,814,431.27		13,886,235.28	13,886,235.28			4.056	7,495	
mPower - Folsom											
MFIA-2 NR	IA2-NR	mPower Folsom		08/08/2015	1,704,575.51	1,704,575.51	1,704,575.51	1.250	1.267	7,184	09/02/2035
MFIA-3	MFIA-3	mPower Folsom		09/01/2015	352,340.32	352,340.32	352,340.32	1.250	1.267	7,184	09/02/2035
MFR-1	MFR-1	mPower Folsom		09/01/2015	373,656.50	373,656.50	373,656.50	1.250	1.267	7,184	09/02/2035
	Subtotal and Average		2,377,566.06		2,430,772.33	2,430,772.33			1.267	7,184	
	Total and Average		1,280,466,303.90		1,319,547,052.91	1,319,084,807.77	1,321,987,630.10		1.389	1,448	

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM	Days to 365 Maturity
Cash at Bank										
SYS000000	00000	PLACER COUNTY CASH			51,192,390.56	51,192,390.56	51,192,390.59		0.000	1
Undeposited Receipts										
SYS000000VAULT	00000VAULT	PLACER COUNTY CASH			385,852.78	385,852.78	385,852.78		0.000	1
		Average Balance	0.00							1
Total Cash and Investments					1,371,125,296.25	1,370,663,051.11	1,373,565,873.44		1.389	1,448



Placer County

General Fund
Purchases Report
Sorted by Fund - Fund
December 1, 2015 - December 31, 2015

CUSIP	Investment #	Fund	Sec. Type	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Fund												
3133EFRM1	15056	1010	FAC FFCB	10,000,000.00	12/02/2015	06/02 - 12/02	10,000,000.00		1.840	12/02/2019	1.840	10,000,000.00
912828K82	15057	1010	TRC T	10,000,000.00	12/03/2015	02/15 - 08/15	9,856,593.75	29,881.30	1.000	08/15/2018	1.156	9,988,702.88
912828T0	15058	1010	TRC T	10,000,000.00	12/03/2015	02/29 - 08/31	9,843,750.00	25,824.18	1.000	08/31/2019	1.430	9,872,888.92
892367CP8	15060	1010	MTN TOYOTA	10,000,000.00	12/04/2015	01/13 - 07/13	10,027,700.00	60,708.33	1.550	07/13/2018	1.441	10,087,611.84
912829A42	15059	1010	TRC UST	10,000,000.00	12/04/2015	05/31 - 11/30	10,082,187.50	2,185.79	2.000	11/30/2020	1.868	10,082,857.35
3133EFRR2	15061	1010	FAC FFCB	10,000,000.00	12/07/2015	05/30 - 11/30	9,983,700.00	2,565.56	1.340	11/30/2018	1.362	9,986,446.47
00279JBA9	15062	1010	NCB ASBEY	50,000,000.00	12/08/2015	12/15 - At Maturity	50,000,000.00		0.140	12/15/2015	0.140	0.00
22634HBD2	15063	1010	NCB CANYCD	50,000,000.00	12/10/2015	12/17 - At Maturity	50,000,000.00		0.160	12/17/2015	0.160	0.00
22634HBD2	15064	1010	NCB CANYCD	10,000,000.00	12/10/2015	12/17 - At Maturity	10,000,000.00		0.160	12/17/2015	0.160	0.00
13606AKT4	15066	1010	NCB CIBCN	30,000,000.00	12/10/2015	12/17 - At Maturity	30,000,000.00		0.130	12/17/2015	0.130	0.00
45906UUL6	15065	1010	NC2 IPRD	10,000,000.00	12/11/2015	01/26 - 07/26	9,987,900.00		1.200	07/26/2018	1.208	9,987,944.44
08417GCM8	15068	1010	NCB BNSHOU	25,000,000.00	12/15/2015	02/16 - At Maturity	25,000,000.00		0.400	02/16/2016	0.400	25,000,000.00
085389AE3	15069	1010	ACP BTMUFJ	20,000,000.00	12/15/2015	01/14 - At Maturity	19,994,666.67		0.320	01/14/2016	0.320	19,997,888.89
3133EFSQ1	15067	1010	FAC FFCB	10,000,000.00	12/15/2015	03/15 - 09/15	10,000,000.00		1.170	03/15/2018	1.170	10,000,000.00
3133EFSM0	15070	1010	FAC FFCB	10,000,000.00	12/16/2015	06/16 - 12/16	10,000,000.00		1.700	12/16/2019	1.760	10,000,000.00
3134G8C80	15071	1010	FAC FHLMC	10,000,000.00	12/16/2015	06/16 - 12/16	10,000,000.00		1.250	12/16/2020	2.230	10,000,000.00
13066ALM8	15074	1010	NCB CIBCN	50,000,000.00	12/17/2015	07/14 - At Maturity	50,000,000.00		0.800	07/14/2016	0.800	50,000,000.00
88663OKZ2	15073	1010	NCB SUMIBK	20,000,000.00	12/17/2015	01/19 - At Maturity	20,000,000.00		0.400	01/19/2016	0.400	20,000,000.00
22634HBP5	15077	1010	NCB CANYCD	50,000,000.00	12/18/2015	12/28 - At Maturity	50,000,000.00		0.370	12/28/2015	0.370	0.00
3133EFTK3	15076	1010	FAC FFCB	10,000,000.00	12/18/2015	03/18 - 09/18	9,984,204.15		1.280	09/18/2018	1.340	9,984,210.10
3134G86W4	15075	1010	FAC FHLMC	10,355,000.00	12/18/2015	06/16 - 12/16	10,352,204.15		2.000	12/18/2020	2.008	10,352,224.34
3134G8E54	15078	1010	FAC FHLMC	10,000,000.00	12/24/2015	06/24 - 12/24	10,000,000.00		1.700	12/24/2020	2.103	10,000,000.00
3134G8DF3	15078	1010	FAC FHLMC	10,000,000.00	12/28/2015	06/28 - 12/28	10,000,000.00		1.500	12/28/2020	2.415	10,000,000.00
3130A9VB0	15080	1010	FAC FHLB	10,000,000.00	12/29/2015	06/29 - 12/29	10,000,000.00		1.250	06/29/2018	1.250	10,000,000.00
3134G8CC1	15081	1010	FAC FHLMC	10,000,000.00	12/30/2015	06/30 - 12/30	10,000,000.00		2.050	12/30/2020	2.050	10,000,000.00
3134G8865	15082	1010	FAC FHLMC	10,000,000.00	12/30/2015	06/30 - 12/30	9,985,000.00		2.000	12/30/2020	2.011	9,985,002.78
3134G8EZ8	15083	1010	FAC FHLMC	10,000,000.00	12/30/2015	06/30 - 12/30	10,000,000.00		2.050	12/30/2020	2.050	10,000,000.00
3134G8FC8	15084	1010	FAC FHLMC	10,000,000.00	12/30/2015	06/30 - 12/30	10,000,000.00		2.100	12/30/2020	2.100	10,000,000.00
Subtotal							495,239,702.07	121,215.16				305,366,678.01
Total Purchases							495,239,702.07	121,215.16				305,366,678.01



PLACER COUNTY 2015/16
Summary by Issuer
December 31, 2015

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Apple Inc.	2	20,000,000.00	20,139,390.00	1.46	1.150	1,038
Ackerman School District	1	233,192.86	233,192.86	0.02	2.299	1,034
AMERICAN EXPRESS CREDIT	2	20,000,000.00	20,080,300.00	1.46	1.426	891
Bank of New York Mellon	2	20,000,000.00	20,073,400.00	1.46	1.591	870
Bank of Nova Scotia Hous	1	25,000,000.00	25,000,000.00	1.82	0.403	48
Bank Tokyo-Mitsubishi UFJ NY	1	20,000,000.00	19,994,656.67	1.45	0.325	13
CITIZENS BUSINESS BANK	1	20,000,000.00	20,000,000.00	1.45	0.355	123
CANADIAN IMP BK COMM NY	1	50,000,000.00	50,000,000.00	3.64	0.811	185
FEDERAL FARM CREDIT BANK	20	200,000,000.00	199,925,800.00	14.54	1.414	1,174
FEDERAL HOME LOAN BANK	6	60,000,000.00	59,972,000.00	4.36	1.547	1,199
FED HOME LOAN MORT CORP	20	200,355,000.00	200,313,204.15	14.56	1.897	1,850
FEDERAL NATIONAL MORT. ASSOC.	8	80,000,000.00	79,988,000.00	5.82	1.243	1,159
Five Star Bank	1	3,000,000.00	3,000,000.00	0.22	0.304	129
GENERAL ELECTRIC CAPITAL CORP	3	30,600,000.00	31,518,500.00	2.29	1.176	377
IBM CORP	2	20,000,000.00	19,740,600.00	1.44	1.682	1,170
INT'L BANK RECON & DEVELOP	1	10,000,000.00	9,987,900.00	0.73	1.208	937
JP MORGAN CHASE BANK	1	10,000,000.00	10,000,000.00	0.73	0.921	885
MIDDLE FORK JPA	1	82,877,781.64	82,877,781.64	6.03	3.519	7,396
Mid Placer Public School Trans	1	165,471.35	165,471.35	0.01	2.300	1,259
mPower Fobom	3	2,430,772.33	2,430,772.33	0.18	1.267	7,184
mPower Placer	7	31,209,441.62	31,260,891.62	2.27	3.949	7,089
Microsoft Corp	2	20,000,000.00	20,001,600.00	1.45	1.582	1,270
NATEXIS BANQ POPULAIR NY	1	50,000,000.00	50,000,000.00	3.64	0.253	13

Portfolio PLCR
AC
SI (PRF_SII) 7.1.1
Report Ver. 7.3.3

PLACER COUNTY 2015/16
Summary by Issuer
December 31, 2015

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Public Finance Authority	1	230,324.57	230,324.57	0.02	2.476	101
PLACER COUNTY CASH	2	51,578,243.34	51,578,243.34	3.75	0.000	1
RIVER CITY BANK	1	6,000,000.00	6,000,000.00	0.44	0.355	105
City of Rocklin Successor Agcy	1	1,023,223.60	1,023,223.60	0.07	1.752	1,216
SUMITOMO MITSUI TRUST NY	2	50,000,000.00	50,000,000.00	3.64	0.306	13
U.S. TREASURY N/B	2	20,000,000.00	19,602,343.75	1.44	1.292	1,146
Toyota Motor Credit Corp	1	25,000,000.00	24,989,020.93	1.82	0.233	11
TOYOTA MOTOR CREDIT	3	30,000,000.00	29,938,000.00	2.18	1.247	1,031
US BANCORP	1	10,000,000.00	9,992,000.00	0.73	1.405	619
U. S. TREASURY COUPON	3	30,000,000.00	29,990,625.00	2.18	1.083	1,187
WELLS FARGO & CO.	3	30,000,000.00	30,316,850.00	2.20	0.770	720
WELLS FARGO BANK	3	30,000,000.00	30,280,300.00	2.20	1.596	814
WFB REPURCHASE-SWEEP	1	71,921,844.94	71,921,844.94	5.23	0.000	1
Wells Fargo & Company	3	30,000,000.00	32,575,300.00	2.37	1.686	964
WAL-MART STORES	1	10,000,000.00	10,042,000.00	0.73	1.651	1,079
Total and Average	116	1,371,125,296.25	1,375,472,546.65	100.00	1.337	1,394

Portfolio PLCR
AC
SI (PRF_SII) 7.1.1
Report Ver. 7.3.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Ratification of Contract with WPUSD and
NASPO ValuePoint

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

E-Rate Program

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

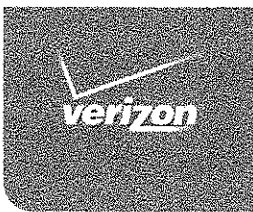
No

BACKGROUND:

The attached agreement is an E-Rate authorized user agreement between WPUSD and NASPO ValuePoint. The agreement is contingent upon School Board approval and WPUSD receiving a Funding Commitment Decision Letter from the USAC. The agreement allows WPUSD to purchase wireless services and products under the terms, conditions, and pricing established by the contract. The period of performance will be for the 2016-17 school year. The cost for the services will be funded by the E-Rate Program.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between WPSUD and NASPO ValuePoint.



NASPO ValuePoint (formerly known as WSCA0#1907
E-RATE AUTHORIZED USER AGREEMENT

Verizon Wireless ("Vendor") and the State of Nevada, for itself and on behalf of the NASPO ValuePoint (formerly known as WSCA)("NASPO ValuePoint" and/or "Customer"), have entered into a Contract for Services of Independent Contractor #1907 ("Contract") with an effective date beginning on April 16, 2012 through and including June 30, 2019 and any and all amendments and/or addenda thereto. Pursuant to the Contract, the State of California has entered into a Participating Addendum ("PA") designating Western Placer Unified School District, a government entity, not for profit entity or a private education entity as an authorized user ("Authorized User").

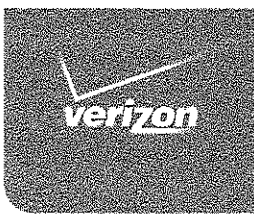
In accordance with the definitions, terms and conditions set forth in the Contract and/or PA Western Placer Unified School District, as an authorized entity, may purchase wireless services and products under the terms, conditions, and pricing established by the Contract and/or PA for Authorized User participation. Participation is further subject to any and all applicable state and local purchasing statutes and ordinances. The Authorized User states, acknowledges and agrees, as follows:

WHEREAS, Service Provider was selected based on the District's competitive bidding process and the District intends to file a Funding Request Form 471 with the Universal Services Administrative Company (USAC) for eligible services based upon Service Provider's proposal.

This Agreement is contingent upon School Board approval and the School receiving a Funding Commitment Decision Letter from the USAC to the extent that the District refrains from ordering products or services until after it receives School Board approval and a commitment of E-rate funds. If the District orders products or services with or without such approval and funding commitment, it shall be responsible for any charges incurred


Period of Performance: 07/01/2016 through 06/30/2017[Please Note: at this time, extensions beyond June 30, 2019 are dependent upon the renewal or extension of the NASPO ValuePoint #1907 Master Contract]

- (1) Agency Name: Western Placer Joint Unified School District ;
- (2) It is an Authorized User as defined under the terms of the Contract and/or PA;
- (3) Authorized User is eligible and desires to purchase wireless services and products from Vendor pursuant to the terms and conditions of the Contract, PA, User Agreement, any and all amendments, addenda and schedules as the Customer may specify from time to time, as well as the terms and conditions of all calling plans activated under this User Agreement, which are incorporated herein by reference;
- (4) Authorized User will provide documentation and substantiate Authorized User status as appropriate and as requested from time to time by Vendor;
- (5) The Authorized User agrees to the terms and conditions of the NASPO ValuePoint Master Agreement including the disclosure of limited account information as part of the contractual reporting requirements to NASPO ValuePoint Administration and the participating state;
- (6) Authorized User will ensure that this User Agreement will be used only in support of government, not for profit or private education business;
- (7) The undersigned represents and warrants that he/she has the power and authority to execute this User Agreement, bind the respective Authorized User, and that the execution and performance of this User Agreement has been duly authorized by all necessary Authorized User action; and



- (8) The undersigned is duly authorized by the Authorized User to designate the following individual(s) (the "Authorized Contacts") who are authorized to take action with respect to the account with Vendor to purchase equipment, add lines of service, cancel lines of service and make changes to the account that financially bind the Authorized User to the terms and conditions of this User Agreement, the Contract, the PA, and execute Customer Agreements for the lines of wireless service, subject to the additional terms and conditions therein.

FEIN Number (Federal Tax ID): 94-1599904	
USAC/E-Rate Billed Entity Number (BEN): 144560	
Customer Address:	600 Sixth Street, Lincoln, CA 95648
Customer Phone number:	916-645-5175
Customer Email address:	tfuruyama@wpusd.k12.ca.us
Sales Representative Name:	
Wireless Phone Number:	

Participating Entity Authorized Signature: 	Cellco Partnership d/b/a Verizon Wireless
Name: <u>Audrey Kilpatrick</u>	Name: Todd Loccisano
Title: <u>Asst Supt of Business Svs and Operations</u>	Title: Executive Director, Enterprise and Gov Contracts
Date: <u>2/3/16</u>	Date:

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Ratification of Contract with All West Coachlines -
Transportation Services to San Francisco, CA
For Lincoln High School

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick 
Assistant Superintendent of Business
Services and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Student/Parent Fundraising & Donations

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for transportation services with All West Coachlines for students and teachers of the Lincoln High School Band for a field trip to the UOP Pac West Festival in San Francisco, CA on April 16th-17th, 2016. The cost of the services is \$3,329.46 and will be funded with donations and student/parent fundraising.

RECOMMENDATION:

Administration recommends that the Board ratify the contract proposal agreement between All West Coachlines and Western Placer Unified School District.

CONFIRMATION

Charter ID	62818
Movement ID	69617
Move Date	04/16/2016
ClientID	LIHI002
Phone	(916) 548-0909
Contact Customer	LINCOLN HIGH SCHOOL ATTN: DAVID HILL 790 J STREET LINCOLN, CA 95648
Group Name	

All West Coachlines
7701 Wilbur Way
Sacramento, CA 95828
Phone: (916) 423-4000 • (800) 843-2121
Fax: (916) 689-5926

Salesperson: Sherrie Macias

Pickup Time	4/16/16 7:00 am
First Pickup	790 J STREET, LINCOLN, CA
Arrival	4/16/16 10:00 am

Destination	SAN FRANCISCO, CA
Leave Time	4/17/16 9:00 am
Back Time	4/17/16 9:00 pm

First Pickup Instructions

LINCOLN HIGH SCHOOL

SPAB BOOKED BY DAVID HILL

Destination Instructions

- 1) STOCKTON - UOP
- 2) HYATT SAN RAMON
- 3) SAN FRANCISCO

**ITINERARY ATTACHED

VEHICLES

Seats Vehicle Description

56 56 Coach

Vehicle ID

\$3,220.06

Vehicle Total including PUC Tax if applicable

\$3,220.06

EXTRAS

Quantity	Description	UnitPrice	Price
3,220.00	2% Fuel Surcharge	0.02	64.40
1.00	San Francisco Surcharge	45.00	45.00

Movement Total

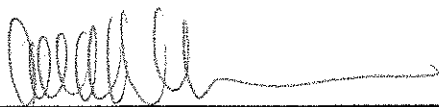
\$3,329.46

Payment Terms:

Deposit Requirements:

Please sign and return one copy of this agreement to confirm your order. Agreement includes terms on the reverse side.
Should you need to change or cancel this reservation please call the charter department at All West Coachlines, (800) 843-2121.

Signature:



Title: Asst Supt of Business Svs and Operations

Date:

70

GENERAL TERMS AND CONDITIONS

1. **GENERAL.** This document contains all of the terms and conditions under which CUSA AWC LLC, dba All West Coachlines (the "Company", "Us", "We") agrees to furnish service to you ("Customer" or "You"). When you sign this document it is a legally binding contract, and it can only be changed by a later written agreement between us. Carefully read this entire document before signing.

2. **ITINERARY.** A written itinerary must be received no later than fourteen (14) days before departure. Our driver will be given a copy of your entire itinerary, and he will be instructed to follow it strictly. He has no authority to agree to make any changes in the trip schedule without the prior approval of an authorized Company supervisor. Therefore, if, after your trip begins, you want to make any change in the agreed itinerary, you must notify your driver at once and he will contact the Company. If we agree to the change you request, you must then pay the full amount of any increase in the contract price immediately upon completion of the trip. Any additional charges will be based on the Company's current published rates.

3. **COMPLIANCE WITH LAWS.** All itineraries must allow the driver and the Company to comply with all Federal, State and local regulations or ordinances. Drivers are limited to: a) 15 consecutive hours on duty in any one day (including ½ hour driver preparation; and b) of this 15 hours, a maximum of 10 hours may be actual driving hours. If your itinerary requires the use of more than one driver, either the price of the charter will be adjusted or the itinerary must be changed to allow for only one driver. Upon reaching your destination, if the driver's total on-duty hours have been used, the driver must have a minimum of 9 hours off-duty. The Customer is responsible for the driver(s) overnight room accommodations unless you and the Company have agreed in advance that the Company will provide the driver's room and bill you for the charges.

4. **RESPONSIBILITY FOR BAGGAGE.** The Company assumes no risk for handling baggage and other passenger's property and is not liable for any loss of such items stored anywhere in the bus. Passengers may only bring baggage and other property in an amount that can conveniently be carried in the chartered bus. Each passenger is responsible for removing all of their personal property and baggage from the interior of the bus at the end of each travel day and when the trip ends.

5. **STANDING WHILE BUS IN MOTION.** Buses may start or stop suddenly. Passengers are requested not to change seats or utilize the restroom when the bus is in motion unless exercising extreme caution. The Company will not be responsible for injuries to passengers who stand or walk while the bus is in motion. Charter groups must provide adequate supervision and discipline.

6. **SERVICE SUBJECT TO TARIFF.** Customer agrees that the performance of the service described in this order is subject to tariff regulations.

7. **RIGHT TO SUBSTITUTE EQUIPMENT.** The Company has the right, at its sole discretion to substitute equipment from our fleet or from other companies in order to fulfill this charter agreement.

8. **CHARGES.** The "TOTAL CHARTER PRICE" shown is the Company's estimate based upon our current tariff and our best estimate of the specific services you have requested before adding any fuel surcharge. Charters exceeding the miles or hours booked will be billed for additional charges. Additional hours are billed in 1 hour increments. Charges do not include driver gratuity.

9. **FUEL SURCHARGE.** All trips are subject to a fuel surcharge. Fuel surcharges are subject to change.

10. **DEPOSIT.** When a deposit is required, there is a 50% deposit per bus due 10 days after you receive your confirmation in the mail. If the deposit is not received when it is due, we may cancel the charter.

11. **PAYMENT.** Payment is due 14 days before departure unless satisfactory credit arrangements have been made and approved. Payment must be made in cash or by check payable to All West Coachlines. We accept VISA, MasterCard, American Express or Discover Card. A handling fee will be charged when paying with a credit card.

12. **FINANCE CHARGES.** If you have made credit arrangements with us to pay after departure and you fail to pay on time, we will charge you a finance charge on all past-due amounts of 1.5% for each 30 day period that the bill is past-due.

13. **CLEANING AND REPAIRS.** The Customer is liable for extraordinary cleaning and for all repairs to our vehicle (beyond normal wear) caused by members of your party. You agree to pay for all repairs and excess cleaning charged within the company's terms of payment.

14. **EXTRA FEES.** Parking, tolls, airport fees and entry fees for parks and/or attractions are the responsibility of the Customer.

15. **ALCOHOLIC BEVERAGES.** If alcoholic beverages are brought on board our vehicle, a \$300.00 deposit is required. Alcohol deposits will be refunded after completion of the trip if the coach is left in good condition. Please allow 10 working days for refund to be processed. The Company reserves the right to refuse or terminate transportation to any person that displays aggressive behavior or appears to be under the influence of alcohol, or other intoxicating substances. Glass containers and kegs are not allowed on our buses.

16. **SMOKING ON THE BUS.** No smoking is permitted on our buses.

17. **CANCELLATIONS.** Charters booked, but not prepaid or confirmed by either party, may be cancelled by either You or the Company without notice. Trips cancelled less than 72 hours but more than 24 hours before spot time are subject to a \$250.00 per bus cancellation fee. Trips cancelled less than 24 hours before spot time are subject to a cancellation fee of 50% of the charter price. Cancellation at spot is subject to no refund.

18. **TIME OF ARRIVAL AND DEPARTURE.** The Company does not guarantee to arrive at or depart from any point at a specific time, but will endeavor to meet the schedule submitted by its agent or employee.

19. **FORCE MAJEURE.** The Company is not responsible for any delays, changes of schedule or cancellations resulting, directly or indirectly, from any act of God, public enemies, authority of law, quarantine, perils of navigations, riots, strikes, the hazard or dangers incident to a state of war, accidents, breakdowns, road conditions, weather conditions, and other conditions beyond the Company's control.

20. **ACCOMMODATIONS FOR THE DISABLED.** Any group which requires an ADA accessible bus is requested to inform us at the time of the reservation, and must notify us in writing no later than 48 hours prior to the charter's departure.

21. **OXYGEN BROUGHT ON BOARD.** Groups with members using personal oxygen canisters must give the Company 48 hours advance notice. Each group member may have two (2) canisters inside the bus. Additional canisters must be transported under the bus and properly secured in the forward baggage compartment. Canisters stored under the bus must be properly packaged by the group member in protective cases with safety caps on the valves. Canisters may not exceed 4.5 inches in diameter and 26 inches in length.

22. **CASINO/INDIAN GAMING.** All Passengers must be at least 21 years of age. NO CHILDREN ALLOWED.

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Ratification of MOU with
Placer County Office of Education
and WPUSD

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of Business
Services and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Special Education – State Preschool

MEETING DATE:

January 20, 2015

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is with Placer County Office of Education to provide a special needs non-income eligible Preschool program services at Little Blue School House and First Street School. The contract is for the 2015-16 school year to provide preschool services for four special needs, non-income eligible students. The services shall be provided up to two (2) spaces at the Little Blue School House Preschool in the afternoon session and up to two (2) spaces at the First Street Elementary Preschool in the morning session. The payment for these services will be \$26.33 per day per student based on enrollment as agreed upon, for a total cost not to exceed \$18,431.00.

RECOMMENDATION:

Administration recommends that the Board ratify the MOU between Placer County Office of Education and Western Placer Unified School District to provide special needs Preschool services to Little Blue School House and First Street School.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) between the Placer County Office of Education (PCOE) and Western Placer Unified School District (District) is regarding preschool services at Little Blue House Preschool and First Street Elementary Preschool, as established in this MOU for the 2015-2016 school year.

The Placer County Office of Education, Early Childhood Education program shall provide preschool services to up to four special needs, non income eligible students . The services shall be provided up to to two (2) spaces at the Little Blue House Preschool in the afternoon session and up to two (2) spaces at the First Street Elementary Preschool in the morning session. Multiple children can be enrolled in the spaces per mutual agreement with WPUSD and PCOE. The services will be provided during classes that will operate 175 days per fiscal year on a schedule that parallels District's calendar as closely as possible.

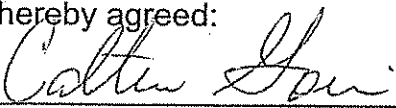
PCOE staff will participate in the children's IEP meetings as requested.

DISTRICT will be responsible to provide all special education services for any non income eligible students enrolled pursuant to the MOU.

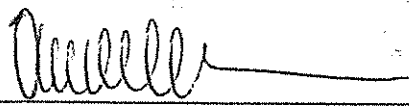
Payment to PCOE for general education preschool services shall be \$26.33 per day per student based on enrollment as mutually determined by PCOE and District for a total cost not to exceed \$18,431.00 for the equivalent of four spaces to be invoiced by PCOE on a quarterly basis (August, November, February, and May). This amount is the current cost per child based on the State of California preschool reimbursement rate

Either party may terminate this MOU by giving the other party at least thirty (30) calendar days written notice. Any changes or additions to this MOU must be in writing as an addendum to this document and signed by both parties.

It is hereby agreed:


Placer County Office of Education

2/3/16
Date


Western Placer Unified School District

2/3/16
Date

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. Promote student health and nutrition in order to enhance readiness for learning.


SUBJECT:

Overnight Field Trips

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Kerry Callahan 
Assistant Superintendent

ENCLOSURES:

No

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

Student Fees/School Funds

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

No

BACKGROUND:

Per Board Policy 6153, the Board of Trustees recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the district's course of study or school-related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. A field trip to a foreign country may be permitted to familiarize students with the language, history, geography, natural science, and other studies relative to the district's course of study.

Requests for school-sponsored trips involving out-of-state, out-of-country, or overnight travel shall be submitted to the Superintendent or designee. The Superintendent or designee shall review the request and make a recommendation to the Board as to whether the request should be approved by the Board. All other school-sponsored trips shall be approved in advance by the principal.

Students will not be excluded due to inability to pay.

Information regarding the overnight field trip for which approval is being sought is as follows:

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

FIELD TRIP:	Health Occupation Students of America (HOSA) California State Leadership Conference
SCHOOL(S):	Lincoln High School
BRIEF DESCRIPTION: <i>(citing educational purpose)</i>	Students participating in the CAL-HOSA Leadership Conference will compete amongst their peers in biomedical/health focused tests and competitions. Additionally students will learn leadership skills and meet fellow students who are also interested in medical careers as well medical professionals.
DATES:	April 7 – 10, 2016
LOCATION(S):	Anaheim Convention Center, Anaheim, California
LODGING/ACCOMMODATIONS:	Anaheim Marriot (quad rooms)
PERSON(S) COORDINATING:	Amanda Wyatt-Retallack
STUDENTS PARTICIPATING:	Approximately 5-8 student members of the HOSA club of LHS

RECOMMENDATION:

Approve the aforementioned Overnight Field Trip request.

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Ratification of Contract with
2 Teach, LLC

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Kerry Callahan *KSC*
Assistant Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

Title I

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

No

BACKGROUND:

Co-teaching is a best practice for providing special education students mainstream access to grade level standards in a least restrictive environment. A learning center model, which supports co-teaching, has been successfully implemented at Carlin C. Coppin Elementary. Over the next several years, WPUSD is committed to implementing a learning center/co-teaching model TK-12 to ensure our special education students effective access to mainstream learning. To support us with this shift, we are contracting with 2 Teach, LLC to provide professional development, coaching, and technical assistance to teachers and administration. The attached contract with 2 Teach, LLC outlines the timeline and services that will be provided to WPUSD through June 2017 to support our transition. In the 2016-2017 school year, LHS will serve as a pilot school for co-teaching, with three general education teachers and three special education agreeing to work together for our students' success. We will then work to phase the rest of the schools over to the learning center/co-teaching model.

RECOMMENDATION:

Administration recommends that the Board ratify the contract proposal agreement between 2 Teach, LLC and Western Placer Unified School District.

CONTRACT FOR PROFESSIONAL DEVELOPMENT

To: Kathleen Leehane, Director of Supplemental Services
Kerry Callahan, Associate Superintendent of Student Services
Susan Watkins, Director of Special Education
Western Placer School District
Lincoln, CA

From: Wendy Murawski, Ph.D.
CEO, 2 TEACH LLC

Date: January 27, 2016

Whereas the Western Placer Unified ("The District") is in need of special services and advice in education matters related to co-teaching, and whereas 2 TEACH LLC ("The Contractor") is specially trained and competent to provide the special services and/or require required and whereas these services are need in a limited basis, therefore the parties hereto agree to the following contract.

Between the dates of January 1, 2016 to June 31, 2017, the contractor will provide:

- 16 days of professional development
- Travel and per diem
- Materials

The District will pay a sum not to exceed \$70,000. All invoices will be submitted after work is done, will be in a lump sum format, and will be paid within 30 days of the work.

Contractor:

Signature: _____

Title: CEO

PO Box 2936

Winnetka, CA 91396

818.281.6735

FEIN #: 20-4773344

District:

Signature: _____

Title: Asst. Supt. Ed. Serv.

600 Sixth Street, Suite 400

Lincoln, CA 956448

916.645.5292

Date	Purpose
SPRING 2016 (Jan-May)	
3 days of PD	PD time would include: <ul style="list-style-type: none"> • 2 days with Pilot group on Co-teaching 101 (CO-TAUGHT session with 2 instructors) • ½ day Admin PD to focus on defining co-teaching, planning, creating action plans, goal setting, master schedule (Co-Taught) • ½ day PD for large group (entire faculty of HS) on differentiation/UDL (Co-Taught)
SUMMER 2016 (June-Aug)	
3 days of PD	PD time would include: <ul style="list-style-type: none"> • 1 day with pilot co-teaching faculty ; Coteaching 201: Teacher PD for SPED teachers & general ed colleagues with focus on co-planning & inclusive practices for students with special needs in a general education setting • 1 day PD for large group (entire faculty) on differentiation/UDL/co-teaching • 1 day PD with paraprofessionals on their role in the inclusive classroom
FALL 2016 (Sept-Dec)	
2 days: In-class observations of teachers	<ul style="list-style-type: none"> • In-class observations (can usually observe 2-4 teams in one day depending on bell schedule) • Debriefing preferably done on same day • Feedback reports provided • Provides on-site immediate feedback and mentoring for teams • 1:1 focus
1.5 days of PD with co-teaching teams	<ul style="list-style-type: none"> • Coteaching 202: Teacher PD for SPED teachers & general ed colleagues with focus on co-planning & problem-solving • ½ day with SPED teachers: Support for managing caseloads with in-class support & co-teaching
½ day PD	<ul style="list-style-type: none"> • PD with HS administrators regarding observing co-teaching & giving feedback; problem-solving

SPRING 2017 (Jan-May)	
2 days: In-class observations of teachers	<ul style="list-style-type: none"> • In-class observations (can usually observe 2-4 teams in one day depending on bell schedule) • Debriefing preferably done on same day • Feedback reports provided • Provides on-site immediate feedback and mentoring for teams • 1:1 focus
1 day of PD (TBD)	<ul style="list-style-type: none"> • Webinars for use in Fall/Spring semester (topics to be determined based on need); Webinars vary: can be Three 1-hour/One 3-hr/4 20minute/ etc. •
<i>Additional PD may include:</i>	<ul style="list-style-type: none"> • <i>Inclusion of students with moderate to severe disabilities</i> • <i>Social skill integration for students with emotional/behavior disabilities</i> • <i>Working with paraprofessionals</i> • <i>Writing IEPs for Common Core</i> • <i>Common core & students with disabilities (writing, math, etc)</i> • <i>Including students who are Deaf</i> • <i>And more as needs arise</i>
SUMMER 2017 and on	<ul style="list-style-type: none"> • <i>Begin to build in more teams</i> • <i>Have PD for veterans & "newbies"; share insights</i> • <i>Build capacity by having teams mentor each other and do microteaching sessions with CTSS</i> • <i>Encourage entire faculty to see students as "ours" not "yours" and "mine"</i> • <i>Begin to work with Middle schools on articulation & having them co-teach; Work down to elementary schools</i> • <i>Change culture of school district to more inclusive</i> • <i>Create a District Inclusion Committee with stakeholders from various groups (teachers, admin, paras, Parents, community, students)</i>

Cost Breakdown

PD:

6 days in Spring 2016 (6 x \$3500): \$21,000
(3 days are co-taught = 6 days)

3 days in Summer 2016 (3 x \$3500): \$10,500

4 days in Fall 2016 (4 x \$3500): \$14,000

3 days in Spring 2017 (3 x \$3500): \$10,500

Per diem (\$50 x 16 days) \$800

Travel (Estimated)

Hotel (\$150 x 16): \$2400

Flight (\$400 x 10): \$4000

Rental Car (\$70 x 16): \$1120

Baggage (\$25 x 10 trips): \$250

Other expenses (parking/shuttle/mileage): \$250

(Subtotal PD): \$64,820

Materials:

Collaborative Teaching in Secondary Schools (\$35 x 10): \$350

Leading the Coteaching Dance (\$30 x 4) (for admin): \$120

Collaborate, Communicate, Differentiate (\$30 x 50): \$1500

Lesson Plan books (\$20 x 5): \$100

CTSS Observation software (\$500 x 2 yrs): \$1000

Co-Teaching Toolkits (\$60 x 5): \$300

S/H (10%) \$337

Tax: \$303

(Subtotal Materials) \$4010

Total Contract for up to: \$68,830

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Ratification of Contract with
Illuminate Education, Inc.

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Kerry Callahan 
Assistant Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

2016-2017 LCFF Supplemental

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract with Illuminate Education, Inc. is to replace our current contract with the Educator's Assessment Data Management System (EADMS) for management of WPUSD's online assessments and state and local assessment data. Illuminate is better equipped to serve our data needs as we move forward in our transition from AERIES to PowerSchool for our Student Information System. There is a slight increase in the annual cost for Illuminate as compared to EADMS, but the entire costs associated will be paid through LCFF Supplemental funds and not affect LCFF Base funds.

RECOMMENDATION:

Administration recommends that the Board ratify the contract proposal agreement between Illuminate and Western Placer Unified School District.

SOFTWARE LICENSE AND SUPPORT AGREEMENT

This Software License and Support Agreement ("**Agreement**") is entered into effective as of January 26, 2016 ("**Effective Date**") by and between Illuminate Education, Inc., a California corporation ("**Illuminate**"), and *Western Placer Unified School District* ("**District**").

RECITALS

WHEREAS, District desires to implement a web-based software system for student data and assessment management;

WHEREAS, Illuminate has developed and owns such a system known as the Illuminate Data and Assessment Management System (the "**Software**");

WHEREAS, Illuminate also has licensed from third parties the right to make available in conjunction with the Software (i) a database of test questions known as "**INSPECT**" ("**Item Bank**") and (ii) software for automated grading of multiple choice exams ("**Grading Software**"); and

WHEREAS, District desires to license the Software and obtain the services as provided herein.

NOW, THEREFORE, in consideration of the mutual representations, warranties and agreements contained herein, the parties hereto agree as follows:

AGREEMENT

1. Term of Agreement. Unless earlier terminated as provided herein, the initial term of this Agreement shall be from the Effective Date through **June 30, 2019** ("**Term**").

2. License of Software to District; Third Party Services.

(a) License. Subject to the terms of this Agreement, Illuminate hereby grants to District a limited, non-exclusive, non-sublicensable and non-transferrable license for District employees, students and their parents or guardians (collectively, "**District Users**") to use the Software during the Term with respect to each of the District locations listed on Exhibit A hereto. Exhibit A may be amended for future school years to include additional District locations. The District Users may not use the Software other than with respect to the locations set forth on Exhibit A or for other than District operations. District is responsible for the actions of all District Users, for ensuring that only authorized District Users are provided access to the Software, and that access of District Users authorized by the District is limited to that portion of the Software and District Data (as defined below) as is reasonably necessary in order to fulfill the purposes of this Agreement.

(b) Third Party Services. Illuminate has entered into agreements with third parties that permit it to authorize the District Users to download from such third parties' servers, or otherwise access, and use, through the Software, (A) the Grading Software and (B) the Item Bank, subject, in the case of the Grading Software, to execution of a standard end user license agreement with the third party provider. So long as Illuminate continues to have the right from the applicable third party to authorize District to use the Grading Software and the Item Bank in connection with the Software, it will enable the Software to allow District Users to do so. In the event that Illuminate ceases to have such right, or the applicable third party dissolves or otherwise ceases to make such product available to Illuminate, Illuminate will work with District to identify an alternative product providing substantially similar functionality and on substantially similar terms, and make such product available to District. If Illuminate is unable to find or obtain the right to provide an alternative product on such terms, District's sole remedy will be a reduction in the Annual License Fee under Section 3(a) and 3(b) by \$1.00 per student, in the case of the unavailability of the Grading Software, and \$1.50 per student, in the case of the unavailability of the Item Bank. Illuminate makes no representations or warranties regarding the functionality, quality or continuing availability of either the Grading Software or the Item Bank (or any alternative product) and will have no liability with respect thereto.

3. Annual Software License Fee. District agrees to pay to Illuminate an annual license fee (the "*Annual License Fee*") for use of the Software and applicable third party services as set forth below.

(a) Initial School Year. A fee for the initial school year beginning **July 1, 2016** and continuing through **June 30, 2017** consisting of:

(i) \$4.50 per student for use of the Software and the Grading Software; and

(ii) \$1.50 per student for use of the Item Bank.

(b) Subsequent School Years During Term. A fee for each school year during the Term after the initial school year consisting of:

(i) \$4.50 per student for use of the Software and the Grading Software; and

(ii) \$1.50 per student for use of the Item Bank.

(c) Student Count. The parties agree that the number of students to be used in calculating the Annual License Fee for each school year (the "*Student Count*") shall be the number of students during the preceding school year based upon <http://data1.cde.ca.gov> at schools in the District that will be using or are authorized to use the Software.

By way of example, the estimated Annual License Fees for the Term assuming a Student Count of **7,027** would be as follows:

Product/School Year	Fee Structure	Estimate of Annual License Fee
Software and Grading Software, July 1, 2016 – June 30, 2017	\$4.50 per student 7,027 students	\$31,621.50
Item Bank, July 1, 2016 – June 30, 2017	\$1.50 per student 7,027 students	\$10,540.50
Total		<u>\$42,162</u>
Software and Grading Software, July 1, 2017 – June 30, 2018	\$4.50 per student 7,027 students	\$31,621.50
Item Bank, July 1, 2017 – June 30, 2018	\$1.50 per student 7,027 students	\$10,540.50
Total		<u>\$42,162</u>
Software and Grading Software, July 1, 2018 – June 30, 2019	\$4.50 per student 7,027 students	\$31,621.50
Item Bank, July 1, 2018 – June 30, 2019	\$1.50 per student 7,027 students	\$10,540.50
Total		<u>\$42,162</u>

(d) Payment. The Annual License Fee for each school year shall be paid by District within 30 days of receipt of an invoice from Illuminate.

(e) Failure to Make Payment. In the event District fails to pay the Annual License Fee or other fees due hereunder when due it will constitute a material breach of this Agreement and, upon notice from Illuminate, District agrees to immediately cease, and to cause District Users to cease, using the Software and Illuminate will have no further obligation to provide any maintenance or support to District or District Users.

(f) Taxes. The fees in this Section 3 and in Section 5 below do not include sales, use or similar taxes which may be applicable. District is solely responsible and liable for payment of all sales, use, excise, value added or similar taxes, duties or charges imposed by any federal, state or local government or jurisdiction with respect to any fees or other payments to be made by District to Illuminate under this Agreement, excluding taxes based on Illuminate's overall net income.

4. Ownership of Software; Third Party Materials. Illuminate and its licensors are and will remain the exclusive owners of all right, title and interest in and to the Software and all derivative works, and in the materials licensed by Illuminate from third parties ("*Third Party Materials*"), including but not limited to copyrights, patent rights, and trade secrets and all other

intellectual property rights as may exist now and/or hereafter come into existence, subject only to the rights of third parties in open source components and the limited license granted under this Agreement. In addition, Illuminate shall own any and all other ideas, concepts, themes, technology, algorithms, programming codes, documentation or other intellectual property or copyrightable material conceived, developed, created, written or contributed by Illuminate pursuant to this Agreement ("***Specific Developments***"). District will have no rights in the Software, any derivative works, the Specific Developments or Third Party Materials, except the license and related rights expressly set forth in this Agreement. District agrees not to (i) alter, merge, modify, adapt or translate the Software or Third Party Materials, or decompile, reverse-engineer, disassemble, or otherwise reduce the Software or Third Party Materials to a human-perceivable form, (ii) sell, rent, lease or sublicense the Software or Third Party Materials or (iii) create derivative works based upon the Software or Third Party Materials.

5. Software Implementation, Data Conversion, Hosting and Training Services. Illuminate agrees to provide the services associated with the implementation of the Software, data conversion, hosting and training of District employees on the use of the Software as follows:

(a) Hosting. The Software and District's data will be hosted on Illuminate's servers (included in the Annual License Fee).

(b) Importing of Data. Illuminate will assist District with importing District's data into the Software within 45 business days after Illuminate is provided reasonable access to usable District Data.

(c) Initial Training. Illuminate will provide up to 3 days of initial training to District in the basic use of the Software at a charge of **\$1,500** per day, to be presented as both parties mutually agree. Fees for initial training will be billed by Illuminate in the month following the applicable training. Initial training fees shall be paid within 30 days of receipt of an invoice from Illuminate. By way of example, the estimated initial training fees assuming the maximum number of training days are used would be as follows:

Product/School Year	Fee Structure	Estimate of Total Initial Training Fees
Initial Training, 2016-2017	\$1,500 per day/per trainer 3 training days	\$4,500

(d) Additional Training and Services. Upon written request and authorization by District, Illuminate will conduct additional training and provide additional services to District. Custom development shall be at a rate of **\$120** per hour. Training after initial training is exhausted will be at a rate of **\$1,500** per day for on-site training and **\$500** per day for on-line training. Fees for such services shall be due and payable within 30 days of receipt of an invoice from Illuminate.

6. Ownership and Control of District Data. District will retain ownership of, and the ability to control, all District data imported into the Software ("***District Data***"). District Data includes pupil records, as defined in California Education Code §49073.1(d)(5) ("***Pupil***

Records”). Pupils may retain possession and control of their own pupil-generated content, as defined in California Education Code section 49073.1(d)(5), including transfer of pupil-generated content to a personal account, by contacting the District. Illuminate may, however, use and disclose to third parties District Data that has been anonymized or de-identified. Upon the termination of this Agreement, to the extent District Data resides on Illuminate servers, Illuminate agrees to assist in the transfer all District Data back to District in an industry standard open format such as SQL at no charge.

7. Responsibilities of District. District agrees to prepare and furnish to Illuminate upon request such information as is reasonably requested by Illuminate in order for Illuminate to perform its obligations under this Agreement.

8. Illuminate Software Maintenance and Support. Illuminate agrees to provide maintenance and support of the Software to the District. Such maintenance and support will include coverage in the form of bug fixes and other corrections to the Software; telephone and e-mail support for questions regarding operations of the Software; change the Software as necessary to incorporate upgrades and new features; support to District in resolving problems/errors resulting from misuse or hardware/software failure; telephone or web conferences with District to address future growth or modifications to the Software. Maintenance and support of the Software is provided at no additional cost to District. Illuminate is not responsible for, nor will it have any liability resulting from, (a) modifications to or alterations of the Software or databases by District or District Users, unless such modification or alteration is approved in writing by Illuminate, or (b) any failure of District or District Users equipment or software.

9. Confidentiality.

(a) Confidential Information Defined. Each party (the “*Disclosing Party*”) may from time to time during the Term disclose to the other party (the “*Receiving Party*”) certain information regarding the Disclosing Party’s business, including technical, marketing, financial, employee, planning, and other confidential or proprietary information (“*Confidential Information*”). The Software, Third Party Materials and related know-how, technology, system designs, layouts, software, concepts, techniques, data and files will be considered Confidential Information of Illuminate. District Data will be considered Confidential Information of District.

(b) Protection of Confidential Information. The Receiving Party will protect the Disclosing Party’s Confidential Information from unauthorized use, access, or disclosure in the same manner as the Receiving Party protects its own confidential or proprietary information of a similar nature and with no less than reasonable care. District acknowledges that the Software is maintained as a trade secret by Illuminate, and agrees to use reasonable care in preserving such secrecy, including making such information available only to those District Users required to have access in order to fulfill the purposes of this Agreement.

(c) Exceptions. The Receiving Party’s obligations under this section with respect to any Confidential Information of the Disclosing Party will terminate if the Receiving Party can demonstrate that such information: (i) was already known to the Receiving Party at the time of disclosure by the Disclosing Party; (ii) is disclosed to the Receiving Party by a third party who had the right to make such disclosure without any confidentiality restrictions; (iii) is, or

through no fault of the Receiving Party has become, generally available to the public; or (iv) is independently developed by the Receiving Party without access to, or use of, the Disclosing Party's Confidential Information. In addition, the Receiving Party will be allowed to disclose Confidential Information of the Disclosing Party to the extent that such disclosure is (i) approved in writing by the Disclosing Party, (ii) necessary for the Receiving Party to enforce its rights under this Agreement in connection with a legal proceeding; or (iii) required by law or by the order of a court or similar judicial or administrative body, provided that the Receiving Party notifies the Disclosing Party of such required disclosure promptly and in writing and cooperates with the Disclosing Party, at the Disclosing Party's reasonable request and expense, in any lawful action to contest or limit the scope of such required disclosure.

(d) Return of Confidential Information. In addition to Illuminate's obligations under Section 6, promptly upon the written request of the Disclosing Party following termination of this Agreement, the Receiving Party will either, at Disclosing Party's option, return to the Disclosing Party or destroy all Confidential Information of the Disclosing Party in the Receiving Party's possession or control and certify in writing that it has fully complied with its obligations under this Section.

(e) Use of Confidential Information. The Receiving Party will not use Confidential Information of the Disclosing Party for any purpose prohibited by law or other than as required, including as reasonably contemplated, or specifically permitted by this Agreement. Illuminate further agrees it will not use any personally identifiable information in District Data to engage in or facilitate targeted advertising.

(f) Injunctive Relief. Because monetary damages may not be sufficient to remedy a violation of the provisions of this section, a Disclosing Party shall be entitled, upon becoming aware of any such violation and without waiving any other rights or remedies it may have, to seek whatever injunctive or other equitable relief it may deem appropriate.

(g) Non-Retention Certification. Illuminate certifies that, in accordance with this Agreement, Pupil Records shall not be retained or available to Illuminate or its employees or agents upon completion of the terms of this Agreement. This certification may be enforced by any lawful means, including, without limitation, through civil action.

10. Privacy and Collection of District Data.

(a) Compliance with Law. Each of Illuminate and District represents and warrants that it, and its officials, agents, employees and subcontractors have and will continue to receive training so as to be familiar with the provisions of the Family Educational Rights and Privacy Act ("**FERPA**") and equivalent state provisions, and each party agrees that it will comply with such provisions and take all reasonable measures necessary to protect student education records from unauthorized acquisition or release. In the event that any unauthorized acquisition or release of student education records occurs, each party agrees to advise the other promptly upon discovery of such unauthorized acquisition or release and, if required by law, District will notify the affected parent, legal guardian or student (if at least 18 years of age), as applicable, in writing of such unauthorized acquisition or unauthorized release. Illuminate acknowledges that Pupil Records must be protected and will take all legally required actions, including the designation and training of responsible individuals, to ensure the security and confidentiality of Pupil

Records. Illuminate will identify those employees and subcontractors who will have access to Pupil Records and ensure such individuals receive appropriate instructions as to how to comply with the security and confidentiality requirements of this Agreement with respect to Pupil Records. Illuminate warrants that all Pupil Records will be encrypted in transmission using a minimum of 128 bit AES encryption. In addition, Illuminate will use industry-standard and up-to-date security tools and technologies such as anti-virus protections and intrusion detection methods in providing services under this Agreement. This Agreement is intended to comply with California Education Code Section 49073.1.

(b) Sharing of District Data. Illuminate will not share District Data, except to the extent it has been anonymized or de-identified, with or disclose it to any third party, except (i) as directed by District or District Users, (ii) to District Users as contemplated by this Agreement, (iii) to Illuminate's subcontractors who need access to fulfill Illuminate's obligations under this Agreement and who have agreed to maintain the confidentiality of such information or (iv) as required by applicable law. When Illuminate believes that any disclosure is required by applicable law, it shall promptly notify the District prior to the disclosure and give the District a reasonable opportunity to object to the disclosure.

(c) Storage and Process. Illuminate will store and process District Data in accordance with commercially reasonable practices, including appropriate administrative, physical, and technical safeguards, to secure such data from unauthorized access, disclosure, alteration, and use.

(d) Right to Correct. A parent, legal guardian, or student who has reached 18 years of age may review personally identifiable information in the student's education records and correct erroneous information by serving a written request for access or description of the erroneous information and written request for correction upon District and furnishing District, upon request, such information as is reasonably requested to respond to the request. District is responsible for correcting all such erroneous information and Illuminate agrees to fully cooperate with District to make such corrections.

(e) Social Security Numbers. District agrees that it will not collect or store as part of the District Data or otherwise any social security numbers.

11. Illuminate Warranty.

(a) Software Warranty. Illuminate warrants to District that the Software as delivered, will materially comply with the published specifications of Illuminate for such Software. Illuminate's obligations under this warranty are limited to providing District with a copy of corrected Software. Illuminate does not warrant that the operation of the Software will be uninterrupted or error-free. IN PARTICULAR, FOR PURPOSES OF THE FOREGOING WARRANTY, ILLUMINATE AND DISTRICT ACKNOWLEDGE THAT THE SOFTWARE IS NOT AND CANNOT BE MADE TO BE 100% ACCURATE, AND THAT ANY ERRORS OR FAILURE TO PERFORM SHALL NOT BE DEEMED A BREACH OF SUCH WARRANTY UNLESS THEY ARE SIGNIFICANT AND NOT TO BE EXPECTED IN LIGHT OF THE LIMITATIONS OF SOFTWARE OF THIS TYPE.

(b) No Other Warranty. EXCEPT AS EXPRESSLY SET FORTH ABOVE, ILLUMINATE DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, WITH REGARD TO ALL TECHNOLOGY, THIRD PARTY MATERIALS, SOFTWARE OR DERIVATIVE WORKS PROVIDED OR OTHERWISE LICENSED TO DISTRICT IN CONNECTION WITH THIS AGREEMENT, INCLUDING BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR USE AND NON-INFRINGEMENT.

12. Indemnification.

(a) By Illuminate. Illuminate agrees to defend, indemnify and hold harmless District and its directors, officers, employees, and agents from and against all damages, costs (including reasonable attorneys' fees), judgments and other expenses arising out of or on account of any third party claim: (i) alleging that the Software infringes or misappropriates the proprietary or intellectual property rights of any third party, except to the extent that such infringement results from District's misuse of or modifications to the Software; (ii) that results from the negligence or intentional misconduct of Illuminate or its employees or agents; or (iii) that results from any breach of any of the representations, warranties or covenants contained herein by Illuminate.

(b) By District. To the extent permitted under applicable law, District agrees to defend, indemnify and hold harmless Illuminate and its directors, officers, employees, and agents from and against all damages, costs (including reasonable attorneys' fees), judgments and other expenses arising out of or on account of any third party claim that results from (i) the negligence or intentional misconduct of District or its employees or agents or (ii) any breach of any of the representations, warranties or covenants contained herein by District.

(c) Indemnification Procedure. The parties' obligation to indemnify is subject to the conditions that the party with the obligation to indemnify ("**Indemnifying Party**") is given prompt notice of any such claims and is given primary control of and all reasonably requested assistance (at the other party's cost) for the defense of such claims (with counsel reasonably satisfactory to the party being indemnified ("**Indemnified Party**")), provided that the Indemnified Party shall under no circumstances be required to admit liability, and provided further that any delay in notification shall not relieve the Indemnifying Party of its obligations hereunder except to the extent that the delay materially impairs its ability to indemnify. Without limiting the foregoing, the Indemnified Party may participate in the defense at its own expense and with its own counsel; provided that if the Indemnified Party reasonably concludes that the Indemnifying Party has conflicting interests or different defenses available with respect to such claim, the reasonable fees and expenses of one counsel to the Indemnified Party shall be borne by the Indemnifying Party. The Indemnifying Party shall not enter into or acquiesce to any settlement containing any admission of or stipulation to any guilt, fault, liability or wrongdoing on the part of the Indemnified Party or which would otherwise adversely affect the Indemnified Party without the Indemnified Party's prior written consent (which shall not be unreasonably withheld). The Indemnifying Party shall keep the Indemnified Party advised of the status of the claims and the defense thereof and shall consider in good faith the recommendations made by the Indemnified Party with respect thereto.

13. Insurance. Illuminate agrees to carry a comprehensive general and automobile liability insurance with limits of Two Million Dollars (\$2,000,000.00) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect Illuminate and District against liability or claims of liability which may arise out of this Agreement. Illuminate agrees to maintain workers' compensation insurance as required under applicable law.

14. Termination.

(a) Termination by District. District may terminate this Agreement without cause prior to the expiration of the Term, effective upon the end of a District fiscal year, by giving Illuminate written notice of its intent to so terminate at least sixty (60) days prior to the end of such District fiscal year.

(b) Termination for Cause. Either party may terminate this Agreement prior to the expiration of the Term, effective immediately upon written notice to the other party, in the event of a material breach of this Agreement by the other party hereto, which breach remains uncured for more than thirty (30) days after written notice thereof. In addition, either party may terminate this Agreement upon ten (10) days written notice to the other party upon the occurrence of any one or more of the following: (i) the institution by or against the other party of insolvency, receivership, or bankruptcy proceedings or any other proceedings for the settlement of the other party's debts; (ii) the other party making an assignment for the benefit of creditors; or (iii) the other party's dissolution.

(c) Rights in Law and Equity Remain. The foregoing rights to terminate are in addition to, not in lieu of, all other rights and remedies which may be available to either party under this Agreement, at law and/or in equity.

(d) Survival. The obligations in the following Sections will survive any expiration or termination of this Agreement: Sections 2(b), 4, 6, 9, 10, 11, 12, 14 and 15 and any obligations to pay for license fees, services, training or taxes pursuant to Sections 3 or 5 that were earned or payable relating to the period prior to termination.

15. Miscellaneous.

(a) Entire Agreement; Counterparts. This Agreement and the Exhibits hereto contain the entire agreement between the parties with respect to the transactions contemplated hereby and supersedes all prior negotiations, commitments, agreements and understandings between them with respect thereto. This Agreement may be executed in two or more counterparts, all of which when taken together shall be considered one and the same agreement and will become effective when counterparts have been signed by each party and delivered to the other party, it being understood that both parties need not sign the same counterpart. In the event that any signature is delivered by facsimile transmission, or by e-mail delivery of a ".pdf" data file, such signature will create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile signature page were an original thereof.

(b) Notices. All notices, requests, demands and consents to be made hereunder to the parties hereto pursuant to this Agreement will be in writing and will be

sufficiently given if personally delivered, sent by other means of electronic transmission (including electronic mail) or sent by mail, postage prepaid to the party at the following addresses or to such other address as either party may hereafter designate to the other in accordance herewith:

If to Illuminate:

Illuminate Education, Inc.
6531 Irvine Center Drive, Suite 100
Irvine, California 92618
Attention: Contracts Administrator
E-mail: Contracts@IlluminateED.com

If to District:

Western Placer Unified School District
600 Sixth Street, Suite 400
Lincoln, California 95648
Attention: Kerry Callahan
E-mail: kcallahan@wpusd.k12.ca.us

(c) Assignment; Successors and Assigns. Neither party may assign this Agreement or its obligations hereunder without the prior written consent of the other party hereto, except that either party may assign this Agreement in connection with a sale of all or substantially all its outstanding equity or assets without the consent of the other party hereto. Subject to the foregoing, this Agreement will be binding upon, and inure to the benefit of, each of the parties hereto and, except as otherwise expressly provided herein, their respective legal representatives, successors and assigns.

(d) Amendments, Waivers and Severability. Except as otherwise provided herein, this Agreement may be amended, and compliance with any provision of this Agreement may be omitted or waived, only by written agreement duly signed by Illuminate and District. Any provision of this Agreement that is prohibited or unenforceable in any jurisdiction will not invalidate or render unenforceable the remaining provisions of this Agreement.

(e) Governing Law. This Agreement will be governed by, and construed and enforced in accordance with, the substantive laws of the State of California, without regard to its principles of conflicts of laws.

(f) Relationship of the Parties. Nothing contained in this Agreement will be construed as creating any agency, partnership, or other form of joint enterprise between the parties. The relationship between the parties will at all times be that of independent contractors. Neither party will have authority to contract for or bind the other in any manner whatsoever. This Agreement confers no rights upon either party except those expressly granted herein.

(g) Interpretation. This Agreement will be construed without regard to any presumption or rule requiring construction or interpretation against the party drafting an

instrument or causing any instrument to be drafted. The headings in this Agreement are for reference only and will not affect the interpretation of this Agreement.

(h) No Third-Party Beneficiaries. This Agreement is for the sole benefit of the parties hereto and their respective successors and permitted assigns and nothing herein, express or implied, is intended to or will confer upon any other person or entity any legal or equitable right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.

(i) Improper Payments. Illuminate represents and warrants that it has not directly or indirectly offered or given, and will not directly or indirectly offer or give, to any employee, agent or representative of District any cash or noncash gratuity or payment with a view toward securing any business from District or influencing such person with respect to the conditions, or performance of any contracts with or orders from District, including without limitation this Agreement.

(j) Limitation of Liability. In no event will either party be liable to the other party or to any third party for any incidental, special, indirect, exemplary, punitive or consequential damages arising out of or relating to this Agreement, including any damages for business interruption, loss of use, or lost or damaged data, whether arising out of breach of contract, tort (including negligence) or otherwise, even if such party or any of its authorized representatives has been advised of the possibility of such damages. Each party's aggregate liability arising out of or relating to this Agreement for any damages, costs, judgments, expenses or loss resulting from any claims, demands, or actions arising out of or relating to this Agreement (including indemnification) will not exceed the fees paid or due payable by District to Illuminate during the preceding twelve months pursuant to this Agreement.

(k) Force Majeure. Neither party will be liable to the other for any delay or failure to perform due to causes beyond its reasonable control. Performance times will be considered extended for a period of time equivalent to time lost because of any such delay by providing prompt written notice of such expected delay to the other party.

(l) Due Authority of Signatories. Each individual signing this Agreement on behalf of a party represents and warrants that he or she has been duly authorized by appropriate action of such party to execute, and thereby bind such party to, this Agreement.

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the Effective Date.

ILLUMINATE EDUCATION, INC.

Date: _____

By: _____
Lane Rankin, President

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Date: 2/1/2014

By: K. Callahan
Print: Kerry Callahan
Title: Asst. Supt. of Ed Services

EXHIBIT A
DISTRICT LOCATIONS

District Schools

1. Creekside Oaks Elementary
2. Coppin Elementary
3. First Street
4. Foskett Ranch Elementary
5. Glen Edwards Middle
6. Lincoln Crossing Elementary
7. Lincoln High
8. Phoenix High (Continuation)
9. Sheridan
10. Twelve Bridges Elementary
11. Twelve Bridges Middle

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Ratification of Contract with
Sacramento Area Science Project

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Kerry Callahan 
Assistant Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

LCFF Supplemental

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

No

BACKGROUND:

To support our science teachers in transitioning to the Next Generation Science Standards, we are contracting with the Sacramento Area Science Project for technical assistance and training. The enclosed contract summarizes the work to be done and the associated cost to the district.

RECOMMENDATION:

Administration recommends that the Board ratify the contract proposal agreement between Sacramento Area Science Project and Western Placer Unified School District.

UNIVERSITY SERVICES AGREEMENT
(Western Placer Unified School District)

THIS AGREEMENT is made and entered into by and between THE REGENTS OF THE UNIVERSITY OF CALIFORNIA (University), on behalf of its UC Davis Sacramento Area Science Project (SASP) (the Facility) and WESTERN PLACER UNIFIED SCHOOL DISTRICT (WPUSD).

R E C I T A L S

WHEREAS, The Facility has been established and is maintained to support University's pursuit of its constitutional objectives of instruction, research, and public service; and

WHEREAS, the services of the Facility may be extended to non-University users (including, when permitted by University policy, University students, faculty, and staff requesting such services for their personal use) only when, in the sole judgment of University, such action will serve purposes consistent with University's objectives and will not adversely affect the conduct of University activities; and

WHEREAS, the services requested by District have been determined to serve purposes consistent with University objectives and their provision to District not to adversely affect the conduct of University activities; and

WHEREAS, District has determined that the services in question cannot be adequately performed by other agencies or commercial firms; and

NOW, THEREFORE, University shall furnish the following services to District.

T E R M S A N D C O N D I T I O N S

1. Services. The Facility shall provide a professional development presentation on Next Generation Science Standards (NGSS) for District as described in Attachment A, attached and made a part hereof. District shall pay for all costs of using its premises, and will provide audio-visual equipment as necessary. Additional work shall be performed only if authorized in advance by written amendment to this agreement executed by both parties. District's addendum or purchase order shall have no effect on the terms and conditions of this agreement.
2. Priority of University work. University work always has priority over work to be performed for non-University users.
3. Term. The term of this agreement shall be from February 18, 2016 through May 19, 2016.
4. Payment. Fees for services by Facility shall be based upon Facility's approved rates and costs for a fixed fee of \$11,593.57. District shall pay for services within 30 days of

District's receipt of University's invoice; Facility reserves the right to suspend performance of services if District fails to make payment in full within 60 days.

5. Indemnification. The parties agree to defend, indemnify and hold one another harmless from and against any and all liability, loss, expense, attorneys' fees, or claims for injury or damages arising from the performance of this agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its officers, agents, students, or employees.
6. Insurance. The parties at their own respective costs shall carry sufficient insurance, or programs of self-insurance (general liability, workers' compensation, and auto liability), adequate to cover any claims arising from their respective activities under this agreement.
7. University's Right to Use Data. University shall have the unrestricted right to use for its own purposes, including publication, any data or information which it may develop in connection with or as a result of performing the services described in Attachment A.
8. Use of University's Name. District shall not use the name or mark of University in any form or manner in advertisements, reports, or other information released to the public without the prior written approval of University. Notwithstanding any language to the contrary, District may advertise for workshop presentation promotion for the purpose of this agreement.
9. Termination. This agreement may be terminated by University upon ten days' written notice to District.
10. Notices. Notices shall be directed to the appropriate parties at the following addresses:

- 10.1. Regarding Contract. Correspondence or inquiries regarding contractual matters shall be directed to the appropriate party at the following addresses:

UNIVERSITY
Business & Revenue Contracts
Attn: Melanie Brown
One Shields Avenue
University of California
Davis, California 95616

E-mail: mcbbrown@ucdavis.edu

District
Western Placer Unified School District
Attn: Kerry Callahan
600 Sixth Street, Suite 400
Lincoln, CA 95648

E-mail: kcallahan@wpusd.k12.ca.us

- 10.2. Regarding Program/Work. Correspondence or inquiries regarding the substance and progress of work to be performed, or payment for services should be directed to the following addresses:

Erin Losado
Sacramento Area Science Project
University of California
School of Education
One Shields Avenue
Davis, CA 95616

Telephone: (530) 754-6665
E-mail: enlosado@ucdavis.edu

11. Attorneys' Fees. If any action at law or equity is brought to enforce or interpret the terms of this agreement, including collection of delinquent payment, the prevailing party shall be entitled to reasonable attorney's fees, costs and necessary disbursements in addition to any other relief to which it may be entitled.
12. Relationship of the Parties. The parties to this agreement shall be and remain at all times independent contractors, neither being the employee, agent, representative, or sponsor of the other in their relationship under this agreement.
13. Governing Law. This agreement shall be construed pursuant to California law.
14. Amendment. No change in any term or condition of this agreement shall become effective unless by amendment in writing signed by both parties.
15. Cancellation and Refunds. District shall be liable for the following costs in the event of cancellation:
 - Four or more weeks prior to scheduled event, 10% or \$10 cancellation fee, whichever is greater.
 - Three weeks prior to scheduled event, 15% or \$15 cancellation fee, whichever is greater.
 - Two weeks prior to scheduled event, 20% or \$20 cancellation fee, whichever is greater.
 - Less than one week prior to scheduled event, 40% or \$40 cancellation fee, whichever is greater.Day of event: no refunds will be given; full amount is charged
16. Ownership of Workshop Deliverables. University shall own and retain all rights, including copyrights, in all workshop deliverables and other works prepared by University under this agreement.
17. Entire Agreement. This agreement constitutes the entire understanding of the parties respecting the subject matter hereof and supersedes any prior understanding or agreement between them, written or oral, regarding the same subject matter.

AGREED:

WESTERN PLACER UNIFIED
SCHOOL DISTRICT

THE REGENTS OF THE
UNIVERSITY OF CALIFORNIA

By: 
(authorized signature)

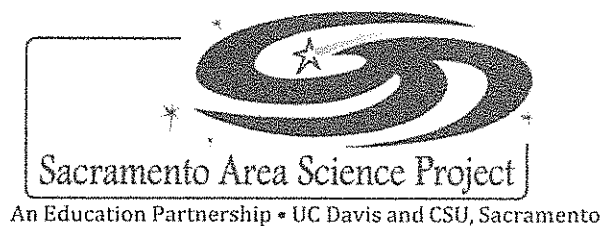
By: _____
Kelly Gilmore
Business & Revenue Contracts Manager
Contracting Services
UC Davis

Print name: Kerry Callahan

Title: Asst. Supt.

Date: 2/7/16

Date: _____



Scope of Work for the Western Placer School District

The Western Placer Unified School District (WPUSD) seeks to increase the familiarity of its science teachers with the Common Core State Standards (CCSS) in Science and Technical Subjects and the Next Generation Science Standards (NGSS). WPUSD intends to support the skill development of its science teachers in regard to making instructional shifts in science literacy called for by the CCSS and NGSS, in the areas of speaking, listening, reading and writing as well as add to teacher repertoire for supporting common core literacy for all students and aligning instruction to NGSS.

Overarching Goals – 1) Introduce teachers to a framework for thinking about and designing lessons that incorporate more dialogue, reading and writing into instruction as well as shifts instructional approaches to align more with NGSS 2) support the integration of science literacy into instruction; 3) support the use of tools for structuring lessons that increase student engagement with expository text and make use of literacy resources; 4) explore the content specific practices of NGSS.

To meet these goals the Sacramento Area Science Project (SASP) proposes to engage in contract service to provide the deliverables described as follows:

Services: to meet the goals stated above SASP will provide:

- A half-day introductory session with K-8 educators and a half-day introductory session with 9-12 educators.
- Four daylong workshops* (8:30 am – 3:30 PM) two for K-8 and two for 9-12 focused on science literacy, Common Core as it applies to Science and Technical Subjects and on the Next Generation Science Standards. Workshops will include:
 - Demonstration lessons that will show how the Science Literacy Framework helps teachers meet the goals of incorporating science literacy into instruction
 - Drawing connections between CCSS and NGSS
 - Introduction and practice with specific dialogue, reading and writing techniques for secondary science, including graphic organizers for reading and writing
 - Support in using literacy tools, designing lessons that incorporate science literacy, making use of existing literacy resource and locating additional literacy resources
 - Engagement with methods of constructing unit map plans, making instructional shifts and curriculum decisions

- A half-day concluding session with K-8 and a half-day concluding session with 9-12

Location – WPUSD district offices or school site within WPUSD. District to provide A/V equipment.

Dates – Feb. 18 (two half-day sessions), March 15, April 7, May 3, May 5, May 19 (two half-day sessions), 2016

☐ Training capacity of 30 participants per session (science teachers, grades K – 12)

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Ratification of Contract with WPUSD and
DPREP, LLC.

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

One-Time Mandate Funds

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

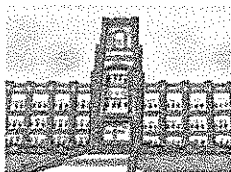
No

BACKGROUND:

The attached quote is for a School Site Vulnerability Assessment for five WPUSD school sites. The sites are Twelve Bridges Elementary, Carlin C. Coppin Elementary, Foscett Ranch Elementary, Lincoln High School, Phoenix High School. The cost for the assessments will be \$11,000.00 and will be funded by the One-Time Mandate Funds.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between WPSUD and DPREP.



DPREP, LLC

K-12 Training & Consulting

Jeffrey H Solomon

Director of School Operations

4801 Laguna Blvd, Suite 103
Elk Grove, CA 95758

866-284-4933 ext. 0

866-594-5597

jsolomon@dprep.com

www.dprep.com

June 23, 2015

FQ15-0623a

TO:

Brooke Crosthwaite, Business/Personnel Administrative Assistant
Western Placer Unified School District
600 Sixth Street, Suite 400
Lincoln, CA 95648

ATTN: Ms. Crosthwaite:

Quote

School Site Vulnerability Assessment and Site Assessment Report—5 school sites scheduled with multiple school discount (minimum of 5 sites scheduled at time of agreement) (\$2,200/site v. regular charge of \$2,500/site) ***Includes travel & all related expenses***

\$11,000.00

School Sites:

- Twelve Bridges Elementary
- Carlin C. Coppin Elementary
- Foscett Ranch Elementary
- Lincoln High School
- Phoenix High School

Sincerely,

Jeffrey H. Solomon
Director of School Operations, DPREP, LLC

Please initial and return to acknowledge terms

Asst Supt of Business Svs and Operations

Public Hearing

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Public Hearing - General Waiver for Partnerships For
Student-Centered Learning - Funding Determination

AGENDA ITEM AREA:

Public Hearing

REQUESTED BY:

Audrey Kilpatrick, Asst. Supt. - Business & Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business

FINANCIAL INPUT/SOURCE:

N/A – Horizon Charter Schools

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

Yes

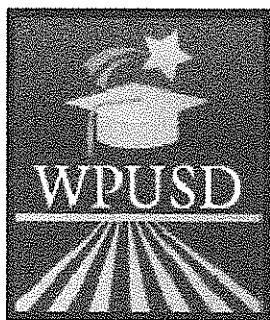
BACKGROUND:

Horizon Charter Schools has requested the District submit a General Waiver for Partnerships for Student-Centered Learning (PSCL). In 2012, the Funding Determination Forms were approved by the California Department of Education (CDE) for Horizon Charter School (HCS) for three fiscal years and PSCL was approved for two fiscal years. PSCL and HCS were thought to have 100% funding determinations through 2015-16. When preparing the new funding determination for HCS 2015-16 it was determined that PSCL was on a different cycle and was a year prior to HCS. The submission deadline for PSCL for its 2015-16 Funding Determination Form to the California Department of Education (CDE) of December 1, 2015 was overlooked. In order for PSCL's Funding Determination to be approved by SBE in the current 2015-16 year, a waiver is required to allow a current-year funding determination vs. a prospective determination.

General waivers require the local board conduct a public hearing on the waiver request before the State Board of Education can consider it. A public hearing is not simply a board meeting, but a properly noticed public hearing held during a board meeting at which time the public may testify on the waiver proposal.

RECOMMENDATION:

Staff recommends the Board of Trustees hold a public hearing for the General Waiver for Partnerships for Student-Centered Learning.



**WESTERN PLACER
UNIFIED SCHOOL DISTRICT**

NOTICE OF PUBLIC HEARING

General Waiver Partnerships For Student-Centered Learning

**Pheonix Continuation High School
Room 2 & 3
870 J St, Lincoln, CA
February 16, 2016
7:00 P.M.**

Notice is hereby given that the Board of Trustees of the Western Placer Unified School District shall hold a Public Hearing at which the governing Board shall take testimony from the public, discuss and approve or disapprove the General Waiver for Partnerships for Student-Centered Learning to be submitted by Western Placer Unified School District.

Posted: February 9, 2016

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. Promote student health and nutrition in order to enhance readiness for learning.


SUBJECT:

Approve General Waiver for Partnerships For
Student-Centered Learning - Funding Determination

AGENDA ITEM AREA:

Action

REQUESTED BY:

Audrey Kilpatrick, Asst. Supt. - Business & Operations 

ENCLOSURES:

Yes

DEPARTMENT:

Business

FINANCIAL INPUT/SOURCE:

N/A – Horizon Charter Schools

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

Yes

BACKGROUND:

Board Policy 0420.41 states that if a charter school, authorized by the Board, wishes to request a general waiver of any state law or regulation, it shall submit a written request to the Superintendent or designee that the district submit a general waiver request to the State Board of Education (SBE) on its behalf. Upon approval of the Board, the Superintendent or designee shall apply for the waiver.

Horizon Charter Schools has requested the District submit a General Waiver for Partnerships for Student-Centered Learning (PSCL). In 2012, the Funding Determination Forms were approved by the California Department of Education (CDE) for Horizon Charter School (HCS) for three fiscal years and PSCL was approved for two fiscal years. PSCL and HCS were thought to have 100% funding determinations through 2015-16. When preparing the new funding determination for HCS 2015-16 it was determined that PSCL was on a different cycle and was a year prior to HCS. The submission deadline for PSCL for its 2015-16 Funding Determination Form to the California Department of Education (CDE) of December 1, 2015 was overlooked. In order for PSCL's Funding Determination to be approved by SBE in the current 2015-16 year, a waiver is required to allow a current-year funding determination vs. a prospective determination.

Western Placer Unified School District shall submit a General Waiver on behalf of the charter to the CDE to waive specific portions of 5 CCR, Section 11963.6(c), in order to allow the specified charter schools to submit determination of funding requests for the specified fiscal year. The State Board of Education (SBE) approval of this waiver request will also allow the SBE to consider the request, which are retroactive. Without the waiver, the SBE may not consider the determination of funding request and the charter school's nonclassroom-based average daily attendance (ADA) may not be funded for the affected fiscal year.

This waiver, which must be filed by the authorizing district and not the charter school, will allow the Advisory Commission for Charter Schools and the State Board of Education to review and approve a current-year funding determination for Partnerships for Student-Centered Learning. The District is not approving the funding determination itself, only a waiver to allow the State to review the determination this year.

RECOMMENDATION:

Staff recommends the Board of Trustees approve the General Waiver for Partnerships for Student-Centered Learning to be submitted by Western Placer Unified School District on their behalf.

Data Elements for Completing General, Specific, or Federal Waivers

Before you apply for an online waiver, you will need to have the following data elements as the request must be completed in one sitting. Information cannot be saved or return to finish at a later date.

Below is a list of required data fields and instructions. You will need this information before you begin the process of applying for an online waiver.

General Waiver Instructions

Period of request from [start date] **July 1, 2015**

Period of request to [end date] **June 30, 2016**

Renewal Yes or No **No**

Renewal Previous Waiver Number (if applicable) **n/a**

Renewal Previous Date of SBE Approval (if applicable) **n/a**

Waiver Topic (drop down menu) **Charter School Program**

Education Code Title **Nonclassroom-Based Funding**

Education Code Section Title **V Section 11963.6(c)**

Education Code Authority – for General Waivers will be **33050**

Education Code or California Code of Regulations section to be waived. If the request is to waive a portion of a section, type the text of the pertinent sentence of the law, or those exact phrases requested to be waived. [Put brackets around the phrases to strike out]

11963.6 (c) Any determination of funding request approved by the State Board of Education for an existing nonclassroom-based charter school from the 2006-07 fiscal year forward shall be [prospective (not for the current year),] in increments of a minimum of two years and a maximum of five years in length.

Demographic Information

Has a student population of - provide # **1,200**

Located in a (urban, rural, or small city) **small city**

Describe briefly the circumstances that brought about the request and why the waiver is necessary to achieve improved student performance and/or streamline or facilitate local agency operations. If more space is needed, please attach additional documents using the 'Attachments' section

Partnerships for Student-Centered Learning (PSCL) CD #31-66951-0122507 and Horizon Charter School (HCS) were thought to have 100% funding determinations through 2015-16. When preparing the new funding determination for HCS this year, we determined that PSCL was on a different cycle and was a year prior to HCS. In order for PSCL's funding determination to be approved by SBE in the current 2015-16 year, a waiver is required to allow a current-year funding determination vs. a prospective determination. This waiver, which must be filed by the authorizing district and not the charter school, will allow the Advisory Commission for Charter Schools and the State Board of Education to review and approve a current-year funding determination for Partnerships for Student-Centered Learning. The District is not approving the funding determination itself, only a waiver to allow the State to review the determination this year.

What is the school name, if applicable? **Partnerships For Student-Centered Learning**

Date of public hearing (cannot be a future date) (WPUSD to complete on the actual online application once the hearing has been held – expected date **February 16, 2016**)

How was the required public hearing advertised? **Posted at District Office, three school sites and Horizon Charter Schools office**

Local board approval date (cannot be a future date) (WPUSD to complete on the actual online application once the approval has been held, same date as hearing expected date **February 16, 2016**)

Advisory committee or school site councils. Please identify the council(s) or committee that reviewed this waiver **School District Governing Board**

Date the committee/council reviewed the waiver request (cannot be a future date) **February 16, 2016**

Were there any objection(s) ☒ **No** or Yes

If Yes, please specify

Bargaining Units

Does the district have any employee bargaining units? No or ☒ **Yes**

If yes, please complete required information

Bargaining unit(s) consulted on date(s) **February 2, 2016**

Name of bargaining unit **Horizon Certificated Employees Association**

Representative First Name **Travis**

Representative Last Name **Stull**

Representative Title **President**

The position of the bargaining unit **Support**

Name of bargaining unit **California School Employees Association #804**

Representative First Name **Diana**

Representative Last Name **Bull**

Representative Title **President**

The position of the bargaining unit **Support**

Is this waiver associated with an apportionment related audit penalty? (per EC 41344) **No** or Yes

(If yes, please attach explanation or copy of audit finding)

Has there been a Categorical Program Monitoring (CPM) finding on this issue? **No** or Yes

If yes, please attach explanation or copy of CPM finding)

Contact First Name **Audrey**

Contact Last Name **Kilpatrick**

Contact person's Position **Asst. Supt. Business & Operations**

Contact person's E-mail **AKilpatrick@wpusd.k12.ca.us**

Contact person's Phone **916-645-6350**

District or County Certification – I hereby certify that the information provided on this application is correct and complete. **Sign**

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Special Education Update

AGENDA ITEM AREA:

Information

REQUESTED BY:

Kerry Callahan *KC*
Assistant Superintendent

ENCLOSURES:

No – Presentation at Meeting

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

NA

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

No

BACKGROUND:

Per board request, administration has prepared a brief presentation (PPT to be shared at the meeting) regarding WPUUSD's Special Education programs, services, and budget.

RECOMMENDATION:

Administration recommends that the board receive the information presented.

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Interdistrict Appeal Process

AGENDA ITEM AREA:

Information/Discussion

REQUESTED BY:

Scott Leaman, Superintendent

ENCLOSURES:

No

DEPARTMENT:

District Office

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

No

BACKGROUND:

The WPUSD Board has discretion to hold appeals in closed or open session and there are both positives and negatives to both settings. Traditionally, WPUSD interdistrict Board appeals have been held in closed session. The Board is not required to hear an appeal as part of the interdistrict process based on law and the WPUSD process is unique in Placer County because it includes a Board appeal.

After Board discussion during the last two meetings and taking into consideration the management of interdistrict appeals,

Two recommendations are being forwarded at this time:

- 1) The current process of application, superintendent decision based on Board Policy, Board appeal in closed session, and then Placer County Board of Education at the family's discretion.
- 2) A new process of application, designee decision based on Board Policy, superintendent appeal hearing, and then Placer County Board of Education at the family's discretion.

RECOMMENDATION:

Administration recommends Board direction on the item.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Adoption of Revised/New
Policies/Regulations/Exhibits

AGENDA ITEM AREA:

Action

REQUESTED BY:

Scott Leaman
Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

No

BACKGROUND:

These new and/or revised policies/regulations/exhibits are now being presented for approval by the Board of Trustees.

- BP/AR/E 4040 Employee Use of Technology
- E 4112.9/4212.9/4312.9 Notifications
- BP 9100 Organization

RECOMMENDATION:

Administration recommends the Board of Trustees approve the new and revised Policies, Regulations and Exhibits as submitted.

MANUAL MAINTENANCE GUIDESHEET

April/July 2015

Page 1 of 1

Note: Description below identify major changes in revised materials. Editorial changes have also been made.

BP/AR/E 4040 - Employee Use of Technology

(BP revised; AR deleted; E added)

Policy updated to delete outdated section on use of cell phone or mobile communications device, clarify that use of a password does not give an employee a reasonable expectation of privacy, and add material formerly in AR re: accessing/posting harmful matter and employees' responsibility to report security problems or misuse of district technology. Regulation deleted and replaced by new Exhibit presenting a sample Acceptable Use Agreement.

E 4112.9/4212.9/4312.9 - Employee Notifications

(E revised)

Exhibit updated to (1) reflect **NEW LAW** (SB 1266, 2014) requiring a notice to request volunteers to receive training to administer epinephrine auto-injector and notice of defense against liability for administering epinephrine auto-injector; (2) add notice requesting volunteers to receive training to administer emergency antiseizure medication; (3) add notice of the amount of sick leave available to the employee; (4) add notice to employee when Department of Justice notification is the reason for an adverse employment action; and (5) update notices related to suspension or dismissal of certificated employees.

BB 9100 - Organization

(BB revised)

Bylaw updated to clarify the time periods during which the annual organizational meeting must be held pursuant to law and to expand items to be addressed during the meeting to include a review of resources on board governance and leadership roles and responsibilities.

EMPLOYEE USE OF TECHNOLOGY

The Board of Trustees recognizes that technological resources can enhance employee performance by **offering effective tools to assist in providing a quality instructional program; facilitating communications with parents/guardians, student, and community; supporting district and school operations; and** improving access to and exchange of information, ~~offering effective tools to assist in providing a quality instructional program, and facilitating district and school operations.~~ The Board expects all employees to learn to use the available technological resources that will assist them in the performance of their job responsibilities. As needed, employees shall receive **professional** training in the appropriate use of these resources.

(cf. 0440 - District Technology Plan)
(cf. 1100 - Communication with the Public)
(cf. 1113 - District and School Web Sites)
(cf. 1114 - District-Sponsored Social Media)
(cf. 4032 - Reasonable Accommodation)
(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)
~~*(cf. 6162.7 - Use of Technology in Instruction)*~~
~~*(cf. 6163.4 - Student Use of Technology)*~~

Employees shall be responsible for the appropriate use of technology and shall use the district's **technology primarily for purposes related to their employment.**~~technological resources only for purposes related to their employment. Such use is a privilege which may be revoked at any time.~~

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
(cf. 4119.21/4219.21/4319.21 - Professional Standards)
(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)
(cf. 5125 - Student Records)
(cf. 5125.1 - Release of Directory Information)
~~*(cf. 6162.6 - Use of Copyrighted Materials)*~~
~~*(cf. 6163.4 - Student Use of Technology)*~~

~~Employees should be aware that computer files and communications over electronic networks, including e-mail and voice mail, are not private. These technologies shall not be used to transmit confidential information about students, employees or district operations without authority.~~

District technology includes, but is not limited to, computers, the district's computer network including servers and wireless computer networking technology (wi-fi), the Internet, email, USB drives, wireless access points (routers), tablet computers, smartphones and smart devices, telephones, cellular telephones, personal digital assistants, pagers, MP3 players, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether

EMPLOYEE USE OF TECHNOLOGY (continued)

accessed on or off site or through district-owned or personally owned equipment or devices.

The Superintendent or designee shall establish an Acceptable Use Agreement which outlines employee obligations and responsibilities related to the use of district technology. Upon employment and whenever significant changes are made to the district's Acceptable Use Agreement, employees shall be required to acknowledge in writing that they have read and agreed to the Acceptable Use Agreement.

Employees shall not use district technology to access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, sexually explicit, or unethical or that promotes any activity prohibited by law, Board policy, or administrative regulations.

Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes, in a patently offensive way, sexual conduct and which lacks serious literary, artistic, political, or scientific value for minors. (Penal Code 313)

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that prevents access to visual depictions that are obscene or child pornography, **or harmful to minors** and that the operation of such measures is enforced. The Superintendent or designee may disable the technology protection measure during use by an adult to enable access for bona fide research or other lawful purpose. (20 USC 6777; 47 USC 254)

The Superintendent or designee shall annually notify employees in writing that they have no reasonable expectation of privacy in the use of any equipment or other technological resources provided by or maintained by the district, including, but not limited to, computer files, email, text messages, instant messaging, and other electronic communications, even when provided their own password. To ensure proper use, the Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent and for any reason allowed by law.

In addition, employees shall be notified that records maintained on any personal device or messages sent or received on a personal device that is being used to conduct district business may be subject to disclosure, pursuant to a subpoena or other lawful request.

Employees shall report any security problem or misuse of district technology to the Superintendent or designee.

EMPLOYEE USE OF TECHNOLOGY (continued)

Inappropriate use of district technology may result in a cancellation of the employee's user privileges, disciplinary action, and/or legal action in accordance with law, Board policy, and administrative regulation.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

~~To ensure proper use of the system, the Superintendent or designee may monitor the district's technological resources, including e-mail and voice mail systems, at any time without advance notice or consent. If passwords are used, they must be known to the Superintendent or designee so that he/she may have system access.~~

~~The Superintendent or designee shall establish administrative regulations which outline employee obligations and responsibilities related to the use of district technology. He/she also may establish guidelines and limits on the use of technological resources. Inappropriate use may result in restriction or cancellation of the employee's user privileges, disciplinary action and/or legal action in accordance with law, Board policy and administrative regulations.~~

~~*(cf. 4118 - Suspension/Disciplinary Action)*~~

~~*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*~~

~~The Superintendent or designee shall provide copies of related policies, regulations and guidelines to all employees who use the district's technological resources. Employees shall be required to acknowledge in writing that they have read and understood these policies, regulations guidelines, and Acceptable Use Agreement.~~

~~*(cf. 4112.9/4212.9/4312.9 - Employee Notifications)*~~

~~In the event that the use of an electronic resource affects the working conditions of one or more employees, the Superintendent or designee shall notify the employees' exclusive representative.~~

~~*(cf. 4143/4243 - Negotiations/Consultation)*~~

Legal Reference: (see next page)

EMPLOYEE USE OF TECHNOLOGY (continued)

Legal Reference:

EDUCATION CODE

51870-51874 Education technology

(52295.10-52295.55 Implementation of Enhancing Education Through Technology grant)

GOVERNMENT CODE

3543.1 Rights of employee organizations

PENAL CODE

502 Computer crimes, remedies

632 Eavesdropping on or recording confidential communications

VEHICLE CODE

23123 Wireless telephones in vehicles

23123.5 Mobile communication devices; text messaging while driving

23125 Wireless telephones in school buses

UNITED STATES CODE, TITLE 47

254 Universal service discounts (E-rate)

CODE OF FEDERAL REGULATIONS, TITLE 47

54.520 Internet safety policy and technology protection measures, E-rate discounts

UNITED STATES CODE, TITLE 20

6751-6777 Enhancing Education Through Technology Act, No Child Left Behind Act, Title II, Part D

6777 Internet Safety

COURT DECISIONS

City of Ontario v. Quon et al. (2010) 000 U.S. 08-1332

Management Resources:

CDE PUBLICATIONS

K-12 Network Technology Planning Guide: Building the Future, 1994

CDE PROGRAM ADVISORIES

1223.94 Acceptable Use of Electronic Information Resources

WEB SITES

CDE: <http://www.cde.ca.gov>

CSBA: <http://www.csba.org>

American Library Association: <http://www.ala.org>

California Department of Education: <http://www.cde.ca.gov>

Federal Communications Commission: <http://www.fcc.gov>

U.S. Department of Education: <http://www.ed.gov>

Policy
adopted: September 4, 2007
revised: August 17, 2010
revised: February 16, 2016

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Lincoln, California

EMPLOYEE USE OF TECHNOLOGY**On-Line/Internet Services: User Obligations and Responsibilities**

Employees are authorized to use district equipment to access the Internet or on-line services in accordance with Board of Trustees policy, the district's Acceptable Use Policy, and the user obligations and responsibilities specified below.

1. The employee in whose name an on-line services account is issued is responsible for its proper use at all times. Employees shall keep account information, home addresses and telephone numbers private. They shall use the system only under their own account name.
2. Employees shall use the system responsibly and primarily for work-related purposes.

(cf. 6162.7 - Use of Technology in Instruction)

3. Employees shall not access, post, submit, publish or display harmful or inappropriate matter that is threatening, obscene, disruptive or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, gender, sexual orientation, age, disability, religion or political beliefs.

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4031 - Complaints Concerning Discrimination in Employment)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

4. Employees shall not use the system to promote unethical practices or any activity prohibited by law, Board policy or administrative regulations.
5. Copyrighted material shall not be placed on the system without the author's permission. Employees may download copyrighted material only in accordance with applicable copyright laws.

(cf. 6162.6 - Use of Copyrighted Materials)

6. Employees shall not intentionally upload, download or create computer viruses and/or maliciously attempt to harm or destroy district equipment or materials or the data of any other user, including so-called "hacking."
7. Employees shall not read other users' electronic mail or files. They shall not attempt to interfere with other users' ability to send or receive electronic mail, nor shall they attempt to read, delete, copy, modify or forge other users' mail.
8. Users shall report any security problem or misuse of the services to the Superintendent or designee.

EMPLOYEE USE OF TECHNOLOGY (continued)

9. Employees shall not use the system to engage in commercial or other for-profit activities without permission of the Superintendent or designee.
10. Employees shall not develop any classroom or work-related web sites, blogs, forums, or similar online communications representing the district or using district equipment or resources without permission of the Superintendent or designee. Such sites shall be subject to rules and guidelines established for district online publishing activities including, but not limited to, copyright laws, privacy rights, and prohibitions against obscene, libelous, and slanderous content. Because of the unfiltered nature of blogs, any such site shall include a disclaimer that the district is not responsible for the content of the messages. The district retains the right to delete material on any such online communications.

(cf. 6163.4 - Student Use of Technology)

Purpose

To establish policy and guidelines for the use of the Western Placer Unified School District's electronic mail (email) systems.

Scope

This policy applies to all users of the Western Placer Unified School District's electronic mail systems.

Policy Statement

The WPUSD email systems are valuable resources for communication of information that is necessary to conduct District business. Employees and other authorized users are encouraged to make use of this tool to carry out their responsibilities and duties in a professional and courteous manner, which is in the best interest of the District.

Privacy/Use

In order to ensure the proper use of District resources, the District reserves the right without advance notice to users of the email systems to monitor, access, copy, or delete any messages stored on any of its email systems. NO USER OF ANY DISTRICT EMAIL SYSTEM SHOULD HAVE AN EXPECTATION OF PRIVACY IN ITS USE. The District recognizes that certain agencies have a duty of confidentiality imposed by the law. For those agencies in the event that email must be accessed, confidentiality shall be maintained.

Employees are expected to respect the privacy of messages sent to others using the District's email systems. Therefore, no employee, except those authorized to do so, shall access, view,

EMPLOYEE USE OF TECHNOLOGY (continued)

retrieve, listen to, record, tamper with, copy, change, print or delete another employee's information or communications without that employee's permission.

Limited, occasional or incidental use of the email systems for personal purposes may be acceptable, if done in a professional and appropriate manner, not used on District work time, not violating prohibited activities contained in this policy and not interfering with the conduct of District business or the performance of the employee's duties. Should employees use the District email systems for personal messages such messages they wish to keep private, as the District may access these messages and they may become "public records" in accordance with the Public Records Act. Messages may be stored and are not necessarily deleted by pressing "delete".

Prohibited Activities

It shall be a violation of this policy to use email to violate any existing law, regulation, District policy, departmental or personnel rule. Other prohibited uses of the District email systems include, but are not limited to:

1. Activity that could subject the District to civil or criminal liability.
2. Representing oneself as a spokesperson and/or making commitments on behalf of the District or a department without authorization.
3. Usage intended for personal or commercial financial gain (e.g., advertising), or participating in any gambling, gaming or wagering activities.
4. Any use of email for the purpose of distributing materials, promoting causes or beliefs, or soliciting membership in, support for or donation to any organization, group or entity including, but not limited to, those of a commercial, political, charitable, or ideological nature unless officially sanctioned by the District.
5. Utilization of email to distribute offensive, abusive, threatening, pornographic, and sexually explicit or hate messages or images.
6. Use of email to commit illegal, fraudulent or malicious activities.
7. Originating or intentionally propagating computer viruses and/or chain letters or petitions.
8. Disclosing confidential and/or personal information without appropriate authorization or sharing District email accounts or passwords to access those accounts with others.
9. Personal usage that results in any charges or other costs to the District.

EMPLOYEE USE OF TECHNOLOGY (continued)

10. Subscribing to external mailing lists, notification services, or other email services that are not reasonably related to the performance of assigned job duties.
11. Upload, download or otherwise transmit commercial software or any copyrighted materials belonging to the parties outside of the District, or the District itself.

Attorney-Client Privileged Communications

Some of the messages sent, received, or stored on the District email system will constitute confidential, privileged communications between the District and either its inside or outside attorneys. Upon receipt of a message either to or from counsel, do not forward its contents to others without counsel's authorization.

Anti-Harassment Policies Applicable

The District's policies prohibiting sexual and other harassment are applicable to the use of the District's email systems. As such, employees shall not prepare, solicit, or transmit messages and images that are obscene, pornographic, or sexually oriented, or that contain offensive, harassing, derogatory or disparaging comments, jokes or slurs related to race, color, ethnicity, gender, age, sex, religion, disability, or political affiliation.

Responsibilities

Except as otherwise specified, the Technology Department is charged with the overall responsibility of administering this policy. Directors/Assistant Superintendents are responsible for ensuring that all policy requirements are fulfilled.

Retention

As of January 1st 2008 the District will retain electronic mail and attachments for six months after emails have been received or sent.

Discipline

Violations of this policy may be considered as a basis for disciplinary action.

(cf. 6163.4 - Student Use of Technology)

Regulation

approved: September 4, 2007

revised: December 4, 2007

revised: August 17, 2010

revised: February 16, 2016

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Lincoln, California

EMPLOYEE USE OF TECHNOLOGY

~~Staff Computer, Network, and Internet Safety Acceptable Use Policy~~

ACCEPTABLE USE AGREEMENT AND RELEASE OF DISTRICT FROM LIABILITY (EMPLOYEES)

The Western Unified School District authorizes district employees to use technology owned or otherwise provided by the district as necessary to fulfill the requirements of their position. The use of district technology is a privilege permitted at the district's discretion and is subject to the conditions and restrictions set forth in applicable Board policies, administrative regulations, and this Acceptable Use Agreement. The district reserves the right to suspend access at any time, without notice, for any reason.

The district expects all employees to use technology responsibly in order to avoid potential problems and liability. The district may place reasonable restrictions on the sites, material, and/or information that employees may access through the system.

The district makes no guarantee that the functions or services provided by or through the district will be without defect. In addition, the district is not responsible for financial obligations arising from unauthorized use of the system.

Each employee who is authorized to use district technology shall sign this Acceptable Use Agreement as an indication that he/she has read and understands the agreement.

~~Technology provides a wealth of educational opportunities for staff and students. Access to these vast resources requires responsible use by each individual. It is important that you understand your rights, privileges and responsibilities when using the Western Placer Unified School District (WPUSD) technology resources in this environment. This document describes the computer, network, and Internet resources made available by the District and your responsibilities and obligations in the use of these resources.~~

Definitions

District technology includes, but is not limited to, computers, the district's computer network including servers and wireless computer networking technology (wi-fi), the Internet, email, USB drives, wireless access points (routers), tablet computers, smartphones and smart devices, telephones, cellular telephones, personal digital assistants, pagers, MP3 players, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through district-owned or personally owned equipment or devices.

~~1. Educational and Business Objectives~~

EMPLOYEE USE OF TECHNOLOGY (continued)

~~District computers, networks, software applications, electronic mail, voice mail, and other computer, electronic and telecommunication technologies and facilities are to be used solely for WPUSD business and educational purposes. Staff members are responsible for appropriate behavior on the WPUSD's computers, business systems, network, and the Internet, and must adhere to all relevant federal, state, and local laws, as well as WPUSD policies and procedures.~~

Employee Obligations and Responsibilities

Employees are expected to use district technology safely, responsibly, and primarily for work-related purposes. Any incidental personal use of district technology shall not interfere with district business and operations, the work and productivity of any district employee, or the safety and security of district technology. The district is not responsible for any loss or damage incurred by an employee as a result of his/her personal use of district technology.

The employee in whose name district technology is issued is responsible for its proper use at all times. Employees shall not share their assigned online services account information, passwords, or other information used for identification and authorization purposes, and shall use the system only under the account to which they have been assigned. Employees shall not gain unauthorized access to the files or equipment of others, access electronic resources by using another person's name or electronic identification, or send anonymous electronic communications. Furthermore, employees shall not attempt to access any data, documents, emails, or programs in the district's system for which they do not have authorization.

Employees are prohibited from using district technology for improper purposes, including, but not limited to, use of district technology to:

- 1. Access, post, display, or otherwise use material that is discriminatory, defamatory, obscene, sexually explicit, harassing, intimidating, threatening, or disruptive**
- 2. Disclose or in any way cause to be disclosed confidential or sensitive district, employee, or student information without prior authorization from a supervisor**
- 3. Engage in personal commercial or other for-profit activities without permission of the Superintendent or designee**
- 4. Engage in unlawful use of district technology for political lobbying**

EMPLOYEE USE OF TECHNOLOGY (continued)

5. **Infringe on copyright, license, trademark, patent, or other intellectual property rights**
6. **Intentionally disrupt or harm district technology or other district operations (such as destroying district equipment, placing a virus on district computers, adding or removing a computer program without permission, changing settings on shared computers)**
7. **Install unauthorized software**
8. **Engage in or promote unethical practices or violate any law or Board policy, administrative regulation, or district practice**

~~2. WPUSD Property~~

~~— All technology devices, software, and equipment configurations are owned by WPUSD. All files stored on District equipment and back-up devices are considered property of WPUSD. All equipment, software and business files must be returned immediately upon termination of employment. Neither hardware nor software configuration can be changed without permission from the Technology Department. Any intentional damage to software configuration or equipment may result in appropriate disciplinary actions. If the technology issued to a user is stolen, whether on WPUSD property or in the user's personal possession, the user is responsible to immediately notify their supervisor and police. A copy of the police report must be submitted to your supervisor. All required equipment and software repairs should be reported to the Tech Department through the Trouble Ticket System and repaired only by WPUSD technology personnel.~~

~~3. Use is a Privilege~~

~~— Use of the District's computing and networking resources is a privilege. The WPUSD and the individual schools reserve the right to restrict or terminate network and Internet access at any time. Excessive use of district computer resources for personal activities is inappropriate.~~

~~4. WPUSD Messaging Services[†]~~

~~— WPUSD employees must exclusively use their WPUSD provided email account (@wpusd.k12.ca.us) for email correspondence related to WPUSD business or student/educational information. Employees may not use personal email accounts or private websites for communication and interaction with students, parents and the community that relate to district/school/student matters. District e-mail is considered a public record and will be retained for 180 days to comply with federal requirements. E-~~

~~mail senders and recipients are responsible for identifying and saving documents that must be retained in order to comply with federal, state, or local laws, district policies, or~~

EMPLOYEE USE OF TECHNOLOGY (continued)

~~other directives. Any classroom or work-related messaging applications require superintendent or designee approval before posting.~~

~~[†](e-mail, chat, forums, blogs, social networking, instant message, SMS and other forms of messaging services)~~

~~5. No Expectation of Privacy~~

~~Network and Internet access is provided as a tool for education. The District reserves the right to monitor, inspect, copy, review, and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. **NO USER SHALL HAVE ANY EXPECTATION OF PRIVACY USING DISTRICT TECHNOLOGY RESOURCES.**~~

~~Any or all uses of the system and all files on the system may be intercepted, recorded, monitored, copied, deleted, audited, inspected and disclosed to authorized personnel as well as any other person or entity permitted access under the law. WPUSD shall cooperate with law enforcement agencies investigating illegal activity on the WPUSD network. Unless otherwise stated, submission of a Trouble Ticket will authorize technicians to access individual's e-mail or files as it may be necessary for technical support personnel to review the information during the course of problem resolution.~~

Privacy

Since the use of district technology is intended for use in conducting district business, no employee should have any expectation of privacy in any use of district technology.

The district reserves the right to monitor and record all use of district technology, including, but not limited to, access to the Internet or social media, communications sent or received from district technology, or other uses within the jurisdiction of the district. Such monitoring/recording may occur at any time without prior notice for any legal purposes including, but not limited to, record retention and distribution and/or investigation of improper, illegal, or prohibited activity. Employees should be aware that, in most instances, their use of district technology (such as web searches or emails) cannot be erased or deleted.

All passwords created for or used on any district technology are the sole property of the district. The creation or use of a password by an employee on district technology does not create a reasonable expectation of privacy.

Personally Owned Devices

If an employee uses a personally owned device to access district technology or conduct district business, he/she shall abide by all applicable Board policies, administrative

EMPLOYEE USE OF TECHNOLOGY (continued)

regulations, and this Acceptable Use Agreement. Any such use of a personally owned device may subject the contents of the device and any communications sent or received on the device to disclosure pursuant to a lawful subpoena or public records request.

6. ~~Data Storage~~

~~Staff should not store personal data in their "My documents" folder because this folder synchronizes to the staff file server. Personal data which does not infringe on copyright or could be considered offensive may be stored locally on the employee's computer but the employee is solely responsible for maintaining and backing up those files. It is the user's responsibility to back up critical business data and files.~~

Records

Any electronically stored information generated or received by an employee which constitutes a district or student record shall be classified, retained, and destroyed in accordance with BP/AR 3580 - District Records, BP/AR 5125 - Student Records, or other applicable policies and regulations addressing the retention of district or student records.

Reporting

If an employee becomes aware of any security problem (such as any compromise of the confidentiality of any login or account information) or misuse of district technology, he/she shall immediately report such information to the Superintendent or designee.

Consequences for Violation

Violations of the law, Board policy, or this Acceptable Use Agreement may result in revocation of an employee's access to district technology and/or discipline, up to and including termination. In addition, violations of the law, Board policy, or this agreement may be reported to law enforcement agencies as appropriate.

Employee Acknowledgment

I have received, read, understand, and agree to abide by this Acceptable Use Agreement, BP 4040 - Employee Use of Technology, and other applicable laws and district policies and regulations governing the use of district technology. I understand that there is no expectation of privacy when using district technology or when my personal electronic devices use district technology. I further understand that any violation may result in revocation of user privileges, disciplinary action, and/or appropriate legal action.

EMPLOYEE USE OF TECHNOLOGY (continued)

I hereby release the district and its personnel from any and all claims and damages arising from my use of district technology or from the failure of any technology protection measures employed by the district.

Name: _____ Position: _____
(Please print)

School/Work Site: _____

Signature: _____ Date: _____

7. Internet Access

~~While the District has deployed Internet content filtering technology in the interest of keeping harmful and inappropriate content from being accessed, Internet content filtering is not a perfect science and it may be possible for Internet users to access an offensive site. If this occurs, you must disconnect from that site immediately and notify the Technology Department to block the site.~~

~~While on District property, staff must access the Internet only through WPUSD's network. All Internet traffic must pass through the WPUSD network where access controls and related security mechanisms will be applied. Staff may not use any service to bypass the WPUSD network, security mechanism, or content filtering policies.~~

8. Promoting Safe Use by Students

~~Staff will model proper use of network resources and educate students on using technology safely including: safety and security when using electronic mail, chat rooms, social networking, and other forms of direct electronic communications; avoiding plagiarism, significance of copyright, privacy of personal information, and cyberbully prevention.~~

9. Confidentiality of Information

~~During your employment with the District, you may have access to confidential student, employee, or business information. WPUSD requires staff maintain absolute confidentiality in all electronic student, employee, and application matters. Access to confidential information REGARDING DISTRICT STAFF OR STUDENTS is authorized ONLY when staff have a legitimate business need to access the information to fulfill his or her professional responsibility, and for which they have been explicitly authorized to access. Staff must not store any sensitive or personal information about staff or students on any portable storage system (e.g. USB memory stick, portable hard drive, Smart Phone, or personal computer) unless the storage system is encrypted and approved for use by the District. UNAUTHORIZED ACCESS TO OR DISSEMINATION OF CONFIDENTIAL INFORMATION SHALL BE GROUNDS FOR DISCIPLINE UP TO AND INCLUDING TERMINATION.~~

EMPLOYEE USE OF TECHNOLOGY (continued)

~~Access to the Aeries student information system, though accomplished through a web browser, is to be guarded as you would guard access to your bank account. Never leave a session in the student system without logging out and closing the browser window, no matter how brief the interruption. Only employees have access to the Aeries student information system. Staff must never delegate responsibility for posting student work to students.~~

10. ~~Liability~~

- ~~WPUSD makes no assurances of any kind, expressed or implied, regarding any computer or Internet services provided. The District will not be responsible for any damage or financial obligations from use of the network. WPUSD is not responsible for the accuracy or quality of the information obtained through or stored on the system.~~

11. ~~Appropriateness of Materials~~

- ~~Access to the Internet provides opportunities for staff and students to explore resources outside of the walls of their schools or offices. WPUSD acknowledges the fact that inappropriate materials exist and will make what it judges to be reasonable and appropriate efforts to avoid such materials, including the use of filtering software. However, no software or appliance can filter out all materials that are inappropriate or unacceptable for academic purposes and it should be clearly understood by all staff, students, and students' parents/guardians that intentional access to such material, in any form, is strictly forbidden. The network is designed to achieve and support the~~

~~WPUSD's business and instructional goals and any information that does not support the goals are to be avoided. If a staff or student unintentionally accesses such information while doing legitimate research, he/she should contact the Tech Department. It is the responsibility of all users to ensure WPUSD computers, the network, and the Internet are being used for educational or WPUSD business purposes.~~

12. ~~Copyright and Piracy~~

- ~~Unless it is otherwise stated, users should assume that all materials on the Internet, including web sites and graphics, are copyrighted. Existing copyright guidelines, such as those involving photocopying, multimedia, and fair use apply. Copyrighted material shall be posted online only in accordance with applicable copyright laws. Staff and students may not copy software on any WPUSD computer and may not bring software from outside sources for installation or use on WPUSD equipment without the prior approval of the Technology Department. The District shall not be responsible or liable for unauthorized use or distribution of copyrighted materials and reserves the right to seek indemnification from the user for the inappropriate use, distribution or possession of copyrighted material on the District computers or network facilities. Staff will not download or install pirated software, music, video or files that infringe on copyright laws onto computers. Possession of unlicensed or pirated software is illegal. WPUSD~~

EMPLOYEE USE OF TECHNOLOGY (continued)

reserves the right to remove unauthorized software from school computers. Peer-to-Peer file sharing is expressly prohibited.

13. ~~User Accounts and Passwords~~

~~A user is responsible for the proper use of their network account and agrees to access the system only under their account name assigned to him/her. **Staff must not allow a student to have individual use of a staff account.** Passwords must never be shared. Users must take reasonable steps to ensure the security/privacy of their passwords, including changing the password periodically, selecting a password that is complex and known only to the user, and never displaying the password in a public place. Based on your position and your supervisor's authorization, you may be provided with access levels which allow you to view, create, alter, delete, print, and transmit information.~~

14. ~~Security~~

- ~~— To ensure proper configuration and safeguard network security, users are not allowed to attach computers, printers, wireless access points, or any other types of hardware to the district network without approval and support of the Technology Department. Attaching personally owned technology to the District network, with the exception of a USB memory stick, is not allowed and will be disconnected immediately. Users may not establish any network connection that could allow unauthorized access to WPUSD's systems and information including, but not limited to, remote access software. No proxies or personal firewalls are allowed~~

15. ~~Mobile Devices~~

- ~~— PDAs, Pocket PCs, cell phones, storage devices, and other hardware that can contain sensitive information must be secured in the same manner as desktop and laptop computers. These devices will be issued and returned according to WPUSD equipment procedures. If equipment issued to a user is lost or stolen, it is the user's responsibility to report the loss immediately. Failure to take reasonable and appropriate steps to secure sensitive information shall be grounds for discipline, including possible termination. No personal devices (e.g. iPads, laptops, smart phones, etc.) are allowed on the district network.~~

16. ~~Staff Responsibilities~~

- ~~— Employees working with students are responsible for supervising students' use of WPUSD technology and enforcing the Acceptable Use Policy. Teachers will provide developmentally appropriate guidance to students as they use network resources to conduct research and other studies related to the district curriculum. Classroom use of networked resources will be in support of educational goals. Teachers will provide alternate activities for students who do not have permission to use the Internet. Staff should understand expectations for professional conduct extend into the online world of social networking, blogs, and other applications. Staff is discouraged from "friending" current students using social networking and messaging sites such as Facebook;~~

EMPLOYEE USE OF TECHNOLOGY (continued)

~~MySpace, and Twitter except in the context of a school project. Conduct which reflects poorly upon personnel may be grounds for disciplinary review or action.~~

17. ~~Web Applications~~²

~~Staff use of digital media and environments to communicate and work collaboratively to support individual learning and contribute to the learning of others is a key performance indicator of 21st Century Skills. Staff may interact, collaborate, and publish with peers, experts, or others employing a variety of digital environments and media. In a digital environment, staff will follow all established Internet safety guidelines including, but not limited to, the following conditions:~~

- ~~• The use of digital media is considered an extension of your classroom. Any speech that is considered inappropriate in the classroom is also inappropriate in all digital environments. This includes but is not limited to profanity; racist, sexist or discriminatory remarks.~~
- ~~• Students using digital media are expected to act safely by keeping ALL personal information out of their posts.~~
- ~~• Staff should NEVER post personal student or staff information on the web (including, but not limited to, last names, personal details including address or phone numbers, photographs, or videos).~~
- ~~• Never link to web sites from your digital environment without reading the entire article to ensure it is appropriate for a school setting.~~
- ~~• Staff using such tools agrees to treat digital spaces as classroom spaces.~~
- ~~• Staff using collaborative tools with students must receive permission from the principal and provide them activity access. The activity must be monitored and provided closure at the activity conclusion.~~

~~² (e-mail, chat, forums, blogs, social networking, instant message, wikis, and other forms of collaborative software)~~

18. ~~Confidentiality and Privacy~~

- ~~— An image taken by any camera or video enabled device may not be published, broadcast, or transmitted to any other person, by any means, without the knowledge and consent of each person appearing in that image who had a reasonable expectation of privacy at the time the image was recorded or the person who owns the copyright in the material appearing in that image. The confidentiality of school data must also be maintained in online communication and postings. Personal equipment may not be used to take photographs of any kind without the informed consent of their supervisor. Staff must respect the privacy of the WPUSD community and not share or post online any personal identifying information about any WPUSD community member without permission (e.g. names, addresses, phone numbers, e-mail addresses, photos, videos, etc.).~~

EMPLOYEE USE OF TECHNOLOGY (continued)**19. ~~Consequences of Violations~~**

~~Any violation of the requirements and guidelines in the Acceptable Use Policy may be cause for restriction or revocation of network access privileges. The revocation will not inhibit the District's authority to impose disciplinary action as deemed appropriate, up to and including termination. If a staff member is accused of any of the violations listed above, he/she has all of the rights and privileges that a staff member would have if he/she were subject to any other type of disciplinary action. Users assume personal responsibility and liability, both civil and criminal, for uses of the network not authorized by this policy and WPUSD's guidelines. The district does not sanction any use of its computer systems or the Internet that is not authorized by or conducted strictly in compliance with this policy. WPUSD retains the right to remove from its information systems any material it views as offensive or potentially illegal.~~

WESTERN PLACER UNIFIED SCHOOL DISTRICT**Staff Computer, Network, and Internet Safety Acceptable Use Policy****PLEASE SIGN BELOW IF YOU AGREE TO THE FOLLOWING STATEMENTS:**

- ~~• I have read, understand, and agree to the WPUSD Staff Computer, Network, and Internet Safety Acceptable Use Policy. I agree to follow all of the rules contained in this six-paged document. I understand that if I violate the rules, my account can be terminated, my access to computers revoked, and I may face disciplinary measures up to and including termination.~~
- ~~• I have read and understand Board Policy 4040 and Administrative Regulation 4040 regarding Employee Use of Technology.~~
- ~~• I understand Internet sites are filtered and that my District email, Internet use, network use, and data files may be monitored by the District as described above.~~
- ~~• I hereby release WPUSD, its personnel, and any institutional affiliations from any and all claims and damages of any nature arising from my use of, or inability to use, WPUSD's network and computer systems, including but not limited to claims that may arise from the unauthorized use of the system.~~

Staff working with students:

- ~~• I agree to enforce the Acceptable Use Policy with students under my supervision.~~

Please Print First and Last Name _____ Signature _____

Date _____ School/Location _____

Position _____

Exhibit _____

approved: August 17, 2010

revised: February 16, 2016

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Lincoln, California

All Personnel

E 4112.9(a)

4212.9

EMPLOYEE NOTIFICATIONS

4312.9

When/Whom to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
I. To All Employees			
At the beginning of school year or upon employment	Education Code 231.5, Government Code 12950, 2 CCR 11023	AR 4119.11 4219.11 4319.11	The district's policy on sexual harassment, legal remedies, complaints
Annually to all employees	Education Code 17612	AR 3514.2	Use of pesticide product, active ingredients, Internet address to access information
To all employees, prior to implementing year-round schedule	Education Code 37616	AR 6112 BP 6117	Public hearing on year-round program
To all employees, prior to implementing block alternative schedule	Education Code 46162	AR 6112	Public hearing on block schedule
Annually to all employees	Education Code 49013; 5 CCR 4622	AR 1312.3 BP 0460 BP 3260	Uniform complaint procedures, appeals, civil law remedies, coordinator, complaints about student fees and local control and accountability plan
Annually to all employees	Education Code 49414	AR 5141.21	Request for volunteers to be trained to administer epinephrine auto-injectors
Electronically to all employees, no more than twice per school year per child needing training	Education Code 49414.7	AR 5141.21	Request for volunteers to administer emergency antiseizure medication; medication to be provided
To all employees	Government Code 1126	BP 4136 4236 4336	Prohibition of activities that are inconsistent, incompatible, in conflict with, or inimical to duties; discipline; appeal
Prior to beginning employment	Government Code 3102	AR 4112.3 4212.3 4312.3	Oath or affirmation of allegiance required of public employees disaster service workers

E 4112.9(b)
4212.9
4312.9

EMPLOYEE NOTIFICATIONS (continued)

When/Whom to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
I. To All Employees (continued)			
To all employees	Government Code 8355; 41 USC 8102	BP 4020 BP 4159 4259 4359	District's drug- and alcohol-free workplace; actions to be taken if violated; available employee assistance programs
Upon placement of automated external defibrillator (AED) in school, and annually thereafter	Health and Safety Code 1797.196	AR 5141	Proper use of AED; location of all AEDs on campus
To all employees, if the district receives Tobacco-Use Prevention Education funds	Health and Safety Code 104420	AR 3513.3	District's tobacco-free schools policy and enforcement procedures
Annually to all employees, or more frequently if there is new information	Health and Safety Code 120875, 120880	AR 4119.43 4219.43 4319.43	AIDS and hepatitis B, including methods to prevent exposure
To all employees, with each paycheck	Labor Code 246	AR 4161.1 4361.1 AR 4261.1	Amount of sick leave available
To covered employees and former employees	Labor Code 2800.2	AR 4154 4254 4354	Availability of COBRA/ Cal-COBRA continuation and conversion coverage; statement encouraging careful examination of options before declining coverage
Upon employment To every new employee, either at the time employee is hired or by end of first pay period	Labor Code 3551	BP 4157.1 4257.1 4357.1	Workers' compensation benefits, how to obtain medical care, role of primary physician, form for reporting personal physician/chiropractor
Prior to beginning employment	Penal Code 11165.7, 11166.5	AR 5141.4	Status as a mandated reporter of child abuse, reporting obligations, confidentiality rights, copy of law
Upon employment, and when employee goes on leave for specified reasons	Unemployment Insurance Code 2613	AR 4154 4254 4354	Disability insurance rights and benefits

E 4112.9(c)
4212.9
4312.9

EMPLOYEE NOTIFICATIONS (continued)

When/Whom to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
I. To All Employees (continued)			
To all employees via employee handbook, or to each new employee	2 CCR 11096; 29 CFR 825.300	AR 4161.8 4261.8 4361.8	Benefits through Family and Medical Leave Act (FMLA) and California Family Rights Act (CFRA); obligation to Provide 30 days' notice of need for leave when possible
To all employees and job applicants	34 CFR 104.8, 106.9	BP 0410 BP 4030	District's policy on nondiscrimination and related complaint procedures
Annually to all employees	40 CFR 763.84, 763.93	AR 3514	Availability of asbestos management plan; any inspections, response actions, or post-response actions planned or in progress
To all employees and job applicants	34 CFR 104.8, 106.9	BP 0410 BP 4030	District's policy on nondiscrimination and related complaint procedures
Annually to all employees	40 CFR 763.84, 763.93	AR 3514	Availability of asbestos management plan; inspections, response actions, post-response actions planned or in progress
II. To Certificated Employees			
To eligible certificated employees in a timely manner, and to part-time and substitute certificated employees within 30 days of hire	Education Code 22455.5	AR 4121	Criteria for membership in retirement system; right to elect membership at any time
Upon employment of a retired certificated individual	Education Code 22461	AR 4117.14 4317.14	Postretirement earnings limitation
To certificated employees	Education Code 35171	AR 4115 BP 4315	District regulations related to performance evaluations

E 4112.9(d)
4212.9
4312.9

EMPLOYEE NOTIFICATIONS (continued)

When/Whom to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
II. To Certificated Employees (continued)			
30 days before last day of school year for instructional staff, or by June 30 for noninstructional certificated staff, in any year in which employee is evaluated	Education Code 44663	AR 4115	Copy of employee's evaluation
To a certificated employee with unsatisfactory evaluation, once per year for probationary employee or at least once every other year for permanent employee	Education Code 44664	AR 4115	Notice and description of the unsatisfactory performance
By May 30, if district issues reemployment notices to certificated employees	Education Code 44842	AR 4112.1	Request to notify district of intent to remain in service for the following school year; copy of law
To certificated employees upon employment, and to nonpermanent employees in July of each school year	Education Code 44916	AR 4112.1 AR 4121	Employment status and salary
To probationary employees in district with ADA of 250 or more, by March 15 of employee's second consecutive year of employment	Education Code 44929.21	AR 4117.6	Whether or not employee is reelected for next school year
When certificated employee is subject to disciplinary action for cause at any time of year or, for charge of unsatisfactory performance, during instructional year	Education Code 44934, 44934.1 44936	BP 4118 AR 4117.4 AR 4118 after notice	Notice of charges, procedures, and employee rights; intent to dismiss or suspend 30 days
To certificated employee charged with unprofessional conduct, at least 45 days prior to suspension/dismissal notice	Education Code 44938	BP AR-4118	Notice of deficiency and opportunity to correct

E 4112.9(e)
4212.9
4312.9

EMPLOYEE NOTIFICATIONS (continued)

When/Whom to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
II. To Certificated Employees (continued)			
To certificated employee charged with unsatisfactory performance, at least 90 days prior to suspension/dismissal notice or prior to last quarter of school year	Education Code 44938	BP 4118	Notice of deficiency and opportunity to correct
To certificated employee charged with mandatory leave of absence offense, within 10 days of entry of judgment in proceedings	Education Code 44940.5	AR 4118	Notice of intent to dismiss 30 days from notice unless employee demands hearing
To probationary employees 30 days prior to dismissal, during school year, but or not later than March 15 for second-year probationary employees	Education Code 44948.3	AR 4118 AR 4117.4	Reasons for dismissal and opportunity to appeal
To probationary employees in districts with less than 250 ADA, before notice of nonreelection but no later than March 15, with final notice by May 15	44948.5	AR 4117.4	Recommendation of nonreelection notice for reason other than personnel reduction; statement of reasons upon request
By March 15 when necessary to reduce certificated personnel, with final notice by May 15	Education Code 44949, 44955	BP 4117.3	Reasons for personnel reduction and employees' right to hearing; final notice of Board decision re: termination
On or before June 30, to temporary employee who served 75 percent of school year but will be released	Education Code 44954	BP 4121	District's decision not to reelect employee for following school year
To teacher, when student engages in or is reasonably suspected of specified acts	Education Code 49079	AR 4158 4258 4358	Student has committed specified act that constitutes ground for suspension or expulsion
To certificated employee upon change in employment status due to alleged misconduct or while allegation is pending	5 CCR 80303	AR 4117.7 4317.7	Contents of state regulation re: report to Commission on Teacher Credentialing

E 4112.9(f)
4212.9
4312.9

EMPLOYEE NOTIFICATIONS (continued)

When/Whom to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
II. To Certificated Employees (continued)			
To teachers when school is identified for Title I program improvement restructuring	20 USC 6316	AR 0520.2	School identified for restructuring; opportunity to comment and participate
III. To Classified Employees			
To classified employee charged with mandatory leave of absence offense, in merit system district	Education Code 44940.5	AR 4218	Notice of intent to dismiss in 30 days
When classified employee is subject to disciplinary action for cause, in nonmerit district	Education Code 45113	AR 4218	Notice of charges, procedures, and employee rights
To classified employees, at least 60 days prior to layoff, or by April 29 if specially funded program is expiring at end of school year	Education Code 45117	AR 4217.3	Notice of layoff and reemployment rights
To classified employees upon employment and upon each change in classification	Education Code 45169	AR 4212	Employee's class specification, salary data, assignment or work location, duty hours, prescribed workweek
To classified permanent employee whose leave is exhausted	Education Code 45192, 45195	AR 4261.1 AR 4261.11	Exhaustion of leave, opportunity to request additional leave
To school bus drivers and school activity bus drivers prior to expiration of specified documents	13 CCR 1234	AR 3542	Expiration date of driver's license, driver's certificate and medical certificate; need to renew
To school bus drivers and school activity bus drivers upon employment and at least once per year thereafter	13 CCR 2480	AR 3514 3542	Limitations on vehicle idling; consequences of not complying

E 4112.9(g)
4212.9
4312.9

EMPLOYEE NOTIFICATIONS (continued)

When/Whom to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
II. To Classified Employees (continued)			
To school bus drivers, prior to district drug testing program and thereafter upon employment	49 CFR 382.601	BP 4112.42 4212.42 4312.42	Explanation of federal requirements for drug testing program and district's policy
IV. To Administrative/Supervisory Personnel			
To deputy, associate, or assistant superintendent or senior manager of classified service, at least 45 days before expiration of contract	Education Code 35031	BP 4312.1	Decision not to reelect or reemploy upon expiration of contract or term
Upon request by administrative or supervisory employee transferred to teaching position	Education Code 44896	AR 4313.2	Statement of the reasons for the release or reassignment
By March 15 to employee who may be released/reassigned the following school year	Education Code 44951	AR 4313.2	Notice that employee may be released or reassigned the following school year
V. To Individual Employees Under Special Circumstances			
Prior to placing derogatory information in personnel file	Education Code 44031	AR 4112.6 4212.6 4312.6	Notice of derogatory information, opportunity to review and comment
To employees who volunteer to administer epinephrine auto-injector	Education Code 49414	AR 5141.21	Defense and indemnification from civil liability by the district
24 hours before Board meets in closed session to hear complaints or charges against employee	Government Code 54957	BB 9321	Employee's right to have complaints/charges heard in open session
Notice or training to employee with access to confidential information-When taking disciplinary action against employee for disclosure of confidential information	Government Code 54963	BP 4119.23 4219.23 4319.23	Law prohibiting disclosure of confidential information obtained in closed session

E 4112.9(h)
4212.9
4312.9

EMPLOYEE NOTIFICATIONS (continued)

When/Whom to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
V. To Individual Employees Under Special Circumstances (continued)			
Within one working day of work-related injury or victimization of crime at workplace	Labor Code 3553, 5401	BP 4157.1 4257.1 4357.1	Potential eligibility for workers' compensation benefits, claim form
When adverse employment action is based on DOJ criminal history information or subsequent arrest notification	Penal Code 11105, 11105.2	AR 4112.5 4212.5 4312.5	Copy of DOJ notification
To any employee with exposure to bloodborne or other potentially infectious materials, pathogens, upon initial employment and at least annually thereafter	8 CCR 3204, 5193	AR 4119.42 4219.42 4319.42	The existence, location, and availability of exposure and medical records; person responsible for maintaining and providing access to records; right to access records
To any employee assigned to a work area where hazardous chemicals are present, upon initial assignment and upon new exposure situation	8 CCR 5191	AR 3514.1	Location and availability of chemical hygiene plan, exposure limits, signs and symptoms of exposure, location of reference material
To any employee who may be exposed to hazardous substances in the work area, upon initial assignment and when new hazard is introduced into work area	8 CCR 5194	AR 3514.1	Any presence of hazardous substances in the work area, location and availability of hazard communication program, new material safety data sheet, employee rights
To employee eligible for military leave	38 USC 4334	AR 4161.5 4261.5 4361.5	Notice of rights, benefits, and obligations under military leave
Within five days of employee's request for family care and medical leave	29 CFR 825.300	AR 4161.8 4261.8 4361.8	Whether or not employee is eligible for FMLA leave, rights and obligations; consequences of failure to meet obligations

E 4112.9(i)
4212.9
4312.9

EMPLOYEE NOTIFICATIONS (continued)

When/Whom to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
V. To Individual Employees Under Special Circumstances (continued)			
Within five days of employee's request for FMLA leave, receipt of supporting information, or district's knowledge that the requested leave may qualify as FMLA leave	29 CFR 825.300	AR 4161.8 4261.8 4361.8	Designation of leave as FMLA or non-FMLA; if not eligible, reason not eligible; requirement to use paid leave; any requirement for fitness-for-duty certification; any subsequent changes in designation notice
Whenever notice of eligibility for FMLA is provided to employee	29 CFR 825.300	AR 4161.8 4261.8 4361.8	Rights and responsibilities re: use of FMLA; consequences of failure meet obligations

Exhibit
version: December 16, 2014
revised: September 1, 2015
revised: February 16, 2016

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Lincoln, California

ORGANIZATION

Annual Organizational Meeting

~~The Board of Trustees shall hold an annual organizational meeting within the time limits prescribed by law. (Education Code 35143)~~

Each year, the Board of Trustees shall hold an annual organizational meeting. In any year in which a regular election of district Board members is conducted, the organizational meeting shall be held within a 15-day period beginning from the date upon which a Board member elected at that election takes office. During non-election years, the meeting shall be held within the same 15-day period on the calendar. (Education Code 35143)

The day and time of the annual meeting shall be selected by the Board at its regular meeting held immediately prior to the first day of the 15-day period. On behalf of the Board, the Superintendent shall notify the County Superintendent of Schools of the day and time selected. Within 15 days prior to the date of the annual meeting, the clerk of the Board, with the assistance of the Superintendent, shall notify in writing all Board members and members-elect of the date and time selected for the meeting. (Education Code 35143)

At this meeting the Board shall:

1. Elect a president and a clerk and/or vice president from its members
2. Appoint a **the Superintendent** as secretary to the Board
3. Authorize signatures
4. ~~Develop a schedule of regular meetings for the year~~ **Approve a schedule of regular meetings for the year and a Board governance calendar stating the time when the Board will address important governance matters**
5. ~~Develop a Board calendar for the year~~ **Designate Board representatives to serve on committees or commissions of the district, other public agencies, or organizations with which the district partners or collaborates**

(cf. 9140 - Board Representatives)

6. ~~Designate Board representatives~~ **Review and/or consider resources that define and clarify the Board's governance and leadership roles and responsibilities including, but not limited to, governance standards, meeting protocols, Board rules and bylaws, and other Board development materials**

ORGANIZATION (continued)

(cf. 9000 - Role of the Board)
(cf. 9005 - Governance Standards)
(cf. 9230 - Orientation)
(cf. 9240 - Board Development)
(cf. 9320 - Meetings and Notices)
(cf. 9323 - Meeting Conduct)

Election of Officers

The Board shall each year elect its entire slate of officers.

(cf. 9224 – Oath or Affirmation)

The election of Board officer shall be conducted during an open session of the annual organizational meeting.

Legal Reference:

EDUCATION CODE

5017 Term of Office

35143 Annual organizational meeting date, and notice

35145 Public meetings

GOVERNMENT CODE

54953 Meetings to be open and public; attendance

ATTORNEY GENERAL OPINIONS

68 Ops.Cal.Atty.Gen. 65 (1985)

59 Ops.Cal.Atty.Gen. 619, 621-622 (1976)

Bylaw
adopted: September 4, 2007
revised: February 16, 2016

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Lincoln, California

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

CSBA Delegate Assembly -
Call for Nominations

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Scott Leaman
Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

February 16, 2016

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will discuss submitting a ballot for the CSBA Delegate Assembly Elections. The ballot must be submitted by March 15, 2016.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees review.



TIME SENSITIVE, REQUIRES BOARD ACTION
DEADLINE Tuesday, March 15, 2016

January 29, 2016

MEMORANDUM

To: All Board Presidents and Superintendents
CSBA Member Boards of Education

From: Chris Ungar, President

Re: 2016 CSBA Delegate Assembly Election
U.S. Postmark Deadline – Tuesday, March 15, 2016

Enclosed is the ballot material for election of a representative to the CSBA Delegate Assembly from your region or subregion. The material consists of the ballot (on red paper), required candidate biographical sketch form, and if submitted, résumé for each candidate. In addition, we are including a “copy” of the ballot on white paper so that it may be included in board agenda packets, if you choose to do so. **Only the ballot on red paper is to be completed and returned.**

The board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies in the region or subregion, the board may vote for up to three individuals. Regardless of the number of vacancies, each board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district’s stationery; please write **DELEGATE ELECTION** prominently on the envelope with the region or subregion number on the bottom left corner. **Ballots must be postmarked by the U.S. Post Office on or before Tuesday, March 15, 2016. No exceptions are allowed.**

Election results will be available no later than Friday, April 1. If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2016 – March 31, 2018. The next meeting of the Delegate Assembly is on Saturday, May 14 – Sunday, May 15 at the Hyatt Regency in Sacramento.

The names of all Delegates will be available on CSBA’s website no later than Friday, April 1. Please do not hesitate to contact Charlyn Tuter in the Leadership Services Department at (800) 266-3382 ext. 3281 should you have any questions. Thank you.

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office no later than **TUESDAY, MARCH 15, 2016**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.
A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2016 DELEGATE ASSEMBLY BALLOT
SUBREGION 4-D
(Nevada, Placer, Sierra Counties)

Number of vacancies: 1 (Vote for no more than 1 candidate)

Delegates will serve two-year terms beginning April 1, 2016 – March 31, 2018

**denotes incumbent*

☐ Renee Catherine Nash (Eureka Union SD)*

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

Title

School District/COE Name

Date of Board Action

See reverse side for a current list of all Delegates in your Region.

Region 4 – Paige K. Stauss, Director (Roseville Joint Union HSD)
8 Delegates (8 elected)

Below is a list of all the current Delegates from this Region.

Subregion A

Rod Thompson (Red Bluff Joint Union HSD), term expires 2016

Subregion B

Judith Peters (Paradise USD), term expires 2017

Subregion C

Jim Flurry (Marysville Joint USD), term expires 2016

Sharman Kobayashi (Yuba City USD), term expires 2017

Subregion D

Trish Gerving (Nevada City USD), term expires 2017

Renee Nash (Eureka Union SD), term expires 2016

James Brian (Brian) Vlahos (Roseville City SD), term expires 2017

County Delegate

Suzanne Jones (Placer COE), term expires 2016

<u>Counties</u>

Glenn, Tehama (Subregion A)

Butte (Subregion B)

Colusa, Sutter, Yuba (Subregion C)

Nevada, Placer, Sierra (Subregion D)

2016 Delegate Assembly Candidate Biographical Sketch Form

DUE: Thursday, January 7, 2016

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 |
or email: nominations@csba.org.

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will **not** be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department. Late submissions will not be accepted. If you have any questions, please contact Leadership Services department at (800) 266-3382.

Name: <u>Renee Nash</u>	CSBA Region-subregion #: <u>4-D</u>
District or COE Name: <u>Eureka Union School District</u>	Years on board: <u>3</u>
Profession: <u>Attorney</u> Contact Number: <u>(916) 412-8921</u>	E-mail: <u>reneecnash@gmail.com</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate? <u>2 years</u>	

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I have thoroughly enjoyed serving as a delegate for the last two years and wish to continue for another term. I have a vast background in government affairs, public agency law, advocacy, and other skills that make me a valuable member of the Delegate Assembly. I have attended all meetings during my first term and have been actively involved in every meeting.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I served on our district's foundation board for eight years, including a term as president, before being elected to my school board in 2012. I created a local non-profit children's theatre that just finished its fifth year in operation. I am actively involved in several other local non-profit organizations in addition to my service on the school board. I served as chair of one CSBA committee in 2015 and will be on the Nominating Committee in 2016 if re-elected to the Delegate Assembly. I also participated in Government Affairs Day at the Capitol in 2015. I have served one term as president of my school board and currently serve as clerk. I have enrolled in CSBA's Masters in Governance program and begin classes in January.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

Funding is of course a big issue and will continue to be in California even as funding increases. This is largely due to the dramatic swings that can occur in funding education. Other significant issues include the lack of bond money for new schools, difficulties associated with teacher tenure and the encroachment of charter schools.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Renee Nash

Date: 12/8/15