

WESTERN PLACER  
UNIFIED SCHOOL DISTRICT

## **WPUSD Board Meetings Held Via Go To Meeting While Shelter in Place Order is in Effect**

### **Public Comments Accepted by Email and Telephone**

During this time of local health concerns, the Western Placer Unified School District is following the State of California Executive Orders N-29-20 and N-33-20, which provide for holding public meetings electronically. The Western Placer Unified School District will convene Board of Trustee meetings using virtual technology. Members of the public can participate, while following the Stay at Home requirements currently in place statewide.

When an agenda is published online [here](#), meeting information will be included on the agenda so the public can access the meeting live. There are three ways for members of the public to submit comments about items on the agenda:

1. **Email** - Submit a comment via email to the Superintendent's Administrative Assistant, Maria Gonzalez, at [mgonzalez@wpusd.org](mailto:mgonzalez@wpusd.org) at least two hours before the start of the meeting.
2. **Telephone** - Call the Superintendent's Administrative Assistant at (916) 645-6350 by 12:00 p.m. on Tuesday, March 2, 2021 to submit a comment.
3. **Go To Meeting Participation** - Please join my meeting from your computer, tablet or smartphone. <https://global.gotomeeting.com/join/423907013>

**You can also dial in using your phone.**

United States: [+1 \(872\) 240-3212](tel:+18722403212) Access Code: 423-907-013

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Comments submitted by email, telephone or comments form will be placed into the record at the meeting but may or may not be read during the meeting call. We appreciate your patience during these extraordinary times. For questions, please contact Scott Leaman at (916) 645-6350 between 9:00 and 4:00 or email [sleaman@wpusd.org](mailto:sleaman@wpusd.org).

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
**600 SIXTH STREET, SUITE 400,**  
**LINCOLN, CALIFORNIA 95648**  
**Phone: 916.645.6350 Fax: 916.645.6356**

**MEMBERS OF THE GOVERNING BOARD**

Kris Wyatt – President  
 Damian Armitage – Vice President  
 Brian Haley – Clerk  
 Criste Freymond – Member  
 Jason Price – Member

**DISTRICT ADMINISTRATION**

Scott Leaman, Superintendent  
 Kerry Callahan, Deputy Superintendent of Educational Services  
 Gabe Simon, Assistant Superintendent of Personnel Services  
 Audrey Kilpatrick, Assistant Superintendent of Business & Operations

	<b><u>STUDENT ENROLLMENT</u></b>		
<b>School</b>	<b>2019-2020 CALPADS</b>	<b>1/5/2021</b>	<b>2/1/2021</b>
Sheridan Elementary (K-5)	64	54	54
First Street Elementary (K-5)	447	415	421
Carlin C. Coppin Elementary (K-5)	441	414	414
Creekside Oaks Elementary (K-5)	609	459	462
Twelve Bridges Elementary (K-5)	652	594	599
Foskett Ranch Elementary (K-5)	412	380	378
Lincoln Crossing Elementary (K-5)	698	423	427
Scott Leaman Elementary (K-5)		483	484
Glen Edwards Middle School (6-8)	869	823	827
Twelve Bridges Middle School (6-8)	830	784	791
Lincoln High School (9-12)	2,071	2,114	2,102
Phoenix High School (10-12)	84	84	91
Atlas (K-12) (new 2019-2020)	40	29	28
SDC Program (18-22)	11	14	14
Non-Public Schools	31	29	29
<b>TOTAL</b>	<b>7259</b>	<b>7,099</b>	<b>7,121</b>

**SDC Pre-School**

Foskett Ranch	20
First Street/LIP	58
SLE	8

**GLOBAL DISTRICT GOALS**

- Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- Foster a safe, caring environment where individual differences are valued and respected.
- Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- Promote student health and nutrition in order to enhance readiness for learning.

# Western Placer Unified School District

## Regular Meeting of the Board of Trustees

**March 2, 2021**

WPUSD District Office/City Hall Building–Go To Meeting  
600 Sixth Street, Lincoln, CA 95648

## AGENDA

**2020-2021 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

**All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.**

**1. ANNOUNCEMENT: EXECUTIVE ORDER N-29-30 TELECONFERENCE FLEXIBILITY**

This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. This meeting will be a telephone conference call only. The public may listen/participate via instruction listed prior to section 3 of the agenda.

**2. ANNOUNCEMENT: Should this Board Meeting encounter any security breach or inappropriate issues, the meeting will be ended immediately.**

**To submit a public comment:** Email - Superintendent's Administrative Assistant, Maria Gonzalez at [mgonzalez@wpusd.org](mailto:mgonzalez@wpusd.org) or Telephone – Call Superintendent's Administrative Assistant at (916) 645-6350 by 12:00 p.m. on Tuesday, March 2, 2021.

Public comments regarding any item appearing on the agenda may be submitted by 12:00 p.m. on Tuesday, March 2, 2021. Individuals who wish to make a public comment to the Board of Trustees have two options. Choose only one option: 1. Make a VERBAL public comment (3 minute max), 2. Submit a WRITTEN public comment (500 word limit for public comment) which will be placed into the record and may or may not be read during the meeting.

### **Call to Order Session**

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/423907013>

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United States: [+1 \(872\) 240-3212](tel:+18722403212) Access Code: **423-907-013**

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### **5:00 P.M. START**

**3. CALL TO ORDER – WPUSD District Office/City Hall Bldg. – Go To Meeting**

## Regular Meeting of the Board of Trustees

March 2, 2021

### Agenda

#### 4. **COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. To submit a public comment, email the Superintendent's Administrative Assistant, Maria Gonzalez at [mgonzalez@wpusd.org](mailto:mgonzalez@wpusd.org) or call (916) 645-6350 to request a form be submitted on your behalf by 12:00 pm on the day of the Board meeting.

**5:05 P.M.**

#### 5. **CLOSED SESSION – WPUSD District Office – 4<sup>th</sup> Floor Zebra Conference Room**

##### 5.1 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:

~Scott Leaman, Superintendent

~Kerry Callahan, Deputy Superintendent of Educational Services

~Gabe Simon, Assistant Superintendent of Personnel Services

~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

##### 5.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

##### 5.3 **PERSONNEL**

Public Employee Employment/Discipline/Dismissal/Release-

a. Resolution No. 20/21.22 Authorizing the Non Re-Election of Certificated Probationary Employees

b. Resolution No. 20/21.23 Authorizing the Release of Certificated Staff

c. Resolution No. 20/21.24 Authorizing the Release of Temporary Certificated Employees

##### 5.4 **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**

Student Discipline – Stipulated Expulsion Student #20-21-B

### **Open Session**

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**To submit a public comment:** Email - Superintendent's Administrative Assistant, Maria Gonzalez at [mgonzalez@wpusd.org](mailto:mgonzalez@wpusd.org) or Telephone – Call Superintendent's Administrative Assistant at (916) 645-6350 by 12:00 p.m. on Tuesday, March 2, 2021.

## Regular Meeting of the Board of Trustees

March 2, 2021

### Agenda

Individuals who wish to make a public comment to the Board of Trustees have two options. Choose only one option: 1. Make a VERBAL public comment (3 minute max), 2. Submit a WRITTEN public comment (500 word limit for public comment) which will be placed into the record and may or may not be read during the meeting

### 6:00 P.M.

#### 6. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – District Office/City Hall Blvd., - Virtual Meeting – Go To Meeting

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

##### 6.1 **Page 11- CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:

~Scott Leaman, Superintendent

~Kerry Callahan, Deputy Superintendent of Educational Services

~Gabe Simon, Assistant Superintendent of Personnel Services

~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

##### 6.2 **Page 12 - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

##### 6.3 **Page 13 - PERSONNEL**

Public Employee Employment/Discipline/Dismissal/Release-

a. Resolution No. 20/21.22 Authorizing the Non Re-Election of Certificated Probationary Employees

b. Resolution No. 20/21.23 Authorizing the release of Certificated Staff

c. Resolution No. 20/21.24 Authorizing the Release of Temporary Certificated Employees

*Roll call vote:*

##### 6.4 **Page 16 - STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**

Student Discipline – Stipulated Expulsion Student #20-21-B

#### 7. **Page 18-70 - CONSENT AGENDA**

##### **NOTICE TO THE PUBLIC**

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

7.1 Certificated Personnel Report

7.2 Classified Personnel Report

7.3 Approval of Minutes for: February 2 & 16, 2021

7.4 Approval of Warrants

7.5 Ratification of Contract with BSN Sports “Rewards Program” and Western Placer Unified School District – Twelve Bridges High School



## Regular Meeting of the Board of Trustees

March 2, 2021

### Agenda

- 7.6 Waiver Request and Affidavit – Request for Allowance of Attendance Due to Emergency Condition - School Closure Lincoln High School and Phoenix Continuation High School – January 27, 2021.
- 7.7 Approval of 2021-2022 Contract with Arthur Beauchamp
- 7.8 Approval of 2021- 2022 Contract with AVID
- 7.9 Student Discipline – Stipulated Expulsion Student #20-21-B

*Roll call vote:*

### 8. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. To submit a public comment, email the Superintendent's Administrative Assistant, Maria Gonzalez at [mgonzalez@wpusd.org](mailto:mgonzalez@wpusd.org) or call (916) 645-6350 to request a form be submitted on your behalf by 12:00 pm on the day of the Board meeting.

### 9. REPORTS & COMMUNICATION

- Lincoln High School Student Advisory – Mattie Ridgway
- Western Placer Teacher's Association – Tim Allen
- Western Placer Classified Employee Association – Gus Nevarez
- Superintendent – Scott Leaman

### 10. ♦ACTION ♦DISCUSSION ♦INFORMATION

Members of the public wishing to comment on any items should complete a **REQUEST TO ADDRESS BOARD OF TRUSTEES** form. Please contact the Superintendent's Administrative Assistant, Maria Gonzalez at [mgonzalez@wpusd.org](mailto:mgonzalez@wpusd.org) prior to the start of the meeting to request a form be submitted on your behalf.

#### 10.1 Information/ *Page 72* – **ADDITIONAL MUTUAL SUNSHINE FOR**

Discussion **NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE WESTERN PLACER UNIFIED SCHOOL DISTRICT (WPUSD) AND THE WESTERN PLACER TEACHERS' ASSOCIATION (WPTA) – Simon (20-21 G & O Component I, II, III, IV, V)**

#### 10.3 Discussion/*Page 75* – **CSBA DELEGATE ASSEMBLY ELECTIONS**– Leaman

Action *(20-21 G & O Component I, II, III, IV, V)*

#### 10.4 Action *Page 81* – **ADOPTION OF REVISED/NEW EXHIBITS/ POLICIES/ REGULATIONS** – Leaman *(20-21 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

Due to a change in the GAMUT platform, these new and/or revised exhibits/policies/regulations are now being presented for approval by the Board of Trustees. *(GAMUT WIP (Work in Progress) Reconciliation Checklist is attached)*

## Regular Meeting of the Board of Trustees

March 2, 2021

### Agenda

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- BP 2210 – Administrative Discretion Regarding Board Policy (Retitle)
- AR 3280 – Sale or Lease of District-Owned Real Property (Retitle)
- AR 4112.22 – Staff Teaching English Learners (Retitle)
- AR 4113.4 – Temporary Modified Light-Duty Assignment (Retitle)
- BP 4118 – Dismissal/Suspension/Disciplinary Action (Retitle)
- BP 5131.5- Vandalism and Graffiti (Retitle)
- BP 5145.11- Questioning and Apprehension by Law Enforcement (Retitle)
- BP/AR 6164.4 – Identification and Evaluation of Individuals for Special Education (Retitle)
- BP/AR 6178.1 – Work-Based Learning (Retitle)

## 11. BOARD OF TRUSTEES

### 11.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety
- Health

### 11.2 BOARD MEMBER REPORTS/COMMENTS

## 12. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➤ **March 16, 2021 6:00 P.M.**, Regular Meeting of the Board of Trustees – Go-To -Meeting

## 13. ADJOURNMENT

#### Accommodating Those Individuals with Special Needs:

In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.

**DISCLOSURE  
OF ACTION  
TAKEN IN  
CLOSED  
SESSION,  
IF ANY**



# Western Placer Unified School District

## CLOSED SESSION AGENDA

Place: District Office/City Hall Bldg. – Go To Meeting

Date: Tuesday, March 2, 2021

Time: 5:05 P.M.

1. LICENSE/PERMIT DETERMINATION
  2. SECURITY MATTERS
  3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
  4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
  5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
  6. LIABILITY CLAIMS
  7. THREAT TO PUBLIC SERVICES OR FACILITIES
  8. **PERSONNEL**
    - \* PUBLIC EMPLOYEE APPOINTMENT
    - \* PUBLIC EMPLOYEE EMPLOYMENT
    - \* PUBLIC EMPLOYEE PERFORMANCE EVALUATION
    - \* **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE**
    - \* COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
  9. CONFERENCE WITH LABOR NEGOTIATOR
  10. **STUDENTS**
    - \* STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
    - \* STUDENT PRIVATE PLACEMENT
    - \* INTERDISTRICT ATTENDANCE APPEAL
    - \* STUDENT ASSESSMENT INSTRUMENTS
    - \* STUDENT RETENTION APPEAL, Pursuant to BP 5123
    - \* DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION
1. **LICENSE/PERMIT DETERMINATION**
    - A. Specify the number of license or permit applications.
  2. **SECURITY MATTERS**
    - A. Specify law enforcement agency
    - B. Title of Officer
  3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
    - A. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
    - B. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
    - C. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
  - A. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
  - B. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
  - A. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
  - B. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
6. **LIABILITY CLAIMS**
  - A. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
  - B. Agency claims against.
7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
  - A. Consultation with: specify name of law enforcement agency and title of officer.
8. **PERSONNEL:**
  - A. **PUBLIC EMPLOYEE APPOINTMENT**
    - a. Identify title or position to be filled.
  - B. **PUBLIC EMPLOYEE EMPLOYMENT**
    - a. Identify title or position to be filled.
  - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
    - a. Identify position of any employee under review.
  - D. **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE**
    - a. It is not necessary to give any additional information on the agenda.
  - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
    - a. No information needed
9. **CONFERENCE WITH LABOR NEGOTIATOR**
  - A. Name any employee organization with whom negotiations to be discussed are being conducted.
  - B. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
  - C. Identify by name the agency's negotiator
10. **STUDENTS:**
  - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
  - B. **STUDENT PRIVATE PLACEMENT**
    - a. Pursuant to Board Policy 6159.2
  - C. **INTERDISTRICT ATTENDANCE APPEAL**
    - a. Education Code 35146 and 48918
  - D. **STUDENT ASSESSMENT INSTRUMENTS**
    - a. Reviewing instrument approved or adopted for statewide testing program.
  - E. **STUDENT RETENTION/ APPEAL**
    - a. Pursuant to Board Policy 5123
  - F. **DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION**
    - a. Prevent the disclosure of confidential student information.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Bargaining Groups:

WPTA & CSEA Negotiations

Agency Negotiators:

Scott Leaman, Superintendent

Kerry Callahan, Deputy Superintendent of  
Educational Services

Gabe Simon, Assistant Superintendent  
of Personnel Services

Audrey Kilpatrick, Assistant Superintendent  
Business and Operations

**AGENDA ITEM AREA:**

Disclosure of action taken in  
closed session

**REQUESTED BY:**

Scott Leaman  
Superintendent

**ENCLOSURES:**

No

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

March 2, 2021

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the board of trustees be updated on negotiations.

wp/rk/factform

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**  
CONFERENCE WITH LEGAL COUNSEL –  
EXISTING LITIGATION

**AGENDA ITEM AREA:**  
Disclosure of Action Taken in  
Closed Session

**REQUESTED BY:**  
Scott Leaman, Superintendent  
Kerry Callahan, Deputy Superintendent of  
Educational Services

**ENCLOSURES:**  
No

**DEPARTMENT:**  
Administration

**FINANCIAL INPUT/SOURCE:**  
N/A

**MEETING DATE:**  
March 2, 2021

**ROLL CALL REQUIRED:**  
No

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**BACKGROUND:**

The Board of Trustees will disclose any action taken in closed session in regard to Case: Mark Babbins and CAL200, S.F. County Superior Court (Case No. CPF-15-514477).

**RECOMMENDATION:**

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Existing Litigation.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Employee Discipline/Dismissal/Release  
Approve Closed Session Resolution No. 20/21.22  
Authorizing the Non Re-Election of Certificated  
Probationary Employees

**AGENDA ITEM AREA:**

Closed Session

**REQUESTED BY:**

Gabe Simon, Ed.D.  
Assistant Superintendent of  
Personnel Services

GS

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

General

**MEETING DATE:**

March 2, 2021

**ROLL CALL REQUIRED:**

Yes

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**BACKGROUND:**

Pursuant with Education Code 44929.21 the District can exercise its right to terminate the employment of Probationary Certificated Employees at the end of the 2020-2021 school year by providing notice to the employees of the non re-election prior to March 15, 2021.

**RECOMMENDATION:**

Administration recommends the Board of Trustees approve Closed Session Resolution No. 20/21.22 authorizing the Non Re-Election of Certificated Probationary Employees. Disclose action taken in closed session.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Employee Discipline/Dismissal/Release  
Approve Closed Session Resolution No. 20/21.23  
Authorizing the Release of Certificated Staff

**AGENDA ITEM AREA:**

Closed Session

**REQUESTED BY:**

Gabe Simon, Ed.D.  
Assistant Superintendent of *GS*  
Personnel Services

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

General

**MEETING DATE:**

March 2, 2021

**ROLL CALL REQUIRED:**

Yes

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**BACKGROUND:**

California Education Code section 44951 provides that a certificated employee holding a position requiring an administrative or supervisory credential is notified by March 15 that he/she may be released from his/her position for the following school year.

**RECOMMENDATION:**

Administration recommends the Board of Trustees approve Closed Session Resolution No. 20/21.23 authorizing the release of certificated staff at the end of the 2020-2021 school year. Disclose action taken in closed session.



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES MEETING FACT SHEET**

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**DISTRICT GLOBAL GOALS**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Employment/Discipline/Dismissal/Release  
Approve Closed Session Resolution 20/21.24  
Authorizing the Release of Temporary  
Certificated Employees

**AGENDA ITEM AREA:**

Closed Session

**REQUESTED BY:**

Gabe Simon, Ed.D.  
Assistant Superintendent of *GS*  
Personnel Services

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

General

**MEETING DATE:**

March 2, 2021

**ROLL CALL REQUIRED:**

Yes

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**BACKGROUND:**

Pursuant with Education Code 44954 the District may end its employment relationship with all Temporary Certificated Employees by notifying said employees that their temporary employment term ends at the close of the 2020-2021 school year. Temporary employees were notified of their temporary employment status upon signing their initial Notification of Hire.

**RECOMMENDATION:**

Administration recommends that the Board of Trustees approve Closed Session Resolution 20/21.24 authorizing the release of Certificated Temporary Employees at the close of the 2020-2021 school year. Disclose action taken in closed session.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

**SUBJECT:**

Student Discipline  
Stipulated Expulsion  
Student #20-21-B

**AGENDA ITEM AREA:**

Closed Session

**REQUESTED BY:**

Chuck Whitecotton  
District Hearing Officer

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

March 2, 2021

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will take action under consent to approve the Stipulated Expulsion of Student #20-21-B.

**RECOMMENDATION:**

The Administration recommends the Board of Trustees disclose approve the Stipulated Expulsion of Student #20-21-B.

wp/rk/factform

# **CONSENT**

# **AGENDA**

# **ITEMS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Certificated Personnel Report

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Gabriel Simon   
Assistant Superintendent of Personnel Services

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

General Fund/Categorical

**MEETING DATE:**

March 2, 2021

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will take action to approve the certificated personnel report.

**RECOMMENDATION:**

Administration recommends ratification of the certificated personnel report.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
PERSONNEL REPORT**

**March 2, 2021**

**CERTIFICATED/MANAGEMENT**

**NEW HIRES:** None

**REQUEST FOR LEAVE OF ABSENCE:** None

**REQUEST FOR LEAVE OF ABSENCE (SHARED CONTRACTS):** None

**RESIGNATIONS:**

1. Name: Sukhjit Purewal  
Position: Middle School English Teacher  
FTE: 1.0 FTE  
Effective: June 11, 2021  
School Site: Twelve Bridges Middle School

**RETIREMENTS:**

1. Name: Eric Williams  
Position: High School Math Teacher  
FTE: 1.0 FTE  
Effective: June 11, 2021  
School Site: Lincoln High School
2. Name: Pam Getz  
Position: Speech and Language Pathologist  
FTE: 1.0 FTE  
Effective: June 11, 2021  
School Site: Twelve Bridges Middle School
3. Name: Julie Perry  
Position: Elementary Kindergarten Teacher  
FTE: .5 FTE  
Effective: June 12, 2021  
School Site: Twelve Bridges Elementary School

**TRANSFERS/PROMOTIONS:** None

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Classified Personnel Report

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Gabriel Simon   
Assistant Superintendent of Personnel Services

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

General Fund/Categorical

**MEETING DATE:**

March 02, 2021

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will take action to approve the classified personnel report.

**RECOMMENDATION:**

Administration recommends ratification of the classified personnel report.



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
PERSONNEL REPORT**

**March 02, 2021**

**CLASSIFIED/MANAGEMENT**

**NEW HIRES:**

1.   Name:           Amanda Couvrette  
     Position:     Registrar/Student Data Manager  
     FTE:           8.0 hours  
     Days:          11 Months  
     Effective:     February 16, 2021  
     Site:          Lincoln High School
  
2.   Name:           Heather Odell  
     Position:     Instructional Aide  
     FTE:           2.0 hours  
     Days:          10 Months  
     Effective:     February 17, 2021  
     Site:          Carlin C Coppin Elementary

**REHIRE: None**

**TRANSFER/PROMOTIONS: None**

**ADDITIONAL POSITION None:**

**REQUEST FOR LEAVE OF ABSENCE (Maternity Leave): None**

**REQUEST FOR LEAVE OF ABSENCE: None**

**RESIGNATIONS: None**

**RETIREMENTS:**

1.   Name:           Rosa Schwartz  
     Position:     Food Service Lead  
     Effective:     July 01, 2021  
     Site:          Lincoln Crossing Elementary School

**REQUEST FOR UNPAID LEAVE OF ABSENCE: None**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Approval of Minutes:

- February 2 & 16, 2021 Regular Board of Trustee Meeting

**AGENDA ITEM AREA:**

CONSENT AGENDA

**REQUESTED BY:**

Scott Leaman,  
Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

March 2, 2021

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will consider adoption of the following minutes:

- February 2 & 16, 2021 Regular Board of Trustee Meeting

**RECOMMENDATION:**

Administration recommends the Board of Trustees take action to approve minutes.

# Western Placer Unified School District

Regular Meeting of the Board of Trustees

**February 2, 2021**

WPUSD District Office/City Hall Building—Go To Meeting  
600 Sixth Street, Lincoln, CA 95648

## MINUTES

**2020-2021 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

### **Board Members Present via Teleconference:**

Kris Wyatt, President  
Damian Armitage, Vice President  
Brian Haley, Clerk  
Jason Price, Member  
Criste Freymond, Member

### **Others Present via Teleconference:**

Scott Leaman, Superintendent  
Kerry Callahan, Deputy Superintendent of Educational Services  
Audrey Kilpatrick, Assistant Superintendent of Business & Operations  
Gabe Simon, Assistant Superintendent of Personnel Services  
Maria Gonzalez, Administrative Assistant to the Superintendent  
Mattie Ridgeway, Student Advisory  
Matthew Nobert, Lincoln News Messenger

#### **1. ANNOUNCEMENT: EXECUTIVE ORDER N-29-30 TELECONFERENCE FLEXIBILITY**

This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. This meeting will be a telephone conference call only. The public may listen/participate via instruction listed prior to section 3 of the agenda.

#### **2. ANNOUNCEMENT: Should this Board Meeting encounter any security breach or inappropriate issues, the meeting will be ended immediately.**

#### **5:00 P.M. START**

#### **3. CALL TO ORDER – WPUSD District Office/City Hall Bldg. – Go To Meeting**

#### **4. COMMUNICATION FROM THE PUBLIC**

There was no communication from the public

#### **5:05 P.M.**

#### **5. CLOSED SESSION – WPUSD District Office – 4<sup>th</sup> Floor Zebra Conference Room**

##### **5.1 CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:

~Scott Leaman, Superintendent

~Kerry Callahan, Deputy Superintendent of Educational Services  
~Gabe Simon, Assistant Superintendent of Personnel Services  
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

**5.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

**5.3 PERSONNEL**

Public Employee Employment/Discipline/Dismissal/Release  
Resolution #~~CL~~20/21.3 Authorizing the Release of Temporary Certificated Employees

**6:00 P.M.**

- 6. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – District Office/City Hall Blvd., - Virtual Meeting – Go To Meeting  
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

Mr. Leaman explained the process of the meeting. The President will introduce the items that are being presented. We will have the person presenting the item speak on the item, and then Mrs. Wyatt will ask if there are any questions. We will take comments during the comments portion. We will then close down the time for discussion. When board is discussing item please do not interrupt the Board discussing the item.

**6.1 *Page 11*- CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:

~Scott Leaman, Superintendent  
~Kerry Callahan, Deputy Superintendent of Educational Services  
~Gabe Simon, Assistant Superintendent of Personnel Services  
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action taken

**6.2 *Page 12* - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

No action taken

**6.3 *Page 13* - PERSONNEL**

Public Employee Employment/Discipline/Dismissal/Release  
Resolution #~~CL~~20/21.3 Authorizing the Release of Temporary Certificated Employees

Mr. Haley stated that in closed session the board unanimously approved closed session Resolution 20/21.3 Authorizing the Release of Temporary Certificated Employees at the end of the 20-21 school year and authorizing the District Administration serve required notices pursuant to Education Code 44954

**Minutes**

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**7. Page 15-70 - CONSENT AGENDA**

- 7.1 Certificated Personnel Report
- 7.2 Classified Personnel Report
- 7.3 Approval of Minutes for: January 19, 2021
- 7.4 Approval of Warrants
- 7.5 Ratification of Delta Wireless, Inc. for Radio Programming Services
- 7.6 Ratification of Agreement with Excel Photographers and Western Placer Unified School District – Twelve Bridges Elementary
- 7.7 Ratify Contract between Nor-Cal Roofing Inc. and Western Placer Unified School District
- 7.8 Disposal of Surplus Items – E Waste
- 7.9 Approve 2019-2020 School Accountability Report Cards (SARC's) Published in 2020-2021

Motion by Mr. Haley, seconded by Mr. Price and passed by a 5-0 (*Ayes: Haley, Price, Armitage, Freymond, Wyatt No: None*) roll call vote to approve consent agenda as presented.

**8. COMMUNICATION FROM THE PUBLIC**

There was no communication from the public

**9. REPORTS & COMMUNICATION**

➤ Lincoln High School Student Advisory – Mattie Ridgway reported the following:

- Sports have started, cross country already had a meet. Football and wrestling are conditioning. Swim practice starts Monday and meets start the next week. Dance and Cheer are currently going on.
- This is National Zebra week. They are unveiling the new Zebra mascot tomorrow and it will be broadcast on LHS Live. It was purchased for the High School by the alumni program.
- Kris Wyatt wanted to add that it was alumni program along with a local church and community members raised money for the new mascot uniform.

➤ Western Placer Teacher's Association – Tim Allen stated that things are moving along and they are implementing new measures from the State. Tim thanked CSEA members for helping move furniture around as needed. He thanked the District Office for assistance with new guidelines. Teachers are starting to get their vaccines. Tomorrow is first time to sit down with bargaining unit. This is Black History month and they are working with the TOSA's and pushing out information to teach and celebrate Black History month. Mr. Price asked Tim to thank those that have served in taking care of our students.

➤ Western Placer Classified Employee Association – Gus Nevarez had no report but did want to give a shout out to all the Teachers and Classified staff for the good job they are doing in keeping everyone safe.

➤ Superintendent – Scott Leaman

- Wanted to acknowledge that our District has been open probably more hours than any other nearby schools

February 2, 2021

Minutes

- Stated that our great working relationship with Classified and Certificated staff has made this a good situation for us and he appreciates everyone's efforts
- Shared charts showing quarantine percentage, number of cases, contacts per week, cases per week and a chart that showed "event" reasons.
- There are new guidelines which include new spacing requirements.
- Will be sending out emails to staff regarding reinforcing the new guidelines. Today's email was regarding masks.
- Vaccines are up and running. We had quite a few people able to sign up.
- We are currently working on Teacher of the Year and Classified Employee of the Year
- We had a storm last week that caused electricity to be down at Lincoln High School and a tree down. Phoenix did not have power and both schools had no internet so we decided to close the school for that day. Audrey will work on submitting for a waiver for that day.
- Attended the new Board workshop with Criste and Jason and he is excited for our new Board at WPUSD.
- Character is challenged not in good times but in bad times and our character is being challenged during this time. Our character is about serving students. We are hearing a lot of pride from Tim and Gus and from teachers how happy they are that we actually are serving students in person and in distance. It is wonderful and he is very honored and blessed to be serving along with our District.

**10. ♦ACTION ♦DISCUSSION ♦INFORMATION****10.1 Information/*Page 205* – GOVERNOR'S 2021-22 STATE BUDGET PROPOSALS****– Kilpatrick (20-21 G & O Component I, II, III, IV, V)**

Audrey Kilpatrick stated that this is a summary of the governor's state budget. Mr. Kilpatrick provided a handout/slide presentation. Mrs. Kilpatrick summarized the following items:

- Initial Thoughts
- State General Fund Revenues
- Major K-12 Proposals - Overview
- Schools get COLA for 2020-2021 and 2021-2022 combined since we did not receive it 20/21 school year
- December Federal COVID-19 Relief
- Safe Schools for All- Funding for Reopening Schools
- Extended Learning Time and Academic Intervention Grants

The Governor's proposal is the start to the process for the 2021-22 Budget. There will be budget reviews and possible changes. The budget should be completed by June 15th. For the district level the 2<sup>nd</sup> interim will be presented in March 2021. Our P-2 ADA will be in April 2021. We will be adopting the budget at the June 30, 2021 board meeting.

Criste Freymond asked about the Proposed for Ongoing Funding with no COLA on page 6 of the handout for the After School Education & Safety Program and the Agricultural Education Incentive Program. Mrs.



Freymond wanted to know how those programs are chosen. Audrey explained that those two programs are great programs but they are smaller in funding than the National School Lunch Program and Special Education program. Those are larger programs and they may feel that providing a COLA for those programs may be more advantages to the schools because a lot more schools have special ed. and child nutrition and not every school has an Afterschool Program or Ag. Incentive Programs.

Jason Price referred to slide 4, the SSC Financial Projection Dartboard and asked why the DOF (Department of Finance) is projecting for 2020-21 a 2.31% COLA when the other two are not. Audrey stated that those are estimations that they come up with using their economist and School Services has their own economist that they use. Rarely are they this different, there is a lot of talk about what percentage they should use.

Brian Haley asked if any of these percentages get checked for example the 2023-24 will it really be 3.05%. Audrey state that typically what they will say on your multiyear is don't use everything (funds) based on these percentages because they may not be the same.

Jason Price stated that multiple times tonight we have heard the statement "because we are open" we seemed to have found the commuter lane, and he is curious because he is new. Did we anticipate at the beginning of all this that getting open early was going to be the best, most advantages way long term? Mr. Leaman stated that we surveyed our parents and 80% of them wanted a 5 day, in person program. Kerry Callahan worked on a program for our district and Audrey Kilpatrick worked on gathering all the items for the safety of our students and staff in order to open and we were able to make the plan work.

Kerry Callahan and Audrey Kilpatrick both summarized the opening program for WPUSD and how working as a team with all groups has made it work. Kerry stated that we are super proud of the great job we have all done. Discussion also turned to using funding to assist student with social and emotional issues some may have faced over the last year. Further discussion regarding preparing our students for college and career readiness.

**10.2 Action**

**Page 219 – MUTUAL SUNSHINE FOR NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE WESTERN PLACER UNIFIED SCHOOL DISTRICT (WPUSD) AND THE CALIFORNIA SCHOOL EMPLOYEES' ASSOCIATION: CHAPTER #741 – Simon (20-21 G & O Component I, II, III, IV, V)**

Gabe Simon presented the CSEA Sunshine collective bargaining agreement for approval. This item was brought to the last board meeting for information discussion. Motion by Mr. Haley, seconded by Mrs. Freymond

and passed by a 5-0 (*Ayes: Armitage, Freymond, Haley, Price, Wyatt No: None*) vote to approve the Sunshine for Negotiations regarding the Collective Bargaining Agreement between the Western Placer Unified School District (WPUSD) and the California School Employees' Association: Chapter #741.

**10.3 Information/Page 222 – IN-PERSON/INTERCONNECT UPDATE– Leaman (20-Discussion 21 G & O Component I, II, III, IV, V)**

Scott Leaman stated he wanted to talk about the impact of the new guidelines and come up with a new program, but we do not have to do that. We have a model that works and we want to keep using it. Spacing is a new guideline we are working on. The State was able to tell us how to measure the 4 foot area measurement which is mid chair to mid chair and this helped us to not have to go to a hybrid program. The guideline includes that there has been due diligence on the Superintendents part to which the Superintendent will speak to if called upon, that they cannot do six feet distance so then the minimum will be four feet. Our information shows that we are not getting cases originating in schools, so we are able to go to four foot distance in the classrooms. We have data that shows we have a 5 day program that works. Teachers are not interested in changing their entire program and going to a hybrid. We made a good faith effort at the six feet and cannot do that without going into a hybrid plan. We required masks from the very beginning because we knew we could not do six foot distance. Everyone was on board with wearing masks since we opened and this is something the State just adopted. Vaccines are good news and the State wants teachers to get vaccinated. If we were to take the grant, we would have to test every student and every staff member every week. The practicality of doing that is tough. Schools already opened only need to follow Cal/OSHA guidelines. We are doing surveillance testing on a voluntary basis. We have a testing center that we helped set up with Placer County which is available to students and staff. Contract tracing is going to be changing, the Governor called for us to step up on contact tracing and to provide more reporting to the State. A big change is when you close a school it used to be when you are at 5% positive in a 14 day period, schools would need to close. Now it is 3 cases in a school that are epidemiologically linked inside the school but not linked outside of the school, if these 3 actually get COVID and that happens in 5 % of the schools populations, then you have to close the school with the Public Health Officer. We are fortunate we are open and that our plan is working. We want to continue to use this model all the way to June. Our model and time frame are currently working with distance and in person and students are able to keep their same teacher if they have to go from in person to distance or distance back to in person.

**10.4 Action**      **Page 223 – ADOPTION OF REVISED/NEW EXHIBITS/ POLICIES/ REGULATIONS – Leaman (20-21 G & O Component I, II, III, IV, V)**

●The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 2220 – Administrative Staff Organization (Delete)
- AR 3310 – Purchasing (Delete)
- AR 4031 – Complaints Concerning Discrimination in Employment (Delete)
- AR 4117.4 – Dismissal (Delete)
- AR 5111.12 – Residency Based on Parenting/Guardian Employment (Delete)
- BP 5124 – Communication with Parents/Guardians (Delete)
- BP 5140 – Welfare (Delete)
- AR 5148.1 – Cal-SAFE Program (Delete)
- BP 6300 – Preschool/Early Childhood Education (Delete)
- BB 9321.1 – Closed Session Actions and Reports (Delete)

Maria Gonzalez, Administrative assistant to the Superintendent explained that GAMUT, which houses the Districts policies has been converted to a new GAMUT Policy format and some polices could not transfer over because either they were previously deleted or incorporated with other policies. The policies listed here have explanations for their deletions in the Board Packet. We will bring additional policies to a few more Board meetings as we clean up old, outdated or deleted policies for Board approval. Motion by Mr. Armitage and seconded by Mr. Haley and passed by a 5-0 (*Ayes: Armitage, Freymond, Haley, Price, Wyatt No: None*) vote to approve the adoption of revised/new exhibits/policies/regulations.

## **11. BOARD OF TRUSTEES**

### **11.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety
- Health

### **11.2 BOARD MEMBER REPORTS/COMMENTS**

**Mr. Haley** stated with all the good information we got tonight with budget and how well our program is working during these difficult time, we should just stay the course and adjust as needed. Congratulations to all the good people that are working so hard and look at the learning curve that everyone has had this year from Kindergarten to Board Members. We have all had to learn to adjust.

**Mr. Price** speed of trust, that's what comes to mind as he looks at all this stuff. It doesn't work if somewhere along that chain someone doesn't trust someone else. It opens up all these conversations about agendas, and all these other sub conversations that dilute from the focus of why we are all here. We are seeing that it is important that we foster and continue to earn the trust of those that put us in these roles and those that we have asked to do these important jobs. It is a testament to a real strong team and I appreciate that we are given that trust that we are all working hard to earn.

**Mr. Armitage** stated that tonight we talked a lot about learning loss but there are some outliers who actually thrive under these conditions. He has a college sophomore who is studying college math and he received straight A's this past semester so it does work for some.

**Mrs. Freymond** wanted to thank all the teachers and the classified employees. Everyday something new is thrown at you and you continue your rise above and do what is best for our kids. This opportunity in serving the Board in this short time has given me more respect and appreciation for all you do for our kids.

**Mrs. Wyatt** stated that last week when LHS and TBHS staff, Mike Maul and Jen Hladun had a zoom meeting with parents, she was very impressed that Kerry Callahan, Kathleen Leehane and Scott Pickett were on the line answering questions. It was great teamwork, it was powerful that they came together in such a short time. It is going to be such a great transition. There are still a lot of questions out there but they are giving parents and kids the opportunity. She was also on a CSBA and Board President Zoom meeting which was very interesting. It makes her feel prouder of our district because so many Districts are struggling. The trust is not there. There's teachers battling administration, there's Boards trying to control everything and there's people rattled. There is no consistency whatsoever in other districts and I just want to say that she is proud to have been associated with this district for so long. We went through our tough times but now there is a horizon and the sun is rising and we are going to make it. It is going to be okay.

**12. ESTABLISHMENT OF NEXT MEETING(S)**

The President will establish the following meeting(s):

➤ **February 16, 2021 6:00 P.M.**, Regular Meeting of the Board of Trustees – Go-To -Meeting

**13. ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:32 p.m.

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Kris Wyatt, President

---

Brian Haley, Clerk

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Scott Leaman, Superintendent

---

Maria Gonzalez, Administrative Assistant to  
the Superintendent

**Adopted:**

**Ayes:**

**Noes:**

**Absent:**

**Accommodating Those Individuals with Special Needs:**

In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.

# Western Placer Unified School District

Regular Meeting of the Board of Trustees

**February 16, 2021**

WPUSD District Office/City Hall Building—Go To Meeting

600 Sixth Street, Lincoln, CA 95648

## MINUTES

**2020-2021 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

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### **Board Members Present via Teleconference:**

Kris Wyatt, President

Damian Armitage, Vice President

Brian Haley, Clerk

Criste Freymond, Member

Jason Price, Member

### **Others Present via Teleconference:**

Scott Leaman, Superintendent

Kerry Callahan, Deputy Superintendent of Educational Services

Audrey Kilpatrick, Assistant Superintendent of Business & Operations

Gabe Simon, Assistant Superintendent of Personnel Services

Chuck Whitecotton, Principal

Maria Gonzalez, Administrative Assistant to the Superintendent

Matthew Nobert, Lincoln News Messenger

### **1. ANNOUNCEMENT: EXECUTIVE ORDER N-29-30 TELECONFERENCE FLEXIBILITY**

This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. This meeting will be a telephone conference call only. The public may listen/participate via instruction listed prior to section 3 of the agenda.

### **2. ANNOUNCEMENT: Should this Board Meeting encounter any security breach or inappropriate issues, the meeting will be ended immediately.**

### **5:00 P.M. START**

### **3. CALL TO ORDER – WPUSD District Office/City Hall Bldg. – Go To Meeting**

### **4. COMMUNICATION FROM THE PUBLIC**

There was no communication from the public

### **5:05 P.M.**

### **5. CLOSED SESSION – WPUSD District Office – 4<sup>th</sup> Floor Zebra Conference Room**

#### **5.1 CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations



Agency Negotiators:

- ~Scott Leaman, Superintendent
- ~Kerry Callahan, Deputy Superintendent of Educational Services
- ~Gabe Simon, Assistant Superintendent of Personnel Services
- ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

**5.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No.  
CPF15-514477

**5.3 PERSONNEL**  
Public Employee Employment/Discipline/Dismissal/Release

**5.4 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.  
48918**  
Student Discipline – Stipulated Expulsion Student #20-21-A

**6:00 P.M.**

**6. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – District Office/City  
Hall Blvd., - Virtual Meeting – Go To Meeting  
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

Mr. Leaman explained the process of the meeting. The President will introduce the items that are being presented. We will have the person presenting the item speak on the item, and then Mrs. Wyatt will ask if there are any questions. We will take comments during the comments portion. We will then close down the time for discussion. When board is discussing item please do not interrupt the Board discussing the item.

**6.1 Page 11- CONFERENCE WITH LABOR NEGOTIATOR**  
Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators:  
~Scott Leaman, Superintendent  
~Kerry Callahan, Deputy Superintendent of Educational Services  
~Gabe Simon, Assistant Superintendent of Personnel Services  
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action taken

**6.2 Page 12 - CONFERENCE WITH LEGAL COUNSEL – EXISTING  
LITIGATION**  
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No.  
CPF15-514477

No action taken

**6.3 Page 13 - PERSONNEL**  
Public Employee Employment/Discipline/Dismissal/Release

No action taken

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Student Discipline – Stipulated Expulsion Student #20-21-A

No action taken

**7. Page 16-47 - CONSENT AGENDA**

7.1 Certificated Personnel Report

7.2 Classified Personnel Report

7.3 Agreement for Sierra Building Systems Inc. and Western Placer Unified School District

7.4 Agreement for Linmoore Fencing and Iron Works Inc. and Western Placer Unified School District

7.5 Ratification of Contract with TNT Fireworks and Western Placer Unified School District – Twelve Bridges Middle School Music Program

7.6 Ratification of WAVE Business and Western Placer Unified School District

7.7 Ratification of Agreement between Cal State TEACH and Western Placer Unified School District

7.8 Approval of 2020-2021 Amendment with Follett Destiny Solution

7.9 Student Discipline – Stipulated Expulsion Student #20-21-A

Motion by Mr. Armitage, seconded by Mr. Haley and passed by a 5-0 (*Ayes: Haley, Price, Armitage, Freymond, Wyatt* *No: None*) roll call vote to approve consent agenda as presented.

**8. COMMUNICATION FROM THE PUBLIC**

There was no communication from the public

**9. REPORTS & COMMUNICATION**

➤Lincoln High School Student Advisory – Mattie Ridgway was not present

➤Western Placer Teacher's Association – Tim Allen stated he wanted to let the board know that they had their election for teacher of the year and they did elect for K-8 teacher, Daniela Thompson who is a 6<sup>th</sup> grade Language Arts Teacher from Glen Edwards Middle School and Tara Jeane who is a English Teacher from Lincoln High School for the High School level teacher of the year. They are both fantastic candidates and will represent us at the County level and hopefully will go on and represent our District at the State level. WPTA is continuing to negotiate with the District and he wanted to thank the District for the negotiating process. Meeting this Friday regarding salary and compensation.

➤Western Placer Classified Employee Association – Jim Houck was not present- Gus Nevarez was present and stated he had no report

➤Superintendent – Scott Leaman

- Wanted to thank Placer County Health for pushing teachers to 1B and moved them up in line for the vaccine. They even had a clinic on Saturday for educators and law enforcement to get the vaccine.
- Students were able to share valentines as long as they were prepackaged.

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- Has received a few emails regarding graduation. Kerry Callahan is working on a committee regarding graduation this year. We will have a graduation for our students.
- Cannot say the same for Prom, will not be able to have one. Senior trip will be up to the Seniors and it is usually at Disneyland but they still are not open.
- Sports currently open are golf, swimming, cross country and tennis.
- We are negotiating with teachers. We appreciate their time and we have similar goals.
- CDC released some guidelines this weekend. They are Federal guidelines and they are recommendations. We have to follow the State recommended guidelines put out by CDPH.
- We are meeting the 4 foot guideline to stay open with all the hard work from Audrey Kilpatrick and our staff.
- The guideline around quarantine has been updated. If it has been 2 weeks after a person's second vaccine, they do not have to quarantine, but by the 91 days after your vaccine, you will have to quarantine. There are some unknowns still at this time regarding the vaccine.
- 99.8% of the counties are still in the purple category in the State.
- Has received a few emails asking when we are going full day. Currently we are not looking at going full day.
- Thanked everyone for their hard work. It is February and we passed our 100 days recently. We are going to make it through this.
- Kerry Callahan is planning a summer program for students who are falling behind and she will report on it at an upcoming meeting. It will be like a jump start program.

**10. Page 49 - PUBLIC HEARING:****Resolution #20/21.21 Authorizing the Use of the Bond Opportunity for Land Development Program and Authorizing Related Actions -**

On January 19, 2021, the District became a member of the California Municipal Finance Authority (CMFA), a state-wide joint powers authority. CMFA has a program called the Bond Opportunity for Land Development (BOLD) designed to help municipalities and schools work together with developers to cost-effectively finance public infrastructure projects and fees through bonds issued by a Community Facilities District (CFD). The BOLD program uses a pre-selected team of bond/CFD industry professionals to form, maintain and issue bonds for the CFD on the District's behalf minimizing the amount of staff time and costs.

Audrey Kilpatrick introduced Cathy Dominico from Capital PFG who explained the homes in question are within the boundaries of the District CFD #1. This agreement has three different options. First option is the developer can pay one time in full. The second is the developer can pay 50% up front with the home owner paying the remainder in 30 years. The third is for the builder to pay 30% and the home owner paying the remainder in 30 years. The advantage for the District of using the BOND program is that the money is received initially prior to all the homes being sold. The advantage to the Builder is that they have finance options through the BOLD program. Beazer Homes, a developer within the boundaries of the District's CFD #1, has requested the use of the BOLD program to

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fund their mitigation obligations. The Board has considered a Supplemental Mitigation Agreement with Beazer Homes in order to enable the use of the BOLD program. All information was reviewed in great detail with District staff, legal counsel and Beazer's Homes on a Supplemental Mitigation Agreement to enable them to utilize the BOLD Program to fund their mitigation obligations. A requirement of BOLD program is to hold a duly noticed public hearing regarding the program. A public hearing notice was placed in the Lincoln News Messenger on February 11, 2021 regarding the proposed participation in BOLD program. The notice was also posted at the District Office and with this Agenda item.

**11. ♦ACTION ♦DISCUSSION ♦INFORMATION**

**11.1 Action** *Page 54 – APPROVE SUPPLEMENTAL MITIGATION AGREEMENT-BEAZER HOMES– Kilpatrick (20-21 G & O Component I, II, III, IV, V)*

Audrey Kilpatrick stated this is approving the Supplemental Mitigation agreement with Beazer Homes. This Board approval would approve the agreement form and authorize the need for Scott Leaman to sign the agreement. Motion by Mr. Haley, seconded by Mr. Price and passed by a 5-0 (*Ayes: Price, Armitage, Freymond, Haley, Wyatt No: None*) roll call vote to approve Supplemental Mitigation Agreement – Beazer Homes

**11.2 Action** *Page 73 – APPROVE RESOLUTION #20/21.21 AUTHORIZING USE OF THE BOND OPPORTUNITIES FOR LAND DEVELOPMENT (BOLD) AND AUTHORIZING RELATED ACTIONS– Kilpatrick (20-21 G & O Component I, II, III, IV, V)*

Audrey Kilpatrick stated that this would authorize the use of the Bond Opportunity for Land Development Program and authorize Scott Leaman to sign any documents related to that. Motion by Mr. Armitage, seconded by Mr. Price and passed by a 5-0 (*Ayes: Armitage, Freymond, Haley, Price, Wyatt No: None*) vote to approve Resolution No 20/21.21 authorizing use of the BOND Opportunities for Land Development (BOLD) and authorizing related actions.

**11.3 Information/Discussion** *Page 78 – IN-PERSON/INTERCONNECT UPDATE– Leaman (20-21 G & O Component I, II, III, IV, V)*

Scott Leaman stated that we were able to meet the new guideline which was the 4 foot distance rule for students in the classroom. We were able to make that work in our classrooms. We were going to have to go through a supplementary safety process and that was confirmed today. Mr. Leaman wanted to share our current cases. In general our cases have dropped, so this is really good news. We have not gotten close to the spike we had in the past. The contacts have been a bit more erratic, because you could have one family that test positive, and they may have two students who are considered contacts, and their classes may have to quarantine. Our cases have been dropping these last two weeks so this is really good news. We

will continue to monitor this. Under the new guidelines there is a new term called an “outbreak”. Three people at a school site with COVID would need to have some type of contact at the school only and no other contact outside of the school in order to have what is considered an outbreak. Another concern, as things get better is people want us to extend our school day. What we are doing is working and if you extend the day, and add more variables, which may lead to more cases.

**11.4 Action**      **Page 79 – ADOPTION OF REVISED/NEW EXHIBITS/ POLICIES/ REGULATIONS – Leaman** (20-21 G & O Component I, II, III, IV, V)

●The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- AR 3515.1 –Video Camera Surveillance (Delete)
- BP 4301 – Administrative Staff Organization (New Policy/Renumbered Policy)
- AR/E 4112.62 4212.62 4312.62 – Maintenance of Criminal Offender Records (Delete)

Motion by Mr. Haley and seconded by Mr. Armitage and passed by a 5-0 (*Ayes: Armitage, Freymond, Haley, Price, Wyatt No: None*) vote to approve the adoption of revised/new exhibits/policies/regulations.

**12. BOARD OF TRUSTEES**

**12.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight’s meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety
- Health

**12.2 BOARD MEMBER REPORTS/COMMENTS**

**Mr. Haley** echoed what we said to Tim earlier, what a good job all the teachers and staff are doing. It looks like we are making a lot of progress both as Placer County and our District and even the Country. The thing is not to let our guard down, we are not ready to throw our masks away. We need to keep doing what we are doing and be encouraged that things are going the right way and appreciate that people all over are generally doing much better with the protocols. Congratulations to all of us and let’s keep it up.

**Mr. Price** wanted to celebrate the bravery early on of getting us back into the classroom, because as we know those that did not do it can now, not do it. He has friends in different states who were not conservative in going back and have a lot of issues, and he has friends whose schools were extremely conservative and are

not struggling to open. We made some brave decisions with a lot of thought put into what to do if it didn't work out which was really good leadership. Regarding vaccines, there is a tremendous amount of misinformation about all of the vaccines that are available in the market. Now that the vaccine schedule is being made available to more people it is important that everybody educate themselves on how the vaccine works and do not listen to the information that comes from those that are not necessarily educated to speak about it, like "they are giving you COVID in the vaccine". Grab a couple points of reference to help you make a good decision. Think a bit about the risk of not vaccinating vs the risk of side effects. Please don't dismiss it because it is a large part of getting us out of this terrible situation that we have all been living in. Stay the course.

**Mrs. Freymond** stated that she was fortunate to be on a zoom call with our Assemblyman Kevin Kiley last week. She stated that she bragged about our district and that he was shocked that we are open. She explained to him the distance and how we are monitoring our cases. He was really excited about what we are doing because he knows some school aren't able to do that. She told him we have some great thinkers who were able to do what we needed to do up front and our kids are staying at school.

**Mr. Armitage** wanted to comment along the same lines that when you read the news at the State level and local level they are really struggling to get back into the class room. He wanted to thank the staff and teachers for what they are doing for our students and for our families. It is tremendous.

**Mrs. Wyatt** stated that she had a conversation with someone who is a History teacher from another District and he stated how difficult it is to teach History on distance learning and how he couldn't wait to get back into the classroom. He was surprised we were open. In Wheatland, they just started going back to the High School but only two days a week for their students. She wanted to let everyone know that "adopt a senior" is happening now and there is a Facebook page where you can adopt a senior and make them feel special since they are missing out on their senior year. Congratulations to Daniela Thompson and Tara Jeane for being nominated as Teacher of the Year. Also wanted to acknowledge Emma Oehler for her work in and letting people know what is going on in our schools. Our teachers and Staff are working diligently. She loves that fact that the case numbers are going down and teachers are getting vaccinated. We are moving forward. March on and we will get that graduation.

### **13. ESTABLISHMENT OF NEXT MEETING(S)**

The President will establish the following meeting(s):

➤ **March 2, 2021 6:00 P.M.**, Regular Meeting of the Board of Trustees – Go-To - Meeting

➤ **March 16, 2021 6:00 P.M.**, Regular Meeting of the Board of Trustees – Go-To -Meeting

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14. **ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:54 p.m.

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Kris Wyatt, President

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Brian Haley, Clerk

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Scott Leaman, Superintendent

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Maria Gonzalez, Administrative Assistant to  
the Superintendent

**Adopted:**

**Ayes:**

**Noes:**

**Absent:**

**Accommodating Those Individuals with Special Needs:**

In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Approval of Warrants

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Audrey Kilpatrick  
Assistant Superintendent of  
Business and Operations

**ENCLOSURES:**

Warrants may be found at  
[www.wpusd.org](http://www.wpusd.org)

**DEPARTMENT:**

Business Services

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

March 2, 2021

**ROLL CALL REQUIRED:**

N/A

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**BACKGROUND:**

The Board of Trustees will consider approval of warrants paid since the February 2, 2021 board meeting.

**RECOMMENDATION:**

Administration recommends the Board of Trustees take action to approve warrants as submitted.



## Checks Dated 02/24/2021

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85780142	02/24/2021	Contreras, Connie	01-5200		4.93
85780143	02/24/2021	Morgan Griffith, Daneita R	01-5200		29.12
85780144	02/24/2021	AMPLIFY	01-4100		3,775.00
85780145	02/24/2021	APPLE INC.	21-4300	6,594.14	
			21-4400	79,955.71	86,549.85
85780146	02/24/2021	BETH'S CONSTRUCTION, INC.	21-5600	1,800.00	
			21-5800	3,000.00	4,800.00
85780147	02/24/2021	BLACKBURN CONSULTING	21-6140		2,651.30
85780148	02/24/2021	BOYLE FUTURE TECHNOLOGY	01-4345	187.39	
			01-5600	75.00	262.39
85780149	02/24/2021	BSN SPORTS SPORTS SUPPLY GROUP	01-4300		540.55
85780150	02/24/2021	BUS WEST - DIVISION OF VELOCITY VEHICLE GROUP	01-4365		244.73
85780151	02/24/2021	C.A.S.H COALITION FOR ADEQUATE SCHOOL HOUSING	01-5300		591.00
85780152	02/24/2021	CA SCHOOL EMPLOYEES ASSOC	01-5200		75.00
85780153	02/24/2021	CDW GOVERNMENT INC	01-4300		292.16
85780154	02/24/2021	CITY OF LINCOLN	01-5540	4,248.55	
			01-5550	3,923.52	
			01-5570	8,681.29	16,853.36
85780155	02/24/2021	ECONOMIC & PLANNING SYS. INC.	49-5800		1,120.00
85780156	02/24/2021	EPLUS TECHNOLOGY INC	21-4300	32,369.41	
			21-4400	45,841.24	
			21-6400	84,641.77	162,852.42
85780157	02/24/2021	FAGEN FRIEDMAN & FULFROST LLP	01-5200		220.00
85780158	02/24/2021	GEARY PACIFIC SUPPLY	01-4300		171.98
85780159	02/24/2021	HD SUPPLY FACILITIES MAINTENANCE, LTD.	01-4300		100.83
85780160	02/24/2021	HILLYARD / SACRAMENTO	01-4300		30.18
85780161	02/24/2021	HMC GROUP	21-6210		51,355.00
85780162	02/24/2021	HOUGHTON MIFFLIN COMPANY	01-4200		5,786.67
85780163	02/24/2021	KYOCERA	01-5600		148.97
85780164	02/24/2021	LEARNING SOLUTIONS INC	01-5800		3,259.12
85780165	02/24/2021	LOZANO SMITH LLP	01-5810		2,572.50
85780166	02/24/2021	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		4,275.00
85780167	02/24/2021	MEDICAB	01-5800		4,239.50
85780168	02/24/2021	MITEL BUSINESS SYSTEMS INC	01-4300		2,984.30
85780169	02/24/2021	MWG MESTMAKER & ASSOCIATES	01-3901		145.70
85780170	02/24/2021	NORMAC	01-4300		507.28
85780171	02/24/2021	PACIFIC GAS & ELECTRIC CO	01-5510	77,055.06	
			01-5530	14,972.41	92,027.47
85780172	02/24/2021	PEARSON ASSESSMENTS ORDERING DEPARTMENT	01-4100	.10	
			01-4300	1,158.19	1,158.29
85780173	02/24/2021	PLATT ELECTRIC SUPPLY, INC.	01-4300		203.39

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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## Checks Dated 02/24/2021

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85780174	02/24/2021	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		121.51
85780175	02/24/2021	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		509.45
85780176	02/24/2021	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		1,403.03
85780177	02/24/2021	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		22.20
85780178	02/24/2021	SANDRA ANN STEURER	01-5800		2,240.00
85780179	02/24/2021	SCHOOL STEPS, INC.	01-5800		31,359.38
85780180	02/24/2021	SCHOOL TECH SUPPLY	21-4300	22,618.74	
			21-4400	46,372.18	68,990.92
85780181	02/24/2021	SHARP ARCHITECTURE, INC.	21-5800		12,800.00
85780182	02/24/2021	SIERRA OFFICE SUPPLIES &	01-4300		180.42
85780183	02/24/2021	SPECIALIZED EDUC OF CA, INC.	01-5800		15,905.00
85780184	02/24/2021	STATE OF CALIFORNIA - DOJ	01-5821		275.00
85780185	02/24/2021	STINEMAN'S FARM SUPPLY	01-4300		18.11
85780186	02/24/2021	UNIFIRST CORPORATION	01-5800		252.88
85780187	02/24/2021	WAXIE'S SANITARY SUPPLY	01-4300	1,198.62	
			21-4300	2,771.24	3,969.86
85780188	02/24/2021	WESTERN PLACER WASTE MGT AUTH ACCOUNTING DIVISION WPWMA	01-5540		337.66
85780189	02/24/2021	D & P ENTERPRISES-RESCO NV	13-6400		5,303.44
85780190	02/24/2021	DANIELSEN COMPANY	13-4710		4,508.59
85780191	02/24/2021	FIERY GINGER FARM	13-4710		729.50
85780192	02/24/2021	GENERAL PRODUCE CO LTD	13-4710		857.00
85780193	02/24/2021	GOLD STAR FOODS, INC	13-4710		20,056.09
85780194	02/24/2021	Tamales Los Mayas LLC	13-4710		2,550.00
85780195	02/24/2021	WEST COAST PAPER COMPANY	01-4300		980.27
85780196	02/24/2021	Allen, Timothy P	01-4300		64.49
85780197	02/24/2021	Brothers, Annie Z	01-4300		53.60
85780198	02/24/2021	Davenport, April L	01-4300		191.61
85780199	02/24/2021	Jocoy, Cielia	01-4300		25.90
85780200	02/24/2021	Martinez, Rhonda L	01-4300		13.46
85780201	02/24/2021	Nelson, Jennifer D	01-4300		91.86
85780202	02/24/2021	Reafsnnyder, Joshua D	01-5200		50.00
85780203	02/24/2021	Scarbrough, Angela C	01-4300		87.31
85780204	02/24/2021	CAROLINA BIOLOGICAL SUPPLY	01-4300		12.66
85780205	02/24/2021	CDW GOVERNMENT INC	01-4300		142.30
85780206	02/24/2021	COMPUTER-USING EDUCATORS, INC.	01-5200		179.00
85780207	02/24/2021	DICK BLICK COMPANY	01-4300		18.28
85780208	02/24/2021	FOLLETT SCHOOL SOLUTIONS, INC.	01-4300		1,352.78
85780209	02/24/2021	HOGBACK PRESS	01-4200		148.45
85780210	02/24/2021	HOUGHTON MIFFLIN COMPANY	01-4300		7,254.39

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ~~NONLINE~~  
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## Checks Dated 02/24/2021

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85780211	02/24/2021	J.W. PEPPER & SON INC	01-4300		683.92
85780212	02/24/2021	KYOCERA	01-5600		136.55
85780213	02/24/2021	LAKESHORE LEARNING MATERIALS	01-4300		318.30
85780214	02/24/2021	LAMINATION DEPOT	01-4300		317.89
85780215	02/24/2021	MARLEEN NOBELL DBA: MAR/CAL	01-4300		176.07
85780216	02/24/2021	MJB WELDING SUPPLY, INC.	01-4300		173.59
85780217	02/24/2021	NASCO MODESTO	01-4300		121.88
85780218	02/24/2021	NELSON AND PADE INC	01-4300		231.61
85780219	02/24/2021	OFFICE DEPOT	01-4300		842.81
85780220	02/24/2021	ORIENTAL TRADING COMPANY INC	01-4300		230.85
85780221	02/24/2021	PCOE - PLACER CO OFFICE OF ED	01-5200		200.00
85780222	02/24/2021	ROCKLER WOODWORKING & HARDWARE	01-4300	550.02	
			01-4400	1,476.98	2,027.00
85780223	02/24/2021	SCHOOL TECH SUPPLY	01-4300		437.93
85780224	02/24/2021	TEACHERS PAY TEACHERS DEPT. 6759	01-4300		294.46
85780225	02/24/2021	TOE BY TOE USA LLC	01-4300		105.00
85780226	02/24/2021	2ND GEAR LLC	21-4400		3,539.26
85780227	02/24/2021	A-Z BUS SALES INC	01-4365		580.77
85780228	02/24/2021	ADVANCED INTEGRATED PEST PEST MNGMT	01-5800		1,424.00
85780229	02/24/2021	APPLE INC.	01-4390		305.00
85780230	02/24/2021	BANK OF AMERICA #4333	01-4300	1,653.64	
			01-4400	546.94	
			01-5200	371.88	
			01-5800	15.43	2,587.89
85780231	02/24/2021	BORDERLAN SECURITY	01-4300		26,923.20
85780232	02/24/2021	CDW GOVERNMENT INC	01-4300	91.00	
			01-5800	35,184.11	
			01-6400	32,717.85	67,992.96
85780233	02/24/2021	GRAINGER	01-4300		1,644.23
85780234	02/24/2021	HILLYARD / SACRAMENTO	01-4300		713.45
85780235	02/24/2021	LOZANO SMITH LLP	01-5810		5,569.43
85780236	02/24/2021	NORMAC	01-4300		44.78
85780237	02/24/2021	PACIFIC GAS & ELECTRIC CO	01-5530		3,648.67
85780238	02/24/2021	PLACER LEARNING CENTER	01-5800		35,100.00
85780239	02/24/2021	PURCHASE POWER	01-4300		4,040.00
85780240	02/24/2021	SCHOOL TECH SUPPLY	01-4400		2,540.68
85780241	02/24/2021	SIERRA BUILDING SYSTEMS INC	01-4300	4.67	
			01-5600	536.25	540.92
85780242	02/24/2021	SIERRA OFFICE SUPPLIES &	25-4300		279.67
85780243	02/24/2021	SIG EMPLOYEE BENEFITS TRUST	76-9558		725,115.75
85780244	02/24/2021	SOLON FIRE CONTROL	01-5800		1,150.26
85780245	02/24/2021	SUMMIT PROFESSIONAL EDUCATION	01-5200		229.99
85780246	02/24/2021	UNIFIRST CORPORATION	01-5800		880.99

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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**Checks Dated 02/24/2021**

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85780247	02/24/2021	WAXIE'S SANITARY SUPPLY	01-4300	499.94	
			21-4300	615.83	1,115.77
Total Number of Checks			106		1,525,149.92

**Fund Recap**

Fund	Description	Check Count	Expensed Amount
01	General Fund	89	367,704.06
13	Cafeteria Fund	6	34,004.62
21	Building Fund #1	10	396,925.82
25	Capital Facilities Fund	1	279.67
49	Mello Roos Capital Projects	1	1,120.00
76	Payroll Fund	1	725,115.75
Total Number of Checks		106	1,525,149.92
Less Unpaid Tax Liability			.00
Net (Check Amount)			1,525,149.92

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 02/16/2021

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85779037	02/16/2021	DANIELSEN COMPANY	13-4710		14,296.44
85779038	02/16/2021	GENERAL PRODUCE CO LTD	13-4710		228.50
85779039	02/16/2021	GOLD STAR FOODS, INC	13-4710		15,593.51
85779040	02/16/2021	WEST COAST PAPER COMPANY	13-4380		2,058.12
85779041	02/16/2021	Chapman, Vivian G	01-4300		24.95
85779042	02/16/2021	Medina, Milagros	01-4300		270.00
85779043	02/16/2021	Penders, Reno P	01-4300		32.12
85779044	02/16/2021	Silva, Rhonda G	01-4300		119.96
85779045	02/16/2021	Sisk, Gabrielle L	01-4300		170.47
85779046	02/16/2021	Young, Lori D	01-4300		218.08
85779047	02/16/2021	ALPHA FIRED ARTS	01-4300		2,030.60
85779048	02/16/2021	APPLE INC.	01-4300		267.05
85779049	02/16/2021	CDW GOVERNMENT INC	01-4300		423.29
85779050	02/16/2021	DELTA WIRELESS	01-5800		245.00
85779051	02/16/2021	DEMCO MEDIA	01-4300		85.93
85779052	02/16/2021	EDU - CARE SCHOOL SUPPLY	01-4300	61.77	
			Unpaid Tax	3.57-	58.20
85779053	02/16/2021	FLORA FRESH, INC.	01-4300		541.34
85779054	02/16/2021	FLORAL RESOURCES SACRAMENTO	01-4300		101.89
85779055	02/16/2021	FOLLETT SCHOOL SOLUTIONS, INC.	01-4300		47.55
85779056	02/16/2021	KRISTON L TAGUE - DBA TAGUE BAND INSTRUMENT SERVICES	01-5600		1,404.96
85779057	02/16/2021	KYOCERA	01-5800		406.20
85779058	02/16/2021	LOWE'S	01-4300		2,279.70
85779059	02/16/2021	MCMASTER CARR SUPPLY CO	01-4300		127.30
85779060	02/16/2021	MJB WELDING SUPPLY, INC.	01-4300		38.00
85779061	02/16/2021	OFFICE DEPOT	01-4300		343.22
85779062	02/16/2021	PACIFIC OFFICE AUTOMATION	01-4300		1,068.13
85779063	02/16/2021	PLACER FARM SUPPLY	01-4300		20.00
85779064	02/16/2021	POSTMASTER / TBMS	01-4300		550.00
85779065	02/16/2021	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-4300		135.00
85779066	02/16/2021	REMIND 101 INC DEPT 0599	01-5800		371.25
85779067	02/16/2021	RIEBES AUTO PARTS	01-4300		319.04
85779068	02/16/2021	SCHOOL SPECIALTY INC	01-4300		213.13
85779069	02/16/2021	SCHOOL TECH SUPPLY	01-4300		1,223.21
85779070	02/16/2021	SIERRA HAY & FEED	01-4300		641.04
85779071	02/16/2021	SIERRA OFFICE SUPPLIES &	01-4300		240.24
85779072	02/16/2021	SUNSHINE YOGA	01-4300	1,846.93	
			Unpaid Tax	95.04-	1,751.89
85779073	02/16/2021	Carter, Rosanna	01-4300		23.31
85779074	02/16/2021	Chauvin, Betty L	01-5200		22.40
85779075	02/16/2021	Cuneo, Diane M	01-5200		8.96
85779076	02/16/2021	Hichborn, Amber N	01-5200		101.25
85779077	02/16/2021	Morgan Griffith, Daneita R	01-5200		49.50

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## Checks Dated 02/16/2021

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85779078	02/16/2021	Whiting, Luz E	01-5200		5.98
85779079	02/16/2021	Wilder, Lori A	01-4300		183.39
85779080	02/16/2021	AMANDA GANT	01-5800		346.14
85779081	02/16/2021	APLPD HOLDCO, INC & SUBSIDIARY	21-5600		9,263.76
85779082	02/16/2021	APPROVED SAFE & LOCK	01-4300		134.92
85779083	02/16/2021	AT&T	01-5560		3,145.42
85779084	02/16/2021	BRET A ZIPPRIAN	01-5800		1,738.00
85779085	02/16/2021	BUS WEST - DIVISION OF VELOCITY VEHICLE GROUP	01-4365		671.73
85779086	02/16/2021	CDW GOVERNMENT INC	01-4300	1,940.86	
			01-4390	24.20	1,965.06
85779087	02/16/2021	CITRUS HEIGHTS SAW & MOWER	01-4365	333.99	
			01-5600	152.00	485.99
85779088	02/16/2021	CITY OF LINCOLN / PG&E REIMB	01-5510		2,285.51
85779089	02/16/2021	DELL MARKETING LP C/O DELL USA LP	01-4400		7,536.39
85779090	02/16/2021	DEPARTMENT OF GENERAL SERVICES	21-6220		75,140.21
85779091	02/16/2021	EATON INTERPRETING SVCS INC	01-5800		2,912.00
85779092	02/16/2021	GEARY PACIFIC SUPPLY	01-4300		198.25
85779093	02/16/2021	GOLD COUNTRY MEDIA PUBLICATIONS	01-5800		376.25
85779094	02/16/2021	GRAINGER	01-4300		80.98
85779095	02/16/2021	HD SUPPLY FACILITIES MAINTENANCE, LTD.	01-4300		490.59
85779096	02/16/2021	HOLT OF CALIFORNIA	01-5600		2,607.97
85779097	02/16/2021	JABBERGYM INC.	01-5800		4,370.00
85779098	02/16/2021	JERAMY D RADMALL PRODIGY ELEC & CONTROLS INC	01-4400		900.00
85779099	02/16/2021	LOWE'S	01-4300		676.84
85779100	02/16/2021	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		4,275.00
85779101	02/16/2021	MESA ENERGY SYSTEMS, INC dba EMCOR SERVICES MESA ANERGY	01-5800		4,982.00
85779102	02/16/2021	NOR-CAL ROOFING INC	01-5600		10,200.00
85779103	02/16/2021	PACIFIC GAS & ELECTRIC CO	01-5510		1,270.27
85779104	02/16/2021	PATRICIA M STEEN	01-5800		193.20
85779105	02/16/2021	PCOE - PLACER CO OFFICE OF ED	01-7142		644.40
85779106	02/16/2021	PEARSON ASSESSMENTS ORDERING DEPARTMENT	01-4300		652.03
85779107	02/16/2021	PROPS TREE & LANDSCAPE INC	01-5600		4,600.00
85779108	02/16/2021	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-4300	181.78	
			01-5600	565.32	747.10
85779109	02/16/2021	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		278.65
85779110	02/16/2021	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-5540		350.79

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**Checks Dated 02/16/2021**

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85779111	02/16/2021	RIEBES AUTO PARTS	01-4365		1,159.10
85779112	02/16/2021	RSD - REFRIGERATION SUPPLIES	01-4300		147.97
85779113	02/16/2021	SCHOOL FACILITY CONSULTANTS	25-5800		180.00
85779114	02/16/2021	SIEMENS INDUSTRY INC	01-5600		1,984.00
85779115	02/16/2021	SIERRA FOOTHILLS ACADEMY	01-5800		41,910.58
85779116	02/16/2021	SIERRA OFFICE SUPPLIES &	01-4300		114.94
85779117	02/16/2021	SKILLFUL COMMUNICATIONS INC	01-5200		2,500.00
85779118	02/16/2021	STAPLES TECHNOLOGY SOLUTIONS	01-5903		43,200.00
85779119	02/16/2021	TOTAL COMPENSATION SYS INC	01-5800		1,800.00
85779120	02/16/2021	U.S. BANK NATIONAL ASSOCIATION	01-4200	80.34	
		U.S. BANCORP PURCHASING CARD			
			01-4300	2,637.78	
			01-5200	1,215.00	
			01-5800	188.28	
			13-4300	1.00	
			21-4300	2,727.17	
			21-4400	10,905.76	
			25-5200	435.00	18,190.33
85779121	02/16/2021	UNIFIRST CORPORATION	01-4300	3,217.52	
			01-5800	696.64	3,914.16
85779122	02/16/2021	WAVE	01-5560	2,536.31	
			01-5903	3,569.25	6,105.56
85779123	02/16/2021	WELLNESS TOGETHER	01-5800		30,178.50
85779124	02/16/2021	WHEST KOAST PLUMBING	01-5600		437.00
85779125	02/16/2021	WHITSNACKS HEALTHY VENDING	01-4300		681.00
85779126	02/16/2021	STAPLES BUSINESS ADVANTAGE	01-4300	7,122.32	
			13-4300	15.71	7,138.03
Total Number of Checks			90		351,500.72

## Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	83	220,754.15
13	Cafeteria Fund	6	32,193.28
21	Building Fund #1	3	98,036.90
25	Capital Facilities Fund	2	615.00
	Total Number of Checks	90	351,599.33
	Less Unpaid Tax Liability		98.61-
	Net (Check Amount)		351,500.72

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 02/09/2021

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85778350	02/09/2021	D & P ENTERPRISES-RESCO NV	13-4400		2,834.16
85778351	02/09/2021	DANIELSEN COMPANY	13-4710		3,800.96
85778352	02/09/2021	GENERAL PRODUCE CO LTD	13-4710		618.00
85778353	02/09/2021	GOLD STAR FOODS, INC	13-4710		10,731.77
85778354	02/09/2021	Tamales Los Mayas LLC	13-4710		3,600.00
85778355	02/09/2021	WEST COAST PAPER COMPANY	13-4380		352.95
85778356	02/09/2021	Contreras, Connie	01-5200		12.39
85778357	02/09/2021	Gordon, Kelley D	01-5200		53.76
85778358	02/09/2021	Graves, Heather A	01-4300		37.69
85778359	02/09/2021	APPLE INC.	21-4300	937.12	
			21-4400	11,362.70	12,299.82
85778360	02/09/2021	BK ADVENTURES INC DANCING DOG INK	01-4300		558.51
85778361	02/09/2021	C & S TELECOMMUNICATIONS INC	01-5600		180.00
85778362	02/09/2021	CDW GOVERNMENT INC	01-4300	5,061.73	
			01-4390	34.46	
			01-4400	7,925.26	
			01-5800	200.55	
			21-4300	5,874.42	
			21-4400	14,149.74	33,246.16
85778363	02/09/2021	ECONOMIC & PLANNING SYS. INC.	49-5800		120.00
85778364	02/09/2021	FLINT BUILDERS, INC.	21-6200		3,185,185.00
85778365	02/09/2021	HMC GROUP	21-6210		58,875.00
85778366	02/09/2021	K S TELECOM INC	01-5600		1,980.00
85778367	02/09/2021	KINGSLEY BOGARD THOMPSON LLP	01-5810		1,359.94
85778368	02/09/2021	KYOCERA	01-5600		13.08
85778369	02/09/2021	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		3,510.00
85778370	02/09/2021	ODYSSEY LEARNING CENTER, INC.	01-5800		13,228.08
85778371	02/09/2021	PEARSON ASSESSMENTS ORDERING DEPARTMENT	01-4300		72.93
85778372	02/09/2021	SIERRA OFFICE SUPPLIES &	01-4300		37.54
85778373	02/09/2021	UNIFIRST CORPORATION	01-5800		111.24
85778374	02/09/2021	WOOTHERAPY LLC	01-4300		93.78
85778375	02/09/2021	EMS LINQ INC	01-4300		16,949.79
Total Number of Checks			26		3,349,862.55

## Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	16	51,420.73
13	Cafeteria Fund	6	21,937.84
21	Building Fund #1	4	3,276,383.98
49	Mello Roos Capital Projects	1	120.00


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**Checks Dated 02/09/2021**

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
Total Number of Checks			26	3,349,862.55	
Less Unpaid Tax Liability				.00	
Net (Check Amount)				<u>3,349,862.55</u>	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 02/03/2021

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85777671	02/03/2021	STAPLES BUSINESS ADVANTAGE	01-4300	9,473.49	
85777672	02/03/2021	Atkinson, Geni A	13-4300	70.58	9,544.07
85777673	02/03/2021	Borba, Michelle D	01-5200		199.00
85777674	02/03/2021	Chauvin, Betty L	01-5200		15.68
85777675	02/03/2021	Greenlee, Krista L	01-5200		11.20
85777676	02/03/2021	Hladun, Jennifer C	01-4300		99.00
85777677	02/03/2021	Kornacki-Castillo, Kelly J	01-4300		91.22
85777678	02/03/2021	McAdam, Patrick L	01-4300		28.73
85777679	02/03/2021	Morgan Griffith, Daneita R	01-4300		171.59
85777680	02/03/2021	Opperman, Amanda M	01-5200		49.51
85777681	02/03/2021	Rodriguez, Mark C	01-4300		76.29
85777682	02/03/2021	Saul, Jada L	01-5800		31.50
85777683	02/03/2021	Sisney, Courtney A	01-5800		149.99
85777684	02/03/2021	Stolesen, Afton M	01-4300		19.48
85777685	02/03/2021	Wall, Cheryl S	01-5800		149.99
85777686	02/03/2021	Whitaker-Moss, Leslie E	01-4300		38.78
85777687	02/03/2021	ALERTUS TECHNOLOGIES, LLC	01-5200		5.87
85777688	02/03/2021	AMPLIFY	01-4300	474.45	
85777689	02/03/2021	CDW GOVERNMENT INC	Unpaid Tax	30.45-	444.00
85777690	02/03/2021	DEMCO MEDIA	01-4300		1,061.56
85777691	02/03/2021	EDVOTEK INC	01-4300		92.23
85777692	02/03/2021	FOLLETT SCHOOL SOLUTIONS, INC.	01-4300		128.93
85777693	02/03/2021	J.W. PEPPER & SON INC	01-4300		327.80
85777694	02/03/2021	KYOCERA	01-4300		413.02
85777695	02/03/2021	MAKERBOT INDUSTRIES, LLC	01-4300		460.48
85777696	02/03/2021	MCMaster CARR SUPPLY CO	01-4300	.99	
85777697	02/03/2021	MJB WELDING SUPPLY, INC.	01-5800	571.96	572.95
85777698	02/03/2021	NASCO MODESTO	01-4300		331.18
85777699	02/03/2021	ORIENTAL TRADING COMPANY INC	01-4300		592.42
85777700	02/03/2021	PRINT TO MAIL	01-4300		304.89
85777701	02/03/2021	PURCHASE POWER	01-4300		394.98
85777702	02/03/2021	SAFEWAY INC	01-4300		106.90
85777703	02/03/2021	SCHOLASTIC BOOK CLUBS	01-4300		268.14
85777704	02/03/2021	SCHOOL SPECIALTY INC	01-4300		40.12
85777705	02/03/2021	TEACHER SYNERGY, LLC	01-4300		99.87
85777706	02/03/2021	TOLEDO P.E. SUPPLY	01-4300		96.53
85777707	02/03/2021	VIKING SHRED LLC	01-4300		101.57
85777708	02/03/2021	WAVE	01-4300		35.00
85777709	02/03/2021	WINSOR LEARNING, INC.	01-5600	47.99	
85777710	02/03/2021	AIR CONTROL SERVICES, INC.	01-5800	47.99	95.98
85777711	02/03/2021	CALIF DEPT OF TAX & FEE ADMIN	01-5800		53.56
			01-5800		3,291.50
			13-5600		240.00
			01-5800		221.01

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## Checks Dated 02/03/2021

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85777712	02/03/2021	DANIELSEN COMPANY	13-4710		4,326.04
85777713	02/03/2021	GENERAL PRODUCE CO LTD	13-4710		845.40
85777714	02/03/2021	GOLD STAR FOODS, INC	13-4710		8,690.43
85777715	02/03/2021	WEST COAST PAPER COMPANY	01-4300		1,843.63
85777716	02/03/2021	Alfaro Alfaro, Olga M	01-5200		8.17
85777717	02/03/2021	Borba, Michelle D	01-5200		14.95
85777718	02/03/2021	Burch, Amanda Y	01-5200		372.98
85777719	02/03/2021	Whitaker-Moss, Leslie E	01-5200		15.18
85777720	02/03/2021	AT&T BUSINESS SERVICE	01-5560		74.78
85777721	02/03/2021	BANK OF NEW YORK MELLON CORPORATE TRUST DEPT.	21-5800		750.00
85777722	02/03/2021	BARE BONES WORKWEAR	01-4300		150.00
85777723	02/03/2021	BENCHMARK EDUCATION COMPANY	01-4100		2,400.00
85777724	02/03/2021	CA DEPARTMENT OF EDUCATION	01-8660		4,276.42
85777725	02/03/2021	CDW GOVERNMENT INC	01-4300	1,429.52	
			01-4400	920.70	2,350.22
85777726	02/03/2021	CITRUS HEIGHTS SAW & MOWER	01-4365		47.40
85777727	02/03/2021	DocuSign, Inc DEPT 3428	01-5800		5,467.50
85777728	02/03/2021	KINGSLEY BOGARD THOMPSON LLP	01-5810		1,963.11
85777729	02/03/2021	KYOCERA	01-4300	10.46	
			01-5600	3.48	13.94
85777730	02/03/2021	LAWRENCE PAUL ROBLES	01-5800		231.54
85777731	02/03/2021	LEARNING SOLUTIONS INC	01-5800		2,520.00
85777732	02/03/2021	LOZANO SMITH LLP	01-5810		1,577.05
85777733	02/03/2021	MAGDALENA STEPIEN	01-5800		2,800.00
85777734	02/03/2021	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		4,275.00
85777735	02/03/2021	MEDICAB	01-5800		3,924.00
85777736	02/03/2021	NASP - NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS	01-5200		199.00
85777737	02/03/2021	NAVIA BENEFIT SOLUTIONS	01-5800		96.05
85777738	02/03/2021	PACIFIC GAS & ELECTRIC CO	01-5510	16,874.47	
			01-5530	10,503.35	27,377.82
85777739	02/03/2021	PC PARTS PLUS LLC CHROMEBOOKSPARTS.COM	01-4300		1,002.61
85777740	02/03/2021	PJ'S MAIL & PARCEL SERVICE	01-5800		251.22
85777741	02/03/2021	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		291.04
85777742	02/03/2021	Schools Insurance Group	01-5400		400,236.47
85777743	02/03/2021	SIERRA OFFICE SUPPLIES &	01-4300		78.57
85777744	02/03/2021	THERAPY SHOPPE INC	01-4300		112.70
85777745	02/03/2021	U.S. BANK NATIONAL ASSOCIATION U.S. BANCORP PURCHASING CARD	01-4300	1,702.59	
			01-5200	3,183.08	
			01-5800	329.00	
			13-4710	141.05	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 2 of 3

## Checks Dated 02/03/2021

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85777745	02/03/2021	U.S. BANK NATIONAL ASSOCIATION U.S. BANCORP PURCHASING CARD	13-5300	187.50	5,543.22
85777746	02/03/2021	UNIFIRST CORPORATION	01-5800		662.57
85777747	02/03/2021	US BANK CORP TRUST SERVICE	49-5800		2,800.00
85777748	02/03/2021	WAXIE'S SANITARY SUPPLY	01-4300		120.33
85777749	02/03/2021	WESTERN PSYCHOLOGICAL SERVICES	01-4300		48.26
85777750	02/03/2021	DAVIS JOINT UNIFIED SCHOOL DIS TRICT	01-5800		2,250.00
85777751	02/03/2021	JAMIE PUCETTI ESCOBAR	01-5800		506.39
85777752	02/03/2021	SITEONE LANDSCAPE SUPPLY	01-4300		8.17
85777753	02/03/2021	T-MOBILE USA INC	01-5903		3,671.20
85777754	02/03/2021	UNIFIRST CORPORATION	01-5800		175.93
85777755	02/03/2021	WAXIE'S SANITARY SUPPLY	01-4300		408.73
Total Number of Checks			85		515,735.31

## Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	79	497,714.76
13	Cafeteria Fund	6	14,501.00
21	Building Fund #1	1	750.00
49	Mello Roos Capital Projects	1	2,800.00
Total Number of Checks		85	515,765.76
Less Unpaid Tax Liability			30.45-
Net (Check Amount)			515,735.31

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE CONTROL  
Page 3 of 3

# WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

<b>MISSION STATEMENT:</b> Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.	
<b>DISTRICT GLOBAL GOALS</b>	
1.	Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2.	Foster a safe, caring environment where individual differences are valued and respected.
3.	Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4.	Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5.	Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Ratification of Contract with BSN Sports  
"Reward Program" and Western Placer Unified  
School District – Twelve Bridges High School

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Audrey Kilpatrick, Assistant Superintendent of  
Business and Operations

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Business Services

**FINANCIAL INPUT/SOURCE:**

District Funds/Parent Donations/ ASB/Booster

**MEETING DATE:**

March 2, 2021

**ROLL CALL REQUIRED:**

No

**BACKGROUND:**

The attached contract is to offer the BSN Sports Rewards Program for the purchase and supply of athletic apparel and equipment for Twelve Bridges High School (TBHS).

Discounted pricing are disclosed in the attached contract and vary depending upon the product purchased. Decoration charges and shipping are not included in the discounts. TBHS will receive a 10% annual Product Rebate on items selected from a list of products provided by BSN Sports. Fifty percent (50%) of Product Rebate must be redeemed using BSN Product. Product rebate may also be used to reduce outstanding balances.

This is a five-year agreement with BSN Sports and Nike Team providing \$12,000 each year towards the purchase of Nike Apparel.

**RECOMMENDATION:**

Administration recommends that the Board ratify the contract agreement between BSN Sports and Western Placer Unified School District.

## **BSN SPORTS REWARD PROGRAM**

**FOR**

## **TWELVE BRIDGES HIGH SCHOOL**

**BSN SPORTS** is pleased to offer **TWELVE BRIDGES HIGH SCHOOL** the **BSN SPORTS REWARDS PROGRAM** for the purchase and supply of athletic apparel and equipment.

**BSN SPORTS Product Pricing:** Customer shall be able to purchase products at the following discounts:

- |                                       |                       |
|---------------------------------------|-----------------------|
| • Nike Team Apparel/Stock Uniforms    | 40% off Retail Price  |
| • BSN SPORTS Products                 | 15% off Catalog Price |
| • BSN SPORTS Catalog Branded Products | 10% off Catalog Price |

BSN SPORTS Products are identified in our catalog with a black star icon next to the product code. BSN SPORTS catalog branded products are products distributed by BSN SPORTS from a manufacturer such as Wilson, Spalding, Rawlings, etc.

All Custom Uniforms and Footwear will be priced separately. Custom apparel, decorated apparel and footwear from any other manufacturers offered by BSN SPORTS will be at the then-current team discount pricing.

Decoration charges are not included in the above discounts.

Sales through the following channels will not be included in Spending Level Totals for purposes of calculating the Product Rebates: products sold to the Cheerleading coach, through Fan Cloth, BSN SPORTS Sideline Stores. Fan Cloth is a fundraising partner of BSN SPORTS and this BSN Rewards Program does not prevent the Customer from using Fan Cloth.

**My Team Shop:** BSN SPORTS' online player pay site is required to be used by all varsity programs. Other programs including club sports, intramurals and other organizations will be encouraged to participate. My Team Shop sales will be included in the Spending Level Totals.

**Shipping:** Customer will pay freight charges on all orders.

**Product Rebate:** Subject to the terms below, Customer will receive a Product Rebate selected from a list of products, inclusive of applicable freight charges, provided by BSN SPORTS subject to availability at the time of order. 50% of Product Rebate must be redeemed using BSN Product (indicated in catalog with a black star). Product Rebates may not be used to reduce outstanding balances. Product Rebates are available after the requirements below are met.

Product Rebates must be redeemed in the final two months of the Agreement Year (as defined below). Unused Product Rebate amounts, as of 5PM CST on the last day of each

FOOTBALL  
BASKETBALL  
VOLLEYBALL  
SOCCER  
BASEBALL  
LACROSSE  
TENNIS  
SOFTBALL  
UNIFORMS  
TRACK & FIELD  
STRENGTH & FITNESS  
WRESTLING  
SPORTS MED  
SPEED  
AGILITY  
SCOREBOARDS  
BENCHES & BLEACHERS  
COACHING  
AQUATICS





Agreement Year, are forfeited by the Customer. As a result, Product Rebate amounts cannot be carried from one Agreement Year to the next. Rebates only apply to orders placed under the terms and conditions of this BSN Rewards Program (including pricing).

#### **10% Annual Rebate Amount**

Maximum annual Product Rebate will be the amount above, inclusive of any manufacturer incentives. Orders with discounts greater than stated above will be excluded.

Any decoration or customization to rebate product is paid for by the Customer.

**In addition, Twelve Bridges High School Athletic Program will qualify for the following incentives provided by BSN Sports and Nike Team.**

**Nike Apparel Program:** Twelve Bridges High School must purchase Nike uniforms for all sports. If Nike doesn't offer uniforms for a sport, BSN Sports will collaborate with coach on an alternative brand. Nike Team incentives, June 2021 through April 2024.

#### **BSN Sports and Nike Team will provide:**

Year 1 - \$12,000  
Year 2 - \$12,000  
Year 3 - \$12,000  
Year 4 - \$12,000  
Year 5 - \$12,000

Any decoration or customization to rebate product is paid for by the Customer.

**Terms and Conditions:** All purchases will be made through BSN SPORTS. Only products purchased through BSN SPORTS will be eligible for the Product Rebate.

All of Customer's accounts payable owing to BSN SPORTS must be paid within the payment terms provided by BSN SPORTS to receive Product Rebate.

**Term:** The initial term of this BSN Rewards Program shall be for five (5) years (the "Initial Term") commencing on the date this BSN Rewards Program is signed by an authorized officer of both parties and ending on the fifth (5<sup>th</sup>) anniversary of such date. At the expiration of the Initial Term, this BSN Rewards Program will automatically renew for successive one (1) year periods (each a "Renewal Term" and collectively with the Initial Term the "Term") unless a party provides the other party with written notice of its intent not to renew this BSN Rewards Program at least ninety (90) days prior to the expiration of the then current Term. Each 12-month period during the Initial Term or any Renewal Term shall be defined as an Agreement Year.

FOOTBALL  
BASKETBALL  
VOLLEYBALL  
SOCCER  
BASEBALL  
LACROSSE  
TENNIS  
SOFTBALL  
UNIFORMS  
TRACK & FIELD  
STRENGTH & FITNESS  
WRESTLING  
SPORTS MED  
SPEED  
AGILITY  
SCOREBOARDS  
BENCHES & BLEACHERS  
COACHING  
AQUATICS




**Service Plan:**

Scheduled bi or tri weekly visits to be determined by Administrator. Allows administration, coaches, and club leaders the opportunity to view samples, catalogs, and ask any questions regarding BSN Sports products and services.

**TWELVE BRIDGES HIGH SCHOOL**

**BSN SPORTS**

 2/10/21  
Ath. Director or Authorized Date  
Representative Audrey Kilpatrick

\_\_\_\_\_  
Vice President

Asst Supt of Business Svs and Operations

FOOTBALL  
BASKETBALL  
VOLLEYBALL  
SOCCER  
BASEBALL  
LACROSSE  
TENNIS  
SOFTBALL  
UNIFORMS  
TRACK & FIELD  
STRENGTH &  
FITNESS  
WRESTLING  
SPORTS MED  
SPEED  
AGILITY  
SCOREBOARDS  
BENCHES & BLEACHERS  
COACHING  
AQUATICS

# WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

## DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Waiver Request and Affidavit – Request for Allowance of Attendance Due to Emergency Condition – School Closure Lincoln High School and Phoenix Continuation High School – January 27, 2021

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Audrey Kilpatrick  
Asst. Supt. of Business Services and Operations

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Business Services

**FINANCIAL INPUT/SOURCE:**

General Fund – Loss of up to \$108,500 in LCFF Funding

**MEETING DATE:**

March 2, 2021

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

In accordance with Education Code Section 41422, districts that are prevented from maintaining school for the required number of days because of extraordinary conditions, "which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the Governing Board of the School District and of the County Superintendent of Schools, shall receive the same apportionment from the State School Fund as it would have received had it not been so prevented from maintaining schools."

On January 27, 2021 the district experience a major power outage at Lincoln High School and Pheonix High School as a result of the high rain and wind storm on January 26, 2021. The storm impacted the electrical grid and caused major wind damage throughout Northern California, including Placer County. On January 27, 2021, based on the lack of power, heating and fire/alarm systems at Lincoln High School and Pheonix Continuation High School the Superintendent closed school for one day for the safety of students and staff.

Due to the one-day closure of Lincoln High School and Pheonix Continuation High School, the school district is filing for a waiver with the State to reduce the number of instructional days from the required 180 instructional days to 179 instructional days for those specific schools. Under the provisions of Education Code 41422, the District may request an allowance for operation of fewer days than normally required due to emergency conditions.

**RECOMMENDATION:**

Administration recommends that the Board approve the submission of the J-13A Form and sign the Affidavit of the Governing Board members. The Form will then be submitted the Placer County Office of Education for signature and then submitted to the California Department of Education. Failure to request the waiver would result in approximately \$108,500 in lost LCFF funding.

CALIFORNIA DEPARTMENT OF EDUCATION  
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS  
FORM J-13A, REVISED DECEMBER 2017

**SECTION A: REQUEST INFORMATION**

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K-12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/fg/aa/pa/13a.asp> for information regarding the completion of this form.

**PART I: LOCAL EDUCATIONAL AGENCY (LEA)**

LEA NAME: <b>Western Placer Unified School District</b>	COUNTY CODE: <b>31</b>	DISTRICT CODE: <b>66951</b>	CHARTER NUMBER (IF APPLICABLE):
LEA SUPERINTENDENT OR ADMINISTRATOR NAME: <b>Scott M Leaman</b>	FISCAL YEAR: <b>2020-2021</b>		
ADDRESS: <b>600 Sixth Street, Suite 400</b>	COUNTY NAME: <b>Placer</b>		
CITY: <b>Lincoln</b>	STATE: <b>CA</b>	ZIP CODE: <b>95648</b>	
CONTACT NAME: <b>Audrey Kilpatrick</b>	TITLE: <b>Asst. Supt. Business</b>	PHONE: <b>916-645-6350</b>	E-MAIL: <b>akilpatrick@wpusd.org</b>

**PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):**

<input checked="" type="checkbox"/> <b>SCHOOL DISTRICT</b> Choose one of the following: <input type="checkbox"/> All district school sites <input checked="" type="checkbox"/> Select district school sites	<input type="checkbox"/> <b>COUNTY OFFICE OF EDUCATION (COE)</b> Choose one of the following: <input type="checkbox"/> All COE school sites <input type="checkbox"/> Select COE school sites	<input type="checkbox"/> <b>CHARTER SCHOOL</b>
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**PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:**

<input checked="" type="checkbox"/> <b>SCHOOL CLOSURE:</b> When one or more schools were closed because of conditions described in EC Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per EC Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to EC Section 46200, et seq.  <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.	<input type="checkbox"/> <b>MATERIAL DECREASE:</b> When one or more schools were kept open but experienced a material decrease in attendance pursuant to EC Section 46392 and CCR, Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to EC Section 46392 and CCR, Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of EC Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency.  <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.	<input type="checkbox"/> <b>LOST OR DESTROYED ATTENDANCE RECORDS:</b> When attendance records have been lost or destroyed as described in EC Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to EC Section 46391:  <i>"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."</i>
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## **SECTION B: SCHOOL CLOSURE**

**PART I: NATURE OF EMERGENCY (Describe in detail.)**

☐ Not Applicable (Proceed to Section C)  
☐ Supplemental Page(s) Attached

On 1/26/21 Northern CA experienced a major storm and +65mph high winds. The evening of 1/26/21 multiple trees fell onto classrooms at Lincoln High School requiring power to be shut down until trees could be removed and safety/damage inspection performed. Storm caused multiple power outages across Lincoln on 1/26/21 and continued 1/27/21. Lincoln HS and Pheonix Cont. HS both lost power. On 1/27/21 @ 6:36am District notified by PG&E that estimated power restoration time was not available. For safety purposes, due to power outage of lighting, alarm, fire & heating, Supt. determined 1/27/21 would be a non-school day for both schools and communicated this to parents.

**PART II: SCHOOL INFORMATION** (Use the supplemental Excel form at <https://www.cde.ca.gov/fq/aa/ba/f13a.asp> if more than 10 lines are needed for this request. Attach a copy of a school calendar. If the request is for multiple school sites, and the sites have differing school calendars, attach a copy of each different school calendar to the request.)

[illegible]

**PART III: CLOSURE HISTORY** (List closure history for all schools in Part II. Refer to the instructions for an example.)

[illegible]



CALIFORNIA DEPARTMENT OF EDUCATION  
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS  
FORM J-13A, REVISED DECEMBER 2017

**SECTION C: MATERIAL DECREASE**

☐ Not Applicable (Proceed to Section D)  
☐ Supplemental Page(s) Attached

PART I: NATURE OF EMERGENCY (Describe in detail.)

**PART II: MATERIAL DECREASE CALCULATION** (Use the supplemental Excel file at <https://www.cde.ca.gov/fg/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance (October/May)	Dates Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance	Qualifier: 90% or Less (F/C)	Net Increase of Apportionment Days (C-F)
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
Total:		0.00			0		0.00

**PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS** (Provide the attendance in hours. Use the supplemental Excel file at <https://www.cde.ca.gov/fg/aa/pa/j13a.asp> if more than 5 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance Hours	Date Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance Hours	Qualifier: 90% or Less (F/C)	Net Increase of Hours (C-F)
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
Total:		0.00			0.00		0.00

\*Qualifier should be 90% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.

**SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS**

☐ Not Applicable (Proceed to Section E)

**PART I: PERIOD OF REQUEST** The entire period covered by the lost or destroyed records commences with \_\_\_\_\_ up to and including \_\_\_\_\_.

**PART II: CIRCUMSTANCES** (Describe below circumstances and extent of records lost or destroyed.)

**PART III: PROPOSAL** (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)



CALIFORNIA DEPARTMENT OF EDUCATION  
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS  
FORM J-13A, REVISED DECEMBER 2017

SECTION E: AFFIDAVIT

PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS – All applicable sections below must be completed to process this J-13A request.

We, members constituting a majority of the governing board of March 2, 2021, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names

Board Members Signatures

Kris Wyatt - President

Damian Armitage - Vice President

Brian Haley - Clerk

Criste Freymond - Board Member

Jason Price - Board Member

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this 2nd day of March, 2021

Witness: Scott m Leaman (Name) \_\_\_\_\_ Title: Superintendent of Placer County, California

PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER (Only applicable to charter school requests)

Superintendent (or designee): \_\_\_\_\_ (Name) \_\_\_\_\_ (Signature) \_\_\_\_\_ Authorizing LEA Name: \_\_\_\_\_

PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): Gayle Garbolino-Mojica (Name) \_\_\_\_\_ (Signature) \_\_\_\_\_

Subscribed and sworn (or affirmed) before me, this \_\_\_\_\_ day of \_\_\_\_\_, 2021

Witness: 2 \_\_\_\_\_ (Name) \_\_\_\_\_ Title: Supt. of Schools of Placer County, California

COE contact/individual responsible for completing this section:

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

# WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

<b>MISSION STATEMENT:</b> Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.	
<b>DISTRICT GLOBAL GOALS</b>	
1.	Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2.	Foster a safe, caring environment where individual differences are valued and respected.
3.	Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4.	Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5.	Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Approval of 2021-2022 Contract with  
Arthur Beauchamp

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Kerry Callahan   
Deputy Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Educational Services

**FINANCIAL INPUT/SOURCE:**

LCFF Supplemental

**MEETING DATE:**

March 2, 2021

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The attached contract is to help implement the Next Generation Science Standards (NGSS) at Scott M. Leaman Elementary School. Arthur Beauchamp will meet with Leaman teachers (24) to dialogue about their specific needs and areas of focus, deliver two days of professional learning, and follow up.

**RECOMMENDATION:**

Administration recommends that the Board approve the contract proposal agreement between Arthur Beauchamp and Western Placer Unified School District.

**Scope of Work between the Western Placer Unified School District and  
Arthur Beauchamp**

The Western Placer Unified School District (WPUSD), in the process of implementing the Next Generation Science Standards (NGSS) seeks to strengthen the STEAM instructional skills of the teachers at Scott M. Leaman Elementary School. Specific objectives include the following:

- Increase the depth of teacher understanding of the NGSS
- Build greater teacher capacity for delivering effective STEM instruction
- Explore the intersection of reading, math, and science standards
- Investigate techniques for using hands on science activities

The overarching intent is to have site teachers focus on effective group collaboration; deep understanding of the intent of NGSS; identify opportunities for integration of reading, math, and science instruction; and deliver effective STEAM instruction.

Services: Arthur Beauchamp will –

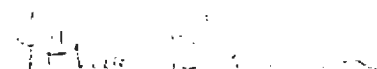
- Meet with Scott. M. Leaman teachers in May or June of 2021 to dialogue about their specific needs and areas of focus.
- Deliver two days of professional learning during the week of August 9<sup>th</sup>, 2021.
- Deliver a half day follow-up session on Nov. 1, 2021.


Location – agreed upon site within WPUSD.

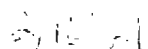
Dates – One to two hour meeting in May or June, 2021. Two six-hour PD sessions the week of Aug. 9<sup>th</sup>, 2021. A half-day follow up session on November 1<sup>st</sup>, 2021.

Capacity – Twenty- four (24) participants.

Contract Amount – \$ 4,800

  
\_\_\_\_\_  
Contractor Signature

  
\_\_\_\_\_  
WPUSD Official Signature

  
\_\_\_\_\_  
Date

2/16/2021  
\_\_\_\_\_  
Date

530-601-6217

# WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

## DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Approval of 2021-2022 Contract with  
AVID

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Kerry Callahan   
Deputy Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Educational Services

**FINANCIAL INPUT/SOURCE:**

LCFF Supplemental & Title I

**MEETING DATE:**

March 2, 2021

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The attached (annual) contract is with AVID for technical assistance, professional development, and curriculum to support TBMS, GEMS, TBHS and LHS in implementing the AVID College Readiness Program on their campuses. It is also for CCC, COES, FSS, LCES and SES to begin or continue AVID Elementary. The services provided through this contract are in alignment with the actions outlined in our District's LCAP, specifically for Goal #3: All students will graduate from high school/college and career ready.

**RECOMMENDATION:**

Administration recommends that the Board approve the contract proposal agreement between AVID and Western Placer Unified School District.

# AVID Center

## Products and Services

### 2021-22 Quote/Order



Quote/Order #: Q-80620  
 Client: Western Placer Unified School District  
 Address: 600 6th St Ste 400  
 Lincoln, CA 95648

AVID Center Representative: Joni Guerrero  
 Phone: (303) 436-2202  
 Email: jguerrero@avid.org

Effective Date: July 01, 2021

Expiration Date: June 30, 2022

Carlin C Coppin Elem School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,125.00	\$0.00	\$3,125.00
1	AVID Weekly Elementary	\$595.00	\$0.00	\$0.00
Carlin C Coppin Elem School SUBTOTAL:				<b>\$3,125.00</b>

Creekside Oaks Elem School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,125.00	\$0.00	\$3,125.00
1	AVID Weekly Elementary	\$595.00	\$0.00	\$0.00
Creekside Oaks Elem School SUBTOTAL:				<b>\$3,125.00</b>

First Street Elementary School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,125.00	\$0.00	\$3,125.00
1	AVID Weekly Elementary	\$595.00	\$0.00	\$0.00
First Street Elementary School SUBTOTAL:				<b>\$3,125.00</b>

Glen Edwards Middle School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4,099.00	\$0.00	\$4,099.00
1	AVID Weekly Secondary	\$595.00	\$0.00	\$580.00
Glen Edwards Middle School SUBTOTAL:				<b>\$4,679.00</b>

Quote/Order  
 2021 - 2022 Western Placer Unified School District Drafted: 02/10/2021



Lincoln Crossing Elem School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,125.00	\$0.00	\$3,125.00
1	AVID Weekly Elementary	\$595.00	\$0.00	\$0.00
Lincoln Crossing Elem School SUBTOTAL:				<b>\$3,125.00</b>

Lincoln High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4,099.00	\$0.00	\$4,099.00
1	AVID Weekly Secondary	\$595.00	\$0.00	\$580.00
Lincoln High School SUBTOTAL:				<b>\$4,679.00</b>

Sheridan Elementary School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,125.00	\$0.00	\$3,125.00
1	AVID Weekly Elementary	\$595.00	\$0.00	\$0.00
Sheridan Elementary School SUBTOTAL:				<b>\$3,125.00</b>

Twelve Bridges High School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4,099.00	\$0.00	\$4,099.00
1	AVID Secondary Library Package	\$4,590.00	\$0.00	\$4,590.00
1	Shipping & Handling	\$150.00	\$0.00	\$150.00
1	Secondary Digital Library Set - 8 Licenses	\$750.00	\$0.00	\$0.00
1	AVID Weekly Secondary	\$595.00	\$0.00	\$0.00
5	AVID Summer Institute or DigitalXP Registration Fee	\$925.00	\$375.00	\$4,250.00
Twelve Bridges High School SUBTOTAL:				<b>\$13,089.00</b>

Twelve Bridges Middle School				
QTY	PRODUCT NAME	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4,099.00	\$0.00	\$4,099.00
1	AVID Weekly Secondary	\$595.00	\$0.00	\$580.00
Twelve Bridges Middle School SUBTOTAL:				<b>\$4,679.00</b>

**TOTAL: \$42,751.00**

*plus all applicable taxes*

Quote/Order  
2021 - 2022 Western Placer Unified School District Drafted: 02/10/2021


**Additional Comments:**


N/A

This AVID Center Products and Services Quote/Order is a Subsequent Quote/Order as defined in the General Terms and Conditions previously agreed to by AVID Center and the "Client" identified above. This Quote/Order, together with the General Terms and Conditions, supersedes all previous Quote/Orders and constitutes a binding agreement between AVID Center and Client with respect to the AVID Products and Services specified above. Descriptions and requirements for AVID Products and Services can be found at <https://www.avid.org/Page/3290>. Certain AVID Products and Services may be cancelled by Client as set forth in AVID Center's Rest Assured Policy, which may be viewed at <https://www.avid.org/rest-assured-policy>. No payment is due at the time of execution of this Quote/Order, notwithstanding anything to the contrary in the General Terms and Conditions. Payment will be due within thirty (30) days following receipt of AVID Center's invoice related to this Quote/Order. Each party has caused this Quote/Order to be signed by its duly authorized representative. The terms of this Quote/Order will control in the event of a conflict with any terms or conditions set forth in any purchase order or other document or communication from Client and any such terms and conditions are hereby rejected by AVID Center and of no effect.

AVID Center,  
a California Non-Profit Corporation 501(c)(3)

Western Placer Unified School District

By:   
DocuSigned by: ECA8538C000044D...  
 Print Name: David S. Greulich  
 Title: Controller  
 Date: 2/16/2021 | 2:03 PM PST  
 Email: [contracts@avid.org](mailto:contracts@avid.org)

By:   
DocuSigned by: 1954A4343332441...  
 Print Name: Kerry Callahan  
 Title: Deputy Superintendent  
 Date: 2/16/2021 | 4:45 PM EST  
 Email: [kcallahan@wpusd.org](mailto:kcallahan@wpusd.org)

AVID Center  
9797 Aero Drive, Suite 100  
San Diego, CA 92123  
Employer ID # 33-0522594



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

- 1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
- 2. Foster a safe, caring environment where individual differences are valued and respected.**
- 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
- 4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
- 5. Promote student health and nutrition in order to enhance readiness for learning.**

**SUBJECT:**

Student Discipline  
Stipulated Expulsion  
Student #20-21-B

**AGENDA ITEM AREA:**

Consent Session

**REQUESTED BY:**

Chuck Whitecotton  
District Hearing Officer

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

March 2, 2021

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will take action under consent to approve the Stipulated Expulsion of Student #20-21-B.

**RECOMMENDATION:**

The Administration recommends the Board of Trustees disclose approve the Stipulated Expulsion of Student #20-21-B.

wp/rk/factform

**INFORMATION**

**DISCUSSION**

**ACTION**

**ITEMS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Additional Mutual Sunshine for Negotiations  
Regarding the Collective Bargaining Agreement between  
the Western Placer Unified School District (WPUSD)  
and the Western Placer Teachers' Association (WPTA)

**AGENDA ITEM AREA:**

Information/Discussion

**REQUESTED BY:**

Gabe Simon, Ed.D.   
Assistant Superintendent of Personnel Services

**ENCLOSURES:**

Mutual Collective Bargaining Sunshine  
Proposal for WPUSD and WPTA

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

March 2, 2021

**ROLL CALL REQUIRED:**

No

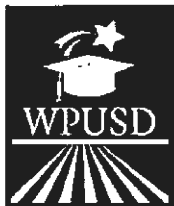
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**BACKGROUND:**

Pursuant to Government Code section 3547, all proposals of the recognized employee groups and the District must be presented at a public meeting of the District. This is commonly referred to as "Sunshining" the proposals. The Western Placer Teachers' Association and the Western Placer Unified School District are both proposing negotiations under the current 2018-2021 Collective Bargaining Agreement. The District and the Western Placer Teachers' Association's additional mutual proposal is being presented for information/discussion. This will allow the members of the public to become informed and will give them an opportunity to express themselves regarding the proposal.

**RECOMMENDATION:**

Administration recommends that the Board of Trustees review the additional mutual sunshine proposal for negotiations. This proposal will be brought before the Board a second time at the next regularly scheduled meeting as an action item.



**WESTERN PLACER  
UNIFIED SCHOOL DISTRICT**

600 Sixth St, Suite 400, Lincoln CA 95648  
Ph: (916) 645-6350 • Fax: (916) 645-6356

**Board of Trustees:** Kris Wyatt  
Damian Armitage  
Brian Haley  
Criste Freymond  
Jason Price

**Superintendent:** Scott Leaman

February 23, 2021

Barret Hess, Western Placer Teachers Association (WPTS) Negotiations Chair

**Re: WPUSD and WPTA's Mutual Additional Sunshine Proposal for Collective  
Bargaining Negotiations for the 2020-2021 School Year**

Dear Barret,

Based on recent discussions with the Western Placer Teachers Association, The District and WPTA are mutually reopening the following additional articles and sections:

- Article IX: Class Size (specifically Special Education classes and supports: Speech Therapists)

We look forward to working together with the WPTA Bargaining Team throughout the negotiations process.

Sincerely,

Gabe Simon, Ed.D.  
Assistant Superintendent of Personnel Services

Acknowledgement:

Gabe Simon, Ed.D, Assistant Superintendent  
of Personnel Services

2/25/21

Date





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Tim Allen, President

2/25/21

---

Date

CC: Scott Leaman, Superintendent (Via Email PDF)  
Audrey Kilpatrick, Assistant Superintendent of Business Services (Via Email PDF)  
Kerry Callahan, Deputy Superintendent of Educational Services (Via Email PDF)  
Tim Allen, WPTA President

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

<b>MISSION STATEMENT:</b> Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.	
<b>DISTRICT GLOBAL GOALS</b>	
<ol style="list-style-type: none"><li>1. Develop and continually upgrade a well-articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students</li><li>2. Foster a safe, caring environment where individual differences are valued and respected.</li><li>3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.</li><li>4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.</li><li>5. Promote student health and nutrition in order to enhance readiness for learning.</li></ol>	

**SUBJECT:**  
CSBA Delegate Assembly Elections

**AGENDA ITEM AREA:**  
Discussion/Action

**REQUESTED BY:**  
Scott Leaman  
Superintendent

**ENCLOSURES:**  
Yes

**DEPARTMENT:**  
Administration

**FINANCIAL INPUT/SOURCE:**  
N/A

**MEETING DATE:**  
March 2, 2021

**ROLL CALL REQUIRED:**  
No

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**BACKGROUND:**

The Board of Trustees will discuss submitting an election ballot for subregion 4-D Representative to the CSBA Delegate Assembly. The ballot must be submitted by March 15, 2021.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the Board of Trustees review.



**REQUIRES BOARD ACTION**

**Due: Mon. March 15—return ballot in enclosed envelope**

January 29, 2021

**MEMORANDUM**

To: All Board Presidents and Superintendents — CSBA Member Boards  
From: Suzanne Kitchens, CSBA President  
Re: 2021 Ballot for CSBA Delegate Assembly — **U.S. Postmark Deadline is Mon. March 15**

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Enclosed is the ballot material for election to CSBA's Delegate Assembly from your region or subregion. It consists of: 1) the ballot (on red paper), the reverse side of which contains the names of ALL current members of the Delegate Assembly from your region or subregion; and 2) the required candidate biographical sketch form and, if submitted, a resume. In addition, provided is a copy of the ballot on white paper to include with your board agenda. **Only the ballot on red paper is to be completed and returned to CSBA. It must be postmarked by the U.S. Post Office on or before Monday, March 15, 2021.**

Your Board may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies, the Board may vote for up to three candidates. However, your Board may cast no more than one vote for any one candidate. The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district's stationery. Please write **DELEGATE ELECTION** prominently on the envelope along with the region or subregion number on the bottom left corner of the envelope (this number appears at the top of the ballot).

If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2021 – March 31, 2023. Following the election, an updated list of all Delegates will be available on CSBA's website no later than April 1, 2021. The next meeting of the Delegate Assembly takes place on Saturday, May 15 and Sunday, May 16, 2021. Please do not hesitate to contact Jamille Peters at [jpeters@csba.org](mailto:jpeters@csba.org) should you have any questions.

Encs: Ballot on red paper and watermarked "copy" of ballot on white paper  
List of all current Delegates on reverse side of ballot  
Candidate(s)' required Biographical Sketch Forms and optional resumes  
CSBA-addressed envelope to send back ballots

**REQUIRES BOARD ACTION**

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No later than **MONDAY, MARCH 15, 2021**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2021 DELEGATE ASSEMBLY BALLOT  
SUBREGION 4-D  
(Nevada, Placer, Sierra Counties)

Number of vacancies: 2 (Vote for no more than 2 candidates)

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*Delegates will serve two-year terms beginning April 1, 2021 - March 31, 2023*

*\*denotes incumbent*

☐

Julann Brown (Auburn Union ESD)\*

☐

Alisa Fong (Roseville City SD)\*

---

*Provision for Write-in Candidate Name*

---

*School District*

---

*Signature of Superintendent or Board Clerk*

---

*Title*

---

*School District Name*

---

*Date of Board Action*

*See reverse side for list of all current Delegates in your Region.*



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## **REGION 4 – 8 Delegates (8 elected)**

**Director: Renee Nash (Eureka Union SD)**

**Below is a list of all elected or appointed Delegates from this Region.**

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### **Subregion 4-A (Glenn, Tehama)**

Vacant, term expires 2022

### **Subregion 4-B (Butte)**

Sandra Barnes (Oroville City ESD), term expires 2021

### **Subregion 4-C (Colusa, Sutter, Yuba)**

Talwinder Chetra (Live Oaks USD), term expires 2022

Silvia Vaca (Williams USD), term expires 2021

### **Subregion 4-D (Nevada, Placer, Sierra)**

Julann Brown (Auburn Union ESD), term expires 2021

Alisa Fong (Roseville City SD), term expires 2021

Vacant, term expires 2022

### **County Delegate:**

David Patterson (Placer COE), term expires 2022

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## **Counties**

Glenn, Tehama (Subregion A)

Butte (Subregion B)

Colusa, Sutter, Yuba (Subregion C)

Nevada, Placer, Sierra (Subregion D)

## Delegate Assembly Biographical Sketch Form for 2021 Election



**Deadline: Thursday, January 7, 2021 | No late submissions accepted**

This form is required. An optional, one-page, single-sided, résumé may also be submitted. Do not state "see résumé." Do not re-type this form. It is the candidate's responsibility to confirm that CSBA has received nomination materials prior to the deadline. Please submit completed form via e-mail to [nominations@csba.org](mailto:nominations@csba.org) no later than 11:59 p.m. on January 7, 2021. Forms may also be submitted via mail to CSBA's Executive Office at 3251 Beacon Blvd., West Sacramento, CA 95691, with a postmark of no later than January 7, 2021.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: \_\_\_\_\_

*Julann F. Brown*

Date: 12/23/2020

Name: Julann Brown

CSBA Region & subregion #: 4-D

District or COE: Auburn Union Elementary School District

Years on board: 6

Profession: Accounting Manager

Contact Number (☐ Cell ☐ Home ☐ Bus.): 530-308-3859

Primary E-mail: jbrown@auburn.k12.ca.us

Are you an incumbent Delegate? ☒ Yes ☐ No

If yes, year you became Delegate: 2016

**Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.**

I have proudly served as a Delegate for Region 4-D since the Fall of 2016. My experience as a Delegate has expanded my knowledge and deepened my understanding of the challenges facing Public Education in California and our Nation. I approach new challenges as opportunities to learn and grow, 2020 has certainly provided so many challenges to the educational community. This past year has been so painful for so many in our country and has shone a bright light on the inequities that exist in our institutions, including our Public Education system. My passion for advocacy on behalf of all students in California has grown even stronger this past year and it is my desire to continue to serve as a Delegate for CSBA.

**Please describe your activities and involvement on your local board, community, and/or CSBA.**

I have served six years as a Board Trustee for the Auburn Union School District. In that time, we have hired 2 Superintendents and 2 interim Superintendents, we created an award-winning Facilities Master plan as well as a Strategic Plan. We have experienced disruptions to learning due to the PG&E Power Shutoffs and of course the Covid-19 crisis. Through all this the AUSD Board of Trustees has earned a reputation in the region as a cohesive and collaborative Board. I have served one year as Board President, one year as Board Clerk and will serve a second time as Board President in 2021. I am currently the President of Placer County School Board Association Executive committee. I attend the CSBA Annual Education Conference every year since being elected and regularly participate in the Legislative Action Day.

As a Delegate to CSBA I have attended every Delegate Assembly meeting and participated in information gathering sessions and shared the perspective of a small school district. I have worked with our CSBA Pacer in connecting with our legislative leaders. I had the honor to serve on the CSBA Policy Platform committee in 2019 and look forward to serving on the Legislative Committee in 2021.

**What do you see as the biggest challenge facing governing boards and how can CSBA help address it?**

My usual answer to this question is funding, funding, funding. This is still true today, however, it is imperative that CSBA work with other stake holder groups and state and national agencies to address equity in education. The Covid-19 crisis has brought a spotlight to and exacerbated the inequities and injustices that already existed within the educational system. As educational leaders, we cannot not wait until we reach the funding levels we need before beginning the hard work of addressing the social and emotional trauma that the Covid-19 crisis has caused to our children and to fight for equity and justice for the most vulnerable populations. As an aggregate of local elected officials, the CSBA has tremendous potential to become leaders in reforming and reinventing Public Education in the post-pandemic world.

## Delegate Assembly Biographical Sketch Form for 2021 Election



**Deadline: Thursday, January 7, 2021 | No late submissions accepted**

This form is required. An optional, one-page, single-sided, résumé may also be submitted. Do not state "see résumé." Do not re-type this form. It is the candidate's responsibility to confirm that CSBA has received nomination materials prior to the deadline. Please submit completed form via e-mail to [nominations@csba.org](mailto:nominations@csba.org) no later than 11:59 p.m. on January 7, 2021. Forms may also be submitted via mail to CSBA's Executive Office at 3251 Beacon Blvd., West Sacramento, CA 95691, with a postmark of no later than January 7, 2021.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: [Signature] Date: 12/07/2020

Name: Alisa Fong CSBA Region & subregion #: 4-D  
District or COE: Roseville City School District Years on board: 4  
Profession: Attorney/Property Manager Contact Number ( ☒ Cell ☐ Home ☐ Bus.): (916) 300-4385  
Primary E-mail: afong@rcsdk8.org  
Are you an Incumbent Delegate? ☒ Yes ☐ No If yes, year you became Delegate: 2019

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I am interested in continuing my service as a Delegate to provide a voice for my region, district, and community in statewide education policy, and to be engaged in improving the educational experience for all California students. Serving as a Delegate will provide me with access to additional information, and experiences that will make me a more informed and effective board member. As an attorney and former Deputy General Counsel for the League of CA Cities, I value the resources and advocacy a statewide organization can provide to its members, and the role members play in setting, advancing and communicating the priorities of the organization.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I was first elected in 2016 and re-elected in 2018. I served as Board President in 2017-2018 and 2019-2020, and as Board Clerk in 2018-2019. I am on the Board's Inter-governmental Relations Committee, and am a Board Member of the Roseville City School District Foundation. I am the Past Parent Teacher Club (PTC) President of Cooley Middle School and Diamond Creek Elementary School, and the Past Parent Representative of Diamond Creek Elementary School Site Council. I currently serve on the Election Committee, and completed my Masters in Governance in 2020.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

The biggest challenge I see facing governing boards is managing and balancing the effective delivery of exceptional and equitable educational experiences for students in an unstable fiscal environment with increasing costs, and the health and safety impacts of the COVID-19 pandemic. CSBA can help address this challenge by continuing to advocate for additional and stable education funding on par with the top states in the country, full federal funding reimbursement of special education costs to governing boards, and educating legislators and the electorate on the urgency of investing in public education now for the future success of our students and our economy.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Adoption of Revised/New  
Exhibits/Policies/Regulations

**AGENDA ITEM AREA:**

Action

**REQUESTED BY:**

Scott Leaman  
Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

March 2, 2021

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

These new and/or revised exhibits/policies/regulations are now being presented for approval by the Board of Trustees. *(GAMUT WIP (Work in Progress) Reconciliation Checklist is attached)*

- BP 2210 – Administrative Discretion Regarding Board Policy (Retitle)
- AR 3280 – Sale or Lease of District-Owned Real Property (Retitle)
- AR 4112.22 – Staff Teaching English Learners (Retitle)
- AR 4113.4 – Temporary Modified Light-Duty Assignment (Retitle)
- BP 4118 – Dismissal/Suspension/Disciplinary Action (Retitle)
- BP 5131.5- Vandalism and Graffiti (Retitle)
- BP 5145.11- Questioning and Apprehension by Law Enforcement (Retitle)
- BP/AR 6164.4 – Identification and Evaluation of Individuals for Special Education (Retitle)
- BP/AR 6178.1 – Work-Based Learning (Retitle)

**RECOMMENDATION:**

Administration recommends the Board of Trustees approve the new and revised Exhibits, Policies, and Regulations as submitted.

wp/rk/factform

## GAMUT WIP (Work In Progress) RECONCILIATION CHECKLIST

For questions or more information, email [policyplus@csba.org](mailto:policyplus@csba.org)

District:	<b>Western Placer Unified School District</b>	District Contact:	<b>Maria Gonzalez</b>
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### **CATEGORY #1: FILES TO RETITLE (OR RENUMBER)**

The titles of some policies in your manual do not match the titles that CSBA has assigned to that policy number in the codification system that underpins GAMUT Policy Plus. As a result, the system did not recognize your policies when they transferred from our old platform. These policies were imported as drafts and show up in the WIP folder with the title that CSBA uses.

In the WIP folder, these files have the number and title used in the CSBA sample manual. Addressing these files is simple: you just need to change the title and you can then move them out of WIP and into your district's live manual.

#### **A) Policies (BP) and Bylaws (BB) Regulations (AR) and Exhibits (E) to Retitle:**

#### **ACTION NEEDED: Board approves renaming these policies**

Formally changing the title of a policy is not a substantive change, but it does require formal board approval.

<b>POLICY CODE</b>	<b>DISTRICT POLICY TITLE</b>	<b>NEW TITLE/CSBA Title</b>
BP 2210	Administrative Leeway in Absence of Governing Board Policy	Administrative Discretion Regarding Board Policy
AR 3280	Sale, Lease, Rental of District-Owned Real Property	Sale or Lease of District-Owned Real Property
AR 4112.22	Staff Teaching Students of Limited English Proficiency	Staff Teaching English Learners
AR 4113.4	Temporary Modified/Light Duty Assignment	Temporary Modified Light-Duty Assignment
BP 4118	Suspension/Disciplinary Action	Dismissal/Suspension/Disciplinary Action
BP 5131.5	Vandalism, Theft and Graffiti	Vandalism and Graffiti
BP 5145.11	Questioning and Apprehension	Questioning and Apprehension by Law Enforcement
AR 6164.4	Identification of Individuals for Special Education	Identification and Evaluation of Individuals for Special Education
BP 6164.4	Identification of Individuals for Special Education	Identification and Evaluation of Individuals for Special Education
AR 6178.1	Work Based Learning	Work-Based Learning
BP 6178.1	Work Experience Education	Work-Based Learning

**Administration****ADMINISTRATIVE ~~LEEWAY IN ABSENCE OF GOVERNING~~ DISCRETION  
REGARDING BOARD POLICY**

The Board of Trustees desire to be proactive in communicating its philosophy, priorities, and expectations for the district; clarifying the roles and responsibilities of the Board, Superintendent, and other senior administrators; and setting direction for the district through written policies. However, the Board recognizes that, in the course of operating district schools or implementing district programs, situations may arise which may not be addressed in written policies. In such situations, or when immediate action is necessary to avoid any risk to the safety or security of students, staff, or district property or to prevent disruption of school operations, the Superintendent or designee shall have the authority to act on behalf of the district in a manner that is consistent with law and Board policies.

*(cf. 0000 - Vision)*  
*(cf. 0100 - Philosophy)*  
*(cf. 0200 - Goals for the School District)*  
*(cf. 0450 - Comprehensive Safety Plan)*  
*(cf. 0460 - Local Control and Accountability Plan)*  
*(cf. 2110 - Superintendent Responsibilities and Duties)*  
*(cf. 2121 - Superintendent's Contract)*  
*(cf. 3516.5 - Emergency Schedules)*  
*(cf. 9000 - Role of the Board)*  
*(cf. 9310 - Board Policies)*

As necessary, the Superintendent or designee shall consult with other district staff, including the legal counsel and/or the chief business official, regarding the exercise of this authority.

Any exercise of administrative authority shall be nondiscriminatory and demonstrate the district's commitment to equity in district programs and activities.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*  
*(cf. 0415 - Equity)*

The Superintendent shall be accountable to the Board for all areas of operation under he/she authority. As appropriate, the Superintendent or designee shall notify the Board as soon as practicable after his/her exercises the authority granted under this policy. The Board president and the Superintendent shall then schedule a review of the action at the next regular Board meeting. If the action indicates the need for additions or revisions in Board policies, the Superintendent or designee shall make the necessary recommendations to the Board.

*(cf. 9320 - Meetings and Notices)*  
*(cf. 9322 - Agenda/Meeting Materials)*

*Legal Reference: (see next page)*

**ADMINISTRATIVE ~~LEEWAY IN ABSENCE OF GOVERNING~~ DISCRETION  
REGARDING BOARD POLICY**

(continued)

*Legal Reference:*

EDUCATION CODE

*35010 Control of district, prescription and enforcement of rules*

*35035 Powers and duties of superintendent*

*35160 Authority of governing boards*

*35161 Powers and duties; authority to delegate*

*35163 Official actions, minutes and journal*

*Management Resources:*

WEB SITES

*CSBA: <http://www.csba.org>*

9

Policy  
adopted: September 4, 2007  
revised: November 15, 2011  
revised: April 21, 2015  
revised: September 18, 2018  
revised: March 2, 2021

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
Lincoln, California

**SALE, OR LEASE, ~~RENTAL~~ OF DISTRICT-OWNED REAL PROPERTY**

**District Advisory Committee**

The district advisory committee on use or disposition of surplus school buildings or space shall consist of 7-11 members representative of each of the following: (Education Code 17389)

1. The district's ethnic, age group, and socioeconomic composition
2. The business community, such as store owners, managers, or supervisors
3. Landowners or renters, with preference to representatives of neighborhood associations
4. Teachers
5. Administrators
6. Parents/guardians of students
7. Persons with expertise in environmental impact, legal contracts, building codes, and land use planning, including, but not limited to, knowledge of the zoning and other land use restrictions of the cities and counties in which the surplus property is located

This committee shall: (Education Code 17390)

1. Review projected school enrollment and other data to determine the amount of surplus space and real property
2. Establish and circulate throughout the attendance area a priority list for use of surplus space and real property that will be acceptable to the community
3. Hold hearings, with community input, on acceptable uses of space and real property, including the sale or lease of surplus real property for child care development purposes
4. Make a final determination of limits of tolerance of use of space and real property
5. Send the Board of Trustees a report recommending uses of surplus space and real property



**SALE, OR LEASE, ~~RENTAL~~ OF DISTRICT-OWNED REAL PROPERTY**  
(continued)

**Sale, Lease or Rental for Child Care Purposes**

Any surplus real property sold or leased to designate child care providers for child care and development purposes shall comply with legally specified outdoor activity space requirements for child care facilities. The provisions of Education Code 17458 shall apply to any such sale or lease.

The use of district facilities or grounds for extended day care services shall be granted only in accordance with the provisions of Education Code 38134. (Education Code 8469.5)

*(cf. 1220 - Citizen Advisory Committees)*

*(cf. 9130 - Board Committees)*

The district advisory committee shall comply with open meeting requirements of the Brown Act. (Government Code 54952)

**STAFF TEACHING ~~STUDENTS OF LIMITED~~ ENGLISH PROFICIENCY LEARNERS****Definitions**

*English learner* means a student who is age 3-21 years, who is enrolled or is preparing to enroll in an elementary or secondary school, and whose difficulties in speaking reading, writing, or understanding the English language may be sufficient to deny the student the ability to meet state academic standards, the ability to successfully achieve in classrooms where the language of instruction is English, or the opportunity to participate fully in society. An English learner may include a student who was not born in the United States or whose native language is a language other than English; a student who is Native American or Alaska Native, or a native resident of the outlying areas, who comes from an environment where a language other than English has had a significant impact on the individual's level of English language proficiency; or a student who is migratory, whose native language is a language other than English, and who comes from an environment where a language other than English is dominant. (Education Code 306; 20 USC 7801)

*Instruction for English language development (ELD)* means instruction designed specifically for English learners to develop their listening, speaking, reading, and writing skills in English. (Education Code 44253.2)

*Specially designed academic instruction in English (SDAIE)* means instruction in a subject area, delivered in English that is specially designed to meet the needs of English learners. (Education Code 44253.2)

*Primary language instruction* includes both *primary language development* designed to develop English learners' listening, speaking, reading and writing skills in their primary language and *content instruction delivered in the primary language* in any subject area. (Education Code 44253.2)

(cf. 6174 – *Education for English Language Learners*)

**Teacher Qualifications**

Only a teacher who possesses an appropriate authorization issued by the Commission on Teacher Credentialing (CTC) shall provide ELD, SDAIE, and/or primary language instruction in a class with one or more English learners.

(cf. 1312.4 – *Williams Uniform Complaint Procedures*)

(cf. 4112.2 - *Certification*)

(cf. 4112.21 - *Interns*)

(cf. 4113 - *Assignment*)

(cf. 4131 – *Staff Development*)

(cf. 4222 - *Teacher Aides/Paraprofessionals*)

**STAFF TEACHING ~~STUDENTS OF LIMITED~~ ENGLISH PROFICIENCY  
LEARNERS**  
(continued)

The district may, for the purpose of providing primary language instruction, hire bilingual teachers who are employed in public or private schools of a foreign country, state, territory, or possession, provided such teachers speak English fluently and hold the necessary sojourn credential issued by the CTC. After the initial two-year sojourn credential expires, the teacher may annually apply to the CTC for an extension for a total period of not more than five years. Any application for renewal shall include verification by the Superintendent or designee that termination of the employment would adversely affect an existing bilingual program and that attempts to secure the employment of a qualified certificated California teacher have been unsuccessful. (Education Code 44856)

*Legal Reference: (see next page)*

## **STAFF TEACHING STUDENTS OF LIMITED ENGLISH PROFICIENCY LEARNERS**

(continued)

### *Legal Reference:*

#### EDUCATION CODE

306 Definition, English learner

44253.1-44253.11 Qualifications for teachers of English learners

44258.9 County superintendent review of teacher assignment

44259.5 Standards for teachers of all students, including English language learners

44380-44386 Alternative certification

44856 Employment of teachers from foreign countries

52160-52178 Bilingual-Bicultural Act of 1976

52180-52186 Bilingual teacher training assistance program

62001-62005.5 Evaluation and sunseting of programs

#### CODE OF REGULATIONS, TITLE 5

80015 Requirements for the CLAD certification or English learner authorization

80015.1-80015.4 Requirements for CLAD, English learner authorization or bilingual authorization

80021 Short-Term Staff Permit

80021.1 Provisional Internship Program

80024.7-80024.8 Emergency CLAD and bilingual permits

#### UNITED STATES CODE, TITLE 20

6601-6651 Training and recruiting high-quality teachers

6801-7014 Language instruction for English learners and immigrant students

7801 Definition of English learner

#### COURT DECISIONS

*Teresa P. et al v. Berkelev Unified School District et al* (1989) 724 F.Supp. 698

### *Management Resources:*

#### COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

*Administrator's Assignment Manual*

*Frequently Asked Questions Concerning Appropriate Assignment and Authorizations to Serve English Learners in California*

CL-622 *Serving English Learners*

CL-626B *Bilingual Authorizations*

CL-626C *Crosscultural, Language and Academic Development (CLAD) Certificate*

CL-568 *The Sojourn Certificated Employee Credential*

CL-824 *Certificate of Completion of Staff Development*

#### WEB SITES

CSBA: <http://www.csba.org>

California Association for Bilingual Education: <http://www.bilingualeducation.org>

California Department of Education, English Learners: <http://www.cde.ca.gov/sp/el>

California Teachers of English to Speakers of Other Languages: <http://www.catesol.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

Regulation

approved: October 21, 2008

revised: September 1, 2015

revised: December 5, 2017

revised: March 2, 2021

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**

Lincoln, California

**TEMPORARY MODIFIED/LIGHT- DUTY ASSIGNMENT**

Any employee who suffers a work-related injury shall provide the district with medical verification of his/her physical condition. Unless the treating physician provides a full release from work, the employee may be considered eligible for a temporary modified or light-duty assignment. If the treating physician does not specify work restrictions, the Superintendent or designee may contact the physician to see if modified or light-duty work might be appropriate.

*(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)*

The Superintendent or designee shall meet with the employee and his/her supervisor to determine whether the employee can return to his/her regular job with the medical restrictions specified by the physician.

If the employee is not able to return to his/her regular job with restrictions, the Superintendent or designee shall seek a temporary modified or light-duty assignment for the employee. Employees who are given such assignments shall receive written notification of the assignment.

If no temporary modified or light-duty assignment can be found, the employee will be placed on temporary disability, sick leave, or other available leave to the extent available until an appropriate position within the medical restrictions is found, or until the medical restrictions are lifted. The Superintendent or designee shall also monitor the status of any employee for whom the physician provided a full release from work to see if the employee could return to a temporary modified or light-duty assignment at a later date.

*(cf. 4161.11/4361.11 - Industrial Accident/Illness Leave)*

*(cf. 4261.11 - Industrial Accident/Illness Leave)*

If an employee rejects a temporary modified or light-duty assignment, this refusal may provide a basis for terminating temporary disability benefits.

The Superintendent or designee shall monitor all modified and light-duty assignments and may contact the physician for assistance in determining when the employee is ready to resume his/her regular duties.

**DISMISSAL/SUSPENSION/DISCIPLINARY ACTION**

The Board of Trustees expects all employees to perform their jobs satisfactorily, exhibit professional and appropriate conduct, and serve as positive role models both at school and in the community. A certificated employee may be disciplined for conduct, or performance in accordance with law, the applicable collective bargaining agreement, Board policy and administrative regulations.

*(cf. 4000 - Concepts and Roles)*  
*(cf. 4112.5/4312.5 - Criminal Record Check)*  
*(cf. 4119.21/4219.21/4319.21 - Professional Standards)*  
*(cf. 4141/4241 - Collective Bargaining Agreement)*

Designee action shall be based on the as particular facts and circumstances involved and the severity of the conduct or performance. Disciplinary actions may include, but not be limited to, verbal warnings, written warnings, reassignment, suspension, freezing or reduction of wages, compulsory leave, or dismissal.

*(cf. 4114 - Transfers)*

The Superintendent or designee shall ensure that disciplinary actions are taken in a consistent, nondiscriminatory manner and are appropriately documented.

*(cf. 1312.1 - Complaints Concerning District Employees)*  
*(cf. 4030 - Nondiscrimination in Employment)*  
*(cf. 4032 - Complaints Concerning Discrimination in Employment)*  
*(cf. 4112.6/4212.6/4312.6 - Personnel Files)*  
*(cf. 4119.1/4219.4319.1 - Civil and Legal Rights)*  
*(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)*

**Suspension/Dismissal Procedures**

The Superintendent shall notify the Board whenever he/she believes that there is cause to suspend or dismiss an employee pursuant to Education Code 44932 or 44933.

When the Board finds that there is cause to suspend or dismiss an employee pursuant to Education Code 44932 or 44933, it may formulate a written statement of charges specifying instances of behavior and the acts or omissions constituting the charge, the statutes and rules that the employee is alleged to have violated when applicable, and the facts relevant to each charge. The Board shall also review any duly signed and verified written statement of charges filed by any other person. (Education Code 44934, 44934.1)

Based on the written statement of charges, the Board may, upon majority vote, give notice to the employee of its intention to suspend or dismiss him/her at the expiration of 30 days from the date the notice is served. (Education Code 44934, 44934.1)

*(cf. 4112.9/4212.9/4312.9 - Employee Notifications)*

**DISMISSAL/SUSPENSION/DISCIPLINARY ACTION**  
(continued)

Prior to serving a suspension or dismissal notice that includes a charge of unsatisfactory performance, the district shall give the employee written notice of the unsatisfactory performance that specifies the nature of the unsatisfactory performance with such specific instances of behavior and with such particularity as to furnish the employee an opportunity to correct his/her faults and overcome the grounds for any unsatisfactory performance charges and, if applicable, that includes the evaluation made pursuant to Education Code 44660-44665. The written notice of the unsatisfactory performance shall be provided at least 90 days prior to the filing of the suspension or dismissal notice or prior to the last one-fourth of the school days in the year. (Education Code 44938)

*(cf. 4115 - Evaluation/Supervision)*

Prior to serving a suspension or dismissal notice that includes a charge of unprofessional conduct, the district shall give the employee written notice that describes the nature of the unprofessional conduct with such specific instances of behavior and with such particularity as to furnish the employee an opportunity to correct his/her faults and overcome the grounds for any unprofessional conduct charges and, if applicable, that includes the evaluation made pursuant to Education Code 44660-44665. The written notice of the unprofessional conduct shall be provided at least 45 days prior to the filing of the suspension or dismissal notice. (Education Code 44938)

Except for notices that only include charges of unsatisfactory performance, the written suspension or dismissal notice may be served at any time of year. Such notice shall be served upon the employee personally if given outside of the instructional year or, if given during the instructional year, may be served personally or by registered mail to the employee's last known address. Notices with a charge of unsatisfactory performance shall be given only during the instructional year of the school site where the employee is physically employed, and may be served personally or by registered mail to the employee's last known address. (Education Code 44936)

If an employee has been served notice and demands a hearing pursuant to Government Code 11505 and 11506, the Board shall either rescind its action or schedule a hearing on the matter. (Education Code 44941, 44941.1, 44943, 44944)

Pending suspension or dismissal proceedings for an employee who is charged with egregious misconduct, immoral conduct, conviction of a felony or of any crime involving moral turpitude, incompetency due to mental disability, or willful refusal to perform regular assignments without reasonable cause as prescribed by district rules and regulations, the Board may, if it deems it necessary, immediately suspend the employee from his/her duties. If the employee files a motion with the Office of Administrative Hearings for immediate reversal of the suspension based on a cause other than egregious misconduct, the Board may file a written response before or at the time of the hearing. (Education Code 44939, 44939.1, 44940)

## **DISMISSAL/SUSPENSION/DISCIPLINARY ACTION** (continued)

When a suspension or dismissal hearing is to be conducted by a Commission on Professional Competence, the Board shall, no later than 45 days before the date set for the hearing, select one person with a currently valid credential to serve on the Commission. The appointee shall not be an employee of the district and shall have at least three years' experience within the past 10 years at the same grade span or assignment as the employee, as defined in Education Code 44944. (Education Code 44944)

### *Legal Reference:*

#### EDUCATION CODE

44008 *Effect of termination of probation*  
 44009 *Conviction of specified crimes*  
 44010 *Sex offense - definitions*  
 44011 *Controlled substance offense – definitions*  
 44242.5 *Reports and review of alleged misconduct*  
 44425 *Conviction of a sex or narcotic offense*  
 44660-44665 *Evaluation and assessment of performance of certificated employees*  
 44830.1 *Criminal record summary certificated employees*  
 44929.21 *Notice of reelection decision; districts with 250 ADA or more*  
 44929.23 *Reelection and dismissal of probationary employees; districts with ADA less than 250*  
 44930-44988 *Resignations, dismissal, and leave of absence*  
 45055 *Drawing of warrants for teachers*  
 48907 *Exercise of free speech, expression*  
 48950 *Speech and other communication*  
 51530 *Advocacy or teaching of communism*

#### GOVERNMENT CODE

1028 *Advocacy of communism*  
 3543.2 *Scope of representation*  
 11505-11506 *Hearing*

#### HEALTH AND SAFETY CODE

11054 *Schedule I; substances included*  
 11055 *Schedule II, substances included*  
 11056 *Schedule III, substances included*  
 11357-11361 *Marijuana*  
 11363 *Peyote*  
 11364 *Opium*  
 11370.1 *Possession of controlled substances with a firearm*

#### PENAL CODE

187 *Murder*  
 291 *School employees arrest for sex offense*  
 667.5 *Prior prison terms, enhancement of prison terms*  
 1192.7 *Plea bargaining limitation*  
 11165.2-11165.6 *Child abuse or neglect; definitions*

#### CODE OF REGULATIONS, TITLE 5

80303 *Reports of change in employment status*  
 80304 *Notice of sexual misconduct*



*Legal Reference: (continued on next page)*

BP 4118(d)

**DISMISSAL/SUSPENSION/DISCIPLINARY ACTION**  
(continued)

**COURT DECISIONS**

*Vergara v. California* (Los Angeles Super.Ct.) BC484642

*Crowl v. Commission on Professional Competence* (1990) 225 Cal. App. 3d 334

*Morrison v. State Board of Education* (1969) 1 Cal.3d214

*Management Resources:*

**COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS**

*California's Laws and Rules Pertaining to the Discipline of Professional Certificated Personnel*, 2007

**WEB SITES**

CSBA: <http://www.csba.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Policy  
adopted: September 4, 2007  
revised: February 1, 2011  
revised: October 6, 2015  
revised: March 2, 2021

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
Lincoln, California

**VANDALISM, ~~THEFT~~ AND GRAFFITI**

The Governing Board desires to enhance student learning by striving to provide an environment where students and staff can feel safe and secure and can take pride in their school. To that end, the Superintendent or designee shall develop strategies for preventing graffiti and vandalism on school grounds, including collaborating with local law enforcement and city and county officials, as appropriate, to help develop a coordinated response to graffiti and vandalism in the community.

*(cf. 0450 - Comprehensive Safety Plan)*  
*(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)*  
*(cf. 3515 - Campus Security)*  
*(cf. 3515.3 - District Police/Security Department)*  
*(cf. 5131.7 - Positive School Climate)*  
*(cf. 5136 - Gangs)*  
*(cf. 5138 - Conflict Resolution/Peer Mediation)*

Students and staff are encouraged to report any graffiti or vandalism to the principal or designee for investigation. The principal or designee shall determine whether the incident necessitates an investigation pursuant to the district's sexual harassment, hate-motivated behavior, or nondiscrimination grievance procedure.

*(cf. 5145.3 - Nondiscrimination/Harassment)*  
*(cf. 5145.7 - Sexual Harassment)*  
*(cf. 5145.9 - Hate-Motivated Behavior)*

As appropriate, the principal or designee may contact local law enforcement in instances when the graffiti is repetitive, identifies particular targets or groups, identifies the perpetrator, and/or contains incitements to violence, threats, or intimidation. Photographs or other evidence of the vandalism or graffiti shall be preserved as necessary for investigation by the district or law enforcement and as evidence in any district disciplinary proceedings.

The principal or designee shall ensure that graffiti on school grounds is removed and covered as soon as possible, and if practicable before the beginning of the school day.

The Board of Trustees considers vandalism a very serious matter. Vandalism includes the negligent, willful, or unlawful damaging or theft of any district-owned real or personal property, including the writing of graffiti.

A student who commits an act of vandalism or graffiti on school grounds shall be subject to disciplinary action, including, but not limited to, suspension or expulsion in accordance with Board policy and administrative regulation. If reparation for damages is not made, the district also may withhold the student's grades, diploma, and/or transcripts in accordance with law.

*(cf. 3515.4 - Recovery for Property Loss or Damage)*  
*(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)*  
*(cf. 5131 - Conduct)*  
*(cf. 5144 - Discipline)*  
*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

## **VANDALISM, ~~THEFT~~ AND GRAFFITI**

### *Legal Reference:*

#### EDUCATION CODE

48900 Grounds for suspension or expulsion

48904 Willful misconduct, limit of liability of parent or guardian

48904.3 Withholding grades, diplomas, or transcripts of pupils causing property damage or injury;

#### CIVIL CODE

51.7 Right to be free from violence

52.1 Discrimination liability

1714.1 Liability of parent or guardian for act of willful misconduct by a minor

#### GOVERNMENT CODE

53069.5 Reward for information

#### PENAL CODE

594 Vandalism

594.1 Aerosol containers of paint

594.2 Intent to commit vandalism or graffiti

594.6 Vandalism or graffiti, community service

640.5 Graffiti; facilities or vehicles of governmental entity

640.6 Graffiti

#### CODE OF REGULATIONS, TITLE 5

305 Pupil responsible for care of property

### *Management Resources:*

#### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

**QUESTIONING AND APPREHENSION BY LAW ENFORCEMENT**

The Governing Board believes that the safety of district students and staff is essential to achieving the goal of student learning. In accordance with standards specified in law, law enforcement officers may interview and question students on school premises and may remove them when appropriate.

*(cf. 0450 - Comprehensive Safety Plan)*

*(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)*

*(cf. 3515.3 - District Police/Security Department)*

*(cf. 4158/4258/4358 - Employee Security)*

*(cf. 5141.4 - Child Abuse Prevention and Reporting)*

*(cf. 5145.12 - Search and Seizure)*

The Superintendent or designee shall collaborate with local law enforcement agencies to establish procedures which enable law enforcement officers to carry out their duties on school campus, including, when necessary, the questioning and/or apprehension of students.

When any law enforcement officer requests an interview with a student, the principal or designee shall request the officer's identity, his/her official capacity, and the legal authority under which the interview is to be conducted. The principal or designee shall maintain a record of all documentation relative to law enforcement interviews of students.

The principal or designee shall accommodate the interview in a way that causes the least possible disruption for the student and school and provides the student appropriate privacy.

At the law enforcement officer's discretion and with the student's approval, the principal or designee may be present during the interview.

Except in cases of child abuse or neglect, the principal or designee shall notify the student's parent/guardian as soon as practicable after the law enforcement officer has interviewed the student on school premises.

If a minor student is removed from school into the custody of law enforcement, the principal or designee shall immediately notify the parent/guardian or responsible relative regarding the student's release and the place to which he/she is reportedly being taken, except when the minor has been taken into custody as a victim of suspected child abuse. (Education Code 48906)

Personnel responsible for releasing a student from school custody shall exercise extreme diligence to prevent such release to any unauthorized or unidentified person.

*(cf. 5142 - Safety)*

**QUESTIONING AND APPREHENSION BY LAW ENFORCEMENT (continued)****Subpoenas**

Although subpoenas may legally be served at school on students age 12 or older, the Board believes that serving officials should be strongly urged to serve subpoenas at the home of the student whenever possible. When served at school, the principal or designee shall take reasonable steps to protect the student's privacy rights and to minimize loss of class time for the student.

*Legal Reference:*EDUCATION CODE*44807 Duty concerning conduct of pupils**48264 Arrest of truants**48265 Delivery of truant**48902 Notice to law authorities**48906 Release of minor pupil to peace officers; notice to parent, guardian or relative**48909 Narcotics and other hallucinogenic drugs (re arrest)*CODE OF CIVIL PROCEDURE*416.60 Service of summons or complaint to a minor*PENAL CODE*830-832.8 re peace officers**1328 Service of subpoena*WELFARE AND INSTITUTIONS CODE*627 Custody of minor*CODE OF REGULATIONS, TITLE 5*303 Duty to remain at school*COURT DECISIONS*Camreta v. Greene, (2011) 131 S. Ct. 2020**People v. Lessie, (2010) 47 Cal. 4<sup>th</sup> 1152**In re William V., (2003) 111 Cal. App. 4<sup>th</sup> 1464*ATTORNEY GENERAL OPINIONS*54 Ops. Cal. Atty. Gen. 96 (1971)**34 Ops. Cal. Atty. Gen. 93 (1959)*

Policy  
 adopted: September 4, 2007  
 revised: August 7, 2012  
 revised: March 2, 2021

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
 Lincoln, California

**IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION**

The Board of Trustees recognizes the need to actively seek out and evaluate district residents from birth through age 21 who have disabilities in order to provide them with appropriate educational opportunities in accordance with state and federal law.

*(cf. 0430 - Comprehensive Local Plan for Special Education)*

*(cf. 6164.41 - Children with Disabilities Enrolled by Their Parents in Private School)*

*(cf. 6164.6 - Identification and Education under Section 504)*

The Superintendent or designee shall establish a comprehensive system that includes procedures for the identification, screening, referral, and regular and triennial assessment of individuals eligible for special education, as well as procedures for the planning, implementation, and review of the education and related services provided to such individuals. (Education Code 56301)

The district's identification procedures shall include methods for utilizing referrals from parents/guardians, teachers, appropriate professionals, and others, and shall be coordinated with school site procedures for referral of students whose needs cannot be met with modifications to the regular instructional program. (Education Code 56302)

The Superintendent or designee shall notify parents/guardians in writing of their rights related to identification, referral, assessment, instructional planning, implementation, and review, including the right to consent to any assessment concerning their child. In addition, the Superintendent or designee shall notify parents/guardians of the district's procedures for initiating a referral for assessment to identify individuals who need special education services. (Education Code 56302)

For assessment purposes, staff shall use appropriate tests to identify specific information about the individual's abilities in accordance with Education Code 56320.

*(cf. 1312.3 - Uniform Complaint Procedures)*

*(cf. 3541.2 - Transportation for Students with Disabilities)*

*(cf. 4112.23 - Special Education Staff)*

*(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*

*(cf. 5145.6 - Parental Notifications)*

*(cf. 6159 - Individualized Education Program)*

*(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)*

*(cf. 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education)*

*(cf. 6159.3 - Appointment of Surrogate Parent for Special Education Students)*

*(cf. 6162.51 - Standardized Testing and Reporting Program)*

*(cf. 6162.52 - High School Exit Examination)*

*Legal Reference: (see next page)*

## **IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION (continued)**

### *Legal Reference:*

#### EDUCATION CODE

44265.5 Professional preparation for teachers of impaired students

56000-56885 Special education programs, especially:

56195.8 Adoption of policies

56300-56304 Identification of individuals with disabilities

56320-56331 Assessment

56333-56338 Eligibility criteria for specific learning disabilities

56340-56347 Instructional planning and individualized education program

56381 Reassessment of students

56425-56432 Early education for individuals with disabilities

56441.11 Eligibility criteria, children 3 to 5 years old

56445 Transition to grade school; reassessment

56500-56509 Procedural safeguards

#### GOVERNMENT CODE

95000-95029.5 California Early Intervention Services Act

#### CODE OF REGULATIONS, TITLE 5

3021-3029 Identification, referral and assessment

3030-3031 Eligibility criteria

#### UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act of 1974

1412 State eligibility

1415 Procedural safeguards

#### CODE OF FEDERAL REGULATIONS, TITLE 34

104.35 Evaluation and placement

104.36 Procedural safeguards

300.1-300.756 Assistance to states for the education of students with disabilities

300.301-300.306 Evaluations and reevaluations

300.301-300.306 Evaluations and reevaluations

#### COURT DECISIONS

*Hood v. Encinitas Union School District*, (2007) 486 F.3d 1099

### *Management Resources:*

#### FEDERAL REGISTER

Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46339-46845

#### WEB SITES

California Department of Education, Special Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office of Special Education Programs:

<http://www.ed.gov/about/offices/list/osep>

Policy  
adopted: October 21, 2008  
revised: December 4, 2012  
revised: March 2, 2021

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
Lincoln, California

**IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION****Referrals for Special Education Services**

A student shall be referred for special educational instruction and services only after the resources of the regular education program have been considered and used where appropriate. (Education Code 56303)

All referrals for special education and related services from school staff shall include a brief reason for the referral and description of the regular program resources that were considered and/or modified for use with the student, and their effect. (5 CCR 3021)

**Initial Evaluation for Special Education Services**

Before the initial provision of special education and related services to a student with a disability, the district shall conduct a full and individual initial evaluation of the student. (34 CFR 300.301; Education Code 56320)

Upon receipt of a referral of any student for special education and related services, a proposed evaluation plan shall be developed within 15 days, not counting days between the student's regular school sessions or terms or days of school vacation in excess of five school days, unless the parent/guardian agrees, in writing, to an extension. If the referral is made within 10 days or less prior to the end of the student's regular school year or term, the proposed evaluation plan shall be developed within 10 days after the beginning of the next regular school year or term. (Education Code 56043, 56321)

The proposed assessment plan shall meet all of the following requirements: (Education Code 56321)

1. Be in a language easily understood by the general public
2. Be provided in the native language of the parent/guardian or other mode of communication used by the parent/guardian unless it is clearly not feasible
3. Explain the types of assessment to be conducted
4. State that no individualized education program (IEP) will result from the assessment without parent/guardian consent

*(cf. 6159 - Individualized Education Program)*

Prior to conducting an initial evaluation, the district shall provide the parent/guardian with prior written notice in accordance with 34 CFR 300.503. In addition, as part of the evaluation plan, the parent/guardian shall receive written notice that includes all of the following information: (34 CFR 300.304, 300.504; Education Code 56329)



## **IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION (continued)**

1. Upon completion of the administration of tests and other evaluation materials, an IEP team meeting that includes the parent/guardian or his/her representative shall be scheduled pursuant to Education Code 56341. At this meeting, the team shall determine whether or not the student is a student with disabilities, as defined in Education Code 56026, and shall discuss the evaluation, the educational recommendations, and the reasons for the recommendations.
2. When making a determination of eligibility for special education, the district shall not be determine that a student is disabled if the primary factor for such determination is lack of appropriate instruction in reading, including the essential components of reading instruction as defined in 20 USC 6368 of the No Child Left Behind Act, lack of appropriate instruction in mathematics, or limited English proficiency.
3. A copy of the evaluation report and the documentation of determination of eligibility shall be given to the parent/guardian.
4. If a parent/guardian disagrees with an evaluation obtained by the district, the parent/guardian has the right to obtain, at public expense, an independent educational evaluation of the student from qualified specialists, in accordance with 34 CFR 300.502. A parent/guardian is entitled to only one such evaluation at public expense each time the district conducts an assessment with which the parent/guardian disagrees.

If the district observed the student in conducting its evaluation, or if its evaluation procedures make it permissible to have in-class observation of a student, an equivalent opportunity shall apply to the independent educational evaluation. This equivalent opportunity shall apply to the student's current placement and setting as well as observation of the district's proposed placement and setting, if any, regardless of whether the independent educational evaluation is initiated before or after the filing of a due process hearing proceeding.

5. The district may initiate a due process hearing pursuant to Education Code 56500-56508 to show that its evaluation is appropriate. If the final decision resulting from the due process hearing is that the evaluation is appropriate, the parent/guardian maintains the right for an IEE, but not at public expense.

If the parent/guardian obtains an independent educational evaluation at private expense, the results of the evaluation shall be considered by the district with respect to the provision of a free appropriate public education (FAPE) to the student, and may be presented as evidence at a due process hearing regarding the student. If the district observed the student in conducting its evaluation, or if its evaluation procedures make it permissible to have in-class observation of a student, an equivalent opportunity shall apply to an independent educational evaluation of the student in the student's current educational placement and setting, if any, proposed by the district, regardless

## **IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION (continued)**

of whether the independent educational evaluation is initiated before or after the filing of a due process hearing.

6. If a parent/guardian proposes a publicly financed placement of the student in a nonpublic school, the district shall have an opportunity to observe the proposed placement and the student in the proposed placement, if the student has already been unilaterally placed in the nonpublic school by the parent/guardian. Any such observation shall only be of the student who is the subject of the observation and shall not include the observation or evaluation of any other student in the proposed placement unless that other student's parent/guardian consents to the observation or evaluation. The results of any observation or evaluation of another student in violation of Education Code 56329(d) shall be inadmissible in any due process or judicial proceeding regarding FAPE of that other student.

*(cf. 5145.6 – Parental Notifications)*

*(cf. 6159.1 – Procedural Safeguards and Complaints for Special Education)*

*(cf. 6164.41 – Children with Disabilities Enrolled by their Parents in Private School)*

### **Parent/Guardian Consent for Evaluations**

Upon receiving the proposed evaluation plan, the parent/guardian shall have at least 15 days to decide whether or not to consent to the initial evaluation. The district shall not interpret parent/guardian consent for initial evaluation as consent for initial placement or initial provision of special education services. (34 CFR 300.300, 34 CFR 300.301; Education Code 56320,56321)

Informed parental consent means that the parent/guardian: (34 CFR 300.9)

1. Has been fully informed of all information relevant to the activity for which consent is sought, in his/her native language or other mode of communication
2. Understands and agrees, in writing, to the carrying out of the activity for which his/her consent is sought and the consent describes that activity and lists the records (if any) that will be released and to whom
3. Understands that the granting of consent is voluntary on his/her part and may be revoked at any time
4. Understands that if he/she revokes consent, that revocation is not retroactive (i.e., it does not negate an action that has occurred after the consent was given and before the consent was revoked)

The district shall make reasonable efforts to obtain the informed consent of the parent/guardian for an initial evaluation or reevaluation of a student. The district shall maintain a record of its attempts to obtain consent, including: (34 CFR 300.300, 300.322;

## **IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION (continued)**

1. Detailed records of telephone calls made or attempted and the results of those calls
2. Copies of correspondence sent to the parent/guardian and any responses received
3. Detailed records of visits made to the parent/guardian's home or place of employment and the results of those visits

If a parent/guardian refuses to consent to the initial evaluation or fails to respond to a request to provide consent, the district may, but is not required to, pursue an evaluation by utilizing the procedural safeguards, including the mediation and due process procedures pursuant to 20 USC 1415 and 34 CFR 300.506-300.516. (34 CFR 300.300; Education Code 56321)

For a student who is a ward of the state and not residing with his/her parent/guardian, the district may conduct an initial evaluation without obtaining informed consent if any of the following situations exists: (20 USC 1414; 34 CFR 300.300; Education Code 56321.1)

1. Despite reasonable efforts to do so, the district cannot discover the whereabouts of the parent/guardian of the student.
2. The rights of the parent/guardian of the student have been terminated in accordance with California law.
3. The rights of the parent/guardian to make educational decisions have been subrogated by a judge in accordance with California law and consent for an initial evaluation has been given by an individual appointed by the judge to represent the student.

*(cf. 6159.3 - Appointment of Surrogate Parent for Special Education Students)*

The district need not obtain parent/guardian consent before reviewing existing data as part of an evaluation or administering a test or other evaluation that is administered to all students, unless consent is required from the parents/guardians of all students. (34 CFR 300.300)

### **Conduct of the Evaluation**

The district shall complete the determination as to whether the student is a student with a disability, conduct the initial evaluation to determine his/her educational needs, and develop an IEP within 60 days of receiving informed parent/guardian consent for the evaluation. (34 CFR 300.300, 34 CFR 300.301; Education Code 56344)

The evaluation shall be conducted by qualified personnel who are competent to perform the assessment as determined by the district. (Education Code 56320, 56322)

The screening of a student by a teacher or specialist to determine appropriate instructional strategies for curriculum implementation shall not be considered to be an evaluation for eligibility for special education and related services. (34 CFR 300.302)

**IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION** (continued)

In conducting the evaluation, the district shall use a variety of assessment tools and strategies to gather relevant functional, developmental, and academic information about the student. The district shall also use any information provided by the parent/guardian that may assist the district in making the determination as to whether the student is a student with a disability and, if so, the necessary components of his/her IEP when the IEP is developed, including information related to enabling the student to be involved in and to progress in the general education curriculum. (34 CFR 300.304)

The district's evaluation shall not use any single measure or assessment as the sole criterion for determining whether a student is a student with a disability and for determining the appropriate educational program for the student. The assessment shall use technically sound instruments that may assess the relative contribution of cognitive and behavioral factors in addition to physical or developmental factors. (34 CFR 300.304)

The district shall also ensure that assessments and other evaluation materials provide relevant information that directly assists persons in determining the student's educational needs and are: (34 CFR 300.304; Education Code 56320)

1. Selected and administered so as not to be discriminatory on a racial, cultural, or sexual basis
2. Provided and administered in the language and form most likely to yield accurate information on what the student knows and can do academically, developmentally, and functionally, unless it is clearly not feasible to so provide or administer
3. Used for the purposes for which the assessments or measures are valid and reliable
4. Administered by trained and knowledgeable personnel
5. Administered in accordance with any instructions provided by the producer of the assessments
6. Tailored to assess specific areas of educational need and not merely designed to provide a single general intelligence quotient
7. If administered to a student with impaired sensory, manual, or speaking skills, selected and administered to best ensure that the results accurately reflect the student's aptitude or achievement level or whatever other factors the test purports to measure

## **IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION (continued)**

Students shall be assessed in all areas related to the suspected disability, including, if appropriate, health and development, vision (including low vision), hearing, social and emotional status, general intelligence, language function, academic performance, communicative status, self-help, orientation and mobility skills, career and vocational ability and interests and motor abilities. When appropriate, a developmental history shall be obtained. The district shall ensure that the evaluation is sufficiently comprehensive to identify all of the student's special education and related service needs, whether or not commonly linked to the disability category in which the student has been classified. (34 CFR 300.301)

As part of the initial evaluation and any reevaluation, the IEP team and other qualified professionals shall, if appropriate, review existing evaluation data on the student, including evaluations and information provided by the parents/guardians; current classroom-based local or state assessments and classroom-based observations; and observations by teachers and related services providers. On the basis of that review and input from the student's parent/guardian, the team shall identify what additional data, if any, are needed to determine: (34 CFR 300.305; Education Code 56381)

1. Whether the student is a student with a disability, or in the case of a reevaluation, whether the student continues to have a disability, and the educational needs of the student
2. The present levels of academic achievement and related developmental needs of the student
3. Whether the student needs, or continues to need, special education and related services
4. Whether any additions or modifications to the special education and related services are needed to enable the student to meet the measurable annual goals set out in his/her IEP and to participate, as appropriate, in the general education curriculum

If a student has transferred from another district in the same school year or leaves this district, the district shall coordinate with the student's prior or subsequent district as necessary and as expeditiously as possible to ensure prompt completion of full evaluations. (34 CFR 300.304)

### **Eligibility Determination**

Upon completion of the administration of assessments and other evaluation measures, a group of qualified professionals and the parent/guardian shall determine whether the student is a student with a disability and, if so, the student's educational needs. In interpreting the data, the group shall draw information from a variety of sources, including aptitude and achievement tests, parent/guardian input, and teacher recommendations, as well as information about the student's physical condition, social or cultural background, and

**IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION** (continued)

adaptive behavior. The group shall ensure that the information obtained from these sources is documented and carefully considered. (34 CFR 300.306)

The personnel who evaluate the student shall prepare a written report of the results of each evaluation. The report shall include, but not be limited to, the following: (Education Code 56327)

1. Whether the student may need special education and related services
2. The basis for making the determination
3. The relevant behavior noted during the observation of the student in an appropriate setting
4. The relationship of that behavior to the student's academic and social functioning
5. The educationally relevant health, developmental, and medical findings, if any
6. For students with learning disabilities, whether there is such a discrepancy between achievement and ability that it cannot be corrected without special education and related services
7. A determination concerning the effects of environmental, cultural, or economic disadvantage, where appropriate
8. The need for specialized services, materials, and equipment for students with low incidence disabilities, consistent with Education Code 56136

When making a determination of eligibility for special education and related services, the district shall not determine that a student is disabled if the primary factor for such determination is a lack of appropriate instruction in reading, including the essential components of reading instruction pursuant to 20 USC 6368 of the No Child Left Behind Act, lack of instruction in mathematics, limited English proficiency, or that the student does not otherwise meet the eligibility criteria. (34 CFR 300.306; Education Code 56329)

If a determination is made that a student has a disability and needs special education and related services, an IEP shall be developed within a total time not to exceed 60 days, not counting days between the student's regular school sessions or terms or days of school vacation in excess of five school days, from the date of the receipt of the parent/guardian's consent for evaluation, unless the parent/guardian agrees, in writing, to an extension. (34 CFR 300.306; Education Code 56043)

## **IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION (continued)**

### **Independent Educational Evaluation**

The parents/guardians of a student with a disability have the right to obtain an independent educational evaluation at public expense under the same criteria that the district uses for a district-initiated evaluation. An *independent educational evaluation* is an evaluation conducted by a qualified examiner who is not employed by the district. *Public expense* means the district either pays for the full cost of the independent educational evaluation or ensures that the evaluation is otherwise provided at no cost to the parent/guardian. (34 CFR 300.502; Education Code 56329)

The parent/guardian is entitled to only one independent educational evaluation at public expense each time the district conducts an evaluation with which the parent/guardian disagrees. (34 CFR 300.502; Education Code 56329)

If a parent/guardian has requested an independent educational evaluation, the district may ask for a reason that he/she objects to the district's evaluation. However, the parent/guardian is not required to provide the reason to the district. (34 CFR 300.502)

Upon receiving the request for an independent educational evaluation, the district shall, without unnecessary delay, either: (34 CFR 300.502)

1. File a due process complaint to request a hearing to show that its evaluation is appropriate
2. Ensure that an independent evaluation is provided at public expense, unless the district can later demonstrate at a hearing that the evaluation obtained by the parent/guardian did not satisfy the district's criteria

If a due process hearing decision determines that the district's evaluation is appropriate, then the parent/guardian may obtain an independent evaluation but not at public expense. (34 CFR 300.502)

The results of an independent evaluation obtained by the parent/guardian, whether at public or private expense, shall be considered by the district if it meets district criteria in any decision made with respect to FAPE and may be presented as evidence at a hearing on a due process complaint. (34 CFR 300.502)

### **Reevaluation**

A reevaluation shall be conducted when the district determines that the educational or related service needs of the student, including improved academic achievement and functional performance, warrant a reevaluation or if the student's parent/guardian or teacher requests reevaluation. Such reevaluations shall occur every three years, unless the parent/guardian and district agree in writing that a reevaluation is unnecessary. A reevaluation may not occur

**IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL  
EDUCATION (continued)**

more than once a year, unless the parent/guardian and the district agree otherwise. (34 CFR 300.303; Education Code 56043, 56381)

The district shall ensure that any reevaluations of the student are conducted in accordance with the evaluation procedures pursuant to 34 CFR 300.304-300.311. (34 CFR 300.303)

Before entering kindergarten or first grade, children with disabilities who are in a preschool program shall be reevaluated to determine if they still need special education and services. IEP teams shall identify a means of monitoring the continued success of children who are determined to be eligible for less intensive special education programs to ensure that gains made are not lost by a rapid removal of individualized programs and supports for these children. (Education Code 56445)

**Parent/Guardian Revocation of Consent for Continued Provision of Services**

If at any time subsequent to the initial provision of services, the student's parent/guardian revokes consent, in writing, for the continued provision of special education services, the Superintendent or designee shall provide prior written notice within a reasonable time before ceasing to provide services to the student. The district shall not request a due process hearing or pursue mediation in order to require an agreement or ruling that services be provided to the student. (34 CFR 300.300, 300.503)

Once the district has ceased providing special education services in response to the parent/guardian's revocation of consent, the student shall be classified as a general education student.

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**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
Lincoln, California



**~~WORK EXPERIENCE EDUCATION~~ -BASED LEARNING**

The Board of Trustees desire to facilitate work-based learning opportunities which link classroom learning with real-world experiences. The district's work-based learning program shall be designed to teach students the skills, attitudes, and knowledge necessary for successful employment and to reinforce mastery of both academic and career technical education (CTE) standards.

*(cf. 6000 - Concepts and Roles)*

*(cf. 6011 - Academic Standards)*

*(cf. 6143 - Courses of Study)*

*(cf. 6178 - Career Technical Education)*

*(cf. 6178.2 - Regional Occupational Center/Program)*

The district's work-based learning program may offer opportunities for paid and/or unpaid work experiences, including, but not limited to:

1. Work experience education as defined in Education Code 51764
2. Cooperative CTE or community classrooms as defined in Education Code 52372.1
3. Job shadowing experience as defined in Education Code 51769
4. Student internships
5. Apprenticeships
6. Service learning
7. Employment in social/civic or school-based enterprises
8. Technology-based or other simulated work experiences

*(cf. 6142.4 - Service Learning/Community Service Classes)*

The Superintendent or designee may provide students employment opportunities with public and private employers in areas within or outside the district, including in any contiguous state. (Education Code 51768)

## **WORK-BASED LEARNING (continued)**

The Board may elect to pay wages to students participating in a work-based learning program, but shall not make payments to or for private employers except for students with disabilities who are participating in work experience education programs funded by the state for such students. (Education Code 51768)

Any district plan for work-based learning shall be submitted to the Board for approval. When required, the plan shall be submitted to the California Department of Education or other state agency or official.

The Superintendent or designee shall involve local businesses or business organizations in planning and implementing work-based learning opportunities that support the district's vision and goals for student learning and local workforce development efforts. He/she also may work with postsecondary institutions, community organizations, and others to identify opportunities for work-based learning.

*(cf. 0000 - Vision)*

*(cf. 0200 - Goals for the School District)*

*(cf. 1220 - Citizen Advisory Committees)*

*(cf. 1700 - Relations Between Private Industry and the Schools)*

*(cf. 6020 - Parent Involvement)*

When required by law, the Superintendent or designee shall develop a written training agreement with the employer that describes the conditions and requirements to be met by all parties and shall develop an individual training plan for each student which outlines the objectives or competencies that the student is expected to accomplish at the work site. (5 CCR 10070-10071, 10087, 10108)

To ensure appropriate guidance and supervision of participating students and maximize the educational benefit from placement in any work-based learning program, district staff shall coordinate with the workplace supervisors or mentors.

A minor student shall be allowed employment through a paid work-based learning program only if he/she has been issued a work permit, in accordance with law, Board policy, and administrative regulation. (Education Code 49113, 49160)

*(cf. 5113.2 - Work Permits)*

All laws or rules applicable to minors in employment relationships shall be applicable to students enrolled in work-based learning programs. (Education Code 51763)

## **WORK-BASED LEARNING (continued)**

The Superintendent or designee shall ensure that any student participating in a work-based learning program off school grounds is covered under the employer's or district's insurance, as applicable, in the event the student is injured.

*(cf. 3530 - Risk Management/Insurance)*

*(cf. 5143 - Insurance)*

The Superintendent or designee shall ensure that any teacher-coordinator of a work-based learning program possesses the appropriate credential issued by the Commission on Teacher Credentialing. (5 CCR 10075, 10080, 10100)

*(cf. 4112.2 - Certification)*

The Superintendent or designee shall maintain records related to each student's participation in the district's work-based learning program, including, but not limited to, the student's individualized training plan, employment hours and job site, work permit if applicable, the employer's report of student's attendance and job performance, the teacher-coordinator's consultations and observations, and reports of the student's grade and credits earned.

*(cf. 5125 - Student Records)*

The Superintendent or designee shall periodically report to the Board regarding program implementation and effectiveness, including, but not limited to, rates of student participation in work-based learning programs and assessment results of participating students.

*(cf. 0500 - Accountability)*

*Legal Reference: (see next page)*

## **WORK-BASED LEARNING (continued)**

### *Legal Reference:*

#### EDUCATION CODE

35208 Liability insurance

46144 Minimum school day for vocational training and work experience program

46147 Exception for minimum day; students in last semester or quarter of grade 12

46300 Method of computing ADA

48402 Enrollment in continuation education, minors not regularly employed

49110-49119 Permits to work

19160 Permits to work, duties of employer

51760-51769.5 Work-based learning

52300-52499.66 Career technical education

54690-54697 Partnership academies

56026 Students with exceptional needs

52372.1 Community classrooms and cooperative career technical education programs

#### LABOR CODE

1285-1312 Employment of minors

1391-1394 Working hours for minors

3070-3099 Apprenticeship

3200-6002 Workers' compensation and insurance

#### CODE OF REGULATIONS, TITLE 5

1635 Credit for work experience education

10070-10075 Work experience education

10080-10090 Community classrooms

10100-10111 Cooperative career technical education programs

#### UNITED STATES CODE, TITLE 20

2301-2414 Carl D. Perkins Career and Technical Education Act of 2006

#### CODE OF FEDERAL REGULATIONS, TITLE 29

570.35a Work experience programs

### *Management Resources:*

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Work Experience Education Guide

California Career Technical Education Model Curriculum Standards, 2013

Multiple Pathways to Student Success: Envisioning the New California High School, 2010

2008-2012 California State Plan for Career Technical Education, 2008

Career Technical Education Framework for California Public Schools: Grades Seven Through Twelve, 2007

#### CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS PUBLICATIONS

Child Labor Laws, 2013

#### WEST ED PUBLICATIONS

Work-Based Learning in California: Opportunities and Models for Expansion, 2009

#### WEB SITES

CSBA: <http://www.csba.org>

California Association of Work Experience Educators: <http://www.cawee.org>

California Department of Education, Work Experience Education: <http://www.cde.ca.gov/ci/ct/we>

California Department of Industrial Relations: <http://www.dir.ca.gov>

Linked Learning Alliance: <http://www.linkedlearning.org>

WestEd: <http://www.wested.org>

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**WESTERN PLACER UNIFIED SCHOOL DISTRICT**

Lincoln, California

**WORK-BASED LEARNING****Work Experience Education**

The district's work experience education (WEE) program shall consist of one or more of the following types of unpaid and paid on-the-job experiences: (5 CCR 10071)

1. *Exploratory WEE* which provides students with a combination of classroom instruction in WEE and unpaid opportunities to observe and sample systematically a variety of conditions of work for the purpose of ascertaining their interest and suitability for the occupation they are exploring

The length of exploratory WEE assignments may vary depending on the aptitude of the student, the occupation being explored, the facilities of the work station, and the job classification. A student may not participate in an exploratory WEE assignment if he/she receives pay for like work at the same work station or similar job outside of the WEE program.

2. *General WEE* which has as its purpose the application of basic skills of reading, writing, and computation and which enables students to acquire general and specific occupational skills through a combination of supervised paid employment in any occupational field and related classroom instruction in WEE
3. *Career technical WEE* which reinforces and extends career learning opportunities for students through a combination of related classroom instruction in WEE and supervised paid or unpaid employment in the occupation for which their career technical course in school prepares them

(cf. 6011 - Academic Standards)

(cf. 6143 - Courses of Study)

(cf. 6178 - Career Technical Education)

The student-teacher ratio in the WEE program shall not exceed 125 students per full-time equivalent certificated teacher-coordinator. (Education Code 46300)

The minimum day for students enrolled in a WEE program shall be four periods totaling at least 180 minutes in duration, unless the school or student meets one of the conditions specified in Education Code 46144 or 46147. (Education Code 46144, 46147)

(cf. 6112 - School Day)

(cf. 6184 - Continuation Education)

A WEE program offered during the summer shall be conducted in the same time period as the regular summer school program and shall conform to all appropriate laws and regulations applicable to WEE.

(cf. 6177 - Summer School)

**WORK-BASED LEARNING** (continued)

Each WEE program shall operate under the supervision of a teacher-coordinator. The teacher-coordinator shall make at least two on-site contacts per semester with each work supervisor or at least one on-site contact during summer school to evaluate student performance. (Education Code 51764; 5 CCR 10074)

Any student who is age 16 years or older and who satisfactorily completes a WEE program with a minimum of one instructional period per week of related classroom instruction or counseling by a certificated employee, in sessions scheduled intermittently throughout the semester, shall be granted up to 40 semester periods of credit for WEE within the following limits: (Education Code 51760.3; 5 CCR 1635)

1. For exploratory WEE, the student may earn 10 semester periods for each semester, with a maximum of 20 semester periods earned in two semesters.
2. For either general or career technical WEE, the student may earn 10 semester periods for each semester, with a maximum of 40 semester periods.

*(cf. 6146.1 - High School Graduation Requirements)*

*(cf. 6146.11 - Alternative Credits Toward Graduation)*

Any student who satisfies the above requirements but is under age 16 may be granted credit under any of the following conditions: (Education Code 51760.3)

1. The student is enrolled in grade 11 or higher.
2. The principal certifies that the student is in need of immediate work experience education in order to pursue employment opportunities.
3. The principal certifies that, without being provided an opportunity to enroll in the WEE program, there is a high probability that the student will no longer be enrolled as a full-time student.

*(cf. 5147 - Dropout Prevention)*

4. The student is age 14 years or older and the principal certifies that such credit is necessary for the student's participation in a career technical education (CTE) program.
5. The student has an individualized education program (IEP) which prescribing the type of training for which participation in a WEE program is deemed appropriate.

*(cf. 6159 - Individualized Education Program)*

**WORK-BASED LEARNING (continued)****Cooperative Career Technical Education Program/Community Classrooms**

To be eligible for program participation, a student shall be concurrently enrolled in a career technical education (CTE) course or program approved by the California Department of Education and shall meet other criteria specified in 5 CCR 10103 as applicable. (5 CCR 10082, 10103)

At least one instructional period per week of formal CTE classroom instruction shall be provided to participating students. Each CTE instructional period shall be equivalent to a minimum of three regular classroom instructional periods of at least 50 minutes each week. (5 CCR 10085, 10106)

Teachers assigned to the program shall locate and select training stations to provide participating students with unpaid on-the-job learning experiences in the specific occupation related to the approved course or program. (5 CCR 10086, 10107)

**Cooperative CTE Program**

The cooperative CTE program teacher shall make at least one visitation every four weeks to each employer to ensure that the provisions of the training agreement are being met and that students are acquiring the competencies identified in their individual training plans. One out of every two visits to the training station shall include an observation of the student engaged in on-the-job training experiences. (5 CCR 10109)

**Job Shadowing**

The program coordinator shall identify job shadowing placements with the goal of providing students with exposure to a broad range of career options and employment settings.

The program coordinator shall supervise job shadowing activities, including the coordination of the student's and employer's schedules and consultation with the student's other teachers when necessary.

Participating students may attend job shadowing opportunities for up to 25 hours but no less than three hours in one semester, intersession, or summer school session. However, a student may be permitted to participate for up to 40 hours in one semester, intersession, or summer school session, if the principal certifies that it is necessary for the student's participation in a CTE program. (Education Code 51769)

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**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
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