

Western Placer Unified School District
Regular Meeting of the Board of Trustees
June 4, 2013, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS BUILDING
790 J Street, Lincoln, CA 95648

AGENDA

2012-2013 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:10 P.M. START

1. **CALL TO ORDER** – Lincoln High School - Multi-Purpose Room

6:15 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

- 2.1 **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.

- 2.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln

- 2.3 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services
Audrey Kilpatrick, Assistant Superintendent of Business and Operations

- 2.4 **PERSONNEL**

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

- 2.5 **INTERDISTRICT ATTENDANCE APPEAL**

- a. Interdistrict Request Appeal 13/14 - 15

7:00 P.M.

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**– Lincoln High School
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

- 3.1 **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.

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3.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
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Audrey Kilpatrick, Assistant Superintendent of Business and Operations

3.4 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

3.5 INTERDISTRICT ATTENDANCE APPEAL
a. Interdistrict Request Appeal 13/14 - 15

4. SPECIAL ORDER OF BUSINESS

The district will honor:

- Retirees
- Classified Employees of the Year
- Teacher of the Year

5. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 5.1 Approval of Meeting Minutes for:
- May 7th & May 21, 2013 Regular Board of Trustee Meeting
 - May 13, 2013 Special Board of Trustee Meeting
- 5.2 Approval of Warrants
- 5.3 Classified Personnel Report
- 5.4 Certificated Personnel Report
- 5.5 Director of Technology Contract Extension
- 5.6 Ratification of District Director of Maintenance and Operations Contract as Senior Management of the Classified Service
- Roll call vote:*

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

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7. REPORTS & COMMUNICATION

- 7.1 Lincoln High School, Student Advisory – Jillian Loya
- 7.2 Western Placer Teacher's Association – Tara McCroskey
- 7.3 Western Placer Classified Employee Association – Mike Kimbrough
- 7.4 Superintendent - Scott Leaman

8. PUBLIC HEARING

Per California Education Code 42605, as a condition of receipt of funds, the governing Board of each school district shall hold a public hearing regarding Tier III categorical proposed expenditures for the subsequent fiscal year. At this public hearing the Board shall take testimony from the public, discuss, approve or disapprove the proposed use of funding. The district is not proposing to close any programs.

9. ♦ ACTION ♦ DISCUSSION ♦ INFORMATION

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

9.1 Information PRELIMINARY LOOK AT CAHSEE TEST SCORES 2013 – Boyle
(12-13 G & O Component I, II, III, IV, V)

- Lincoln High School rocks! The LHS administration, teaching staff, support staff, students and families have continued the tradition of strong results for tenth grade students passing the California High School Exit Examination (CAHSEE) in the areas of English Language Arts (ELA) and Mathematics on their first attempt with a SIGNIFICANT increase in scores. While 85% or more of our students have passed CAHSEE on their first attempt for the past three to five years, the 2013 assessment results show a record 91% pass rate in ELA and a 94% pass rate in Mathematics! This is OUTSTANDING!

9.2 Action VISION SCREENING CONTRACT 2013 – 2014 – Boyle *(12-13 G & O Component I, II, III, IV, V)*

- WPUSD participates in required vision screening for all students in kindergarten and in grades three and six annually, with additional color vision screening for boys in first grade. The cost of this vision screening has been approximately \$4,700 annually.

9.3 Action PLACER COMMUNITY FOUNDATION COMMUNITY WELLNESS MINI-GRANT APPLICATION – Boyle *(12-13 G & O Component I, II, III, IV, V)*

- Western Placer Unified School District formed a Student Wellness Committee this year as part of our continued commitment to student wellness. Part of that committee's charge is to determine health and wellness improvement goals for our District students. The purpose of the grant is to provide students with baseline information on their fitness in these two areas in the fall, to encourage them to set their own goals for improvement, to choose a partner for encouragement, and to monitor their own progress toward their goals.

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- 9.4 Discussion/** **RATIFICATION OF UPDATED MEMORANDUM OF**
Action **UNDERSTANDING WITH CSEA REGARDING BUDGET**
REDUCTIONS INCLUDING FURLOUGH DAYS AND OTHER
ITEMS – Davis (12-13 G & O Component I, II, III, IV, V)
• The Western Placer Unified School District and the California School Employees Association Chapter #741 have signed an updated Memorandum of Understanding regarding furlough days, salary, and other items for the 2013/2014 school year. This MOU is a modification of the previous MOU ratified by the Board on April 16, 2013 and this MOU will greatly assist the District with achieving its required budget reductions for the 2013-2014 school year while saving positions and programs. This MOU is going to a ratification vote of the CSEA Unit Membership on Thursday, May 30, 2013.
- 9.5 Discussion/** **APPROVE RESOLUTION NO 12/13.29 REGARDING**
Action **AUTHORIZATION TO TEACH ASSIGNED SUBJECTS** – Davis (12-13 G & O Component I, II, III, IV, V)
• Pursuant to Education Code 44256(b), and in order to ensure proper credentialing and teacher consistency for one of our assignments the District administration is making a recommendation that the Board approve Resolution No 12/13.29 which will allow one certificated teacher to teach Social Science for the entire 2013-2014 school year in an middle school departmentalized setting at grades 6-8 at Glen Edwards Middle School. The teacher has consented to this assignment.
Roll call vote:
- 9.6 Discussion/** **APPROVE RESOLUTION NO 12/13.30 REGARDING**
Action **AUTHORIZATION TO TEACH ASSIGNED SUBJECTS** – Davis (12-13 G & O Component I, II, III, IV, V)
• Pursuant to Education Code 44256(b), and in order to ensure proper credentialing and teacher consistency for one of our assignments the District administration is making a recommendation that the Board approve Resolution No 12/13.30 which will allow one certificated teacher to teach Math for the entire 2013-2014 school year in an middle school departmentalized setting at grades 6-8 at Glen Edwards Middle School. The teacher has consented to this assignment.
Roll call vote:
- 9.7 Discussion/** **CONSIDER APPROVING REVISED JOB DESCRIPTION FOR**
Action **NETWORK ENGINEER POSITION** – Davis (12-13 G & O Component I, II, III, IV, V)
• As a part of the ongoing review of job descriptions by both the District and CSEA there exists a need to approve a revised job description for the Network Engineer position to update some of the essential job duties and requirements. The District administration worked with CSEA to bring forward the enclosed job description and the description is up for a ratification vote by CSEA on May 30, 2013. A side letter has also been signed between the Parties to establish that this position is equivalent to Network Administrator and Network Analyst in Placer County. There is no financial impact as a result of this change.
- 9.8 Discussion/** **CONSIDER APPROVING REVISED JOB DESCRIPTION FOR**
Action **TECHNOLOGY DATA SPECIALIST POSITION** – Davis (12-13 G & O Component I, II, III, IV, V)

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- As a part of the ongoing review of job descriptions by both the District and CSEA there exists a need to approve a revised job description for the Technology Data Specialist position to update some of the essential job duties and requirements. The District administration worked with CSEA to bring forward the enclosed job description and the description is up for a ratification vote by CSEA on May 30, 2013. There is no financial impact as a result of this change.

9.9 Discussion/ Action **CONSIDER APPROVING REVISED JOB DESCRIPTION FOR CALPADS COORDINATOR/TECHNOLOGY PROJECTS**

TECHNICIAN POSITION – Davis (12-13 G & O Component I, II, III, IV, V)

- As a part of the ongoing review of job descriptions by both the District and CSEA there exists a need to approve a revised job description for the CALPADS Coordinator/ Technology Projects Technician position to update some of the essential job duties and requirements. The District administration worked with CSEA to bring forward the enclosed job description and the description has been approved by CSEA. There is no financial impact as a result of this change.

9.10 Discussion/ Action **ALLOCATION PLAN OF DONATION FUNDS – THE JOHN W. BRADY AND DOROTHY J. BRADY LIVING TRUST** – Kilpatrick

(12-13 G & O Component I, II, III, IV, V)

- On March 11, 2013 the District received an unexpected distribution of funds in the amount of \$58,482.49 from the John W. Brady and Dorothy J. Brady Living Trust. The District was included as a beneficiary of the Trust. Although the distribution did not include any specific restrictions of the funds, staff has requested input and/or recommendations from the board on April 2, 2013 as to the use of this generous donation for specific academic support areas in the District.

9.11 Information **FACILITIES DEPARTMENTAL UPDATE SUMMER PROJECTS 2013** – Steer (12-13 G & O Component I, II, III, IV, V)

- This item is a Board of Trustees informational update on current Facilities projects and work that will be taking place during the summer of 2013.

9.12 Information **PRELIMINARY 2013-14 BUDGET ASSUMPTIONS** – Kilpatrick (12-13 G & O Component I, II, III, IV, V)

- District staff is preparing the 2013-14 budget documents for Board approval at the June 18, 2013, Board of Trustees meeting. The State's May Revision Budget has an impact on our 2013-14 budget assumptions along with our multi-year projections. Enclosed are the budget assumptions for 2013-14 for Board review and input.

9.13 Action **ADOPTION OF 2013-14 TIER III FUNDING EXPENDITURES** – Kilpatrick (12-13 G & O Component I, II, III, IV, V)

- Per California Education Code 42605, the governing Board of each school district, after holding a public hearing regarding Tier III categorical proposed expenditures for the subsequent fiscal year, shall adopt the use of Tier III categorical funding.

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9.14 Action ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman (12-13 G & O Component I, II, III, IV, V)

●The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 3550 Food Service/Child Nutrition Program
- BP/AR 3551 Food Service Operations/Cafeteria Fund
- BP/AR 3553 Free And Reduced Price Meals

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

10.2 BOARD MEMBER REPORTS/COMMENTS

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➤ **June 18, 2013 7:00 P.M.**, Regular Meeting of the Board of Trustee – Lincoln High School

12. ADJOURNMENT

<p>BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1</p>
