

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
SEPTEMBER 16, 2003, 7:00 P.M.  
LINCOLN HIGH SCHOOL – PERFORMING ARTS BUILDING  
790 “J” STREET, LINCOLN, CA**

**AGENDA**

**2003-2004 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

**5:30 P.M.      OPEN SESSION - Administrative Conference Room – D.O.**

1.      Call to Order
2.      Announce Closed Session Items
3.      Adjourn to Closed Session

**CLOSED SESSION AGENDA**

**1.      STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**

- a.      Student Discipline/Expulsion Pursuant To E.C. 48918  
         Student #03/04 (A)
- b.      Student Discipline/Expulsion Pursuant To E.C. 48918  
         Student # 01/02 (A) – Re-Entry
- c.      Student Discipline/Expulsion Pursuant To E.C. 48918  
         Student # 01/02 (O) - Re-Entry

**2.      ADJOURNMENT OF CLOSED SESSION**

**6:15 P.M.      TOUR OF LINCOLN HIGH SCHOOL FACILITY**

**7:00 P.M.      OPEN SESSION - Performing Arts Building - LHS**

**1.      CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**2.      DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

- The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

**2.1      STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**

- a.      Student Discipline/Expulsion Pursuant To E.C. 48918  
         Student #03/04 (A)

- b. Student Discipline/Expulsion Pursuant To E.C. 48918  
Student # 01/02 (A) – Re-Entry
- c. Student Discipline/Expulsion Pursuant To E.C. 48918  
Student # 01/02 (O) - Re-Entry

**2.2 DISCLOSURE OF AUGUST 20, 2003 CLOSED SESSION ITEM –  
ANNUAL EVALUATION OF THE SUPERINTENDENT**

**3. SPECIAL ORDER OF BUSINESS**

**3.1 LINCOLN HIGH SCHOOL FEATURED**

- Instructors from Lincoln High School will explain their programs:  
Katrina Short, Interior Design; Brett Lewis, A.P. U.S. History; Sheila  
Allen and Joanne Dietz, Freshman English.

**3.2 SITE BASED LEADERSHIP TEAM INTRODUCTION AND  
REPORT**

- Jay Bietz, SBLT President, will present a general overview of the SBLT  
activities at Lincoln High School.

**4. CONSENT AGENDA**

**NOTICE TO THE PUBLIC**

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

**4.1 Ratification of Personnel Items**

- a. Certificated: None
- b. Classified Employment:
  - ~Rhonda Brauning, Food Service Assistant (.13), LHS
  - ~Marilyn Courage, Campus/Cafeteria Supervisor (.25), Sheridan
  - ~Charlene Emerson, School Office Clerk II (.75), LHS
  - ~Celina Harvey, Bus Driver (.51), District
  - ~Doris Lamb, Bus Driver (.50), District
  - ~Peggy Nevarez, Instructional Aide (.50), LHS

**4.2 Certification of the Western Placer Unified School District's Routine  
Restricted Maintenance Account**

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**5. COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2.

Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

**6. REPORTS & COMMUNICATION**

- 6.1 Student Advisory – Karin Harrington
- 6.2 Western Placer Teacher's Association – Kris Knutson
- 6.3 Western Placer Classified Employee Association – Nancy Griffin
- 6.4 Superintendent –
- 6.5 Assistant Superintendent(s)
  - 6.5.1 Jay M. Stewart
    - a. Facilities Focus
  - 6.5.2 Scott Leaman
    - a. Program Focus Area: Glen Edwards Middle School Program Improvement Appeal
  - 6.5.3 Bob Noyes, Personnel Director
    - a.

**7. ♦ ACTION ♦ DISCUSSION ♦ INFORMATION**

**CODE: (A) = Action (D) = Discussion (I) = Information**

**Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.**

**7.1 (D/A) ADMINISTRATION OF HEALTHY KIDS SURVEY –**

**Leaman** (03/04 Goals, Component 1)

•Sections A and B of the survey are mandatory for 5<sup>th</sup>, 7<sup>th</sup>, 9<sup>th</sup>, and 11<sup>th</sup> grade students. The district has an interest in administering Section C to 7<sup>th</sup>, 9<sup>th</sup>, and 11<sup>th</sup> grades to obtain specific drug of choice and safety information. Approval is being requested.

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- 7.2 (D/A) APPROVAL OF RESOLUTION 03/04.09 CALLING AN ELECTION TO SUBMIT THE QUESTION OF LEVYING A SPECIAL TAX WITHIN THE AREA PROPOSED TO BE ANNEXED TO COMMUNITY FACILITIES DISTRICT NO. 1 TO THE QUALIFIED ELECTORS - Stewart** *(03/04 G &O, Components V)*
- This resolution authorizes the District to conduct a landowner election to determine if the Stage Coach Run subdivision will be annexed into the Community Facilities District.
- 7.3 (D/A) APPROVAL OF THE FY 2002-2003 STATE FINANCIAL REPORTS – Stewart** *(03/04 G &O, Components V)*
- The FY 2002-2003 State unaudited financial reports will be presented to the Board of Trustees.
- 7.4 (D/A) APPROVAL OF RESOLUTION 03/04.10 APPROVING THE EXECUTION AND DELIVERY OF CERTAIN AGREEMENTS AND DOCUMENTS IN CONNECTION WITH THE EXECUTION AND DELIVERY OF CERTIFICATES OF PARTICIPATION ON BEHALF OF THE DISTRICT AND OTHER MATTERS RELATED THERETO – Stewart** *(03/04 G &O, Components V)*
- This resolution supports the form of the Reimbursement Agreement and the Irrevocable Letter of Credit for the issuance of Certificates of Participation.
- 7.5 (D/A) ADOPTION OF GOVERNMENT CODE 910.4 CLAIM FORM – Stewart** *(03/04 G &O, Components V)*
- This form needs to be adopted by the District's Board of Trustees. Once this form is adopted, all claims for damages against the District must be submitted on the adopted form.
- 7.6 (D/A) APPROVAL OF ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES EMPLOYMENT CONTRACT – Stewart** *(03/04 G &O, Components V)*
- This employment contract clarifies eighteen-month buy-out and maintains current aspects of the position with the following additions: 1.50% salary increase paid retroactively to July 1, 2002. \$50.00 increase to the District TSA employer contribution. For 03-04: 2.00% salary increase effective July 1, 2003. \$50.00 increase to the District's TSA employer contribution.

- 7.7 (D/A) APPROVAL OF ASSISTANT SUPERINTENDENT OF EDUCATIONAL SERVICES EMPLOYMENT CONTRACT – Leaman** *(03/04 G & O, Components V)*
- This employment contract clarifies eighteen-month buy-out and maintains current aspects of the position with the following additions: 1.50% salary increase paid retroactively to July 1, 2002. \$50.00 increase to the District TSA employer contribution. For 03-04: 2.00% salary increase effective July 1, 2003. \$50.00 increase to the District's TSA employer contribution.
- 7.8 (D/A) APPROVAL OF REVISION TO AR 5123 PROMOTION/ACCELERATION/RETENTION - Leaman** *(03/04 Goals, Component 1)*
- The major change to this Administrative Regulation is the consequence for students in sixth and seventh grade that do not meet promotion criteria.

## **8. COMMENTS - BOARD OF TRUSTEES**

### **8.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College

### **8.2 DISCUSSION OF POSSIBILITY OF A PAPERLESS BOARD MEETING**

### **8.3 BOARD MEMBER REPORTS**

**9. ESTABLISHMENT OF NEXT MEETING (S)**

- The President will establish the following meeting(s):  
    >October 7, 2003, 7:00 p.m. Lincoln High School Performing Arts  
    Building

**10. ADJOURNMENT OF REGULAR SESSION**

BOARD BYLAW 9320: Individuals needing special accommodations i.e. sign language; accessible seating, etc. should contact the Superintendent or designee at least two days prior to meeting date. (American Disabilities Act)

Posted: 9/11/03  
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Regular Meeting of the Board of Trustees  
September 16, 2003  
Agenda

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