

# **Western Placer Unified School District**

Regular Meeting of the Board of Trustees

**June 5, 2018**

WPUSD District Office/City Hall Building—3<sup>rd</sup> Floor Conference Room  
600 Sixth Street, Lincoln, CA 95648

## **MINUTES**

**2017-2018 Goals & Objectives (G & O) for the Management Team:** **Component I:** Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

**All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.**

### **Board Members Present:**

Paul Carras, President  
Paul Long, Vice President  
Brian Haley, Clerk  
Damian Armitage, Member  
Kris Wyatt, Member

### **Others Present:**

Scott Leaman, Superintendent  
Kerry Callahan, Assistant Superintendent of Educational Services  
Audrey Kilpatrick, Assistant Superintendent of Business & Operations  
Gabe Simon, Assistant Superintendent of Personnel Services  
Rosemary Knutson, Secretary to the Superintendent  
Rebecca Luy, Student Advisory  
Steve Archer, Lincoln News Messenger

### **6:00 P.M. START**

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. - 3<sup>rd</sup> Floor Conference Room
2. **COMMUNICATION FROM THE PUBLIC**  
There was no communication from the public

### **6:05 P.M.**

3. **CLOSED SESSION** – WPUSD District Office – 4<sup>th</sup> Floor Overlook Room
  - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**  
Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators:  
~Scott Leaman, Superintendent  
~Gabe Simon, Assistant Superintendent of Personnel Services  
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations  
~Kerry Callahan, Assistant Superintendent of Educational Services

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- 3.2 CONFERENCE WITH REAL PROPERTY NEGOTIATOR**  
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)
- 3.3 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477
- 3.4 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**  
Student Discipline – Stipulated Expulsion Student #17-18-F
- 3.5 PERSONNEL**  
a. Public Employee Employment/Discipline/Dismissal/Release  
b. Complaints or Charges against an Employee - Pursuant to Government Code section 54957, the Board will meet in Closed Session to consider a complaint against one (1) employee.  
*Roll call vote:*

7:00 P.M.

- 4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – District Office/City Hall Blvd., - 3<sup>rd</sup> Floor Conference Room  
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

- 4.1 Page 11 - CONFERENCE WITH LABOR NEGOTIATOR**  
Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators:  
~Scott Leaman, Superintendent  
~Gabe Simon, Assistant Superintendent of Personnel Services  
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations  
~Kerry Callahan, Assistant Superintendent of Educational Services  
  
No action taken
- 4.2 Page 12 - CONFERENCE WITH REAL PROPERTY NEGOTIATOR**  
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)  
  
No action taken
- 4.3 Page 13 - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477  
  
No action taken
- 4.4 Page 14 - STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**  
Student Discipline – Stipulated Expulsion Student #17-18-F

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Mr. Haley reported the board to action to approve the stipulated expulsion, it was a 5-0 vote.

**4.5 Page 15-16 - PERSONNEL**

- a. Public Employee Employment/Discipline/Dismissal/Release

No action taken

- b. Complaints or Charges against an Employee - Pursuant to Government Code section 54957, the Board will meet in Closed Session to consider a complaint against one (1) employee.

The board took action to reject the complaint against a Western Placer Unified School District employee, it was a unanimous vote.

**5. SPECIAL ORDER OF BUSINESS****5.1 Page 18-20 - District will Honor:**

- Employees of the year
- Teachers of the Year
- Retirees

Mr. Leaman presented classified staff with the Employee of the year plaques, for being recognized by their peers. WPTA also voted for Secondary and Elementary teachers of the year, they were also honored with plaques. Retirees were honored with a plaque for their years of service to the district. After plaques were presented, there was a small reception with cake for all.

**6. Page 22-126 - CONSENT AGENDA**

- 6.1 Certificated Personnel Report
- 6.2 Classified Personnel Report
- 6.3 Approval of Minutes for: May 1<sup>st</sup> & 15<sup>th</sup>, 2018
- 6.4 Approval of Warrants
- 6.5 Student Discipline Violation of Stipulated Expulsion - Student # 17-18-D
- 6.6 Williams Uniform Quarterly Complaint Report
- 6.7 Approve Agreement for Fiscal Budget Services between School Service of California, Inc. and WPUSD
- 6.8 Ratification of Contract with Placer County Office of Education and WPUSD
- 6.9 Ratification of Agreement with KidZKount and WPUSD 2018-19 School Year
- 6.10 Ratification of Contract with Total Educational Systems Support (TESS) for Teacher/Administrator Training
- 6.11 Ratification of 2018-2019 Contract with AVID
- 6.12 Ratification of Annual Contract with Document Tracking Services
- 6.13 Approve Agreement for Advantage Services between Siemens Industry and WPUSD

Mr. Haley requested 6.1 be pulled for modification. Mr. Simon submitted a revised copy of the Certificated Personnel report indicating the transfer of Mike Maul to serve as LHS Principal. A Motion was made by Mr. Long, seconded by Mrs. Wyatt, and passed by a 5-0 (*Ayes: Long, Haley, Wyatt, Armitage, Carras No: None*)

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roll call vote to approve the consent agenda with the modified Certificated Personnel report to include the modification of Mike Maul.

**7. COMMUNICATION FROM THE PUBLIC**

No comments from the public

**8. REPORTS & COMMUNICATION**

➤ Lincoln High School Student Advisory, Rebecca Luy shared the following:

- Update on Track Team
- Update on Trap Team
- Donna Tofft was inducted into Optimist Hall fame
- Aaron Vandever received All League athlete
- Elite Choir held a Spring Concert and Dinner to raise funds
- The Senior Parade at the elementary sites went great
- LHS had a special presentation on Human Traffic
- LHS had a May play day
- Finals week
- Had Senior breakfast
- Had Senior slide show
- Introduced Lindsey Ridgway as the new student representative for the 2018-19 school year.

➤ Western Placer Teacher's Association, Tim Allen shared a little about himself as a teacher of 12 years at LHS and will now be serving as the new president of WPTA.

➤ Western Placer Classified Employee Association, Jim Houck was present for CSEA and had no report

➤ Superintendent, Scott Leaman shared the following:

- Congratulated all employees that were recognized
- Dates to remember are June 15 last day schools are open, August 6<sup>th</sup> will be the first day open.
- Graduation week, each board member will be involved each graduation/promotion
- Finished meeting with first year teachers today, has enjoyed meeting with them
- Tonight recognized the district negotiating team and the WPTA on completing the certificated contract
- Sent out a campaign, "Name that school" for naming the new high school and elementary school, will bring suggested names at a later date.

**9. PUBLIC HEARING**

**9.1 Page 128 - Public Hearing on 2018-2020 Western Placer Unified School District LCAP**

Pursuant to Education Code (EC) 52062(b)(1), Western Placer Unified School District will hold a public hearing to solicit the recommendation and comments of members of the public regarding the specifications and expenditures proposed to be included in the Local Control and Accountability Plan (LCAP)

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Mr. Carras opened the public hearing at 7:43 for questions and comments. There being no comments from the public, the hearing was closed

**9.2 Page 308 - Public Hearing on 2018-19 Western Placer Unified School District Proposed Budget**

Per California Education Code 42127, on or before July 1 of each year, the governing Board of each school district shall hold a public hearing on the budget to be adopted for the subsequent fiscal year. At this hearing, the Board will take testimony from the public.

Mr. Carras opened the public hearing at 7:44 for questions and comments. There being no comments from the public, the hearing was closed

**9.3 Page 310 – Public Hearing on Horizon Charter School Admission Priority**

As part of a new law, prior to renewing a charter a public hearing must be held to give notice of the admission priorities a charter uses to enroll students.

Mr. Carras opened the public hearing at 7:45 for questions and comments. There being no comments from the public, the hearing was closed

**9.4 Page 312 – Public Hearing on Partners Charter Admission Priority**

As part of a new law, prior to renewing a charter a public hearing must be held to give notice of the admission priorities a charter uses to enroll students.

Mr. Carras opened the public hearing at 7:46 for questions and comments. There being no comments from the public, the hearing was closed

**10. ♦ACTION ♦DISCUSSION ♦INFORMATION**

**10.1 Information Page 315 – ANNUAL REPORT OF THE MEASURE “A” AND**

**MEASURE “N” CITIZENS’ BOND OVERSIGHT COMMITTEE –**

**Adell (17-18 G & O Component I, II, III, IV, V)**

●On March 17, 2015, the Board approved Resolution 14/15.21 and on January 17, 2017, the Board approved Resolution 16/17.17 pursuant to the requirements of Education Code Section 15278, et seq., appointing members to the Measure “A” and Measure “N” citizens’ Bond Oversight Committee (“Committee”) to inform the public concerning the expenditures of the bond revenues as an accountability measure for the voters and taxpayers of the District. The Vice President of the Committee will be presenting the annual report to the Board.

Mike Adell introduced Dave Fear to give the board an update on the Bond Oversight Committee for measure A, and measure N. Dave Fear, committee vice chair began with thanking the Facilities Department for their updated reports. There were three meetings held this past year, and the committee reviewed all project requisitions and project expenditures and found all expenditures to be in accordance with the guidelines of Measure A and Measure N. This was an update no action was required.

**10.2 Action**      **Page 317 – HORIZON CHARTER PETITION RENEWAL – Leaman**  
*(12-13 G & O Component I, II, III, IV, V)*

- Horizon Charter School has been a district-sponsored charter since 1993. They are requesting renewal of their charter for a five year term. Our attorney has ensured the documents meet the renewal requirements.

Cynthia Wood presented the Horizon Charter Petition renewal. She reported they would be reducing the tactical assistance agreement, and making great strides to the LCAP participation, and working with Western Placer Unified School District. Horizon just received a six year renewal with the WASC. And it was reported they will be celebrating 25<sup>th</sup> year as a charter this year. The board shared they were happy to see Horizon is moving in the right direction. Motion by Mr. Armitage, seconded by Mr. Long, and passed by a 5-0 (*Ayes: Armitage, Carras, Haley, Long, Wyatt No: None*) vote to approve the Horizon Charter Petition renewal.

**10.3 Action**      **Page 414 – PARTNERSHIPS FOR STUDENT-CENTERED LEARNING CHARTER SCHOOL – Leaman**  
*(12-13 G & O Component I, II, III, IV, V)*

- Partnerships for Student-Centered Learning Charter School is requesting renewal of their charter for a five year term. Our attorney has ensured the documents meet the renewal requirements.

Mr. Leaman informed the board before approving the renewal, due to changes of the law, with the Anderson case, it's anticipated that partners will be closing at the end of the 2018-19 school year, and horizon is looking at putting resource center inside our district in compliance with the Anderson case. She shared the Partnerships For Student-Center It's anticipated the Partners will be closing as of June 30<sup>th</sup> 2018. They have been working with parents and will allow for participating with families to continue online education; enrichment courses; home instruction; and virtual learning all under Horizon. Horizon is looking at putting a resource center in Western Placer Unified School District. As of June 30, of 2018 an Addendum was presented. Motion by Mr. Haley, seconded by Mrs. Wyatt and passed by a 5-0 (*Ayes: Armitage, Carras, Haley, Long, Wyatt No: None*) vote to approve the petition renewal for Partnerships for Student-Centered Learning Charter School.

**10.4 Discussion/ Action**      **Page 513 – CONSIDER APPROVAL OF TENTATIVE AGREEMENT BETWEEN WPUSD AND WESTERN PLACER TEACHER'S ASSOCIATION (WPTA) REGARDING THE 2018-2021 COLLECTIVE BARGAINING AGREEMENT – Simon**  
*(17-18 G & O Component I, II, III, IV, V)*

- A tentative agreement has been reached between WPUSD and WPTA on the portion of collective bargaining agreement as outlined in the attached document. This tentative agreement for WPTA employees has been ratified by the WPTA membership.

Gabe Simon presented the Tentative Agreement for Western Placer Teacher Association for the next 3 years for approval. Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 5-0 (*Ayes: Armitage, Carras, Haley, Long, Wyatt No: None*) vote to approve the Tentative Agreement between the Western Placer Unified School District and the Teacher's Association (WPTA) regarding the 2018-2021 Collective Bargaining Agreement.

**10.5 Discussion/ Action** Page 589 – CONTRACT EXTENSION FOR DIRECTOR OF TECHNOLOGY AND DIRECTOR OF FACILITIES – Simon (17-18 G & O Component I, II, III, IV, V)

•The Western Placer Unified School District's Director of Technology is Tsugufumi Furuyama. His current contract expires on June 30, 2018. The Director of Facilities is Stanley Brandl and Mr. Brandl's contract also expires on June 30, 2018.

Correction to this board item to read **Director of Technology and Director of Maintenance**. Gabe Simon presented contract extensions for the Director of Technology and Director of Maintenance. Motion by Mr. Armitage, seconded by Mr. Haley, and passed by a 5-0 (*Ayes: Armitage, Carras, Haley, Long, Wyatt No: None*) vote to approve both contract extensions to read with the change being Director of Technology and Director of Maintenance.

**10.6 Information** Page 590 – 2018-19 BUDGET ASSUMPTIONS AND PROPOSED BUDGET FOR GENERAL FUND AND OTHER FUNDS – Kilpatrick (17-18 G & O Component I, II, III, IV, V)

•District staff has prepared the 2018-19 Proposed Budget documents for Board adoption at the June 19, 2018, Board and Trustees meeting. The most recent State's May Revision Budget proposals are reflected in our 2018-19 budget assumptions along with multi-year projections.

Audrey Kilpatrick presented 2018-19 budget assumptions, and asked the Board of Trustees if there were any questions or concerns after reviewing the 2018-19 Budget. This was information only, no action was taken.

**10.7 Action** Page 617 – APPROVAL UPDATE OF ADMINISTRATIVE REGULATION AR 1330 USE OF FACILITIES AND E 1330 SCHEDULE OF FACILITY USE FEES FOR THE 2018/19 YEAR – Kilpatrick (17-18 G & O Component I, II, III, IV, V)

•The Administrative Regulation AR 1330 Use of School Facilities has been updated to reflect the most current CSBA recommended language. Exhibit 1330 Schedule of Facility Use Fees has been updated for the 2018-19 year to reflect the greater of the last two years' actual and the current year projected actual expenditures. We have also included the Application and Agreement for Use of Facilities form that will be effective July 1, 2018.

Audrey Kilpatrick presented AR 1330 policy and facilities rates for approval. The following rate changes will go into effect on July 1<sup>st</sup> 2018. Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by a 5-0

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(Ayes: Armitage, Carras, Haley, Long, Wyatt No: None) vote to approve updated Administrative Regulations Exhibits as presented.

**10.8 Action**     **Page 624 - ADOPTION OF REVISED/NEW POLICIES/EXHIBITS/REGULATIONS – Leaman** (17-18 G & O Component I, II, III, IV, V)

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- AR 3230 – Federal Grant Funds
- AR 3514.2 – Integrated Pest Management
- Exhibit 3541.1 – Transportation for School-Related Trips
- BP/AR 3551 – Food Service Operations/Cafeteria Fund
- BP/AR 3553 – Free and Reduced Price Meals
- BP 5030 – Student Wellness

Mr. Leaman presented revised policies for approval. Motion by Mr. Armitage, seconded by Mr. Long, and passed by a 5-0 (Ayes: Armitage, Carras, Haley, Long, Wyatt No: None) vote to approve the Revised/New Policies, Exhibits and Regulations as presented.

**11. BOARD OF TRUSTEES**

**11.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety

**11.2 BOARD MEMBER REPORTS/COMMENTS**

**Mr. Armitage** looking forward to sons nearing their senior year, glad the school year is ending.

**Mrs. Wyatt** congratulation to retirees, attended the Kindergarten graduation at Creekside Oaks, and welcomed Tim Allen as new WPTA President, shared the Potters are working with the school sites with vouchers, it's a great relationship.

**Mr. Haley** It's that time of year, it's a nice milestone graduation

**Mr. Long** congratulations to retirees and employee, and thanked Cynthia Wood for staying through the entire meeting, and congratulated Mike Maul and congratulated Lindsey, the new student representative

**Mr. Carras** thanked Rebecca Luy for representing LHS and thanked Steve Archer for attending tonight.

**12. ESTABLISHMENT OF NEXT MEETING(S)**

The President will establish the following meeting(s):

➤ **June 19, 2018 7:00 P.M.**, Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3<sup>rd</sup> Floor Conference Room

**13. ADJOURNMENT**


There being no more business, the meeting was adjourned at 8:16 p.m.

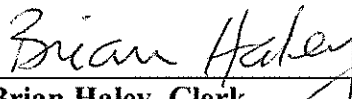


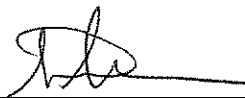
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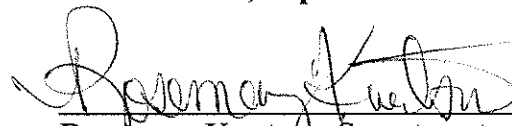
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Paul Carras, President

  
Brian Haley, Clerk

  
Scott Leaman, Superintendent

  
Rosemary Knutsen, Secretary to the  
Superintendent

**Adopted:** July 3, 2018

**Ayes:** Haley, Long, Wyatt, Armitage, Carras

**Noes:**

**Absent:**

**Accommodating Those Individuals with Special Needs:**

In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.