

Western Placer Unified School District
Regular Meeting of the Board of Trustees

June 7, 2016, 7:00 P.M.

WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2015-2016 Goals & Objectives (G & O) for the Management Team: **Component I:** Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:

Damian Armitage, President
Kris Wyatt, Vice President
Brian Haley, Member
Paul Carras, Member

Board Members Absent:

Paul Long, Clerk

Others Present:

Scott Leaman, Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Kerry Callahan, Assistant Superintendent of Educational Services
Gabe Simon, Assistant Superintendent of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Carol Percy, Lincoln News Messenger

5:45 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room

Mr. Leaman requested to pull item 3.4 from Closed Session

2. **COMMUNICATION FROM THE PUBLIC**

No communication from the public

6:05 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room

- 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:

~Scott Leaman, Superintendent

~Gabe Simon, Assistant Superintendent of Personnel Services

~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

~Kerry Callahan, Assistant Superintendent of Educational Services

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- 3.2 **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Property Designated as Rockwell (Mariner) Ranch
- 3.3 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477
- 3.4 **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
Public Employee - CE 15/16.3

7:00 P.M.

- 4. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – District Office/City Hall Bldg. – 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:
 - 4.1 **Page 10 - CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action taken
 - 4.2 **Page 11 - CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Property Designated as Rockwell (Mariner) Ranch

No action taken
 - 4.3 **Page 12 - CONFERENCE WITH LEGAL COUNSEL–EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action taken
 - 4.4 **Page 13 - PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
Public Employee - CE 15/16.3 -
Roll call vote:

Public Employee CE 15/16.3 was removed from the agenda
- 5. **Page 15 - 105 - CONSENT AGENDA**
 - 5.1 Certificated Personnel Report
 - 5.2 Classified Personnel Report
 - 5.3 Approval of Meeting Minutes for: May 3, & 17, 2016 Regular Board of Trustee Mtg.
 - 5.4 Approval of Warrants
 - 5.5 Unpaid Leave of Absence Request

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- 5.6 Ratification of Annual Contract with Schoology
- 5.7 Ratification of contract with Project GLAD
- 5.8 Ratification of Contract with Total Educational Systems Support (TESS) for Math Teacher Training
- 5.9 Ratification of Contract with San Joaquin County Office of Education – SEIS
- 5.10 Ratification of Contract with TNT Fireworks and WPUSD-Twelve Bridges Middle School
- 5.11 ACTFL Annual convention and World Language Expo
- 5.12 Approve Agreement for Fiscal Budget Services between School Services of California, Inc., and WPUSD
- 5.13 Ratification of Contract with Starstruck Showcase and Foskett Ranch Elem.
- 5.14 Ratification of Contract with Starstruck Showcase and Lincoln Crossing Elem.
- 5.15 Ratification of Agreement between Atkinson, Andelson, Loya, Ruud, and Romo and WPUSD
- 5.16 Approve Purchase of two 2017 Thomas 36 Passenger Busses from Thomas Built Buses

Gabe Simon requested a modification to the classified personnel report on the consent agenda. Director of Food Service, Susan Stewart has been added to the classified personnel report. Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 4-0 (**Ayes:** *Carras, Haley, Wyatt, Armitage* **No:** *None*) roll call vote to approve consent agenda with the modification to the classified personnel report.

6. COMMUNICATION FROM THE PUBLIC

No communication to the public

7. REPORTS & COMMUNICATION

- Lincoln High School Student Advisory – Harpreet Chumber was not present
- Western Placer Teacher's Association, Tara McCroskey spoke about meeting with District Administration and LHS principal to discuss the year, there are a lot of positives this year, one of the things is the purchase of CTA shirts for the members, which read "We Educate, We Advocate, and We Empower". She was reelected as WPTA President next year, Tim Allen will be the Vice President. Will be meeting with district administration to discuss curriculum, and with Mr. Leaman regarding the full year, and site Administration in our district. It's been a good year, look forward to a good summer.
- Western Placer Classified Employee Association, Mike Kimbrough was not present
- Superintendent, Scott Leaman reported the following:
 - School is out!
 - Monday, the district office will start summer hours, 10:30 a.m. to 2:00 p.m.
 - Was able to complete most of the school visitations
 - Technology is very infused in our district
 - Senior reflections was being put together during a visit at Lincoln High
 - This was a smooth year with graduations/promotions, very few inflatables
 - We are already preparing for next year
 - Echoed Tara's remarks

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Pursuant to Education Code 9EC) 52062(b)(1), Western Placer Unified School District will hold a public hearing to solicit the recommendations and comments of members of the public regarding the specifications and expenditures proposed to be included in the Local Control and Accountability Plan (LCAP)

Mr. Armitage open the public hear for at 7:14 p.m.

Dan Burbage-Macaluso spoke on learning, not having access to materials, feels EL and resources students struggled, in years past we've have some really great ideas, moving towards our implementation. Do not put a lot of changes in at one time. This was a most impacted year, this was the worst year. Miss the times of piloting programs. The public hearing was closed at 7:21.

8.2 Page 107 - 2016-17 Western Placer Unified School District Proposed Budget

Per California Education Code 42127, on or before July 1 of each year, the governing Board of each school district shall hold a public hearing on the budget to be adopted for the subsequent fiscal year. At this hearing, the Board will take testimony from the public.

Audrey Kilpatrick introduced Susan Stewart, the new Director of Food Services

Audrey Kilpatrick introduced the budget, the public hearing was opened at 7:23 p.m., there being on questions, the hearing was closed.

9. ♦ACTION ♦DISCUSSION ♦INFORMATION**9.1 Discussion/ Page 112 – ACQUISITION OF ROCKWELL (MARINER) RANCH**

Action

– **Leaman** (15-16 G & O Component I, II, III, IV, V)

•Over seven years ago the district was awarded mariner Ranch through a competitive process as mitigated land with an endowment to be controlled by an outside entity. Negotiations have been underway since that time including CalTrans, Wildlife Heritage Foundation, Department of Fish and Game, and others.

Mr. Leaman spoke on the process of accepting the Rockwell (Mariner) Ranch, it's been a long process acquiring this acreage. It's taken seven years, he thanked everyone for helping.

Megan Macy spoke on the acquisition of Rockwell (Mariner) Ranch. She reviewed the particulars of the property. The documents included were Mitigation Land Transfer Agreement, a three part agreement with Caltrans, Wildlife Heritage and the District. She reviewed the district's roll in this management plan, and obligations. Conservation easement will be on title.

Motion by Mr. Carras, seconded by Mrs. Wyatt, and passed by a 4-0 (Ayes: Armitage, Carras, Haley, Wyatt No: None) vote to approve the acquisition of Rockwell (Mariner) Ranch.

9.2 Action Page 276 – RESOLUTION NO. 15/16.24 TO APPROVE THE ANNUAL ADJUSTMENT OF COMMUNITY FACILITY

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• Annually the rates for fee calculations for Mello-Roos tax within the Western Placer Unified School District's Community Facilities Districts #1 and #2 are adjusted in coordination with the California Construction Cost Index (CCCI), utilizing the annual percentage increase or decrease for the most recent full calendar year as the standard.

Mike Adell presented Resolution No. 15/16.24 for approval. This is an annual process. Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 4-0 (**Ayes:** *Haley, Wyatt, Carras, Armitage* **No:** *None*) roll call vote to approve Resolution No. 15/16.24 approving the annual adjustment of Community Facility District Mello-Roos rates for CFD #1 and CFD #2.

9.3 Action**Page 279 – APPROVAL OF LEASE-LEASEBACK AGREEMENT WITH BRCO CONSTRUCTORS, INC. FOR THE LINCOLN HIGH SCHOOL PORTABLES RELOCATION PROJECT – Adell (15-16 G***& O Component I, II, III, IV, V)*

• Due to projected growth at Lincoln High School and the need to accommodate the expansion and enhancements of the existing quad area on site, it will be necessary for the District to relocate six (6) portable classrooms on site adjacent to the 2015 portable classrooms addition on the north area of campus.

Mike Adell presented the Lease-Leaseback Agreement for approval. Motion by Mr. Haley, seconded by Mrs. Wyatt and passed by a (**Ayes:** *Armitage, Carras, Haley, Wyatt* **No:** *None*) 4-0 vote to approve Lease-Leaseback Agreement with BRCO constructors for the Lincoln High School project.

9.4 Action**Page 298 – APPROVAL OF LEASE-LEASEBACK AGREEMENT WITH BRCO CONSTRUCTORS, INC. FOR THE GLEN EDWARDS MIDDLE SCHOOL PORTABLE CLASSROOMS****ADDITION PROJECT – Adell (15-16 G & O Component I, II, III, IV, V)**

• Due to projected growth and a current lack of available classroom space at Glen Edwards Middle School, it will be necessary for the District to add one (1) double wide portable classroom building to create two (2) standard classrooms and associated site work at the site.

Mike Adell presented the Lease-Leaseback Agreement for approval. Motion by Mr. Carras, seconded by Mr. Haley and passed by a 4-0 (**Ayes:** *Armitage, Carras, Haley, Wyatt* **No:** *None*) vote to approve the Lease-Leaseback Agreement with BRCO Constructors for the Glen Edwards Middle School project.

**9.5 Discussion/
Action****Page 320 – CONSIDER APPROVING JOB DESCRIPTION FOR SECRETARY: SUPPLEMENTAL PROGRAMS &****ACCOUNTABILITY – Simon (15-16 G & O Component I, II, III, IV, V)**

• As a part of the ongoing review of District needs, program, and staffing by the District there exists a need to approve a job description for a classified Secretary:

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Supplemental Programs & Accountability in order to establish the job requirements.

Gabe Simon presented a job description for approval. Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 4-0 (**Ayes:** *Armitage, Carras, Haley, Wyatt* **No:** *None*) vote to approve the job description for Secretary of Supplemental Programs and Accountability.

9.6 Discussion/ Action *Page 324 – CONSIDER APPROVING JOB DESCRIPTION FOR PARENT/SCHOOL/COMMUNITY LIAISON – Simon (15-16 G & O Component I, II, III, IV, V)*

●As a part of the ongoing review of District needs, programs, and staffing by the District there exists a need to approve a job description for a classified Parent/School/Community Liaison, in order to establish the job requirements.

Gabe Simon presented a job description for approval. Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 4-0 (**Ayes:** *Armitage, Carras, Haley, Wyatt* **No:** *None*) vote to approve the job description of Parent/School/Community Liaison.

9.7 Discussion/ Action *Page 328 – APPROVAL OF ADJUSTMENT TO SALARY SCHEDULE FOR CLASSIFIED EMPLOYEES – Simon (15-16 G & O Component I, II, III, IV, V)*

●The salary ranges for the proposed Secretary: Supplemental Programs and Accountability and parent/School/Community Liaison positions have been added to the enclosed and revised salary schedule.

Gabe Simon presented the adjusted salary schedule for approval. Motion by Mr. Haley, seconded by Mr. Carras, and passed by a 4-0 (**Ayes:** *Armitage, Carras, Haley, Wyatt* **No:** *None*) vote to approve the adjustment to the classified salary schedule.

9.8 Information *Page 330 – 2016-2017 BUDGET ASSUMPTIONS AND PROPOSED BUDGET FOR GENERAL FUND AND OTHER FUNDS – Kilpatrick (15-16 G & O Component I, II, III, IV, V)*

●District staff has prepared the 2016-17 Proposed Budget documents for Board adoption at the June 21, 2016, board of Trustees meeting. The most recent State's May Revision Budget has an impact on our 2016-17 budget assumptions along with multi-year projections.

Audrey Kilpatrick presented budget assumptions that will be used for the 2016-17 budget. She reviewed expenditures and reserves. The budget will come back for approval at June 30th board meeting.

9.9 Action *Page 359 – DISPOSAL OF SURPLUS ITEMS – Kilpatrick (15-16 G & O Component I, II, III, IV, V)*

●Board Policy 3270 provides that the Board of Trustees may authorize the disposal of surplus equipment when the equipment becomes unusable, obsolete or no longer needed. Administrative Regulation 3270 provides the process for selling surplus or obsolete property through a number of methods.

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Audrey Kilpatrick presented a list of items for surplus. Motion by Mr. Haley, Mrs. Wyatt, and passed by a 4-0 (**Ayes:** *Armitage, Carras, Haley, Wyatt* **No:** *None*) vote to approve the disposal of surplus items.

9.10 Discussion/ Page 361 – COMMUNICATION WITH BOARD OF SUPERVISORS

Action – **Leaman** (15-16 G & O Component I, II, III, IV, V)

•The Board was recently updated by City of Lincoln Police Chief Rex Marks concerning possible actions by Placer County Board of Supervisors regarding marijuana.

Mr. Leaman presented the sample letter for approval. Mr. Leaman contacted PCOE who also will be writing a letter. Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 4-0 (**Ayes:** *Armitage, Carras, Haley, Wyatt* **No:** *None*) vote to approve the letter be sent to the Board of Supervisors.

9.11 Action Page 363 - ADOPTION OF REVISED/NEW POLICIES/REGULATIONS/EXHIBITS – Leaman (15-16 G & O Component I, II, III, IV, V)

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 2121 Superintendent's Contract
- BP/AR 3553 Free and Reduced Price Meals
- BP/AR 4030 Nondiscrimination In Employment
- AR 4031 Complaints Concerning Discrimination In Employment
- BP 4121 Temporary/Substitute Personnel
- AR 4261.1 Personal Illness/Injury Leave
- BP/AR 5141 Health Care and Emergencies
- BP/AR 6142.1 Sexual Health and HIV/AIDS Prevention Instruction
- BP/AR 6173 Education for Homeless Children
- BB 9150 Student Board Members

Motion by Mr. Carras, seconded by Mrs. Wyatt, and passed by a 4-0 (**Ayes:** *Armitage, Carras, Haley, Wyatt* **No:** *None*) vote to approve the revised and new Policies/Regulations/Exhibits as presented.

10. BOARD OF TRUSTEES**10.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- High School in the Twelve Bridges Area
- Lincoln Crossing Elementary South/Facilities Update

10.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Carras shared it's good to be able to attend a meeting, glad to be back, Mrs. Wyatt was able to share senior experiences at LHS, very touching and an enjoyable morning, stepped in for Mr. Carras at TBMS. Liked the graduation time

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change to 8:00 p.m. It was a pleasure to take LHS Seniors to their previous elementary schools to visit current students. Next year it will be better planned and gave recognition to the groups that provided funds for this to happen. Shared information on the airshow which will be held on June 11th.

Mr. Haley attended PHS graduation with almost 30 students, loved the talks they gave about their teachers. The letter from the GEMS student, was well written

Mr. Armitage had the pleasure of attending GEMS promotion

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➤ **June 30, 2016 7:00 P.M.**, Regular Meeting of the Board of Trustees - District Office/City Hall Bldg., 3rd Floor Conference Room

12. ADJOURNMENT

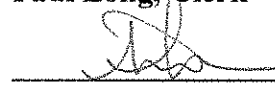
There being no further business, the meeting was adjourned at 8:11 p.m.




Damian Armitage, President



Paul Long, Clerk



Scott Leaman, Superintendent



Rosemary Knutson, Secretary to the Superintendent

Adopted: August 2, 2016

Ayes: Long, Carras, Haley, Wyatt, Armitage

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.