

Western Placer Unified School District  
**Regular Meeting of the Board of Trustees**  
August 5, 2014, 7:00 P.M.  
**LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER**  
790 J Street, Lincoln, CA 95648

**REVISED-AGENDA**

2013-2014 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

**5:35 P.M. START**

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

**5:40 P.M.**

2. **CLOSED SESSION** – Lincoln High School - Library

- 2.1 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Ryan Davis, Assistant

Superintendent of Personnel Services, Audrey Kilpatrick, Assistant

Superintendent of Business and Operations, Kerry Callahan, Assistant

Superintendent of Educational Services

- 2.2 **PERSONNEL**

**Public Employee Employment/Discipline/Dismissal/Release**

- 2.3 **INTERDISTRICT ATTENDANCE APPEAL**

- a. Interdistrict Request Appeal 14/15 - 45
    - b. Interdistrict Request Appeal 14/15 - 46
    - c. Interdistrict Request Appeal 14/15 - 47
    - d. Interdistrict Request Appeal 14/15 – 48
    - e. Interdistrict Request Appeal 14/15 – 49
    - f. Interdistrict Request Appeal 14/15 - 50

**7:00 P.M.**

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln High Theater  
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

- 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Ryan Davis, Assistant

Superintendent of Personnel Services, Audrey Kilpatrick, Assistant

Superintendent of Business and Operations, Kerry Callahan, Assistant

Superintendent of Educational Services

- 3.2 **PERSONNEL**

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**Agenda****Public Employee Employment/Discipline/Dismissal/Release****3.3 INTERDISTRICT ATTENDANCE APPEAL**

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- d. Interdistrict Request Appeal 14/15 - 48
- e. Interdistrict Request Appeal 14/15 - 49
- f. Interdistrict Request Appeal 14/15 - 50

**4. CONSENT AGENDA****NOTICE TO THE PUBLIC**

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 4.1 Approval of Meeting Minutes for:
  - June 3, & 17<sup>th</sup>, 2013 Regular Board of Trustee Meeting
  - July 1, 2014 Special Board of Trustee Meeting
- 4.2 Approval of Warrants
- 4.3 Classified Personnel Report
- 4.4 Certificated Personnel Report
- 4.5 Approval of Out of State Travel.
- 4.6 Unpaid Partial Leave of Absence Request.
- 4.7 Williams Uniform Quarterly complaint Report.
- 4.8 Annual Approval of Bank Check Signers.
- 4.9 Report of Disclosure Requirements for Quarterly Reports of Investments.
- 4.10 Ratify Contract between Capitol Public Finance Group and WPUSD, Financial Advisory and Continuing Disclosure Services, July 1, 2014-June 30, 2015
- 4.11 Ratify Contract between Total Education Solutions and WPUSD, July 1, 2014 – July 30, 2015.
- 4.12 Ratify Contract between Jabbergym and WPUSD, July 1, 2014 – June 30, 2015.
- 4.13 Ratify Contract between Sierra Foothills Academy and WPUSD, July 1, 2014-June 30, 2015.
- 4.14 Ratify Contract between Learning Solutions and WPUSD, July 1, 2014 – Jun 30, 2015.
- 4.15 Ratify Contract between Sierra Pediatric Therapy Clinic and WPUSD, July 1, 2014 - June 30, 2015.
- 4.16 Ratify Contract between Medicab of Sacramento/Sierra and WPUSD, July 1, 2014 - Jun 30, 2015.
- 4.17 Ratify Contract between Odyssey Learning Center and WPUSD, July 1, 2014 - June 30, 2015.
- 4.18 Ratify Contract between Placer Learning Center and WPUSD, July 1, 2014 - June 30, 2015.
- 4.19 Annual Software License Agreement with Database Depot, Inc.
- 4.20 Resolution No. 14/15.1 approving State Preschool Programs.
- 4.21 Ratify MOU between Loomis Union School District and WPUSD, July 1, 2014 - June 30, 2015.

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- 4.22 Ratify Contract between Red Schoolhouse Software and WPUSD, July 1, 2014 – June 30, 2015.
- 4.23 Agreement for Internal Revenue code Section 125 Services between Flex-Plan, Inc., and WPUSD and Updated WPUSD Flexible Spending Plan.
- 4.24 Ratification of Professional Services Authorization with LPA, Inc. for architectural work on Lincoln High School Farm Project.

*Roll call vote:***5. COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

**6. REPORTS & COMMUNICATION**

- 6.1 Lincoln High School, Student Advisory – Jillian Loya
- 6.2 Western Placer Teacher's Association – Tara McCroskey
- 6.3 Western Placer Classified Employee Association – Mike Kimbrough
- 6.4 Superintendent - Scott Leaman

**7. ♦ ACTION ♦ DISCUSSION ♦ INFORMATION**

Members of the public wishing to comment on any items should complete a yellow **REQUEST TO ADDRESS BOARD OF TRUSTEES** form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

**7.1 Information 2014-15 DISTRICT BUDGET UPDATE – STATE BUDGET****APPROVAL – Kilpatrick (14-15 G & O Component I, II, III, IV, V)**

- California Education code 42127(i)(4) requires school district to make available for public review any revenue and/or expenditure revisions made to the budget to reflect the funding made available by the Budget Act no later than 45 days following the signing of the Budget Act.

**7.2 Discussion/ Action CONSIDER APPROVING NEW JOB DESCRIPTION FOR LICENSED VOCATIONAL NURSE (LVN) - Davis (14-15 G & O Component I, II, III, IV, V)**

- As part of the ongoing review of job descriptions and the needs of the school sites and the District by both the District and CSEA there exists a need to approve a new job description for the "Licensed Vocational Nurse (LVN)" position which is necessary to meet the very specific health and educational needs of our students, especially in light of new legal requirements regarding controlled medication. The District administration worked with CSEA to bring forward the enclosed job description. The new position will be placed at Range 32 on the Classified Salary Schedule.

**7.3 Discussion/ Action CONSIDER APPROVING RESOLUTION NO. 14/15.5 AUTHORIZING THE LAYOFF AND REDUCTION OF HOURS OF CLASSIFIED EMPLOYEE POSITIONS DUE TO LACK OF WORK/LACK OF FUNDS - Davis (14-15 G & O Component I, II, III, IV, V)**

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●Pursuant to Education Code section 45117, the District administration is making a recommendation that would require the Governing Board of the Western Placer Unified School District to layoff or reduce the hours of Classified Employee positions due to lack of work/lack of funds by adopting Resolution No. 14/15.5. This modification is necessitated by lack of work/lack of funds, and related to some of the positions, very low enrollment in a preschool program. CSEA has been notified of this pending action.

*Roll call vote:*

**7.4 Information** **FACILITIES DEPARTMENTAL UPDATE NEW STATE REGULATIONS – Steer** (14-15 G & O Component I, II, III, IV, V)

●This item is a Board of Trustees informational update on new state regulations affecting how contractors can be selected, dollar thresholds for prevailing wage work and certified payroll requirements.

**7.5 Action** **APPROVAL OF MEMORANDUM OF UNDERSTANDING SUPPLEMENT TO JOINT USE AGREEMENT WITH CITY OF LINCOLN FOR PUBLIC ADMINISTRATIVE BUILDING – Steer** (14-15 G & O Component I, II, III, IV, V)

●In February 2006, the District entered into a Joint Use Agreement with the City of Lincoln for the construction and use of the Administrative Building (City Hall/School District Building). The attached supplemental Memorandum of Understanding (MOU) is related to improvements to the server room located on the 4<sup>th</sup> Floor of the Building and encompassed in the space occupied by the District.

**7.6 Action** **APPROVE RESOLUTION NO. 14/15.3 LOCAL RESERVE LCAP – Kilpatrick** (14-15 G & O Component I, II, III, IV, V)

●On June 20, 2014, the Gov. Brown signed SB 858 (Committee on Budget and Fiscal Review, Chapter 32, Statutes of 2014, which will require school districts to spend their assigned and unassigned account balances down to no more than two to three times the minimum level of the statutory reserve for economic uncertainties (depending on district size) in the fiscal year following the fiscal year in which the State of California makes a payment of any amount to the Public School System Stabilization Account (referred to as the Prop 98 Reserve).

*Roll call vote:*

**7.7 Action** **APPROVE RESOLUTION NO. 14/15.3 LOCAL RESERVE CAP – Kilpatrick** (14-15 G & O Component I, II, III, IV, V)

●The Resolution 14/15.4, with board approval, authorizes the listed employees to act as agents for the District in matters relating to the conduct of business. Their signatures will be required on various documents, contract, purchase orders, Federal and State Grants, accounts payable, payroll, and revolving fund warrants only those named in this resolution will be authorized signatories for the Western Placer Unified School District and that listed employees are approved as authorized signatories for the Western Placer Unified School District.

*Roll call vote:*

**8. BOARD OF TRUSTEES**

**8.1 FUTURE AGENDA ITEMS**

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The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

**8.2 BOARD MEMBER REPORTS/COMMENTS**

**9. ESTABLISHMENT OF NEXT MEETING(S)**

The President will establish the following meeting(s):

- August 19, 2014 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School

**10. ADJOURNMENT**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

**Posted: 080114**

REVISED: 4:00 P.M.

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