

Western Placer Unified School District  
**Regular Meeting of the Board of Trustees**  
November 5, 2013, 7:00 P.M.  
Lincoln High School, Performing Arts Theater  
790 J Street, Lincoln, CA 95648

## MINUTES

**2013-2014 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

**Board Members Present:**

Kris Wyatt, President  
Brian Haley, Vice President  
Damian Armitage, Clerk  
Paul Long, Member  
Paul Carras, Member

**Others Present:**

Scott Leaman, Superintendent  
Mary Boyle, Deputy Superintendent  
Audrey Kilpatrick, Assistant Superintendent of Business & Facilities  
Ryan Davis, Assistant Superintendent of Personnel Services  
Rosemary Knutson, Secretary to the Superintendent  
Heather Steer, Facilities Coordinator  
Carol Percy, Lincoln News Messenger

**6:00 P.M. START**

1. **CALL TO ORDER** – Lincoln High School – Performing Arts Theater

**6:05 P.M.**

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room
  - 2.1 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln
  - 2.2 **CONFERENCE WITH LABOR NEGOTIATOR**  
Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations
  - 2.3 **PERSONNEL**
    - a. Public Employee Discipline/Dismissal/Release

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**2.4 INTERDISTRICT ATTENDANCE APPEAL**

- a. Interdistrict Request Appeal 13/14 – 27

**7:00 P.M.**

**3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln High School Performing Arts Building.

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

**3.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln

No action taken

**3.2 CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action taken

**3.3 PERSONNEL**

- a. Public Employee Discipline/Dismissal/Release

The Board took action in closed session to release one probationary classified employee.

**3.4 INTERDISTRICT ATTENDANCE APPEAL**

- a. Interdistrict Request Appeal 13/14 – 27

Motion by Mr. Carras, seconded by Mr. Long, and passed by a 5-0 vote to deny transfer appeal.

**4. CONSENT AGENDA**

- 4.1 Approval of Meeting Minutes for:

- October 1, & 15<sup>th</sup>, 2013 Regular Board of Trustee Meeting

- 4.2 Approval of Warrants

- 4.3 Classified Personnel Report

- 4.4 Certificated Personnel Report

- 4.5 Position Description: Counselor on Special Assignment – Peer Coach.

- 4.6 Approve Williams Uniform Quarterly Complaint Report

- 4.7 Student Discipline Stipulated Expulsion Students # 13/14 – E.

Motion by Mr. Armitage, seconded by Mr. Haley, and passed by a 5-0 roll call vote to approve consent agenda as presented. Roll call vote: Haley, long, Armitage, Carras, Wyatt

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**5. COMMUNICATION FROM THE PUBLIC**

No comments from the public

**6. REPORTS & COMMUNICATION**

6.1 Lincoln High School, Student Advisory, Jillian Loya reported:

- Football going to the playoffs
- Varsity Volleyball going to playoffs
- Cross Country has two runners moving ahead in the competition.
- LHS had a Rally, all went well and there were positive vibes from the students.

6.2 Western Placer Teacher's Association, Tara McCroskey had no report

6.3 Western Placer Classified Employee Association, Mike Kimbrough had no report

6.4 Superintendent – Scott Leaman

- Met with the new Chief of Police today
- Varsity is going to playoffs
- LHS band is amazing
- Mr. Cubias starts his new position at TBE on Monday
- Finalizing on the principalship at GEMS

**7. ♦ACTION ♦DISCUSSION ♦INFORMATION****7.1 Action****APPROVE RESOLUTION 13/14.11 THE EDUCATION PROTECTION ACCOUNT AND SPENDING PLAN FOR 2013-14 – Kilpatrick (13-14 G & O Component I, II, III, IV, V)**

• In addition, there will now be a requirement for the annual financial audit to include verification that the EPA funds were used as specified by Proposition 30. If EPA funds are not expended in accordance with the requirements of Proposition 30, civil or criminal penalties could be incurred. *The EPA funds are NOT new dollars to the district, but are simply a portion of the Revenue Limit funding received.*

Audrey Kilpatrick reported all charters will be required to provide a spending plan for the charter. Motion by Mr. Long, seconded by Mr. Haley, and passed by a 5-0 roll call vote to approve Resolution 13/14.11 requesting the Education Protection Account and Spending Plan for 2013-14. Roll call vote: Long, Armitage, Carras, Haley, Wyatt

**7.2 Information PROPOSITION 39 UPDATE – Steer (13-14 G & O Component I, II, III, IV, V)**

• Proposition 39 and Senate Bill 73 were signed into law on June 27, 2013, called the California Clean Energy Jobs Act of 2013. The purpose of this bill was to give funding to various entities to promote the improvement of energy efficiency and the creation of jobs. This program will be run by the California Energy Commission, and funds apportioned by the California Department of Education.

Heather Steer presented a power point presentation on the Proposition 39, Funding Pathway, which included the following.

- Approval Guidelines take place in early December
- WPUSD is on track to receive \$279,608.00 annually over five years.

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- The district is allowed to request “planning money” which comes out of our annual allocation.
- No project plans can be submitted or projects reimbursed until after the guidelines are approved.
- Exhibit C: Proposition 39 Funding Pathway Example
  - ~Step 1 – Electric and Gas Usage/Billing Data
  - ~Step 2 – Benchmarking of facilities
  - ~Step 3 – Energy Project Prioritization Considerations
  - ~Step 4 – Sequencing of Facility Improvements
  - ~Step 5 – Energy Project Identification
  - ~Step 6 – Cost-Effectiveness Determination
  - ~Step 7 – Complete and Submit an Energy Expenditure Plan
  - ~Step 8 – Project Tracking and Reporting

There was discussion on Schools, Energy Efficiency Retrofits, and Solar, these are projects to consider.

### 7.3 Information/ REVIEW OF PROCESS TO DATE AND POSSIBLE SOLUTIONS

Discussion FOR CARLIN C. COPPIN HVAC ISSUES – Steer (13-14 G & O  
*Component I, II, III, IV, V)*

• In our continued discussions regarding Carlin C. Coppin and the heating/air conditioning problems at the site, we have circled around the project development agreement with Johnson Controls, Inc. and the solutions contained therein.

Heather Steer presented Project development Agreement. JCI presented a project which included district wide energy savings, and upgrades to multiple systems and district-wide control system, complete overhaul on CCC heating and air conditioning system. The power point included the following options:

- **Option 1** – Engage in full JCI Project as proposed
- **Option 2** – Request JCI revise project scope to include only District-wide energy and controls, remove CCC from the mix.
- **Option 3** – No project with JCI, independently do our best to improve current system at CCC.
- **Option 4** – Do nothing

Capital Financial will attend the next meeting to discuss and present a fresh look at options.

After some board discussion, it was the consensus of the board to bring back ideas to the next board meeting.

### 7.4 Information/ PG & E HVAC QUALITY MAINTENANCE – Steer (13-14 G&O

Discussion *Component I, II, III, IV, V)*

• Our District representative from PG&E has recently offered to Staff the opportunity to participate in their HVAC Quality Maintenance Program. Differing from programs in the past, this current program utilizes a combination of contractor and agency incentives in order to promote the full and regular maintenance of heating and air conditioning equipment. Systems that are running efficiently will use less energy; also equipment that is properly maintained will last longer and reduce repair and replacement costs.

Heather Steer presented a power point on PG& E's Commercial HVAC Quality Maintenance Program. Curtis Stizzo, Maintenance Director is looking at total units, and this will be brought back for review.

**7.5 Action      EXTENSION OF AGREEMENT WITH SUNCAL LLC. FOR HOLD ON SOUTHERN ELEMENTARY SCHOOL SITE IN LINCOLN CROSSINGS DEVELOPMENT – Steer (13-14 G & O Component I, II, III, IV, V)**

●In December 2010, The Western Placer Unified School District entered into a Memorandum of Understanding with SunCal Lincoln Crossing LLC with regards to the continued reservation of the Southern Elementary School Site in Lincoln Crossings. With this MOU, should the District wish to continue the hold on the site, it must submit a letter requesting extension as well as a check for \$25,000.00. The letter and monetary requirements are necessary annually until such time as the District acquires the site, or until November 2016 when the MOU expires. Per WPUSD's Facilities Master Plan this site will be our next elementary school location and therefore staff finds this extension necessary to retain the site for future construction as soon as funds become available.

Heather Steer presented the extension with the SunCal LLC. Motion by Mr. Carras, seconded by Mr. Armitage, and passed by a 5-0 vote to approve the extension Agreement with SunCal LLC, for the hold on Southern Elementary School site in Lincoln Crossings Development.

**7.6 Discussion      BUDGET COMMITTEE PARAMETERS – Leaman (13-14 G&O Component I, II, III, IV, V)**

●There are many converging issues surrounding the budget this year. Along with budget reductions, the district is being funded through the Local Control Funding Model and the Board will be asked to adopt a funding plan through the Local Control Accountability Plan next year. With these needs, the district is reorganizing the budget committee duties as outlined on the attached document. This committee would be formed under the leadership of the district office.

Mr. Leaman presented the budget committee parameters, and reviewed the process. He has already discussed the parameters with the associations and they will approve it as well.

**7.7 Action      ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman (12-13 G & O Component I, II, III, IV, V)**

●The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 1312.3 Uniform Complaint Procedures
- AR 5117 Interdistrict Attendance
- BP 5131.2 Bullying
- BP 7110 Facilities Master Plan
- BP/AR 7160 Charter School Facilities
- BP/AR 7214 General Obligation Bonds

Motion by Mr. Armitage, seconded by, Mr. Long, and passed by a 5-0 vote to approve new and revised policies as presented.

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The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- ~~Relationship with Sierra Community College~~
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

**8.2 BOARD MEMBER REPORTS/COMMENTS**

**Mr. Haley** – fun to see the football game, and teams seem to be improving

**Mr. Long** – big game at Colfax, and asked if Mr. Hess would be attending the Board of Trustee dinner.

**Mr. Armitage** – the band is doing great, attending the band at the middle school

**Mr. Carras** - reported about 100 people will be attending the Trustee Dinner.

Thanked Heather for the presentation.

**Mrs. Wyatt** the Halloween carnival at LHS was great, and the haunted house was really good. She reported Shelly Hoover said she loves the staff administration, and she is doing a lot traveling.

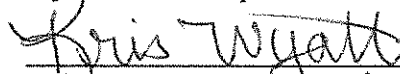
**9. ESTABLISHMENT OF NEXT MEETING(S)**

The President will establish the following meeting(s):

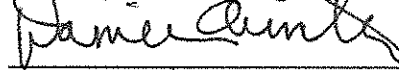
➤ **November 19, 2013 7:00 P.M.**, Regular Meeting of the Board of Trustee –  
Sheridan Elementary School

**10. ADJOURNMENT**

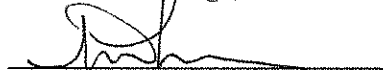
There being no further business the meeting was adjourned at 8:41 p.m.



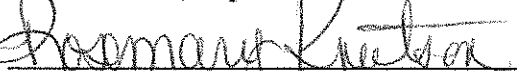
Kris Wyatt, President



Damian Armitage, Clerk



Scott Leaman, Superintendent



Rosemary Knutson, Secretary to the  
Superintendent

**Adopted:** December 3, 2013

**Ayes:** Armitage, Carras, Haley

**Noes:**

**Absent:** Long, Wyatt

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

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