

WESTERN PLACER UNIFIED SCHOOL DISTRICT
810 J STREET, LINCOLN, CALIFORNIA 95648

MEMBERS OF THE GOVERNING BOARD

Karen Roberts, President
Paul Long, Vice President
Marcia Harris, Clerk
Earl Mentze, Member
Nels V. Tahti, Member

ADMINISTRATIVE/MANAGEMENT PERSONNEL

Roger R. Yohe, District Superintendent
 Jay M. Stewart, Assistant Superintendent, Business Services
 Scott Leaman, Assistant Superintendent, Educational Services
 Bob Noyes, Director, Human Services,
 Linda Pezanoski, Principal, Sheridan Charter School
 John Bliss, Principal, Carlin C. Coppin Elementary School
 Ken Gammelgard , Principal, Creekside Oaks Charter Elementary School
 Susan Taxara, Vice Principal, Creekside Oaks Charter Elementary School
 Ruben Ayala, Principal, First Street School/District Bilingual Coordinator
 Mary Boyle, Principal, Glen Edwards Middle School
 Mike Doherty, Assistant Principal, Glen Edwards Middle School
 David Butler, Principal, Lincoln High School
 Janice Smith, Assistant Principal, Lincoln High School, Principal, LHSN
 Stacy Brown, Vice Principal, Lincoln High School/Glen Edwards Middle School
 John Wyatt, Principal, Phoenix High School, Adult Ed.
 Tracy Murphy, Director, Special Education
 Trudy Wilson, Director, Business Services
 Frank Nichols, Director of Maintenance and Facilities
 Bob Nelson, Transportation Coordinator
 Jeff Dardis, Food Service Director
 Chuck Youtsey, Technology Coordinator

STUDENT ENROLLMENT

School	1/3/03	1/31/03
Sheridan Charter School (K-8)	146	141
Sheridan School Independent Study (SSIS)	30	33
First Street School	559	564
Carlin C. Coppin Elementary (K-5)	502	514
Creekside Oaks Elementary (K-5)	661	665
Glen Edwards Middle (6-8)	890	889
Lincoln High School/Lincoln North	946	934
Phoenix High School	53	54
PCOE Home School	10	10
TOTAL:	3797	3804
<u>Phoenix Infant/Toddler Center</u>	24	
<u>Preschool/Head Start</u>		
First & J Streets	22	
Sheridan Program	22	
Carlin Coppin Program	22	
<u>Adult School</u>		
Citizenship/ESL	120	
Evening Classes		
Adult Ed. Child Care	45	

GLOBAL DISTRICT GOALS

- Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- Foster a safe, caring environment where individual differences are valued and respected.
- Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES**

March 4, 2003, 7:00 P.M.
LINCOLN HIGH SCHOOL – Library
790 "J" STREET, LINCOLN, CA

2002-2003 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

AGENDA

6:00 P.M. OPEN SESSION - Administrative Conference Room – D.O.

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

6:05 P.M. CLOSED SESSION - Administrative Conference Room – D.O.

1. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - a. Student Discipline/Expulsion Pursuant To E.C. 48918
 Student # 02/03 (O)
2. **CONFERENCE WITH LABOR NEGOTIATOR**
 - a. Name any employee organization with whom negotiations to be discussed are being conducted. - WPTA
 - b. Identify the titles of unrepresented individuals with whom negotiations are being conducted. NONE
 - c. Identify by name the agency's negotiator. BOB NOYES, DAVE BUTLER, KEITH BRAY, TRUDY WILSON
3. **ADJOURN TO OPEN SESSION**

7:00 P.M. OPEN SESSION - Library - LHS

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**
 - The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

March 4, 2003

Agenda

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

- a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (O)

2.2 CONFERENCE WITH LABOR NEGOTIATOR

- a. Name any employee organization with whom negotiations to be discussed are being conducted. - WPTA
- b. Identify the titles of unrepresented individuals with whom negotiations are being conducted. NONE
- c. Identify by name the agency's negotiator. BOB NOYES, DAVE BUTLER, KEITH BRAY, TRUDY WILSON

3. SPECIAL ORDER OF BUSINESS

4. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 4.1 Approval of Minutes
 - a. Regular Meetings of February 4, 2003, February 18, 2003
- 4.2 Approval of Warrants
- 4.3 Ratification of Personnel Items
 - a. Ratification of Certificated Retirement Resignations: Donn Pintar, Teacher, LHSN; Ron Wade, First Grade Teacher, COES
 - b. Ratification of Certificated Resignations: Barbie Baio, 3rd Grade Teacher, COES; Fuljencio Garcia, Music Teacher, GEMS
 - c. Ratification of Classified Retirement Resignation: Gale Tofft, Counselor Secretary, LHS, Effective October 1, 2003
- 4.4 Ratification of API Expenditures for Carlin C. Coppin Elementary School
- 4.5 Ratification of Revised Cooperative Agreement with Sierra Community College, City of Lincoln and WPUSD

5. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6. REPORTS & COMMUNICATION

- 6.1 Student Advisory – Heather Wellendorf, Lincoln High School
- 6.2 Western Placer Teacher's Association – Mike Agrippino
- 6.3 Western Placer Classified Employee Association – Nancy Griffin
- 6.4 Superintendent
- 6.5 Assistant Superintendent(s)
 - 6.5.1 Jay M. Stewart
 - a. Facilities Update
 - 6.5.2 Scott Leaman
 - a. Program Focus Area: Academic Performance Index and Identification of Program Improvement Schools
 - 6.5.3 Bob Noyes, Personnel Director
 - a. Update on 2002/03 Personnel

7. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

- 7.1 (D/A) ADOPTION OF RESOLUTION #02/03.23 ESTABLISHING A REDUCTION OF CLASSIFIED EMPLOYEE HOURS, ADULT EDUCATION BILINGUAL INSTRUCTIONAL AIDE – Noyes (02/03 G & O, Components IV)**
- Due to lack of work and/or lack of funds certain services now being provided by the District must be reduced or discontinued by one Bilingual Aide, 5 hours per day at the Lincoln Adult School.

- 7.2 (D/A) ADOPTION OF RESOLUTION #02/03.24 ESTABLISHING A REDUCTION OF ONE ADULT EDUCATION AND ONE GRANT FUNDED PRE-KINDERGARTEN CERTIFICATED POSITION – Noyes (02/03 G & O, Components IV)**
- Due to lack of work and/or lack of funds certain services now being provided by the District must be reduced or discontinued by the following extent: One Adult Education Instructor; One Grant Funded Pre Kindergarten Teacher.

**7.3 (D/A) ADOPTION OF RESOLUTION #02/03.25 REGARDING
FEDERAL AND STATE FUNDING OF MANDATED
SPECIAL EDUCATION PROGRAMS – Yohe (02/03 G &O,
Components I)**

- The Board of Trustees will consider adoption of Resolution #02/03.25 Regarding Federal and State Funding of Mandated Special Education Programs.

Congress is presently considering legislation to fund special education at the 40% level, whereas President Bush created the President's Commission on Excellence in Special Education, which recommended that the federal government continue to increase federal funding for special education and that 90% should flow-through to local education.

The Governor has vetoed AB 1907 that would require the state to pass through increased federal special education funding to local school agencies.

This resolution signed by all five Board of Trustee members will be transmitted to the Governor, Secretary for Education, State Superintendent of Public Instruction, members of the California State Legislature, and other public officials to urge that future increased federal funds for special education are passed through to local school agencies to pay for under-funded special education federal mandates.

**7.4 (D/A) APPROVAL OF RETAINED ADMINISTRATIVE
REGULATION AR 5131.62 TOBACCO – Yohe (02/03 G &O,
Components I)**

- The Board of Trustees retained this administrative regulation on February 18th for further study. Health and Safety Code 104420 and guidelines from the Consolidated Application Legal Assurances are submitted in an effort to further clarify this document.

8. COMMENTS - BOARD OF TRUSTEES

9. FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Marketing/public relations/public engagement
- Relationship with Sierra Community College/City of Lincoln/Joint Library at Twelve Bridges
- Future School Construction/Master Facility Plan (1/16/01 this item to appear monthly)
- Aquatic Center (Added 3/6/01)
- Western Placer Unified School District Educational Foundation
- Horizon Instructional Systems Charter Renewal (Added 12/3/02)

10. ESTABLISHMENT OF NEXT MEETING (S)

- The President will establish the following meeting(s):
 >March 18, 2003, 7:00 p.m. Lincoln High School Library

11. ADJOURNMENT OF MEETING

BOARD BYLAW 9320: Individuals needing special accommodations i.e. sign language; accessible seating, etc. should contact the Superintendent or designee at least two days prior to meeting date. (American Disabilities Act)

DISCLOSURE
OF ACTION
TAKEN IN
CLOSED SESSION,
IF ANY

WESTERN PLACER UNIFIED SCHOOL DISTRICT
CLOSED SESSION AGENDA

PLACE: Administrative Conference Room – 810 J Street
DATE: March 4, 2003
TIME: 6:00 p.m.

1. LICENSE/PERMIT DETERMINATION
2. SECURITY MATTERS
3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
6. LIABILITY CLAIMS
7. THREAT TO PUBLIC SERVICES OR FACILITIES
8. PERSONNEL
 - PUBLIC EMPLOYEE APPOINTMENT
 - PUBLIC EMPLOYEE EMPLOYMENT
 - PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 - PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
 - COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
9. CONFERENCE WITH LABOR NEGOTIATOR

a.	Name any employee organization with whom negotiations to be discussed are being conducted. - WPTA
b.	Identify the titles of unrepresented individuals with whom negotiations are being conducted. NONE
c.	Identify by name the agency's negotiator. BOB NOYES, DAVE BUTLER, KEITH BRAY, TRUDY WILSON
10. STUDENTS
 - STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
 - STUDENT PRIVATE PLACEMENT
 - INTERDISTRICT ATTENDANCE APPEAL
 - STUDENT ASSESSMENT INSTRUMENTS
 - STUDENT RETENTION APPEAL, Pursuant to BP 5123

1. **LICENSE/PERMIT DETERMINATION**
 - a. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
 - a. Specify law enforcement agency
 - b. Title of Officer
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
 - a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
 - b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
 - c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
 - a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
 - b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
 - a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
 - b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
6. **LIABILITY CLAIMS**
 - a. Claimant: specify each claimant's name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
 - b. Agency claims against.
7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
 - a. Consultation with: specify name of law enforcement agency and title of officer.
8. **PERSONNEL:**
 - A. **PUBLIC EMPLOYEE APPOINTMENT**
 - a. Identify title or position to be filled.
 - B. **PUBLIC EMPLOYEE EMPLOYMENT**
 - a. Identify title or position to be filled.
 - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
 - a. Identify position of any employee under review.
 - D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
 - a. It is not necessary to give any additional information on the agenda.
 - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
 - a. No information needed
9. **CONFERENCE WITH LABOR NEGOTIATOR**
 - a. Name any employee organization with whom negotiations to be discussed are being conducted.
 - b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
 - c. Identify by name the agency's negotiator.
10. **STUDENTS:**
 - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - B. **STUDENT PRIVATE PLACEMENT**
 - Pursuant to Board Policy 6159.2
 - C. **INTERDISTRICT ATTENDANCE APPEAL**
 - a. Education Code 35146 and 48918
 - D. **STUDENT ASSESSMENT INSTRUMENTS**
 - a. Reviewing instrument approved or adopted for statewide testing program
 - E. **STUDENT RETENTION APPEAL**
 - a. Pursuant to Board Policy 5123

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

BOARD OF TRUSTEE GLOBAL DISTRICT GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.

COMPLIANCE CHECK LIST

Complies with Board Policy ____
Complies with Site Plan (LIP) ____
Complies with Governance & Management Document ____
Complies with District Goals ____
Mission Statement ____
Funding Sign-Off by J. Stewart ____
Personnel Sign-Off by B. Noyes ____
Program Sign Off by S. Leaman ____
SBLT Involvement ____
Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
FACT SHEET

SUBJECT:

Student Discipline/Expulsion
Student # 02-03 O

AGENDA ITEM AREA:

Disclosure of action taken in closed session.

REQUESTED BY:

John Wyatt
Administrative Hearing Officer

ENCLOSURES:

MEETING DATE:

March 4, 2003

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion of Student #02/03 O

SUPERINTENDENT'S RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above items

2.1

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

BOARD OF TRUSTEE GLOBAL DISTRICT GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
2. Fosters a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.

COMPLIANCE CHECK LIST

Complies with Board Policy ____
Complies with Site Plan (LIP) ____
Complies with Governance & Management Document ____
Complies with Mission Statement ____
Funding Sign-Off by J. Stewart ____

Personnel Sign-Off by B. Noyes ____
Program Sign Off by S. Leaman ____

SBLT Involvement ____
Initial

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET**

SUBJECT:

Conference With
Labor Negotiator

AGENDA ITEM AREA:

DISCLOSURE OF CLOSED SESSION
ACTION

REQUESTED BY:

Robert Noyes,
Director of Human Services

ENCLOSURES:

MEETING DATE:

March 4, 2003

BACKGROUND:

The Board of Trustees will disclose any action taken on this item in closed session.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees disclose any action taken on this item.

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2.2

SPECIAL ORDER OF BUSINESS

CONSENT

AGENDA

ITEMS

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy ____
2. Fosters a safe, caring environment where individual differences are valued and respected.	Complies with Site Plan (UP) ____
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Complies with Governance & Management Document ____
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.	Complies with Mission Statement ____
	Funding Sign-Off by J. Stewart ____
	Personnel Sign-Off by B. Noyes ____
	Program Sign Off by S. Leaman ____
	SBLT Involvement ____
	Initial

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET**

SUBJECT:
Approval of Minutes

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Roger R. Yohe,
Superintendent

ENCLOSURES:
Minutes (2)

MEETING DATE:
March 4, 2003

BACKGROUND:

The Board of Trustees will consider approval of the minutes of February 4, 2003 and February 18, 2003.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees adopt the two sets of minutes as submitted.

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4.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 4, 2003, 7:00 P.M.
LINCOLN HIGH SCHOOL – Library
790 "J" STREET, LINCOLN, CA**

2002-2003 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

MINUTES

BOARD MEMBERS PRESENT

Karen Roberts, President
Paul Long, Vice President
Earl Mentze Member
Nels Tahti, Member

BOARD MEMBERS ABSENT

Marcia Harris, Clerk

OTHERS IN ATTENDANCE

Roger R. Yohe, Superintendent
Jay Stewart, Asst. Superintendent, Business Services
Scott Leaman, Assistant Superintendent, Educational Services
Bob Noyes, Director, Human Services
Trudy Wilson, Director, Business Services
Eva McGuire, Secretary to the Superintendent

PRESS

Keith Reid, Press Tribune

STUDENT

Heather Wellendorf, LHS Student Advisory Representative

5:30 P.M. OPEN SESSION - Administrative Conference Room – D.O.

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

5:35 P.M. CLOSED SESSION - Administrative Conference Room – D.O.

4.1.1

1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

- a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 01/02 (F) Re-Entry Hearing
- b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 01/02 (R) Re-Entry Hearing
- c. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (G)
- d. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (H)
- e. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (I)
- f. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (J)
- g. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (K)

2. STUDENT PRIVATE PLACEMENT

- Pursuant to Board Policy 6159.2

3. ADJOURN TO OPEN SESSION

7:00 P.M. OPEN SESSION - Library - LHS

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

For the benefit of the students of the Western Placer Unified School District, President Roberts called the meeting to order at 7:00 p.m. President Roberts also led the audience in the Pledge of Allegiance.

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

- The Board of Trustees disclosed any action taken in Closed Session regarding the following items:

4.1.7

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

- a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 01/02 (F) Re-Entry Hearing

On a motion by Mr. Mentze, seconded by Mr. Long, and passed by unanimous vote of members present, the Board of Trustees approved the Hearing Panel's recommendation regarding #01/02 (F) Re-Entry Hearing.

- b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 01/02 (R) Re-Entry Hearing

On a motion by Mr. Mentze, seconded by Mr. Long, and passed by unanimous vote of members present, the Board of Trustees approved the Hearing Panel's recommendation regarding #01/02 (R) Re-Entry Hearing.

- c. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (G)

On a motion by Mr. Mentze, seconded by Mr. Long, and passed by unanimous vote of members present, the Board of Trustees approved the Hearing Panel's recommendation, as amended regarding #02/03 (G).

- d. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (H)

On a motion by Mr. Mentze, seconded by Mr. Long, and passed by unanimous vote of members present, the Board of Trustees approved the Hearing Panel's recommendation, as amended regarding #02/03 (H).

- e. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (I)

On a motion by Mr. Mentze, seconded by Mr. Long, and passed by unanimous vote of members present, the Board of Trustees approved the Hearing Panel's recommendation, as amended regarding #02/03 (I).

4.1.3

- f. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (J)

On a motion by Mr. Mentze, seconded by Mr. Long, and passed by unanimous vote of members present, the Board of Trustees approved the Hearing Panel's recommendation, as amended regarding #02/03 (J).

- g. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (K)

On a motion by Mr. Mentze, seconded by Mr. Long, and passed by unanimous vote of members present, the Board of Trustees approved the Hearing Panel's recommendation, regarding #02/03 (K).

2.2 STUDENT PRIVATE PLACEMENT

- Pursuant to Board Policy 6159.2

On a motion by Mr. Mentze, seconded by Mr. Long, and passed by majority vote of members present (Mr. Tahti abstaining), the Board of Trustees approved the student private placement at presented.

3. ADJOURNMENT OF REGULAR SESSION TO WESTERN PLACER UNIFIED SCHOOL DISTRICT FINANCING CORPORATION BOARD OF DIRECTORS' MEETING

President Roberts adjourned the regular session of the Board of Trustees to the Western Placer Unified School District Financing Corporation Board of Directors' meeting at 7:05 p.m.

3.1 REPORT/PRESENTATION ON MERCY HOUSING PROJECT – NILDA VALMORES, ASSOCIATE REGIONAL DIRECTOR, COMMUNITY DEVELOPMENT DEPARTMENT, MERCY HOUSING CALIFORNIA

- Nilda Valmores, Associate Regional Director, Community Development Department, Mercy Housing California was in attendance to speak to the Board of Directors regarding the proposed grant with Mercy Housing for the Zebra Homebuilding Project.

4.1.4

Ms. Valmores reviewed the program, it was noted this is the second time to try for a grant, and some of the reports have been done and can be used, thus saving some money. The grant has \$300,000 available. The City of Lincoln applies for the grant with the school district as a partner to build the houses. The homes will be for first-time homebuyers and low income homebuyers.

There were many questions and much discussion among board members. The basic premise is the district sells its lots (3 lots donated to the district) to Mercy Housing as the developer; they prepare the application for the City who is eligible for the grant funds, the City applies with the school district as a partner to build the houses. Proceeds from the sale of houses go back to the grant/city. The district can then continue to utilize these funds for future construction.

3.2 APPROVAL OF CDBG GRANT WITH MERCY HOUSING FOR ZEBRA HOMEBUILDING PROJECT - Yohe(02/03 G & O, Components V)

•A Community Development Block Grant (CDBG) provides funds for Public Works Projects, home construction costs, or monies for first time homebuyers' down payments. The application deadline for the grant is February 14, 2003. Grant funds are being requested from CDBG for the Zebra Homebuilding Project on three lots located on "N" Street.

On a motion by Mr. Tahti, seconded by Mr. Long, and passed by unanimous roll call vote of members present, the Board of Directors took action to approve the CDBG grant application with Mercy Housing for the Zebra Homebuilding Project.

President Roberts noted the Board did have a lot of questions, so once we are approved the Board will look at this again.

3.3 APPROVAL OF OCTOBER 1, 2002 FINANCING CORPORATION BOARD OF DIRECTOR'S MEETING MINUTES

•The Board of Directors considered approval of the October 1, 2002 Board of Director's meeting.

On a motion by Mr. Long, seconded by Mr. Tahti and passed by unanimous vote of members present, the Board of Directors took action to approve the minutes of October 1, 2002.

4.6.5

3.4 OTHER

Mr. Tahti noted he would like to review the relationship of the school district housing developments, maybe the corporation needs a workshop regarding all the projects that are outstanding and not resolved, maybe some policies and plans should be put together.

3.5 ADJOURNMENT OF FINANCING CORPORATION BOARD OF DIRECTORS' MEETING TO THE REGULAR MEETING OF THE DISTRICT BOARD OF TRUSTEES

The Western Placer Unified School District Financing Corporation Board of Directors' meeting was adjourned at 7:25 p.m. to the regular meeting of the District Board of Trustees.

4. SPECIAL ORDER OF BUSINESS

There was no special order of business.

5. CONSENT AGENDA

On a motion by Mr. Mentze, seconded by Mr. Tahti and passed by unanimous roll call vote of members present, the Consent Agenda was approved as submitted.

- 5.1 Approval of Minutes
 - a. Regular Meetings of January 7, 2003, January 21, 2003
- 5.2 Approval of Warrants
- 5.3 Ratification of Personnel Items - None
- 5.4 Report of Disclosure Requirements for Quarterly Reports of Investments
- 5.5 Ratify the Proposal from Morton & Pitalo, Inc. for Topographical Survey Services for the Foscett Ranch Elementary School and Park Site
- 5.6 Ratify the Proposal from Warren Consulting Engineers, Inc. for Civil Engineering Services for Mass Grading Design of the Foscett Ranch Elementary School and Park Site
- 5.7 Approval of Resolution #02/03.19 of Intention to Annex Territory to Community Facility District No. 1 and to Levy a Special Tax to pay for Certain Public Facilities

4.1.6

6. COMMUNICATION FROM THE PUBLIC

There was no communication from the public.

7. REPORTS & COMMUNICATION

7.1 Student Advisory – Heather Wellendorf, Lincoln High School
Reported Lincoln High School Academic Decathlon team placed 5th in the Placer County competition. A list of award winners was submitted. The team is working on recruiting students for the Academic Decathlon. She also reported on student activities at COES such as Pennies for Patients, Golden Reader Program, etc.

7.2 Western Placer Teacher's Association – Mike Agrippino
Mr. Agrippino requested the Board of Trustees consider moving the February 25, 2003 Budget Workshop to a larger facility as there will be a lot of teacher participation.

7.3 Western Placer Classified Employee Association – Nancy Griffin
Not in attendance.

7.4 Superintendent
The Superintendent reported on attendance at the annual State Superintendent's Symposium. He received lots of information regarding financing. He reported on two speakers, which were very outstanding.

7.5 Assistant Superintendent(s)

7.5.1 Jay M. Stewart

a. Facilities Update – no report given.

7.5.2 Scott Leaman

a. Program Focus Area: Curricular Report for 2002-03

Mr. Leaman reviewed the areas covered under his responsibility, updating the Board of Trustees on the status of curricular areas and support programs.

7.5.3 Bob Noyes, Personnel Director

a. Update on 2002/03 Personnel – no report given.

4.1.1

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

8.1 (D/A) **APPROVE THE DEVELOPER AGREEMENT BETWEEN
THE WESTERN PLACER UNIFIED SCHOOL DISTRICT
AND THE BEAZER HOMES HOLDING CORP – Stewart**

(02/03 G & O, Components I – V)

•This developer agreement authorizes the District to annex 129 lots from within the Three D specific Development Plan. It is anticipated that 129 homes will yield approximately 40 K-5 students, 19 6-8 students, and 21 9-12 students.

Although it was not a requirement to take action on this, Mr. Long, seconded by Mr. Mentze and passed by unanimous vote of members in attendance, made a motion to approve the Developer Agreement Between the Western Placer Unified School District and the Beazer Homes Holding Corp.

Mr. Tahti requested work be done on the developer agreement list and decisions made in regard to spending the funds.

8.2 (D/I) **REVIEW OF THE DRAFT INITIAL STUDY/MITIGATED
NEGATIVE DECLARATION THAT ANALYZES
POTENTIAL ENVIRONMENTAL IMPACTS ASSOCIATED
WITH THE FOSKETT RANCH ELEMENTARY SCHOOL–**

Stewart *(02/03 G & O, Components I – V)*

The draft initial Study/Mitigated Negative Declaration was presented for review and discussion. There is a public hearing scheduled for this study on February 18, 2003

8.3 (A) **SUPPORT OF MARCH 2003 AS ARTS EDUCATION
MONTH – PROCLAMATION - Leaman** *(02/03 G & O, Components II)*

•The Board was requested to support the State Board of Education's proclamation of March 2003 as Arts Education Month. Our district and Board should be proud of the establishment of arts as a core subject in our district and the support we have received from a variety of state, county, and local levels.

On a motion made by Mr. Mentze, seconded by Mr. Tahti and passed by unanimous vote of members in attendance, action was taken to approve support of March 2003 as Arts Education Month.

4.1.8

8. ♦ACTION ♦DISCUSSION ♦INFORMATION (continued)

CODE: (A) = Action (D) = Discussion (I) = Information

8.4 (I/D/A) **ADOPTION OF CSBA POLICY REVISIONS - Yohe**

(02/03 G & O, Components I - V)

•The District Policy Committee has reviewed the following policies and regulations. The revisions are now ready for adoption by the Board of Trustees:

On a motion made by Mr. Mentze, seconded by Mr. Tahti and passed by unanimous vote of members in attendance, the Board of Trustees took action to approve the revised policies and regulations as submitted by the District Policy Committee.

- BP/AR 0520 Intervention for Under-performing Schools
- BP/AR 1240 Volunteer Assistance
- BP 1312.3 Uniform Complaint Procedures
- BP/AR 3513.3 Tobacco-Free Schools
- BP 4020 Drug and Alcohol-Free Workplace
- AR 4112.5 Criminal Record Check
- BP/AR 4119.25 Political Activities of Employees
- BP 4157.1 Work-Related Injuries
- AR 4212.5 Criminal Record Check
- AR 5121 Grades/Evaluation of Student Achievement
- BP/AR 5125.1 Release of Directory Information
- BP 5131.62 Tobacco
- BP 5141.4 Child Abuse Reporting Procedures
- BP/E 5145.6 Notifications Required by Law - Parental Notifications
- BP 6145.5 Student Organizations and Equal Access
- E 6145.5 The Equal Access Act - DELETION

8.5 (D/I) **FIRST READING OF NEW POLICIES - Yohe**

(02/03 G & O, Components I - V)

•The District Policy Committee has reviewed the following new policies and regulations. These new policies and regulations were submitted on a first reading basis and will return for adoption at the next meeting:

- AR 5111.13 Residency for Homeless Children
- AR 5131.62 Tobacco
- BP 6164.2 Guidance/Counseling Services
- BP/AR 6173 Education for Homeless Children

4.1.9

9. COMMENTS - BOARD OF TRUSTEES

9.1 BOARD OF TRUSTEE EVALUATION

This was a Board self-evaluation, with input from administration along with WPTA executive board with rep council input, and the chief negotiator for WPTA. The members reviewed and took under advisement.

Mr. Long: Reported for Mrs. Harris who was absent, that she had attended a super Academic Decathlon Dinner and she was extremely proud of our students. Mr. Long noted he and his grandchildren had watched a Columbia lift off in 1998. He also reported the Lincoln High greenhouse is completed.

Mr. Tahti: Great write-up in Sunday's Bee regarding Sheridan. He would like to see the Sheridan and Thermalands trustee areas more tied into the unification of the district. He also requested board members to attend a critical Sierra College board meeting on 2/11/03 regarding the joint use library.

Mrs. Roberts: Also attended the Academic Decathlon dinner.

10. FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Marketing/public relations/public engagement
- Relationship with Sierra Community College/City of Lincoln/Joint Library at Twelve Bridges
- Future School Construction/Master Facility Plan (1/16/01 this item to appear monthly)
- Aquatic Center (Added 3/6/01)
- Western Placer Unified School District Educational Foundation
- Horizon Instructional Systems Charter Renewal (Added 12/3/02)

4.6.10

11. ESTABLISHMENT OF NEXT MEETING (S)

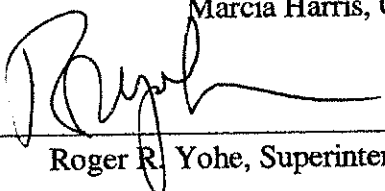
- The President established the following meeting(s):
 - >February 18, 2003, 7:00 p.m. Lincoln High School Library
 - >February 25, 2003, Budget Study Workshop, 3:30-5:30, LHS Library

12. ADJOURNMENT OF MEETING -

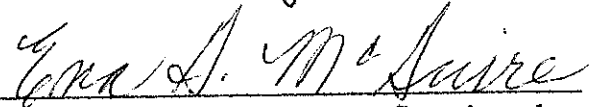
With no further business, President Roberts adjourned the meeting of the Board of Trustees of the Western Placer Unified School District at 8:45 p.m.

Karen Roberts, President

Marcia Harris, Clerk



Roger R. Yohe, Superintendent



Eva McGuire, Secretary to Superintendent

ADOPTED:

AYES:

NOES:

ABSENT:

ABSTAIN:

4.1.11

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Regular Meeting of Board of Trustees

DATE: 2/4/03

ATTENDANCE REGISTER

- | | |
|--|-----------|
| 1. <u>Sam C. McVee</u> | 24. _____ |
| 2. <u>[Signature]</u> | 25. _____ |
| 3. <u>Mike Agrippino</u> ^{WPTA} President | 26. _____ |
| 4. <u>NICOLA AMORE</u> | 27. _____ |
| 5. _____ | 28. _____ |
| 6. _____ | 29. _____ |
| 7. _____ | 30. _____ |
| 8. _____ | 31. _____ |
| 9. _____ | 32. _____ |
| 10. _____ | 33. _____ |
| 11. _____ | 34. _____ |
| 12. _____ | 35. _____ |
| 13. _____ | 36. _____ |
| 14. _____ | 37. _____ |
| 15. _____ | 38. _____ |
| 16. _____ | 39. _____ |
| 17. _____ | 40. _____ |
| 18. _____ | 41. _____ |
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| 21. _____ | 44. _____ |
| 22. _____ | 45. _____ |
| 23. _____ | 46. _____ |

NOTE: Completion of this document is voluntary and not a precondition of attendance (54953.3 11124.)

4.1.12

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 18, 2003, 7:00 P.M.
LINCOLN HIGH SCHOOL – Library
790 "J" STREET, LINCOLN, CA**

2002-2003 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

MINUTES

BOARD MEMBERS PRESENT

Karen Roberts, President
Marcia Harris, Clerk
Earl Mentze Member
Nels Tahti, Member

BOARD MEMBERS ABSENT

Paul Long, Vice President

OTHERS IN ATTENDANCE

Roger R. Yohe, Superintendent
Jay Stewart, Asst. Superintendent, Business Services
Scott Leaman, Assistant Superintendent, Educational Services
Bob Noyes, Director of Human Services
Linda Pezanoski, Principal, Sheridan School
Eva McGuire, Secretary to the Superintendent

PRESS

Keith Reid, Press Tribune

STUDENT

Heather Wellendorf, LHS Student Advisory Representative - Absent

5:30 P.M. OPEN SESSION - Administrative Conference Room – D.O.

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

4.1.13

CLOSED SESSION AGENDA

1. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 01/02 (B) Re-Entry Hearing
 - b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (L)
 - c. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (M)
2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
 - a. Property: Twelve Bridges property for the high school.
 - b. Negotiating parties: Western Placer Unified School District, Sierra Community College.
 - c. Under negotiations: Terms of agreement.

REGULAR MEETING AGENDA

7:00 P.M. OPEN SESSION - Library - LHS

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

For the benefit of the students of the Western Placer Unified School District, President Roberts called the meeting to order at 7:05 p.m. President Roberts also led the audience in the Pledge of Allegiance.

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

- The Board of Trustees disclosed action taken in Closed Session regarding the following items:

1. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 01/02 (B) Re-Entry Hearing

A motion was made by Mrs. Harris, seconded by Mr. Mentze, and passed by majority vote (Mr. Long absent, Mr. Tahti abstaining), to approve the Administrative Hearing Panel's recommendation in regard to Student #01/02 (B) Re-Entry Hearing.

4.1.14

Regular Meeting of the Board of Trustees
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- b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (L)

A motion was made by Mrs. Harris, seconded by Mr. Mentze, and passed by majority vote (Mr. Long absent, Mr. Tahti abstaining), to approve the Administrative Hearing Panel's recommendation in regard to Student #02/03 (L).

- c. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (M)

A motion was made by Mrs. Harris, seconded by Mr. Mentze, and passed by majority vote (Mr. Long absent, Mr. Tahti abstaining), to approve the Administrative Hearing Panel's recommendation in regard to Student #02/03 (M).

2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

- a. Property: Twelve Bridges property for the high school.
b. Negotiating parties: Western Placer Unified School District, Sierra Community College.
c. Under negotiations: Terms of agreement.

No action was taken on this item.

3. SPECIAL ORDER OF BUSINESS

3.1 SHERIDAN SCHOOL FEATURED

•The Sheridan School showcased "What is New at Sheridan School". There was a report on graphing calculators by Dan Burbage-Macaluso; Deputy Mike Whitney reported on the new school track; student recognition, and an SBLT report by Mrs. Eslinger.

3.2 LINCOLN VOLUNTEER CENTER REPORT

•The Superintendent introduced Bob Romness, Director of the Lincoln Volunteer Center. Mr. Romness gave a progress report regarding the various past activities and plans for the future.

4.1.15

4. CONSENT AGENDA

On a motion by Mr. Mentze, seconded by Mrs. Harris, and passed by unanimous roll call vote of members in attendance, the Board of Trustees took action to approve the following consent agenda items.

4.1 Ratification of Personnel Items

a. Certificated:

- a.a Request for Maternity Leave, Barbie Baio, 3rd Grade Teacher @ COES
- a.b Request for Child Rearing Leave, C.J. Nichols, P.E. Teacher @ GEMS
- a.c Ratification of Certificated Resignation, Patty Horn, Language Arts Teacher @ LHS

b. Classified Employment:

- b.a Micki Marino, Campus/Cafeteria Supervisory, 2 hr/day, @ FSS

4.2 Approval of Resolution # 02/03.20 Regarding the ¼ Mile Determination Findings for the Twelve Bridges Elementary School

4.3 Approval of Resolution #02/03.21 Regarding the ¼ Mile Determination Findings for the Twelve Bridges Middle School

4.4 Ratification of the Proposal From Economic & Planning Systems to Form Community Facilities District No. 2

4.5 Ratification of the Proposal from Blackburn Consulting to Prepare a Geotechnical Report for the Twelve Bridges Middle School Site

4.6 Ratification of the Proposal from Andregg, Inc. for Topographic and Boundary Mapping for the Twelve Bridges Middle School Site

4.7 Ratification of API Expenditure(s), COES and FSS

5. COMMUNICATION FROM THE PUBLIC

There was no communication from the public.

6. REPORTS & COMMUNICATION

6.1 Student Advisory – Heather Wellendorf - ABSENT

6.2 Western Placer Teacher's Association – Mike Agrippino
No report given.

6.3 Western Placer Classified Employee Association – Nancy Griffin - Absent

4.1.16

6.4 Superintendent –

- (1) Submitted for Board of Trustee information the latest information on the Glen Edwards Middle School promotion and the changes being made by parents and committee members.
- (2) Reviewed the dates for the annual Teachers Who Make a Difference, Mrs. Roberts and Mr. Mentze will attend.
- (3) Reminded the Board time is running out to cancel plans for the NSBA conference. Mr. Tahti questioned where the funds would be spent if the Board cancels.

6.5 Assistant Superintendent(s)

6.5.1 Jay M. Stewart

- a. Facilities Update – No report given.

6.5.2 Scott Leaman

- a. Program Focus Area: Physical Fitness Testing
Mr. Leaman reviewed the results for 5th, 7th and 9th grade student percentages meeting at least 5 of 6 standards and 6 of 6 standards..

6.5.3 Bob Noyes, Personnel Director

- a. Update on 2002/03 Personnel – No report given.

7. PUBLIC HEARING

President Roberts opened the Public Hearing at 8:13 p.m.

7.1 INITIAL STUDY/MITIGATED NEGATIVE DECLARATION FOR THE FOSKETT RANCH ELEMENTARY SCHOOL

- This public hearing is to allow for public comments regarding the Mitigated Negative Declarations for the construction of the proposed Foscett Ranch Elementary School.

There were no comments from the public. The Public Hearing was closed at 8:14 p.m.

4.1.17

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

8.1 (D/A) **APPROVAL OF THE MITIGATED NEGATIVE
DECLARATION FOR THE FOSKETT RANCH
ELEMENTARY SCHOOL - Stewart** (02/03 G & O, Component V)

•The public review period for the Foscett Ranch Elementary School Mitigated Negative Declaration commenced on January 16, 2003 and ended on February 14, 2003, a period of thirty days. As of February 7, 2003, there have not been any responses to the project. All information received after February 7, 2003, and up until February 14, 2003, will be presented to the Board of Trustees for their consideration.

On a motion by Mr. Mentze, seconded by Mrs. Harris, and passed by unanimous vote of members in attendance, the Board of Trustees took action to approve the Mitigated Negative Declaration for the Foscett Ranch Elementary School.

8.2 (D/A) **APPROVAL OF RESOLUTION NO. 02/03.22 REGARDING
THE ¼ MILE DETERMINATION FINDINGS FOR THE
FOSKETT RANCH ELEMENTARY SCHOOL - Stewart**
(02/03 G & O, Component V)

•This resolution acknowledges, based on the findings in the previously approved Mitigated Negative Declaration, that the Foscett Ranch Elementary School is not a hazardous site nor is it located within ¼ mile of a hazardous site.

On a motion by Mrs. Harris, seconded by Mr. Tahti, and passed by unanimous roll call vote of members in attendance, the Board of Trustees took action to approve Resolution #02/03.22 Regarding the ¼ Mile Determination findings for the Foscett Ranch Elementary School.

8.3 (D/A) **ADOPTION OF NEW POLICIES - Yohe**
(02/03 G & O, Components I - V)

•The District Policy Committee has reviewed the following new policies and regulations. These new policies and regulations were submitted on a first reading basis on February 4.

4.6.18

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- AR 5111.13 Residency for Homeless Children
- ~~AR 5131.62 Tobacco~~
- BP 6164.2 Guidance/Counseling Services
- BP/AR 6173 Education for Homeless Children

A motion was made by Mr. Mentze, seconded by Mr. Tahti, to adopt the new policies and regulations as submitted.

Mrs. Harris questioned an area on AR 5131.62 Tobacco, discussion ensued as to TUPE funding in this regard.

Mr. Mentze amended his motion to exclude AR 5131.62 Tobacco, Mr. Tahti also amended his second, and the remaining new policies and regulations were adopted. The Health and Safety Code as listed will be checked on this document.

9. COMMENTS - BOARD OF TRUSTEES

9.1 2003 CSBA DELEGATE ASSEMBLY ELECTION

On a motion by Mr. Tahti, seconded by Mrs. Harris, and passed by unanimous vote of members present, the Board of Trustees cast its vote for Susan Goto and Margaret Meagher for the Delegate Assembly, Subregion 4-D.

- **Mr. Tahti:** Reported he is still working on the General Plan update for the City of Lincoln. He requested assistance in writing the school district portion of the general plan.
- **Mr. Mentze:** (1) Reported on the Education Foundation and the many good things they are trying to do with the funds they have. There is a possibility of offering teachers the opportunity to write curriculum for some of the areas such as OLE, the projects at Tiechert and the school farm. (2) He also thanked those who were able to attend the successful Sierra College board meeting.
- **Mrs. Roberts:** (1) Thanked the Superintendent's Secretary for sending condolence cards in their name. (2) Discussed with the other members the possibility of establishing a facilities workshop. March 25, 2003, 6:00 – 8:00 was determined.

4.6.19

10. FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Marketing/public relations/public engagement
- Relationship with Sierra Community College/City of Lincoln/Joint Library at Twelve Bridges
- Future School Construction/Master Facility Plan (1/16/01 this item to appear monthly)
- Aquatic Center (Added 3/6/01)
- Western Placer Unified School District Educational Foundation
- Horizon Instructional Systems Charter Renewal (Added 12/3/02)

There was no discussion of these items.

11. ESTABLISHMENT OF NEXT MEETING (S)

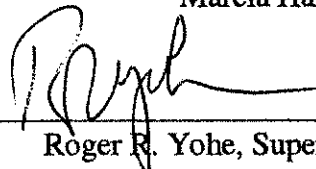
- The President established the following meeting(s):
 - >February 25, 2003 3:30 – 5:30 p.m. Lincoln High School Library Budget Workshop
 - >March 4, 2003, 7:00 p.m. Lincoln High School Library

12. ADJOURNMENT OF REGULAR SESSION

With no further business, the meeting was adjourned at 8:43 p.m.

Karen Roberts, President

Marcia Harris, Clerk



Roger R. Yohe, Superintendent



Eva McGuire, Secretary to Superintendent

4.1.20

Regular Meeting of the Board of Trustees
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ADOPTED:

AYES:

NOES:

ABSENT:

ABSTAIN:

Wpfiles\board\minutes\21803

4.1.21

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Regular Meeting of Board of Trustees

DATE: 2-18-03

ATTENDANCE REGISTER

- | | |
|--|-----------|
| 1. <u>Mike Agrippino - ^{WDTA} Pres.</u> | 24. _____ |
| 2. <u>Lori Williams</u> | 25. _____ |
| 3. <u>Karen Lee</u> | 26. _____ |
| 4. <u>Michelle Eslinger</u> | 27. _____ |
| 5. <u>Beth Murphy</u> | 28. _____ |
| 6. <u>Jill Miles</u> | 29. _____ |
| 7. <u>Cathy Noyes</u> | 30. _____ |
| 8. <u>Kandice + Ken Lowe</u> | 31. _____ |
| 9. <u>Laurel Ekberg</u> | 32. _____ |
| 10. <u>Kathy Turner</u> | 33. _____ |
| 11. <u>Sue Mentze</u> | 34. _____ |
| 12. <u>Barbara Allen</u> | 35. _____ |
| 13. <u>Lita Zipp</u> | 36. _____ |
| 14. <u>Teri Wynn</u> | 37. _____ |
| 15. <u>Mike Whitman</u> | 38. _____ |
| 16. <u>Heather Willoughby</u> | 39. _____ |
| 17. <u>Marilyn Coe</u> | 40. _____ |
| 18. <u>Linda Szanowski</u> | 41. _____ |
| 19. _____ | 42. _____ |
| 20. _____ | 43. _____ |
| 21. _____ | 44. _____ |
| 22. _____ | 45. _____ |
| 23. _____ | 46. _____ |

NOTE: Completion of this document is voluntary and not a precondition of attendance (54953.3 11124.)

4.1.22

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	COMPLIANCE CHECK LIST
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy ____ Complies with Site Plan (LP) ____ Complies with Governance & Management Document ____ Complies with Mission Statement ____ Funding Sign-Off by J. Stewart ____
2. Fosters a safe, caring environment where individual differences are valued and respected.	
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Personnel Sign-Off by B. Moyes ____ Program Sign Off by S. Leanan ____
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.	SBLT Involvement ____ Initial

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET**

SUBJECT:

Approval of Warrants

AGENDA ITEM AREA:

CONSENT AGENDA

REQUESTED BY:

Trudy Wilson,
Business Services Director

ENCLOSURES:

Members Only

MEETING DATE:

March 4, 2003

BACKGROUND:

The Board of Trustees will consider approval of the warrants paid since the last approval on February 4, 2003.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve the warrants as submitted.

Eva\h:\wpfiles\Board\format4

4.7

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World

BOARD OF TRUSTEE GLOBAL DISTRICT GOALS

COMPLIANCE CHECK LIST

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy <u> x </u> Complies with Site Plan (LIP) <u> </u> Complies with Governance & Management Document <u> </u>
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals <u> x </u> Complies with District Mission Statement <u> </u>
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart <u> </u> Personnel Sign-Off by B. Noyes <u> <i>BN</i> </u>
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Program Sign Off by S. Leaman <u> </u> SBLT Involvement <u> </u> Initial <u> </u>

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:

Ratification of Certificated
Retirement Resignations

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Bob Noyes *BN*
Director, Human Services

ENCLOSURES:

MEETING DATE:

March 4, 2003

BACKGROUND:

The Board of Trustees will take action to ratify the retirement resignation of:

Donn Pintar – Teacher – LHSN
Ron Wade – First Grade Teacher - COE

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees ratify the resignations as listed.

4.30

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	COMPLIANCE CHECK LIST
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy <u> x </u> Complies with Site Plan (LIP) <u> </u> Complies with Governance & Management Document <u> </u>
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals <u> x </u> Complies with District Mission Statement <u> </u>
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart <u> </u>
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Personnel Sign-Off by B. Noyes <u> BA </u> Program Sign Off by S. Leaman <u> </u> SBLT Involvement <u> </u>
	Initial

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET**

SUBJECT:

Ratification of Certificated Resignations

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Bob Noyes BA
Director, Human Services

ENCLOSURES:

MEETING DATE:

March 4, 2003

BACKGROUND:

The Board of Trustees will take action to ratify the retirement resignation of:

Barbie Baio – 3rd Grade Teacher - COE
Fulgencio Garcia – Music Teacher - GEMS

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees ratify the resignations as listed.

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.		
BOARD OF TRUSTEE/GLOBAL DISTRICT GOALS		COMPLIANCE CHECK LIST
1.	Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.	Complies with Board Policy Complies with Site Plan (LIP) Complies with Governance & Management Document Complies with District Goals Complies with District Mission Statement Funding Sign-Off by J. Stewart Personnel Sign-Off by B. Noyes Program Sign Off by S. Leaman SBLT Involvement
2.	Foster a safe, caring environment where individual differences are valued and respected.	_____
3.	Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	_____
4.	Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	_____

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Ratification of API Expenditure

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Scott Leaman,
Assistant Superintendent

ENCLOSURES:
Yes

MEETING DATE:
March 4, 2003

BACKGROUND:

The Carlin C. Coppin School SBLT is recommending the attached expenditure for Board approval from their API funds.

ADMINISTRATION'S RECOMMENDATION:
Administration recommends approval to expend the funds.

4.4

C O P P I N	<i>s c h o o l</i>
CARLIN C. COPPIN ELEMENTARY SCHOOL	

150 EAST 12TH STREET LINCOLN, CA 95648 (916) 645-6390

TO: Scott Leaman
FROM: John M. Bliss *JB*
DATE: February 13, 2003
RE: API Partial Expenditures

Listed below is a partial request for Board approval for expenditures of carry-over API money. These items were approved at our February 3, 2003 SBLT meeting.

Accelerated Math	\$7,000.00
Accelerated Reading	\$1,000.00
Star Reading	\$2,300.00
Staff Supplies	\$ 600.00
 TOTAL REQUEST	 \$10,900.00

If you have any questions, please feel free to contact me. Thanks.

4.4.1

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World BOARD OF TRUSTEE GLOBAL DISTRICT GOALS		COMPLIANCE CHECK LIST
1.	Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy ____ Complies with Site Plan (LP) ____ Complies with Governance & Management Document ____ Complies with Mission Statement ____ Funding Sign-Off by J. Stewart ____
2.	Fosters a safe, caring environment where individual differences are valued and respected.	Personnel Sign-Off by B. Noyes ____ Program Sign Off by S. Leaman ____
3.	Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	SBLT Involvement ____ Initial
4.	Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.	

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
 BOARD OF TRUSTEE MEETING
 FACT SHEET**

SUBJECT:
 Ratification of Revised
 Cooperative Agreement with
 Sierra Community College, City
 Of Lincoln and the District

AGENDA ITEM AREA:
 CONSENT AGENDA

REQUESTED BY:
 Roger R. Yohe,
 Superintendent

ENCLOSURES:

MEETING DATE:
 March 4, 2003

BACKGROUND:
 Being submitted for ratification is a revised version of the cooperative agreement with Sierra Community College, City of Lincoln and Western Placer Unified School District.

**NOTE: THIS DOCUMENT MAY NOT BE AVAILABLE UNTIL THE
 BOARD MEETING.**


SUPERINTENDENT'S RECOMMENDATION:
 Administration recommends the Board of Trustees approve the revised version of the cooperative agreement.

Eva\h:\wpfiles\Board\format6

4.5

REVISED
CO-OP
AGREEMENT
WILL BE MADE
AVAILABLE IN
RED-LINE
VERSION AT THE
MEETING, NOT
AVAILABLE AT
PRESS TIME

REPORTS AND COMMUNICATION

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World	
BOARD OF TRUSTEE/DISTRICT GOALS	COMPLIANCE CHECK LIST
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.	Complies with Board Policy Complies with Site Plan (LIP) Complies with Governance & Management Document Complies with District Goals Complies with District Mission Statement Funding Sign-Off by J. Stewart
2. Foster a safe, caring environment where individual differences are valued and respected.	Personnel Sign-Off by B. Noyes
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Program Sign Off by S. Leaman 
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	SBLT Involvement

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:

Program Focus Issue: Academic
Performance Index and Identification of
Program Improvement Schools

AGENDA ITEM AREA:

Reports

REQUESTED BY:

Scott Leaman,
Assistant Superintendent

ENCLOSURES:

Yes

MEETING DATE:

March 4, 2003

BACKGROUND:

The new base Academic Performance Index (API) for each school has been posted on the internet. The new index and goals will be shared with an update on the selection of schools for program improvement.

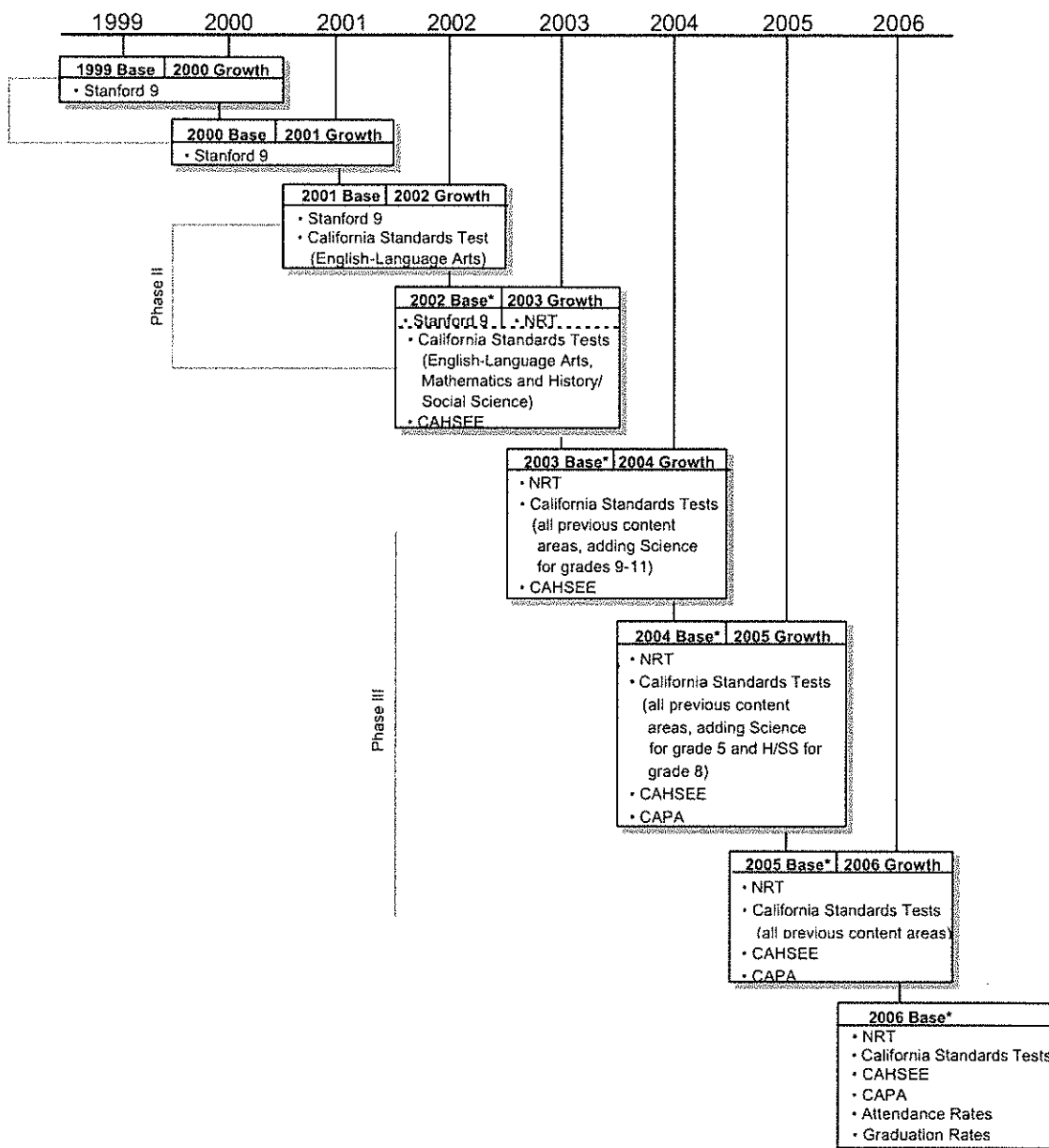
SUPERINTENDENT'S RECOMMENDATION:

No action is required on this item.

6.5.2

API: A Plan For Future Development

An API reporting cycle consists of two components: (1) base year information and (2) growth information. The growth reports are provided each fall, and the base reports are provided each January.



ACRONYMS

CAHSEE - California High School Exit Exam
CAPA - California Alternate Performance Assessment
NRT - Norm Referenced Test

* Pending State Board of Education adoption.

6.5.2
2.1

California Department of Education
Policy and Evaluation Division

2002 Academic Performance Index (API) Base

List of Schools - District Level

February 20, 2003

District: Western Placer Unified

County: Placer

County District Code: 31-66951

- Explanatory Notes for the 2002 API Base Report contain more details about the displayed information.
- Select the school name
 - for a School Report, or
 - for an explanation if no data are printed here

	Number of Students Included in the 2002 API	2002 API (Base)	Ranks		Targets	
			2002 State- wide Rank	2002 Similar Schools Rank	2002- 2003 Growth Target	2003 API Target
Elementary Schools						
<u>Coppin (Carlin C.) Elem.</u>	298	739 (753)	7	5	3	742
<u>Creskide Oaks Elementary</u>	371	715 (715)	6	4	4	719
<u>Firt Street</u>	335	677 (666)	5	4	6	683
<u>Sheridan Elementary (Chr)</u>	110	735 (756)	7	7	3	738
Middle Schools						
<u>Edwards (Glen) Middle</u>	718	679 (685)	6	3	6	685
High Schools						
<u>Horizon Instructional</u>	1674	661	6	4	7	668
<u>Lincoln High (Char)</u>	631	636 (641)	5	3	8	644
Small Schools						
<u>Lincoln North High (Cont.)</u>						
<u>Phoenix High (Cont.)</u>						

"N/A" means a number is not applicable or not available due to missing data.

"N/R" means required enrollment data are not reported.

" * " means this API is calculated for a small school, defined as having between 11 and 99 Standardized Testing and Reporting (STAR) test scores included in the API (valid scores). APIs based on small numbers of students are less reliable and therefore should be carefully interpreted. Similar schools ranks are not calculated for small schools.

"A" means the school scored at or above the interim Statewide Performance Target of 800 in 2002.

Missing schools - some schools in this district may not appear on this list because APIs were not generated for them. Missing schools shall not receive a 2002-2003 API Growth Report. Very small schools serving traditional student populations (fewer than 11 pupils with STAR test scores), special education schools and centers, and alternative, continuation, community day, court community, and opportunity schools serving high-risk student populations are not in

this system. Currently, these schools participate in the alternative accountability system. In addition, schools that had no STAR test results in 2002 will not receive a 2002 API Base Report.

Data file: [Download a data file](#) containing the information displayed above.

6.5.2
A.3

CALIFORNIA
DEPARTMENT
OF
EDUCATION

1430 N Street

P.O. Box 944272

Sacramento, CA

94244-2720

JACK O'CONNELL
State Superintendent of Public Instruction

February 6, 2003

To: District Superintendents
County Superintendents
Categorical Program Directors

From: Jack O'Connell
State Superintendent of Public Instruction

Subject: 2001-02 Annual Report of Adequate Yearly Progress (AYP) for Title I Schools



NOTE: This memorandum and Annual Report identify the status of all Title I and Program Improvement (PI) schools in your district and reflect the most current information available. Additional information is forthcoming regarding the specifics of AYP determinations based on 2003 data.

Attachment A describes the key requirements that districts and schools must continue to implement during the 2002-03 school year based on the specific NCLB year to which a school has been assigned.

This memorandum includes your local district's Annual Report on attainment of **Adequate Yearly Progress (AYP)** for schools in your district that receive Title I, Part A funds under the *No Child Left Behind* (NCLB) Act of 2001.

New Definition of AYP

At its January 2003 meeting, the State Board of Education (SBE) adopted a new definition of AYP that is consistent with the NCLB regulations. This new definition:

- maintains the Academic Performance Index (API) as currently defined with the *addition* of reporting requirements for students with disabilities and English learners; and
- generates an additional report that conforms to the new NCLB requirements. The new report includes a "percent proficient" based upon the percentage of students scoring at the "proficient" or "advanced" level on the California Standards Tests. Results will be reported separately for English/language arts and mathematics.

6.5.2
a.3

The changes resulting from the new definition of AYP will go into effect with the Spring 2003 assessments.

Since 2000, the reporting of the academic progress of Title I schools has been aligned with the state accountability system under the provisions of the 1999 Public School Accountability Act (PSAA). Student achievement data from the Standardized Testing and Reporting (STAR) Program and the Academic Performance Index (API) for 2001-02 has been used to:

- determine the AYP of all Title I schools, and
- identify schools that are eligible to exit Program Improvement.

In 2001-02, a Title I school achieved its AYP based on the results of the Spring 2002 assessments if it met its 5% school-wide growth target as well as the comparable growth targets for all numerically significant student groups in the school, as set by the API. Under the current system, a targeted assistance school from the upper half of the API distribution achieved AYP by meeting the API growth target set for the socio-economically disadvantaged student group only. However, the ways in which schools meet AYP will change for the spring 2003 test results based on the SBE's newly adopted definition of AYP.

Notification of AYP Status in Summer 2003

Prior to the passage of NCLB, California had a mid-school year notification (December) of AYP achievement by schools. However, **CDE expects to release AYP information based on Spring 2003 assessment data in August, 2003**, as required by NCLB. The timely release of the Spring 2003 assessment results will provide districts/schools with notice of changes in the status of *existing* PI schools, and the identification of *new* PI schools, under NCLB before the beginning of the traditional school year. This will allow districts time to prepare to implement new requirements under NCLB at the beginning of the 2003-04 school year for schools whose status changes.

Placement of PI Schools Under NCLB

Schools designated as PI schools prior to the enactment of NCLB were informed of their placement under NCLB for the 2002-03 school year in a letter issued May 30, 2002; that letter can be found at the CDE web site: <<http://www.cde.ca.gov/iasa/titleone/pi02letter.html>>

In accordance with federal regulations, CDE will exercise this year's option to not identify any new Program Improvement schools based on a school's AYP status from the 2001-02 assessments. However, it should be noted that any such school that fails to achieve AYP as a result of the Spring 2003 assessment will become a school in Year 1 of Program Improvement for the 2003-04 school year (traditional calendar).

In addition, previously identified PI schools will remain in their current placement for the remainder of the 2002-03 school year. Any of these schools that fail to achieve AYP as a result of the Spring 2003 assessment will advance to the next PI year beginning with the 2003-04 school year (traditional calendar).

The 2002 API results will be used only to *exit* any PI schools that achieved AYP in 2000-01 and 2001-02.

Districts with schools in state corrective action must continue to implement their Joint Intervention Agreements (JIAs) and offer choice and supplemental services as required by federal law. Additional guidance will be disseminated for those schools under a JIA after the spring 2003 assessment results.

Title I Final Regulations and New Guidance for Public School Choice and for Supplemental Educational Services

The U.S. Department of Education (USDE) has issued Title I Final Regulations and Draft Non-Regulatory Guidance for Public School Choice and for Supplemental Educational Services. Local education officials must work proactively to improve low-performing schools while fully informing and encouraging parents to take advantage of school choice and supplemental services options.

Some key changes to school choice and supplemental services are summarized below. The full text of each of these documents can be viewed at the USDE web site:
<<http://www.ed.gov/offices/OESE/asst.html#policy>>

School Choice

The final Title I regulations and school choice guidelines contained several new clarifications on school choice. Most importantly, it is clear that lack of capacity is not an acceptable reason to deny students the option to transfer to another school that is not PI within a district. The district must create additional capacity or provide choices of other schools. Some of the other new clarifications include the following:

- If a student exercises the option to transfer, the district must allow the student to remain in that school until the student has completed the highest grade level at the school.
- The district is obligated to pay for the transportation costs only during the time the school of origin is designated as a PI school.
- If funding limits the provision of choice-related transportation, the district must still offer transfer options to a parent who chooses to cover the transportation costs.
- In limited situations in which the option to transfer is not possible, the district may offer supplemental educational services to eligible students who meet the "low-income" requirement.
- Districts must offer students with disabilities the opportunity to be educated in non-PI schools; however, they do not have to be offered their choice of the same schools as those offered to non-disabled students.

Supplemental Educational Services

The final Title I regulations make clear that districts must ensure that all eligible students, including those with disabilities and those who are limited-English-proficient, receive appropriate supplemental educational services.

Expenditure of Funds for Public School Choice and Supplemental Educational Services

A district must spend an amount equal to 20% of its Title I, Part A allocation to pay for choice-related transportation and supplemental educational services unless a lesser amount is needed to meet the demand. The district may use other allowable federal, state, local, or private resources to pay for transportation costs and supplemental services. If the demand for supplemental services exceeds an amount equal to 5% of the total district allocation, the district must not spend less than 5% on those services. [For example, if a district's Title I, Part A allocation is \$100,000, it would be required to spend no less than \$5,000 for supplemental services and \$15,000 for transportation.]

AYP Performance Report

The enclosed Performance Report describes the status for all Title I schools in your district. In addition to sharing this report with the Title I schools in your district, **please review the content of your report for accuracy and inform CDE of any proposed corrections that need to be made by March 5, 2003.**

Please send proposed corrections to:

California Department of Education
Title I Policy and Partnerships Office
1430 N Street, Suite 4309
Sacramento, CA 95814-5901
Fax: (916) 319-0151

The final updated list of PI schools will be posted to the CDE web site at
<<http://www.cde.ca.gov/iasa/titleone/pi/query.asp>> on March 10, 2003.

Technical Assistance and Available Resources

CDE's Title I Team collaborates with the two Comprehensive Assistance Centers (CACs) and the Regional School Support and Improvement Centers (RSSIC/S4) to provide technical assistance to districts with Title I schools and, specifically, PI schools. A list of members of the Title I Team, S4 Directors and contacts for the CACs can be found at the CDE web site at:
<<http://www.cde.ca.gov/iasa/titleone/team.html>>

Additional contacts for assistance regarding family-school partnerships; the development of the LEA Plan for districts that receive Title I and other NCLB funds; the development of a comprehensive school site plan utilizing the Single Plan for Student Achievement and the latest information regarding the NCLB can be found at:

<<http://www.cde.ca.gov/iasa/titleone/resources.html>>

6.5.2
a.6

ATTACHMENT A

The following table describes the key requirements that districts and PI schools must continue to implement during the 2002-03 school year based on the specific NCLB year to which a school was assigned in the May 30, 2002 letter (for a copy of the letter, go to <www.cde.ca.gov/iasa/titleone/pi02letter.html>).

NCLB YEAR AND REQUIREMENTS
YEAR 1: <ul style="list-style-type: none">• The school has revised the school plan to cover a two-year period [Section 1116(b)(3)(A)].• Planning process included parents, district and school staff, and outside experts.• School is implementing school plan as quickly as possible [Section 1116(b)(3)(C)].• District/school notified parents of PI status of school.• District/school notified parents of the option to transfer to another school that is not PI and allowed students to transfer as quickly as possible.
YEAR 2: <ul style="list-style-type: none">• District/school provided option to transfer during the 2002-03 school year.• District/school planned for the provision of supplemental educational services so that services are in place or will be in place as soon as possible.
YEAR 3/STATE CORRECTIVE ACTION SCHOOLS (24 Schools) <p>Districts with schools in state corrective action must continue to implement their Joint Intervention Agreements (JIAs) and offer choice and supplemental services.</p>

February 2003
Adequate Yearly Progress Report on Title I Schools
for the 2001-2002 School Year

3166951 Western Placer Unified

This report includes information about the Elementary and Secondary Education Act (ESEA) of 1965, Title I schools only. Schools previously identified for Program Improvement (PI) that did not receive Title I funds in 2001-2002 will not appear in this report, although we will continue to carry these schools in our PI database. If any schools appear on this list that do not receive Title I funds or if any other information is incorrect, notify the Title I Policy and Partnerships Office by telephone at (916) 319-0854 or fax at (916) 319-0151 by March 5, 2003. The updated list of PI schools will be posted at the California Department of Education (CDE) website on March 10, 2003 at: www.cde.ca.gov/iasa/titleone/pi/query.asp

Title I School Information: Columns A and B list the district's Title I school codes and names.

PI School Identification: Column C indicates whether or not a Title I school is in PI and shows the baseline year each PI school was identified. Schools that do not make Adequate Yearly Progress (AYP) for two consecutive years are identified as PI. However, in accordance with federal regulations, CDE will exercise this year's option to not identify any new PI schools based on a school's AYP status from the 2001-02 API results. AYP is defined as meeting the Academic Performance Index (API) growth targets, both schoolwide and for all significant subgroups, with the exception of targeted assistance schools. Title I targeted assistance schools in a decile that is in the upper half of the API distribution make AYP if the socioeconomically disadvantaged subgroup meets the API growth target for that subgroup only. According to the definition adopted by the State Board of Education, the "socioeconomically disadvantaged subgroup" consists of pupils who meet either one of two criteria: 1) neither of the pupil's parents have received a high school diploma OR 2) the pupil participates in the free or reduced price lunch program. This report may not reflect the most current PI status of some schools whose appeals were approved while this report was being generated.

Targeted Assistance Schools: An "x" in Column D indicates that the school is a targeted assistance school in which the 2002 growth API is equal to or greater than the median growth API for schools within their school type (elementary, middle, and high school).

Adequate Yearly Progress (AYP): Columns E and F indicate whether or not the Title I school made AYP in 2000-2001 and 2001-2002. The 2001-2002 API results were used only to exit existing PI schools that made AYP in 2000-2001 and 2001-2002.

School Placement under NCLB: Column G indicates the school's designation under the No Child Left Behind (NCLB) Act of 2001 as Year 1, Year 2, or Year 3. The status of schools remains the same for the rest of the 2002-2003 school year as was indicated in the May 30, 2002 letter which can be found at the CDE web site: cde.ca.gov/iasa/titleone/pi02letter.html.

School Exit from PI Status: Column H indicates the year when a school is exited from PI status. Under NCLB, schools exit PI status when they make AYP for two consecutive years following identification. PI schools eligible to exit are those that made AYP in 2001 and 2002.

6.5.2
2.8

Adequate Yearly Progress Report on Title I Schools
3166951 Western Placer Unified

A	B	C	D	E	F	G	H
School Code	School Name	PI School Baseline Data Year	Targeted Assistance School in upper half of API Distribution	2000-2001 Did the school make AYP Yes or No	2001-2002 Did the school make AYP Yes or No	PI school Placement under NCLB 2002-2003	Year Exited From Program Improvement
6085252	Coppin (Carlin C.) Elementary	Not in PI	X	Yes	No		-
6108351	Edwards (Glen) Middle	Not in PI	X	No	No		-
6117493	First Street	Not in PI		*	No		-
3134657	Lincoln High (Char)	Not in PI		Yes	No		-
3130036	+ Phoenix High (Cont.)	Not in PI	X	*	**		-
6031363	Sheridan Elementary (Char)	Not in PI	X	Yes	No		-

* No 2001 API growth calculated for this school. No Adequate Yearly Progress reported for this school.

** No 2002 API growth calculated for this school. No Adequate Yearly Progress reported for this school.

+ School is participating in the Alternative Schools Accountability Model (ASAM)

6.5.2
2.9.

INFORMATION

DISCUSSION

ACTION ITEMS

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	COMPLIANCE CHECK LIST
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy _____ Complies with Site Plan (LIP) _____ Complies with Governance & Management Document _____
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals _____ Complies with District Mission Statement _____
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart _____ Personnel Sign-Off by B. Noyes _____
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Program Sign Off by S. Leaman _____ SBLT Involvement _____ Initial _____

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET**

SUBJECT:

Adoption of Resolution
Establishing A Reduction
Of Classified Employee Hours

AGENDA ITEM AREA:

DISCUSSION/ACTION

REQUESTED BY:

Bob Noyes, Director
Human Services

ENCLOSURES:

Resolution

MEETING DATE:

March 4, 2003

BACKGROUND:

Due to lack of work and/or lack of funds certain services now being provided by the District must be reduced or discontinued by the following extent:

One Bilingual Instructional Aide, Nancy Gonzalez Garcia, whose hours are to be reduced a total of 5 hours per day at the Lincoln Adult School.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees adopt Resolution Establishing a Reduction of Classified Employee Hours.

7.1

RESOLUTION
02/03.23

WHEREAS, due to lack of work and/or lack of funds, this Board hereby finds it is in the best interest of this school district, that as of June 6, 2003, certain services now being provided by the District be reduced or discontinued by the following extent:

One Bilingual Instructional Aide whose hours are to be reduced a total of 5 hours per day as follows:

5 hours -- One Bilingual Instructional Aide at Lincoln Adult School assisting with adult students and their family needs during the morning and afternoon programs.

NOW, THEREFORE, BE IT RESOLVED that as of June 6, 2003, this classified position of the District is to be reduced or discontinued to the extent set forth above.

BE IT FURTHER RESOLVED that the District Superintendent be and hereby is authorized and directed to give notice of layoff/reduction of employment to one classified employee of the District pursuant to the District's rules and regulations and applicable provisions of the Education Code not later than 30 days prior to the effective date of layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board on March 4, 2003, by the following vote:

AYES:

NOES:

ABSENT:

Date: _____

Governing Board of the Western Placer Unified School District

By _____
Secretary of the Governing Board

7.1.1



**WESTERN
PLACER
UNIFIED
SCHOOL
DISTRICT**

810 J Street
Lincoln, CA 95648

(916) 645-6350
(916) 645-6356 FAX

Superintendent

Roger R. Yohe

Board of Trustees

*Marcia Harris
Paul Long
Earl Mentze
Karen Roberts
Als Tahti*

**Asst. Superintendent,
Business Services**

Jay M. Stewart

**Asst. Superintendent,
Educational
Services**

Scott Leaman

**Director,
Human Services**

Robert Noyes

February 14, 2003

Nancy Griffin, President
Western Placer Classified Union
790 J Street
Lincoln, CA 95648

Dear Nancy:

As per the classified employee contract between the Western Placer Unified School District and the Western Placer Classified Employees' Association, I am hereby serving notice to you that Nancy Gonzalez Garcia, a five hour Instructional Aide/Bilingual at the Lincoln Adult School, will lose the remaining five hours of her position effective June 6, 2003 due to a loss of funds (Contract Article IX (D)). Please refer to the attached letter from John Wyatt, Principal of Lincoln Adult School.

The Western Placer Unified School District will be presented a resolution for action regarding the reduction of hours of said employee on March 4, 2003. The affected employee will receive a "Notice of Layoff" form (with attached Board Resolution and Notice of Election Form) either by personal service or certified mail (Contract Article IX (E)(2)). Also, the regular 30-day prior notice rule applies, Education Code 45117.

Please contact me to negotiate impact(s) and effect(s) of the action, if you feel it is necessary.

Respectfully,

Bob Noyes, Director of Human Services
Western Placer Unified School District

"PURSUIT OF EXCELLENCE"

7.1.2

Memo

To: Bob Noyes
From: John Wyatt
Date: 02/11/2003
Re: Bilingual Aide Position

Due to the loss of Adult Education and Family Literacy Grant-Section 231 funding for the 2003-2004 school year, I am forced to eliminate the following Bilingual Aide position, as of June 6, 2003:

- Nancy Gonzalez – 5 hours per day

The duties of the position were to assist with adult education students and their family needs during the morning and afternoon programs.

7.1.3



**WESTERN
PLACER
UNIFIED
SCHOOL
DISTRICT**

810 J Street
Lincoln, CA 95648

(916) 645-6350
(916) 645-6356 FAX

Superintendent

Roger R. Yohe

Board of Trustees

Marcia Harris
Paul Long
Earl Mentze
Karen Roberts
als Tahti

**Asst. Superintendent,
Business Services**

Jay M. Stewart

**Asst. Superintendent,
Educational
Services**

Scott Leaman

**Director,
Human Services**

Robert Noyes

February 14, 2003

Nancy Gonzalez Garcia
601 Zoann Drive
Lincoln, CA 95648

Dear Nancy:

This letter is sent to you as the official notification that your eight (5) hours of Bilingual Instructional Aide time at the Lincoln Adult School will be eliminated due to loss of funds. As you are aware, the 231 grant that supports your worksite program has been eliminated this year by California Department of Education action.

The Western Placer Unified School District's Board of Trustees will review the reduction of your hours and take action at the March 4, 2003 board meeting held at Lincoln High School's Visual and Performing Arts Building. If action is taken to eliminate your work hours, you will be allowed to continue working those five hours until the end of the school program, June 6, 2003. After the 30-day lay-off notice timeline is completed you will have the option to do one of the following:

1. "Bump" the lowest Bilingual Instructional Aide within the district (the positions are in order of lowest seniority). Currently, there are no Bilingual Aide positions that are eligible for bumping.
2. Accept the official lay-off notice due to lack of funds and be eligible for reemployment for a period of 39 months and be reemployed in preference to new applicants within the same job classification. If you choose this option, you will retain your 5 hours within the school district if they become available.

If I can be of any assistance in this matter, please call me at 645-6350 or the WPCSEA President, Nancy Griffin at 645-6360.

Sincerely,

Bob Noyes, Director of Human Services
Western Placer Unified School District

Cc: Nancy Griffin, President WPCSEA

"PURSUIT OF EXCELLENCE"

7.1.4

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	COMPLIANCE CHECK LIST
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy _____ Complies with Site Plan (LIP) _____ Complies with Governance & Management Document _____
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals _____ Complies with District Mission Statement _____
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart _____ Personnel Sign-Off by B. Noyes <u>B1/</u>
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Program Sign Off by S. Leaman _____ SBLT Involvement _____ Initial _____

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET**

SUBJECT:

Adoption of Resolution
Establishing A Reduction of
One Adult Education and One
Grant Funded Pre-Kindergarten
Certificated Position

AGENDA ITEM AREA:

DISCUSSION/ACTION

REQUESTED BY:

Bob Noyes B1/
Director, Human Services

ENCLOSURES:

Yes

MEETING DATE:

March 4, 2003

BACKGROUND:

Due to lack of work and/or lack of funds certain services now being provided by the District must be reduced or discontinued by the following extent:

One Adult Education Instructor – Jose Rodriguez, whose position is to be eliminated at the Lincoln Adult School.

One Grant Funded Pre-Kindergarten Teacher – Victoria Grever, whose position may be eliminated due to funding uncertainty.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees adopt Resolution #02/03.24 establishing a reduction of one Adult Education position and one Grant Funded Pre-Kindergarten position.

TO: Governing Board, Western Placer Unified School District
FROM: Roger Yohe, Superintendent
DATE: March 4, 2003
RE: Recommended Reduction in 2003-2004 Particular Kinds of Services

The Superintendent recommends that the following personnel of this District not be reemployed for the ensuing school year and that the Governing Board adopt a resolution to reduce program and services for 2003-2004 as follows:

Certificated Positions

Adult Education	1.0	FTE
Pre-Kindergarten	1.0	FTE

The reason for this recommendation is that it has been determined that it shall be necessary to reduce the particular kind of services listed above for the 2003-2004 school year.

Following the adoption of the resolution which I am submitting for the Board's approval, the certificated personnel affected by this reduction in force will be provided notice as required by Education Code sections 44949 and 44955.

7.2.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
RESOLUTION 02/03.24**

**RESOLUTION OF INTENTION TO REDUCE OR ELIMINATE PARTICULAR CERTIFICATED SERVICES FOR
THE 2003-2004 SCHOOL YEAR**

WHEREAS, the Governing Board of the Western Placer Unified School District has determined that it shall be necessary to reduce or discontinue the following particular kind of services of the District no later than the beginning of the 2003-2004 school year and that the following certificated positions be reduced or discontinued for the 2003-2004 school year.

Certificated Positions

Adult Education	1.0 F.T.E.
Grant Funded Pre-Kindergarten Teacher	1.0 F.T.E.

WHEREAS, the Board has determined that the foregoing services constitutes a particular kind of service (PKS) within the meaning of Education Code § 44955;

WHEREAS, it is the opinion of this Board that it is in the best interest of this District that 2.0 F.T.E. certificated employees of the District be reduced pursuant to the order of employment.

WHEREAS, the Governing Board has considered all positively assured attrition which has occurred to date, that is, all deaths, retirements, and other permanent vacancies and additional attrition which may occur before the start of the 2003-2004 school year in the reduction of this service and but for the attrition already assured and the attrition anticipated, would have found it necessary to reduce additional particular kinds of service;

WHEREAS, it has been determined that there are no probationary or permanent certificated employees with less seniority retained who are rendering the reduced or discontinued services;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Western Placer Unified School District as follows:

- That due to the reduction or discontinuance of particular kinds of services pursuant to Education Code § 44955, the legal number of certificated employees of the District not be re-employed for the 2003-2004 school year.
- That the Superintendent is directed to give Notices of Recommendation Not to Re-employ in accordance with the provisions of Education Code § 44949 and § 44955 to the appropriate certificated employees.

BE IT FURTHER RESOLVED, that the action of this Board shall not, in any way, be considered to prejudice the rights of the certificated employee to whom notice will be given as to the Board's consideration of the hearing officer's proposed decision in the event a hearing is requested by any employee.

Approved, Passed and Adopted at a board meeting of the Western Placer Unified School District Board of Trustees held on March 4, 2003, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

7.2.2

CLERK OF THE BOARD

Attest:

Secretary, Western Placer Unified School District

7.2.3

Memo

To: Bob Noyes *JW*
From: John Wyatt *JW*
Date: 02/14/2003
Re: Lincoln Adult Education Program

Due to the loss of Adult Education and Family Literacy Grant –Section 231 funding for the 2002-2003 school year, and the increased financial deficit experienced by the program, I am forced to eliminate the following teaching position for the 2003-2004 school year:

- Jose Rodriguez – 8 hour teaching position

The duties of this position are to instruct adult students in ESL/Citizenship during the morning and afternoon sessions.

Western Placer Unified School District
810 J Street
Lincoln, CA 95648
(916) 645-6387

To: John Wyatt

From: Jay M. Stewart 

CC:

Date: February 07, 2003

Re: Adult Education

The General Fund has made the following contributions to the Adult Education Fund over the past three fiscal years:

FY 1999-00	\$25,000
FY 2000-01	-0-
FY 2001-02	\$42,500
 Total Contribution	 \$67,500

Also attached for your review are the projected actuals for FY 2002-03 indicating a year-end deficit of \$19,456.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

ADULT EDUCATION FUND

FY 2002-03 PROJECTED ACTUALS

PROJECTED REVENUE:

Revenue Limit (60.00 ADA)	134,581
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PROJECTED EXPENSES:

Salaries and Benefits	144,037
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Supplies and Services	10,000
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TOTAL EXPENSES	154,037
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DIFFERENCE +/-(-)	-19,456
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7.2.6

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	COMPLIANCE CHECK LIST
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy ____ Complies with Site Plan (UP) ____ Complies with Governance & Management Document ____ Complies with Mission Statement ____ Funding Sign-Off by J. Stewart ____
2. Fosters a safe, caring environment where individual differences are valued and respected.	
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.	Personnel Sign-Off by B. Noyes ____ Program Sign Off by S. Leaman ____ SBLT Involvement ____ Initial

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET**

SUBJECT:

Adoption of Resolution
#02/03.25 Regarding
Federal and State Funding
Of Mandated Special Education
Programs

AGENDA ITEM AREA:

DISCUSSION/ACTION

REQUESTED BY:

Roger R. Yohe,
Superintendent

ENCLOSURES:

Resolution

MEETING DATE:

March 4, 2003

BACKGROUND:

The Board of Trustees will consider adoption of Resolution #02/03.25 Regarding Federal and State Funding of Mandated Special Education Programs.

Congress is presently considering legislation to fund special education at the 40% level, whereas President Bush created the President's Commission on Excellence in Special Education, which recommended that the federal government continue to increase federal funding for special education and that 90% should flow-through to local education.

The Governor has vetoed AB 1907 that would require the state to pass through increased federal special education funding to local school agencies.

This resolution signed by all five Board of Trustee members will be transmitted to the Governor, Secretary for Education, State Superintendent of Public Instruction, members of the California State Legislature, and other public officials to urge that future increased federal funds for special education are passed through to local school agencies to pay for under-funded special education federal mandates.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve Resolution #02/03.25 as submitted.

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**RESOLUTION OF THE BOARD OF EDUCATION
REGARDING FEDERAL AND STATE FUNDING OF MANDATED SPECIAL
EDUCATION PROGRAMS**

RESOLUTION NO. 02/03.25

WHEREAS, Congress enacted the Education For All Handicapped Children Act, Public Law 94-142, in 1975;

WHEREAS, before the enactment of Public Law 94-142 in 1975, Congress found that the special education needs of children with disabilities were not being fully met and many children with disabilities did not receive appropriate educational services or were excluded entirely from the public school system;

WHEREAS, in 1997, Congress reauthorized the Act as the Individuals With Disabilities Education Act (IDEA), 20 U.S.C. Sections 1400, et seq. and will consider reauthorization again in 2002-03;

WHEREAS, in 1975, 1994 and in 1999, Congress committed to fund up to 40 percent of the average per pupil expenditure to pay for the federal special education mandates (20 U.S.C. Section 6062, House Concurrent Resolution No. 84);

WHEREAS, Congress has made some progress toward this goal, however, the federal contribution still only amounts to approximately 17% of the average per pupil expenditure;

WHEREAS, the State and local school agencies must pay the remaining costs of the federal special education mandates;

WHEREAS, the cost of special education in California requires school agencies to spend over \$1 billion annually in local general funds to make up the shortfall between the costs of special education and the level of funding provided by the State and Federal government;

WHEREAS, in March 2001, the California Legislature passed California Senate Joint Resolution No. 10 requesting Congress to fulfill its promise to provide 40% of the cost of special education;

WHEREAS, in January 2002, President George Bush created the President's Commission on Excellence in Special Education, which recommended that the federal government continue to increase federal funding for special education and that 90% of Part B funds should flow-through to local education agencies;

WHEREAS, Congress is presently considering legislation to fund special education at the 40% level;

WHEREAS, California's recent practice to divert increased federal special education funds to pay for cost of living adjustments (COLA) and enrollment growth for special education, instead of using state funding for this purpose (where using state funding would be consistent with how other

7.3.1

categorical programs' COLA and growth are funded) and passing the increased federal funds on to local school agencies to pay for the special education deficits, undermines efforts with Congress and the President to increase federal funding for special education;

WHEREAS, in 2002, the California Legislature overwhelmingly approved legislation (AB 1907, Dickerson/Alpert) that would require the state to pass through increased federal special education funding to local school agencies;

WHEREAS, the Governor's veto of this legislation undermines the efforts of the California Legislature and California citizens to advocate for increased federal funding for special education;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Western Placer Unified School District Board that this resolution be transmitted to the Governor, Secretary for Education, State Superintendent of Public Instruction, members of the California State Legislature, and other public officials to urge that future increased federal funds for special education are passed through to local school agencies to pay for under-funded special education federal mandates.

Dated: _____

7.3.2

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World BOARD OF TRUSTEE GLOBAL DISTRICT GOALS		COMPLIANCE CHECK LIST
1.	Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy _____ Complies with Site Plan (UP) _____ Complies with Governance & Management Document _____ Complies with Mission Statement _____ Funding Sign-Off by J. Stewart _____
2.	Fosters a safe, caring environment where individual differences are valued and respected.	Personnel Sign-Off by B. Noyes _____ Program Sign Off by S. Leaman _____
3.	Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	SBLT Involvement _____ Initial _____
4.	Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.	

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET**

SUBJECT:

Approval of Retained
Administrative Regulation
5131.62 Tobacco

AGENDA ITEM AREA:

DISCUSSION/ACTION

REQUESTED BY:

Roger R. Yohe,
Superintendent

ENCLOSURES:

AR 5131.62 & Back-up

MEETING DATE:

March 4, 2003

BACKGROUND:

The Board of Trustees retained this administrative regulation on February 18th for further study. Health and Safety Code 104420 and guidelines from the Consolidated Application Legal Assurances are attached in an effort to further clarify this document.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees adopt AR 5131.62 Tobacco as submitted.

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7.4

WESTERN PLACER UNIFIED SCHOOL DISTRICT

AR 5131.62 (a)

STUDENTS

Tobacco

Tobacco Use Prevention Education

Instruction for students in grades 4 through 8 shall address the following topics: (Health and Safety Code 104420)

1. Immediate and long-term undesirable physiologic, cosmetic and social consequences of tobacco use
2. Reasons that adolescents say they smoke or use tobacco
3. Peer norms and social influences that promote tobacco use
4. Refusal skills for resisting social influences that promote tobacco use

The district's program for grades 9 through 12 shall:

1. Target current smokers and students who are most at risk for beginning to use tobacco, including young women, low-achieving students, students from families whose members include tobacco users, and students who associate with peers who use tobacco
2. Offer or refer students to precessation readiness classes or cessation classes for current smokers
3. Utilize existing antismoking resources

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6143 - Courses of Study)

Adopted:

Q:5000\ar5131.62

7.4.1

HEALTH & SAFETY CODE

104420. The State Department of Education shall provide the leadership for the successful implementation of this article in programs administered by local public and private schools, school districts, and county offices of education. The State Department of Education shall do all of the following:

- (a) Provide a planning and technical assistance program to carry out its responsibilities under this article.
- (b) Provide guidelines for schools, school districts, and school district consortia to follow in the preparation of plans for implementation of antitobacco use programs for schoolage populations.

The guidelines shall:

- (1) Require the applicant agency to select one or more model program designs and shall permit the applicant to modify the model program designs to take special local needs and conditions into account.
- (2) Require the applicant agency to prepare for each target population to be served a description of the service to be provided, an estimate of the number to be served, an estimate of the success rate and a method to determine to what extent goals have been achieved.
- (3) Require plan submissions to include a staffing configuration and a budget setting forth use and distribution of funds in a clear and detailed manner.
- (c) Prepare model program designs and information for schools, school districts, consortia, and county offices of education to follow in establishing direct service programs to targeted populations. Model program designs shall, to the extent feasible, be based on studies and evaluations that determine which service delivery systems are effective in reducing tobacco use and are cost-effective. The State Department of Education shall consult with the department, and school districts with existing antitobacco programs in the preparation of model program designs and information.
- (d) Provide technical assistance for schools, school districts, and county offices of education regarding the prevention and cessation of tobacco use. In fulfilling its technical assistance responsibilities, the State Department of Education may establish a center for tobacco use prevention that shall identify, maintain, and develop instructional materials and curricula encouraging the prevention or cessation of tobacco use. The State Department of Education shall consult with the department and others with expertise in antitobacco materials or curricula in the preparation of these materials and curricula.
- (e) Monitor the implementation of programs that it has approved under this article to ensure successful implementation.
- (f) Prepare guidelines within 180 days of the effective date of this article for a school-based program of outreach, education, intervention, counseling, peer counseling, and other activities to reduce and prevent smoking among schoolage youth.
- (g) Assist county offices of education to employ a tobacco use prevention coordinator to assist local schools and local public and community agencies in preventing tobacco use by pupils.
- (h) Train the tobacco use prevention coordinators of county offices of education so that they are:
 - (1) Familiar with relevant research regarding the effectiveness of various kinds of antitobacco use programs.
 - (2) Familiar with department guidelines and requirements for submission, review, and approval of school-based plans.
 - (3) Able to provide effective technical assistance to schools and school districts.
- (i) Establish a tobacco use prevention innovation program effort directed at specific pupil populations.

7.4.2

(j) Establish a competitive grants program to develop innovative programs promoting the avoidance, abatement, and cessation of tobacco use among pupils.

(k) Establish a tobacco-free school recognition awards program.

(l) As a condition of receiving funds pursuant to this article, the State Department of Education, county offices of education, and school districts shall ensure that they coordinate their efforts toward smoking prevention and cessation with the lead local agency in the community where the local school district is located.

(m) (1) Develop, in coordination with the county offices of education, a formula that allocates funds for school-based, antitobacco education programs to school districts and county offices of education for all pupils in grades 4 to 8, inclusive, on the basis of the average daily attendance (ADA) of pupils. School districts shall provide tobacco-use prevention instruction for pupils, grades 4 to 8, inclusive, that address the following essential topics:

(A) Immediate and long-term undesirable physiologic, cosmetic, and social consequences of tobacco use.

(B) Reasons that adolescents say they smoke or use tobacco.

(C) Peer norms and social influences that promote tobacco use.

(D) Refusal skills for resisting social influences that promote tobacco use.

(2) Develop a competitive grants program administered by the State Department of Education directed at pupils in grades 9 to 12, inclusive. The purpose of the grant program shall be to conduct tobacco-use prevention and cessation activities targeted to high-risk pupils and groups in order to reduce the number of persons beginning to use tobacco, or continuing to use tobacco. The State Department of Education shall consult with local lead agencies, the Tobacco Education and Research Oversight Committee, and representatives from nonprofit groups dedicated to the reduction of tobacco-associated disease in making grant award determinations. Grant award amounts shall be determined by available funds. The State Department of Education shall give priority to programs, including, but not limited to, the following:

(A) Target current smokers and pupils most at risk for beginning to use tobacco.

(B) Offer or refer pupils to cessation classes for current smokers.

(C) Utilize existing antismoking resources, including local antismoking efforts by local lead agencies and competitive grant recipients.

(n) Allocate funds for administration to county offices of education for implementation of Tobacco Use Prevention Programs. The funds shall be allocated to all participating county offices of education at a minimum amount of up to twenty-five thousand dollars (\$25,000). If funds appropriated for purposes of allocating at least twenty-five thousand dollars (\$25,000) to all participating county offices of education are insufficient, the Superintendent of Public Instruction shall prorate available funds among participating county offices of education ensuring that all participating county offices of education receive an equal minimum level of funding of up to twenty-five thousand dollars (\$25,000). If funds are sufficient to provide all participating county offices of education a minimum of up to twenty-five thousand dollars (\$25,000), the remaining funds shall be allocated according to the following schedule based on average daily attendance in the prior year credited to all elementary, high, and unified school districts, and to the county superintendent of schools within the county as certified by the Superintendent of Public Instruction:

(1) For counties with over 550,000 units of average daily attendance, thirty cents (\$0.30) per average daily attendance.

NOTE

14.3

(2) For counties with more than 100,000 and less than 550,000 units of average daily attendance, sixty-five cents (\$0.65) per average daily attendance.

(3) For counties with more than 50,000 and less than 100,000 units of average daily attendance, ninety cents (\$0.90) per average daily attendance.

(4) For counties with more than 25,000 and less than 50,000 units of average daily attendance, one dollar (\$1) per average daily attendance.

(5) For counties with less than 25,000 units of average daily attendance, twenty-five thousand dollars (\$25,000).

(o) Allocate funds appropriated by the act adding this subdivision for local assistance to school districts and county offices of education based on average daily attendance reported in the second principal apportionment in the prior fiscal year. Those school districts and county offices of education that receive one hundred thousand dollars (\$100,000) or more of local assistance pursuant to this part shall target 30 percent of those funds for allocation to schools that enroll a disproportionate share of pupils at risk for tobacco use.

(p) (1) Provide that all school districts and county offices of education that receive funding under subdivision (o) make reasonable progress toward providing a tobacco-free environment in school facilities for pupils and employees.

(2) All school districts and county offices of education that receive funding pursuant to paragraph (1) shall adopt and enforce a tobacco-free campus policy no later than July of each fiscal year. The policy shall prohibit the use of tobacco products, any time, in district-owned or leased buildings, on district property and in district vehicles. Information about the policy and enforcement procedures shall be communicated clearly to school personnel, parents, pupils, and the larger community. Signs stating "Tobacco use is prohibited" shall be prominently displayed at all entrances to school property. Information about smoking cessation support programs shall be made available and encouraged for pupils and staff.

Any school district or county office of education that does not have a tobacco-free district policy implemented by July 1, shall not be eligible to apply for funds from the Cigarette and Tobacco Products Surtax Fund for that fiscal year. Funds that are withheld from school districts that fail to comply with the tobacco-free policy shall be available for allocation to school districts implementing a tobacco-use prevention education program, pursuant to subdivision (m).

7.4.4

Tobacco-Use Prevention Education Program

140. The applicant LEA will establish measurable goals for tobacco prevention and will assess and publicly report progress toward attaining these goals. These goals or objectives will be consistent with two or more of the TUPE performance indicators, and data will be submitted to CDE for inclusion in legislative or other state reports. (Health and Safety Code 104420(b)(2))

141. The applicant LEA is implementing tobacco-use prevention education and cessation on programs for all students in grades four through eight. (Health and Safety Code 104420(c),(m),(1))

142. The applicant LEA has a board-adopted and fully-implemented tobacco-free school district policy and has received certification from the California Department of Education that it meets all requirements of AB 3487, Chapter 199, Statutes of 1996. (Health and Safety Code 104420(p)(2))

143. The applicant LEA is enforcing the tobacco-free school district policy. (Health and Safety Code 104420(p)(2))

144. The school district shall agree as a condition of receiving TUPE money to participate in a statewide evaluation if chosen by the evaluator.
(Health and Safety Code 104375(d))

145. The applicant LEA agrees to make the following services relative to tobacco use available to every pregnant minor and minor parent:

- Referral to perinatal and related support services
- Outreach services and assessment of smoking status
- Individualized counseling and advocacy services
- Motivational messages
- Cessation services, if appropriate
- Incentives to maintain a healthy lifestyle
- Follow-up assessment
- Maintenance and relapse-prevention services

(Health and Safety Code 104460(a)(1-8))

146. The applicant LEA agrees to keep such records and report such information to the California Department of Education as reasonably may be required for fiscal audit and program evaluation, consistent with the responsibilities of the Department of Education. (Health and Safety Code 104450(a))

147. As a condition of receiving funds, county offices of education and local school districts shall ensure that they coordinate their efforts toward smoking prevention and cessation with the lead local agency in the community where the local school district is located. (Health and Safety Code 104420(l))

148. The applicant LEA agrees to report, when requested by the California Department of Education, its expenditures and services. (Health and Safety Code 104450(e)(1))

149. The school district must assure that staff, contracts, materials, supplies and equipment funded with tobacco-use prevention education funds supplement but do not supplant existing levels of services. (Revenue and Taxation Code 30125)

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NOTE

7.4.5

150. When school district positions are multifunded, the school must provide written evidence that the duties performed and the proportion of time spent for those duties are appropriate to the funding sources used. (Revenue and Taxation Code 30125)

151. The school district must assure that equipment purchased with tobacco-use prevention education funds is used exclusively for activities authorized by Tobacco-Use Prevention Education Program guidelines. (Revenue and Taxation Code 30125)

17.4.6